



Waitaki
DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI

Waitaki Reserves Management Plan 2014



Waitaki Reserves Management Plan
2014

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The Waitaki District Council is the administering authority for the reserves (as defined by this document) listed in Appendix 1 of this report.

Waitaki Reserves Management Plan 2014

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1.0 Background

This Plan is to be known as the Waitaki Reserves Management Plan 2014 (the *Plan*).

This document applies to the reserve land identified in Appendix 1 of this Plan where Waitaki District Council (Council) is the administering body, as well as land that Council maintains as a reserve but is not yet declared or classified, and land which is the subject of easements including esplanade strips, marginal strips, access strips and rights-of-way. Although, Council does not administer the underlying land in the case of easements in favour of the public, it has a responsibility to ensure that the use of the land is compatible with the easement agreement and with community expectations. Where another agency or individual has an easement over Council land, Council must ensure that such use is as agreed and does not compromise other reserve values. Additional pieces of land may be included in this Plan while some may be removed if Council ceases to be responsible for managing such land.

1.1 Introduction to Waitaki's reserves

The Waitaki District lies in North Otago, in the South Island of New Zealand. The District incorporates the four wards - Oamaru, Ahuriri, Corriedale and Waihemo. The District reaches inland from the Waitaki River mouth, up the Waitaki River Valley, through Ohau to the top of the Ahuriri River Valley. It extends south to Oamaru, and down the east coast beyond Palmerston to Flag Swamp.

The mountains, foothills, hydro lakes, rivers and streams of rural Waitaki provide a setting for a range of land and water-based recreational activities. The District's towns (Oamaru, Palmerston, Kakanui, Kurow, Omarama, Otematata, Moeraki, Duntroon, Dunback, Maheno, Macraes, Hampden, Herbert) provide a range of public indoor/outdoor recreational and community activities and/or facilities.

Historical details of the history of reserves across the District are not well documented. Additional research has been scheduled in the Improvement Plan set out in section 8 of this Plan.

Each reserve is managed according to a management category which is based on a nationally-accepted parks classification system (the 2011 NZ Recreation Association Parks Categories and Levels of Service Guideline). The following management categories are used for reserves in the Waitaki District:

- Public Gardens
- Civic spaces
- Neighbourhood reserves – Neighbourhood and Basic Neighbourhood
- Outdoor Adventure
- Natural
- Sport and Recreation grounds – Premier and Standard
- Cultural Heritage – Cultural heritage areas and Cemeteries

Section 3 of this Plan provides details on the make-up of Waitaki's reserves including maps showing the breakdown of reserve management categories across the district. Further details on the typical characteristic, the types of uses and values and the management focus and intentions for each category are found in Table 2 of this Plan. Appendix 4 provides details of the expected development standards for each reserve category.

1.2 Purpose of this Plan

This Plan sets out the direction for managing reserves across the Waitaki District. It provides a framework for addressing common management issues through outcomes, general and specific policies and activity controls for day-to-day and long-term management of reserves administered by Council. It represents a common understanding between Council and the community about the future management of the reserves network.

This Plan helps to ensure that the principles of the Reserves Act 1977 (Reserves Act) and Local Government Act 2002 (LGA 2002) (are followed, particularly with regard to the maintenance, protection, use, enjoyment, and appropriate development of reserves.

A network-wide Plan allows Council to:

- Manage reserves with consistent and agreed outcomes and policies;
- Ensure reserves have appropriate protection and management of significant natural, recreational, historical and cultural values;
- Provide consistent decision-making processes for activities and uses, and management approaches through a common understanding by council and the community on how the reserves will be developed, maintained and managed;
- Demonstrate business excellence through efficient and effective day-to-day management of the reserves.

The plan's management framework relies on a case-by-case assessment of new activities and uses subject to a consistent assessment process.

In addition to this Plan, Council may prepare individual reserve management plans (incorporating future development concept plans) for those areas managed under the Reserves Act that have unique issues and opportunities that may require different use, management and/or protection philosophies. Such plans may be prepared on an incremental basis when required. When an individual management plan has been prepared, the specific outcomes, policies and methods identified in that plan will take precedence over this Plan (Waitaki Reserves Management Plan 2014), and be required to be complied with in the first instance.

1.3 Requirement for and legal status of this Plan

Council is required under section 41 (1) of the Reserves Act to have a management plan/s for all reserves (except for Local Purpose Reserves) that are subject to the Reserves Act. While there is not a legal requirement for a territorial authority to have a management plan for a Local Purpose Reserve, the provisions of this Plan will apply to these reserves, including, for example, cemeteries.

The legal status of the Plan depends on the type and status of each reserve (see Appendix 1). For land managed under the Reserves Act, and classified according to its principal purpose, and for which Council has complete legal and title data (as identified in Appendix 1), the Plan will be a statutory Reserves Management Plan. For land managed under the Reserves Act with which Council has incomplete legal and title data, it will be a non-statutory guiding document. Work to address shortcomings in how land is held by Council has been identified in the Improvement Plan (section 8.3 of this Plan). For all other Council land managed under the LGA 2002 (e.g. for fee simple reserves managed for recreation purposes) it will also be a non-statutory guiding document (as identified in Appendix 1).

In exercising its functions under the Reserves Act and LGA 2002, Council is required to comply with the outcomes and policies of this Plan and any approved amendments to it.

A list of current leases (formal and informal) is provided in Appendix 2. This Plan will require formalising some existing commercial and community uses of reserves for which tenancies have not been agreed. Unless these activities do not comply with the Reserves Act, LGA 2002 or the operative Waitaki District Plan, Council will seek to secure all existing uses via a permit or concession. Some new and additional controls on these activities may be required and these will be identified on a case-by-case basis.

1.4 How to use this Plan

The Plan is comprised of the following parts:

Part 1 – Background

Provides an introduction to Waitaki reserves, the purpose and legal status of this Plan, why we need to prepare a management plan, and a summary of the plan's development and consultation approach.

Part 2 - Context

Provides a summary of relevant legislation, where the Plan fits in the Recreation planning and decision-making framework, and identifies the strategic aims for Waitaki's reserves.

Part 3 – Management framework for Waitaki's reserves

Summarises the Reserves Act principles for managing reserves and details Waitaki's reserves management categories. Waitaki's reserves have been grouped into seven similar types and assigned management categories based on their purpose, character, management focus and expected level of service. Management categories provide information to the community, decision makers and Council officers on how the reserves will be managed.

Part 4 – Managing activities in our reserves

Controls over activities have been assigned to each of the reserves management categories. Each current activity is identified as fitting one of four activity types, (Allowed, Managed, Discretionary and Prohibited), and this determines the level of control Council expects to apply to specified reserve activities and the form of control that will be applied to Managed and Discretionary activities. New activities or uses not contemplated in the Plan will be assessed according to the discretionary activity criteria.

Part 5 – District-wide general management outcomes and policies

Identifies the day-to-day management issues for Waitaki's reserves, outcomes and the general management policies. This section is broken into three parts:

1. Administration
2. Looking after our reserves values
3. Partnering with the community.

Part 6 – Projected future changes

Draft Concept plans provide a picture of changes that may occur in selected reserves during the lifetime of this Plan. Projects and/or actions identified in these plans will be subject to the policies and controls identified in this Plan, but they may not require further consultation with the community. Funding for any contemplated projects is conditional on decisions made as part of the Council's Long Term Plan process.

Part 7 – Implementation plan

Provides a summary of the key actions that Council may implement (some in partnership with the community) over the duration of this Plan.

Part 8 – Plan Monitoring, effectiveness and improvements

Details the monitoring and review requirements of the Plan, and the identified improvements over the lifetime of the Plan.

1.5 Plan development and consultation

The Reserves Act outlines a statutory reserve management planning process for developing and reviewing management plans.

In developing this Plan, the following process has been followed:

- 1. Public advertisements in local newspapers and Council website notifying intention to develop Plan and requesting comments (November 2012)**
- 2. Community consultation to identify specific management considerations, and management options (four public drop-in sessions/forums in Hampden, Kurow and Oamaru)**
- 3. Workshop of key management issues and recommended policy direction with Councillors (December 2012)**
- 4. External peer review of first draft Reserves Management Plan (February 2013)**
- 5. Councillor workshop to confirm recommended approach to key management issues and draft Concept plans (February 2014)**
- 6. Council meeting – approval of Draft Reserves Management Plan for public consultation (April 2014)**
- 7. Public notification and consultation on draft Plan (April-June 2014)**
- 8. Council consideration of public submissions – public hearing (June 2014)**
- 9. Councillor workshop - decisions on changes to Plan following notification and consultation (July 2014)**
- 10. Community Services Committee approve Plan for Council sign-off (September 2014)**
- 11. Council adopt Plan as Final (September 2014)**

2.0 Context

2.1 Legislative context for this Plan

The Reserves Act, the LGA 2002 and the Resource Management Act 1991 (RMA) set out the core regulatory functions of local authorities that apply to all aspects of reserves management - from financial planning and funding of assets and services, to governing land use and planning matters.

The LGA 2002 enables and directs administrative processes generally, while the Reserves Act provides specific powers for the administration of reserves. The relevant statutory provisions under which decisions will be made about reserves are found in the Reserves Act, although all reserve uses must also comply with the land use rules as set out in the operative Waitaki District Plan. For other land held by Council administered as a reserve, the LGA 2002 and RMA (interpreted via the operative Waitaki District Plan) provide the statutory framework for administration.

The general purpose of the Reserves Act is set out in its Section 3, summarised as:

- Providing for the preservation and management of areas for the benefit and enjoyment of the public;
- Ensuring, as far as possible, the survival of all indigenous species of flora and fauna;
- Ensuring, as far as possible, the preservation of access for the public;
- Providing for the preservation of representative samples of all classes of natural ecosystems and landscape;
- Promoting the protection of the natural character of the coastal environment and the margins of lakes and rivers.

The Reserves Act only applies to reserve land gazetted under this Act. The Reserves Act details a range of offences, such as littering and lighting fires, which may be prosecuted under. These offences may be additional to any restrictions proposed in this Plan and those described in Council bylaws.

In addition to the above named legislation, there are a number of other statutes, strategies and plans that have relevance to the management and use of reserves within the Waitaki District including:

National level:

- Building Act 2004
- Biosecurity Act 1993
- Conservation Act 1987
- Historic Places Act 1993
- Burial and Cremations Act 1964
- Heritage New Zealand Pouhere Taonga Act 2014
- Occupiers Liability Act 1962
- New Zealand Coastal Policy Statement 2010
- Freedom Camping Act 2011

Regional level:

- Canterbury Biodiversity Strategy 2008
- Canterbury Regional Pest Management Strategy 2011-15
- Relevant Otago Regional Council and Environment Canterbury Regional Plans (various dates)

District level:

- Operative Waitaki District Plan
- Waitaki District Council Long Term Plan (LTP)
- Draft Waitaki Biodiversity Strategy 2013
- Waitaki Recreation Strategy 2012-22

Bylaws are local laws set by Council which enable enforcement of policies and rules for the operation of reserves (and other areas) under its ownership or control. They are made pursuant to section 106 of the Reserves Act and sections 145 and 146 of the LGA 2002 and its amendments. In addition, dog control and

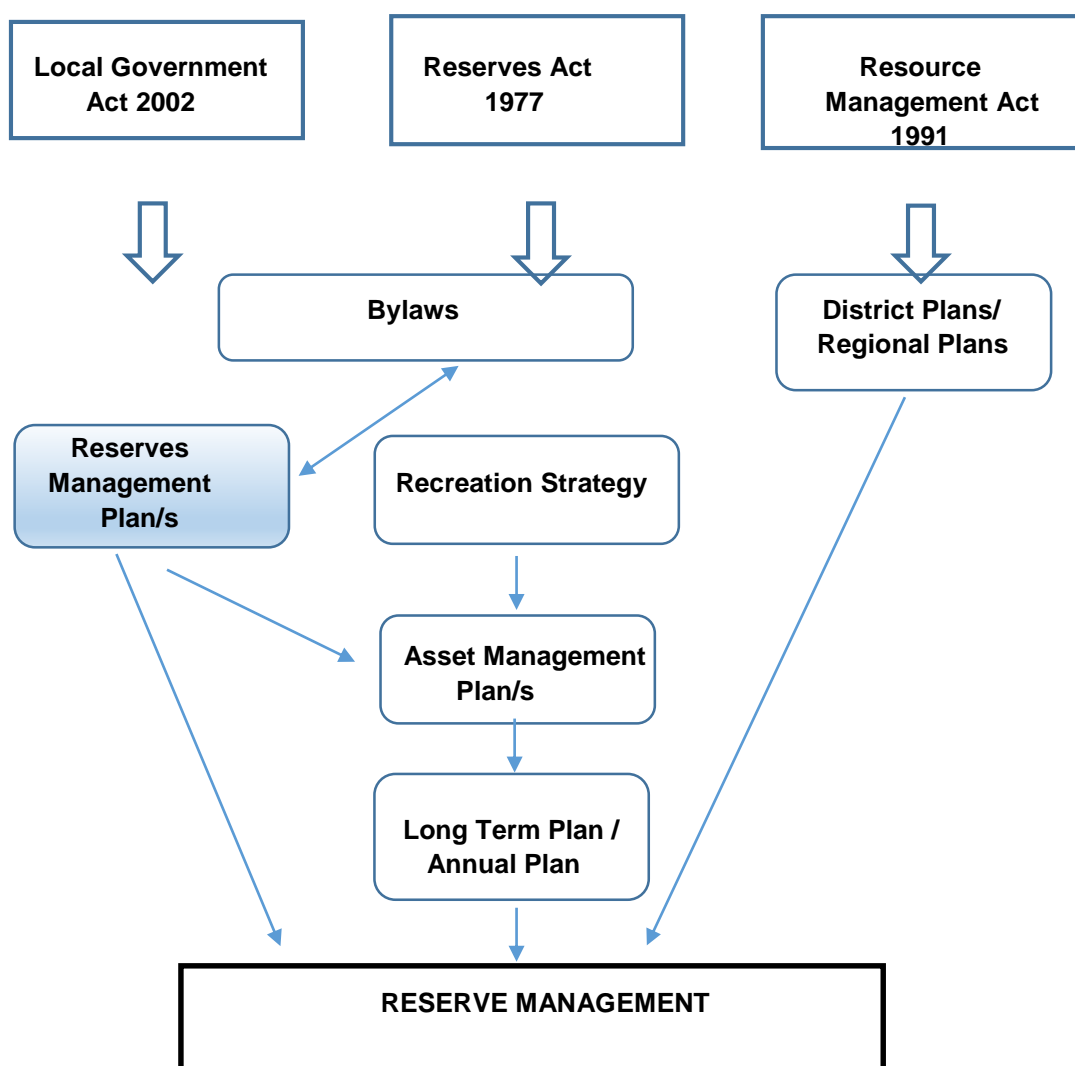
management on Council reserves is legislated through bylaws made under the Dog Control Act 1996. This Plan is subservient to all relevant Waitaki District Council bylaws including:

- Waitaki District Council General Bylaw
- Waitaki Dog Control Bylaw
- Waitaki Liquor Ban Bylaw
- Waitaki Urban Fire Prevention Bylaw

2.2 Recreation planning & decision-making framework

This Plan forms part of the Recreation planning and decision making framework (see Figure 1 below).

Figure 1: Summary of Recreation planning and decision making framework



2.3 Recreation strategic aims

The Waitaki District Recreation Strategy 2012-22 provides Council with long-term guidance for the delivery and development of its recreation services (incorporating reserves). It outlines the direction and scope for the coming 10 years (with a focus on the first three years) to meet the needs of the community and to fulfill stakeholder expectations. The strategy guides Council in making choices and setting priorities for funding Council's recreational purchases, development and operations. The Strategy is enacted through this Plan, the Recreation Asset Management Plan, and the Council Long-term Plan.

2.3.1 Recreation vision

"Waitaki is widely recognised as a great place to live, work and play."

2.3.2 Recreation mission

"To provide well-positioned and attractive recreational areas, facilities and activities that cater for Waitaki residents and visitors now and into the future."

2.3.3 Guiding principles for managing Recreation

The Recreation Strategy 2012-22 also identifies Guiding Principles for Management – an additional principle around supporting economic development initiatives on reserves has been included in this Plan. The guiding principles assist Council in making choices and setting priorities. They have helped to shape the development of policies in this Plan. Any assessment of new activities or uses will consider the relevant guiding principles. They are identified below in Table 1 below.

Table 1: Waitaki District - Guiding principles for Recreation management

SUSTAINABILITY - the delivery of our recreation services is financially, environmentally and socially sustainable

GP.1 Council will seek to reduce costs to ratepayers by sourcing alternative funding (such as grants), and increasing operational efficiency and levels of cost recovery, where possible

GP.2 Council will implement a user pays component, where appropriate.

GP.3 Council will ensure activities are considered for cost-benefit over the life of the activity.

GP.4 Council will seek to minimise impacts on the environment.

GP.5 Council will prioritise facilities and services that offer the greatest benefit to the greatest number of users.

GP.6 Council will demonstrate environmental best practice.

