



Waitaki

DISTRICT COUNCIL

TE KAUNIHERA Ā ROHE O WAITAKI

**I hereby give notice that the
Ahuriri Community Board Meeting
will be held on:**

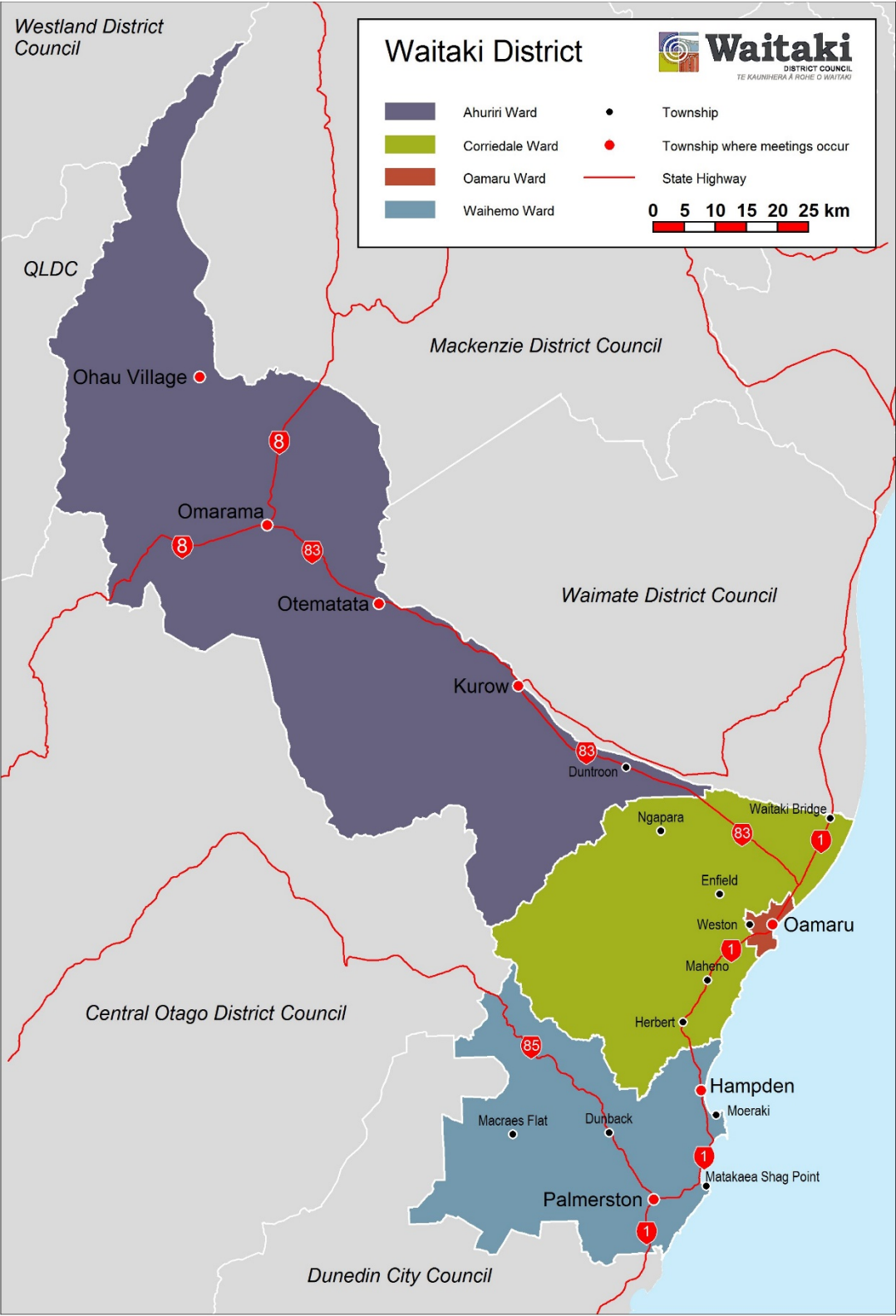
Date: Monday, 8 November 2021
Time: 3.15pm
Location: Lakes Centre, Otematata, North Otago

Agenda

Ahuriri Community Board Meeting

8 November 2021

Alex Parmley
Chief Executive





COMMUNITY OUTCOMES



STRATEGIC PRIORITIES



Ensuring we get core business done while delivering on our strategic priorities and achieving our community outcomes



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- 1 APOLOGIES**
- 2 DECLARATIONS OF INTEREST**
- 3 PUBLIC FORUM**

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

4.1 PUBLIC MINUTES OF THE AHURIRI COMMUNITY BOARD MEETING HELD ON 13 SEPTEMBER 2021

Author: Ainslee Hooper, Governance and Policy Advisor

Authoriser: Lisa Baillie, People and Culture Group Manager

Attachments: 1. Public Minutes of the Ahuriri Community Board Meeting held on 13 September 2021

RECOMMENDATION

That the Ahuriri Community Board confirms the Public Minutes of the Ahuriri Community Board Meeting held on 13 September 2021, as circulated, as a true and correct record of that meeting.

UNCONFIRMED MINUTES

**OF THE AHURIRI COMMUNITY BOARD MEETING
HELD VIA ZOOM VIDEO-CONFERENCE
HOSTED BY THE WAITAKI DISTRICT COUNCIL, 20 THAMES STREET, OAMARU
ON MONDAY, 13 SEPTEMBER 2021 AT 3.15PM**

PRESENT: Mrs Vicky Munro (Chair), Mr Brent Cowles, Mr Steve Dalley, Mr Ross Menzies,
Cr Ross McRobie

APOLOGY: Mr Peter Ellis (on approved leave of absence)

IN ATTENDANCE: Mayor Gary Kircher
Cr Jim Hopkins
Alex Parmley (Chief Executive)
Ross Cook (Acting Heritage, Environment and Regulatory Group Manager)
Ainslee Hooper (Governance and Policy Advisor)

IN ATTENDANCE FOR SPECIFIC AGENDA ITEMS:

Ainslee Hooper (Governance and Policy Advisor)
Leanne Kingan (Executive Assistant)

MEETING OPEN

The Chair declared the meeting open at 3.15pm and welcomed everyone present.

1 APOLOGIES

RESOLVED ACB 2021/031

Moved: Cr Ross McRobie

Seconded: Mr Ross Menzies

That the apologies received on behalf of Mr Peter Ellis and Mr Brent Cowles be accepted.

CARRIED

2 DECLARATIONS OF INTEREST

The Chair declared an interest in agenda item 5.1.

3 PUBLIC FORUM

There were no speakers for the Public Forum.

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

4.1 PUBLIC MINUTES OF THE AHURIRI COMMUNITY BOARD MEETING HELD ON 5 JULY 2021

RESOLVED ACB 2021/032

Moved: Mr Steve Dalley
Seconded: Mr Ross Menzies

That the Ahuriri Community Board confirms the Public minutes of the Ahuriri Community Board Meeting held on 5 July 2021, as circulated, as a true and correct record of that meeting.

CARRIED

5 DECISION REPORTS

5.1 OTEMATATA RECREATION RESERVE

The report, as circulated, sought a recommendation from the Ahuriri Community Board to Council that will enable Council to grant a lease to the Otematata Golf Club over the land held in Section 2, Survey Office Plan (SO) 323871.

Property Manager Renee Julius introduced the report.

The meeting heard that the Club is wanting some sort of ownership arrangement over the property before spending money to upgrade the irrigation.

One Board member asked, in relation to the four paragraph from the bottom of the report (page 14 of the agenda papers), that the word "ownership" be removed, because the Department of Conservation (DOC) is forbidden to own land. Mrs Julius clarified that the land had been transferred from Land Information New Zealand to DOC.

Another Board member spoke in favour of passing the land to the Golf Club.

The Chair reminded the meeting that the Board was required to vote on options 1 and 2 as stated in the report.

After brief discussion, it was suggested that this was a straightforward matter, and it would not be necessary for Council to see the lease document a second time. Officers would sort out the details, the Board would recommend the lease be signed, and then Council would decide. The Chair agreed to this approach.

RESOLVED ACB 2021/033

Moved: Cr Ross McRobie
Seconded: Mr Steve Dalley

That the Ahuriri Community Board recommends:

That Council:

1. Agrees that the Minister of Conservation vest the reserve land described as Section 2, SO 323871 (known as the Otematata Golf Course) in Waitaki District Council in trust for recreation purposes so it may establish a lease over this land with the Otematata Golf Club; and
2. Directs officers to establish a lease with the Otematata Golf Club subject to vesting.

CARRIED

6 MEMORANDUM REPORTS

6.1 ASSETS UPDATE

The report, as circulated, updated the Board on issues, operations and projects managed by the Assets Group, occurring within the Ahuriri Ward since the last Board meeting.

The Chair acknowledged the extensive nature of the report and how good it was to see so much happening in the Ahuriri ward and also around the whole district. She also thanked Lucianne White for the work she has been doing in the Ahuriri Valley.

RESOLVED ACB 2021/034

Moved: Mr Ross Menzies

Seconded: Mr Steve Dalley

That the Ahuriri Community Board receives and notes the information.

