

Summary Meetings Schedule 2021

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Waitaki District Council Meetings	-	16	30	-	11	29	-	10	-	5	-	7
Extraordinary / Additional Council	-	-	17*			1		24		26		
Committees Day: Assets; Community, Culture and Regulatory; Harbour Area; and Other Committees as required	-	9	17*	27	-	15	-	10	21	-	10	-
Performance, Audit and Risk Committee <i>(quarterly cycle of FCD, IS and Risk meetings)</i>	-	23 FCD	17* IS	27 Risk	18 FCD	15 IS	-	3 Risk 24 FCD	21 IS + Annual Report	26 Risk + Audit Report	16 FCD	7 IS and Risk
Executive Committee	-	-	2	6	25	15	-	17	7	-	29	-
Support and Stimulus Fund Committees	-	2	2	6	4	15	-	3	7	19	9	14
Waihemo Community Board	29 Joint Community Boards' Workshop (WDC HQ)	-	1	-	3	-	5	-	6	-	1	6
Ahuriri Community Board		-	8	-	10	-	5**	-	13	-	8	13

* Wednesday meeting day

**Change to usual meeting day or agenda issue day (in illustrative calendar)

Elected Members and Executive Management Team – Community Board Meeting Roster 2021

	January	February	March	April	May	June	July	August	September	October	November	December
Waihemo	29 Joint CB Workshop		1	-	3	-	5	-	6	-	1	6
	Mayor Kircher, Deputy Mayor Tavendale, Cr McRobie		Cr Halalele		Cr Hopkins		Cr Holding*		Cr Kingan		Cr McRobie	Cr Percival
	GM Lisa Baillie GM Lichelle Guyan (joint hosts)		CE Fergus Power		GM Lisa Baillie		GM Bill Chou*		GM Lisa Baillie		GM Neil Jorgensen	GM Lisa Baillie
	January	February	March	April	May	June	July	August	September	October	November	December
Ahuriri	29 Joint CB Workshop		8	-	10	-	5*		13		8	13
	Mayor Kircher, Deputy Mayor Tavendale, Cr McRobie		Cr Williams		Cr Wollstein		Cr Holding*		Cr Hopkins		Waihemo Ward Councillor (vacancy)	Cr Kingan
	GM Lisa Baillie GM Lichelle Guyan (joint hosts)		GM Neil Jorgensen		Acting GM Roger Cook		GM Bill Chou*		Acting GM Roger Cook		GM Lisa Baillie	Acting GM Roger Cook

Elected Members and Executive Management Team members who are unable to attend the Community Board Meeting on their rostered day are asked to change with another Councillor or Executive Management Team member respectively, and advise the Governance Advisor of that change via email, so that the roster can be updated. Thank you for your assistance.

Waitaki District Council Meetings Calendar 2021

Monday	Tuesday	Wednesday	Thursday	Friday
28 December 2020 <i>WDC closed</i>	29 December 2020 <i>WDC closed</i>	30 December 2020 <i>WDC closed</i>	31 December 2020 <i>WDC closed</i>	1 January 2021 New Year's Day
4 January Day After New Year's Day observance	5 January <i>WDC closed</i>	6 January <i>WDC closed</i>	7 January <i>WDC closed</i>	8 January <i>WDC closed</i>
11 January 2021 WDC opens	12 January	13 January	14 January	15 January
18 January	19 January	20 January	21 January	22 January
25 January <i>[Canterbury CE Forum]</i>	26 January	27 January	28 January	29 January 12.00pm – Lunch 1.00pm – 4.00pm Combined Community Boards' Workshop Venue: WDC Oamaru
				Waihemo Community Board Ahuriri Community Board

Monday	Tuesday	Wednesday	Thursday	Friday
1 February	2 February SSF Committee Meetings (9.00am – 10.00am)	3 February	4 February Executive Committee CCO Shareholder Meeting (12.15pm – 1.30pm)	5 February <i>[Otago and Southland Mayoral Forum]</i>
WORKSHOPS (11.30am – 2.45pm)	WORKSHOPS (10.15am – 4.00pm)			
8 February Waitangi Day Observance	9 February	10 February	11 February	12 February
	Committees Day Meetings (10.00am – 4.00pm)			
15 February DPR WORKSHOPS (10.00am – 4.00pm)	16 February Council Meeting (9.00am – 11.00am)	17 February	18 February <i>[Otago CE Forum]</i>	19 February <i>[Canterbury Mayoral Forum]</i>
	EM / EMT Strategy Session (11.00am – 2.00pm)			
	EM Strategy Session (2.00pm – 5.00pm)			