GP.7 Council will protect and restore indigenous environs on Council land, where possible.

AFFORDABILITY - people on all levels of income are able to participate in the majority of our recreation services

GP.8 Council's services will be affordable to the community and comparable to other agencies of our size and nature.

GP.9 Council will share facilities with other providers, where possible.

GP.10 Council will provide facilities in locations that are accessible based on cost-benefit.

GP.11 Council will charge for commercial use or private benefit.

EQUITY - we aim to be as equitable as possible with the delivery of our recreation facilities and services, taking into account user demand, accessibility, levels of participation and actual or potential contribution to community wellbeing

GP.12 Council will provide services that will cater for all levels of abilities, ages and needs.

GP.13 Council will prioritise minimising social/ community health burdens.

GP.14 Council will ensure the delivery of our recreation facilities and services does not unnecessarily disadvantage any particular user group/s

QUALITY - the quality of facilities and services provided will be determined by user demand, participation levels and their proven or anticipated contribution to community wellbeing and safety

GP.15 Council will work with partners wherever possible to provide services of sufficient quality to attract greater participation.

GP.16 Council will deliver services to legislative requirements, industry standard and best practice for quality and safety.

GP.17 Council will incorporate Crime Prevention through Environmental Design (CPTED) practices.

QUANTITY - the quantity of facilities and services will be determined by user demand, participation levels and their proven or anticipated contribution to community wellbeing

GP.18 Council will work with partners wherever possible to provide sufficient services to meet need.

GP.19 Council will focus on meeting community needs and requirements in the provision of recreation facilities and services where they are not provided by the private sector.

PARTNERSHIPS - partnerships with other organisations are undertaken only where they support or enhance the delivery of our recreation facilities and services

GP.20 Council is committed to consulting and partnering with iwi, government, educational facilities, landowners, businesses and community.

GP.21 Council will encourage and support recreational groups to be self-sufficient in order to look after their own interests and be sustainable.

GP.22 Partnerships are considered whenever provision of recreational opportunities is contemplated.

ACCESSIBILITY – we will remove barriers to the use of our recreation facilities and services and make them more accessible where appropriate and affordable

GP.23 Council will seek to remove barriers to participation -physical, cost, distance, social and cultural

GP.24 Improvements to accessibility will take into account current or anticipated user demand

ECONOMIC DEVELOPMENT – we will encourage economic development opportunities on our reserves.

GP. 25 Council will encourage the sustainable use and development of our reserves in order to support the district's vision of being a great place to live, work and play.

3.0 Management framework for Waitaki's reserves

3.1 Reserves Act management principles

The majority of reserves in the Waitaki District administered under the Reserves Act are classified as either Recreation or Local Purpose Reserve, with two classified as Scientific Reserve (see Appendix 1).

3.1.1 Recreation Reserves

Section 17 of the Reserves Act 1977 states that Recreation Reserves are to be managed primarily for the purpose of:

...“providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public, and for the protection of the natural environment and beauty of the countryside, with emphasis on the retention of open spaces and on outdoor recreational activities, including recreational tracks in the countryside.”

3.1.2 Scientific Reserves

Section 21 of the Reserves Act 1977 states that Scientific Reserves are to be managed for the purpose of:

“...protecting and preserving in perpetuity for scientific study, research, education, and the benefit of the country, ecological associations, plant or animal communities, types of soil, geomorphological phenomena, and like matters of special interest.”

3.1.3 Local Purpose Reserves

Section 23 of the Reserves Act 1977 states that Local Purpose Reserves are to be managed for the purpose of:

...“providing and retaining areas for such local purpose or purposes as are specified in any classification of the reserve.”

3.2 Reserve management categories

Waitaki's reserves have been grouped into seven types and assigned management categories based on the following parameters:

- Primary purpose (what they are used for),
- Type of use/value,
- Management focus, and
- Level of service (standard of development).

The management categories are based on the nationally-accepted New Zealand Recreation Association's *National New Zealand Park Categories and Levels of Service 2011*.

Consultation with the community has identified that there is currently a general satisfaction with the provision and management of reserves in the District.

Management categories provide information to the community, decision makers and Council officers on the typical characteristics, type of use and values, the management focus and intentions (see Table 2). Guidelines for development for each management category have been included in this Plan (see Appendix 4). These guidelines provide an indication as to what the community can expect to experience in each of the reserve management categories. This information assists with guiding decisions on future activities, facilities, development and investments in our reserves. A reserve's classification under the Reserves Act retains primacy for the management of any reserve, and these management categories only serve to more strongly target management activities.

To determine the most appropriate management category for each reserve, the primary purpose of the reserve has been examined in the first instance.

Projected future changes (Concept plans) providing indications of likely change that may occur in selected reserves during the lifetime of this Plan are included in section 6. An implementation plan has been included in section 7 of this plan covering specific actions and/or projects that may be undertaken by Council (some in partnership with the community) in selected reserves during the lifetime of this Plan.

Table 2: Summary of management categories for Waitaki's reserves *Source: NZRA Parks Categories and Levels of Service Guideline 2011*

	Reserve Management Category							
	Public garden	Civic Space	Neighbourhood Park – Neighbourhood and Basic Neighbourhood	Natural	Outdoor Adventure	Sport and Recreation grounds – Premier sports (P) and Sports (S)	Cultural Heritage	
							Cultural heritage areas	Cemetery
Location examples <i>(see Figures 1-7 for detailed breakdown of all Waitaki reserve management categories)</i>	<i>Oamaru Public Gardens</i>	<i>Takaro Park, Jones Park</i>	<i>Ohau Reserve, Casa Nova Park, Hydro Place (Kurow), Otematata Recreation Reserve, Centennial Park (Palmerston), (Moeraki)</i>	<i>Moeraki Lookout Reserve, Kakanui Beach Reserve, Kakanui Esplanade Reserve, Moeraki Beach Reserve, Shag Point Picnic Area, McKinnon Reserve (Ohau)</i>	<i>Cape Wanbrow, Glen Warren Reserve, Glen Eden Reserve,</i>	<i>Centennial Park 1, 2 and 3 (P), King George Park (S), Weston Domain (S)</i>	<i>RSA Garden of Memories</i>	<i>All cemeteries</i>
Likely Reserves Act 1977 classification	Recreation Reserve	Local purpose Reserve / Recreation Reserve	Recreation Reserve / Local purpose Reserve	Recreation Reserve / Local purpose Reserve	Local purpose Reserve / Recreation Reserve	Recreation Reserve	Recreation Reserve / Local purpose Reserve / Scientific Reserve	Recreation Reserve / Local purpose Reserve
Primary Purpose	Horticultural collections for relaxation/contemplation, education and/or amenity	Social and community open space and events	Local, informal recreation, play and amenity space	Experience and/or protection of the natural environment, native bush, coastal, forestry, farm parks, wetland and water bodies	Recreation activities requiring a large scale non-urban environment	Sport and recreation activity, recreation facilities and buildings often multi-use	Protection of built cultural and historical environment to provide for commemoration, mourning and remembrance	Protection of built cultural and historical environment to provide for commemoration, mourning and remembrance
Type of use/value	<ul style="list-style-type: none"> Relaxation/contemplation Education Amenity Weddings and photography Picnics Event function venue Visitor centre (future opportunity) Conservation Passive recreation Café/restaurant (future opportunity) Interpretation e.g. plant names, historic or horticultural information, visitor centre 	<ul style="list-style-type: none"> Lunch/meetings for workers/shoppers Open space in town centre, business or industrial area Social and community gatherings Entertainment Events / performances 	<ul style="list-style-type: none"> Play Relaxation Recreation Amenity/open space 	<ul style="list-style-type: none"> Conservation Ecological restoration/enhancement Access to the coast/river/natural environment Walking/cycling Information/education/interpretation Open space Ecosystem management Low impact recreation Camping Picnicking 	<ul style="list-style-type: none"> Managed nature e.g. Forestry or farm parks Walking/cycling Picnics Camping Equestrian Other recreation activities not suited to urban park environments 	<ul style="list-style-type: none"> Organised sport Social sports Active recreation Informal sport and recreation Walking Amenity and open space Events 	<ul style="list-style-type: none"> Protection, restoration, enhancement Historical information and education Commemoration Remembrance 	<ul style="list-style-type: none"> Burials/ mourning, remembrance Protection, restoration, enhancement Historical information

	Reserve Management Category							
	Public garden	Civic Space	Neighbourhood Park – Neighbourhood and Basic Neighbourhood	Natural	Outdoor Adventure	Sport and Recreation grounds – Premier sports (P) and Sports (S)	Cultural Heritage	
							Cultural heritage areas	Cemetery
Location examples (see Figures 1-7 for detailed breakdown of all Waitaki reserve management categories)	Oamaru Public Gardens	Takaro Park, Jones Park	Ohau Reserve, Casa Nova Park, Hydro Place (Kurow), Otematata Recreation Reserve, Centennial Park (Palmerston), (Moeraki)	Moeraki Lookout Reserve, Kakanui Beach Reserve, Kakanui Esplanade Reserve, Moeraki Beach Reserve, Shag Point Picnic Area, McKinnon Reserve (Ohau)	Cape Wanbrow, Glen Warren Reserve, Glen Eden Reserve,	Centennial Park 1, 2 and 3 (P), King George Park (S), Weston Domain (S)	RSA Garden of Memories	All cemeteries
Typical characteristics	<ul style="list-style-type: none"> Horticultural/botanical display planting Display houses High quality landscaping Interpretation 	<ul style="list-style-type: none"> Business/retail area location Hard paving Soft landscaping Seating areas 	<ul style="list-style-type: none"> Small areas located close to residential areas May have recreation facilities – playgrounds, skate parks, half courts, picnic areas, bike tracks Seating Landscaping 	<ul style="list-style-type: none"> Native bush, coastal, forestry, farm parks, wetlands and water bodies Developments to provide facilities for walking, biking, horse riding, camping, picnicking and visitor information 	<ul style="list-style-type: none"> Peri-urban setting Large scale Multiple range of activities Nature/ environmental based recreation activities 	<ul style="list-style-type: none"> Sport facilities/grass fields Hard courts/artificial surfaces Buildings – changing rooms, clubrooms, community centres/activities Recreation facilities – playgrounds, skate parks, half courts, picnic areas, bike tracks Seating Landscaping Large size Leased sites could be small 	<ul style="list-style-type: none"> Cultural heritage features e.g. pa sites Historic building or structures Memorial sites 	<ul style="list-style-type: none"> Cemeteries
Management focus	<ul style="list-style-type: none"> Maintain the “Garden of National Significance” status of the Oamaru Public Gardens Maintain facilities, features and gardens to a very high standard Provide accessible tracks to cater for all ages Protect the values of significant horticultural collections and specimens Protect, preserve, provide interpretation and undertake Conservation plans 	<ul style="list-style-type: none"> Encourage community events Where appropriate, provide playgrounds to meet identified local community needs Increase awareness of the recreational and ecological connections between Civic Spaces and other reserve areas through signage and interconnecting shared use tracks Protect amenity and open space values 	<ul style="list-style-type: none"> Provide for members of local suburbs (of all ages) to have the ability to meet, mingle, socialise and play Provide shared use tracks Provide basic playgrounds and youth facilities to meet identified local community needs Provide the opportunity for the planting and harvesting of edible crops and plants for the community Prioritise for casual/informal recreational activities Strengthen recreational and ecological linkages 	<ul style="list-style-type: none"> Maintain access to waterways and to the coast where practical to do so Undertake ecological restoration and enhancement in partnership with the community and other agencies for those areas that have been identified in Council approved landscape and restoration plans Protect and enhance significant ecological values for biodiversity purposes 	<ul style="list-style-type: none"> Work with members of the community to develop and maintain cycling and shared use tracks and areas Provide for camping in designated commercial camping areas on Council administered reserves Provide the opportunity for ecological restoration in areas, and work with members of the community to implement Council approved landscape and/or restoration plans Provide interpretation of significant heritage 	<ul style="list-style-type: none"> Provide sports facilities to meet competition standards Prioritise organised sports over casual and informal uses Progressively develop and enhance sport and recreation grounds that have high public use and have been identified in Concept plans Protect amenity and open space values 	<ul style="list-style-type: none"> Work with members of the community to preserve and interpret significant heritage features – tell their story 	<ul style="list-style-type: none"> Provide a Natural Burial option in the Oamaru Cemetery extension Recognise the “Lost Graves” through working with community groups to facilitate a memorial Acknowledge, celebrate and facilitate various cultures

	Reserve Management Category							
	Public garden	Civic Space	Neighbourhood Park – Neighbourhood and Basic Neighbourhood	Natural	Outdoor Adventure	Sport and Recreation grounds – Premier sports (P) and Sports (S)	Cultural Heritage	
							Cultural heritage areas	Cemetery
Location examples (see Figures 1-7 for detailed breakdown of all Waitaki reserve management categories)	Oamaru Public Gardens	Takaro Park, Jones Park	Ohau Reserve, Casa Nova Park, Hydro Place (Kurow), Otematata Recreation Reserve, Centennial Park (Palmerston), (Moeraki)	Moeraki Lookout Reserve, Kakanui Beach Reserve, Kakanui Esplanade Reserve, Moeraki Beach Reserve, Shag Point Picnic Area, McKinnon Reserve (Ohau)	Cape Wanbrow, Glen Warren Reserve, Glen Eden Reserve,	Centennial Park 1, 2 and 3 (P), King George Park (S), Weston Domain (S)	RSA Garden of Memories	All cemeteries
	for features and structures with significant heritage values e.g. Craig Fountain, Red Japanese Bridge, Wonderland Fountain, Display house, Elderslie gazebo, Band Rotunda (all Oamaru Public Gardens) <ul style="list-style-type: none"> Provide for camping in designated commercial camping area 		between Neighbourhood reserves and other open space areas managed by Council through signage and interconnecting shared use tracks <ul style="list-style-type: none"> Protect open space values Protect and interpret significant heritage and ecological values 	<ul style="list-style-type: none"> Maintain visual and open space landscape values 	or ecological features e.g. signage <ul style="list-style-type: none"> Protect open space values Protect significant ecological values Maintain visual and open space landscape values Manage designated areas for production forestry 			

3.3 Maps of Waitaki's reserves

Figures 1 to 7 identify Waitaki's reserves managed under the provisions of this Plan, along with their assigned management category.

