



Waitaki

DISTRICT COUNCIL

TE KAUNIHERA Ā ROHE O WAITAKI

Notice of Meeting

and

AGENDA

Harbour Area Committee

in the

Council Chamber, Third Floor
Office of the Waitaki District Council
20 Thames Street, Oamaru

Tuesday 12 March 2019

Harbour Area Committee:

Mayor Gary Kircher (Chair)
Cr Jeremy Holding
Cr Jim Hopkins

Deputy Mayor Melanie Tavendale
Cr Guy Percival
Cr Colin Wollstein

Harbour Area Committee Meeting

Tuesday 12 March 2019

Council Chamber, Third Floor
Office of the Waitaki District Council
20 Thames Street, Oamaru

		Page/s
1.	Apologies	
2.	Declarations of Interest	
3.	Confirmation of Previous Meeting Minutes	
	• Harbour Area Committee Meeting, 20 November 2018	3 – 4
4.	Harbour Area Committee Membership – Additional Representatives	5 – 7
	• Decision report and recommendations	
5.	Review of Oamaru HarbOUR Establishment Report	
	• Decision report and recommendation	8 – 9
	• Attachment – Oamaru HarbOUR Space Masterplan Establishment Report v.3 (March 2019) – <i>circulated separately</i>	–
6.	Oamaru Steam and Rail Proposal	
	• Decision report and recommendations	10 – 11
7.	North Otago Yacht and Powerboat Club Proposal	
	• Decision report and recommendations	12 – 14
	• Attachment – Archivist Chris Meech's investigation notes NOYPBC	15 – 34

Waitaki District Council

Harbour Area Committee

**UNCONFIRMED MINUTES of the Harbour Area Committee Meeting
held in the Council Chamber, Third Floor, Office of the Waitaki District Council,
20 Thames Street, Oamaru
on Tuesday 20 November 2018 at 10.10am.**

Present Mayor Gary Kircher (Chair), Deputy Mayor Melanie Tavendale (Deputy Chair), Cr Jeremy Holding, Cr Jim Hopkins; Cr Guy Percival; and Cr Colin Wollstein

In Attendance Cr Craig Dawson
Cr Peter Garvan
Cr Hugh Perkins
Cr Bill Kingan
Cr Jan Wheeler
Fergus Power (Chief Executive)
Neil Jorgensen (Assets Group Manager)
Lisa Baillie (People and Culture Group Manager)
Ainslee Hooper (Governance Advisor)

The Chair declared the meeting open at 10.10am, and welcomed everyone present.

1. Apologies

There were no apologies.

2. Declarations of Interest

Deputy Mayor Melanie Tavendale declared an interest in the public excluded session, related to contents of the minutes of the public excluded session of the previous meeting.

The Chair advised Committee members that, unless anyone wished to speak to the Public Excluded Minutes of the previous Committee Meeting held on 9 October 2018 (included in this meeting's agenda as Public Excluded Agenda Item 5), he intended to confirm those minutes in the public session of this meeting, as Agenda Item 3(b).

No Committee Members declared an intention to speak to the Public Excluded minutes.

On that basis, the Chair declared that those Public Excluded minutes would be confirmed as Agenda Item 3(b) in the Public section of this meeting.

3. (a) Confirmation of Previous Meeting Minutes

RESOLVED
HAC 2018/028

Cr Jim Hopkins / Cr Colin Wollstein
That the Harbour Area Committee confirms the public minutes of its previous meeting held on 9 October 2018, as circulated, as a true and correct record of that meeting.

CARRIED

3. (b) Confirmation of Previous Meeting Minutes (Public Excluded)

RESOLVED
HAC 2018/029

Cr Jim Hopkins / Cr Colin Wollstein

That the Harbour Area Committee confirms public excluded minutes of the Committee's meeting held on 9 October 2018, as circulated, as a true and correct record, with a minor typographical change on page 7.

CARRIED

There being no further business, the Chairman declared the meeting closed at 10.15am.

TO BE CONFIRMED at the Harbour Area Committee Meeting to be held on the 5th day of February 2019 in the Council Chamber, Office of the Waitaki District Council, 20 Thames Street, Oamaru.

Chairman

Harbour Area Committee Report

From Assets Group Manager

Date 12 March 2019

Harbour Area Committee Membership – Additional Representatives

Recommendations

That the Harbour Area Committee:

1. Appoints the following additional stakeholder representatives as Committee members for the purposes of developing the Oamaru HarbOUR Space Masterplan:
 - a. Graeme Clark representing the Oamaru Whitestone Civic Trust;
 - b. Kevin Murdoch representing the North Otago Yacht and Powerboat Club;
 - c. Phillipa Agnew to represent an environmental perspective;
2. Seeks a nomination from a commercially focused representative.

Objective of the Decision

To confirm the appointment of four external stakeholders to the Harbour Area Committee for the purposes of developing the Oamaru HarbOUR Space Masterplan in accordance with Council's resolution WDC 2019/011 from its meeting on 19 February 2019.

Summary

It is proposed that four stakeholder representatives are appointed to the Harbour Area Committee for the purposes of developing the Oamaru HarbOUR Space Masterplan, to give effect to a Council resolution.

Decision-Making Expectations

Governance Decision-Making: Approve representatives.

Operational Decision-Making: Provide recommendations on perspective gaps on the Committee and potential nominees.
Liaise with potential external representatives.

Communications: Media releases – contributed to by officers and elected members.
Media/public enquiries regarding governance decision-making topics above can be addressed by governance.
Media/public enquiries regarding operational decision-making topics above can be addressed by officers.

Summary of Decision-Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	Key	Environmental Considerations	No
Legal	No	Cultural Considerations	No
Significance	No	Social Considerations	Key
Financial Criteria	No	Economic Considerations	No
Community Views	Key	Community Board Views	No
Consultation	No	Publicity and Communication	No

Background

At the 19 February 2019 Council meeting, it was resolved (WDC 2019/011) that Council:

"Appoints to the Harbour Area Committee for the purposes of developing the Harbour Masterplan, a representative each from Oamaru Whitestone Civic Trust, Oamaru Yacht and Power Boat Club, plus two other stakeholder representatives to be agreed, with others to be invited as required".

This decision was supported by feedback as part of the pre-engagement round for the Oamaru HarbOUR Space masterplan process.

Council also resolved that the masterplan pathway would have less touch points with the community and would involve only one round of consultation with the community. This means that the Harbour Area Committee would do much of the decision-making in preparing a draft Masterplan for final feedback from the community. Inviting a range of community representatives to the Committee helps to ensure that a broad range of views will be around the table.

Representatives from the Oamaru Whitestone Civic Trust and the North Otago Yacht and Powerboat Club were specifically stated in the resolution to be invited to join the Committee. These entities broadly cover water users, and the community's, and light commercial and historic perspectives.