Monday	Tuesday	Wednesday	Thursday	Friday
22 February	<p>23 February</p> <p>PAR (FCD) Committee Meeting (9.00am – 11.00am)</p> <p>Executive Committee CCO Shareholder Meeting (12.15pm – 1.15pm)</p> <p>WORKSHOPS (1.30pm – 4.00pm)</p>	24 February	25 February	26 February
1 March	<p>2 March</p> <p>Executive Committee Meeting (9.00am – 10.00am)</p> <p>SSF Committee Meetings (10.15am – 11.15am)</p> <p>Executive Committee CCO Shareholder Meeting (12.15pm – 1.30pm)</p>	3 March	4 March <i>[LGNZ Rural and Provincial Meeting]</i>	5 March <i>[LGNZ Rural and Provincial Meeting]</i>
<p>DPR WORKSHOPS (9.00am – 4.00pm)</p>				
1 March EVE Waihemo Community Board Meeting (6.00pm) (Palmerston)	<p>WORKSHOPS (2.00pm – 4.00pm)</p>			

Monday	Tuesday	Wednesday	Thursday	Friday
<p>8 March AM</p> <p>PLACEHOLDER – Initial Screening for CE Recruitment</p>	<p>9 March</p>	<p>10 March</p> <p>PLACEHOLDER – Shortlisting interviews for CE recruitment</p>	<p>11 March</p> <p>PLACEHOLDER – Shortlisting interviews for CE recruitment</p>	<p>12 March</p> <p><i>[Otago Mayoral Forum]</i></p>
<p>8 March PM</p> <p>Ahuriri Community Board Meeting (3.15pm) (Omarama)</p>				
<p>15 March</p> <p><i>[LGNZ Zone 5 & 6 Meeting]</i></p> <p><i>[No other meetings or workshops]</i></p>	<p>16 March</p> <p><i>[LGNZ Zone 5 & 6 Meeting]</i></p> <p><i>[No other meetings or workshops]</i></p>	<p>17 March</p> <p>Additional Council Meeting (Adopt Draft LTP) (9.00am – 10.00am)</p> <p><i>followed by</i></p> <p>Committees Day Meetings (10.15am – 2.30pm)</p> <p>PAR (IS) Committee Meeting (2.30pm est. – 4.00pm)</p>	<p>18 March</p>	<p>19 March</p>

Monday	Tuesday	Wednesday	Thursday	Friday
22 March Otago Anniversary Day observance	23 March	24 March	25 March PLACEHOLDER – Preferred Candidate interviews for CE recruitment	26 March PLACEHOLDER – Preferred Candidate interviews for CE recruitment
	Executive Committee CCO Shareholder Meeting (12.15pm – 1.15pm)			
29 March	30 March Council Meeting (9.00am)	31 March	1 April	2 April Good Friday
5 April Easter Monday	6 April SSF Committee Meetings (9.15am – 10.15am)	7 April	8 April	9 April
	Executive Committee Meeting (10.30am – 11.30am)			
	WORKSHOPS (11.30am – 4.00pm)			

Monday	Tuesday	Wednesday	Thursday	Friday
12 April	13 April	14 April	15 April	16 April
19 April	20 April	21 April	22 April	23 April
26 April ANZAC Day observance	27 April Committees Day (9.00am – 2.00pm) PAR (Risk) Committee Meeting (2.00pm est. – 4.00pm)	28 April	29 April	30 April

(Light blue shading – School Holidays)

Monday	Tuesday	Wednesday	Thursday	Friday
3 May AM <i>[Canterbury CE Forum]</i>	4 May AM	5 May	6 May	7 May
	SSF Committee Meetings (9.15am – 10.15am)			
	WORKSHOPS (10.30am – 12.15pm)			
3 May EVE Waihemo Community Board Meeting (6.00pm) (Hampden)	4 May PM EM Strategy Session (1.00pm – 5.00pm)		Executive Committee CCO Shareholder Meeting (12.15pm – 1.30pm)	
10 May AM	11 May Council Meeting (9.00am – 2.00pm)	12 May	13 May	14 May
10 May PM Ahuriri Community Board Meeting (3.15pm) (Otematata)	EM / EMT Strategy Session (2.00pm – 5.00pm)			
17 May PLACEHOLDER – LTP Submissions (all day)	18 May AM / PM PLACEHOLDER – LTP Submissions (AM / PM until 2.00pm)	19 May	20 May	21 May
	18 May PM PAR (FCD) Committee Meeting (2.00pm – 4.00pm)			

