

Information

- All recipients of funds from Council must complete this form by 30 August the following year of receiving the funding (or by arrangement).
- If you do not complete and return this form with supporting receipts you may not be eligible for future funding through Council.

Grant Recipient Details

Name of grant recipient

Project for which the grant was received

Amount granted

\$

Please give date of completion OR project milestone dates

Completion date

OR

Milestone dates

Milestone	Date
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Funding Details

Are there unspent funds to return

(Select one option)

Yes

No

Total project cost

Please give details of how the money was spent (Please attach receipts)

Type	Amount
	\$ <input type="text"/>
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	\$ <input type="text"/>

Goal Details

How has the grant helped you to achieve your purpose? Please include:

- Progress of the project
- How the wider community benefited (if relevant)
- Any behaviour change measured
- Amount of waste minimisation/diversion achieved
- Attach any data from evaluations undertaken
- How did the wider community benefit

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Applicants Declaration

I/We declare that all details contained in this report are true and correct to the best of our knowledge
If you are representing an organization, the form needs to be signed by two authorized office holders, eg. Chairperson and Secretary.

Name

Signature

Position

Date

Name

Signature

Position

Date

Please return this form to Grants Administration at the Waitaki District Council, 20 Thames Street, Oamaru or post/email to:

Grants Administration
Waitaki District Council
Private Bag 50058
Oamaru

grantsadmin@waitaki.govt.nz