CARRIED

6.2 RECREATION UPDATE

The memorandum, as circulated, updated the Ahuriri Community Board on routine work, maintenance issues and progress on minor projects which have occurred since the last Board meeting.

When asked if there was any update on the proposal to move the A2O trail to the other side of Lake Aviemore, Mayor Gary Kircher advised that he and Ahuriri Ward Councillor Ross McRobie had been continuing to advocate for this to occur and there had been some pieces of work done when time permitted and discussions were happening with some landowners, which meant that there was some progress.

RESOLVED ACB 2021/035

Moved: Mr Steve Dalley

Seconded: Mr Ross Menzies

That the Ahuriri Community Board receives and notes the information.

CARRIED

6.3 AHURIRI COMMUNITY BOARD FINANCIAL UPDATE

The report, as circulated, provided an update to the Ahuriri Community Board on financial matters and activities within the Ahuriri ward since the last Board meeting.

The Chair advised that the ongoing \$5,000 allocation to the Kurow Museum Chair was 'fine'.

With regard to the Other – Community Grants amount, she noted that the Board had been advised to spend it and sought clarification on whether some of it had to go towards community grants and on which type of projects the money could be spent on behalf of the ratepayers. The Chair noted that she was discussing these matters with the Accounting Manager.

The Chair advised that a fence for the playground was being considered, for the safety of the children. The Board was working with the Recreation Manager to progress that matter.

RESOLVED ACB 2021/036

Moved: Mr Ross Menzies
Seconded: Cr Ross McRobie

That the Ahuriri Community Board receives and notes the report detailing movements and the balance of funds available for distribution to community projects within the Board's ward.

CARRIED

6.4 BUILDING CONSENTS ISSUED IN THE AHURIRI WARD FOR JUNE AND JULY 2021

The report, as circulated, provided Board members with a list of building consents issued in the Ahuriri Ward during June and July 2021, including area sub-totals at the Board's request.

The Chair thanked officers for their 'great report' which was well presented, and the activity level is very interesting to see.

RESOLVED ACB 2021/037

Moved: Mr Steve Dalley
Seconded: Cr Ross McRobie

That the Ahuriri Community Board receives and notes the information.

CARRIED

6.5 CHAIRPERSON'S REPORT

The report, as circulated, shared the Chairperson's report with members and the public.

The Chair advised that most of her interactions since the last meeting had been conducted via phone and Zoom, which she had found very rewarding.

Acting Group Manager Roger Cook advised that the Ohau Lakes Wellness event had received some funding from the Mayoral Fund. It was noted that that event had been postponed to early November.

The Chair spoke briefly about her attendance at the 10 August 2021 Council Meeting, where several agenda items relating to the Ahuriri Ward had been discussed by Council. She thanked Council for agreeing to provide funding to the Whalan Lodge Trust.

RESOLVED ACB 2021/038

Moved: Mrs Vicky Munro
Seconded: Mr Ross Menzies

That the Ahuriri Community Board receives and notes the information.

CARRIED

6.6 COMMUNITY BOARD MEMBERS' AND COUNCILLOR'S REPORTS

The report, as circulated, provided updates from the Community Board members and the Ahuriri Ward Councillor.

Cr Ross McRobie advised that he had been appointed Chair of the Waitaki Whitestone Geopark Trust and had started in that role at the most recent meeting. He briefed the Board on key focuses for that Trust, which included the completion of a strategic plan from 2021 to 2024; setting up a sub-committee for fund-raising; and a working group to look at how Vanished World and the Geopark Trust would work together. He encouraged the Board to read the Trust's strategic plan as it was a 'very good document'. The Chair congratulated Cr McRobie on his appointment as Chair of the Geopark Trust.

Board Member Steve Dalley advised that the last application to the Department of Internal Affairs from the Community-Led Development Programme (CLDP) had been approved. That would enable the planning for the community park and new tracks for wetlands to be completed through to the next stage. He also advised that Council would be included in the final discussions.

Board Member Ross Menzies presented a verbal report.

RESOLVED ACB 2021/039

Moved: Mr Steve Dalley

Seconded: Mr Ross Menzies

That the Ahuriri Community Board receives and notes the information.

CARRIED

6.7 COUNCIL INFORMATION REPORT - LINKS TO COUNCIL MEETING AGENDA PAPERS

The report, as circulated provided links to the final agenda papers for the most recent Ordinary Council Meeting that contained reports by the Mayor and/or Chief Executive, for the information of Community Board members and their communities.

Update from Mayor Gary Kircher: This included an update on the Three Waters Reform process; Council's announcement of a review of economic development and tourism delivery; and on seeking the community's feedback on how Council could assist to mark the first year anniversary of the devastating Lake Ohau fires and noting that the Community Board would also be involved in that event. The Mayor also spoke briefly about the traffic management issues at Duntroon; the consideration of a trial liquor ban for Loch Laird over Labour Weekend this year.

With regard to the criteria for community grants spending, the Mayor suggested that there needed to be a policy for it, but also to ensure it was not too right that it made the process too difficult for ratepayers to progress through. Council had community grants at a district level and having them at a local level too could mean that people could go to both which might present a challenge.

Update from Cr Jim Hopkins: This included a briefing on the Future for Local Government (FfLG) reform, and proposed changes to the Resource Management Act (RMA). Cr Hopkins urged the Board to take an interest especially in the latter because the Board may want to make a submission on the exposure draft. He also endorsed the Mayor's comments on the Three Waters reform process and all the other matters currently on Council's plate at the moment.

Update from Acting Group Manager Roger Cook: Mr Cook advised that there would be more information coming in the following weeks about plans for the Lake Ohau fire anniversary event. He added that the Fire Service had not yet published its investigation report.

The Chair noted that the Board's 10 year Community Board plan was out of date. The Waihemo Community Board had withdrawn its out of date plan from that Board's website and had been updating it to enable work to proceed. She asked if the Ahuriri Board's out of date plan could be withdrawn from the website too and the plan updated.

The Governance Advisor advised that she would pass on to the Communications team the request to withdraw the out of date plan from the Board's website page.

Mr Cook and the Chair agreed to discuss what needed to be done to update the plan.

The matter of the late agenda item being excluded from the final agenda papers was raised. Mr Cook advised that the Governance Advisor had discussed the item with him and, because it required a decision report to accompany it and because there were many other work priorities at the time that did not provide the time to write it, the decision had been taken to exclude it from this meeting agenda. He said it would be appreciated if everyone could work to the schedule, as there were timeframes for individual reports to be received so that they could be included in the agenda papers. The Chair acknowledged this point and request.

RESOLVED ACB 2021/040

Moved: Cr Ross McRobie

Seconded: Mr Steve Dalley

That the Ahuriri Community Board receives and notes the information.

CARRIED

6.8 RESIDENTS' GROUP UPDATES

The purpose of this report is to present updates from residents' groups received by the Board Chair, for the information of Community Board members and the wider public.

There was no discussion on the report.

RESOLVED ACB 2021/041

Moved: Mr Ross Menzies

Seconded: Mr Steve Dalley

That the Ahuriri Community Board receives and notes the information.

CARRIED

7 MEETING CLOSE

There being no further business, the Chair declared the meeting closed, at 4.15pm.

TO BE CONFIRMED at the Ahuriri Community Board Meeting to be held on
Monday, 8 November 2021.

.....
CHAIRPERSON

5 MEMORANDUM REPORTS

5.1 EXTRAORDINARY VACANCY OF ELECTED MEMBER TO AHURIRI COMMUNITY BOARD

Author: Ainslee Hooper, Governance and Policy Advisor

Authoriser: Lisa Baillie, People and Culture Group Manager

RECOMMENDATION

That the Ahuriri Community Board receives and notes the information.

PURPOSE

To formally notify the Ahuriri Community Board of the extraordinary vacancy created on the Board by the resignation of former Board Member Peter Ellis, and to provide guidance on the process for filling that extraordinary vacancy, pursuant to Sections 117 and 118 of the Local Electoral Act 2001.

BACKGROUND

At the 10 May 2021 Council Meeting, Council approved a six-month extended leave of absence without pay for Ahuriri Community Board member Peter Ellis, for the period from 3 May 2021 to 3 November 2021.

On Wednesday 20 October 2021, Council received a letter of resignation from Mr Ellis as an elected member to the Ahuriri Community Board. The resignation takes effect from the date of the letter. The Chief Executive has formally accepted the resignation letter on behalf of Council, and that communication was copied to the Board Chair.

FORMAL NOTIFICATION OF CREATION OF EXTRAORDINARY VACANCY

Mr Ellis' resignation as an elected member to the Ahuriri Community Board creates an extraordinary vacancy on the Board with effect from the date of his resignation (20 October 2021). The Board Chair was notified of this extraordinary vacancy creation at that time and also that the 20 October 2021 resignation date is less than 12 months before the next triennial general election for local government (scheduled to be held on 8 October 2022). These are requirements under Section 117(2) of the Local Electoral Act 2001:

If a vacancy occurs in the office of a member of a local authority or in the office of an elected member of a local board or community board 12 months or less than 12 months before the next triennial general election, the chief executive of the local authority concerned must notify the local authority or local board or community board of the vacancy immediately.