Figure 1: Oamaru, Weston and Alma

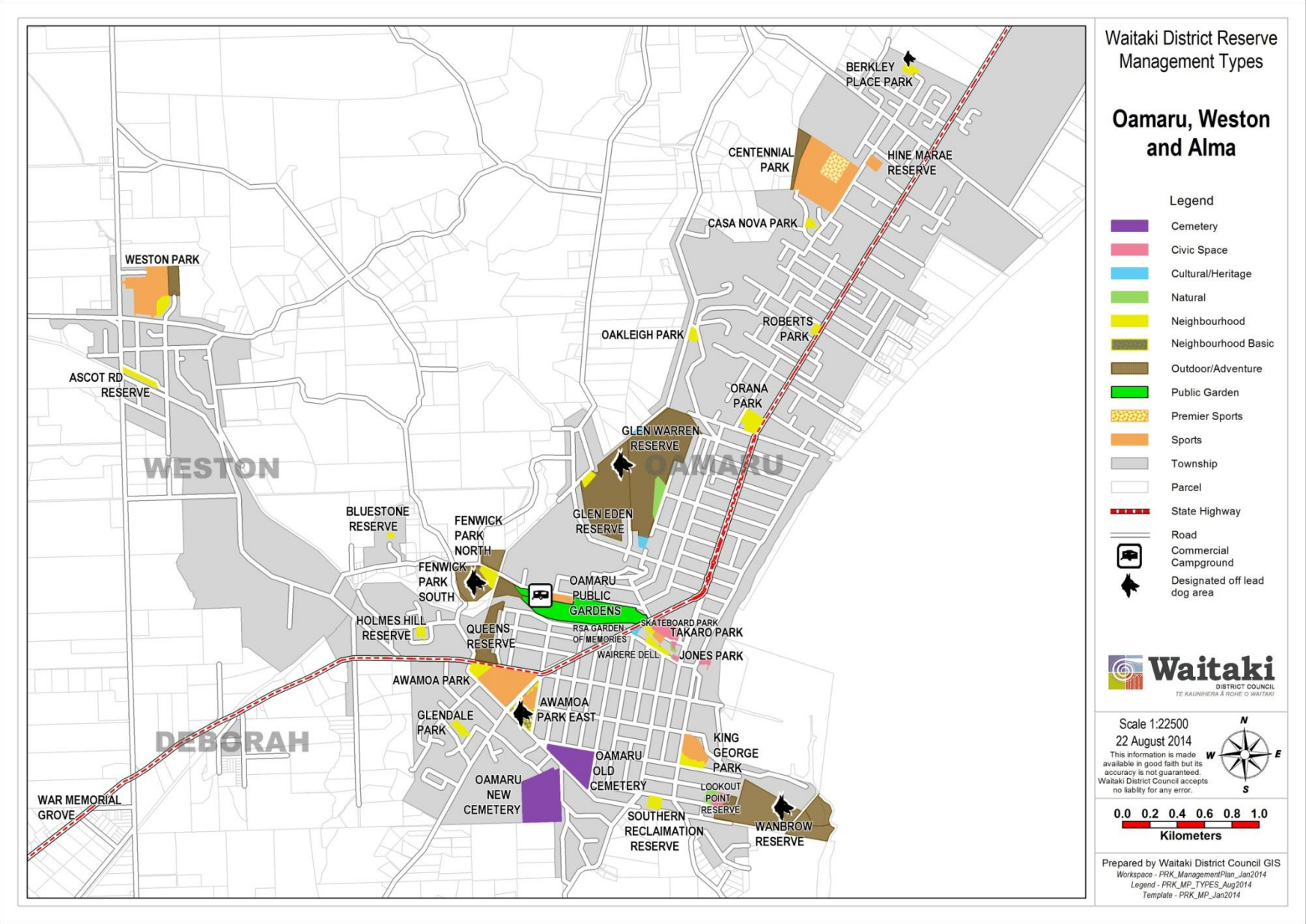


Figure 2: Oamaru Central



Figure 3: Corriedale - Herbert, Maheno and Kakanui

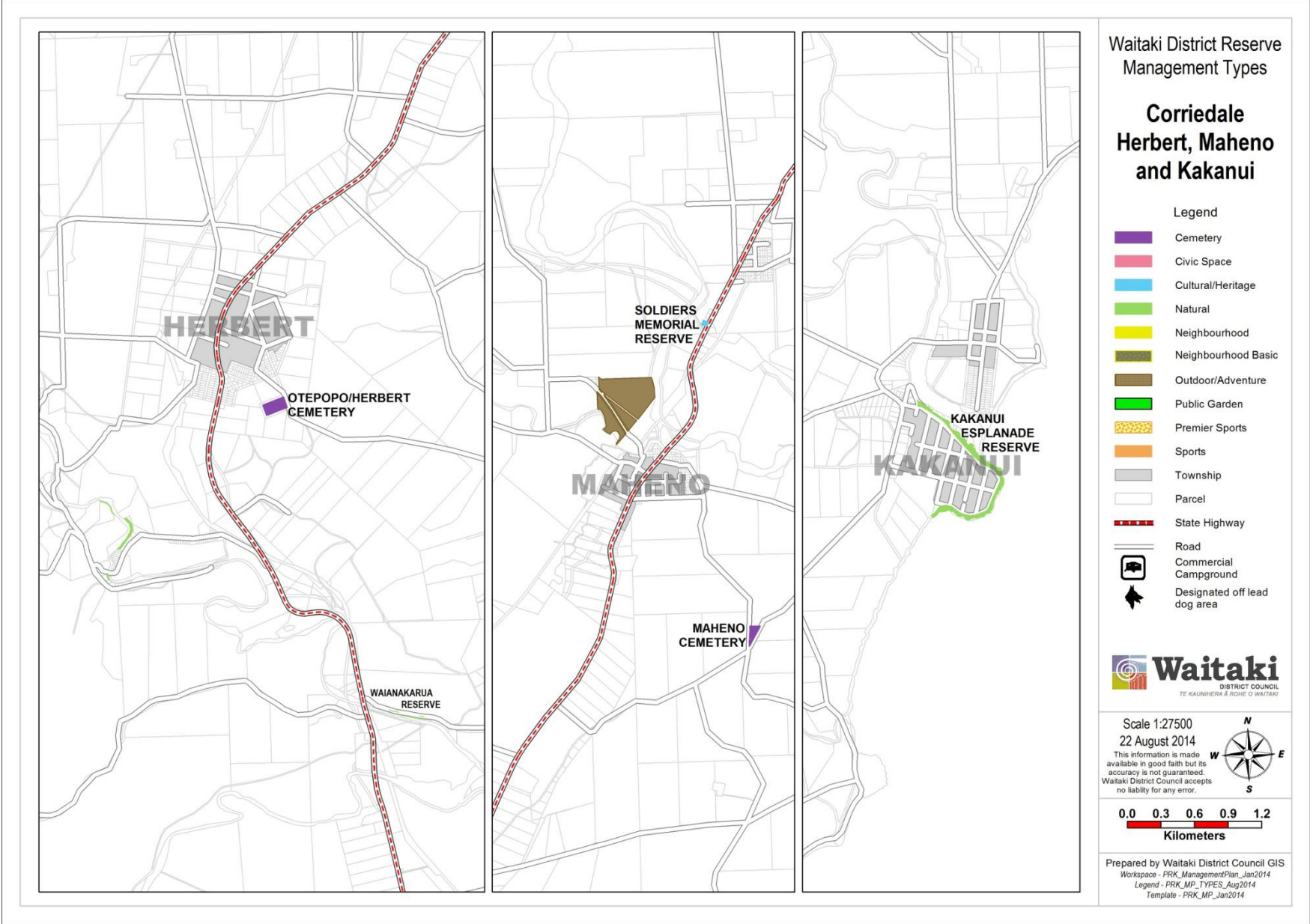


Figure 4: Corriedale - Beach Road, Enfield, Ngapara, Duntroon and Livingstone

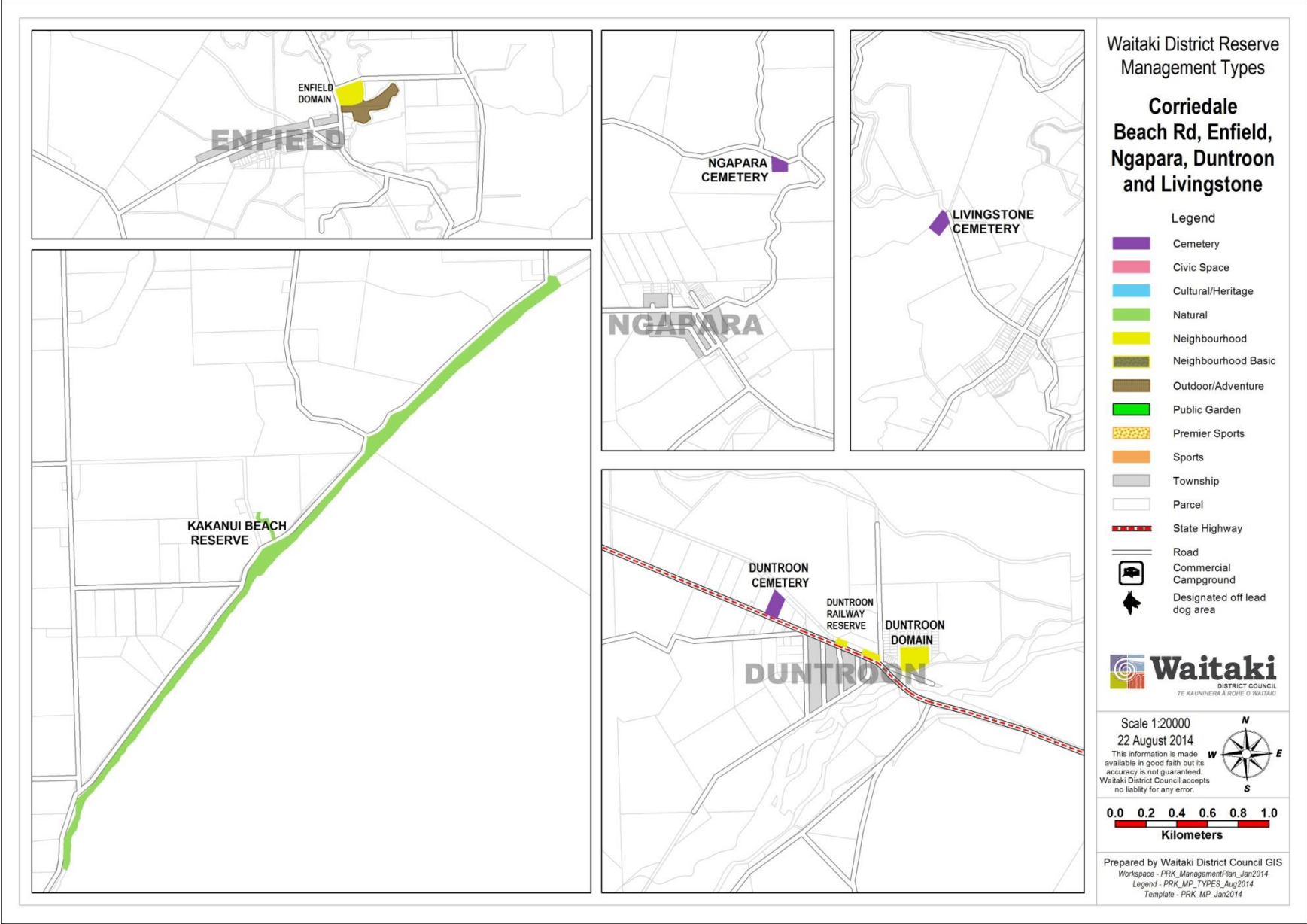


Figure 5: Palmerston



Figure 6: Waihemo Townships

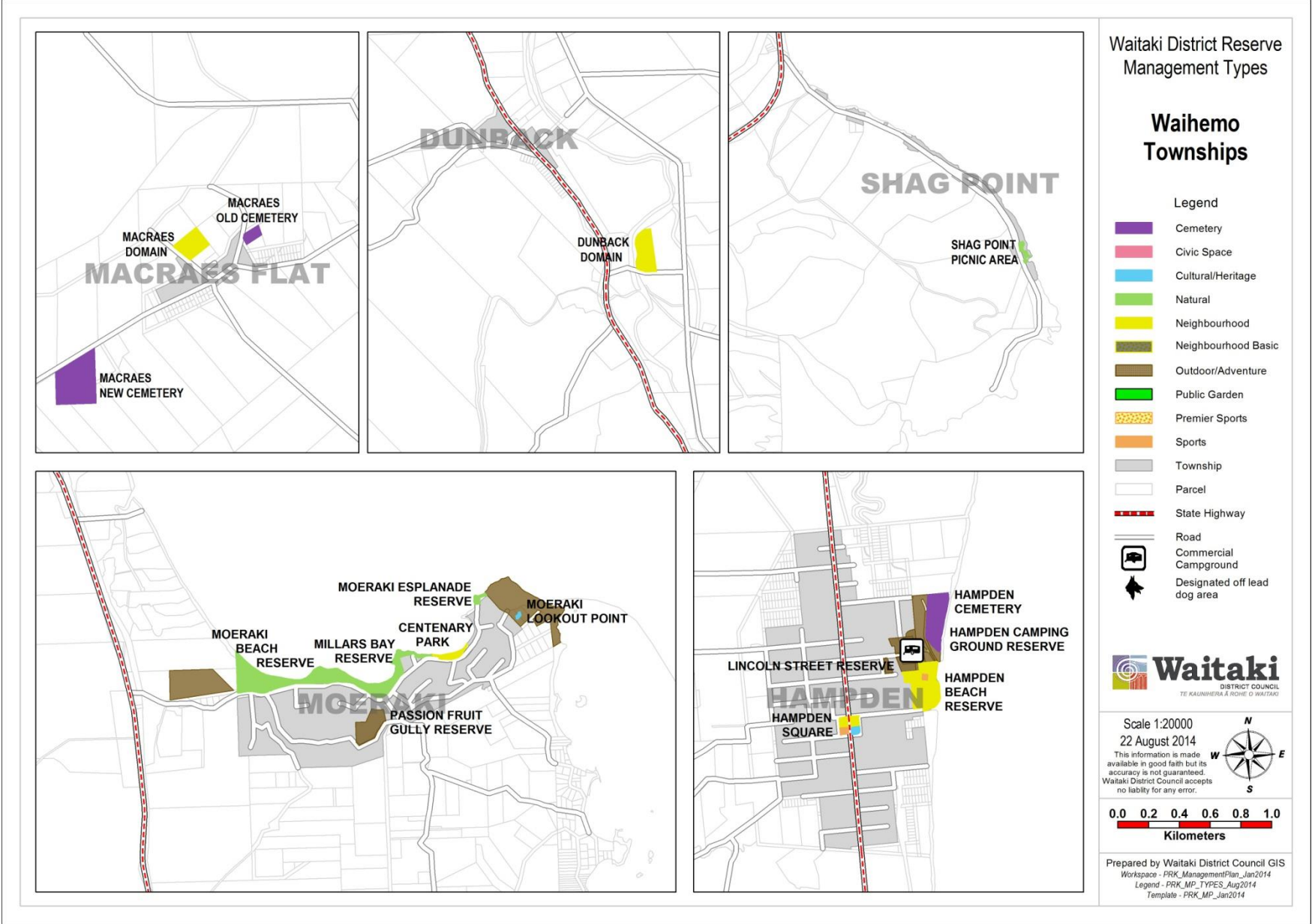
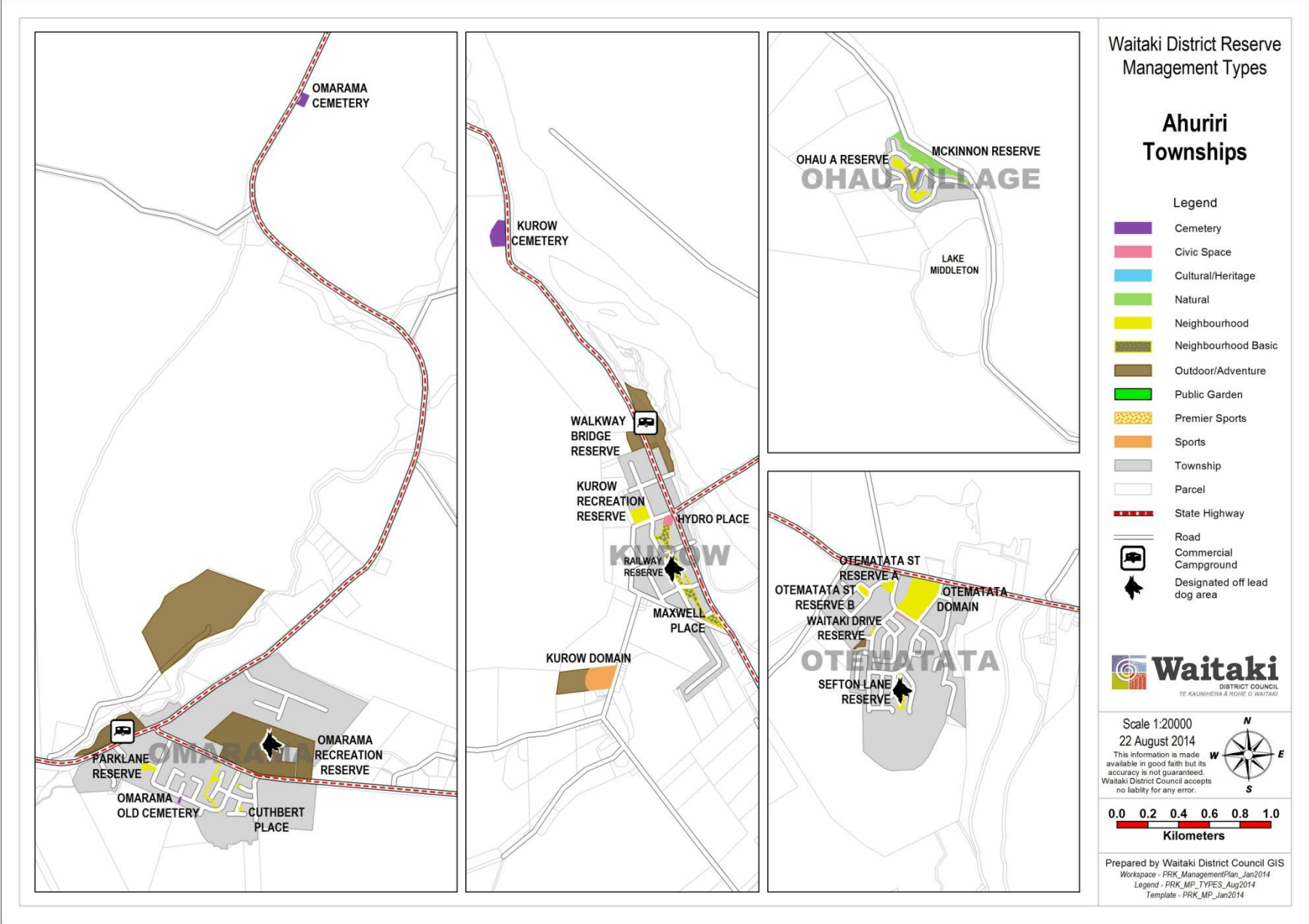


Figure 7: Ahuriri Townships



4.0 Managing activities in our reserves

4.1 Introduction to activity types

Controls over activities have been assigned to each of the reserves management categories discussed in section 3.2 and 3.3 (maps) of this Plan.

Each activity undertaken in our reserves (except for dogs – refer to Section 5.1.15 and to the Waitaki Dog Control Bylaw 2014) has been identified as fitting one of four activity types (Allowed, Managed, Discretionary, Prohibited), and this determines the level of control Council expects to apply and the forms of control that will be applied to Managed and Discretionary activities.