Both the Oamaru Whitestone Civic Trust and the North Otago Yacht and Powerboat Club have nominated their Chairs – Graeme Clark and Commodore Kevin Murdoch respectively.

Other interests that might usefully be represented through stakeholder appointments to the Committee include conservation and environment as well as commercial. It is noted that Councillors themselves represent the broader community view.

Phillipa Agnew (Research Scientist from the Oamaru Blue Penguin Colony) has indicated that she would be pleased to represent the environmental perspective on the Committee. However, there has not been time to reach agreement on what perspective the fourth representative should hold.

It is relevant that other stakeholders will be invited to the HarbOUR Space workshops along with the new Committee members. A full list of other stakeholders was not available at the time of writing this report. The workshop Investment Logic Mapping (ILM) process works best with about 20 participants, so not everyone can be involved in these sessions.

Summary of Options Considered

Option 1 – Accept nominations to the Committee (recommended)

It would be useful to have a broad range of views around the Committee table and it is proposed that Graeme Clark and Kevin Murdoch be appointed as representatives from the Oamaru Whitestone Civic Trust and the North Otago Yacht and Powerboat Club respectively. Having an environmental perspective seems to be a gap around the table and Phillipa Agnew is a logical choice.

The remaining gap is more difficult to fill, and guidance from the Committee is requested. There still seems to be a gap from a dedicated commercial focus. Or, the Committee could choose a group from other areas: for example, sport (eg Rowing Club), the community (eg Sea Scouts, Friends of the Harbour), youth (eg Youth Council), entities with a more general commercial focus (fishing, main tenant, developer, building owner), or select another party of interest.

Taking everything into account, officers recommend that a commercial focus would be useful and that perhaps asking the Chamber of Commerce for a representative could be useful for the Committee.

Option 2 – Adopt different nominations

The Committee could adopt a different mix of perspectives. It would need to give clear guidance as to the gaps it sees on the Committee.

Assessment of Preferred Option

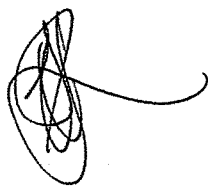
Option 1 – Accept the nominations

Having considered the options summarised above, the following conclusions have been reached:

1. The suggested representatives broaden the perspective to the Committee.
2. The Committee then has water users, a not-for-profit club, heritage, community commercial, environmental and the broader community view provided by Councillors.
3. Adding a representative would broaden the commercial focus further.

Conclusion

Adding external representatives to the Harbour Area Committee will result in broader perspectives and more robust decision-making for the Oamaru HarbOUR Space Masterplan project.



Neil Jorgensen
Assets Group Manager

Attachments

Additional decision-making considerations

Additional Decision-Making Considerations

The following matters have been considered in making the decisions.

Outcomes

We enable opportunities for new and existing business

We provide and enable services and facilities so people want to move here and stay here

We understand the diverse needs of our community

Waitaki's distinctive environment is valued and protected

Harbour Area Committee Report

From Assets Group Manager

Date 12 March 2019

Review of Oamaru HarbOUR Establishment Plan

Recommendation

That the Harbour Area Committee receives the Oamaru HarbOUR Establishment Report and notes any amendments.

Objective of the Decision

To consider amendments to the Oamaru HarbOUR Space Masterplan Establishment Report.

Summary

Council has approved the report. The Committee has been asked to clarify any minor amendments it would like to make to the report.

Decision-Making Expectations

Governance Decision-Making: Identify amendments.

Operational Decision-Making: Update document and publish.

Communications: Media releases – contributed to by officers and elected members
Media/public enquiries regarding governance decision-making topics above can be addressed by governance
Media/public enquiries regarding operational decision-making topics above can be addressed by officers.

Summary of Decision-Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	Key	Environmental Considerations	No
Legal	No	Cultural Considerations	No
Significance	No	Social Considerations	No
Financial Criteria	No	Economic Considerations	No
Community Views	No	Community Board Views	no
Consultation	No	Publicity and Communication	No

Background

At its 19 February 2019 meeting, Council approved the Oamaru HarbOUR Space Masterplan Establishment Report with amendments. The Harbour Area Committee was asked to confirm the amendments.

Summary of Options Considered

Option 1 – Receive the Establishment Report and note amendments (recommended)

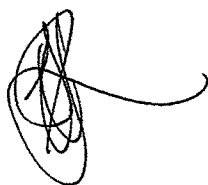
The Establishment Report is attached. Any amendments should be noted to the Committee for consideration.

Option 2 – Receive the Establishment Report and not note any amendments

Receive the report and not make any amendments.

Conclusion

The Establishment Report is an important document that sets out how the Oamaru HarbOUR Space Masterplan process will run. Any tweaks will be updated in the document before it is made available on the website and through any other communication channels.

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.

Neil Jorgensen
Assets Group Manager

Attachments

Oamaru HarbOUR Space Masterplan Establishment Report v.3 (March 2019)

Harbour Area Committee Report

From Assets Group Manager

Date 12 March 2019

Oamaru Steam and Rail Proposal

Recommendations

That the Harbour Area Committee:

1. Considers the information provided by Oamaru Steam and Rail as part of the Oamaru HarbOUR Space Masterplan project; and
2. Agrees to invite a representative from Oamaru Steam and Rail to attend the Investment Logic Mapping and "optioneering" workshops.

Objective of the Decision

To ensure that information from Oamaru Steam and Rail is considered as part of the master planning project.

Summary of Decision-Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	Key	Environmental Considerations	No
Legal	No	Cultural Considerations	No
Significance	No	Social Considerations	Key
Financial Criteria	No	Economic Considerations	No
Community Views	Key	Community Board Views	No
Consultation	No	Publicity and Communication	No

Background

Oamaru Steam and Rail has been part of the story at the Oamaru Harbour from the beginning and is an integral part of the harbour area. Representatives from Oamaru Steam and Rail will present information about Dunedin Railways bringing 300 people up to visit the Oamaru Blue Penguin Colony and the challenges that this brings.

They will also talk about other matters that are forefront in their thinking, for the Committee's information. It has been suggested that it would be beneficial to clarify the problems being faced so that solutions can be considered as part of the master planning work.

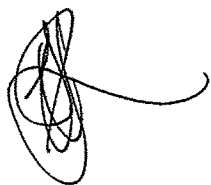
Summary of Options Considered

Option 1 – Consider the information as part of the master planning work in the Oamaru Harbour and invite a representative to the master planning workshops (recommended).

Option 2 – Consider the information as part of the master planning work.

Assessment of Preferred Option

The information provided will be important to the master planning work and, as the rail is such an integral part of the harbour, having a representative participating in the master planning workshops will ensure that the master plan fully considers the relevant matters.



Neil Jorgensen
Assets Group Manager

Attachments

Additional decision-making considerations

Additional Decision-Making Considerations

The following matters have been considered in making the decisions.