This agenda report formally records the creation of the extraordinary vacancy on the Ahuriri Community Board with effect from 20 October 2021, for the information of the Board and the wider community.

FILLING OF EXTRAORDINARY VACANCY – Legislation and Process

The Ahuriri Community Board Chairperson has advised Council that the Board wishes to consider appointing a member of the public to the Board to fill the extraordinary vacancy. The process for filling an extraordinary vacancy to a community board is set out in Section 117(3) and (4) of the Local Electoral Act 2001, as stated in the paragraphs below.

Local Electoral Act 2001:

Filling of extraordinary vacancies

117 *Extraordinary vacancy in local authority or local board or community board*

(3) On receiving notice under subsection (2), the local authority or local board or community board must, at its next meeting (other than an extraordinary meeting) or, if that is not practicable, at its next subsequent meeting (other than an extraordinary meeting), determine by resolution—

(a) that the vacancy will be filled by the appointment by the local authority or local board or community board of a person named in the resolution who is qualified to be elected as a member; or

(b) that the vacancy is not to be filled.

(4) If for any reason the person specified in the resolution is unavailable, or otherwise unable to be notified of the appointment, a further vacancy occurs in that office.

Officer comment: As the resignation date of 20 October 2021 was recent, and the Board has not yet had the opportunity to name a person who could be appointed and named in a resolution to this meeting, that information will be sought from the Board for inclusion in a decision report to its next subsequent meeting which is scheduled to be held on 13 December 2021. That report will seek the resolution of the Board in accordance with section 117(3)(a) or (b) as above. It will also include information that complies with the related section 118, as follows:

118 *Notice of intention to fill vacancy by appointment*

(1) If, under [section 117\(3\)\(a\)](#) or [section 117A](#), a local authority or local board or community board resolves that a vacancy will be filled by the appointment of a person by the local authority or local board or community board, it must immediately, unless the vacancy is for the office of mayor, give public notice of—

(a) the resolution; and

(b) the process or criteria by which the person named in the resolution was selected for appointment.

Officer comment: Pursuant to the above section 118(1)(a) and (b), if the Ahuriri Community Board resolves at its 13 December 2021 Meeting to appoint a named person to the Board who is qualified to be elected as a member, then it is intended that that resolution will be publicly notified on Friday 17 December 2021 in Council's Noticeboard page in the Oamaru Mail, along with the process or criteria by which the person named in the resolution was selected for appointment.

118 Notice of intention to fill vacancy by appointment (continued)

(2) *The local authority or local board or community board must, at a meeting held not later than the expiry of the prescribed period, by resolution confirm the appointment described in the resolution under subsection (1); and the person appointed is for all purposes to be treated as having been elected to fill the vacancy on the date on which that resolution is made.*

(3) *For the purposes of subsection (2), the **expiry of the prescribed period** is 30 days after the date of notification of the resolution under subsection (1).*

Officer comment: Pursuant to section 118(2) and (3) above, if the date of notification of the resolution from the Board's meeting on 13 December 2021 is Friday 17 December 2021, then an Extraordinary Ahuriri Community Board Meeting will be scheduled within 30 days, as is required. If possible and subject to the availability of a quorum of Ahuriri Community Board members to participate in such a meeting, it could be held on a day during the week beginning Monday 20 December 2021 so that the appointment is confirmed before Council adjourns for the Christmas break.

VACANCY WILL CONTINUE IF THE APPOINTED PERSON IN THE RESOLUTION IS UNAVAILABLE OR OTHERWISE UNABLE TO BE CONFIRMED IN THE APOINTMENT

118 Notice of intention to fill vacancy by appointment (continued)

(4) *If for any reason the person specified in the resolution is unavailable or otherwise unable to be confirmed in the appointment, a further vacancy occurs in that office.*

Officer comment: If the situation in section 118(4) occurs, then the filling of the vacancy on the Ahuriri Community Board could be commenced again in the 2022 year, at the Board's discretion.

119 Notice of intention to leave vacancy unfilled

If, under [section 117\(3\)\(b\)](#), a local authority or local board or community board resolves not to fill a vacancy, it must immediately give public notice of its decision.

Officer comment: At its meeting on 13 December 2021, the Board could resolve not to appoint someone to the extraordinary vacancy. If that occurs, then that resolution will be notified in the Oamaru Mail on Friday 17 December 2021.

GOVERNANCE AND POLICY ADVISOR ASSISTANCE

Council's Governance and Policy Advisor will work with the Board Chair and Members to gather the information required under sections 117(3)(a) and 118(1)(b) for inclusion in the decision report as required, and also to guide and support the Board through the legislative process outlined above in accordance with the Board's wishes in relation to the extraordinary vacancy.

5.2 ASSETS UPDATE

Author: Joshua Rendell, Assets Operations Manager

Authoriser: Paul Hope, Acting Assets Group Manager

Attachments: 1. Assets Group Activity Update September 2021

RECOMMENDATION

That the Ahuriri Community Board receives and notes the information.

PURPOSE

To update the Board on issues, operations and projects managed by the Assets Group, occurring within the Ahuriri Ward since the last Board meeting.

EXECUTIVE SUMMARY

Construction activity has continued in the Ahuriri Ward over the past six weeks as Council contractors take advantage of the improving weather. In addition, planning and procurement is now underway on a number of other projects.

One such construction project is the renewal of watermain in Otematata being undertaken by SouthRoads Limited. SouthRoads was recently issued additional works in Otematata as further budget became available. SouthRoads has started work in Spencer Road and will then progress to Waitaki Drive East, Tasman Road and West Road. This work has been funded through the Three Waters Reform Tranche One funding.

The Ōmārama drinking water upgrade is ongoing, with Council resolving at its 26 October 2021 Additional Council Meeting to purchase land for the location of a water treatment plant in Ōmārama. Securing the new site will allow construction to commence and will position the water treatment plant away from the road edge and reduce the risk of flooding of the site. This project is also partially funded through the Three Waters Reform programme.

The Water team has placed an order for a Water Filling Station which will be installed in the Ahuriri Ward, enabling contractors to fill water tankers and trucks from a designated point rather than from hydrants. This will assist Council in managing the safety of the supply, through reducing the risk of contamination to the Ahuriri water supply, and in cost recovery, through appropriate charging for use of the service.

The Roading team is currently finalising a review of its operations and maintenance contract to prepare the latter for tender. The first stage of the tender process has been undertaken, with a pre-qualification process of contractors through Expressions of Interest. It is anticipated that a request for tender will be sent to the contractors who made it through the pre-qualification in early November.

Two projects in the Ahuriri Ward received funding through the Tourism Infrastructure Fund and are progressing well. Detailed designs are now complete for the Duntroon Public Toilet and Highway Safety Improvements and concept plans are being put together for the Elephant Rocks car park and facilities upgrade.

The attached report is the Assets Group Activity Update that was presented to Council's Assets Committee Meeting on 21 September 2021. It includes further details of work that the Assets Group has been undertaking in the Ahuriri Ward and in the Waitaki district as a whole in recent weeks, for the Community Board's information.

ASSETS GROUP

Activity Update – September 2021



Purpose

The purpose of this report is to provide insight into recent work undertaken by the Assets group departments.

3 WATERS



GENERAL

Staffing

Water Services are continuing to grow the team and have been busy recruiting.

- In early August, Water Services welcomed Gary Hill to the role of Asset Planning Officer. Gary comes to us from the Information Systems team where he was the Hansen Administrator for several years. His knowledge of our Water Services assets will be of great value to the team.
- Dave Inwood will be starting with the team on 20 September in the role of Senior Operations Manager (fixed term). This role is vacant following Josh Rendell's interim secondment to Council HQ as the Assets Operations Manager. The team is looking forward to benefitting from Dave's wealth of knowledge in this area given that he has held a number of senior Three Waters positions across the South Island.
- The team is currently recruiting for a Data and Systems Analyst. This role is critical in assisting the Planning and Systems portfolio in developing tools and systems that support efficient and effective data analysis and reporting.

POLICY AND PLANNING

Two workshops were held with Elected Members during August.

At the first workshop, the Water Services Draft Backflow Prevention Policy and Risk Management Plan were presented. These documents will guide future decision-making on the installation of devices needed to protect water supply consumers from the risks posed by backflow. With no changes proposed, the draft policy and plan will be brought back to the 2 November Assets Committee meeting.

At the second workshop, Elected Members were presented with a range of service level scenarios that could be included in designs for future capacity studies to be undertaken on the Ōamaru water and wastewater systems.

Officers will now proceed with the next steps based on Council's direction to focus on sizing pipes to provide safe drinking water for people. Dry stock, industry, beef farming and dry dairy may be allowed for on a case-by-case basis. Dairy and dairy hygiene will predominantly be excluded where farmland is irrigated.