Allowed activities

Allowed activities are those activities **able to be undertaken in our reserves as of right** (that is, the activities comply with the primary purpose of the reserve (consistent with the Reserves Act) and the policies of this Plan)). The activities are largely informal and unstructured, such as walking, playing and running. Members of the public do not need to book, pay for, or seek approval for these activities.

Managed activities

Managed activities are generally **anticipated uses of a reserve, but may be subject to some restrictions** to protect reserve values and to provide for the health, safety and wellbeing of visitors and their enjoyment of the reserve by, for example, regulating the temporary exclusive use of an area and managing conflict between users.

Discretionary activities

Discretionary activities are **uses that are not specifically “Allowed”, or “Managed” through a permit system, and are not “Prohibited”**. Such activities will require a case-by-case assessment and may require a resource consent as well as a lease, licence or permit (concession) under the Reserves Act or LGA 2002. Applications are considered on their individual merits, compatibility with others uses and appropriateness to the location. Some applications may need to be publicly notified, and may be either approved, subject to conditions, or declined.

They may:

- Be activities, uses or developments not contemplated in this Plan or any other Council approved concept plan;
- Involve the exclusive use of an area for an extended period of time;
- Require the development of permanent structures and buildings;
- Be commercial activities;
- Be large scale events;
- Be high impact activities.

These activities are generally undertaken in a specific location and may involve temporary or longer-term allocation of an area or structure for a specific use.

Prohibited activities

Prohibited activities or uses are considered to be **incompatible with a reserve’s primary purpose and/or they may result in long-term adverse effects on the environment, reserve values or other approved activities**.

4.2 How to determine which control applies

When determining the relevant controls and policies for any activity or use, the reader must refer to the following:

1. Map of reserve to determine the relevant management category (see section 3.3)
2. Table 3 (Summary of controls for activities)
3. Any relevant general management policy e.g dogs, charges and rentals, sport ground allocations, buildings and structures, signage (see section 5)
4. For discretionary activities: guidelines for applicants including information requirements, and conditions (see Appendix 3 of this Plan)

Table 3 highlights the controls applying to activities and future developments within each reserve management category.

Table 3: Summary of controls of activities on Waitaki's reserves

Key:	✓ Allowed	(M) Managed	(D) Discretionary	(P) Prohibited
	Allowed as of right	Permit or permission required	At the discretion of Council / Council department	No go areas
<i>Note: Activity and use controls may not apply to the holders of current long-term lease, license, or other permits exercising their right to conduct activities or uses as identified within their current agreement with Council – please discuss with the relevant Council department.</i>				

Activity	Reserve Management Category								Policy section reference
	Public garden	Civic Space	Neighbourhood Park – Neighbourhood and Basic Neighbourhood	Natural	Outdoor Adventure	Sport and Recreation ground – Premier and Standard	Cultural Heritage		
							Cultural Heritage areas	Cemetery	
Activities or use (allowed activities contemplated in this Plan) where space booking is required e.g. picnics , weddings – more than 50 people	M	M	M	M	M	M	M	M	7
Aircraft: Landing for emergency, civil defence or management purposes	✓	✓	✓	✓	✓	✓	✓	✓	1 (c)
Aircraft: Flying and landing (except for emergency, civil defence and management purposes) – includes model aircraft	D	D	D	D	D	D	D	D	26
Armed forces training/exercises	M	M	M	M	M	M	M	M	4
Art installations	D	D	D	D	D	D	D	D	38
Ashes (humans) – burial/spreading and associated plaques	✗	✗	✗	✗	✗	✗	✗	M	17-18, 41
Burial of animals and the spreading of animal ashes	✗	✗	✗	✗	✗	✗	✗	✗	42
Camping overnight in designated commercial campgrounds on Council administered reserves	M - Refer to Figure 1-7 maps for locations								5
Camping overnight in non-designated Council administered reserves	D	D	D	D	D	D	D	D	38

	Reserve Management Category								
Activity	Public garden	Civic Space	Neighbourhood Park – Neighbourhood and Basic Neighbourhood	Natural	Outdoor Adventure	Sport and Recreation ground – Premier and Standard	Cultural Heritage		Policy section reference
							Cultural Heritage areas	Cemetery	
Casual and informal recreational games with fewer than 50 people	✓	✓	✓	✓	✓	✓	✓	✓	1 (b)
Cemetery Burials and Disinterment	✗	✗	✗	✗	✗	✗	✗	M	8-16
Cemetery headstones/monuments/plaques	✗	✗	✗	✗	✗	✗	✗	M	19-22, 42
Commercial activities/uses requiring the exclusive use of part or whole of a reserve	D	D	D	D	D	D	D	D	38
Cycling (on formed designated tracks and areas)	✓	✓	✓	✓	✓	✓	✓	✓	1 (e)
Dogs	For all reserves, refer to Figures 1- 7 (maps showing off-lead dog exercise areas) and also to Waitaki Dog Control Bylaw 2014								91-93 (Section 5.1.15)
Filming and Photography – Non-commercial	✓	✓	✓	✓	✓	✓	✓	✓	1 (e)
Firewood collection or harvesting	D	D	D	D	D	D	D	D	38
Fireworks	D	D	D	D	D	D	D	D	38
Golf – practising and playing	D	D	D	D	D	D	D	D	38
Horse riding	D	D	D	D	D	D	D	D	38
Leases, licences , easements and other long-term agreements	D	D	D	D	D	D	D	D	29-31
Memorial tree planting and associated plaques	D	D	D	D	D	D	D	M	23, 38, 78 (Section 5.1.10)
Network utilities on reserves	D	D	D	D	D	D	D	D	24-26

	Reserve Management Category								
Activity	Public garden	Civic Space	Neighbourhood Park – Neighbourhood and Basic Neighbourhood	Natural	Outdoor Adventure	Sport and Recreation ground – Premier and Standard	Cultural Heritage		Policy section reference
							Cultural Heritage areas	Cemetery	
Organised events (allowed activities in this Plan) – fewer than 50 participants	M	M	M	M	M	M	M	M	1 (g)
Organised events (more than 50 participants)	D	D	D	D	D	M (for sports events only) D (for all other events)	D	D	38
Organised formal sports fixtures/games	D	D	D	D	D	M	D	D	16, 38
Open fires	D	D	D	D	D	D	D	D	38
Recreational hunting – excludes hunting for management purposes e.g. pest control	D	D	D	D	D	D	D	D	38
Removal of natural materials	D	D	D	D	D	D	D	D	38
Research	D	D	D	D	D	D	D	D	28
Short-term public Vehicle access on formed roads (excluding mobility scooters)	D	D	D	D	D	✓	D	✓	1 (h), 27
Short-term public Vehicle access on unformed roads	D	D	D	D	D	D	D	D	27
Use of Vehicles for emergency, civil defence or management purposes	✓	✓	✓	✓	✓	✓	✓	✓	1 (d)
Walking, Running, Jogging	✓	✓	✓	✓	✓	✓	✓	✓	1 (a)
All other activities and uses NOT contemplated in Plan	D	D	D	D	D	D	D	D	39

4.3 Allowed activities

Outcome 1

Activities and uses allowed as of right in our reserves are sustainable, compatible with the reserve's primary purpose and do not compromise reserve values.

Policy 1

The following activities are allowed to be undertaken by individuals or groups in Waitaki's reserves, but may be subject to certain conditions and temporary restrictions:

- a. Casual walking, running, jogging.
- b. Casual and informal recreational games (allowed activities contemplated in this Plan) with group sizes fewer than 50 people.
- c. Landing of aircraft in reserves* in the following situations:
 - i. During an emergency; and/or
 - ii. For civil defence purposes; and/or
 - iii. For management purposes.
- d. Use of vehicles on reserves* in the following situations:
 - i. During an emergency; and/or
 - ii. For civil defence purposes; and/or
 - iii. For management purposes.
- e. Cycling on designated formed tracks and areas* **(individuals or group sizes fewer than 50 people)**.
- f. Non-commercial filming and photography.
- g. Organised events (allowed activities contemplated in this Plan with fewer than 50 participants).
- h. Short-term public vehicle access on formed roads in cemeteries and sports fields only excluding mobility scooters (allowed on all formed roads and tracks).

4.4 Managed activities

Outcome 2

The safety, wellbeing and enjoyment of visitors to our reserves are protected through the implementation of the policies in this Plan and other available statutory tools.

Policy 2

All “managed activities” require a permit or formal authorisation from the relevant Council department.

Policy 3

Activities and uses listed in Policy 4-23 are provided for as “managed activities” in Waitaki’s reserves (subject to meeting conditions).

Armed Forces training/exercises

Policy 4

Access into reserves for armed forces training will be provided for by permit from the relevant Council department.

Camping (in designated commercial campgrounds on Council administered reserves)

Policy 5

Overnight camping is allowed in designated camping grounds on Council administered reserves (see Figures 1-7 of this Plan) subject to the payment of fees and compliance with campground rules.

Organised sports and sports related events on sports and recreation grounds

Policy 6

An annual permit (managed activity) is required from the relevant Council department for the use of sports fields for formal training or competition (including schools). This permit will also incorporate any relevant sports related organised events with greater than 50 participants.

Activities or use where space booking is required* (more than 50 people) e.g. picnics

Policy 7

A permit is required for the exclusive use of part or all of a reserve for non-commercial activities and uses.

Cemetery Burials (humans)

Policy 8

All burials and interments in cemeteries require authorisation by way of a permit from the relevant Council department (Managed activity) and the payment of a fee as per Council’s fees and charges schedule.

Policy 9

Council will not be responsible for Cemetery plot maintenance.

Policy 10

No living materials are to be planted on any plot (except for natural burials – refer to Policy 20 of this Plan).

Policy 11

Council will not allow for the exclusive right of interment through the pre-purchase of plots except for an adjacent plot for family with an existing interment.

Policy 12

Council will only allow the transfer of an exclusive right of interment to another party if the applicant has provided evidence to the satisfaction of the relevant Council department manager that they are a direct descendant of a plot owner and have inherited rights to the plot.

Policy 13

Council has the right to re-sell or reallocate any unused plots following a period of 60 years from the date of purchase.

Cemetery Disinterment (humans)

Policy 14

Applications for disinterment will be considered as a managed activity subject to a permit and the payment of the appropriate fees as fixed by the Council and the disinterment must be conducted in accordance with Sections 51 and 55 of the Burial and Cremation Act 1964.

Policy 15

All costs associated with any disinterment including the removal of headstones and any reinstatements to the plot are to be borne by the applicant.

Policy 16

Should it be necessary in any Cemetery to carry out the work of reopening a grave covered over with concrete or similar permanent material other than earth, no liability will attach to the Council for any costs or damage done in consequence of such reopening.

Ashes (humans) – burial/spreading

Policy 17

The burial or spreading of human ashes in designated cemetery areas requires authorisation by way of a permit from the relevant Council department (Managed activity).

Policy 18

Council will allow the placement of plaques in conjunction with the burial or spreading of ashes as a Managed activity subject to meeting the following assessment criteria:

- a. The plaque will be a maximum size of 210mm x 300mm, of bronze construction and be placed at ground level;
- b. The plaque is located in an established memorial area.

Cemetery headstones and monuments

Policy 19

New cemetery headstones and/or monuments require a permit from the relevant Council department (Managed activity) subject to but not limited to meeting the following assessment criteria:

- a. The headstone is no higher than 1200mm (excluding Oamaru Lawn Cemetery where the maximum height is 1000mm);
- c. The headstone is no wider than the width of the plot;
- b. The headstone will be designed, constructed and installed in compliance with the New Zealand Standard for Headstone and Cemetery Monuments (NZS 4242);
- d. Burials and headstones in RSA cemetery areas will comply with all relevant RSA standards;
- e. A suitably qualified or experienced person will perform all work.

Policy 20

For natural burials (in designated natural burial areas), an untreated wooden grave marker at the head of the plot may be placed at the time of burial, and a specimen tree may be planted subject to approval from the relevant Council department and the payment of a fee as per Council's fees and charges schedule.

Policy 21

Council will not be responsible for restoring or repairing family headstones/monuments that come into disrepair.

Policy 22

Council will meet its obligations for safety as landowner under the Occupiers Liability Act 1962 and Burial and Cremation Act 1964, and lay down any identified unsafe monuments.

Memorial tree planting

Policy 23

Memorial tree planting in Council cemeteries is provided for as a Managed activity subject to the application of a permit from the relevant Council department.

4.5 Discretionary activities

Outcome 3

Adverse effects resulting from the use of our reserves are managed through the control of specified activities.

Policy 24

Applications for all discretionary activities identified in this Plan will be assessed by the relevant Council department or by Council in conjunction with the relevant assessment criteria and subject to information requirements and conditions as set out in Appendix 3 of this Plan.

Policy 25

Public notification of discretionary activities will be required at the applicant's expense under the following circumstances:

- a. Where there is a requirement under the relevant provision of the Reserves Act, LGA 2002 and/or RMA 1991;
- b. For any activity, use or development (excluding for the purposes of managing reserves) not contemplated in this Plan;
- c. Where there is a requirement to meet Treaty of Waitangi obligations; and/or
- d. When Council considers it is in the public's best interest to do so.

Aircraft

Policy 26

The flying and landing of aircraft in reserves that do not meet the criteria of Policy 1(c) of this Plan will be considered by the relevant Council department as a discretionary activity. This includes the flying of powered model aircraft.

Public vehicle access into reserves

Policy 27

Excluding formed roads in Council run cemeteries and sports and recreation grounds, applications for short-term public vehicle access (excluding mobility scooters) (e.g. infrastructure upgrades, construction access, access for the elderly or people with limited mobility) will be considered by the relevant Council department on a case-by-case basis.

Research

Policy 28

Council will encourage research on reserves, with applications being considered by the relevant Council department on a case-by-case basis and assessed according to the following criteria:

- a. The proposed research will not be contrary to the provisions of Sections 49 and 50 of the Reserves Act; and
- b. The proposed research will help to increase knowledge and understanding of natural, cultural, heritage and recreational values; and
- c. The proposed research will help to increase Council's ability to effectively manage resources and any threats to these.

Leases, licenses easements and other agreements

Policy 29

All applications for the long-term of use of reserves (including signage – see section 5.2.7 of this Plan) will be assessed as a discretionary activity.

Policy 30

Long-term leases and licences or other agreements will be reviewed at least three months before expiry to ensure that the activity or use of reserve:

- a. Is consistent with the primary purpose and legal classification of the reserve as defined in the Reserves Act;
- b. Is consistent with the management category of the reserve;
- c. Is in accordance with the outcomes and policies of this Plan;
- d. Does not detract from the use of the reserve;
- e. Provides benefit to the general public;
- f. Is located in an appropriate location; and
- g. Does not compromise any future contemplated use of the reserve as identified in any Council approved development plan.

Policy 31

Applications for the renewal of long-term leases and licences, easements or other agreements will be assessed on a case-by-case basis subject to the criteria defined in Policy 30 of this Plan, and consideration of the performance of the lease-holder.

Network utilities on reserves

Policy 32

All extensions, upgrades and/or renewals of existing network utilities on reserves administered by the Waitaki District Council require formalised access (through an easement) and will be assessed by the relevant Council department on a case-by-case basis as a discretionary activity subject to assessment criteria in Policy 34-37 of this plan.

Policy 33

All utility companies with existing structures on Waitaki District Council reserves will need to negotiate an agreement with Council setting out the terms and conditions of access and maintenance, where these details are not already provided in a lease or licence agreement.

Policy 34

All utility structures must be sited to minimise their impact on existing natural and heritage features, wahi tapu sites, visual amenity, current or anticipated future recreational facilities and vegetation.

Policy 35

Council will only consider the placement of utilities on reserves where there is no alternative for placement on other land.

Policy 36

All utility structures (that involve pipes, cables, lines or similar equipment) shall be placed underground where practicable.

Policy 37

The applicant shall be responsible for reinstating the ground, vegetation or infrastructure to the satisfaction of the relevant Council department.

All other discretionary activities

Policy 38

The following activities and/or uses will be considered by the relevant Council department on a case by case basis as discretionary activities:

- Art installations
- Overnight camping in non-designated campgrounds on Council administered reserves
- Commercial activities and use
- Firewood collection or harvesting
- Fireworks
- Golf
- Horse Riding
- Memorial tree planting and associated plaques outside of Council run cemeteries
- Organised events (more than 50 people – excluding sports and recreation grounds where the event is associated with organised sports or recreation)
- Organised sports fixtures/games outside of designated sports and recreation grounds
- Open fires
- Short-term public vehicle access outside of formed roads on cemeteries or sports grounds
- Recreational hunting (except for authorised management purposes)
- Removal of natural materials

Activities and uses not contemplated in this Plan

Policy 39

Applications for all activities, use and developments not contemplated in this Plan will be considered by the relevant Council department as a discretionary activity.

4.6 Prohibited activities

Outcome 4

There is no activity or use in Waitaki's reserves that result in adverse impacts to the environment or users of the reserve.

Policy 40

All activities and uses identified as "Prohibited" in the relevant operative Waitaki District Council Bylaw will not be allowed to be undertaken in Waitaki's reserves.

