

**Application and Guidelines  
for a Mobile Shop or Itinerant Trader Permit**  
*Health (Registration of Premises) Regulations 1966 and Waitaki District General Bylaw 2018*

Trading Name: \_\_\_\_\_

Legal Name(s) of Operator (e.g. registered company, partnership or individual):  
\_\_\_\_\_

Postal Address:  
\_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

Make of Vehicle: \_\_\_\_\_ Registration Number: \_\_\_\_\_

Description of goods/wares/merchandise being sold: \_\_\_\_\_

**CONDITION INFORMATION FOR THE APPLICANT:**

- If you are preparing or selling food you may need to hold registration under the Food Act 2014. Please provide a copy of your registration certificate if you are registered with another Council.
- Council may cancel, amend or review any permit issued to any Mobile Shop or Itinerant Trader where it is satisfied that there has been a breach of the permit conditions

**You Must:**

- Comply with the Health (Registration of Premises) Regulations and the Waitaki District General Bylaw 2018 and any other applicable Bylaw or Legislation connected to your business
- Adhere to the Mobile Shop and Itinerant Trader Guidelines for trading in the Waitaki District
- If directed by a Police Officer or an Authorised Officer of the Council, you will move from a public space from which you are trading
- Not cause a nuisance, obstruction or danger to any other person, whilst conducting your business
- Have paid the applicable Mobile Shop or Itinerant Trader annual fee before this permit is issued

I confirm I have read, and agree to, all of the above conditions and the Mobile Shop and Itinerant Trader Guidelines for trading in the Waitaki District, shown on the reverse of this form

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Return** this form with your payment to the Environmental Services Team at Waitaki District Council

**Attach** (tick if applicable) a copy of your approved Park Booking Application  and/or Property Licence to Occupy

**Payment Options**

- Cash/Eftpos  Cheque payable to Waitaki District Council
- Bank transfer to account 02 0940 0156400 00 Particulars: Name, Code: Mobile, Reference: Invoice Number
- Visa/Mastercard by phone 03 433 0300 (Note: Credit cards have a 1.5% surcharge)

Permit Number: \_\_\_\_\_ Date Issued: \_\_\_\_\_ Receipt Number: \_\_\_\_\_

## Mobile Shop and Itinerant Trader Guidelines for trading in the Waitaki District

### Your Permit

- Is valid for 12 months from date of issue
- Can be renewed prior to the expiry date. Approval will be subject to your compliance with the permit conditions and guidelines and payment of the annual fee
- Should be prominently displayed and available to any Authorised Officer of Council who requests it
- Is not transferable

### Where can you trade?

- On a state highway provided that, prior to commencing trading, you have obtained a 'Licence to Operate a Mobile Shop on a State Highway', from the New Zealand Transport Agency (NZTA). This applies to all State Highways, except in areas where a 50km/hr vehicle speed limit applies and a properly formed footpath (or parking space) is available
- On a privately owned property provided that, prior to commencing trading, you have obtained permission from the land owner and ensured no resource consent is required
- On Council owned or operated parks, sporting grounds or campgrounds, or any Council owned land or property provided that, prior to commencing trading, you have obtained permission from the Council's Parks and Recreation Department or Property Department
- In the area east and south of Tyne Street between Itchen Street, Arun Street and Waterfront Road, Oamaru, including Harbour Street and the Victorian Precinct (refer map A) provided that, prior to commencing trading, you have obtained a Licence to Occupy from the Council's Property Department
- You **cannot** trade:
  - On any road (that is not a State Highway) where the vehicle speed limit is over 50km/hr
  - Within 300 metres of a permanent business selling a similar product
  - Within 50 metres of any intersection or pedestrian crossing
  - From any pay & display, time restricted, electric vehicle charging point, accessible parking space or Council owned or operated car park

### Your vehicle

- LPG cylinders must be stored securely outside the mobile shop and when the mobile shop is unattended at any time while in a public place, the cylinders shall be secured against tampering
- Your vehicle must have current registration, Warrant of Fitness, certification and insurance cover

### General

- You must remove all litter generated by the activities of your trading
- The Council, as required, may include in permits or guidelines any restrictions or conditions including (but not limited to) trading areas, types of goods for sale, hours of operation. The Council will provide seven days' notice of any change to restrictions or conditions

