

APPLICATION FOR TEMPORARY ROAD CLOSURE

Event

**Pursuant to the 10th Schedule of the Local Government Act 1974
Transport (Vehicular Traffic Road Closure) Regulations 1965**

To: Roding Unit
Waitaki District Council
Private Bag 50058
OAMARU 9444

I/We

(Full name and address of applicant/s)

of

request the Waitaki District Council to consider the temporary closure of part/parts/the whole (delete as required) of a local legal road/street in the Waitaki District, as described below:

Event:

Applicant:

Roads to be closed:

Date & Time of Closure:

I/We agree to do the following:

1. Submit this form **within 55 days** of the date of the event requiring road closure in order to allow for first advertisement to be published 42 days prior to event.
2. Pay the applicable administration fee (see 2nd page) and provide copy of receipt to Administration Officer dealing with Road Closures (fee is applicable and non-refundable whether application is approved or declined).
3. Distribute, collect and return to Council all notification forms showing affected parties have been advised and are given the opportunity to object or raise concerns with 28 days from the date of the event.
4. Supply a Traffic Management Plan (TMP) for the event which will need to be submitted to Council for approval (see list of contractors on 2nd page).
5. Negotiate with any objectors to secure their consent (without consent of all affected parties, Council may have to decline the request for closure).
6. Pay all advertising costs related to Public Notification of Road Closures (WDC will arrange the advertising with the invoice being sent directly to the applicant).

Please note that it is standard practice for two advertisements to be placed in local newspapers (Oamaru Mail or Waitaki Herald and Otago Daily Times). The first provides the legally required 42 days' notice and provision for objections up to 28 days prior to the event; the second advertisement is placed on either Friday or Saturday immediately preceding the event to remind people of the closure.

Radio advertisement for significantly large events is recommended.

7. Provide evidence of public liability insurance to Council (if applicable).

Signature: _____

(To be signed by the applicant or the person authorised to sign on behalf of the applicant)

Date: _____

Contact details of Applicant:

Name: _____

Address: _____

Telephone: _____ Mobile: _____

Email: _____ Fax: _____

Note: This application does not constitute any form of commitment from the Council to proceed with or approve the Temporary Road Closure Application.

Traffic Management Plan (TMP) Contractors:

SouthRoads – 03 437 9010
Whitestone Contracting – 03 433 0240
Fulton Hogan – 03 433 1129
Downer – 03 433 1253

Administration Fees and Charges:

Private Road Closure (any individual or organisation to gain benefit)	\$160.00
Public (non-profit public groups)	\$100.00
Late Application (any application applied for less than 55 days ahead of Road Closure)	\$250.00

FOR OFFICE USE ONLY

Application Received:

Date Received:/...../.....

Date Fees Received:/...../.....

GL Charge Code: 28 (500 / w827.1.220)