Outcomes

We provide and enable services and facilities so people want to stay here and move here
We understand the diverse needs of our Community

Harbour Area Committee Report

From Assets Group Manager

Date 12 March 2019

North Otago Yacht and Powerboat Club Proposal

Recommendations

The Harbour Area Committee recommends:

That Council:

1. Confirms that the North Otago Yacht and Powerboat Club own the two boat ramps beside the slipway in the Oamaru Harbour; and
2. Transfers the resource consents for the operation of the ramps to the North Otago Yacht and Powerboat Club.

Objective of the Decision

To resolve an issue where boat ramp ownership has been undetermined.

Summary

It is proposed that the Harbour Area Committee considers formally recommending to Council that the North Otago Yacht and Powerboat Club own the ramps.

Decision-Making Expectations

Governance Decision-Making: Ownerships of ramps

Operational Decision-Making: Background information
Implementation of decision

Communications: Media releases – contributed to by officers and elected members
Media/public enquiries regarding governance decision-making topics above can be addressed by governance
Media/public enquiries regarding operational decision-making topics above can be addressed by officers.

Summary of Decision-Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	No	Environmental Considerations	No
Legal	Key	Cultural Considerations	No
Significance	No	Social Considerations	Key
Financial Criteria	No	Economic Considerations	Key
Community Views	No	Community Board Views	No
Consultation	No	Publicity and Communication	No

Background

There are a number of unresolved matters relating to the North Otago Yacht and Powerboat Club (NOYPC) that are wished to be discussed with the Harbour Area Committee. Currently the club effectively operates and maintains both ramps at the Harbour near the club. However, Council has the resource consent in its name. This is because there is an issue where Council officers have been unable to determine who legally owns the ramps and the default backstop is what lies on the land belongs to the land.

However, club representatives strongly believe that the ramps belong to the club and have asked Council to confirm that this is the case.

Council's archivist Chris Meech was asked to investigate the records on this matter, but the results of his work were inconclusive either way. His investigation notes are attached to this report. It is noted that the slipway is not part of this discussion. This can be a little confusing when looking at the investigative report as sometimes the boat ramps are referred to as "slips" (it is understood that there used to be a small slip on one of the ramps, which may be the reason for this alternative wording).

What is now called the slipway is currently operated by Council and the club has indicated that it does not wish to operate the slipway as part of its operations.

The club has provided this comment:

"This is only a brief description of the importance of the North Otago Yacht and Powerboat Club.

The NOYPC is made up of three sections – yachting, powerboat, and underwater activities. Each section provides different opportunities for all members (approximately 350 people) and plays a significant part within the Oamaru harbour and wider community.

The Club is always prepared to help other community groups at any time. It provides a boat and helpers for the annual triathlon and Bird Man competitions. A patrol boat is always available for use during any Search and Rescue operations in conjunction with New Zealand Police. NOYPC equipment can be made available to the Otago Regional Council Harbour Master and WDC when required at no charge. A key is given to Scouts Own Sea Scouts and the Ministry of Fisheries at no cost, to allow them [each entity] the use of the club ramp and facilities as part of the NOYPC's commitment to the community."

The club boat ramps are left open from late December until end of January every year (approximately five weeks) to allow any member of the public to use them over his holiday period."

The club has also asked to work with Council to put in place a lease for the area it currently uses, thereby ensuring a clear understanding between both parties. However, it is proposed to leave this discussion until after the Oamaru HarbOUR Space Masterplan is completed.

Summary of Options Considered

Option 1 – Confirm that North Otago Yacht and Powerboat Club own both boat ramps (recommendation)

This option gives some certainty to users – the Club and the Council – about where responsibility sits for the operation and maintenance of the boat ramps.

Option 2 – Seeks legal advice to confirm ownership of both boat ramps

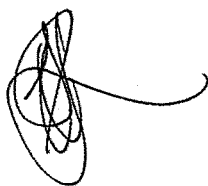
This option would appoint an independent legal advisor to determine ownership of the ramps before deciding any next steps.

Assessment of Preferred Option

Option – Confirm that the North Otago Yacht and Powerboat Club owns both ramps. This item has been unresolved for some time and background information has failed to clearly state the ownership of one of the ramps. There is evidence to show that the club worked on both ramps and currently operates and maintains both ramps.

The current system appears to be working well and it is uncertain whether seeking independent legal advice would be worth the expense. This option effectively formalises what is already in place. It would be expected that the assets of the club attached to the land would revert to Council ownership should the club ever fold. Council could construct another ramp in the harbour at any time, should it wish to do so.

However, at this time, transferring the consents to the club simplifies responsibilities and ensures seamless service to ramp users.



Neil Jorgensen
Assets Group Manager

Attachments

Additional decision-making considerations (refer below)

Attachment 1 – Archivist Chris Meech's investigation notes NOYPC

Additional Decision-Making Considerations

The following matters have been considered in making the decisions.

Outcomes

We provide and enable services so people want to move here and stay here

We understand the diverse needs of the Community

Renee Julius

From: Chris Meech
Sent: Thursday, 5 July 2018 3:31 PM
To: Rachel McNeill
Subject: RE: North Otago Yacht & Power Boat Club
Attachments: P0021.191.jpg; P0028.946.jpg; 133M.JPG; 32144b.jpg; 32144a.jpg; 7694M.jpg

Hi Rachel,

Thanks for this documentation. My investigation has not resolved the matter of ownership of the NOYPBC slipway and ramp but it adds some detail to aspects of the situation. I have taken reference photos of the minute book and letter references below if you need them.

Here is the result of my recent research:

Apart from the OHB and NOYPBC minute books this letter file is useful:
 7551 Letter file, North Otago Yacht and Power Boat Club and Oamaru Harbour Board

These attached maps are relevant to the location of the ramp and slipways:
 133M Oamaru Harbour Board plan of proposed slipway for launches and fishing boats 1929. This plan show location of the old shoaled up slipway between Nomanby Wharf and the McAndrew Wharf (Breakwater) as well as the proposed new slipway adjacent to Normanby Wharf.
 32144 Specification for new launching ramp, 04 Aug 1973
 7694M Oamaru Harbour Board slipway plan 1967

These attached photos give some context to the slipways:
 P0021.191 Harbour Oamaru attached pre 1955?
 P0028.946 Oamaru Harbour slipway 07 May 1966 Oamaru Mail photo

I looked at the following record however, this item shows NOYPBC paying rent for the Club rooms but does not mention payment for the boat ramp or slipway.
 20373 Rent Statements 01 Jan 1947-01 Jan 1963. This item shows NOYPBC paying rent for the Club rooms but does not mention the boat ramp or slipway.

