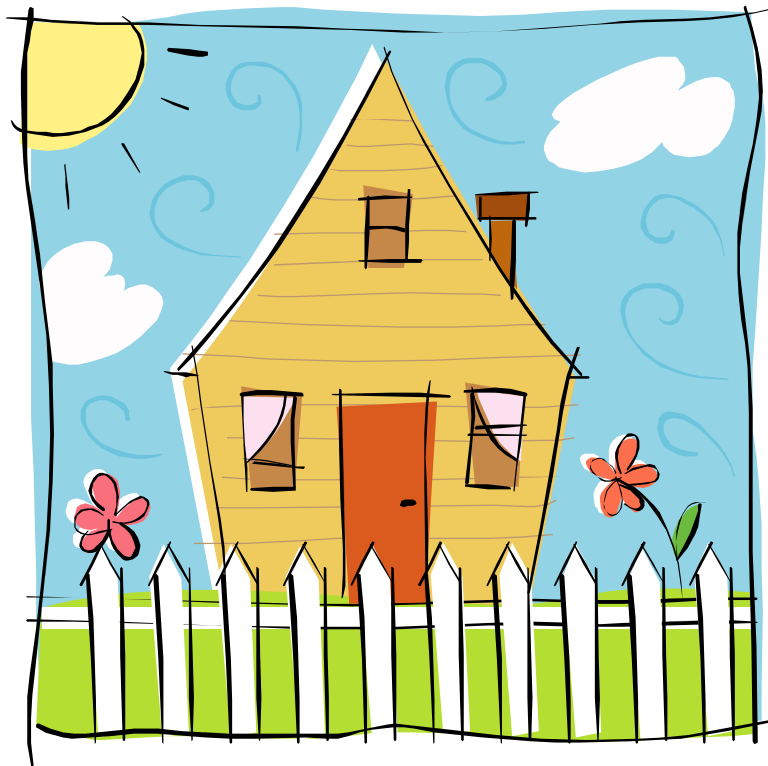




Waitaki

DISTRICT COUNCIL
TE KAUNIHĒRA Ā ROHE O WAITAKI

Community Housing Application



Community Housing - Applicant Criteria Policy

The following has been adopted as **Council's applicant criteria policy**:

1. All applicants must be able to care for themselves.
2. All applicants must provide at least two written referees' reports verifying their character and willingness to adapt to living in a close community environment.
3. "Category A" applicants are those aged over 60 years on a permanent benefit who possess less than \$20,000 in total assets for a single person, \$30,000 for a couple, not including a car.
4. "Category B" applicants are those aged over 60 years on a permanent benefit with assets exceeding the permissible amount for Category A applicants and who have been assessed as having a specific need for community housing.
5. "Category C" applicants are those on a permanent sickness or invalids benefit who possess less than \$20,000 in total assets and who have been assessed as having a specific need for community housing.
6. "Category D" applicants are classified as being all other applicants who have been assessed as having a specific need for community housing.

The following has been adopted as **Council's Unit Allocation Policy**:

All applicants will be interviewed prior to unit allocation to determine suitability for Council's housing units.

All applicants must either be able to care for themselves or require minimum supervision and support from community support providers. Prior to unit allocation and where appropriate, Council will require written confirmation from a health professional to ensure tenants are able to live independently.

All applicants must demonstrate a willingness to adapt to living harmoniously in a close community environment, either through providing appropriate referees that can be verified and contacted by Council, and/or through the interview process.

1. Units are to be let on the basis that the tenant is on a three-month trial to assess the tenant's suitability.
2. While it is unlikely that a tenant will be asked to vacate the unit, all tenants must be aware their occupancy of the unit is strictly at the pleasure of Council, (subject to the Residential Tenancies Act 1986).
3. Units are to be offered to in order, Category A and B applicants.
4. To determine which of the Category A and/or B applicants will be allocated a unit, written support from a health professional and alternative accommodation availability is to be considered.
5. With regard to Category B, C and D applicants, in determining a 'specific need' for community housing, the following matters will be taken into consideration:
 - The applicant's current living situation
 - The applicant's ability to afford housing in the private markets
 - The applicant's requirement for accessibility to essential services
 - The extent to which a Council housing unit will enable the applicant to live independently in the community or to 'age in place'
 - The availability of suitable alternative accommodation

WAITAKI DISTRICT COUNCIL APPLICATION FOR COMMUNITY HOUSING UNIT

Date of Application: _____

FULL NAME(s): Mr/Mrs/Ms/Miss _____ Date of birth: _____
(Please provide first, middle and last names)

FULL NAME(s): Mr/Mrs/Ms/Miss _____ Date of birth: _____
(Please provide first, middle and last names)

Present Address: _____ Phone: _____

Lived there since: _____ (date) Beneficiary or Occupation : _____

Drivers Licence Number: _____ and / or Passport number: _____

Marital Status: _____ Name of Husband/Wife/Partner: _____

Dependents living with you: _____

Do you own a pet? YES / NO If yes, brief details: _____

Do you smoke? YES / NO

ACCOMMODATION DETAILS:

Past addresses of residence: (Please provide past address details for the last five years.)