Ashes (human) – burial and spreading

Policy 41

The burial or spreading of human ashes in all areas except for Council run cemeteries.

Policy 42

The remaining following activities and uses are prohibited from all reserves:

- Burials and the spreading of ashes (humans) outside of designated cemetery areas
- Burial of animals and the spreading of animal ashes in all reserves
- Cemetery headstones and monuments outside of designated cemetery areas

5.0 General outcomes and policies

The general management policies ensure that reserves are managed in a consistent manner across the District. They have been divided into the following three parts:

- **Administration** (the way we administer and manage our reserves);
- **Looking after reserve values** (the protection and management of the heritage, cultural and natural environment values of our reserves); and
- **Partnering with the community** (engaging and partnering with external agencies e.g. community boards, community groups, other stakeholders, iwi and individuals).

Outcomes have been identified for each management area identified above. The purpose of outcomes is to identify the desired end-results of effective management of our reserves.

5.1 Administration outcomes and policies

5.1.1 Land acquisition, exchange, disposal and gazettal

EXPLANATION:

Council must comply with a number of legislative matters when acquiring, disposing or exchanging reserves (under both the Reserves Act and the LGA 2002). Council can also adopt its own protocols to ensure there are consistent decision making processes around these types of decisions

Outcome 5

Reserves are strategically located to maximise their benefit to the Waitaki community and visitors, and to complement recreation opportunities provided by other agencies.

Policy 43

New reserves will be located and formed so as to enable efficient development and maintenance and to offer high levels of amenity value.

Policy 44

Council may revoke reserve status for those reserves which have been vested in Council, where it is considered that:

- a. The land is no longer required for reserve purposes;
- b. As a result of a change to the classification of a reserve (the primary purpose or use of reserve has changed).

Policy 45

Council will consider the disposal of reserve land where:

- a. It is surplus to requirements;
- b. It provides no significant long-term benefit to the community; and
- c. The proposal does not contravene the Recreation Strategy 2012-22 Guiding Principles of Management as identified in Table 1 of this Plan.

Policy 46

Council will comply with the relevant provisions under the Reserves Act and LGA 2002 for the sale or exchange of any reserve (process and public consultation).

Policy 47

Council will require all monies from the sale of reserves to be specifically identified for either:

- a. Other reserve land purchases; and/or

- b. Development on other Council administered reserves.

5.1.2 Rentals and charges

EXPLANATION:

In granting permits, concessions and other agreements to use Council reserves, Council has a right under the Reserves Act to charge for:

- Use of reserve facilities and amenities;
- Use and admission to buildings and structures associated with recreation;
- Exclusive use of a reserve (part or full);
- Carrying out activities or events including trade, business or occupation on public reserves where a private benefit has been derived from the use of a public asset.

Charging for the use of reserves helps to minimise ratepayer subsidy of any private gain from the private use of reserves and covers costs to Council for providing targeted services.

Council sets fees and charges for the use of Council reserves in the form of permits and other concessions and agreements on an annual basis as part of its annual planning process.

Outcome 6

Costs are recovered to Council and the community for the processing of applications to use reserves.

Policy 48

All charges for the use of reserves and their associated facilities are in accordance with fees set out in Council's Annual Plan,

Policy 49

All costs associated with the processing of permits, leases, licenses, easements or other agreements are the responsibility of the concession holder.

Policy 50

Activities/uses on reserves will be charged in the following circumstances:

- a. All commercial uses involving the exclusive use of part or all of a reserve.
- b. Exclusive use of sports and recreation grounds for formal training or competitions (annual permit charge).
- c. Camping on commercially-run campgrounds within Council administered reserves.

Policy 51

An annual rental will be payable on all leases, licenses and other agreements.

Policy 52

Council will consider a waiver or discount of fees at the discretion of the relevant department manager subject to the degree to which:

- a. Activities/events are associated with students (less than 19 years old);
- b. Activities contribute to the management outcomes sought by Council e.g. firewood collection;
- c. Activities contribute to long-term recreational benefits;
- d. Proceeds from events or activities support schools, registered charities (as listed in the New Zealand Charities Register), or incorporated societies.

5.1.3 Sports ground booking allocations and management

EXPLANATION:

There is sometimes competing demand for sports fields from a number of sports codes. A booking system assists in managing potential user conflicts.

Outcome 7

The allocation of sports grounds for organised sports is equitable and fair.

Outcome 8

Sports groups share facilities and work together where possible to avoid unnecessary duplication of facilities.

Policy 53

Sports fields used for training and competitions will be allocated on an annual basis in consultation with the relevant sports parent body or club.

Policy 54

Council will retain the right to allocate the appropriate organised sporting or recreation activities to take place on any particular sports and recreation ground.

Policy 55

Sufficient notice will be given to regular users if there is a major sporting, recreation or community event that may take precedence over regular sporting activities.

5.1.4 Buildings and Structures

EXPLANATION:

Buildings and structures have the potential to enhance or detract from the character of a reserve. Council has the ability to manage the location, siting and design of new buildings on reserves, and ensure that existing buildings and structures are maintained appropriately. Under the Reserves Act, any building or structure needs to be compatible with the reserve classification, and if there is commercial interest, consistent with the relevant provisions relating to commercial use. Other RMA 1991 matters may also need to be considered separately through the Council's Planning unit as required under the Waitaki District Plan.

Outcome 9

New buildings and structures are limited to those essential for the appropriate use and enjoyment of the reserve.

Policy 56

A formal agreement with Council is required for the use of all existing buildings and structures on reserves (lawfully established uses under the Reserves Act).

Policy 57

Applications for new structures, replacement or extensions to existing buildings and structures located on reserves will be assessed subject to the discretionary activity criteria guidelines in Appendix 3 of this Plan and consideration of the following matters:

- a. Whether or not an existing building may be used;
- b. Whether the scale of the proposed building or structure is appropriate for the Reserves Act classification or relevant reserve management category;
- c. Whether or not there is foreseeable need and demand for the proposed building or structure;
- d. The associated costs to Council (short and long-term);
- e. The ability of the applicant to meet foreseeable future costs;

- f. Whether or not the relevant Crime Prevention through Environmental Design (CPTED) principles have been considered;
- g. The impacts on current car parking capacity in the reserve;
- h. Whether or not there has been an acceptable business case presented for the building or structure; and
- i. In conjunction with policies 105-107 of this Plan (natural hazards assessment).

Policy 58

It is the responsibility of the applicant to obtain planning / building consents or outline plan approvals as required.

Policy 59

It is the responsibility of the applicant to meet all costs of buildings and structures for the life of the asset (unless otherwise agreed by Council).

5.1.5 Abandoned and unutilised buildings and facilities

EXPLANATION:

Unwanted buildings on reserves can arise from a number of reasons e.g. changes to clubs, groups and associations through disbandment, becoming inactive or amalgamating with others. Council may be put under pressure to purchase or support assets that have become unoccupied or are in a state of disrepair. It is important that Council avoids bearing any unwanted liabilities and costs associated with these.

Outcome 10

Built infrastructure and development does not detract from the values and enjoyment of reserves.

Policy 60

Council will only consider the removal, sale or demolition of abandoned or unutilised buildings and facilities under the following circumstances:

- a. Where no suitable occupier or use can be found, and there is no reasonable, foreseeable, use for the building;
- b. Where the building is not compatible with the Reserves Act classification, or management category of the reserve; and/or
- c. Where the cost to refurbish or maintain the building in an appropriate and safe condition exceeds the income that could be derived from leasing the building.

5.1.6 Signage

EXPLANATION:

There is sometimes demand for the placement of commercial (advertising) signage on reserve land. Inappropriate signs can detract from the amenity of a reserve. It is an offence under section 94 (1) (k) of the Reserves Act to erect a sign without appropriate permission to do so. In assessing applications for the placement of a sign, reference must be made to the classification of the reserve, the appropriateness of the use for the reserve, and the provisions relating to commercial activities. The operative Waitaki District Plan also has criteria for signage that must be met, and resource consent may be required.

There is currently an inconsistent "look" to the Council's signs (entrance, directional and interpretative signage) across the District. It is considered best practice for Council to adopt a consistent design for Council signage on reserves.

Other RMA 1991 and Building Act 2004 matters may also need to be considered separately through the Council's Planning unit as required under the operative Waitaki District Plan.

Outcome 11

Inappropriate signage on reserves is minimised or avoided.

Policy 61

All Council reserves signage will have a consistent design and content (see Figure 8 for signage concept).

Policy 62

Applications for the placement of temporary signs on reserves will be assessed by the relevant department Manager subject to the following criteria:

- a. The proposed sign is compatible with the character and use of the reserve;
- b. The provisions of the Reserves Act relating to commercial use of reserve land have been met;
- c. The size and visual impact does not compromise other reserve values;
- d. The benefit to the community is clear; and
- e. The length of time proposed to display the sign is appropriate to the nature of the reserve.

Policy 63

Applications for the placement of long-term signs (subject to a lease) on reserves will be assessed on a case-by-case basis by the relevant department Manager subject to the discretionary activity assessment criteria guidelines (see Appendix 3).

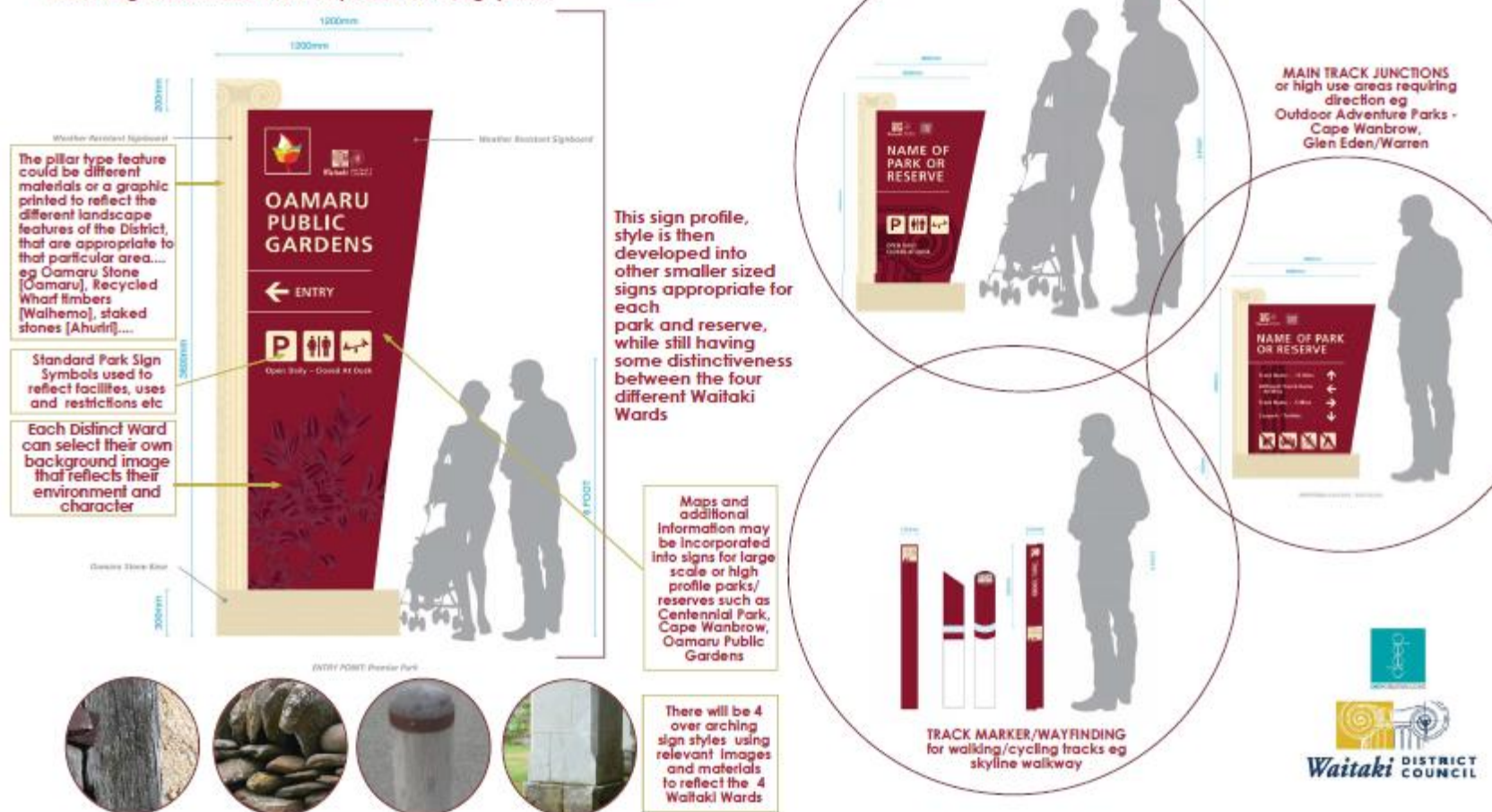
Policy 64

It is the responsibility of the applicant to obtain all relevant building permits/ planning consents from the Council's Planning Unit associated with erecting, replacing or removing signage on reserves.

Waitaki Reserves Management Plan 2014

Waitaki District Reserve Signage Concept

- The Waitaki District sign Concept uses the same heritage colours that are currently used throughout the Waitaki District, as entrance signs to townships etc. This strengthens the heritage branding of North Otago - Waitaki.
- Consideration is also given to the new signage positioned in the Oamaru Harbour Area, which embraces the heritage colours and heritage elements, materials.
- Further communication with Community Boards is required to agree on each Ward based image and materials to be incorporated into the sign profile.



5.1.7 Encroachments

EXPLANATION:

Examples of current encroachment onto reserves include:

- Private storage on public reserves;
- Campervans, cars and trailers;
- Storage of firewood;
- Garden waste;
- Private gardens;
- Private access over reserve land.

Encroachments have the potential to:

- Exclude members of the public from public land;
- Result in health and safety risks;
- Reduce or compromise the intended use or values of a reserve;
- Detract from the appearance of the reserve;
- Result in a private benefit from a community asset.

Encroachments onto reserve land without authorisation are prohibited under the Reserves Act.

Any authorised encroachments must be consistent with the purpose of the reserve (as required by the Reserves Act).

Outcome 12

Existing encroachments on reserves are progressively identified, documented and resolved appropriately.

Outcome 13

There are no new unauthorised encroachments on reserves managed by Council.

Policy 65

All existing encroachments onto reserves are required to be identified and formalised through a formal agreement subject to satisfying the following criteria:

- a. The activity or use is consistent with the classification of the reserve;
- b. The activity or use does not detract from the nature of the reserve;
- c. The activity does not result in adverse effects to the reserve or its users;
- d. There is no alternative location for the activity or use;
- e. Appropriate compensation to Council has been agreed.

Policy 66

Where an encroachment does not meet the criteria of Policy 65 of this Plan, Council will require termination, removal or and/or reinstatement at the occupier's cost within six months of formal notice to restore access to public land.

Policy 67

Any new encroachments onto a reserve will require formal authorisation from Council and be subject to the discretionary activity assessment criteria in Appendix 3 of this Plan.

Policy 68

When required, Council may identify and mark accurate boundaries when encroachments are removed or have been authorised by Council.

5.1.8 Boundary Fencing

EXPLANATION:

Reserve fences may delineate the extent of public land, protect neighbours from reserve uses (such as grazing) and support safe use. However, they may also block passive surveillance, be unsightly, and expensive to construct and maintain. A number of factors need to be weighed up when deciding whether, where and how to fence a reserve. The Fencing Act 1978 provides for sharing the cost (with an adjacent neighbour) of erecting an adequate boundary fence up to 1.8 metres in height.

Outcome 14

Fencing on reserves is cost-effective and enhances and protects reserve values and the enjoyment of reserve users.

Policy 69

Council will consider the fencing of reserve boundaries where necessary to:

- a. Adequately define boundaries;
- b. Prevent stock trespass;
- c. Prevent unauthorised vehicle access;
- d. Reduce risks in hazardous areas;
- e. Meet its obligations under the Fencing Act 1978; or
- f. Ensure public safety.

Policy 70

Council will encourage a consistent style of fencing around a reserve including low, transparent fences.

Policy 71

Council will seek a contribution towards the costs of fencing on reserve boundaries from adjoining landowners and, where possible, create fencing covenants on reserves to protect amenity values and support passive surveillance.

5.1.9 Reserve closures

EXPLANATION:

The temporary closure of reserves to members of the public may be required from time to time. It is important to ensure that closure if necessary, complies with the Reserves Act, and that adequate notice has been given where required.

Outcome 15

Reserves are closed for authorised reasons only, with adequate public notice being provided.

Policy 72

The relevant Council departments will retain the discretion to temporarily close a reserve for reasons which may include, but shall not be limited to:

- a. Health and safety reasons;
- b. As a result of adverse environmental effects;
- c. For management reasons e.g. reserve maintenance, pest control, fire control, forestry operations, where there is a risk of damage to sports fields due to weather, lambing; and/or
- d. For all other access restrictions required under legislation, e.g. Public Health Act 1936, Biosecurity Act 1993.