Early timeline:

Date	Source	Notes
	OHB	
5/05/1947	minutes	NOYBPC proposed club shed and jetty
	OHB	
4/06/1947	minutes	Marine Department presume plans for NOYPBC will be forwrded to his excellency
	OHB	
13/04/1948	minutes	NOYPBC re extension of old dredging jetty used by club
	OHB	Old dredging jetty. Marine Department authorised construction of jetty in Oamaru
2/09/1948	minutes	Harbour approved plan M.D. 8763
	OHB	
17/11/1948	minutes	NOYPBC invite OHB to official opening on 04/12/1948
	OHB	
5/12/1949	minutes	NOYPBC re lease Reclamation where club has built new yacht storage shed
	OHB	
1/05/1950	minutes	Re lease Reclamation to NOYPBC, land currently leased
	OHB	NOYPBC request permission for slipway near Normanby wharf. Permission granted at
1/10/1951	minutes	risk of NOYPBC
	OHB	
1/03/1955	minutes	NOYPBC granted permission for crane on Normanby wharf
	Letter	
	NOYPBC	Application to lease club house site, and additional land for shed previously at
26/06/1955	to OHB	Friendly bay. Termination of lease of Friendly bay land

	Letter	
	NOYPBC	
30/09/1955	to OHB	Application to lease club house site
	Letter	
	OHB to	
10/10/1955	NOYPBC	Grant application to lease club house site at the pleasure of the board
	Letter	
	NOYPBC	
26/09/1956	to OHB	NOYPBC permission to erect a club building near quarry
	OHB	
2/06/1973	minutes	NOYPMC use of ramp would be restricted by club
		NOYPBC apply and are granted permission to construct launching ramp subject to
	OHB	prior consent of the Ministry of Transport. The board will make available small rock
5/06/1973	minutes	and filling from the quarry.
	OHB	
2/04/1974	minutes	Report work had commenced on the ramp
	OHB	
4/02/1975	minutes	NOYBPC write expressing thanks for assistance given in constructing launching ramp
	Letter	
	NOYPBC	
5/12/1975	to OHB	Launching ramp complete, appreciation of quarry stone provided

Notes

Harbour Board Slipway is always referred to as Slipway with a capital S in OHB minutes. NOPBYC slipway with lower case s.

Mr Gillies appears to have been both a NOYPBC member and Harbour board member.

I hope this is of some assistance.

Ngā mihi,

Chris Meech
Curator of Archives, Waitaki District Archive
www.culturewaitaki.org.nz

Waitaki District Archive
60 Thames Street
Private Bag 50058
Oamaru 9400
Waitaki
New Zealand

Tel: 64 3 4330895
cmeech@waitaki.govt.nz



Above The Long White Cloud:
Whites Aviation Ltd
9 June - 22 July

Image credit: The Living Room,
installation view, Millenium Art
Gallery 2018



Our Built Heritage
Ongoing

Image credit: Cottage Test Street for
Mrs G R Taylor 1909 (detail); Steenson
Collection. Forrester Gallery, Fg
1984.569.1



**FORRESTER
GALLERY**

**NORTH
OTAGO
MUSEUM**

WAITAKI DISTRICT
Archive

Waitaki
DISTRICT COUNCIL
TE Kaitiaki Take Kōwhiri

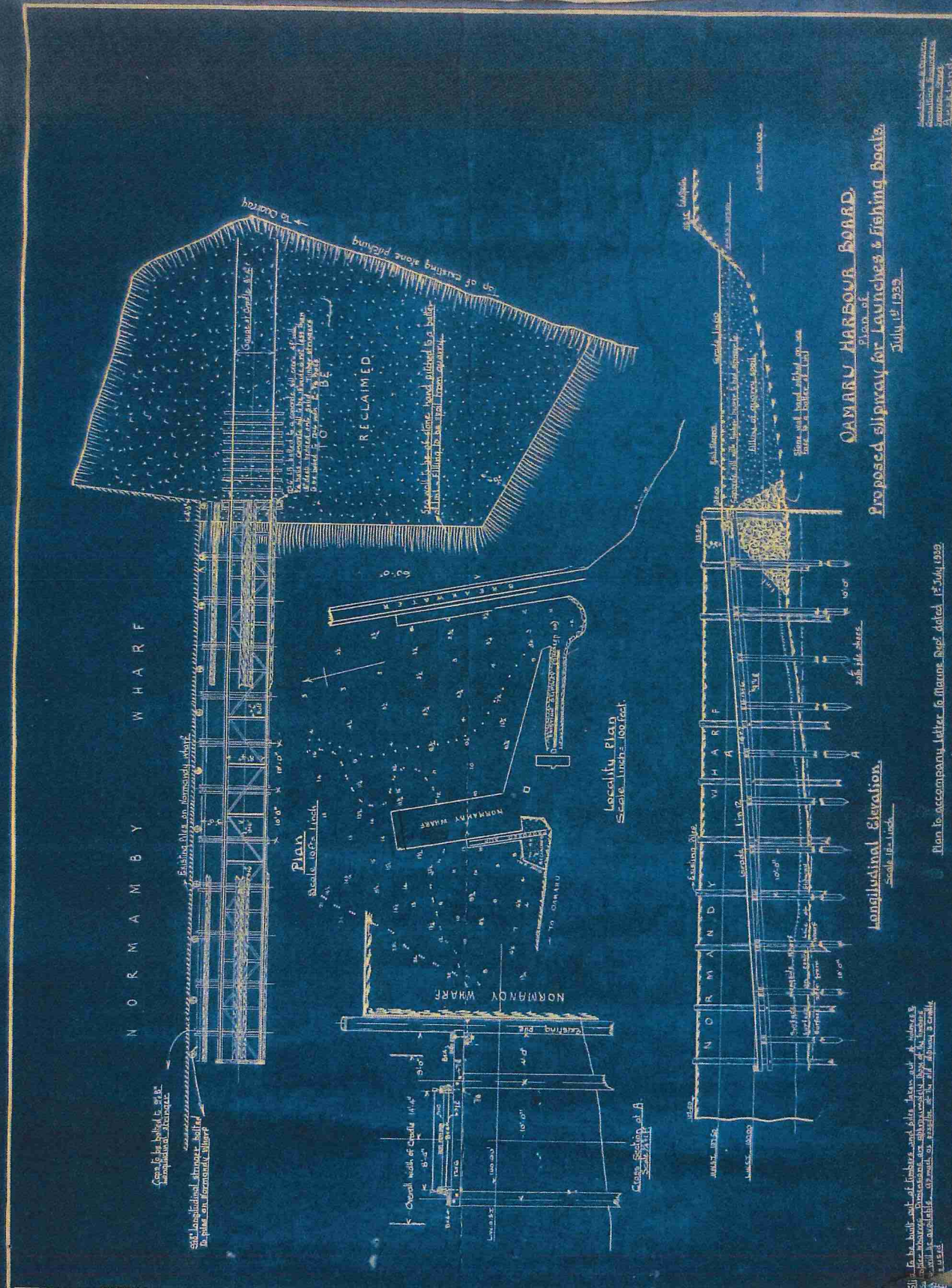
For full pr
visit: CULT

From: Rachel McNeill

Sent: Tuesday, 26 June 2018 11:08 a.m.

