



Waitaki

DISTRICT COUNCIL

TE KAUNIHERA Ā ROHE O WAITAKI

**I hereby give notice that the
Ahuriri Community Board Meeting
will be held on:**

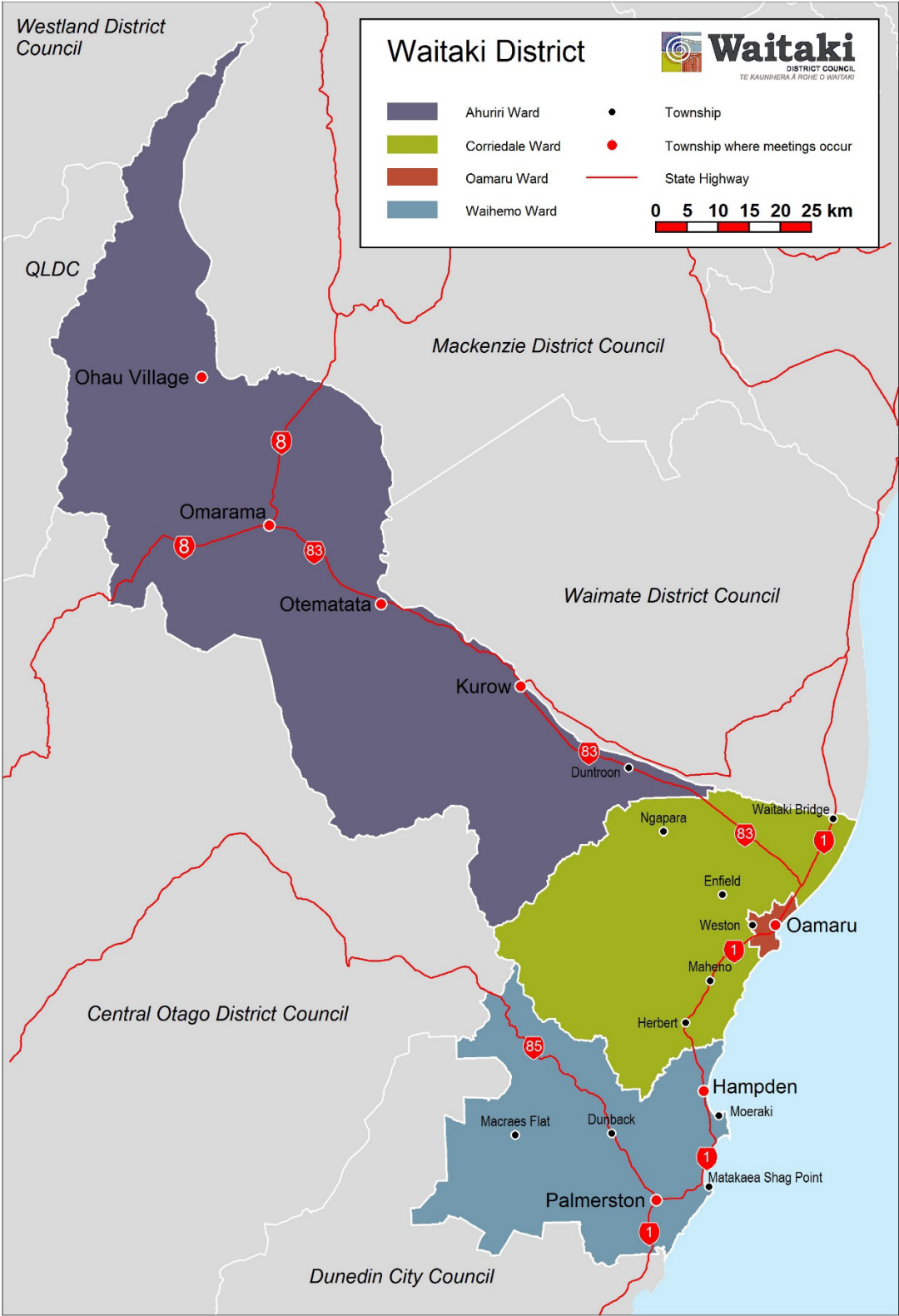
Date: Tuesday, 5 December 2023
Time: 5.30pm
Location: Duntroon Community Hall, Duntroon

Agenda

Ahuriri Community Board Meeting

5 December 2023

Alex Parmley
Chief Executive





Agenda Items

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1 APOLOGIES

Board Member Alan Pont has registered an apology for this meeting

2 DECLARATIONS OF INTEREST

3 PUBLIC FORUM

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

4.1 PUBLIC MINUTES OF THE AHURIRI COMMUNITY BOARD MEETING HELD ON 11 SEPTEMBER 2023

Author: Ainslee Hooper, Governance and Policy Advisor

Authoriser: Lisa Baillie, People and Transformation Group Manager

Attachments: 1. Public Minutes of the Ahuriri Community Board Meeting held on 11 September 2023

RECOMMENDATION

That the Ahuriri Community Board confirms the Public Minutes of the Ahuriri Community Board Meeting held on 11 September 2023, as circulated, as a true and correct record of that meeting.

UNCONFIRMED MINUTES

**OF THE AHURIRI COMMUNITY BOARD MEETING
HELD IN THE LAKES CENTRE, OTEMATATA, NORTH OTAGO
ON MONDAY, 11 SEPTEMBER 2023 AT 2.00PM**

PRESENT: Mr Calum Reid (Chair), Mr Steve Dalley (Deputy Chair), Mrs Karen Turner, Mr Alan Pont, and Cr Brent Cowles

APOLOGY: Mr Mike King

IN ATTENDANCE: Mayor Gary Kircher (from 2.09pm)
Cr Tim Blackler (from 2.09pm to 3.07pm)
Joshua Rendell (Assets Operations Manager)
Shannon Barlow (Executive Assistant)

IN ATTENDANCE FOR SPECIFIC AGENDA ITEMS:

Chelsea Clyde (Climate Change Advisor)
John Palethorpe (Communications Specialist)

MEETING OPEN

The Chair declared the meeting open at 2.00pm and welcomed everyone present.

1 APOLOGIES

RESOLVED ACB 2023/029

Moved: Mr Alan Pont
Seconded: Mr Steve Dalley

That the apology received from Board Member Mike King (on approved leave) be accepted.

CARRIED

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 PUBLIC FORUM

Mr Robbie McLraith spoke about the lack of available land in Kurow for residential purposes. His development is currently zoned as rural land. There are 10 lots planned for housing for retirees, as well as new housing and accommodation housing on the available land. It has been notified as required under the sub-division building consent, and there were no submitters against it. All neighbouring properties have been contacted and have provided their consent to the proposed development. Support has also been given from the business owner, real estate agents, and people who are looking to purchase a new home. The development is now in the second stage of rezoning the whole block. Under the District Plan Review, it can be done if a demand for accommodation can be proven. Currently, however, there has been no focus by the planners on what is needed for Kurow. Mr McLraith was asking for Council assistance to help get the development across the line, in order to meet the current need for accommodation.

Two Board members shared their views about the need for more work accommodation in the area.

The Chair thanked Mr McLraith for attending the Public Forum.

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

4.1 PUBLIC MINUTES OF THE AHURIRI COMMUNITY BOARD MEETING HELD ON 3 JULY 2023

RESOLVED ACB 2023/030

Moved: Mr Steve Dalley
Seconded: Cr Brent Cowles

That the Ahuriri Community Board confirms the Public Minutes of the Ahuriri Community Board Meeting held on 3 July 2023, as circulated, as a true and correct record of that meeting.

CARRIED

5 DECISION REPORTS

5.1 ENDORSEMENT OF CANTERBURY CLIMATE CHANGE PARTNERSHIP PLAN

The report, as circulated, sought a recommendation from the Ahuriri Community Board to Council to endorse the Canterbury Climate Change Partnership Plan (Partnership Plan) Strategic Framework and subsequent community engagement within the Ahuriri Ward between October and November 2023.

Climate Change Advisor Chelsea Clyde and Communications Specialist John Palethorpe briefed the Board on the Partnership Plan and in particular about the planned engagement by Environment Canterbury (ECan) with stakeholders within the Ahuriri ward in the form of a workshop in October or November. The aim was to get as many people involved as possible to work towards a shared set of goals, and to identify what means the most to local residents. The Board was being asked to recommend that Council endorses the Partnership Plan as a means for everyone to work collaboratively across the region on climate change matters.