Address: _____ From: _____ To: _____

Address: _____ From: _____ To: _____

Address: _____ From: _____ To: _____

Do you own your present residence? YES / NO

If not, who is the Landlord? _____

Landlord's Address: _____ Weekly Rental: _____

Details of present accommodation: _____

Reason for Application: _____

Preferred location for Housing Unit: (circle) **Oamaru** (see below) **Hampden** **Palmerston**

College Street Dacre Street Exe Street Reed Street Swale Street Usk Street

Please note or attach any details you believe may assist your application or any further information you would like to include.

FINANCIAL DETAILS:

Please include all Assets and Liabilities except Car, Furniture, and Personal Effects:
Attach proof i.e. bank statements, Work and Income statement, payslip etc.

Cash in Hand _____

Owing to Mortgage _____

Cash in Bank _____

Owing on other Loans _____

Cash Invested _____

Other Liabilities _____

Land and Buildings _____

Other Assets _____

TOTAL ASSETS = \$ _____

TOTAL LIABILITIES = \$ _____

Income: \$ _____
Weekly / Fortnightly (delete one)

Source*: _____

***If a benefit please provide a statement from WINZ showing your beneficiary number and type**

Beneficiary number: _____

Benefit Type: _____

NEXT OF KIN: (or emergency contact support person)

Name: _____

Relationship: _____

Address: _____

Phone: _____

DECLARATION:

I declare the above information is true and correct. I acknowledge and accept Council's requirements that applicants must be able to care for themselves and tenants are expected to contribute positively to the close community environment the units foster. I have attached personal references from two persons, other than relatives, who have known me for at least two years and evidence of income and bank statements. I accept Council has the sole right to determine my suitability for a unit and I agree to provide further details if requested.

(Signature of Applicant)

Date: _____

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CHECKLIST:

Yes I have attached:

- Two references
- Proof of Income (Bank Statement or a Statement from WINZ)
- Proof of Benefit including Beneficiary Number and Benefit Type
- A copy of Drivers Licence or Passport

Waitaki District Council Community Housing Units Rentals

A BOND EQUAL TO TWO WEEKS RENT IS REQUIRED AT
COMMENCEMENT OF TENANCY
(Prices valid 1 July 2019 to 30 June 2020)

Location	Unit type	Weekly Rental
16 College Street (11 units)	One bedroom unit	\$123.00
	Renovated one bedroom unit	\$128.00
1 Dacre Street (4 Units)	Bed Sit	\$88.00
	Renovated Bed Sit	\$92.00
19 Exe Street (6 units)	One bedroom unit	\$128.00
	Renovated	
41/43 Reed Street (23 units)	One bedroom unit	\$123.00
	Renovated one bedroom unit	\$132.00
14 Swale Street (14 units)	One bedroom unit	\$123.00
	Renovated one bedroom unit	\$128.00
18 Usk Street (8 units)	Bed Sit unit (non-renovated)	\$90.00
	Renovated Bed Sit Unit	\$105.00
	Renovated one bedroom unit	\$125.00
Hampden (3 Units)	One bedroom units	\$123 to \$129
Palmerston (22 units) 135 Ronaldsay Street 48 Copinsha Street	Units 1-6 & 10-13 Units 14-25	
	One bedroom (single) unit	\$90.00
	Renovated one bedroom (single) unit	\$119.00
	One bedroom (double) unit	\$121.00
	Renovated one bedroom (double) unit	\$132.00
	All units renovated after 2015 (single or double)	\$132.00
Palmerston Commercial Rates (Workers Rate) <small>(Only available to workers if there is no waiting list of prospective eligible tenants that meet the criteria for community housing on page one)</small>	One Bedroom Single	\$145.00
	Renovated Single	\$154.00
	Double Bedroom	\$150.00
	Renovated Double Bedroom	\$160.00