

Waitaki Biodiversity Fund Application



Information

The Grants and Awards Committee meets twice yearly in February and August to consider the Waitaki Biodiversity Grant applications. Applications may be submitted all year-round.

Applicant Details

Full name or Organisation/Individual

Postal Address

Email

Legal Status (e.g. incorporated society, business, individual)

Contact Details

Main Contact Name

Main Contact Position in organisation

Main Contact Daytime phone number

Secondary Contact Name

Secondary Contact Position in organisation

Secondary Contact Daytime phone number

GST

Are you GST registered?

(Select one option)

- ☐ Yes (Do **NOT** include GST in your budget)
- ☐ No (Include GST in your budget)

GST number (if you are GST registered)

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Project Details

Project title

Start date

End date

Describe the project that you require funding for, including it's location (attach maps or other documents/photos as necessary)

How does this project protect or enhance biodiversity in the Waitaki District?

Who will carry out the project? (i.e. employees, volunteers)

Are the works proposed in the project required under any consent plan or plan rule? (from any relevant authority)
(Select one option)

☐

Yes

☐

No

Who is the legal owner of the proposed site?

Do you have the legal authority to authorise this project on this site? If not, please note they will need to provide their consent.

For trusts, incorporated societies, companies – who has the authority to sign any eventual grant agreement?

To the best of your knowledge, are there any caveats or land improvement agreements on the property title which may affect the proposed project?

Are you aware of any Heritage Orders within 250 m of the proposed works?

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Project Details Continued

Are there any known entries on the Heritage New Zealand Pouhere Taonga register in relation to the property?

Have you applied to other funding agencies for a grant to do this proposed project or are you planning on doing so? If so, which Fund/agency?

Funding Details

Total project costs (e.g. planning/monitoring expenses, materials, labour costs, in-kind contributions etc, please attach quotes)

Type	Amount
	\$
	\$
	\$
	\$
	\$
	\$
	\$

(A) Total Cost

Project income (e.g. cash contributions, donations etc)

Type	Amount
	\$
	\$
	\$
	\$
	\$
	\$
	\$

(B) Total Funds Available

Total cost of project (A)

Less total funds available (B)

Difference

Amount requested

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Applicants Declaration

We hereby declare that the information supplied in this application is correct. If the application is successful, we agree to provide an accountability report with receipts (which will be sent to us with our grant) stating that the funding received has been spent on the project/programme/service or activity stated in this application. We also agree to participate in any funding audit of our organisation conducted by Waitaki District Council.

We also consent to Waitaki District Council collecting, retaining and using the personal contact details of the persons listed in this application. We confirm that we obtained the consent of the persons listed in this application to provide these details and we have the authority to commit the organisation to this application. We acknowledge our right to have access to this information. This consent is given in accordance with the Privacy Act 1993.

2 signatures required for Partnerships, Trusts or Incorporated Societies

Name		Name	
Signature		Signature	
Position		Position	
Date	DD MM YYYY	Date	DD MM YYYY

Please return this form to Grants Administration at the Waitaki District Council, 20 Thames Street, Oamaru or post/email to:

Grants Administration
Waitaki District Council
Private Bag 50058
Oamaru

grantsadmin@waitaki.govt.nz

Attachments

Please attach a bank deposit slip, annual balance sheet and costs and quotes.