In response to a question from the Board Chair about the proposed outcomes, Mayor Gary Kircher explained that there are separate forums which have the overall responsibility for river management. ECan had recently held discussions with Council on topics such as river management, gravel extraction and the like, and it had been recognised that ECan needed to be doing more on such matters within the Waitaki district. From a climate change viewpoint, the challenges in Omarama from the flood events back in July and August 2022 had highlighted the need to build more resilience into the system, and ECan can potentially assist with that work, whilst Council will focus on doing more around stormwater management. There is a need to do more on-the-ground to adapt and try and mitigate where it was possible the risks associated with climate-related events, and to look after the environment to ensure it is safe for the community.

The Chair suggested that the consultation outcomes would need to be very clear before they were communicated with the community. Ms Clyde advised that ECan would be responsible for the overall campaign, but that she and Mr Palethorpe would be providing assistance and support. ECan was expected to proceed as planned with its consultation. This was an opportunity for the Board to endorse that as a recommendation to Council to show its support that such discussions were being offered to the community so that they could share their views.

Another Board Member expressed concerns that the process is 'back to front', being that Council had been involved already and yet the Board was now being asked to endorse something that it had not discussed with the community and especially the farming communities. Mayor Kircher advised that very little information had yet come to Council; it was coming to the Board first for a recommendation to Council. The engagement by ECan would provide a good opportunity for Ahuriri communities to see if what was in the Plan had captured all that they believed was needed

and that nothing had been missed. Local views would be very valuable to source as part of that process. Mr Palethorpe added that farmers would be included in the stakeholders that ECan would invite to the workshop, and he asked for recommendations from Board members to be given to him on who else they felt should be invited so that he could pass on the information to the ECan team who would issue the invitations.

Ms Clyde added that the Partnership Plan and the outcomes of stakeholder workshops would help line up climate change initiatives with Council's Long Term Plan.

The Chair shared his concerns that the Board had not been given an opportunity to discuss this issue with officers prior to the meeting, for example at a workshop. Members wanted to ensure that they could support farmers as best they could, given that they were being hit hard by climate change issues. Other Members voiced their concerns about not knowing information about what was being proposed and some were reluctant to endorse a Plan and an engagement by another entity with residents in their Ward on that basis, especially given that they had a large farmer base in the Ward.

Following discussion amongst themselves, the Board Chair advised that they would agree to progress the recommendation as proposed so that Council could make the required decision. However, he also wanted it noted for the record that a workshop should have been held with the Board on this matter in advance of the meeting, and that the Board wanted to reserve the right to give its own feedback to the Plan and its strategic framework, and to follow up with Council about the proposed engagement with the community.

RESOLVED ACB 2023/031

Moved: Mrs Karen Turner

Seconded: Mr Alan Pont

That the Ahuriri Community Board recommends:

That Council endorses the Canterbury Climate Change Partnership Plan Strategic Framework.

CARRIED

AGAINST: MR STEVE DALLEY

5.2 DISCRETIONARY FUNDING REQUEST – DUNTROON AND DISTRICT DEVELOPMENT ASSOCIATION (PARK BENCH INSTALLATION)

The officer report, as circulated, referred for the Board's consideration and a decision, a discretionary grant funding application from the Duntroon and District Development Association (DDDA) to install a park bench for Nicol's Forge. Board Member Karen Turner spoke to the DDDA application for the Board's discretionary funding and acknowledged that a Board decision to approve the request would support the DDDA's endeavours and facilitate a small but important contribution to the Duntroon township. The report's reference to this being the first application for community board discretionary funding for Duntroon since the town was added to the Ahuriri Ward as part of the outcomes of the 2018 Representation Review round was also recognised.

RESOLVED ACB 2023/032

Moved: Mr Alan Pont
Seconded: Mr Steve Dalley

That the Ahuriri Community Board:

1. Receives and notes the correspondence dated 13 August 2023 from the Secretary of the Duntroon and District Development Association requesting discretionary funding of \$552 including GST from the Ahuriri Community Board to cover the installation costs for a park bench that has been built and donated by a local Duntroon resident for the benefit of the wider community of Duntroon; and
2. Approves a payment of \$552 (including GST) to the Duntroon and District Development Association for the installation of a park bench near Nichol's Forge, from the Board's discretionary funding account.

CARRIED

5.3 DISCRETIONARY FUNDING REQUEST – RESIDENTS' ASSOCIATION OF OMARAMA INC (BASKETBALL HOOP AND HALF-COURT ADDITIONAL FUNDING)

The report, as circulated, referred for the Board's consideration and a decision, an application from the Residents' Association of Omarama Incorporated (RAOI) for community grant discretionary funding from the Board, to add to other externally-sourced funding for the purposes of completing the upgrade and erection of an external basketball hoop and half-court adjacent to the Omarama Community Centre. The Chair briefed the meeting on the background to the RAOI application.

RESOLVED ACB 2023/033

Moved: Mrs Karen Turner
Seconded: Cr Brent Cowles

That the Ahuriri Community Board:

1. Receives and notes the correspondence dated 30 August 2023 from the Chair of the Residents' Association of Omarama Incorporated requesting financial assistance from the Ahuriri Community Board in the amount of \$6,500 toward a community basketball hoop project; and
2. Approves a payment of up to \$6,500 (including GST) to the Residents Association of Omarama Incorporated to add to other externally-sourced funding for the upgrade and erection of an external basketball hoop and half-court adjacent to the Omarama Community Centre, from the Board's community grants fund account.

CARRIED

6 MEMORANDUM REPORTS

6.1 OTEMATATA DOMAIN FENCING UPDATE

The report, as circulated, provided Ahuriri Community Board Members with an update on the progress in relation to Council resolution WDC 2023/039 pursuant to a Recommendation from the Ahuriri Community Board Meeting of 13 March 2023 (ACB 2023/005) relating to the Otematata Domain Fencing.

Assets Operations Manager Josh Rendell advised that the Board had previously recommended to Council, and Council had approved, funding to improve fencing for the Otematata domain. That funding was sourced 50% each from the recreation depreciation reserve for fencing and the Ahuriri reserve improvement budget. In accordance with Council's Procurement Policy, a total of three quotes had to be sourced and received before one of them could be accepted. This update acknowledged that two further quotes had been received since the Board's March meeting, and that the work would now be able to proceed. Board Member Steve Dalley thanked Council staff for their efforts to facilitate this project.

RESOLVED ACB 2023/034

Moved: Mr Calum Reid
Seconded: Mr Steve Dalley

That Ahuriri Community Board receives and notes the information.

CARRIED

6.2 AHURIRI COMMUNITY BOARD FINANCIAL UPDATE

The report, as circulated, provided an update to the Ahuriri Community Board on financial matters and activities within the Ahuriri ward since the last Board meeting.

In response to a request for a breakdown of what is available in the rates funds, the Chair noted that he had been advised that, due to staffing constraints at this time, that information had not been available from the Finance team for this meeting. An undertaking had been provided that the information would be included in the financial report to the Board's December meeting.

The Chair highlighted that there was still substantial funding available in the Board's discretionary and community grants funds and encouraged members to discuss potential projects and initiatives with their local residents. He reminded members that the Board's funding could only be made available as a last resort, so any community groups had to be able to demonstrate that they had attempted to find their own funding first before applying to the Board.

RESOLVED ACB 2023/035

Moved: Cr Brent Cowles
Seconded: Mr Alan Pont

That the Ahuriri Community Board receives and notes the report detailing movements and the balance of funds available for distribution to community projects within the Board's ward.

CARRIED

6.3 BUILDING CONSENTS ISSUED IN THE AHURIRI WARD DURING JUNE 2023 AND JULY 2023

The report, as circulated, provided the Board members with a list of building consents issued in the Ahuriri Ward during June 2023 and July 2023.

The steady pace of ongoing building work throughout the Ward was highlighted as a 'good to see'.

RESOLVED ACB 2023/036

Moved: Mr Alan Pont
Seconded: Mrs Karen Turner

That Ahuriri Community Board receives and notes the information.

CARRIED

6.4 CHAIRPERSON'S REPORT SEPTEMBER 2023

The report, as circulated, shared the Board Chairperson's report with the Board Members and the public. There was no discussion on the report.

RESOLVED ACB 2023/037

Moved: Mr Calum Reid
Seconded: Mr Steve Dalley

That the Ahuriri Community Board receives and notes the information.

CARRIED

6.5 COMMUNITY BOARD MEMBERS' AND WARD COUNCILLOR'S REPORTS

The memorandum, as circulated, conveyed reports from the Ahuriri Community Board Members and the Ahuriri Ward Councillor for the information of the wider Ahuriri communities.