Policy 73

Council officers will provide public notification of all reserve closures for a period greater than six consecutive days in length, twice within two weeks of the closure (except in the case of an emergency) by on-site signage and/or by public notice or through social media channels as appropriate.

5.1.10 Gifts, bequests and commemorative plaques

EXPLANATION:

Council may acquire and/or inherit gifts and bequests ranging from land through to assets (such as seats, trees) or monetary contributions. These are often inherited as gifts or bequests or acquired on subdivision.

Outcome 16

Members of the community are given the opportunity to gift money or approved assets to Council to enhance Waitaki's reserves.

Policy 74

The acceptance of all monetary gifts or assets for the improvement of reserves will be considered by the relevant Council department on a case-by-case basis subject to the discretionary activity criteria in Appendix 3 of this Plan.

Policy 75

Council will not be responsible for the maintenance of gifted assets unless otherwise agreed as part of the gift agreement.

Policy 76

Council will manage any gifted asset as it would an asset built by Council and reserves the right to remove or relocate any such asset under the following circumstances:

- a. When they fall in to a state of disrepair; or
- b. When they are no longer required; or
- c. When it is required to remove or relocate the structure for management purposes.

Policy 77

The replacement of gifted assets on reserves that are deemed to be in a state of disrepair will be considered by Council on a case-by-case basis and subject to consultation with interested parties.

Policy 78

Applications for commemorative plaques outside of designated cemeteries will be considered by Council on a case-by-case basis subject to the following assessment criteria:

- a. Commemorating one of the following situations:
 - i. Returned service men and woman or;
 - ii. Remembering individuals or events of district, regional, national or international significance; and
- b. The ease of maintenance and associated costs to Council is considered to be fair and reasonable.

5.1.11 Naming of reserves and facilities

EXPLANATION:

Council has the right to name vested reserves under section 16(10) the Reserves Act, but it is important to ensure appropriate names are used.

Outcome 17

There are consistent and transparent processes in place for the naming of reserves and facilities.

Policy 79

Council requires an appropriate formal name for all reserves administered by the Waitaki District Council.

Policy 80

Applications to name a reserve, track or other feature after an individual or group will be considered by Council on a case-by-case basis subject to the following criteria:

- a. The Council considers that the individual / organisation has contributed significantly to a facility through gifting or sponsorship or personal commitment of time and energy; and/or
- b. The Council considers the individual or organisation has a significant cultural and/or community association which is worthy of recognition.

Policy 81

Council will publicly notify all proposed reserve and facility names for those reserves vested in Waitaki District Council as per the provisions of the Reserves Act.

5.1.12 Use of hazardous substances

EXPLANATION:

Hazardous substances such as chemicals and biological agents may need to be used to maintain parks and reserves. It is important to assess the risks, and if needed minimise the effects to parks and reserve users and neighbours. Alternative chemicals or practices may be used to reduce the risks and effects of hazardous substances.

Outcome 18

Reserve users are protected from hazardous substances used for management purposes.

Policy 82

Environmentally friendly alternatives to hazardous substances will be used where practical.

Policy 83

All applications of hazardous substances will be performed in accordance with relevant hazardous substances legislation and industry codes of practice.

Policy 84

Hazardous substances will be applied at times when there is a low risk of exposure to reserve users.

Policy 85

The public will be notified when hazardous substances are being applied on reserves through warning signs and/or by public notice where appropriate.

5.1.13 Fire control

EXPLANATION

Fire can start from a number of sources linked to recreational areas across the district e.g. sparks from machinery in forestry areas, cigarette butts dropped from walkers or mountain bikers or uncontrolled open fires. Measures need to be taken to minimise the risk of fires starting in, or adjacent to reserves, and to minimise damage should a fire start. Locations with high risks for fire in the Waitaki district include Falstone and Ohau. These areas are associated with camping, fishing, and other recreational activities. Often vehicular access to and from these areas is difficult. During certain times of year the risk of fire increases in the district. Waitaki Rural Fire operate under the Forest and Rural Fires Act 1977. They operate open fire seasons when required (open, restricted, and prohibited).

Outcome 19

Life, property and reserve assets are protected from fire.

Outcome 20

Reserve users are aware of the fire risks in reserves.

Policy 86

Council will provide fire breaks and vehicle access for emergency purposes in high risk fire areas.

Policy 87

Council will increase awareness by members of the community of fire risks through appropriate signage and the use of media.

Policy 88

Council may restrict public access for recreational purposes, vehicle access, or commercial harvesting including the operation of forestry machinery/undertaking of maintenance work, silviculture in high risk areas / seasons when fire danger warnings have been issued by the Waitaki Rural Fire Authority.

5.1.14 Smoke-free reserves

Outcome 21

Council encourages a healthy and clean environment through discouraging smoking in reserves.

Policy 89

Smoking in reserves will be discouraged through the display of appropriate signage in the following areas:

- a. All playgrounds;
- b. All sports and recreation grounds; and
- c. The Oamaru Public Gardens.

Policy 90

Council-run events on Council administered reserves will be promoted as “smoke-free”.

5.1.15 Dogs

EXPLANATION

Where there are high concentrations of people e.g. sports fields, in neighbourhood reserves or in areas commonly used by children e.g. playgrounds, dogs may pose a health and safety risk to members of the community. Some reserve areas also have important recreation or conservation values that need to be protected. The Waitaki Dog Control Bylaw 2014 provides the regulatory mechanism to enforce animal control and management across the district, and in particular where dogs can and can't go on Council reserves.

Outcome 22

Council provides an opportunity for dogs and their owners to recreate responsibly in Council administered reserves through minimising the risks to other users and reserve values.

Policy 91

Dogs are required to be on a lead and under continuous control in all Council administered reserves (including Cemeteries and grazed areas) except for prohibited dog areas identified in Policy 92 of this Plan, designated off-lead dog exercise areas identified in Table 4 below and in Figures 1 – 7 of this Plan, and any other designated off-lead dog exercise area identified during the life of this Plan.

Table 4: Designated off-lead dog exercise areas on Waitaki's reserves

OAMARU:	<ul style="list-style-type: none">• Berkeley Place Park (access off Meon St)• Fenwick Park South• Awamoa Park East• Cape Wanbrow*(see restrictions for grazed areas),• Glen Eden Reserve*(see restrictions for grazed areas and access during lambing season)• Glen Warren Reserve* (see restrictions for grazed areas and access during lambing season)
KUROW:	<ul style="list-style-type: none">• Kurow Railway Reserve
OTEMATATA	<ul style="list-style-type: none">• Sefton Place Reserve
OMARAMA:	<ul style="list-style-type: none">• Omarama Recreation Reserve (eastern end).

Policy 92

Dogs are **prohibited** in the following prohibited dog areas:

- a. In all sportsgrounds namely Centennial Park, Weston Park, King George Park, Awamoa Park West, Mill Domain, Kurow Domain;
- b. Within 10 metres of a children's playground equipment;
- c. Within 10 metres of identified regionally or nationally protected wildlife colonies; and
- d. In all relevant Council administered reserves during the lambing season.

Policy 93

It is the responsibility of all dog owners to remove their dog's excrement from reserves and to comply with all provisions of the Waitaki Dog Control Bylaw 2014.

5.2 Looking after reserve values outcomes and policies

5.2.1 Heritage and culture

EXPLANATION:

A number of reserves within the District contain sites of cultural and heritage significance of both European and Maori origin such as buildings, landscapes, structures, archaeological sites and trees. Many of these are listed in the NZ Heritage List. Some heritage features have protection under the Heritage New Zealand Pouhere Taonga Act 2014 and/or the Operative Waitaki District Plan.

Outcome 23

Significant archaeological, heritage and cultural sites and features throughout the District's reserves are identified and protected.

Policy 94

All archaeological / historic sites and features entered on the NZ Heritage List and/or the Operative Waitaki District Plan will be managed in accordance with the requirements of the Heritage New Zealand Pouhere Taonga Act 2014 and the operative Waitaki District Plan.

Policy 95

Heritage NZ will be notified when heritage values are present or suspected to be present during developments on reserves such as, but not limited to earthworks, fencing or landscaping, or when alterations are being undertaken to heritage features or sites. If Maori values are known or suspected, Iwi shall be contacted. The appropriate methodology to be followed in the event of a discovery of archaeological material is outlined in Appendix 5 of this plan.

Policy 96

Conservation Management Plans will be developed for all Category 1 and 2 places or sites identified on the NZ Heritage List and/or Category A and B sites, structures and/or features in the operative Waitaki District Plan.

Policy 97

Where appropriate, all Category 1 and 2 places or sites identified on the NZ Heritage List and/or Category A and B archaeological and historic sites, and heritage features included in the operative Waitaki District Plan will be explained through appropriate signage and interpretative material.

5.2.2 Biodiversity

EXPLANATION:

Reserves in the Waitaki District cover a wide range of ecosystems and natural habitats unique to the area. Council lands may contain significant indigenous vegetation and/or significant habitat for indigenous fauna, or could be used for re-vegetation and/or restoration to counterbalance continuing biodiversity losses resulting from agricultural intensification and urbanisation.

The Waitaki District has suffered substantial biodiversity losses, mainly due to the impacts of human land use and introduced pest species. Scientific evidence shows that damaging loss trends are accelerating, particularly in urban areas and farmland which is subject to landuse intensification. Waitaki District Council's draft Biodiversity Strategy complements and informs the Waitaki District Plan in dealing with these issues.

As identified in Landcare Research's 2002 'Threatened Environment Mapping', most of Waitaki's lowlands and low hill country have less than 20% remnant vegetation (that is, are under the recognised extinction threshold). Much of this has less than 10%, meaning that remnant biodiversity in these areas cannot be assumed to be stable, and is at a real extinction risk. Some intensively developed landscapes have as little as 1% of their indigenous vegetation remaining.

Maintenance of biodiversity means ensuring that sub-catchments have a minimal 20% indigenous vegetation cover, requiring strong protection and/or re-vegetation in most developed landscapes. Waitaki's most heavily cleared sub-catchments will require substantial restoration planting to maintain the District's indigenous biodiversity. In areas known to support significant indigenous vegetation and/or habitat, public use should be managed to have minimal adverse impact on any natural habitat areas within the Council reserves, or alongside tracks and waterways and wetlands.

The draft Waitaki District Biodiversity Strategy sets out as a priority the protection and maintenance of remaining indigenous vegetation.

Outcome 24

Significant ecosystems, communities and species in our reserves are identified, protected, restored and cared for to ensure their ongoing viability.

Outcome 25

Priority ecological connections within and across reserves and adjoining public land are identified, protected and enhanced, restored and/or maintained.

Policy 98

Council will work across departments and with other relevant external agencies to identify, maintain and/or restore ecosystems, communities and species with important ecological values in the District's reserves.

Policy 99

Restoration plans will be progressively developed and implemented for all nationally, regional or district-wide significant ecosystems or species that are located on reserves.

Policy 100

Any reserve held as fee simple and which includes significant biodiversity assets will be considered by Council to be gazetted as reserve with suitable classification in order to protect the values for future generations.

Policy 101

Council will ensure that all indigenous re-vegetation activities within reserves are appropriate to the location, and where practical, will use locally-sourced plant species from relevant and adjacent Ecological Regions.

5.2.3 Climate Change

EXPLANATION:

As identified in the Canterbury Biodiversity Strategy 2008 it is predicted that climate change has the potential to affect ecosystems and biodiversity and may result in:

- an increase in average temperatures;
- fewer extreme cold temperatures;
- more high temperature episodes;
- changes to average rainfall patterns;
- reduced areas with snow cover;
- shorter seasonal snow cover;
- snowline rise;
- heavier and/or more frequent extreme rainfall;
- a rise in sea level.

The main potential effects on biodiversity include:

- gradual change in habitat;
- changes in species' distribution;
- increased threats from pests and disease due to changes in disease vector distribution and habitat suitability.

Outcome 26

The effects of climate change are mitigated and adapted to through resilient ecosystems.

Policy 102

Council will seek to improve the resilience of Waitaki's reserves to the likely impacts of climate change through:

- a. Gaining a better understanding of the current conditions and specific risks to Waitaki's reserves;
- b. Improving the capacity of natural ecosystems to adapt through appropriate restoration planting and riparian management;
- c. Ensuring new infrastructure is appropriately located and designed; and
- d. Undertaking effective pest plant and pest animal control programmes.

5.2.4 Plant / animal pest control

EXPLANATION:

There are many plant and animal pests across the District that if left uncontrolled can have detrimental impacts on the viability and survival of indigenous plants or animals, and the sustainability of natural ecosystems, ecological processes and biological diversity. The Canterbury Regional Pest Management Strategy 2011-15 provides a framework for the efficient and effective management of pest plants and animals.

Examples of some animal and plant pests that may occur in Waitaki's reserves include:

- Pest animals: possums, mustelids (ferrets, weasels, stoats), rats, feral cats, rabbits, Bennetts wallaby, feral goats, feral deer, thar and chamois, feral pigs, wasps, magpies, sheep and deer (if grazed on reserves with indigenous vegetation);
- Pest plants (terrestrial): banana passionfruit, bell heather, boneseed, Darwin's barberry, hieracium, old man's beard, wilding conifers, wild thyme, Mexican daisy, grey willow, broom and gorse, blackberry, ivy, boxthorn;
- Freshwater pests: didymo, egeria, lagarosiphon.

Protection and restoration of indigenous biodiversity is critically dependent on effective pest control. The Council as a land manager is required to manage and minimise the impact of such pests within their sites of biodiversity significance, as part of basic protection and maintenance measures.

There is also benefit in Council collaborating with regional government and community organisations to attract external funding for prioritised work.

Outcome 27

Introduced plants and animal pests are appropriately controlled and/ or eradicated on reserves.

Policy 103

Pest plants and animals will be identified and controlled as necessary to aid recovery of any ecosystem significant at the national, regional or district level.

Policy 104

Council will liaise, support, assist and co-operate with the Otago Regional Council, Environment Canterbury and the Department of Conservation to provide for the detection and control of pest plants and animals.

Policy 105

Council will prioritise all pest control programmes on reserves according to:

- a. The pests and animals that have the ability to significantly impact on the environmental health and sustainability of the District's reserves; and
- b. Council has a legislative requirement for control.

Policy 106

Council will take all practical steps to prevent the introduction of new introduced plants and animals that may adversely affect the natural health and sustainability of our reserves.

5.2.5 Natural hazards

EXPLANATION:

The main natural hazards risks in Waitaki's reserves include drought, flooding, erosion and coastal inundation. Locating activities, facilities and services in inappropriate places increases the natural hazard risk for reserves. In order to manage the use, protection and development of parks and reserves across the District, Council needs to be aware of natural hazards, and their potential impact on the use and safety of these areas of public open space and proactively manage the high risk areas.

Council has the ability to reduce the effects of natural hazards through, for example, the erection of stopbanks, the provision of stormwater drains and specific building design, and careful planting of unstable slopes may act to reduce slip risks. Unwise planting of large trees on slopes subject to large-scale mass movement can add to slip dangers.

Outcome 28

The risks and effects of natural hazards on reserve facilities and users are identified and minimised.

Policy 107

Council will have regard to natural hazard threats before siting new facilities and/or planted areas.

Policy 108

Council will ensure that the development or use of any reserve minimises the potential adverse effects of natural hazards.

Policy 109

Council will aim to limit the potential for erosion on reserves by giving preference to 'soft' engineering solutions, such as the strategic planting of appropriate plant species and managed retreat (where costs of protection outweigh the benefits to the community), and these options will be identified in Council-approved concept plans for reserves development.

Policy 110

Council will work with the Otago Regional Council and Environment Canterbury to carry out hazard mitigation works where appropriate.

5.2.6 Sustainable land management

EXPLANATION:

Council is required to promote the sustainable management of natural and physical resources by the Resource Management Act 1991. This includes its own operations as a major land manager within the Waitaki District.

Outcome 29

Reserves are managed to ensure the efficient use of resources.

Policy 111

Council will adopt sustainable land management practices in the day-to-day management of reserves.

5.3 Partnering with the community outcomes and policies

5.3.1 Community projects in reserves

EXPLANATION:

It is important that community involvement in reserves projects is planned and is well-coordinated. Council can also act as a facilitator to support volunteers (individuals, community groups and organisations) to get involved in reserves. Community engagement with reserves may include one-off projects, or on a regular basis with ongoing projects or maintenance of a particular area. With an agreed vision, works undertaken should be appropriate to the reserve.

Outcome 30

Our reserves cater for the needs and values of the wider community.

Outcome 31

Community projects on our reserves (development, advocacy, restoration and/or education) are encouraged and supported.

Policy 112

A formal council/volunteer agreement is required for any joint or community works to be undertaken in reserves.

Policy 113

All work undertaken by volunteers is to be consistent with a Council approved concept plan and/or relevant policies as identified in this Plan.

Policy 114

All work on reserves by volunteers is to be undertaken by (or overseen by) a suitably qualified or experienced person.

Policy 115

Volunteers must be made aware of all health and safety implications prior to the commencement of any work or projects in reserves.