DESIGN AND CONSTRUCTION

Ōamaru Watermain Renewals – SouthRoads is currently replacing watermains and service lines in the Stour/Rother Street area. These replacements will remove old, steel watermains which have started to fail frequently, are difficult to repair, and have the potential to cause dirty water.



Figure 1 - Stour Street watermain installation

Three Waters Reform Tranche One Funded Projects – The Water Services Team has been reporting to the DIA quarterly (the June quarterly report has recently been submitted) on progress with the following Tranche One funded projects:

- Otematata Campgrounds Water Supply Upgrade – This project involves connecting four of Waitaki’s busiest Council-owned campgrounds to the Otematata Water Supply to ensure potable water is available for site users. Design is now complete, and the works will go out to tender to selected local contractors.
- Weston Watermain Upgrade – Specialised Services Group Limited will soon commence watermain upgrades on four streets in the Weston township in conjunction with the Roding team’s footpath renewal project. These mains have been designed to provide on-demand flows to consumers and firefighting capacity to meet future service level requirements.
- Otematata Watermain Replacements – Stage One of this work is nearing completion with plans for Stage 2 currently under development. SouthRoads is scheduled to start Stage Two in October, with completion expected in December.
- Palmerston Watermains Renewal – Whitestone Contracting Limited is progressing well, with completion expected in December, one month ahead of plan. An additional 1.75 km of new watermains was added to the contract recently, making the total length of new watermains under the contract to 5km.

1.



Figure 2 - Mull Street watermain installation

- Palmerston Wastewater Dispersal Field – This project involves upgrading and expanding the existing irrigation dispersal field at the Palmerston Wastewater Treatment Plant to ensure continued compliance with discharge consents. Agreement with the neighbouring landowner has been formalised and design is currently under review. A new groundwater monitoring bore has been installed onsite and the team is exploring soil conditioning options to address existing ponding on the current dispersal field.

2.



Figure 3 - New groundwater monitoring bore installed in Palmerston

OPERATIONS AND MAINTENANCE

The team has been busy ensuring core services continued to be delivered over the COVID-19 lockdown period.

Planned works will now recommence with the move to Alert Level 2.

ROADING



Figure 4 - Kerb and channel renewal at Centennial Park

OPERATIONS AND MAINTENANCE

July saw the start of the new financial year and the final year of the current road maintenance contract. The Kerb and Channel crew continued to work on the renewal programme on Frome Street where they made good progress despite delays due to rain.

The maintenance metalling programme for 2020/21 was completed, with sites in the Waitaki Plains and Ngapara the last to be completed for the year. Spot metalling was carried out in the Maheno and Herbert areas with a focus on treating areas of exposed clay surfaces.

The two maintenance graders were busy on the network. The wet weather created some minor issues, generating requests for treating soft spots and potholes. This required adjustments to the grading programme to respond. The southern grader started the month in Waihemo, and worked towards Ōamaru completing roads around Palmerston, Moeraki, Hampden and Maheno. The Northern grader addressed roads from the Waitaki bridge to Livingstone.

Four drainage crews have been active on the network this month. Culvert clearing was carried out in Fuchsia Creek Road, Tussocky Road and Frenches Road. The 5t digger crew replaced culverts and completed roadside drain maintenance in Davidson Road and Caen Street. The 13t digger crew completed roadside drain maintenance and culvert replacements on Fortification Road, Coal Pit Road and Uxbridge Road.

The drainage crew also responded to an ongoing issue on Teaneraki Road with ground water coming to the surface in the middle of the road. Drains were deepened and extended with all the culverts cleared to try to dry out the road. This will be monitored to see the result.

The street sweeper has been cleaning channels and sumps in the South Hill area as well as completing regular cleans through the CBD and the North End.

New Maintenance Contract preparation

Officers have completed the procurement plan for the new road network maintenance contract and are currently calling for Registrations of Interest (ROI) from suppliers. The contract documents are entering their final draft stages and everything is on track for the Request for Tender (RFT) stage in November and December, following the Registration of Interest (ROI) in September. Tenders will close before the Christmas break, and will be evaluated in January and February. It is anticipated that an award notification will be released in March, for a contract commencement date 1 July 2022.

Budget Position for 2021/22

The 2021-24 NLTP budgets were released by Waka Kotahi Transport Agency on 7 September. For Maintenance, Operations and Renewals, Council was allocated an additional \$2.16M to the indicative allocation given at the end of May. The 2021-22 or year 1 operational budgets are sufficient to meet the contractual commitments in the road maintenance contract area and the additional funding will be reserved for years 2 and 3 and incorporated with Council's 2022-23 Annual Plan process.

In the Road Safety space, Council received the requested investment level applied for, and in Minor Safety Improvements Council received 50% of the funding requested. This level of investment will allow some safety improvements to be made in the roading network. However, careful prioritisation will be needed of which projects are to be undertaken and which will be deferred. A report will be presented to the Assets Committee at the November meeting to inform the Committee of the specific detail of the National Land Transport Plan allocations.

A report presenting the three-year capital improvement projects is also proposed to be presented to a future Committee meeting.

PROJECTS

Planning for projects scheduled for delivery in the 2021/22 period is underway, with work primarily focused on selecting sites for road rehabilitation on Urban Primary and Secondary Collectors.

Preliminary designs for intersection improvements associated with the Low Cost Low Risk (LCLR) programme are currently being completed for presentation to a future Assets Committee meeting. The Project Team is also assisting with delivery of three projects which received funding from the Tourism Infrastructure Fund (TIF).

The Humber Street bridge warning light system is complete and operating. Heavy vehicle restrictions have now been removed (except for the height warning system and signs) and the road is fully operational.

An agreement was negotiated with Network Waitaki to carry out streetlight inspections, maintenance and



Figure 1 - Humber Street Warning Lights

renewals for the district commencing with a three-month trial period which will allow for assessment of works required and costs.

The central management system (CMS) installation (a system to control streetlight operation) has been paused after testing identified conflicts with other network radio transitions on similar frequencies. A new base station location is being sought for the CMS to work around this problem.

Contract works that will commence in the coming months include:

- Crushing of aggregates for road maintenance
- Road line re-marking
- Sealed road re-sealing, and
- Test pitting for road rehabilitation design.

STORMWATER

The recent COVID lockdown has delayed some work on issues relating to stormwater. Stormwater management in Kakanui is being scoped for preliminary design and estimating. Testing of soak holes in Lake Ōhau and Ōmārama to determine performance is underway to address community concerns.

The Ōamaru Creek flooding mitigation options report has been completed. The document is being reviewed currently to evaluate the benefits and investment outcomes of the options identified. This will be reported to the Assets Committee early next year.

Stormwater discharges (especially between rural properties) are continuing to be an issue that needs to be responded to with some urgency. Officers actively working collaboratively with the Otago Regional Council to find appropriate solutions to these issues.

ASSET MANAGEMENT

The Network Operating Framework (NOF) commenced with 25 organisations invited to participate and the draft document was released on 23 July. The positive responses from the consultation process are benefitting our transport planning decision-making with confidence resulting from the community engagement. In parallel to this is the One Network Framework which creates a definition of each road, and parts of roads, that will influence and be influenced by the Spatial Plan. The team is collaborating with the Planning unit to connect the NOF with the Spatial Plan development and the District Plan Chapters.

The asset management team is investing resources into analysing where operational funds should be spent. By asking this question, it highlights opportunities which could provide improved outcomes (if pursued) and gives officers confidence in what the programme is setting out to achieve. The importance of this work has increased with the release of the three-year co-investment budget restricting the delivery of work. This makes the prioritising of works particularly important, including maintenance activities planning and road renewals which is a major part of the annual programme. The Roding unit now has similar 'technology smarts' in place to those used by Auckland Transport. Once embedded, they will be included in Assets Committee reporting.

ROAD SAFETY COORDINATION

Clued up Kids 2021



The Clued up Kids event was held over two days in August and just over 300 children took part from across the district. Positive feedback was received, as were a number of personalised thank you messages from the school children who attended.



Figure 6 – Clued up Kids Event

Waitaki Girls High School – Too Much Punch for Judy

Thanks to a local benefactor, we were able to bring this theatre production to the Waitaki Girls High School. The theme of the play follows two sisters who went out for an evening and the aftermath of a drunken crash. The show was hosted by the SADD students and was well received. Afterwards, two A4 sized papers were received which highlighted the key messages the students took from the show.

Thank you Jason
for your support
with bringing the
performance of "Too
much punch for Judy"
to W&HS.
conversations after
viewing the play have
been about how
worthwhile and
powerful the message
has been!

Thank you
olivia

Thank you
Jorgie

Thank you
Micayla

Holly

Thank you
hayley

Thank you
so much
-chryna

emma

Lexie

Thank you
chloe

Rebecca

casey

charlotte

Sophie

Thank you
-Emily

mia

Thank you
-Bronna

thank you
-Ella

Jenny
corlet.

