UNCONFIRMED DECISIONS ONLY DOCUMENT
OF THE
COMMUNITY, CULTURE AND REGULATORY COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, THIRD FLOOR,
OFFICE OF THE WAITAKI DISTRICT COUNCIL, 20 THAMES STREET, OAMARU
ON TUESDAY, 11 AUGUST 2020 AT 2.00PM
(EXTRACT FROM THE UNCONFIRMED MINUTES OF THE MEETING)

PRESENT: Deputy Mayor Melanie Tavendale (Chair), Cr Jim Hopkins (Associate Chair), Cr Hana Halalele (Associate Chair), Cr Kelli Milmine, Cr Peter Newton, Cr Ross McRobie, and Mayor Gary Kircher

IN ATTENDANCE: Cr Bill Kingan
Cr Guy Percival
Cr Colin Wollstein
Fergus Power (Chief Executive)
Neil Jorgensen (Assets Group Manager /Deputy Chief Executive)
Paul Hope (Finance and Corporate Development Group Manager)
Lisa Baillie (People and Culture Group Manager)
Lichelle Guyan (Heritage, Environment and Regulatory Group Manager)
Bill Chou (Information Services Group Manager)
Ainslee Hooper (Governance and Policy Advisor)

IN ATTENDANCE FOR SPECIFIC AGENDA ITEMS:
Frances McElhinney (Oamaru Opera House Director)
Phillip van Zijl (Libraries Manager)
Pam Hicks (Office Manager)
Chloe Searle (Acting Director, Gallery, Museum and Archive)
Roger Cook (Building Services Manager)
Hamish Barrell (Heritage and Planning Manager)
Andrew Bardsley (Regulatory Manager)
Helen Algar (Community Development Manager)

MEETING OPEN
The Chair declared the meeting open at 2.00pm and welcomed everyone present.

1 APOLOGIES
There were no apologies.

2 DECLARATIONS OF INTEREST
There were no declarations of interest.
3 CONFIRMATION OF PREVIOUS MEETING MINUTES

3.1 PUBLIC MINUTES OF THE COMMUNITY, CULTURE AND REGULATORY COMMITTEE MEETING HELD ON 18 MARCH 2020

RESOLVED CCR 2020/010
Moved: Cr Kelli Milmine
Seconded: Cr Peter Newton
That the Community, Culture and Regulatory Committee confirms the Public minutes of the Community, Culture and Regulatory Committee Meeting held on 18 March 2020, as circulated, as a true and correct record of that meeting.

CARRIED

4 DECISION REPORTS

4.1 COMPLIANCE AND ENFORCEMENT POLICY

The report, as circulated, sought Council’s approval of the draft Compliance and Enforcement Policy.

[A summary of discussion on the report will be included in the meeting minutes.]

RESOLVED CCR 2020/011
Moved: Cr Jim Hopkins
Seconded: Cr Hana Halalele
That the Community, Culture and Regulatory Committee recommends:
That Council approves the Waitaki District Council Compliance and Enforcement Policy.

CARRIED

4.2 PARKING UPDATE

The report, as circulated, provided Council with the current position of the Parking Reserve, to determine if free parking will continue and to discuss options to address the parking revenue shortfall.

[A summary of discussion on the report will be included in the meeting minutes.]

RESOLVED CCR 2020/012
Moved: Cr Jim Hopkins
Seconded: Cr Ross McRobie
That the Community, Culture and Regulatory Committee recommends:
That Council:
1. Approves the return to paid parking in Medway Street and Steward Street carparks from 1 September 2020

CARRIED
RESOLVED CCR 2020/013
Moved: Cr Jim Hopkins
Seconded: Mayor Gary Kircher
That the Community, Culture and Regulatory Committee recommends:
That Council:
2. Approves the permanent return to paid parking in all other areas from 30 September 2020
CARRIED

RESOLVED CCR 2020/014
Moved: Cr Peter Newton
Seconded: Cr Jim Hopkins
That the Community, Culture and Regulatory Committee recommends:
That Council:
3. Approves that the parking reserve deficit of $88k during the COVID-19 free parking period up to 30 June 2020 is funded from the Support and Stimulus Fund and the balance of the deficit as at the end of September 2020 comes back to Council for a decision.
CARRIED

RESOLVED CCR 2020/015
Moved: Cr Jim Hopkins
Seconded: Cr Ross McRobie
That the Community, Culture and Regulatory Committee recommends:
That Council:
4. Approves that the Parking Strategy be developed after discussions on the Town Revitalisation and Harbour Connection Projects have been considered.
CARRIED

5 MEMORANDUM REPORTS
The Chair directed the meeting forward to Agenda Item 5.2.

5.2 HERITAGE, ENVIRONMENT AND REGULATORY GROUP ACTIVITY REPORT - AUGUST 2020
The memorandum, as circulated, informed the Committee about the strategies, projects and activities of the Heritage, Environment and Regulatory Group.
[A summary of discussion on the report will be included in the meeting minutes.]