To: Chris Meech <cmeech@waitaki.govt.nz>

Subject: North Otago Yacht & Power Boat Club



SPECIFICATION for the Construction of
NEW LAUNCHING RAMP
for
North Otago Yacht & Power
Boat Club (Inc.)

- SITE:** Oamaru Harbour - adjacent to the base of Normandy Wharf and immediately on the North West face of small reclaimed area.
- DEMOLITION:** Harbour Board Staff to remove approximately 21 feet of existing post and rail fence to provide access to head of new slipway. A temporary fence is to be erected for the duration of the works.
- FILL:** Oamaru Harbour quarry fill consisting of boulders approximately 1.5 to 2.0 Cubic Feet in size to be placed to planned dimensions and grade of ramp with over layer of smaller boulder fill graded to correct width and fall and all consolidated with heavy machinery.

The seaward face and southern rising face of new ramp to have random boulders individually placed to match existing sea wall adjacent to ramp. The above filling is to be complete in all respects before the placing of any concrete is carried out.

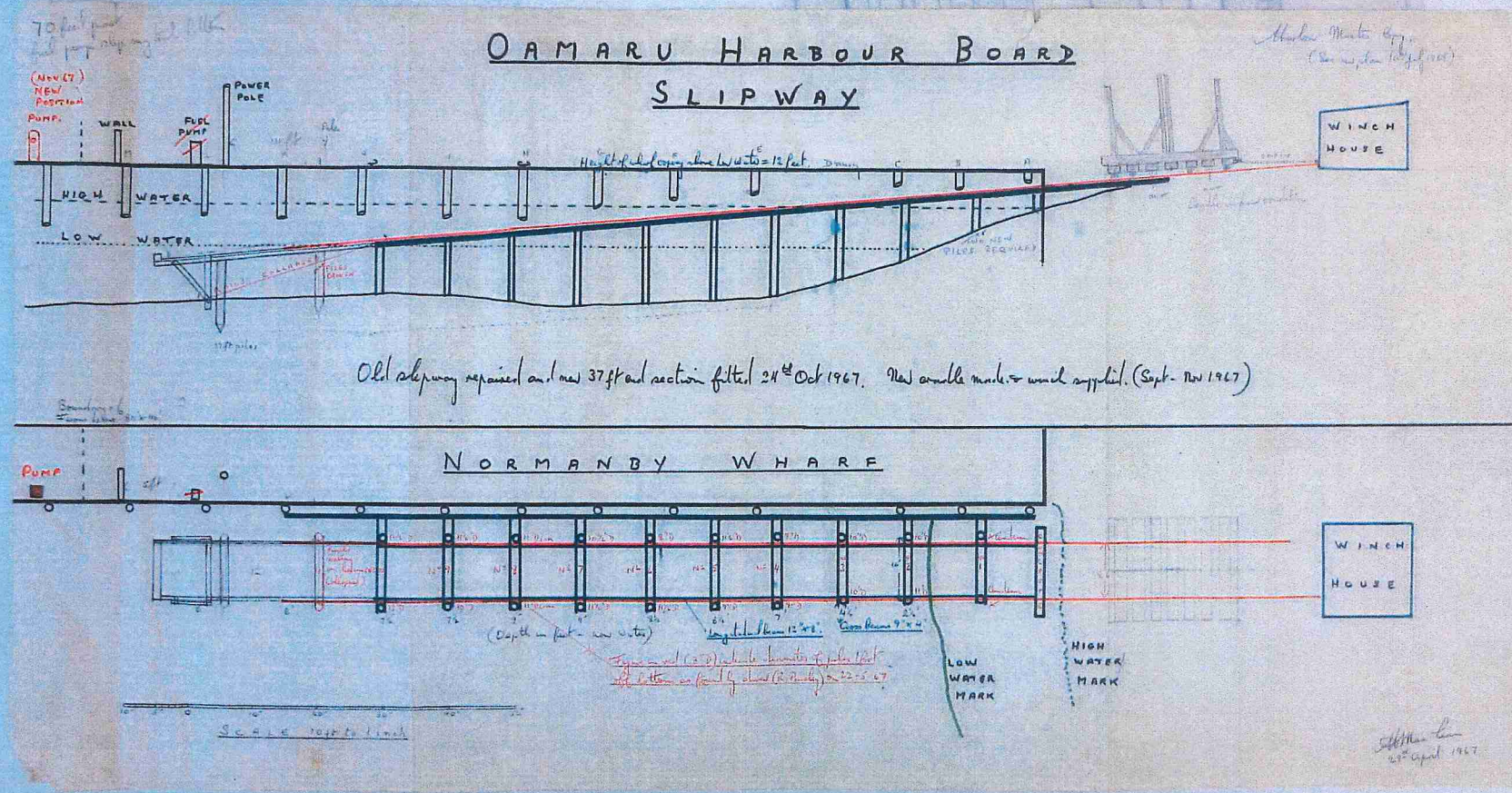
- CONCRETE:** Aggregates: Course and fine aggregate to conform to N.Z.S.S. 1051 for concrete material.
Cement: Portland cement to N.Z.S.S. 43 and shall be so stored as to be kept dry at all times.
Water: Clean fresh water only to be used.
Concrete: Class I to minimum crushing strength of 2,500 lbs per square inch at 28 days with minimum cement content of 611 lbs per cubic yard of mixed concrete.
Placing: Concrete to be placed in continuous slab 4" thick, reinforced with HRC 665 Mesh and thickened at edges as indicated on drawings. The portion of the slab below low water level to be poured in polythene film envelope to minimise the washing effect that is caused by slight sea movement.