W&HS SADD

Figure 7 - Segment of thank you note from students after 'Too Much Punch for Judy' event

Multilingual – Radio Advertisements

Multilingual radio advertisements promoting road safety have now been recorded and will start playing on the airwaves in early September. The advertisements feature Te Reo, Samoan, Fijian, Indo-Fijian, Tongan and Hindi and cover five different road safety messages:

- Drink driving
- Speeding
- Distraction
- Fatigue, and
- The use of seatbelts.

Each advertisement features three or four different languages spoken by members of the local community, the youngest being only five years old. There is a mix of rugby players, Church leaders, students and families speaking on the radio advertisements.

A strong interest from other councils around New Zealand to use these advertisements has been received. With the agreement of Dan Lewis (Real Radio) who provided the technical expertise (kindly, free of charge) to record the advertisements, staff will provide them for use elsewhere.



Figure 8 - Recording of multilingual road safety radio advertisements

RECREATION

OPERATIONS AND MAINTENANCE

Alps to Ocean (A2O)

Anne Relling has been appointed as the temporary A2O Trail Manager, and the vacancy for this role has been advertised. Anne is currently working with partners to plan the partners' summit (now scheduled for October) and to progress the marketing plan for this year.

Applicants for the Ahuriri Ward Recreation Officer role, which includes responsibilities for A2O trail maintenance, have been shortlisted, with interviews to be held in the coming weeks.

Flood repair work and maintenance operations resumed under Level 3 with appropriate controls and safety plans in place.

All permissions are in place for the 'Little Awakino' safety barrier and work will commence shortly. An application for resource consent for the permanent toilet on the Sailors Cutting to Benmore section of the trail has been made.

Aquatic Centre

Staff are working through the repercussions of the latest COVID related lockdown. During Level 3, maintenance operations were able to resume with appropriate controls and safety plans in place. The opportunity was taken to drain the Learner Pool and put scaffolding in to change overhead lighting, pool grouting was checked, and filtration systems were overhauled. This meant the facility was unable to reopen under Level 2 restrictions until Saturday 11 September. The delay in reopening did provide time to review the changed guidance on what staff are able to do under Level 2 conditions and communicate this to customers before reopening.

Term 3 is generally the quietest period of the year and provides time to plan for the busy summer terms. These plans have been sidelined somewhat by the lockdown and limitations on how the centre can operate. Under Level 2, Council is not able to run normal programmes as social distancing requirements are unable to be met for classes. This limits attendance to six people lane-swimming and three family groups in the learner pool. A booking system will be in place for these new requirements.

A new Swim Coach has been recruited and we are pleased to have Paulo Brayner rejoining the team. At the time of preparing this report, it was unsure if the Swim Squad would be able to train as a 'Sports Team' under the guidance for Level 2.

Camping Grounds

Signage is in place at Boat Harbour indicating camping and day camp only areas; all other sites are being prepared for opening.

The Labour weekend taskforce continues to work through its action plan with a communications plan in place and meetings being organised with schools.

Falstone tree removal is complete within the camp area, with mounds created for future planting and the site rolled to provide a more suitable camping surface. Replanting may be delayed until the end of the season due to lockdown.

Network Waitaki removed trees in Land Information New Zealand managed land beside the A2O cycle trail for safety reasons. Options for getting this replanted with suitable species are being discussed.

Level 2 allows camps to be open with increased controls in place, social distancing, and increased toilet cleaning. This creates additional complexity for management, and officers are working through this with our camp manager. The team is receiving a few enquiries regarding refunds if further lockdowns occur and is advising that this would be considered at the time subject to duration and impacts.

Ōmārama Men's Shed

Officers received an enquiry related to use of the old Scout Den at Ōmārama as a 'Men's Shed'. This is currently leased to a local resident for storage, but it was understood that the lessee is part of the proposed group and is happy to relinquish their lease. Officers will follow up to get further information to run the process required to issue a lease under the Reserves Act. Officers understand the group would operate as a sub-group of the Ōmārama Residents Association.

Ōamaru Public Gardens

Further work was planned to tidy up along Ōamaru Stream following the tree removals. The weeds amongst the tree stumps will be treated for a year before the area is planted.

Projects for the gardens this year include riparian planting of Ōamaru Creek, pond cleaning and additional plantings to maintain existing themes along with bird, bee, and butterfly populations.

The Craig fountain has sustained some damage recently, with the lighting being lifted out and bits of marble being broken off the top dish during lockdown. With the risk of frosts now low, it has been refilled and will be lit pink over the month of October for the Breast Cancer Awareness Campaign.

Waianakarua

Officers have identified a small red bridge on Council-managed land on the true right of Waianakarua River downstream of the Breakneck Bridge. It is unlikely to meet structure requirements and it is not part of a maintained track network and serves little purpose. The bridge was discussed with local residents and the tramping club, neither of which have an interest in it, so Officers intend to remove it.

The Otago Regional Council is intending to count rabbit populations in the Waianakarua area and impose compliance on the landowners. Rabbits are a particular problem at the end of Reid Road (Council Reserve).

Kakanui River

The mouth of the Kakanui has recently narrowed with a gravel bar having built up. Staff are in the process of applying for retrospective consent for the rocks that were placed along the riverbank to prevent erosion of the bank below the playground and toilet.

Moeraki

The Otago Regional Council (ORC) is trying to contact interested parties and landowners to implement a coordinated approach to assess the rabbit populations. Once the rabbit numbers are assessed, the ORC will be expecting compliance from all landowners. This would be quite complicated for Council if neighbouring landowners do not contribute to a combined cull.

Memorial Oaks

Several removals and replacements have been requested by the Memorial Oak committee. This is mainly due to the trees being in the way of live power lines or too close to the road carriage way. The Recreation team is working with the Memorial Oak committee to gain consent from the Planning unit to proceed.

Awamoa Archway

The contractor has advised that they are expecting work to be completed before the end of October.

Sports fields

The team is preparing for sportsground renovations. The alert level change may make this more of a challenge this season with Heartland Rugby extended into November which limits what is able to be done on the Whitestone Centennial Oval. This may result in some renovations being done in Autumn.

Toilets

Most toilet facilities have been closed due to the alert level changes. Facilities were kept open on the State Highway network and the number of cleans undertaken at them were increased.

Ōamaru Reserves

Fire and Emergency New Zealand (FENZ) was concerned about the fires that occurred in the Glen Warren Reserve before lockdown. Police are conducting investigations into the fires. Council officers will be arranging a meeting with FENZ staff in October to look at any district-wide concerns that they may have.

PROJECTS

Duntroon toilets

Officers continue to work with the local community. With the additional funding from the Tourism Infrastructure Fund, the scope has broadened to include what road safety improvements can be implemented within Waka Kotahi parameters.

Palmerston Track

Under Level 3 and now that the site has dried out, work has recommenced, and this is now expected to be completed by mid to late September.



Figure 9 - Palmerston track under construction

A2O Repairs

Work has been completed from Elderslie to Pig Island Road with the focus of current work being beyond Windsor Road, working east. Work is progressing well, but lockdown has meant completion may have to be pushed out to Christmas. The trail is still usable while this work is undertaken.

Sports and Events Centre

Council is currently consulting on use of the preferred site. Submissions are due to close on 1 October 2021. The Friends of Waitaki Event Centre continue to actively pursue potential funders. Conversations with other stakeholders were delayed by lockdown and they will be rescheduled under Level 2.

The project team is meeting fortnightly to co-ordinate work streams, with elected members providing support for the Friends of Waitaki Event Centre in the pursuit of funding, and Officers working through Resource Consent requirements.

The project team is meeting fortnightly to co-ordinate work streams with elected members supporting the Friends of Waitaki Event Centre to pursue funding and officer working through the Resource consent requirements.

To consider options and costs for the Grandstand, a specialist scanning of the structure will need to be completed so that better information on which to base the assessment can be obtained.

Ōamaru Public Gardens Playground Waterplay

The team is waiting to hear back regarding the application to the Lions Foundation funding towards the development of the Waterplay area. Meanwhile, Officers are keen to progress the replacement of the fort and modular play unit within the playground, in line with the proposed 'natural' theme of the playground development.

Waste

The only site closed under COVID levels 3 and 4 was the Waitaki Resource Recovery Park due to the proximity of staff and customers. All Transfer Stations, the Palmerston Landfill and recycling hubs remained open with COVID protocols in place.

The new Waste Minimisation Officer, Lucianne White started on 9 August. Lucianne has been working to re-engage with schools in the Enviroschools programme as well as attend hui and training. Lucianne is splitting her time between Waste Minimisation and her previous Parks and A2O role as part of a transition arrangement.

The Solid Waste Manager has met with the ORC to develop options for managing the waste at Beach Road and Hampden landfill sites. Further work is to be completed on this in the next four months to develop the Business Case for a decision.

PROPERTY

Holmes Wharf

Bay Underwater Services NZ Limited has completed concrete casings of piles and will return later this month to complete structural bolting.

Ōamaru Harbour and Holmes Wharf Mole Rock Revetment Resource Consent

Draft consent conditions issued by the Otago Regional Council have been received and are being reviewed.

Itchen Street

Renovations are taking place at Itchen Street following the departure of Heritage Radio. The renovation will replace the fire panel and electrical. Structural improvements to the ceiling are being made and the interior will be refurbished.