Several Board members spoke to their report contributions. All highlighted that a lot of work was underway in their various areas – in Otematata, the work of the Community-Led Development Programme was at a crucial stage; the Omarama community was busy discussing options within the Masterplan; Snap Send Solve submissions were getting good responses; and efforts to get the Vehicle Activated System moved back to Duntroon from Maheno were ongoing with Waka Kotahi (it was supposed to be on a six-month rotation between those two townships but it had not returned yet to Duntroon from its recent stint in Maheno). Everything is in place for its return, and the action point rests with Waka Kotahi. The speed limit reductions that had been approved by Council had been put into place in Duntroon, which was 'great to see'.

Mr Rendell confirmed that line markings would be put in place in Duntroon shortly. He highlighted that, because the shoulder of the road was not sealed, it would not be possible to fully paint in the marks. There was brief discussion about possibly widening the seal, as well as relocating the bus sign and changing the times.

Cr Brent Cowles shared his view that the Board's recent site visit to Omarama had been helpful in better understanding the projects and initiatives in the Omarama Masterplan, and he acknowledged the passion and enthusiasm of this triennium's Board members in helping to progress projects in their specific townships within the Ahuriri ward.

RESOLVED ACB 2023/038

Moved: Mr Steve Dalley
Seconded: Mr Alan Pont

That the Ahuriri Community Board receives and notes the information.

CARRIED

6.6 COUNCIL INFORMATION REPORT - LINKS TO COUNCIL MEETING AGENDA PAPERS

The report, as circulated, provided links to final agenda papers and any related attachments for recent Council Meetings and events, along with the Chief Executive's summary of discussions at Council Meetings (where available), for the information of Community Board members and their Ward communities.

The Chair noted how busy the Council Meeting cycle seemed to be.

Mayor Gary Kircher acknowledged that the two-weekly Council Meeting cycle had put pressure on resourcing. It had been hoped that having fewer committee meetings and having the opportunity to spread major decision topics across more frequent Council Meetings would balance out better in the end, but unfortunately it had not worked out that way.

Asked if Council was pushing things forward ahead of the General Election in October, the Mayor advised that efforts had been directed to undertaking initial work for some Three Waters activities rather than leaving all project work until the future year it was scheduled in the Long Term Plan. The aim was to await the final report from the Panel for the Future for Local Government so that the sector could work together to determine how best to ensure that whoever is elected as the Government can pick up the key parts of that work and give local government more funding to get on with it. Locally, discussions with local candidates had been interesting, with some good choices available for the voting public.

The Mayor also advised that Council would consider at its meeting the next day a request from Council Controlled Organisation Omarama Airfield Limited for additional funding to help with the Airfield's development initiative so that it could get to market and enable the sections to sell.

At the request of the Chair, the Mayor briefed the meeting on the history of public transport and bus services within Oamaru. A door-to-door service was being looked at now, which would be trialled for two years. **Mr Rendell** added that officers were working with the Otago Regional Council to submit to the Regional Land Transport Committee to approve the trial and then an approach would be made to Waka Kotahi to fund most of the costs. It was also clarified that the trial would be looking initially at the Oamaru to Dunedin service.

Cr Brent Cowles advised Members that a temporary liquor ban for Labour weekend from the top of the Loch would be considered by Council at its meeting the next day. He noted that, historically, it had shown to make a significant difference to behaviour.

RESOLVED ACB 2023/039

Moved: Cr Brent Cowles

Seconded: Mr Alan Pont

That the Ahuriri Community Board receives and notes the information.

CARRIED

7 MEETING CLOSE

The Chair declared the meeting closed at 3.20pm.

TO BE CONFIRMED at the Ahuriri Community Board Meeting to be held on Tuesday, 5 December 2023.

.....
CHAIRPERSON

**4.2 PUBLIC MINUTES OF THE AHURIRI COMMUNITY BOARD MEETING HELD ON 13
NOVEMBER 2023**

Author: Ainslee Hooper, Governance and Policy Advisor

Authoriser: Lisa Baillie, People and Transformation Group Manager

Attachments: 1. Public minutes of the Ahuriri Community Board Meeting held on 13
November 2023

RECOMMENDATION

That the Ahuriri Community Board confirms the Public minutes of the Ahuriri Community Board Meeting held on 13 November 2023, as circulated, as a true and correct record of that meeting.

UNCONFIRMED MINUTES
OF THE AHURIRI COMMUNITY BOARD MEETING
HELD IN THE OMARAMA COMMUNITY HALL, OMARAMA
ON MONDAY, 13 NOVEMBER 2023 AT 2.00PM

PRESENT: Mr Calum Reid (Chair), Mr Steve Dalley (Deputy Chair), Mrs Karen Turner, Mr Alan Pont, Mr Mike King, and Cr Brent Cowles

IN ATTENDANCE: Mayor Gary Kircher
Deputy Mayor Hana Halalele
Roger Cook (Heritage, Environment and Regulatory Group Manager)
Shannon Barlow (Executive Assistant)

MEETING OPEN

The Chair declared the meeting open at 2.00pm and welcomed everyone present.

1 APOLOGIES

There were no apologies.

2 DECLARATIONS OF INTEREST

Board Member Steve Dalley declared an interest in Agenda Item 5.1. He said he would manage the interest by not taking part in the discussion or vote on that item.

3 PUBLIC FORUM

There were no speaker registrations for the Public Forum. However, two members of the public who were in attendance addressed the meeting, with the Chair's approval.

Mrs Michelle Kitchener shared her concerns about the lack of repairs and maintenance at the Omarama Cemetery. She believed it needed safer ways for parking and a retaining wall in front of it instead of an overgrown weed embankment. She felt that that Cemetery did not receive much maintenance in the form of mowing and beautifying and there were no nice trees to sit under.

On another matter, she referred to the locally known "Pumpkin" which is an area of parking on the side of the road just before Sailors Cutting. There was not a parking sign on the roadside directly people to it or a picnic table or two that could help beautify the area. Many tourists travelled up the road and were not aware how to get the lakefront.

In response, Mayor Gary Kircher said he was unsure how cemetery maintenance is generally funded, and the level may vary from one cemetery to another. Maintenance of grave sites and headstones was usually up to the family of the deceased to maintain. He indicated that Council staff would be asked to provide more information on the maintenance service and report back to the community board who could then pass on the information to Mrs Kitchener. He also advised that the ability to improve the level of service would either be a decision for the community board if they had the funds for it, or for a submission to be made to Council's Long Term Plan next year. They were avenues that could be pursued, and although there would be a need for either entity to weigh up the requests against everything else that may come before them, the requests that Mrs Kitchener was putting forward for reasonable. Regarding the car park indication and getting a sign in place at Pumpkin Point, he suggested Group Manager Roger Cook could follow up with the Roding team to see if they could action that.

Mr Lindsay Purvis, Chair of the Ratepayers Association of Omarama (RAOO), said he had been working with Council Economic Development staff to organise a local residents meeting in Omarama on 20 November to discuss project priorities within Council's Omarama Masterplan and how the community could get things started. Community members had a few ideas with regard to the playground in Omarama, and about how the township could be beautified that they felt could be prioritised now. Other longer term projects like parking could be considered sometime in the future.

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

4.1 PUBLIC MINUTES OF THE AHURIRI COMMUNITY BOARD MEETING HELD ON 11 SEPTEMBER 2023

The Chair advised that the minutes of the previous meeting have been deferred to the December meeting for confirmation. His preference was for the Governance Advisor to assist other officers with the Better Off Funding reports for this meeting, and that prioritisation enabled those other reports to be provided. He acknowledged that the Governance Advisor had confirmed this deferral in an email to the Board this morning. Other Board Members all agreed with this deferral.

There was no decision on this agenda item.

5 DECISION REPORTS

5.1 APPROVAL OF USE OF BETTER OFF FUNDING IN OTEMATATA

The report, as circulated, sought the Ahuriri Community Board's recommendations that Council agrees to allocate \$106k from the Otematata Better Off Fund allocation to complete the State Highway 83 North Side beautification project in the Otematata Community-Led Development Programme (CLDP), and to request an officer report to the Board's December meeting with options and information about projects that could be eligible for the balance of the Better Off Funding allocated to Otematata to be redistributed across other townships within the Ahuriri ward, subject to Council and DIA's approval to such a redistribution.

Mayor Gary Kircher explained that Council is looking for a recommendation from the Board for how best to use the Better Off Funding in Otematata to help inform its decision.

The Chair advised that there had been confusion amongst Board Members about the level of Better Off Funding available for Otematata and Omarama and who had to make the decision relating to it. However, this report on Otematata, and the overall summary report about Better Off Funding across the Waitaki district had provided the much-needed clarification. He also advised the meeting that he had sought and received confirmation from the Governance Advisor that a similar report for a recommendation from the Board to Council would be coming to the Board's December meeting relating to the Better Off Funding allocation for Omarama that would take into account recent discussions with the Omarama community and Residents' Association.