Policy 116

It is the responsibility of community organisations, groups or individuals undertaking work in a reserve to obtain all relevant resource, building consents or outline plans, unless agreed otherwise by Council.

6.0 Projected future changes

Concept plans provide a picture of changes that may occur in selected reserves during the lifetime of this Plan. Projects and/or actions identified in these plans will be subject to the policies and controls identified in this Plan, but they may not require further consultation with the community. Funding for any contemplated projects is conditional on decisions made as part of the Council's Long Term Plan process.

Concept plans have been included in this Plan for:

- Oamaru Public Gardens
- Oamaru Public Gardens Playground
- Waitaki Community Gardens
- Oamaru Creek
- Oamaru Cemetery Extension
- Cape Wanbrow
- Glen Warren and Glen Eden Reserves
- Hampden Reserve
- Hillgrove Plantation Reserve (Moeraki)

The Implementation plan in section 7 of this Plan summarises a number of the projects identified in the concept plans, and some additional projects.

Further concept plans may be developed during the life of this Plan, but will be subject to a separate community consultation exercise.

The following criteria will be used when considering the need for a new development concept plan:

- Where there are proposed changes to the use of a reserve due to a change in classification or management focus;
- Where community interest creates demand for changes;
- Where high use areas require tighter management controls;
- Where it is considered necessary to improve efficiency and cost effectiveness.

Figure 9: Oamaru Public Gardens Draft Concept Plan

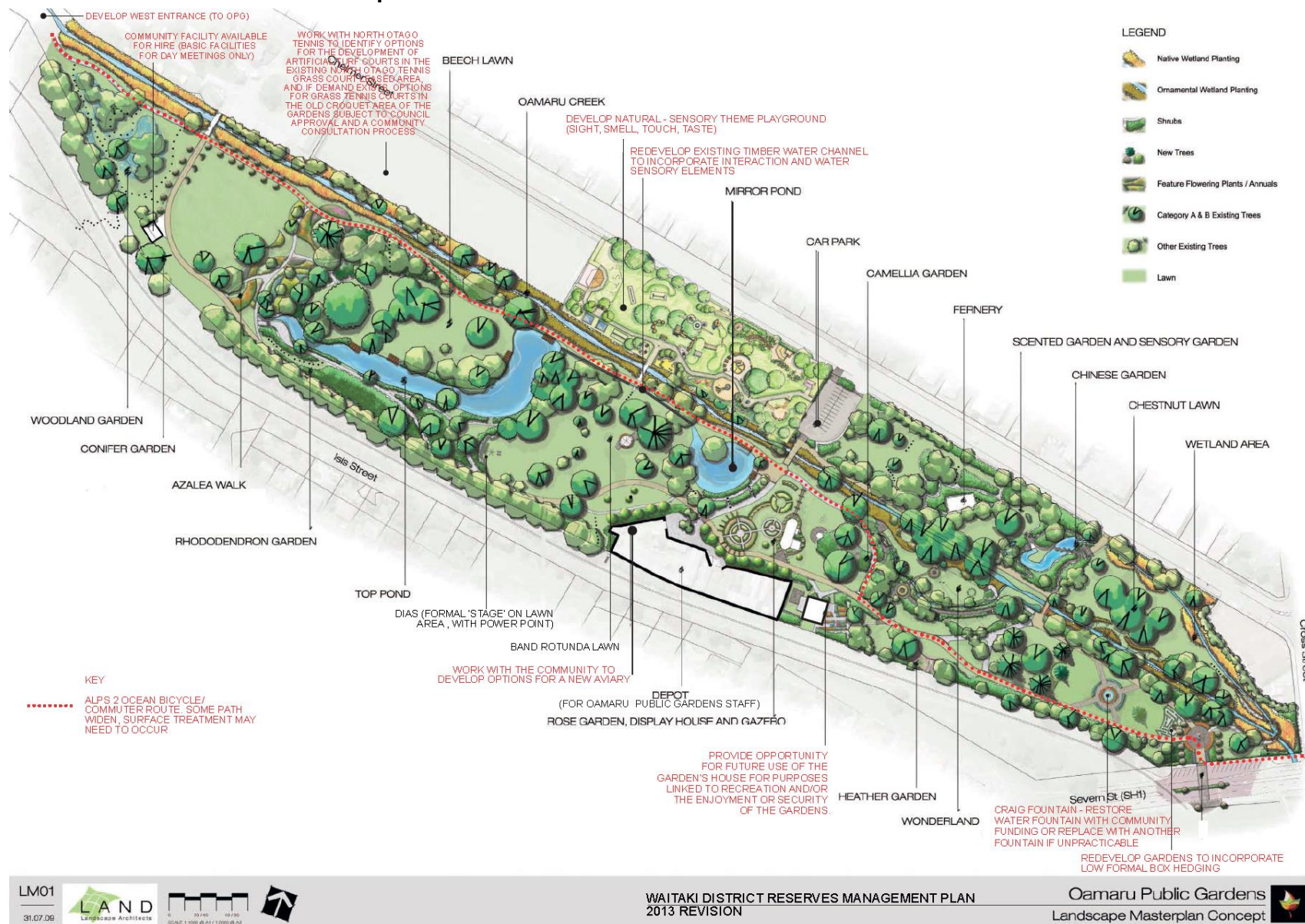


Figure 10: Oamaru Public Gardens Playground Equipment Draft Concept Plan

oamaru public gardens playground

adventure exploration nature history spirit co-operation storytelling creative play tradition culture performance skill rest



The Ladybird and Bumble Bee rockers to be moved and re-used. The 3 see saws and the tyre swing to be updated.



Tower to be dismantled. The blue spiral slide will be re used on the embankment tower, see illustration right. The other slides can be re-used in the district as an embankment/attachment slide.



The old fort to have outside walls removed and new deck added, below



The pivot swing to be moved and form the 45th Parallel feature with the old red rocket, seen in the background.... and the new Supernova



The balance beam/see saw and the fire engine and blue white shelter to be retained and moved to more appropriate place.

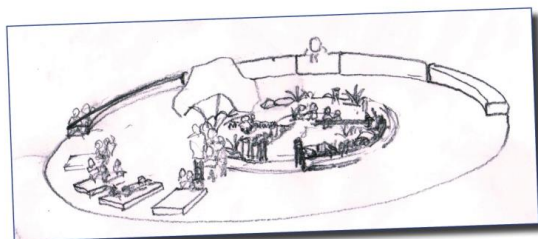


Tree trunks for climbing



Visibility from the Public Gardens into the playground will continue to be good, even with the addition of low level ground cover planting along the banks of the stream

The HumptyDumpty sculpture to be part of the seating area with sand and water play, reclining seats, low walls and plants, below.