Figure 10 - Renovations at Itchen Street

Headquarters Clock refurbishment

There have been intermittent issues with the clock at Council Headquarters. The chimes are working on the hour but not on the quarter-hours as they should be.

Remedial work was planned for the clock, but this has been delayed due to COVID. It will be rescheduled, and the clock workings will be checked and repaired where needed. The clock will not be operational during this time, and it is estimated that the work will take approximately one month.

Community Housing

Healthy Homes upgrades to housing units has begun in Palmerston, with one being finished and the rest to be completed in the coming weeks.

There is currently one vacant Palmerston unit, which will remain empty until minor refurbishments have been undertaken. Another tenant has given notice with plans to vacate later this month. The opportunity of an empty unit will be taken to provide upgrades to meet the compliance requirements of Healthy Homes.

During the lockdown, tenants were contacted by the Waitaki Aquatic Team to see how they were going, and to ensure they were receiving adequate support. This was a great service to have a check on our tenants and to make sure that they were doing okay.

Slipway Upgrade

A dive survey was planned but not undertaken due to inclement weather. This will be rescheduled.

Centennial Memorial Rooms heating upgrade

Heat pumps are being installed in the Centennial Memorial Rooms. This building is currently occupied by Plunket and Civil Defence. The building had been connected to the Library/Museum boiler, but that connection has been failing regularly.

5.3 RECREATION UPDATE

Author: Erik van der Spek, Recreation Manager

Authoriser: Paul Hope, Acting Assets Group Manager

RECOMMENDATION

That the Ahuriri Community Board receives and notes the information.

PURPOSE

The purpose of this memorandum is to update the Ahuriri Community Board on routine work, maintenance issues and progress on minor projects which have occurred since the last Board meeting.

UPDATES

A2O:

We successfully recruited for the Recreation Officer position and Sheridan Newson started in this role on 26 October, taking over the A2O maintenance and operations.

The Little Awakino safety barrier has been completed and all parties involved are happy with the outcome. Recreation Construction also reinstated the cracking and slumping of the trail near Aviemore Dam while they were in the area.

Handover work continues with Anne Relling, interim Trail Manager. She has picked up on the health and safety management system and is looking to tidy this up and do further stakeholder engagement with the operators on this topic. The collaborative first responder map project is nearly complete, with A2O knowledge and first responder knowledge pulled together into a comprehensive set of maps and information to aid emergency response. Work on accessibility data continues with Waitaki maintenance contractors and Anne is pulling together further photographs and descriptions to populate this work. Work to complete the transition of responsibilities from Tourism Waitaki to the Trail Manager is largely complete. A partner summit was held on 21 October. The summit was well attended by trail partners and stakeholders.

Applications for the Trail Manager position closed on Friday 1 October. Interviews were scheduled to be completed by the first week of November.

Pre-season maintenance and spraying has mostly been completed by contractors. Some extreme wind created minor damage, but this was dealt with quickly. A community group completed a burn-off at Dunkirk Pines site in preparation for re-starting the landscape improvements.

Waitaki Lakes Camping grounds:

The camping season has opened and reports from camp management indicate that camper numbers are strong. Unfortunately, rain at Falstone prior to opening meant that the tree removal site was soft and unsuitable for campers. However, there is plenty of space at other sites within the grounds. Reinstatement of the ground where heavy vehicles left rutting has been completed, bare and soft sites cordoned off, and seeding of bare earth commissioned.

The alcohol ban and communication around this was very successful this Labour Weekend in modifying the previous undesirable and antisocial behaviour of previous Labour Weekends, with no youths using the upper terrace at Loch Laird. While Police responded to one or two incidents in town and at other camps, there were significantly fewer problems than in previous years.

Some of the camp toilet blocks have been receiving a repaint including Sailors Cutting and Loch Laird blocks.

Ōmārama MenzShed:

There has been no further progress over the month, as the project is still in the early planning stage.

Ōhau Reserves:

The one-year anniversary of the fire was commemorated with a ceremony held with Waitaki district Mayor Kircher and Mackenzie district Mayor Smith. Conversations with resident villagers have been very positive during this time, with expressions of thanks to Council staff for their support and sharing that the planting done together has brought a sense of hope and renewal to villagers.

Initial dialogue has been undertaken with Fire and Emergency New Zealand regarding fire risk management for the re-write of the Reserves plan scheduled for later this year.

Ahuriri Ward:

Mavis Shaw Reserve in Kurow suffered tree damage and the loss of a large pine due to recent strong winds.

5.4 BUILDING CONSENTS ISSUED IN THE AHURIRI WARD FOR AUGUST AND SEPTEMBER 2021

Author: Karen Marshall, Building Control Officer

Authoriser: Roger Cook, Acting Heritage, Environment and Regulatory Group Manager

RECOMMENDATION

That the Ahuriri Community Board receives and notes the information.

PURPOSE

To provide the Board members with a list of building consents issued in the Ahuriri Ward during August and September 2021, including Area subtotals at the Board's request.

AUGUST 2021

Project Address	Project Description	Cost (\$)
Ōhau Drive, Ōhau	New 3 bedroom dwelling	500,000
Park Lane, Ōmārama	New 3 bedroom dwelling	700,000
Ōmārama-Otematata Road, Ōmārama	Alterations to existing dwelling	80,000
Buller Crescent, Otematata	New 2 bedroom sleepout and garage	100,000
Temple Lane, Ōhau	New 2 bedroom dwelling	500,000
Parsons Lane, Otematata	New Solid Fuel Heater	4,000
Bowen Street, Kurow	New garage	34,986

Area Sub-totals	Cost \$
Otematata	104,000
Ōmārama	780,000
Ōhau	1,000,000
Kurow	34,986

SEPTEMBER 2021

Project Address	Project Description	Cost (\$)
Lake Ōhau Drive, Ōhau	Amendment to new dwelling build	20,000
Park Lane, Ōmārama	New 3 bedroom dwelling	300,000
Waitaki Drive, Otematata	Alterations to an existing dwelling	65,000
Omarama Avenue, Ōmārama	New School classes and alterations	450,000

Gordon Street, Kurow	New Solid Fuel Heater	3,000
Waitaki Drive, Otematata	New 2 bedroom dwelling	190,000
Ōhau Drive, Ōhau	New 3 bedroom dwelling	500,000
Cattle Valley Road, Kurow	New Solid Fuel Heater	4,000
Ōhau Drive, Ōhau	New garage	30,000
Rata Drive, Otematata	Alterations to existing dwelling	85,000
Kowhai Place, Otematata	New 4 bedroom dwelling	745,000
Lake Ōhau Road, Ōhau	New Solid Fuel Heater x2	10,000

Area Sub-totals	Cost \$
Otematata	1,085,000
Ōmārama	450,000
Ōhau	560,000
Kurow	7,000

5.5 CHAIRPERSON'S REPORT

Author: Vicky Munro, Ahuriri Community Board Chairperson

RECOMMENDATION

That the Ahuriri Community Board receives and notes the information.

PURPOSE

The purpose of this report is to share the Chairperson's report with members and the public.

Meetings, workshops and community events attended by the Board Chair

2021

16 September	Labour weekend Meeting
30 September	Labour weekend Meeting
3 and 4 October	To confirm brackets for Duntroon Christmas decorations
10 October	Meeting at Otematata playground to discuss fence and measure length
19 October	Confirmation on design for Christmas flags Duntroon
21 October	Omarama Residents AGM
22 October	Made up COVID-19 scanner documents for Otematata Community Hall
27 October	Waitaki Valley Society AGM

5.6 COMMUNITY BOARD MEMBERS' AND COUNCILLOR'S REPORTS

Authors: Community Board Members' and Ward Councillor

RECOMMENDATION

That the Ahuriri Community Board receives and notes the information.

PURPOSE

The purpose of this report is to provide a framework for reports to the meeting from the Ahuriri Community Board Members and Ahuriri Ward Councillor.

Board Member Ross Menzies

No written report was received for inclusion in the agenda.

Board Member Brent Cowles

No written report was received for inclusion in the agenda.