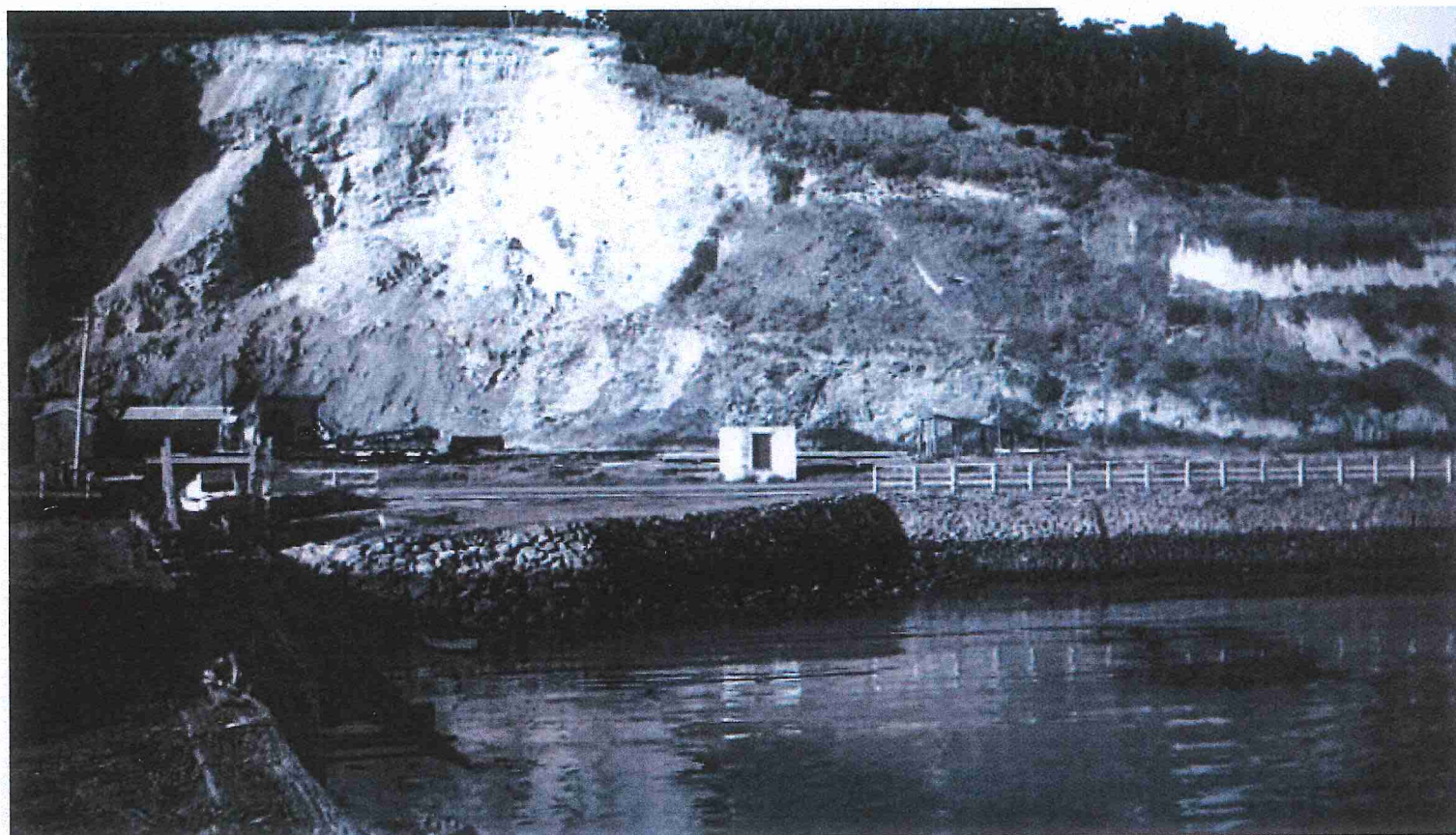
It is essential that the lowest portion of the ramp has the concrete placed when an extraordinary low tide coincides with calm sea conditions.

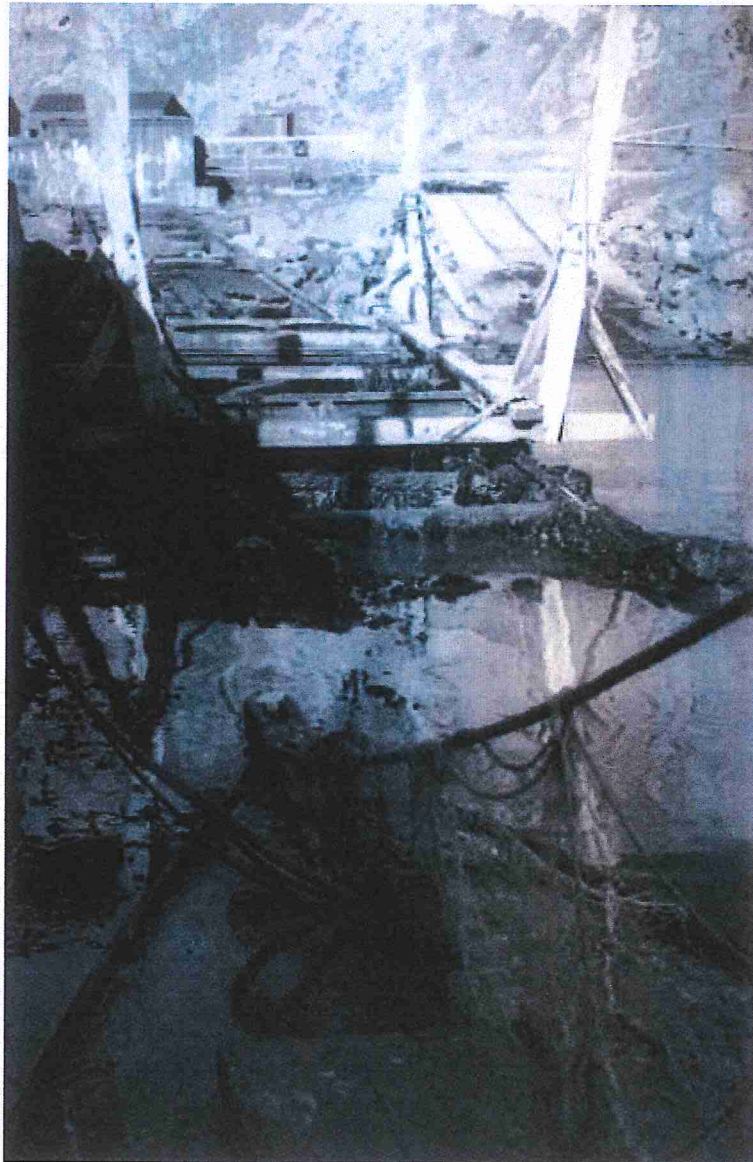
Finish: Screed of flush, bring fines to surface with wooden float and make final finish by indenting surface crossways with 1" thick straight-ledge to give slightly corrugated non skid surface.

- SUNDRIES:** In centreline at head of ramp form suitable anchor block for attachment of 3 ton snatch block. Fit handrail, ex 1½" galvanized wrought iron pipe on seaward side of ramp commencing at existing post and rail fence and terminating at High Water mark on ramp. All work to be carried out to the approval of Marine Department in conjunction with Ministry of Works and to Harbour Board requirements.

W 1694 M 020







Oamaru Harbour Board

ALL COMMUNICATIONS
TO BE ADDRESSED TO
THE SECRETARY
P.O. BOX 114

Oamaru, 10th October 1955

Mr K. Sherwin,
Secty North Otago Yacht & Power Boat Club,
44 Ure Street,
OAMARU.

Dear Sir,

In response to your letter making formal application for a lease of the area 50 feet by 25 feet where piles have been laid for your new Club House near the quarry, I am pleased to inform you that although the Board does not grant leases for any definite term in such cases, it has agreed to grant your Club a tenancy to occupy the land at the pleasure of the Board at a nominal rental of 10/- per year as from 1st October 1955.

Any rates, taxes or other charges will be the responsibility of your Club.

Will you please have the acceptance, of your Club, of these conditions endorsed on the additional copy of this letter and return to me for record purposes.

