

Application for a Mobile Shop or Itinerant Trader Permit



Information & Registration Type

Health (Registration of Premises) Regulations 1966 and Waitaki District General Bylaw 2018

Application Type
(Select one option)

New Application

Re-registration

Applicant Details

Legal name of operator (e.g. Registered Company, Partnership or Individual)

Full Name

Business/Society Name

Trading As

Contact Address

Phone Number

Email Address

Proposed Trade Activity

Please specify the goods or services you plan to trade/sell

If you are planning to sell food, please answer the next question, otherwise skip to the next section.

Provide your Council or Ministry for Primary Industries (MPI) New Zealand Food Safety Business Registration No.

Proposed Trade Location

Before you complete this section, please refer to the Mobile Shop and Itinerant Trader Guidelines and Contact Information for trading in the Waitaki District

Please advise the specific location(s) in which you are planning to trade

Please attach a map pinpointing the proposed trade location(s) you have listed above

Please select the option that most closely defines your proposed trade location

(Select one option)

On road or street

On the roadside or grass berm

In a court, alley, lane, access way or other thoroughfare

Other

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Proposed Trade Location Continued

Are you proposing to trade in front of or adjacent to another business?

(Select one option)

Yes

No

If yes, have you spoken with that business about your planned trade activity?

(Select one option)

Yes

No

If you are planning to trade in front of or in close proximity to another business, it is preferred you gain agreement from that business and provide their written support with your licence application.

Refer to the Waitaki District Plan - www.waitaki.govt.nz/Services/Planning-and-ResourceConsents/District-plan/Current-District-Plan

What zone is your proposed location(s) in?

(Select one option)

Residential

Rural

Commercial

Other

If your planned trading location is in a residential, rural or recreational zone, you may need to obtain resource consent before trading. This involves a separate application process – we recommend you discuss with our Planning Department prior to submitting your licence or resource consent application – phone 03 433 0300 or email planningenquiries@waitaki.govt.nz.

Will you be trading out of a vehicle?

(Select one option)

Yes

No

If yes, please complete the following

Vehicle Type

Registration No.

If no, please advise how you plan to present your goods (e.g. stall, table):

Duration and Hours of Trade Activity

What are your proposed days/hours of operation?

Checklist

Before submitting this application, please ensure you have

(Select multiple options)

Completed all sections of this application.

Attached a map pinpointing your proposed trade location.

Attached a letter of support from other business(s), if your proposed trade location is in front of or adjacent to their premises.

Discussed your proposal with the Planning Department Duty Officer if your proposed trade location is in a residential, rural, or recreational zone.

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Declaration

I/We hereby apply for a Mobile Shop or Itinerant Trader Permit under the Waitaki District General Bylaw 2018. I/ We also confirm that I/We understand my/our obligation to notify WDC should I/We no longer wish to trade, or the business undergoes a change of ownership. I/We also acknowledge that the issuing of this Permit is conditional upon payment of applicable fee.

Date

Signature

Payment Options

Payment Method
(Select one option)

Cash/EFTPOS

Bank Transfer

(02 0940 0156400 00 - name/MOBILE/invoice number)

Credit Card

(Credit Cards have a 1.5% surcharge, please phone 03 433 0300 to use)

Please return this form to Waitaki District Council, 20 Thames Street, Oamaru 9444 or post/email to:

Waitaki District Council
Private Bag 50058, Oamaru 9444

regulatory@waitaki.govt.nz
(03) 433 0300