



**Application and Guidelines  
for a Street Furniture Permit**  
*Waitaki District General Bylaw 2018*

Trading Name: \_\_\_\_\_

Legal Name(s) of Operator (e.g. registered company, partnership or individual):  
\_\_\_\_\_

Postal Address: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

**CONDITION INFORMATION FOR THE APPLICANT:**

- I understand and comply with the Waitaki District General Bylaw 2018 and any other applicable Bylaw or Legislation connected to my business
- I agree to the Street Furniture Guidelines for items placed on footpaths within the Waitaki District
- I have the ability to move any item of street furniture from a public space, if asked by a Police Officer or an Authorised Officer of the Council
- I will not cause a nuisance, obstruction or danger to any other person, in the placing of the furniture.
- I have paid the applicable Street Furniture annual fee before this permit is issued

I confirm I have read, and agree to, all of the above conditions and the Street Furniture Guidelines, shown on the reverse of this form

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Return** this form with your payment to the Environmental Services Team at Waitaki District Council

**Payment Options**

- Cash/Eftpos       Cheque payable to Waitaki District Council
- Bank transfer to account 02 0940 0156400 00 Particulars: Name, Code: Mobile, Reference: Invoice Number
- Visa/Mastercard by phone 03 433 0300 (Note: Credit cards have a 1.5% surcharge)

Permit Number: \_\_\_\_\_ Date Issued: \_\_\_\_\_ Receipt Number: \_\_\_\_\_

## Guidelines for Street Furniture in the Waitaki District

### What is Street Furniture?

Street furniture is defined as:

- Items relating to promoting your business (planters, table and chairs etc) and/or
- Items that are displayed for sale (sales tables, racks, individual items etc)

Both requires the business owner to obtain a permit to place it on a public footpath.

- Signage is not street furniture, our District Plan covers what is allowed.

### The Permit

- Is valid for 12 months from date of issue
- You can renew the permit prior to the expiry date.
- Should be made available to any Authorised Officer who requests it
- Is not transferable
- Is only for furniture associated with the business shown on the permit application.

### What you can you use as Street Furniture?

- Any item, as long as it is of high quality, durable, designed for outdoor use (waterproof and weather resistant, if being placed without any cover), movable and well maintained.
- Does not present a risk of harm to any person using the footpath.
- Any planters must contain artificial plants or plants that are healthy.

### Where you can place street furniture and other considerations?

- On a Footpath within an urban environment of the Waitaki District. If the footpath, is located within the area east and south of Tyne Street between Itchen Street, Arun Street and Waterfront Road, Oamaru, including Harbour Street and the Victorian Precinct (Map A), you may need to obtain approval from the Council's Property Department
- Not within 300mm of the edge of the road to allow safe crossing of a road
- Maintain a through route with a minimum width of 1800mm (see images), at all times and/or a minimum distance of 2100mm to the edge of the road/kerb

- NZS4121- Design for Access and Mobility – Buildings and Associated Facilities  
13.2.3 Permanent and Temporary Obstructions

- Objects fixed permanently to the ground or to the side of an access way e.g. outdoor furniture, including temporary obstructions such as display stands, billboards, sandwich boards etc. shall:
  - (a) Not intrude into or obstruct the 1200mm clear access way;
  - (b) Have a feature within 150mm of the ground that will be detectable by a person using a white cane;
  - (c) Be colour contrasted to the surroundings.