Board Member Steve Dalley

Meetings Attended

2 October	Omarama Residents Association Inc Meeting
8 October	Baxter Design at Queenstown, Town development
9 October	Fence meeting for playground Otematata
14 October	Baxter Design at Omarama
16 October	Community-Led Development Programme (CLDP) Meeting
19 October	CLDP/DIA Zoom Meeting with South Dunedin Group
27 October	Waitaki Valley Society AGM Kurow
28 October	Baxter Design Queenstown Town Plans

(Board Member vacancy (following resignation of Peter Ellis on 18 October 2021))

Waitaki District Councillor (Ahuriri Ward), Cr Ross McRobie

Council Meetings and Workshops attended

9 September	Waitaki Shorelines Authorities Committee Meeting
10 September	Keogh Notified Consent Panel Discussion
13 September	Three Water Reforms Workshop
14 September	Workshops – Procurement Policy, Culture and Heritage Strategy
16 September	Labour Weekend Loch Laird Catch up
17 September	Upper Waitaki Zone Committee Meeting, Sports and Events Centre Meeting, Ohau Mayoral Fund Discussion
20 September	Additional Council Meeting, Training workshop
21 September	Committees Meetings including CCR & PAR; Kurow Residents' Meeting
27 September	Webinar Australian Water Reforms
28 September	Elected Member and Executive Leadership Team Strategy Session
30 September	Labour Weekend Loch Laird Meeting
1 October	Waitaki Indoor Sports and Events Centre Meeting
3 October	FENZ get together, Lake Ohau Lakeside
4 October	Geopark Trust meeting, Risk Working Group Discussion, meeting with CE and Economic Development Manager re Geopark briefing
12 October	Webinar of Australian Water Story
14 October	Vanished World and Geopark Discussion, Final Labour Weekend Loch Laird Discussion, Webinar Australian Water Story
15 October	Vanished World AGM, Events Centre Working Group Meeting
16 October	CLDP Meeting Otematata
18 October	Council Hearing and Deliberations Indoor Sports and Event Centre location
19 October	Executive Committee Workshop (CCO Directorships)
26 October	Additional Council Meeting, PAR Committee Meeting
27 October	Waitaki Economic Development and Tourism Review, AGM Kurow Residents' Association
28 October	Geopark Roadshow Kurow
29 October	Events Centre Project Working Group Meeting, Labour Weekend Loch Laird Debrief

5.7 COUNCIL INFORMATION REPORT - LINKS TO COUNCIL MEETING AGENDA PAPERS

Author: Ainslee Hooper, Governance and Policy Advisor

Authoriser: Lisa Baillie, People and Culture Group Manager

RECOMMENDATION

That the Ahuriri Community Board receives and notes the information.

PURPOSE

The purpose of this report is to provide links to final agenda papers for the most recent Ordinary Council Meeting that contained reports by the Mayor and/or Chief Executive, for the information of Community Board members and their communities.

A link to the most recent Health and Safety Update to the Performance, Audit and Risk Committee Meeting held on 26 October 2021 is also provided.

FINAL Agenda Papers PUBLIC for the 5 October 2021 Waitaki District Council Meeting:

The link to the abovementioned final agenda papers and supporting documents on Council's website is provided below:

<https://www.waitaki.govt.nz/Council/Council-Meetings/Agendas-and-Minutes>

- The Mayor's Report is Agenda Item 5.1, commencing on page 17.
- The Chief Executive presented his proposed Key Performance Indicators (KPIs) in lieu of a leadership report from him at the 5 October 2021 Council Meeting. The Adoption of those Chief Executive's Key Performance Indicators for the year ending 30 June 2022 was Agenda Item 7.1, commencing on page 31.

FINAL Agenda Papers PUBLIC for the 26 October 2021 Performance, Audit and Risk Committee Meeting containing the Health and Safety Update agenda report:

The link to the abovementioned final agenda papers on Council's website is provided below:

<https://www.waitaki.govt.nz/files/assets/public/files/agendas-and-minutes/2021/10/20211026-par-committee-meeting-26-october-2021-final-agenda-papers-public.pdf>

The Health and Safety Update to that meeting commences on page 49.

5.8 RESIDENTS' GROUP UPDATES

Author: Ainslee Hooper, Governance and Policy Advisor
Authoriser: Lisa Baillie, People and Culture Group Manager
Attachments: 1. CLDP report to ORAI - 11 September 2021
2. LOAVRRA Update to ACB - 2021/2022 action plan

RECOMMENDATION

That the Ahuriri Community Board receives and notes the information.

PURPOSE

The purpose of this report is to present updates from residents' groups received by the Board Chair, for the information of Community Board members and the wider public.

SUMMARY

This Update includes reports from:

- (a) Community Led Development Programme (CLDP) report to Otematata Residents' Association Incorporated (ORAI) – dated 11 September 2021
- (b) Lake Ohau Alpine Village Residents and Ratepayers Association (LOAVRRA) Action Plan 2021-2022 – dated 28 October 2021

(a) Summary Report from Duntroon District Development Association (DDDA):

Toilets relocation – Pharmacy building has been demolished. We really appreciated the support from you and the Ahuriri Board and Ross McRobie. The project seems to be progressing.

Wetlands area – Always an ongoing project. A new metal sculpture is a recent addition.

Community gardens – Quiet through the winter with a couple of volunteers at each weekly working bee. Looking good for the spring. Has a core team of 6 regular volunteers with extras visiting to help on the Wednesday afternoon working bees.

Blacksmith – Prior to level 4 restrictions, regular Sunday training courses booked and tour groups visiting during the week. Have a trained blacksmith volunteer shortage. Opening again both weekend days from Labour weekend.

Duntroon School – In a good place with a stable roll currently at 93.

Community Hall – Prior to level 4, used regularly 3x a week by community groups plus occasional meeting, school and function use. Looking at Meridian and WDC community group funding for WIFI access for hall-users.

Duntroon Domain – Extremely quiet even compared to winter 2020. This year there appear to be virtually few visitors moving around. A high number of older NZ travellers in Feb / Mar and early April with campers or caravans with E-bikes, many staying multiple nights. Following closure from the January floods R & M being undertaken on doors, windows and flooring. Between busy builders and now Covid restrictions this has taken longer than expected. Local children's sport regularly played at the domain includes football and cricket.

Vanished World – We really appreciated the support and financial commitment from WDC LTP. Recent large Tour Groups are helping promote our Duntroon attractions.

Flying Pig Café has reopened. Along with the Duntroon Hotel, we are more likely to meet visitor needs.

General Comments: Having Duntroon within the Ahuriri Board has been a real bonus. We feel that the Waitaki Valley now has a common voice.

It has been a breath of fresh air to have the Ahuriri Board members show such a genuine interest in our town and issues by attending our meetings.

After all: "you can pretend to care, but you can't pretend to be there". We now have a feeling of "belonging" and have a stronger "voice".

Regards, Mike
Mike Gray (Treasurer DDDA)

17 Perth Street
OAMARU 9400
Ph: 03 434 2565 Mob: 021 159 7904
ddda@xtra.co.nz

(b) Lake Ohau Alpine Village Residents' and Ratepayers' Association (LOAVRRA)

August 2021 LOAVRRA Newsletter



Photo Credit: Marcelo's photograph taken 17 August 2021

Village recovery

Until the latest Covid lockdown, rebuilding had continued in the village with several relocatable homes installed and more to come. On site rebuilds were slowed by adverse weather conditions. There are delays for some property owners with the engineering specifications required for Council consents. There is high demand for engineers due to Canterbury and Otago flooding rebuilds and other work in the wider region. Likewise there is a shortage of builders and building supplies.

Rural Broadband update from RCG

A cell site to deliver reliable 4G wireless broadband and voice calling services to the Lake Ohau area has been selected from 15 scoped and assessed locations. Its location is on road reserve land opposite Avoca Lane in Lake Ohau village. The existing 8m light pole will be replaced by a like for like swap, retaining the existing lighting arm, with a small cylindrical attachment (shroud) containing the three antennas placed on top of the light pole, adding several metres height to the pole. The structure will be 11m tall.

This infrastructure complies with the Resource Management Act, specifically (NESTF) 2016, the National Environmental Standards for Telecommunication Facilities which determine the construction, operation and maintenance of poles, cabinets and antennas, and the criteria for radio frequency levels, height, size and location of equipment and noise levels emitted from the cabinets. Siting the infrastructure on a road reserve is considered a permitted activity within the Waitaki District Plan.

Gill Evans, Community Engagement officer for the Rural Connectivity Group (RCG), has received a number of enquiries about the cell tower, most supporting reception improvements and the chosen site for the cell tower. Gill asked LOAVRRA to summarise her responses to enquiries and publish in the LOAVRRA newsletter. Gill has kept WDC Mayor Gary Kircher, Council officers and Ahuriri Community board Chairperson Vicky Munro informed throughout RCG's site search and on communications efforts externally.

Of the 15 sites considered further, three sites based on a desktop survey presented viable options. Once on site and having undertaken design, mapping and detailed drone surveys two of those sites have been eliminated from RCG's search. These two sites are the water pond's location (site would need to be more than 25m tall) and a road reserve site on the lake front (a site here would need to be 15m or taller). These two sites would also utilise non shrouded antenna and the design would have more visual impact.

RCG's team of experts undertook an area-wide, exhaustive, and lengthy scoping and assessment process to arrive at all possible sites to deliver connectivity to all village users, and to users in the wider area including the northern end of the lake, Lake Ohau ski field, Lake Ohau lodge and the lake itself. A suitable site must be positioned to 'see' users. Hills, trees, and buildings block radio wave signals. Sites on DOC conservation land were not selected because of legislative constraints. The site must be accessible. Three antennas are required to accommodate user traffic (load). Cell sites preferably require fibre connection and mains power. Fifteen individual sites on Council maintained and privately owned land were considered in detail in the Lake Ohau area. All sites considered on private land outside Lake Ohau village were eliminated because of personal landowner, network, and technical reasons. Of the remaining sites after further investigation all but three (in the village) were eliminated because of technical or network constraints (such as antenna configuration), geography or terrain issues.