Monday	Tuesday	Wednesday	Thursday	Friday
24 May	<p>25 May</p> <p>Executive Committee Meeting (9.00am – 10.00am)</p> <p>Executive Committee CCO Shareholder Meeting (10.15am – 11.15am)</p> <p>WORKSHOPS (11.30am – 4.00pm)</p>	26 May	27 May	28 May <i>[Canterbury Mayoral Forum]</i>
31 May	<p>1 June AM</p> <p>Additional Council Meeting (LTP decisions) (9.00am – 12.15pm)</p> <p>1 June PM</p> <p>WORKSHOPS (1.00pm – 4.00pm)</p>	<p>2 June</p> <p>Executive Committee CCO Shareholder Meeting (12.15pm – 1.30pm)</p>	3 June	4 June <i>[Otago CE Forum]</i>
<p>7 June</p> <p>Queen's Birthday</p>	<p>8 June</p> <p>WORKSHOPS (11.00am – 4.00pm)</p>	9 June	10 June <i>[LGNZ Rural and Provincial Meeting]</i>	11 June <i>[LGNZ Rural and Provincial Meeting]</i>

Monday	Tuesday	Wednesday	Thursday	Friday
14 June	<p>15 June</p> <p>SSF Committee Meetings (9.00am – 10.00am)</p> <p>Committees Day Meetings (10.15am – 2.30pm)</p> <p>PAR (IS) Committee Meeting (2.30pm est. – 4.00pm)</p> <p>Executive Committee Meeting <i>(confirm CE's KPIs)</i> (4.00pm – 5.00pm)</p>	16 June	17 June	18 June <i>[Otago Mayoral Forum]</i>
21 June	22 June	23 June	24 June	25 June

Monday	Tuesday	Wednesday	Thursday	Friday
28 June AM	29 June Council Meeting (9.00am – 12.00pm) <i>(Adopt LTP, Set Rates for 2021/2022)</i>	30 June	1 July	2 July
	Comms Portfolio Meeting (12.00pm – 12.30pm)			
	WORKSHOPS (1.00pm – 4.00pm)			
5 July AM	6 July	7 July	8 July	9 July
5 July PM Ahuriri Community Board Meeting (**2.00pm) (Council HQ, Oamaru**)	<i>[No Meetings or Workshops]</i>			
5 July EVE Waihemo Community Board Meeting (6.00pm) (Palmerston)				
12 July	13 July	14 July	15 July	16 July
	<i>[No Meetings or Workshops]</i>		<i>[LGNZ Conference, Blenheim]</i>	<i>[LGNZ Conference, Blenheim]</i>

Monday	Tuesday	Wednesday	Thursday	Friday
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(Light blue shading – School Holidays)

19 July	20 July <i>[No Meetings or Workshops]</i>	21 July	22 July	23 July
26 July <i>[Canterbury CE Forum]</i>	27 July <i>[No Meetings or Workshops]</i>	28 July	29 July	30 July
2 August	3 August AM PAR (Risk) Committee Meeting (9.00am – 10.30am)	4 August	5 August Executive Committee CCO Shareholder Meeting (12.15pm – 1.30pm)	6 August
	SSF Committee Meetings (10.45am – 11.45am)			
	3 August PM WORKSHOPS (12.30pm – 4.00pm)			

Monday	Tuesday	Wednesday	Thursday	Friday
9 August	10 August AM Council Meeting (9.00am – 12.00pm)	11 August	12 August	13 August
	10 August PM Committees Day Meetings (12.30pm – 4.00pm)			
16 August AM	17 August Executive Committee Meeting (CCO Review Timetable 2020) (9.00am – 10.00am)	18 August	19 August	20 August <i>[Canterbury Mayoral Forum]</i>
	WORKSHOPS (10.15am – 4.00pm)			
23 August	24 August Additional Council Meeting (9.00am – 12.30pm)	25 August	26 August	27 August
	Executive Committee CCO Shareholder Meeting (12.30pm – 1.30pm)			

Monday	Tuesday	Wednesday	Thursday	Friday
	24 August PM PAR (FCD) Committee Meeting (2.00pm – 4.00pm)			
30 August	31 August WORKSHOPS (9.00am – 12.15pm) EM Strategy Session (1.00pm – 5.00pm)	1 September	2 September	3 September
6 September AM / PM	7 September Executive Committee Workshop, and Meeting [CCO Directorships] (9.00am – 11.00am) SSF Committee Meetings (11.00am – 12.00pm) Executive Committee CCO Shareholder Meeting (12.15pm – 1.30pm) WORKSHOPS (1.30pm – 3.00pm)	8 September	9 September	10 September <i>[Otago CE Forum]</i>
6 September EVE Waihemo Community Board Meeting (6.00pm) (Palmerston)	EM / EMT Strategy Session (3.00pm – 5.00pm)			