Yours faithfully,



P.G. SHAVE.
SECRETARY

We agree to accept the above

J. C. Bain Hon. Sec.

H. W. Sherwin Pres.

F. L. G. ...

1961.

RENTS.

OCTOBER.

1st. McCallum & Co. Lots 1/3, D.P. 285.	$\frac{1}{4}$	8	-	-	F. 479.	30.10.
1st. Wright, Stephenson & Co. Lot 4, Plan 285)					F. 483.)	
Part Dock Res. & Part Clyde Street.)	$\frac{1}{4}$	6	15	-		24.10.
1st. Gillies Foundry & Eng. Co. Lot 9, Plan 285.	$\frac{1}{4}$	7	5	-	F. 487.	26.10.
1st. P. Feron & Son Ltd. Part Normandy Wharf.	$\frac{1}{4}$	8	15	-	F. 508.	31.10.
1st. Shell Oil N.Z. Ltd. Lot 1, Reclamation.	$\frac{1}{4}$	37	10	-	F. 518.	14.10.
1st. Standard Vacuum Oil Co. Lot 2, Reclamation.	$\frac{1}{4}$	25	-	-	F. 522.	16.10.
1st. N.Z. Express Co. Lots 9 & 10, D.P. 6515.	$\frac{1}{4}$	10	-	-	F. 526.	19.10.
1st. N.Z. Shipping Co. Lot 12, D.P. 6515.	$\frac{1}{4}$	18	-	-	F. 530.	14.10.
1st. McCallum & Co. Lot 5, Plan 285.	$\frac{1}{4}$	2	10	-	F. 533.	30.10.
1st. Caltex Oil (N.Z.) Ltd. Part Sec. 3, Reclamation.	$\frac{1}{4}$	25	-	-	F. 537.	24.10.
1st. Automobile Assn. (N.O.) Inc.	$\frac{1}{4}$	5	12	6	F. 541.	24.10.
1st. Waterfront Ind. Comms. Site Bldg. on Wharf } Holmes	1Yr.	5	-	-	F. 547.	18.10.
Plan 2718						
1st. Wright, Stephenson & Co. Part Dock Reserve, }	$\frac{1}{4}$	1	5	-	F. 560.	24.10.
1st. P. Feron & Son Ltd. Part Normandy Wharf.	$\frac{1}{4}$	1	5	-	F. 596.	31.10.
1st. Friendly Bay Imp. Socy. Sec. Part 3, Rec.	1Yr.	5	-	-	F. 598.	18.10.
1st. H. R. Troon. 1, Weayer St. Extn. Lot 24, D.P. 60	1Yr.	3	-	-	F. 602.	25.1.
c/o D. G. Innes, 18a, Caledonian Rd.)						
1st. N.O. Yacht & Power-Boat Club, Site Club House	1Yr.	-	10	-	F. 605.	28.11.
1st. Friendly Bay Imp. Socy. Part Sec. 3, Rec.	1Yr.	-	12	-	F. 606.	18.10.
1st. Mrs. T. C. Rae, Test St. R.O.W. to Test St.	1Yr.	1	-	-	F. 610.	13.10.
1st. U. S. S. Co. Ltd. Shed Site Holmes Wharf.	1Yr.	1	-	-	F. 673.	10.10.
Nov. 1st. Gillies Foundry & Eng. Co. Section 10, } Plan 2302	$\frac{1}{4}$	17	10	-	F. 554.	14.11.
Dec. 1st. B. P. (N.Z.) Ltd. Fuel Pump Site on Wharf } Sumpter	1Yr.	5	-	-	F. 399.	
21st. N.O. Farmers' Co-op Assn. Secs. 5 & 6, D.P. 88.	$\frac{1}{4}$	28	2	6	F. 403.	21.12.
21st. N.Z. Loan & Mercantile. Lots 7 & 8, D.P. 88.	$\frac{1}{4}$	27	15	-	F. 407.	6.12.
21st. Darling & McDowell Ltd. Lot 3, D.P. 88.	$\frac{1}{2}$ Yr.	45	15	-	F. 415.	1.12.
21st. Knights' Motors Ltd. Lots 25/26, D.P. 88.	$\frac{1}{4}$	8	12	6	F. 423.	28.11.
21st. Mr. G. T. Gillies. Lots 27 & 28, D.P. 88.	$\frac{1}{4}$	6	7	6	F. 427.	15.12.
21st. The Lane Medicine Co. Ltd. Lot 2, Plan 88.	1Yr.	43	10	-	F. 431.	18.1.
21st. Stringer & Co. Ltd. Lots 9, 10, 13, 14 & 17, } D.P. 88.	$\frac{1}{4}$	21	12	-	F. 455.	18.12.
21st. Oamaru Māori Coy. Ltd. Lots 22, 23 & 24, D.P. 88.	$\frac{1}{2}$ Yr.	25	10	-	F. 463.	20.12.
21st. Bank of N.Z. Lots 31 & 32, D.P. 88.	$\frac{1}{4}$	24	15	-	F. 475.	6.12.
21st. Nat. Mortgage Co. Lots 15 & 16, Plan 88.	$\frac{1}{2}$ Yr.	67	10	-	F. 491.	9.1.
5th. Wright, Stephenson & Co. Part Dock Reserve.	$\frac{1}{4}$	-	15	-	F. 511.	19.12.
21st. Darling & McDowell Ltd. Lot 4, Plan 88.	$\frac{1}{4}$	55	-	-	F. 555.	1.12.1
1st. Mr. F. D. McLay. Part of D.P. 2591, Dock Reserve.	$\frac{1}{4}$	17	10	-	F. 557.	
1st. McCallum & Co. Ltd. Lot 1, Timber Storage Site.	$\frac{1}{4}$	138	2	6	F. 559.	21.12.

INL PRINT LIMITED

A MEMBER OF THE I.N.L. GROUP OF COMPANIES

26 September 1977

Town Clerk,
Oamaru Borough Council,
P.O. Box 147,
OAMARU

Dear Sir,

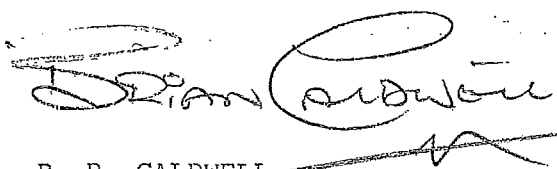
With the co-operation of Local Authorities throughout the country NZ YACHTING & POWER BOATING magazine are publishing a 'Boat Owners Guide' to launching and retrieving ramps throughout New Zealand in the December issue.

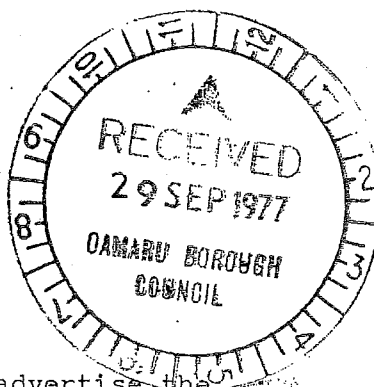
We would appreciate your supplying information on the above in your area under the headings below and kindly forward it to this office by October 21.