If you have further questions or require more feedback, please contact Gill, Gill.Evans@thercg.nz or ph 021 240 6507.

Ohau water supply and soil sampling updates

Water Supply interruption and contamination

The WDC's water sample testing on 28 July indicated the presence of E. coli. (mpn 3.1)

Five days later a personal sample delivered to Christchurch, and analysed by Hills Labs had < 1 Ecoli.

On 2 August, the water supply to village residents was shut off for several hours without notice. LOAVRRA understands a water pipe was accidentally ruptured during earthworks in the village.

Soil contamination results are being revalidated with additional samples being taken by WSP and E-Can on some sites that joined the Global Resource Consent process after the fire. Sampling is likely to resume after lockdown.

Development of Ohau village Reserves

The WDC Ohau Reserves Development Plan was reviewed in 2017/2018 after 10 years by a survey of residents and ratepayers conducted by Council and LOAVRRA. The 2020 Plan was adopted earlier this year and notes that "*no significant change in any reserve area (ie establishment of walkways, gardens or children's playgrounds) to be made without agreement of two-thirds of village property owners.*" If you don't have a copy of the Plan and would like one, please email LOAVRRA at lakeohauvillage@gmail.com.

We are a Street

By Martin Heal, Committee Member LOAVRRA and long-time permanent resident

21 July 2021

Lake Ohau Alpine Village was developed about thirty years ago. The developers, Buzz March and his business partner were given consent by WDC subject to certain restrictions. They were also required to provide utilities to each section, water, sewage, electricity and phone. There were two restrictions namely one of height for any dwelling and high country colours must be used such that the village would blend in with the environment. The village was to be residential only. Business and retail were not permitted. It was for these reasons that Jo and I bought a section.

Consequently the village could be considered as a street in any residential area within a town or city. In essence there were to be houses only (to be lived in permanently or part time) on both sides of the street. The street was oval in shape with four cul-de-sacs which allowed for reserves, areas which separated the houses and allowed for pleasant walkways around the village.

Although the village could be thought of as a street, it is an isolated one set beside a lake and surrounded on three sides by spectacular mountains. Consequently the utilities were provided for the village only and ratepayers would have some input as to their maintenance. Similarly the reserves were to be maintained by WDC with some input from ratepayers as to their development.

The street has easy and ready access to all the activities the environment has to offer. These being water sports, skiing, tramping, cycling, mountaineering and fishing to name but a few. All within a landscape so stunning and magnificent that is hard to beat anywhere worldwide.

We, who live in the village would wish that this very special street remain as it was originally intended.

Lake Middleton Reserve

Development

A generous Freemasons donation of \$33,030 to the Ohau Conservation Trust will be used to develop the Lake Middleton Reserve land adjacent to the village where the pine plantation and other pest species were removed. Seating, paths and plantings will be established. Funding has been obtained from the Meridian Energy Waitaki Community Fund for a planting plan.

What does the LOAVRRA committee do?

Several initiatives are being progressed, including:

- Being an effective link between Council and the village on all matters. LOAVRRA is the official village representative organisation recognised by Council.
- Advocating for retention of the village water supply and ensuring that provision and quality of water to the village is protected, keeping a watching brief on implementation of 3 Waters.
- Village facilities and amenities: arranging for demonstrations of the fire hydrants; monthly checking of the defibrillator and replacing pads and batteries as required; posting information in the Community Notice Board..
- Planning with Council plant species for autumn planting on the village Reserves and arranging the equipment needed and the planting schedule. The cost is covered by the Council village Amenities Fund.
- Emergency procedures in case of future disasters. That includes a proposed small scale trial for an Electronic Alert System in every house in the village at minimal cost. It is a novel project based on existing technologies (not phone mobiles). It will have wide application for all remote communities.

- Maintaining regular contact with members and affiliates via the Newsletter, bulletins as needed, and answering email queries. The committee aims to keep informed the many folk who lost their homes and are yet to rebuild and are remote from the village.
- Liaison with Gill Evans, RCG Community Engagement Officer, to provide Newsletter updates on rural broadband in the Lake Ohau area.
- Considering how to facilitate easier participation by those members remote from the village.

Keeping in touch:

If you know of anyone who would like to receive the Newsletter, please let us know.

The Committee welcomes comments and suggestions. Please write to lakeohauvillage@gmail.com.

CLDP Report to ORAI 11 September 2021

Following the previous updates around funding applications, it is great to report that the Department of Internal Affairs has confirmed financial support which will enable:

1. Maintaining our Communication and Social Media presence
2. Completion of planning of the Community Park and associated enhancements.
3. Completion of planning for the new walkway and associated developments within the Wetlands.

This support relates directly to the three applications formally approved by the ORAI and submitted to the DIA in June.

This is a major milestone achievement for the Community Led Development Programme as it now enables the processes to continue to proceed to the end of the planning and design phase.

Baxter Design have been notified that funding has been received and that we are now able to proceed as per their agreed proposal. Their intent is now to provide a timeframe for the completion of the design phase which once completed will allow us to seek the support which will ultimately lead to tenders, project management and construction.

Obviously, the next stage of this process will require careful planning, management and coordination as we work through stakeholder acceptance, funding partnerships, funding timelines, funding applications and sustainability. To enable this to happen it is proposed that once the Baxter Design timeline is received that a small group formulates an action plan (for approval) that will address these issues and take us through the next funding applications and through the construction phase.

Thanks are extended to everyone involved with these projects and in particular to members of the ORAI Governance Group and the CLDP Working Group, for the countless hours of meetings and discussion relating to this.

Thanks are also extended to the Department of Internal Affairs for their financial support and to Anna Frost (Department of Internal Affairs) for her on going guidance and encouragement.

With best wishes

Richard Paton

CLDP Working Group Coordinator.

To: **Vicky Munro**, Chair Ahuriri Community Board, Waitaki District Council

Cc: **Ross McRobie**, Ahuriri Ward Councillor, Waitaki District Council

From: **LOAVRRA Committee**

Date: 28 October 2021

As requested:

LAKE OHAU ALPINE VILLAGE RESIDENTS AND RATEPAYERS ASSOCIATION (LOAVRRA) ACTION PLAN 2021 – 2022

LOAVRRA's main function is to advocate on behalf of the village with local and regional bodies on matters concerning the Amenities, Parks, Public Places and services of the village. LOAVRRA publishes a monthly newsletter for villagers and others interested and provides a forum for ideas and concerns.

This year LOAVRRA is focused on recovery of the village after the fire and potential use of remaining Mayoral Funds. The village is still waiting for the FENZ report on the cause of the fire.

Lake Ohau Community Response Plan

Work on the Plan with WDC and Civil Defence and FENZ.

Sirens

Upgrade of existing siren and additional sirens at strategic locations in or around the village. The existing siren was inaudible to most villagers the night of the fire because of the noise and direction of the gale. Another factor could be that better insulation in new homes results in effective soundproofing. Some occupants have to go outside for cell phone reception. Might funding for sirens be available from the WDC Community Group Grants?

Electronic Emergency Alert System

Recognising the need to ensure all occupants are alerted in an emergency without dependence on random door knocking, an initiative is currently under development. In an emergency, any resident could trigger a device in their home which would electronically alert every house in the village which has the device. It is independent of electricity, the mobile network and broadband. There will be a small scale trial off site and then at the village. A contribution from Council (perhaps from the Mayoral Fund) would be appreciated, by way of seed funding and then to the cost of the device to each house.

Village facilities

Arrange Christmas or Easter demonstration of fire hydrants, monthly check of defibrillator, keep bulletin board updated.

Village Reserves

Liaise with Council and FENZ on the proposed revision of the Lake Ohau Village Reserves Development Plan. Discuss with the Council Reserves Liaison officer the selection of plants for next autumn planting for Council approval.

Discuss if any unspent Mayoral Funds can be held in the WDC Village Amenities Fund. Funds could be used to accelerate restoration of Reserves for example.

Ohau water supply

Advocate for retention of the existing supply and ensure the provision and quality of water to the village is protected. Advise villagers of the monthly test results of water sampling by Council.

An application has been made for resource consent to subdivide the land which contains the water supply. Ensure that Council protects the spring source, infiltration gallery, storage tanks and pipeline and that the easements and water protection zone remain.

Promote early installation of smart meters on all connections. Soon there will be rural broadband at the village which will enable easy measurement of household consumption.

Advocate for on demand supply without the need for household water tanks so that villagers have access to water in the event of a power cut. The existing water supply is gravity fed and not reliant on power to operate.

Keep a watching brief on implementation of 3 Waters. Indication is that small networks, such as the Ohau Village supply, will be required to show compliance only at the end-point where the water comes out of the tap.

Waitaki District Plan

Ensure landscape and ecological values of the Ohau basin are protected in the revised DP. Advocate for residential planning regulations for Lake Ohau Village which better control density and height so that landscape values are not adversely affected.

6 MEETING CLOSE