

Club Licence - Change of Secretary



Applicant Details

As per the Sale and Supply of Alcohol Act 2012 (S61) a club must have a secretary at all times and within 10 working days of the appointment of a new secretary, the club must inform the Secretary of the Waitaki District Licensing Committee of the name of the new secretary.

Name of Licenced Premises

Address of Licenced Premises

Licence Number

Number of current members in Club

Secretary Details

Name

Address

Phone Number

Email Address

Preferred method of contact
(Select one option)

Phone

Email

Occupation

Effective starting from date

Who are they replacing

A completed copy of this form should be sent/emailed to the Secretary of the District Licensing Committee at the address below.

Please return this form to Waitaki District Council, 20 Thames Street, Oamaru or post/email to:

Waitaki District Council
Private Bag 50058, Oamaru

regulatory@waitaki.govt.nz

Signature of
Applicant

Date

Full Name

Position