One Board Member shared their concern about the suggestion of reallocating the balance of the Otematata Better Off Funding to other townships within the Ahuriri ward. There had already been discussions within the Otematata community about how the funding could be spent, and there could be some risk involved in any reallocation outside of the Otematata area. Another Member supported the idea of retaining the balance allocation of Better Off Funding that was intended for Otematata for other projects that were listed in the Otematata Masterplan.

Mayor Kircher acknowledged that the Better Off Funding process had been 'a bit of a learning curve'. The original application to the Department of Internal Affairs had had to be done

reasonably quickly and the allocations then had seemed appropriate to Council when it approved the submission at its meeting. At that time, there were some other allocations to come out of the Better Off Funding (eg for the Waitaki Story – to get a branding for the whole district to ensure cohesion with signage and messaging, and to cover the cost of doing some of the work). Then there were changes around those other funding allocations, which did impact on the amounts being allocated to the townships. The Mayor noted that there should have been greater clarity through discussions with the communities about how much of the Better Off Funding was actually available for each township. That had been corrected over time, and the reports now going to the Community Board meetings were providing the updated information relating to the allocations, along with clarification around the historical differences.

Two Board Members shared their concerns about the different amounts of funding now contained in the Otematata decision report and the other district-wide report, because they felt that the Otematata and Omarama communities had been planning around receiving greater amounts that did not include a reduction for the costs of implementation or signage matters. Mayor Kircher further explained that the Waitaki Story branding/signage project would now be funded from a different source, but that there would still need to be a contribution from each township's allocation to the cost of implementing the Better Off Programme and that that had been split evenly across all three townships – Otematata, Omarama and Palmerston – as shown in the right-hand column of the table in the agenda report.

Board members took the opportunity to discuss amongst themselves the contents of the two reports and their respective concerns. The Chair then asked the Mayor to confirm that the \$225k allocation to Otematata could still be spent on Otematata Masterplan projects rather than any balance being allocated to another township. The Mayor confirmed that Council had not been discussing any other option than the allocation being completely assigned to Otematata-based projects.

AMENDED MOTION

On that basis, Board members discussed their preference to reword point 2 in the report recommendations to seek Council's agreement to the balance of the Better Off Funding for Otematata being retained for use in Otematata in accordance with projects that align with the Otematata Masterplan and the Board's community plan.

The Chair then called for a mover and seconder to the amended motion, and the record of that motion is provided below.

RESOLVED ACB 2023/040

Moved: Mrs Karen Turner

Seconded: Mr Alan Pont

That the Ahuriri Community Board recommends:

That Council:

1. Agrees to allocate \$106k from the \$225k Better Off Funding reimbursable fund allocated to Otematata for the purpose of completing the Otematata Community Led Development Programme (CLDP)'s State Highway 83 North Side beautification project; and
2. Agrees that the balance (around \$119k) of the Otematata Better Off Funding is retained for use in Otematata in accordance with projects that align with the Otematata Masterplan and the Ahuriri Community Board's Community Plan.

CARRIED

6 MEMORANDUM REPORTS

6.1 WAITAKI DISTRICT BETTER OFF FUNDING UPDATE (NOVEMBER 2023)

The report, as circulated, provided information to all the communities of the Waitaki district and the two Community Boards (Ahuriri and Waihemo) about the process and assignment of how Council's Place Making Better Off Funding has been allocated. There was no discussion on the report.

RESOLVED ACB 2023/041

Moved: Mr Mike King
Seconded: Mr Steve Dalley

That the Ahuriri Community Board receives and notes the information.

CARRIED

6.2 WAITAKI ANNUAL RESIDENT SATISFACTION SURVEY REPORT 2022-2023

The report, as circulated, provided a copy of the Waitaki Annual Resident Satisfaction Survey Report 2022-2023 and of the officer report associated with it as tabled at the 24 October 2023 Performance, Audit and Risk Committee meeting, for the information of community board members and members of their Ward communities.

The Chair highlighted the Governance Advisor's suggestion in the report that the Board take the opportunity to discuss the survey report's findings in more detail during its next informal discussion. Board members agreed with this suggestion.

RESOLVED ACB 2023/042

Moved: Cr Brent Cowles
Seconded: Mrs Karen Turner

That the Ahuriri Community Board receives and notes the information.

CARRIED

6.3 ASSETS UPDATE TO COMMUNITY BOARDS - NOVEMBER 2023

The report, as circulated, updated the Community Board on issues, operations and projects managed by the Assets Group, occurring within the Ahuriri Ward since the last Board meeting.

Two Board Members commented that the liquor ban during Labour Weekend had again worked well.

There was brief discussion about the reduction in numbers of campers in the area, which one Board Member believed was the start of trend of people staying for shorter times than the whole camping season. That was likely to continue to occur over the Christmas/New Year period. Mayor Kircher noted that the number of campers may have been higher in recent years as an impact of COVID, because they had not been able to travel internationally for some time and now they could. This was acknowledged. A request from a traveller about being able to pay for camping tickets by swiping a credit/debit card was also raised, with the suggestion that it could be investigated as an option to invest in sometime in the future.

The matter of installing a CCTV system to help with crime prevention that was being considered by the Waihemo Community Board was raised, and briefly discussed as a potentially similar need in the Ahuriri ward. One Board Member recalled that there had been discussions held with the community about it previously, but around 50% of those who responded were against it because

the privacy issues it raised. Another Board Member asked about how such a camera system would be funded. Mayor Kircher advised that the Community Board could use some of its amenity funding for such a purpose, because that would be aligned to looking after recreational assets.

RESOLVED ACB 2023/043

Moved: Mr Steve Dalley

Seconded: Mr Mike King

That the Ahuriri Community Board receives and notes the information.

CARRIED

6.4 BUILDING CONSENTS ISSUED IN THE AHURIRI WARD DURING AUGUST 2023, SEPTEMBER 2023, AND OCTOBER 2023

The report, as circulated, provided Board members with a list of building consents issued in the Ahuriri Ward during August 2023, September 2023, and October 2023. There was no discussion on the report.

RESOLVED ACB 2023/044

Moved: Mrs Karen Turner

Seconded: Mr Alan Pont

That the Ahuriri Community Board receives and notes the information.

CARRIED

6.5 CHAIRPERSON'S REPORT NOVEMBER 2023

The report, as circulated, shared the Chairperson's report with Board members and members of the public. There was no discussion on the report.

RESOLVED ACB 2023/045

Moved: Mr Steve Dalley

Seconded: Mr Mike King

That the Ahuriri Community Board receives and notes the information.

CARRIED

6.6 COMMUNITY BOARD MEMBERS' AND WARD COUNCILLOR'S REPORTS

The memorandum, as circulated, convey reports from the Ahuriri Community Board Members and the Ahuriri Ward Councillor for the information of the wider Ahuriri communities.

Members spoke to their reports. Highlights included that the "Let's Talk Waitaki community conversations throughout the Ahuriri Ward had been attended by 'very engaged' members of the local communities, which the Board was pleased to see. The Snap Send Solve app was being used and the response process was 'working well'. One Board Member had chosen to fix a broken cemetery gate himself when he was advised, in response to an SSS message, that it was not something that Council could step in to fix itself.

Mayor Kircher suggested that Group Manager Roger Cook would follow up on the cemetery gate matter because, if it was a Council asset and damaged, then it was something that Council needed to repair. He would also follow up with management about performance reporting for Snap Send Solve submissions, to see how well they were working. Mr Cook added that Snap Send Solve

matters were assigned as quickly as possible to the correct person for handling as soon as they can. The Customer Relationship Management performance reporting may capture the timeframes and outcomes of the process, he believed. The Mayor suggested that, if a Community Board member believed a matter was urgent, they could copy in Council liaison staff/ managers as well as send it through the Snap Send Solve system to alert them to the need for greater urgency to resolve a matter which it was required. He added that he had called a meeting on 15 November with the Community Board Chairs and Lead Managers Roger Cook and Lisa Baillie to clarify liaison responsibilities between Council and the Community Boards.

RESOLVED ACB 2023/046

Moved: Cr Brent Cowles

Seconded: Mr Mike King

That the Ahuriri Community Board receives and notes the information.

CARRIED

6.7 COUNCIL INFORMATION REPORT - LINKS TO COUNCIL MEETING AGENDA PAPERS

The report, as circulated, provided links to final agenda papers and any related attachments for recent Council Meetings and events, along with the Chief Executive's summary of discussions at Council Meetings (where available), for the information of Community Board members and their Ward communities.

