



Mobile Shop and Itinerant Trader Guidelines for trading

Your Permit

- Is valid for 12 months from date of issue
- Can be renewed prior to the expiry date. Approval will be subject to your compliance with the permit conditions and guidelines and payment of the annual fee
- Should be prominently displayed and available to any Authorised Officer of Council who requests it
- Is not transferable

Where can you trade?

- On a state highway provided that, prior to commencing trading, you have obtained a 'Licence to Operate a Mobile Shop on a State Highway', from the New Zealand Transport Agency (NZTA). This applies to all State Highways, except in areas where a 50km/hr vehicle speed limit applies and a properly formed footpath (or parking space) is available
- On a privately owned property provided that, prior to commencing trading, you have obtained permission from the land owner and ensured no resource consent is required
- On Council owned or operated parks, sporting grounds or campgrounds, or any Council owned land or property provided that, prior to commencing trading, you have obtained permission from the Council's Parks and Recreation Department or Property Department
- In the area east and south of Tyne Street between Itchen Street, Arun Street and Waterfront Road, Oamaru, including Harbour Street and the Victorian Precinct (refer to map) provided that, prior to commencing trading, you have obtained a Licence to Occupy from the Council's Property Department
- You **cannot** trade:
 - On any road (that is not a State Highway) where the vehicle speed limit is over 50km/hr
 - Within 300 metres of a permanent business selling a similar product
 - Within 50 metres of any intersection or pedestrian crossing
 - From any pay & display, time restricted, electric vehicle charging point, accessible parking space or Council owned or operated car park



Your vehicle

- LPG cylinders must be stored securely outside the mobile shop and when the mobile shop is unattended at any time while in a public place, the cylinders shall be secured against tampering
- Your vehicle must have current registration, Warrant of Fitness, certification and insurance cover

General

- You must remove all litter generated by the activities of your trading
- The Council, as required, may include in permits or guidelines any restrictions or conditions including (but not limited to) trading areas, types of goods for sale, hours of operation. The Council will provide seven days' notice of any change to restrictions or conditions

Are you a Mobile Shop or Itinerant Trader preparing or selling food?



You may need to hold *Food Act 2014* registration from your home District Council. You will need to apply for a *Mobile Shop or Itinerant Trader Permit* and adhere to the Guidelines for trading in the Waitaki District

OR

Are you a Mobile Shop or Itinerant Trader **not** preparing or selling food?



You will need to apply for a *Mobile Shop or Itinerant Trader Permit* and adhere to the Guidelines for trading in the Waitaki District

AND

Will you be trading on a State Highway with a speed limit over 50km/ph?



You may need to apply for a Licence to Operate a Mobile Shop on a State Highway from NZTA. Contact NZTA, Level 2, AA Centre, 450 Moray Place, PO Box 5245, Dunedin 9058, phone (03)951 3009

Will you be trading on a Council reserve, park, sporting ground or campground, or any Council owned land or property (including area shown in map A)?



You will need to apply for a permit from either our Parks and Recreation Department or Property Department. Please contact us for further information

Will you be trading on privately owned or operated land or property? (ie Department of Conservation, private residence)



You will need permission from the property owner who, in turn, may require resource consent to allow this activity to occur. You will need to consider parking and signage and check if this a permitted activity under the Waitaki District Plan

Will you have a retail display and/or furniture on a footpath?



You will need to apply for a *Street Furniture Permit*

Will you be trading at markets and events? (ie A&P Show)



You will need to follow any trading guidelines issued by the market or event controller

For further information contact Environmental Services Team, Waitaki District Council, Telephone (03) 433 0300

Keep this form for your reference