SITE	SURFACE	GRADE	TIDE LIMITS	OTHER INFORMATION
-	-	-	-	-

For your co-operation in this matter we thank you.

Yours faithfully,
INL PRINT LIMITED


B. R. CALDWELL
Advertising Manager



P.S. Perhaps your offices would care to advertise the features of your area and any holiday attractions that may be happening over the summer period.

The cost of advertising such features would be at \$5 per column centimetre.

3rd October

77

The Advertising Manager,
I.N.L. Print Ltd,
P.O. Box 1034,
WELLINGTON.

Dear Sir,

N.Z. Yachting and Power Boating

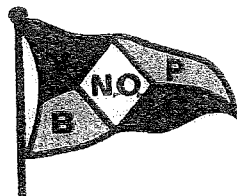
Your circular letter of 26 September 1977 has been referred to me for reply.

The ramp used by yachts and power boats, situated on the south side of the harbour, has been installed by, and is under the control of the North Otago Yacht and Power Boat Club. The present Secretary is Mr D.G. Innes, 18a Caledonian Road, Oamaru, from whom the key would be available.

The surface is concrete and the steepest part of the grade is approximately 1 in 3. The tide range is approximately 6 feet, and retrieving is difficult at low tide.

Yours faithfully,

SECRETARY



8/5

NORTH OTAGO YACHT & POWER-BOAT CLUB

HON. SECRETARY:

.....
.....

OAMARU,

P.O.Box 291,

5th April, 1975.

The Secretary,
Oamaru Harbour Board.

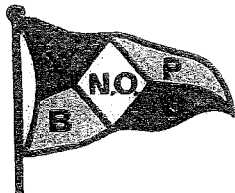
Dear Sir,

At a recent Meeting of the Committee your letter regarding the erection of a Crane was considered.

It was decided that in view of the fact that the Club now has a Slipway capable of handling large craft in almost every state of the tide, it is not prepared to accept the responsibility of applying to your Board for permission to place this Crane on the foreshore.

Yours faithfully,

HONORARY SECRETARY.



8/5

NORTH OTAGO YACHT & POWER-BOAT CLUB

HON. SECRETARY:

.....
.....

OAMARU,
P.O. Box 291,
5th Dec. 1974.

The Secretary,
Oamaru Harbour Board,
c/- Waitaki County Council,
Thames St.,
Oamaru.

Dear Sir,

Now that our new Launching Ramp is complete and in operation, we should like to express our appreciation for the assistance given by your Board.

Without the stone which you made available to us, the project could not have proceeded.

Please convey to Members of the Board our sincere thanks.

Yours faithfully,

HONORARY SECRETARY.

111 August, 70.

The Hon. Secretary,
North Stage Yacht & Rowing Boat Club,
44, Royal Street,
Glasgow.

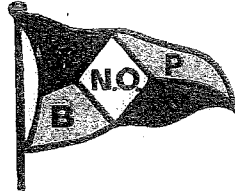
Dear Sir,

Your letter of 30 August 1970, requesting permission to erect a small shed 8 ft. x 6 ft. over your slipway motor and winch, was before the Board at its Monthly Meeting on 4th August 1970.

Permission is granted to erect the shed, but it must be completed to the Board's satisfaction, and the structure will remain there at the pleasure of the Board. Would you please notify us when work is to commence on the building.

Yours faithfully,

A.A. Bird,
SECRETARY-MANAGER.



NORTH OTAGO YACHT & POWER-BOAT CLUB

HON. SECRETARY:

HA REED SR

OAMARU,

3-8-70

The Secretary
Oamaru Harbour Board
P.O. Box 114
Oamaru.

Dear Sir,

On behalf of the above club I am writing to seek your board's permission to erect a protective shed over the motor & winch at the top of our slip way. The building will be of timber frame & iron sheathing & painted. Approximate dimensions of the building are 8ft x 9ft and of sloping roof with two drop down shutters for viewing during launching & retrieving operations.

We trust your board will give favorable consideration to our request.

Thanking you

Yours faithfully

S. J. Bell.

Secretary

17th December,

68.

The Hon. Secretary,
N.O. Yacht & Power Boat Club,
44, Reed Street,
SARAWAK.

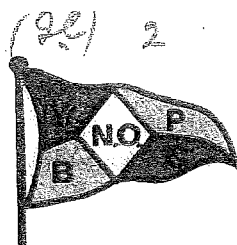
Dear Sir,

The Board has given favourable consideration to your request of 24th October 1968 for a contribution towards the cost of replacement of the concrete clock at your slipway.

A cheque for \$10.00 is enclosed. Would you please send your official receipt.

Yours faithfully,

A.A. Bird,
SECRETARY-MANAGER.



NORTH OTAGO YACHT & POWER-BOAT CLUB

HON. SECRETARY:

44 Reed Street,
OAMARU.

OAMARU,
24 October 1968

The Secretary,
Oamaru Harbour Board,
P. O. Box 114,
OAMARU.

Dear Sir,

I have been instructed by the Committee of the above club to approach your Board seeking a contribution towards the cost of replacing the concrete block at the top of the club's slipway.

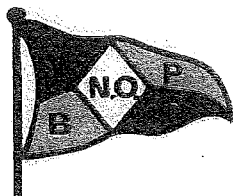
This was removed by the Board's staff during the reconstruction of your Board's slipway. The cost of material to the above club was \$31.00 for concrete. If your Board would be prepared to contribute approximately one third, i.e. \$10.00 towards the cost, this club would be most grateful. We leave the request for your Board's consideration.

We trust that we will receive favourable consideration.

Thanking you in anticipation.

Yours faithfully,

S. J. Bell
.....
S. J. Bell,
HON. SECRETARY



NORTH OTAGO YACHT & POWER-BOAT CLUB

HON. SECRETARY:

OAMARU,

18 A Caledonian Rd.

7th June, 1960.

The Secretary,
Oamaru Harbour Board.

Dear Sir,

Recently a Member of this Committee reported that he had heard of a proposal to build a new Fishermen's Slipway.

Would you please confirm for us, that if there is such a plan, access to our Slipway will not be hindered.

Yours faithfully,

Hon. Secretary.

10th July, 61.

Mr. D. G. Innes,
Hon. Secretary,
North Otago Yacht & Power-boat Club,
18a, Caledonian Road,
DANARU.

Dear Sir,

Your letter of 7th June, 1961 was received by the Board at its last meeting.

At present the Board has no plans for the building of a new slipway.

It has been asked to consider the provision of a new slipway and has requested an outside Engineer to submit proposals and an estimate of the cost.

Yours faithfully,

SECRETARY.