Mayor Gary Kircher advised that he and Deputy Mayor Hana Halalele had stopped in to the Whalan Lodge Care Facility en route to this meeting to see the progress on the development project there. The Lodge is sorting out the documentation relating to the original loan and the second loan which were going to be joined together but Council had now decided to keep them separate and to convert the second loan into a grant instead. Finding the money for that grant would need to go through the Long Term Plan consultation process. When asked by the Chair whether the Board would receive an agenda report on that matter at some stage, the Mayor advised that that may not be required, but a subsequent report to Council may be needed. On the matter of whether rates would be involved, either as a general rate of the Ahuriri ward, or across the whole district for that grant funding, the Mayor advised that that issue had not yet been considered. The Lodge had applied to the Lotteries Fund, but their application had been declined. Council would try to support them as much as it could. The bed count would increase from 14 to 20 with the development, which would assist the Lodge with its profitability.

The Mayor also provided an update on the Omarama Airfield subdivision, which was progressing well, and about the ownership matters that had featured in the media.

There was also a brief discussion on the Sports and Events Centre. The Mayor advised that Council had held a session with the Events Centre Trust recently, and learned that the funding was sitting around \$28 million, with the build price now set in a fixed price contract.

Another Board Member asked for an update on the Kurow Medical Trust land. Group Manager Roger Cook advised that there were ongoing communications between the Trust and the Chief Executive, Assets Operations Manager and Planning Manager around the processes involved, which he noted were complex.

Rostered Councillor Deputy Mayor Hana Halalele advised that she had nothing to add to the Mayor's comments.

Group Manager Roger Cook briefed the Board about the major work being done on the District Plan ahead of Christmas, with the District Plan Review Sub-Committee scheduled to meet a number of times to recommend the many chapters to Council for approval to be notified in February 2024. Once it reached that stage, the draft District Plan would become the "Proposed District Plan". Mr Cook outlined the process that would then follow under the Resource

Management Act relating to the public submissions process which would be open for 12 weeks, and the subsequent publication of those submissions and then hearings for them by a District Plan Hearings Committee. Decisions would then be made before the Proposed District Plan could become the adopted District Plan. It was a long and detailed process, and more information would be made available about it all on Council's website in due course. He noted that the District Plan Review Sub-Committee meetings were being livestreamed, so Board Members and members of their Ward communities could watch those either live or subsequently at a time to suit themselves on Council's YouTube Channel.

On other matters, Mr Cook advised that the Executive Leadership Team and the Transformation Programme Board and team were very busy putting together the planning and activities for the implementation phase of the Transformation Programme which would start early in 2024.

In response to a question around Affordable Water and the impact of the new government's approach and the work Council was doing in that space, Mayor Kircher acknowledged that there was always going to be a risk that the new government would change the arrangements, and Council was still waiting to see what would happen and to ensure it was ready to be involved in discussions as soon as the new government was in place. He noted that Canterbury and Otago are neighbours and that our Council would do everything it could to join up as much as possible with other councils in the southern areas to work together to achieve efficiencies and a stronger collective voice to help it advocate for local communities with the new government. From a Council perspective, there was an opportunity to review at what projects could be done and what could be afforded, and then to consider how best to try and even out the cost across the district. The latter was something Council had yet to look at in more detail.

RESOLVED ACB 2023/047

Moved: Mr Mike King

Seconded: Mr Steve Dalley

That the Ahuriri Community Board receives and notes the information.

CARRIED

7 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLVED ACB 2023/048

Moved: Mr Mike King

Seconded: Mr Steve Dalley

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Water Remission PE	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

8 PUBLIC EXCLUDED SECTION

The Public Excluded Minutes apply to this section of the meeting.

9 RESOLUTION TO RETURN TO THE PUBLIC MEETING

RESOLVED ACB 2023/050

Moved: Mr Steve Dalley

Seconded: Mr Alan Pont

That the Ahuriri Community Board resumes in open meeting and decisions made in the Public Excluded section of the meeting are confirmed and made public as and when required and considered.

CARRIED

10 RELEASE OF PUBLIC EXCLUDED INFORMATION

In accordance with the Ahuriri Community Board Standing Orders, and pursuant to resolutions in the public excluded session of the meeting, the Board decided not to release any previously public excluded information under this agenda item in the Public Minutes of this meeting.

11 MEETING CLOSE

The Chair declared the meeting closed at 3.35pm.

TO BE CONFIRMED at the Ahuriri Community Board Meeting to be held on
Tuesday, 5 December 2023.

.....
CHAIRPERSON

5 DECISION REPORTS

5.1 CONFIRMATION OF OMARAMA MASTERPLAN OPTIONS

Author:	Cyndi Christensen, Placemaking Lead
Authoriser:	Alex Parmley, Chief Executive
Attachments:	1. Screenshot Options for Omarama 2. Draft Plan - Omarama Car Park Entry Only 3. Six Month Parking Improvement Trial for Omarama

RECOMMENDATION

That the Ahuriri Community Board recommends:

That Council:

1. Agrees to annotate the Ōmārama Masterplan, which was approved by Council in March 2020, to recognise that opportunities from all three options proposed in the Masterplan (on page 5) will be in scope for future development.
2. Agrees that three opportunities are progressed initially, to be managed by a community-led project team, in order to leverage a portion of the \$225k Better Off Funds allocated to Ōmārama, namely: (a) Develop design concepts of a natural playground and new amenities at the Community Hub; (b) Six-month parking improvement trial and (c) Better signage for Sutherland Road carpark.
3. Delegates to the Chief Executive the authority to approve the final distribution of the \$225k Better Off funding for Ōmārama across individual projects in the Ōmārama Masterplan as recommended by the nominated community-led project team.

DECISION OBJECTIVE

To seek the Ahuriri Community Board's recommendation that Council agrees to annotate an amendment to the Ōmārama Masterplan to include opportunities from all three options in scope for future development and to agree to a process to pursue three of those opportunities with a community-led project team and with the Chief Executive having delegated authority to release the Better Off Funding for Ōmārama projects as and when they are recommended by that project team.

SUMMARY

The Ōmārama Masterplan was developed in partnership with the Ahuriri Community Board following consultation with their community in August/September 2019. Options proposed were focused on the guiding principles for change developed with community input. Information on the options and background to the Masterplan process can be found in more detail on the Waitaki District Council website. A direct link to the Omarama Masterplan 2020 on the website is provided below.

<https://www.waitaki.govt.nz/files/assets/public/v/2/files/our-council/plans-reports-and-strategies/other-plans-and-reports/omarama-masterplan-2020.pdf>

Pursuant to a recommendation from the Ahuriri Community Board at the time, Council approved the Ōmārama Masterplan on 27 March 2020 without specifying which of the three options proposed on page 5 was preferred. Nothing in the Masterplan has been implemented since its adoption. To

accelerate its timely implementation now, the Ahuriri Community Board conducted an informal survey amongst Ōmārama residents in August 2023 to determine that the prioritised issues and opportunities in the adopted Masterplan are still relevant. 50 residents completed the survey, and the key findings did align with the Masterplan. In particular, 'More available parking in the town centre' was prioritised by 15 residents and 'Playgrounds' was also highlighted by 29 residents. There was also a key desire to improve connections through better cycleways and walkways. Council's "Community Conversation" in Ōmārama in October 2023, reconfirmed parking concerns and the impact of tourism on the town as areas requiring attention. Speed limits on the SH38 and SH8 were also highlighted as a safety concern and the intersection at the Boots and Jandals pub on the corner is viewed as dangerous by residents.

Following recent discussions with the Ahuriri Community Board, the Ratepayers Association of Ōmārama (RAOO), and members of the Ōmārama community, a community-led project team has now been established to help move agreed projects from the Masterplan forward. The team is being supported by Council officers and will meet monthly under the chairmanship of the RAOO chair.

Three opportunities were explored: (a) Community Hall and Playground activation; (b) Sutherland Road carpark enhancements; and (3) Cycle parking and pedestrian connections. Each opportunity aligns to one of the Masterplan options and starts to address some community concerns around traffic congestion, lack of car parking, and improved streetscape amenities as highlighted in Option 1, safe pathway connections in Option 2, and new visitor attraction in Option 3.

An informal community meeting was held on 20 November 2023 for Ōmārama residents interested in working on community projects. The meeting was led and hosted by RAOO Chair Lindsay Purvis and attendees included current and previous members of RAOO as well as Council officers from Parks and Reserves, Roading and Economic Development units. The options in the Masterplan were discussed further and an action plan that could help facilitate progression of opportunities within them was outlined. Each option will be costed for budget approval. A trial for parking improvements has since been prioritised ahead of the cycle parking and pedestrian connections, for exploration in the next stage.