RESOLVED CCR 2020/016
Moved: Cr Ross McRobie
Seconded: Cr Peter Newton
That the Community, Culture and Regulatory Committee receives and notes the information.
CARRIED
5.3 DISTRICT LICENSING COMMITTEE ACTIVITY REPORT (JANUARY - JUNE 2020)

The memorandum, as circulated, informed the Committee about the activities of the District Licensing Committee (DLC) for the period 1 January to 30 June 2020. This report is provided every six months.

[A summary of discussion on the report will be included in the meeting minutes.]

RESOLVED CCR 2020/017

Moved:  Cr Jim Hopkins
Seconded:  Cr Peter Newton

That the Community, Culture and Regulatory Committee receives and notes the information.

CARRIED

The Chair directed the meeting back to Agenda item 5.1.

5.1 PEOPLE AND CULTURE GROUP ACTIVITY REPORT - AUGUST 2020

The memorandum, as circulated, informed the Committee, via updates on group projects, sector trends, activity trends and reporting by exception, of the People and Culture Group functions reporting to the Community, Culture and Regulatory Committee.

[A summary of discussion on the report will be included in the meeting minutes.]

RESOLVED CCR 2020/018

Moved:  Mayor Gary Kircher
Seconded:  Cr Jim Hopkins

That the Community, Culture and Regulatory Committee receives and notes the information.

CARRIED

6 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLVED CCR 2020/019

Moved:  Cr Kelli Milmine
Seconded:  Cr Hana Halalele

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<table>
<thead>
<tr>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48 for the passing of this resolution</th>
</tr>
</thead>
</table>


<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
<th>Section Code</th>
<th>Reason for Withholding</th>
</tr>
</thead>
<tbody>
<tr>
<td>7.1</td>
<td>Public Excluded minutes of the Community, Culture and Regulatory Committee Meeting held on 18 March 2020</td>
<td>s7(2)(a)</td>
<td>the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</td>
</tr>
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<td></td>
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<td>s7(2)(i)</td>
<td>the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</td>
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<td>s48(1)(a)(i)</td>
<td>the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</td>
</tr>
<tr>
<td>7.2</td>
<td>Regulatory Contracted Services PE</td>
<td>s7(2)(a)</td>
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<td>7.3</td>
<td>Community Development Initiative PE</td>
<td>s7(2)(c)(i)</td>
<td>the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied</td>
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<td>s7(2)(c)(ii)</td>
<td>the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</td>
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<td>s7(2)(f)(ii)</td>
<td>the withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of Council members,</td>
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<td>s48(1)(a)(i)</td>
<td>the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</td>
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<td>officers, employees, and persons from improper pressure or harassment</td>
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<td><strong>7.4 - Regulatory Activity Report PE</strong></td>
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CARRIED

The meeting was adjourned at 2.58pm and reconvened at 3.15pm.

7  PUBLIC EXCLUDED SECTION

The public excluded minutes of the meeting apply to this section.

8  RESOLUTION TO RETURN TO THE PUBLIC MEETING

RESOLVED  CCR 2020/024

Moved:  Cr Ross McRobie
Seconded:  Cr Jim Hopkins

That the Community, Culture and Regulatory Committee resumes in open meeting and decisions made in the public excluded session are confirmed and made public as and when required and considered.

CARRIED
9 RELEASCE OF PUBLIC EXCLUDED INFORMATION

In accordance with Waitaki District Council Standing Orders, the Committee considered the release of public excluded information provided to this meeting and decided to release the following previously public excluded information under this Agenda Item:

7.1 CONFIRMATION OF PREVIOUS MEETING PUBLIC EXCLUDED MINUTES

RESOLVED CCR 2020/020
Moved: Cr Peter Newton
Seconded: Cr Hana Halalele

That the Community, Culture and Regulatory Committee:

1. Confirms the Public Excluded minutes of the Community, Culture and Regulatory Committee Meeting held on 18 March 2020, as circulated, as a true and correct record of that meeting.

CARRIED

7.4 REGULATORY ACTIVITY REPORT PE

RESOLVED CCR 2020/023
Moved: Mayor Gary Kircher
Seconded: Cr Jim Hopkins

That the Community, Culture and Regulatory Committee:

1. Receives and notes the information.

CARRIED

10 MEETING CLOSE

There being no further business, the Chair declared the meeting closed, at 4.00pm.

TO BE CONFIRMED at the Community, Culture and Regulatory Committee Meeting to be held on Tuesday, 22 September 2020.

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CHAIRPERSON