Monday	Tuesday	Wednesday	Thursday	Friday
13 September AM	14 September	15 September	16 September	17 September
13 September PM Ahuriri Community Board Meeting (3.15pm) (Kurow)				
20 September	21 September Committees Day Meetings (9.00am – 2.00pm)	22 September	23 September	24 September <i>[Otago Mayoral Forum]</i>
	PAR (IS + Draft Annual Report) Committee Meeting (2.00pm – 4.00pm)			
27 September	28 September	29 September	30 September	1 October
4 October	5 October Council Meeting (9.00am – 12.00pm)	6 October	7 October	8 October
	WORKSHOPS (1.00pm – 4.00pm)			

Monday	Tuesday	Wednesday	Thursday	Friday
11 October	12 October	13 October	14 October <i>[LGNZ Zone 5 & 6 Meeting]</i>	15 October <i>[LGNZ Zone 5 & 6 Meeting]</i>
18 October	19 October Executive Committee Workshop (CCO Director Shortlisting) (9.00am – 11.00am) SSF Committee Meetings (11.00am – 12.00pm) WORKSHOPS (12.45pm – 4.00pm)	20 October	21 October	22 October
25 October Labour Day	26 October AM Additional Council Meeting (Adopt Annual Report; receive CCO Annual Reports) (9.00am – 12.15pm) 26 October PM PAR (Risk + Audit Management Report) Committee Meeting (1.00pm – 3.00pm)	27 October	28 October	29 October

Monday	Tuesday	Wednesday	Thursday	Friday
1 November AM <i>[Canterbury CE Forum]</i>	2 November AM Committees Day Meetings (<i>final for 2021</i>) (Session 1: 9.00am – 12.15pm)	3 November	4 November	5 November
Executive Committee PLACEHOLDER – CCO Director Interviews (11.00am – 5.00pm)	Executive Committee CCO Shareholder Meeting (12.15pm – 1.30pm)			
1 November EVE Waihemo Community Board Meeting (6.00pm) (Palmerston)	2 November PM Committees Day Meetings (<i>continued</i>) (Session 2: 1.30pm – 3.15pm)	3 November EVE Executive Committee PLACEHOLDER – CCO Director Interviews [evening, via Zoom]	4 November PM Executive Committee CCO Shareholder Meeting (12.15pm – 1.30pm)	
8 November AM	9 November AM SSF Committee Meetings (9.00am – 10.00am)	10 November	11 November	12 November <i>[Otago CE Forum]</i>
8 November PM Ahuriri Community Board Meeting (3.15pm) (Otematata)	9 November AM / PM WORKSHOPS (10.15am – 4.00pm)			

Monday	Tuesday	Wednesday	Thursday	Friday
15 November	<p>16 November AM PAR (FCD) Committee Meeting (9.00am – 10.30am)</p> <p>EM / EMT Strategy Session (10.45am – 12.45pm)</p> <p>16 November PM EM Strategy Session (1.30pm – 5.00pm)</p>	17 November	18 November	19 November <i>[Canterbury Mayoral Forum]</i>
22 November	<p>23 November</p> <p>Executive Committee CCO Shareholder Meeting (12.30pm – 1.30pm)</p> <p>WORKSHOP (1.30pm – 2.15pm)</p>	24 November	25 November <i>[LGNZ Rural and Provincial Meeting]</i>	26 November <i>[LGNZ Rural and Provincial Meeting]</i>
29 November Executive Committee Meeting (confirm CCO Director Appointments) (10.30am – 11.15am)	30 November	1 December	2 December	3 December

Monday	Tuesday	Wednesday	Thursday	Friday
6 December AM	7 December AM Council Meeting <i>(final for 2021)</i> (9.00am – 2.00pm)	8 December	9 December	10 December <i>[Otago Mayoral Forum]</i>
6 December EVE Waihemo Community Board Meeting (6.00pm) (Palmerston)	7 December PM PAR (IS + Risk) Committee Meeting <i>(final for 2021)</i> (2.00pm – 4.00pm)			
13 December AM	14 December AM SSF Committee Meetings (9.00am – 10.00am)	15 December	16 December	17 December
13 December PM Ahuriri Community Board Meeting (**2.00pm) (Dunroon)	14 December AM / PM WORKSHOPS (10.15am – 4.00pm)			
	14 December EVE Mayoral Christmas Function			
20 December	21 December <i>[Emergency Meetings and/or Workshops only]</i>	22 December	23 December	24 December WDC open (AM)
				WDC closed (PM)
27 December Christmas Day observance	28 December Boxing Day Observance	29 December WDC closed	30 December WDC closed	31 December 2021 WDC closed