Community Hall and Playground activation

The community has secured other funding to build and complete a basketball half-court and for a local artist to paint a mural on the concrete wall at the tennis court. Additional amenities to improve the visitor and community experience (eg like seating and shelters) are also being explored.

Sutherland Road carpark enhancements

Upgrading signage for Sutherland Road car park is proposed to be prioritised, because the carpark is underused and difficult to see from Chain Hills Highway. Additional EV charging is being installed ahead of the Christmas holidays by Network Waitaki and new signage signalling the Sutherland Road carpark is underway. Additional seating on the grass area alongside the carpark is another initiative being explored.

Six-month trial for parking improvements

The Ōmārama car park in front of the "Four Square" gets congested during peak summer seasons. A six-month trial to improve traffic flow is being explored. The initial proposal (see Appendix 2) for a one-way system into the car park has been replaced in the short term due to the need for stakeholder engagement and the proximity to Christmas. Signage limiting access to vehicles over 6m is proposed to be trialled, along with road marking for two cars, adjacent to the toilet block. (see Appendix 3). The project team will also investigate locations to provide alternative parking for long-haul trucks and other oversized vehicles. The six-month trial will guide other options for a long-term solution on traffic congestion and parking.

PROPOSED ACTION PLAN

Set out below are details of the proposed phased action plan:

1. Playground/community hall amenities
 - a. Assess space for additional shelter and seating around tennis courts, new mural, and basketball half-court.
 - b. Assess community interest in installing a BBQ unit.
 - c. Assess community interest in resurrecting the rugby field.
 - d. Research natural playground and share ideas with community for input on concept designs.
 - e. Plan and design adventure play for all ages and identify what the community wants, eg flying fox.
 - f. Assess the need for additional exercise equipment to be installed.
2. Better signage for Sutherland Road car park
 - a. Add EV/parking signage to Highway.
 - b. Upgrade car park sign angled to face Chain Hills Highway
 - c. Trial seating for those waiting for EV chargers.
3. Six-month trial for parking improvements
 - a. Trial informational signage in the Omarama car park adjacent to Four Square, to advise parking only suitable for vehicles under 6m in length.
 - b. Install car park marking adjacent toilet block to deter truck parking.
 - c. Suggest alternative parking for truck parking.
 - d. Community to self-monitor effects on traffic congestion and parking issues
 - e. Assess improvements for cycle parking.

DECISION-MAKING EXPECTATIONS

Governance Decision-Making:	Amend the Ōmārama Masterplan to include all three options for development, and then approve the selection of three opportunities supported by the Ōmārama community for initial progression using Better Off Funding for Ōmārama
Operational Decision-Making:	Implement Council decisions once approved
Communications	Media Releases – contributed to by officers and Elected Members Media/public enquiries regarding governance decision-making topics above can be addressed by governance

Media/public enquiries regarding operational decision-making topics above can be addressed by officers

SUMMARY OF DECISION-MAKING CRITERIA

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	Moderate	Environmental Considerations	Moderate
Legal	No	Cultural Considerations	Moderate
Significance	Moderate	Social Considerations	Key
Financial Criteria	Moderate	Economic Considerations	Moderate
Community Views	Key	Community Board Views	Key
Consultation	No	Publicity and Communication	Moderate

BACKGROUND

As noted in the Waitaki district Better Off Funding Update to the Ahuriri Community Board meeting on 13 November 2023, Ōmārama is one of five places allocated Placemaking Better Off Funding. \$1.695m was allocated to the Placemaking programme to support CBD and rural township revitalisation and \$225k has been allocated to Ōmārama.

Better Off Funding Split	Agreed DIA funding breakdown*	Final Project Allocation after support costs
Oamaru	\$900,000	\$750,000
Oamaru North End	\$75,000	\$70,000
Omarara	\$240,000	\$225,000
Otematata	\$240,000	\$225,000
Palmerston	\$240,000	\$225,000
Total	\$1,695,000	\$1,495,000

*Source: Crown Infrastructure system including 1 FTE resource.

A direct link to the report to the Ahuriri Community Board meeting is provided below:

<https://www.waitaki.govt.nz/files/assets/public/v/1/files/agendas-and-minutes/2023/11/20231113-ahuriri-community-board-meeting-13-november-2023-final-agenda-papers-public.pdf>

SUMMARY OF OPTIONS CONSIDERED

- Option 1 –** Annotate the Ōmārama Masterplan to recognise that opportunities from all three options on page 5 will be in scope for future development; agree to progress three opportunities initially using a portion of the Better Off Funding allocated to Ōmārama; and delegate authority to the Chief Executive to approve the final distribution of the \$225k Better Off Funding for individual projects in the Ōmārama Masterplan as recommended by the nominated community-led project team. **[Recommended]**
- Option 2 –** Adopt some of the recommendations as above, but with refinements agreed by the Board at this meeting for Council's consideration.
- Option 3 –** Make different recommendations to Council than those put forward at the top of this report relating to the three recommendations for confirming Ōmārama Masterplan Options and authorising delegation to the Chief Executive to approve funding distribution.

ASSESSMENT OF PREFERRED OPTION

Option 1 is preferred. This enables implementation of the Masterplan and recognises that opportunities from all three options are supported by the community and will be led by a community-led project team. Enabling the Chief Executive to authorise funding will ensure projects are able to be implemented at pace and the \$225k Better Off budget is managed efficiently. The work of the core team of Council officers, Ahuriri Community Board, and the Ratepayers Association of Ōmārama over the last few months to create the Ōmārama Masterplan Proposed Action Plan has shown how effective a collaborative approach has been in building community relationships.

CONCLUSION

The recommendations above will ensure work now begins on the Ōmārama Masterplan which was adopted in March 2020. The recommended projects are a recognised first step to address some of the issues and opportunities in the Masterplan and are aligned with the Better Off Funding criteria and Council's ambitions to improve the wellbeing and quality of life of residents. Better Off Funding has been the catalyst for inspiration for both the Ahuriri Community Board and the RAOO to work together. Ongoing updates and communication will ensure the community is kept abreast of developments and have opportunities to contribute to future projects.

ADDITIONAL DECISION-MAKING CONSIDERATIONS

Outcomes

We keep our district affordable

We enable opportunities for new and existing business

We provide and enable services and facilities so people want to stay and move here

We understand the diverse needs of our community

Waitaki's distinctive environment is valued and protected

We maintain the safest community we can

Policy and Plan Considerations

The Ōmārama Masterplan requires a minor annotation to recognise that opportunities from all three options proposed in the Masterplan which allow for future development are what the Ōmārama community wants to pursue. This is supported by Council.

Community Views

The Ratepayers' Association of Ōmārama and the Ahuriri Community Board will lead projects, and source people and other external funding to support the action plan projects and alignment to the Masterplan options.

Financial Considerations

Delegate authority to the Chief Executive to approve the final distribution of the \$225k Better Off Funding for Ōmārama across individual projects in the Ōmārama Masterplan as recommended by the nominated community-led project team is being sought to enable initial projects to be commenced and others to be facilitated in the future.

Costings on these projects are yet to be finalised and will be made available once completed.

Environmental Considerations

Environmental impact through better land use is included in the Ōmārama Masterplan Proposed Action Plan.

Publicity and Community Considerations

Communication and Engagement plan development is underway to complement other local social media channels. The Placemaking Lead will manage communications between the project team, Council staff, and Governance Members.

THE OPTIONS FOR ŌMĀRAMA:

Three masterplan options were presented to the community for feedback and discussion during August/September 2019.

The options were available for feedback online and a morning workshop was held in Ōmārama that was attended by over 50 members of the community. The options put forward were focused on the guiding principles for change and provided a basis for further discussion and agreement on how the final masterplan for the town should look. Further information on the options and background to the masterplan process can be found in more detail in the Masterplan Discussion Document which can be accessed [here](#).

OPTION 1

Status quo with streetscape & traffic improvements

This option maintains the status quo of the retail area with improvements to streetscape amenity and traffic improvements to alleviate congestion and parking issues.

OPTION 2

Additional retail area and low impact Eco Housing

The main focus of this option is to improve the village centre, provide more housing choice and create a pedestrian and cyclist friendly environment. A new road link is provided from SH8 to SH63 and an option to provide an activity / adventure zone

OPTION 3

Additional retail area and new visitor destination

The main focus of this option is to provide an additional retail area and create a new visitor attraction and visitor accommodation.







