



**A detailed site plan showing property boundaries, sewer services, & proposed works must be attached to this application**

### Applicant / Agent Details

Name  Postal Address

Phone

Mobile

Email  Post Code

### Property Information

Property Address

Valuation No.  /  Assessment No.

Legal Description

Does the property have an existing sewer connection? Yes  No  How many?

Name of sewerage system

Is the property used for non-residential activity? Yes  No

**Note: If you've answered 'YES' above you must also complete a Trade Waste Application Form with this application**

If YES, please advise what type of activity the property is used for

### Property Owner Details *(If different from above)*

Name  Postal Address

Phone

Mobile

Email  Post Code

*If billing address different from above please advise*

### What is the purpose of this application?

New connection  Relocation of existing sewer connection

Disconnection

### Is this application related to any of the following?

Water Supply Application Form  Reference No.

Subdivision/Land Resource Consent  Reference No.

Building Consent  Reference No.

**ASSETS UNIT**

**Please complete the relevant section below**

**If you are applying for a new connection**

Which type of new connection?      Directly to Council sewer pipe       Drain in common

**If you are applying for a disconnection**

Which type of disconnection?      Permanent       Temporary       If rebuilding, when?

**Note: Temporary disconnection** means the property will continue to attract sewer rates.

**Permanent disconnection** means the property will no longer attract sewer rates but disconnection fees apply. Development Contributions, connection fees and other associated fees will apply upon approval of any future application for a connection to the sewerage system..

**Conditions and Notes**

1. Submitting an application for sewer connection does not imply automatic approval of an application.
2. The property owner and/or the applicant accepts that the sewer connection only is owned and maintained by Council and that any pipeline between this connection and the property boundary shall be considered a private pipeline meaning the property owner is responsible for all the maintenance and repair of this pipeline.
3. Installation of sewer connections shall be carried out by Council's designated contractor or representative.
4. All fees and charges shall be paid prior to any works being carried out following any approval of this application.

**Note:**

**A detailed site plan showing property boundaries, existing sewer systems, and the proposed works must be attached to this application. The application will not be processed without a plan.**

The preferred position of the connection, or the location of the connection to be removed / relocated, together with marked distances / measurements to the nearest boundaries **must** be shown on the plan (nominate street from which connection is to be taken if a corner site).

**Applicant Declaration**

I, the undersigned, hereby declare that the information given on this application is true and correct. I am authorised to make this application in the name of the legal owner and in doing so, accept the conditions of supply outlined in this application.

Name \_\_\_\_\_

Signature \_\_\_\_\_

Date:      /      /      \_\_\_\_\_

**Please return application to:**

Waitaki District Council  
20 Thames Street  
Private Bag 50058  
Phone (03) 433 0300  
Fax (03) 433 0301  
Email [service@waitaki.govt.nz](mailto:service@waitaki.govt.nz)

**Office Use:** Plan Attached: Yes  No  Date Received: \_\_\_\_ / \_\_\_\_ / \_\_\_\_