Proposed Signage Installation
Sutherland Car Park



Proposed Parking Installation
Omarama Car Park

5.2 CONFIRMATION OF FIRST MEETING OF THE AHURIRI COMMUNITY BOARD IN 2024

Author: Ainslee Hooper, Governance and Policy Advisor

Authoriser: Lisa Baillie, People and Transformation Group Manager

RECOMMENDATION

That the Ahuriri Community Board agrees to holds its first meeting in 2024 on Monday, 11 March 2024, from 2.00pm at the Otematata Community Centre in Otematata, subject to final confirmation of those details by Council at its meeting on 12 December 2023.

PURPOSE

The purpose of this report is to seek the Board's agreement to the date and time of its first meeting in 2024, subject to final confirmation of the Meetings Schedule 2024 by Council at its meeting on 12 December 2023.

SUMMARY AND BACKGROUND

Waitaki District Council will consider the Meetings Schedule for 2024 as an agenda item at its meeting on 12 December 2023. The dates and times of Community Board meetings to be held in 2024 are included in that Schedule and remain subject to Council's confirmation at that meeting.

Although community boards are separate legal entities to the parent Council, their respective schedule of official meetings and workshops needs to be adopted by Council through an officer report, because that report provides confirmation from the Chief Executive that resources (eg officer time to write reports, governance support to meetings) has been organised and allocated to those community board activities within the official Meetings Schedule across Council, Committees, Sub-Committees and Community Board events. Community Boards receive an officer report at their first meeting of any particular year to ratify the respective components in the (by then) Council-adopted Meeting Schedule for that year.

Following consultation with the Ahuriri Community Board Chair, the date and time of the first meeting of the Board in 2024 has been proposed in the Schedule for Monday 11 March 2024 from 2.00pm in the Otematata Community Centre in Otematata.

Today's Board meeting is being held in advance of the Council Meeting where the Meetings Schedule will be considered for adoption by Council. This report is seeking the Board's agreement to the date and time of its first meeting in 2024, as proposed in the Schedule, so that the wider Ahuriri community can be informed of those arrangements.

DECISION-MAKING EXPECTATIONS

Governance Decision-Making:	To agree on the date and time of the first Ahuriri Community Board in 2024, subject to final confirmation by Council
Operational Decision-Making:	To publicly notify the agreed date and time of the meeting in accordance with statutory requirements
Communications	Media Releases – contributed to by officers and Elected Members

Media/public enquiries regarding governance decision-making topics above can be addressed by governance

Media/public enquiries regarding operational decision-making topics above can be addressed by officers

SUMMARY OF DECISION-MAKING CRITERIA

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	No	Environmental Considerations	No
Legal	Key	Cultural Considerations	No
Significance	No	Social Considerations	No
Financial Criteria	No	Economic Considerations	No
Community Views	No	Community Board Views	Key
Consultation	No	Publicity and Communication	Moderate

SUMMARY OF OPTIONS CONSIDERED

Option 1 – The Ahuriri Community Board agrees to set the date and start time of its first meeting in 2024 as proposed in the Meetings Schedule 2024 to be adopted by Council, being Monday 11 March 2024 from 2.00pm in the Otematata Community Centre in Otematata **(Recommended)**

Option 2 – The Ahuriri Community Board sets a date and start time of its first meeting in 2024 **other** than that proposed in the Meetings Schedule for 2024 to be considered by Council on 12 December 2023.

ASSESSMENT OF PREFERRED OPTION

Option 1 is preferred, because the Board has been consulted on the date and time of its first meeting in 2024 and has expressed its preference, via the Board Chair, for what is proposed. The date and time proposed for the March 2024 Ahuriri Community Board meeting is also consistent with Council discussions on the scheduling of community board meetings in 2024 to fit in and around Council and other meetings as well as other commitments of officers with regard to their availability to write any agenda reports that may be needed.

Option 2 is not recommended, because an alternative date and time may not be able to be accommodated immediately in the Meetings Schedule for 2024 as proposed for Council adoption subsequent to this Board meeting. That could, in turn, delay a decision on which date and time could be confirmed for the Board's first meeting in 2024. Any such delay could impact on Council's ability to publicly notify meetings in accordance with legislative requirements.

CONCLUSION

The Board has been consulted on its preference for the date and time of its first meeting in 2024, and those details have been included in discussions with Council and officers about the scheduling of events in Council's proposed Meetings Schedule for 2024. Council is due to consider that Meetings Schedule at its 12 December 2023 meeting, following which it is intended that the Schedule will be finalised and publicised on Council's website in accordance with legislative requirements. The recommendations in this report reflect the discussions with the Board, Council and officers as being the best fit for a Ahuriri Community Board meeting in March 2024.

6 MEMORANDUM REPORTS

6.1 AHURIRI COMMUNITY BOARD FINANCIAL UPDATE NOVEMBER 2023

Author: Ian Wells, Accounting Manager

Authoriser: Paul Hope, Finance and Corporate Development Group Manager

RECOMMENDATION

That the Ahuriri Community Board receives and notes the report detailing balances held in separate rate accounts and movements and the balance of funds available for distribution to community projects within the Board's ward.

PURPOSE

The purpose of this report is to provide an update to the Ahuriri Community Board on financial matters and activities within the Ahuriri ward since the last Board meeting.

BACKGROUND

Separate Rate Accounts

Separate Rate Accounts

These represent unspent balances of targeted rates levied for specific purposes, such as water and sewer systems, township amenities (including stormwater systems if applicable), community halls and Ward Services (including operations of the Community Board, parks and reserves, etc).

The reports provided to this meeting cover balances of separate rate accounts at 30 June 2023 only, and does not include balances of depreciation reserves and internal loans at that date. These will be reported to subsequent meetings.

Community Funding

The annual budget for the Community Board includes amounts intended to enable it to provide a degree of additional financial support within its local community.

- **Discretionary Fund**

The Ahuriri Community Board has an annual budget of \$5,000 which, together with unspent funds of \$7,989 from the 2022-23 financial year, provides \$7,989 to fund small community projects. As this budget is funded directly from rates, any balance remaining unspent at year end may be carried forward until spent.

- **Community Grants**

The Community Board has an annual budget of \$10,000 for "Community Grants", including \$5,000 "tagged" for the Waitaki Valley Community Society. As with the Discretionary Fund, unspent balances are carried forward until spent, and \$41,478 has been added from 2022-23, providing \$51,478 for the 2023-24 financial year.

CONCLUSION

Any questions relating to the information provided in these reports should be directed to Council's Financial Services unit via the Board's Chair.

Appendices:

Appendix (a) Separate Rate Account balances – 30 June 2023

Appendix (b) Funds Available for Distribution – 31 October 2023

Appendix (a) Separate Rate Account balances – 30 June 2023

	Rate Account	
	Balance	Balance
	30-Jun-22	30-Jun-23
Township Amenity		
Duntroon	16,654	17,027
Kurow	100,763	102,293
Lake Ohau	34,520	35,002
Omarama	115,891	120,883
Otematata	149,209	137,902
Hall		
Duntroon	26,129	26,548
Kurow	31,276	26,472
Omarama	17,558	20,373
Otekaieke	9,262	10,367
Otematata	22,389	19,882
Water		
Duntroon	(84,033)	(102,941)
Kurow	(254,739)	(326,408)
Lake Ohau	(9,533)	(18,150)
Omarama	274,144	259,262
Bushy Creek	(2,222)	(4,460)
Otematata	(143,937)	(218,091)
Sewerage		
Duntroon	(19,640)	(28,337)
Kurow	1,273	(10,087)
Lake Ohau	20,701	(1,892)
Omarama	(36,045)	(73,384)
Otematata	(90,188)	(167,297)

Appendix (b) – Funds available for distribution at 31 October 2023

	Balance 1-Jul-23	Annual Rates	Operating Expenditure	Available 31-Oct-23
Community Grants				
Kurow Museum (specific)	-	5,000.00	-	5,000.00
Other	41,478.00	5,000.00	-	46,478.00
Discretionary Fund	7,989.00	5,000.00	-	12,989.00
Total available	<u>49,467.00</u>	<u>15,000.00</u>	<u>-</u>	<u>64,467.00</u>

Note that the following Ahuriri Community Board discretionary grants are to be disbursed prior to 30 November 2023:

- Discretionary – Duntroon & Districts Development Association: \$552.00 (\$480.00 net of GST) for installation of a park bench near Nichol's Forge.
- Community – Residents' Association of Omarama Incorporated: up to \$6,500.00 (\$5,652.17 net of GST) as a contribution towards the development of a community basketball hoop and half-court project.

6.2 CHAIRPERSON'S REPORT DECEMBER 2023

Author: Ainslee Hooper, Governance and Policy Advisor

Authoriser: Lisa Baillie, People and Transformation Group Manager

RECOMMENDATION

That the Ahuriri Community Board receives and notes the information.

PURPOSE

The purpose of this report is to share the Chairperson's report with Board Members and the public.

Meetings attended

15 November Attended meeting of Community Board Chairs, Mayor and Group Managers on setting and continuing the strong working relationships between Community Boards and Council staff.

Calum Reid
Chairperson, Ahuriri Community Board

6.3 COMMUNITY BOARD MEMBERS' AND WARD COUNCILLOR'S REPORTS

Author: Ainslee Hooper, Governance and Policy Advisor

Authoriser: Lisa Baillie, People and Transformation Group Manager

RECOMMENDATION

That the Ahuriri Community Board receives and notes the information.

PURPOSE

The purpose of this memorandum is to convey reports from the Ahuriri Community Board Members and the Ahuriri Ward Councillor for the information of the wider Ahuriri communities.

Board Deputy Chair Steve Dalley

11 November	Otematata Residents' Association Incorporated Annual General Meeting
15 November	ORAI North side landscaping site meeting
17 November	Community-Led Development Programme meeting
30 November	Wetlands Track Meeting

Board Member Mike King

Meetings and Snap Send Solve (SSS) attended to this month:

13 November	Attended the Ahuriri Community Board meeting in Omarama
20 November	Rugby ground mowed ready for Summer
20 November	Attended the Omarama residents' meeting to discuss options within the Omarama Masterplan
24 November	Snap Send Solve (SSS) submitted – Overgrown Vegetation School House verge
25 November	SSS – Pollution general rubbish picked up
26 November	Discussion Landowner over Clay Cliffs sign broken
28 November	Discussion with Omarama Chairman on App for mowing grass verges around the town boundaries .

Board Member Alan Pont

- | | |
|-------------|---|
| 8 November | Attended District Plan information session in Duntroon on Wāhi Tūpuna on sites of significant to Māori |
| 13 November | Attended Ahuriri Community Board meeting, Omarama |
| 17 November | Snap Send Solve (SSS) submitted re Main Street flooding |
| 21 November | Resident has raised his concern with wheelchair / mobility scooter to community hall (potholes and surface makes for difficulty negotiating entry via the back door; this will be raised with the Hall Committee) |

I have submitted an apology for this Ahuriri Community Board meeting due to a prior commitment.

Board Member Karen Turner

- | | |
|-------------|---|
| 13 November | Attended Ahuriri Community Board meeting in Omarama |
| 17 November | Duntroon resident contacted me regarding a local mowing contract. This matter will be discussed by Board members. |
| 22 November | Ongoing emails regarding quotes from SouthRoads for VAS installation |

Waitaki District Councillor Brent Cowles (Ahuriri Ward)

- | | |
|-------------|--|
| 8 November | Revised District Plan Session Duntroon |
| 14 November | Council Meeting, Updates from CCOs, LTP Briefing, District Plan Review Sub-Committee workshop, Placemaking Briefing, Councillor Briefing |
| 15 November | ECan “Let’s Pick a Path” Summit re climate change, Otematata |
| 27 November | District Plan Review Sub-Committee Meeting
LTP Briefing, Council Meetings workshop, Councillor Briefing |
| 28 November | Performance, Audit and Risk Committee Meeting, LTP Briefing and Updates, Future by Local Government discussion |

6.4 COUNCIL INFORMATION REPORT - LINKS TO COUNCIL MEETING AGENDA PAPERS

Author: Ainslee Hooper, Governance and Policy Advisor

Authoriser: Lisa Baillie, People and Transformation Group Manager

RECOMMENDATION

That the Ahuriri Community Board receives and notes the information.

PURPOSE

The purpose of this report is to provide links to final agenda papers and any related attachments for recent Council Meetings and events, along with the Chief Executive's summary of discussions at Council Meetings (where available), for the information of Community Board members and their Ward communities.

Links are provided below to the final agenda papers to recent Council Meetings, as published on Council's website, since the previous Community Board Meeting. The Chief Executive's summaries of Council Meetings, where available, have also been provided within the list of links, for ease of reference for Board Members and members of the wider Waihemo communities.

Please note that recordings of all the public sessions of the meetings and events listed below can also be found on Council's YouTube page

[Waitaki District Council - YouTube](#)

<https://www.youtube.com/channel/UC5QsY7I0r-NK-TEIR8C9yNw>

Click on the LIVE tab to bring up the various meetings and events that have been livestreamed.

Direct links to Council Meeting agenda papers as published on Council's website, in the "Council Meetings / Agendas and Minutes" section:

Public Agenda and Agenda Addendum for 14 November 2023 Council Meeting

<https://www.waitaki.govt.nz/files/assets/public/v/1/files/agendas-and-minutes/2023/11/20231114-council-meeting-14-november-2023-final-agenda-papers-public.pdf>

Chief Executive's Summary of 14 November 2023 Council Meeting (as published on Facebook)

"Today at Council we were joined by many residents who are concerned at the proposed addition of fluoride to the Oamaru Water Scheme. One resident spoke at the public forum about the harms they believe it caused. WDC has not decided to add fluoride to the water supply but has been directed to do so by the Director General for Health, along with a number of other councils. To not do so would risk fines of up to \$10,000 per day. The Council has offered to hold a public webinar on the issue in the near future. You can find out more on fluoridation here: <https://www.waitaki.govt.nz/Services/Water-and-wastewater/Fluoridation-Requirement>

Council also received the Annual Dog Control report which each Council is required to present. Waitaki has 5556 registered dogs in the district and most dog owners are responsible and their dogs well behaved. Unfortunately, our Animal Management Team are dealing with an increasing number of dog owners who are not responsible and more dangerous dogs than previous years.

The team works with dog owners and seek to educate them on their responsibilities, and most respond to this. However, we are having to impound many more dogs and an increasing number are euthanised. Thank you to the Animal Management team for the report and their work for our communities.

The proposed Audit Fee for WDC was also reluctantly agree by Council today. Fees have increased by more than 30% and that is after a reduction in the original fee proposed, following negotiation. Audit fulfils an important role in assuring Councillors and the Community on the financial management and value for money of the Council. However, it is hard for many to see what additional value is generated for our community from paying significantly increased fees and this contributes to an overall challenge of increasing costs the Council is experiencing.

Finally the Council received the Annual Report of the Waitaki District Health Services Limited (WDHSL) which operates Oamaru Hospital. WDHSL has experienced a number of challenges in recent years including not receiving its fair share of health funding, the strains of dealing with Covid, and shortages of doctors and nurses within the New Zealand health system. In this context WDHSL has made great progress to being financially sustainable which is reflected in the Annual Report, although there is still more work to be done to secure this and protect the health services for our community. My thanks and congratulations to Keith Marshall and his team together with the WDHSL Board for their hard work and achievement of this great progress."

NOTE: The Council Meeting initially scheduled for 28 November 2023 was subsequently cancelled.

Public Agenda for Council Activity Update (open briefing) – 5 December 2023

<https://www.waitaki.govt.nz/files/assets/public/v/1/files/agendas-and-minutes/2023/12/202311205-council-activity-update-open-briefing-5-december-2023-final-agenda-papers-public.pdf>

At today's Ahuriri Community Board meeting:

At the invitation of the Board Chair at the meeting, the Mayor for Waitaki, Chief Executive, rostered Councillor, and/or Group or other managers who are present at the Board meeting will provide any further brief verbal updates on business or activities within Council that may be of relevance or interest to community boards and their communities.

Additional Officer Comments: If Board members are looking for more information relating to the progress on specific projects in their local area, they are encouraged (and in turn to encourage their local community residents) to follow the links in this Council Information Report (separate agenda item to all community board meetings) to find the Council Meeting and Council Activity Update agenda papers which may include more details. The Assets Group Update in the Council Activity Update for 5 December 2023 (link provided above) has additional information that may be of interest.

Maintaining an overview of the services available from the parent Council and promoting their use to local residents is an important component of the role of Community Boards. In addition, it will help to spread the Waitaki District Council's 'One Team' message of services available to residents across the whole district.

7 RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Public Excluded Minutes of the Ahuriri Community Board Meeting held on 13 November 2023	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

8 PUBLIC EXCLUDED SECTION

9 RESOLUTION TO RETURN TO THE PUBLIC MEETING

RECOMMENDATION

That the Ahuriri Community Board resumes in open meeting and decisions made in public excluded session are confirmed and made public as and when required and considered.

10 RELEASE OF PUBLIC EXCLUDED INFORMATION

In accordance with Ahuriri Community Board Standing Orders, and pursuant to resolutions in the public excluded session of the meeting, any previously public excluded information that the Ahuriri Community Board decides to release will be included under this agenda item in the Public Minutes of this meeting.

11 MEETING CLOSE