www.leavesofgreen.co.nz

Figure 11: Oamaru Public Gardens Playground Draft Concept Plan

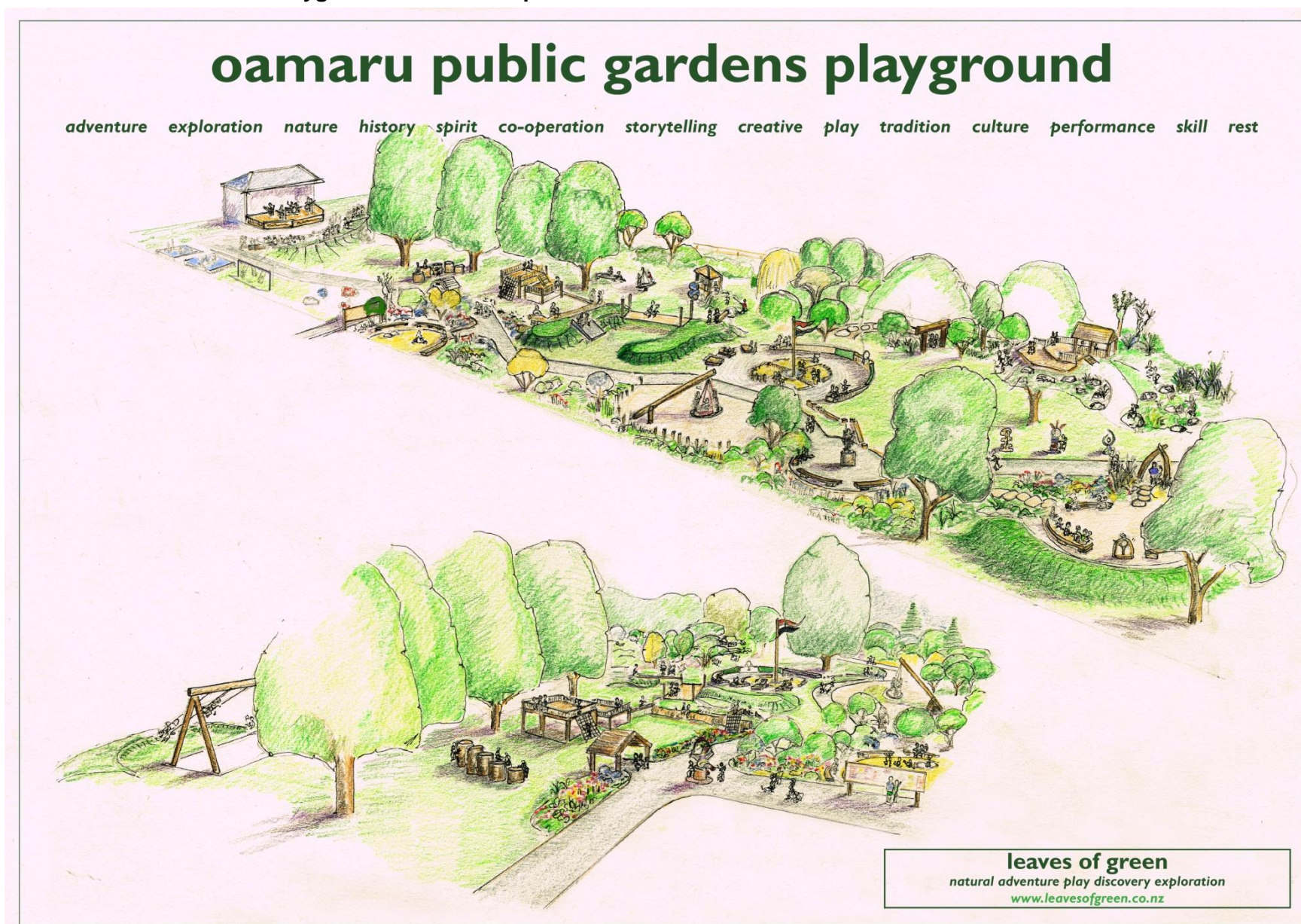


Figure 12: Oamaru Gardens Playground detailed Draft Concept Plan

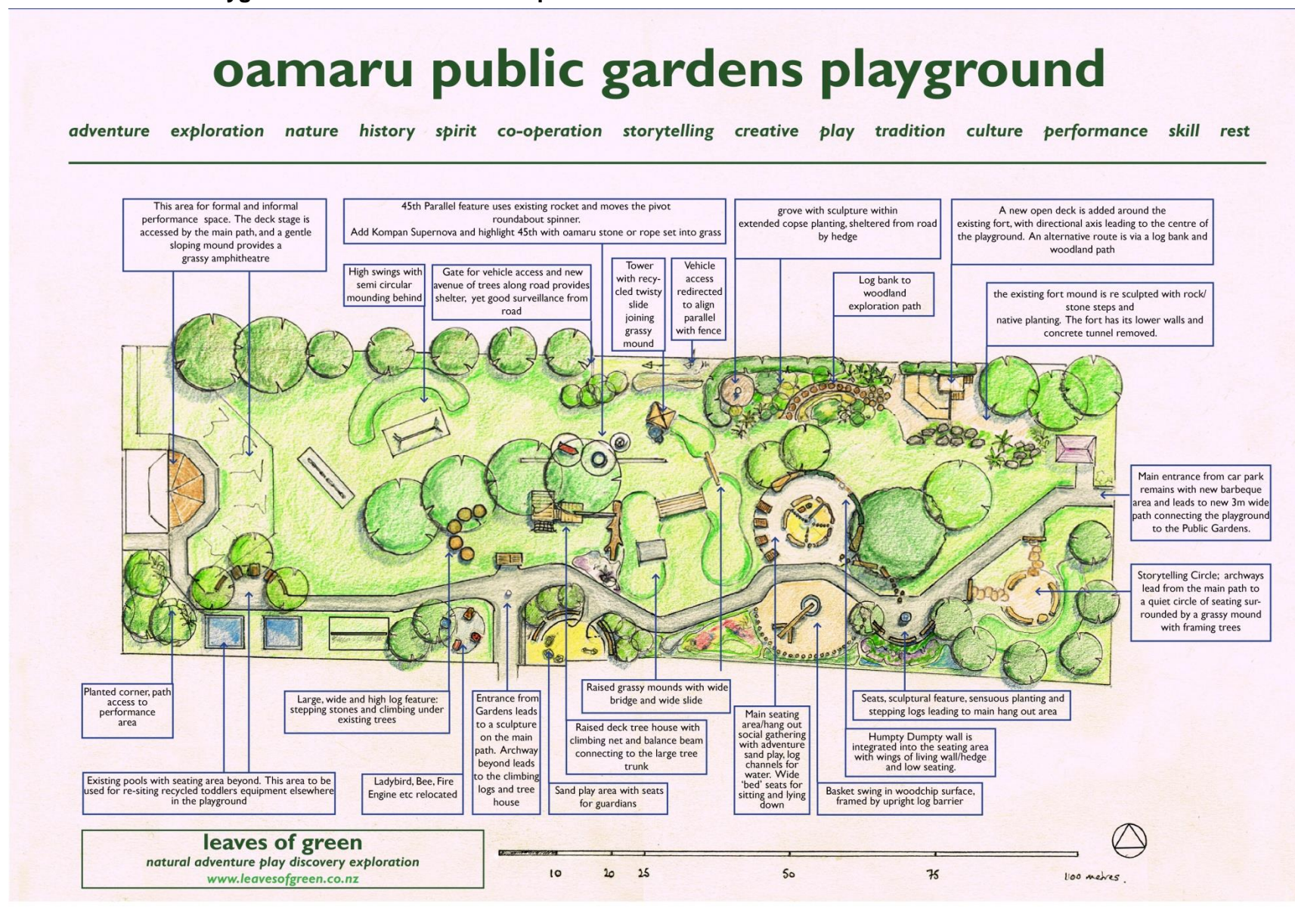


Figure 13: Oamaru Community Gardens Draft Concept Plan

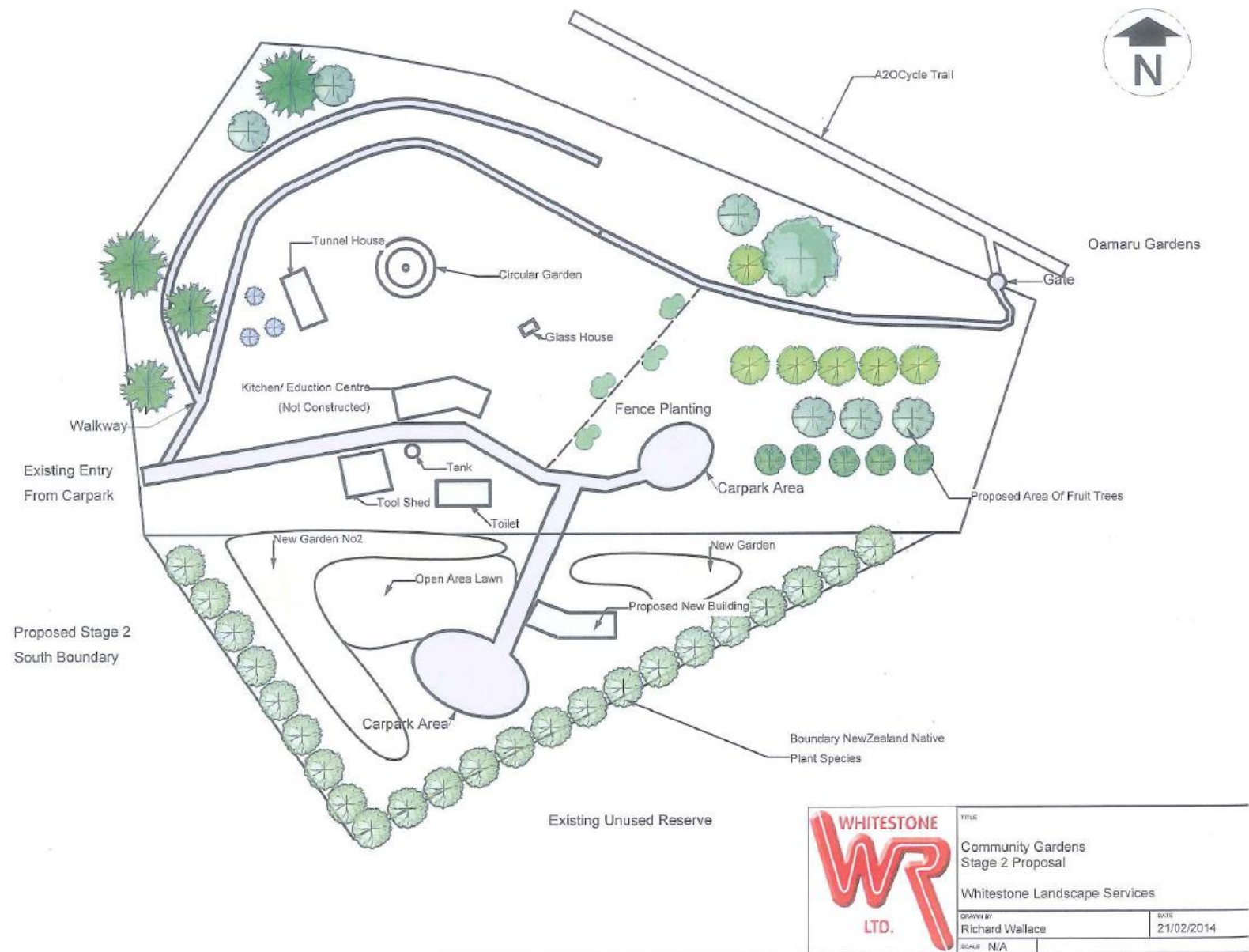


Figure 14: Oamaru Creek Draft Concept Plan

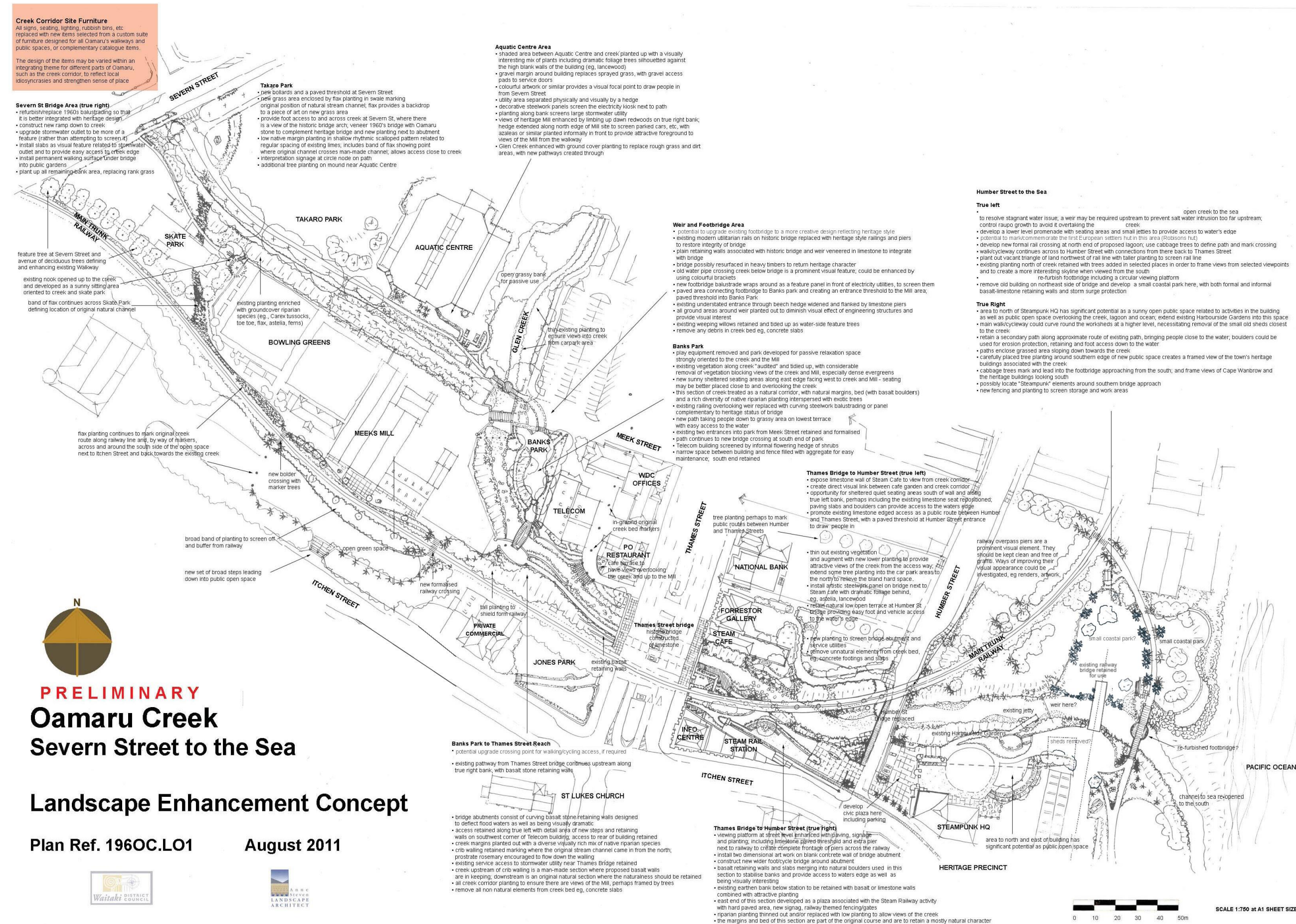


Figure 15: Oamaru Cemetery Extension Draft Concept plan

OAMARU CEMETERY EXTENSION - PICTORIAL PLAN



LEGEND:

- Potential area for Memorial Plantings/Grove
- Investigate potential Natural Burials Area (depending on site/ground/waterway conditions and requirements)

OAMARU CEMETERY (NEW) EXTENSION CONCEPT PLAN ROXBYS STREET, OAMARU

WAITAKI DISTRICT RESERVES MANAGEMENT PLAN 2013 REVISION

Background to Concept plans for harvested areas – Cape Wanbrow, Glen Eden, Glen Warren, Hampden and Moeraki

Principles used in concept plans

The concept plans have been prepared with the following principles in mind:

- Natural looking intermingling of vegetation types.
- Plant selections based on natural topography and preferred site type.
- Use of gullies as moister sheltered areas to support a greater diversity of vegetation.
- In line with comments we have heard from the Community an emphasis on re-establishing indigenous biodiversity.
- Some higher value 'Pocket' plantations on selected suitable sites that would be harvested at different times to minimise visual and recreational impacts. Some plantation serves to initially break up the impact of the harvested site in the short term but also limits carbon liability, provides variety in the long term and is a potential setting for recreation such as mountain biking.
- Improved entrance points.
- Optimises habitat opportunities for indigenous fauna.
- Enhance historical features such as gun emplacements, lighthouse and arboretum (Cape Wanbrow).
- Land stabilisation and avoiding harvest operations on fragile sites.

Background

Over the past two years areas of pine plantation on Council administered land has been harvested. In a few cases this was a planned harvest but in other the harvest was completed earlier than scheduled due to storm damage to the plantations. On many sites Council has not set about replanting these sites.

Many of the areas harvested are small in area and are used recreationally by the Community. This recreational use has caused some concern in the community over closure for harvesting and over what Council will do with the land post-harvest. Officers have received a number of enquiries over the past couple of years along with suggestions. A common suggestion has been to re-vegetate these areas with native species.

Native Planting

A survey of harvested areas has found limited amounts of native regeneration occurring naturally. In some areas weed control and allowing nature to take its course may be successful but in most areas successfully transitioning to a native vegetation cover is likely to require an intensive re-vegetation programme. If native planting were to be completed using plants purchased from a nursery and planted by contractors this is expected to cost 12 to 20 times that of forestry planting depending in size and quality. This is considered unaffordable for Council to pay for. If native vegetation is desired this is best implemented through Community involvement in propagation, planting and maintenance. Similar projects have been completed successfully in other areas of New Zealand. Somes Island in the Wellington Harbour is of similar size to Cape Wanbrow, Forest and Bird have planted much of this over a 20 year period. There are green houses in the Oamaru Public Gardens that can be used by Community Groups and Schools to propagate plants.

Works proposed to be completed by Council

Currently Council holds approximately \$200,000 in forestry reserves without having to rate. It is estimated that the following work can be completed within this budget.

- Carry out weed control.
- Reinstate main walking tracks.
- Plant identified exotic species areas to provide some vegetation cover.
- Fence remaining areas.
- Improve Directional and Entrance signage.
- Bring Green houses to standard for propagation.
- Support Community to establish Trusts/ Community Groups to tackle re-vegetation.

Native plant associations shown on Concept plans

Coastal Shrubland

Olearia lineate
Podocarpus totea and Anemanthele lessoniana
Kunzea ericoides
Native grasses (Dichelachne crinite, Poa colensoi, Poa cita, Rytidosperma gracile, R. clavatum)
Ngaio (Myoporum laetum)
Hebe (Hebe elliptica, H. salicifolia)
Coprosma spp.
Manuka (Leptospermum scoparium)
Olearia paniculata
Olearia fragrantissima
Ozothamnus leptophyllus
Olearia avicenniaefolia
Pittosporum tenuifolium
Pittosporum eugenioides
Broadleaf (Griselinia littoralis)
Mahoe (Melicytus ramiflorus)
Cabbage tree
Lancewood
Flax (Phormium tenax)
Toetoe

Lepidium oleraceum (Cooks Scurvy Grass)
Silver Tussock (Poa cita)
Aciphylla subflabellata
NZ Iris (Libertia peregrinans)
Poroporo (Solanum laciniatum)

Native Woodland/Forest Species

Totara (Podocarpus totara)
Matai/Black pine (Prumnopitys taxiifolia)
Kahikatea/White Pine (Dacrycarpus dacrydioides)
Rimu (Dacrydium cupressinum)
Tree Fuchsia (Fuchsia excorticate)
Pittosporum tenuifolium
Pittosporum eugenioides
Griselinia littoralis
Kunzea ericoides
Sophora microphylla
Plagianthus regius
Hoheria angustifolia
Kaikomako (Pennantia corymbosa)
Pokaka (Elaeocarpus hookerianus)
Putaputaweta/Marbleleaf (Carpodetus serratus)
Pseudopanax arboreus
Mahoe (Melicytus ramiflorus)
Rohutu (Lophomyrtus obcordata)
Red Mapou (Myrsine australis)
Weeping Mapou (Myrstine divaricata)
Cabbage Tree
Lancewood
Hebe salicifolia
Coprosma species
Tree Ferns
Ground Ferns
Flax
Astelia

Anemanthele lessoniana (Windgrass)

Sedges

Toetoe

Rice grass

NZ Iris (Libertia peregrinans)

Climbers and scramblers - Bush Lawyer, Clematis, Parsonsia

Native grasses: Dichelachne crinita, Poa colensoi, Poa cita, Rytidosperma gracile, R. clavatum

Wetlands: Discaria toumatou (matagouri), Muelenbeckia complexa and Chionochloa rubra subsp. Cuprea

LEGEND

- Commercial Production Species (species selected for micro sites)
- Eucalyptus species (woodlot)
- Redwood, totara, matai, kahikatea (long term high quality timber potential)
- Mixed Amenity Tree planting (native, exotic)
- Specimen Trees
- Native Coastal Woodland
- Native Coastal Shrubland
- Tree Fuchsia Groves (ma kotukutuku)
- Tussock
- Wetland
- Mown Grass
- Views Out to Maintain
- Track Network including both Shared Foot/Cycle and Dedicated Mountain Bike Tracks
- Production Areas and Community Gardens (fruit, nuts, herbs, etc)

Forrester Heights

- recommend sleeper southeast slopes forming true left of large reserve gully be planted out in native woodland completing valley-based planting for landscape coherence. This also creates a visual buffer and transition between any future use and the reserve, especially the car park area
- extend lower growing native cover along the south side of Test St (can include exotic species for interest)

Test Street Entrance

- develop end of Test Street and mouth of large gully as a main entrance for the reserve especially for car based visitors (the other being at the Lookout)
- provide for car parking, signage and information, open grassy relaxation and meeting area and buffers with adjacent dwellings for mutual privacy
- prevent vehicles freely accessing the 4WD track (custom bollards, military theme)
- distinctive tree planting highlights this part of the reserve from a distance and gives a sense of place, as well as enhancing landscape by emphasizing presence of gully mouth
- incorporate military structures (eg sentry box) as link to heritage area within reserve as a destination

Central Gully

- large gully planted out in permanent woodland, being a creatively designed mix of native and exotic trees shrubs and groundcovers to showcase specimens and create high visual amenity, with a network of trails traversing the area
- include species for production as part of a community food forest or garden
- retain the best of the existing trees, some of which perhaps were planted in the 1890's
- have native tree fuchsia in groves or single specimens as a key element, being a signature species by which the area was recognised and named by Maori (Ma kotukutuku)
- include information centre about the heritage tree planting (some of the quotes from reports of the 1893 Harbour Day planting are delightful to read)

BROADSCALE LANDSCAPE OBJECTIVES

- Create an attractive backdrop and setting for the town and harbour areas, with a more natural land-sea interface, stronger coastal character fulfilling its role as Significant Coastal Landscape, and a more natural relationship of planting to landform
- Visually integrate all buildings around the reserve through planting to connect, soften and backdrop built forms
- Enhance coastal defence gun emplacement to be visible from town
- Highlight location of main reserve entrance from town as a key feature and destination
- Focus on creating well detailed, informative and welcoming entrances with themed elements perhaps based on the military heritage
- Ensure good walk and cycle connections with wider track network; and provide for easy vehicle-based access and parking
- Provide a comprehensive hierarchical network of walking and cycle tracks within the reserve, allowing plenty of choice and good connections to other places. Provide for mountain biking track network in collaboration with local club, including shared and dedicated tracks where possible.
- Include existing Southern Walkway. Ensure public safety around quarry face, cliffs and eroded areas
- Use permanent amenity/native planting to eradicate weeds and rank grass and control erosion; address point sources of runoff accelerating erosion
- Areas for native species planting are to be grassed as an interim measure until sufficient resources are available for planting. These areas will not be grazed however.
- Ensure reserve margins are of high amenity value to neighbours and maintain their views out
- Accommodate some short rotation plantation forestry as a secondary purpose in a way that supports high amenity values and on going recreational use
- Plantation areas provide resource for mountain bike trails. Forestry restricted to more open rounded ridges, with consideration given to minimum disruption and visual impact during harvest and replanting. Warm sheltered sides of main gullies could be planted in long term high quality timber species such as redwood, totara and matai, which would be selectively logged when ready
- Moisture prone sheltered erosion prone gullies are planted in permanent native "bush" and mixed exotic tree cover to reinforce landform structure and legibility, support high quality landscape experience and amenity, and to control tunnel gully erosion
- Fruit and nut species for community use including trees, shrubs, herbs planted on lower warmer sheltered areas, also providing areas of contrasting character and amenity. There are opportunities for education and training in landscape, silviculture and horticulture.
- Story Telling – recognise and interpret the cultural history of the site eg, the days of the Lighthouse, the military defences, the Italian residents, the extensive plantings and early arboretum vision. Seats and information panels/site interpretation elements to be creatively sited throughout the reserve. In collaboration with the Dept. of Conservation, celebrate the natural features (gully vegetation, coastal ecosystems, seabirds, geologic features)

Coastal Margin

- liaise with Department of Conservation to restore a native coastal shrubland over the lower slopes facing the sea, to develop a more natural coastal landscape character, provide better seabird habitat, and to suppress weeds permanently
- develop a more natural inter-fingering margin with exotic tree cover, which is pulled back to allow a more robust and open coastal margin

AREA ENCLOSED BY BLACK LINE IS NOT HELD UNDER THE RESERVES ACT. COUNCIL MAY CONSIDER OTHER USES FOR THIS LAND IN THE FUTURE.

Oamaru Coastal Defence Heritage Area (Fort Wanbrow)

- encourage development of this area as a cultural heritage site/destination and a major feature of the reserve, working with the local heritage/interest groups
- consider installing interactive interpretation related to the historic activities (eg, something to do with the gun and sighting approaching enemy ships)
- maintain a 180° open panoramic view from gun emplacement, with a lookout area formed in front (basal retaining wall)
- planting to be designed as part of the development of the site as a local heritage area (eg, low and open for the most part for visual and physical access; trees for setting, shade and shelter, framing views, and for period character; provide site legibility and way finding)
- Buildings shown are foundations remains only except for gun emplacement and the ammunition store. Tree planting layout and trail design is indicative only, requires detailed design as part of heritage site restoration project

Reserve High Point

- Highest point of reserve kept clear of trees to enhance legibility of landscape and provide open space within the reserve with views out to the town, across the port, down to the military site, and out to sea to the southeast
- opportunity to create short tussock cover reflecting the predominant pre-settlement cover and providing interest through variation in plant cover

Scale: 1:3000 A3 1:1500 A1
0 50 100 150m

Contact Information:
Anne Steven
LANDSCAPE
Waitaki DISTRICT COUNCIL
Plan Ref. 196CW.LO1
July 2014

LEGEND

- Flax & Sedge Areas
- Native Bush Coastal trees + shrubs
- Deciduous Trees + Native Trees
- Canifers
- Existing / Proposed Tree
- Cypress Woodlot
- Walk/Cycle Trail
- Totara Woodlot

HAMPDEN RESERVE LANDSCAPE DEVELOPMENT CONCEPT

SCALE 1:1000 @ A2

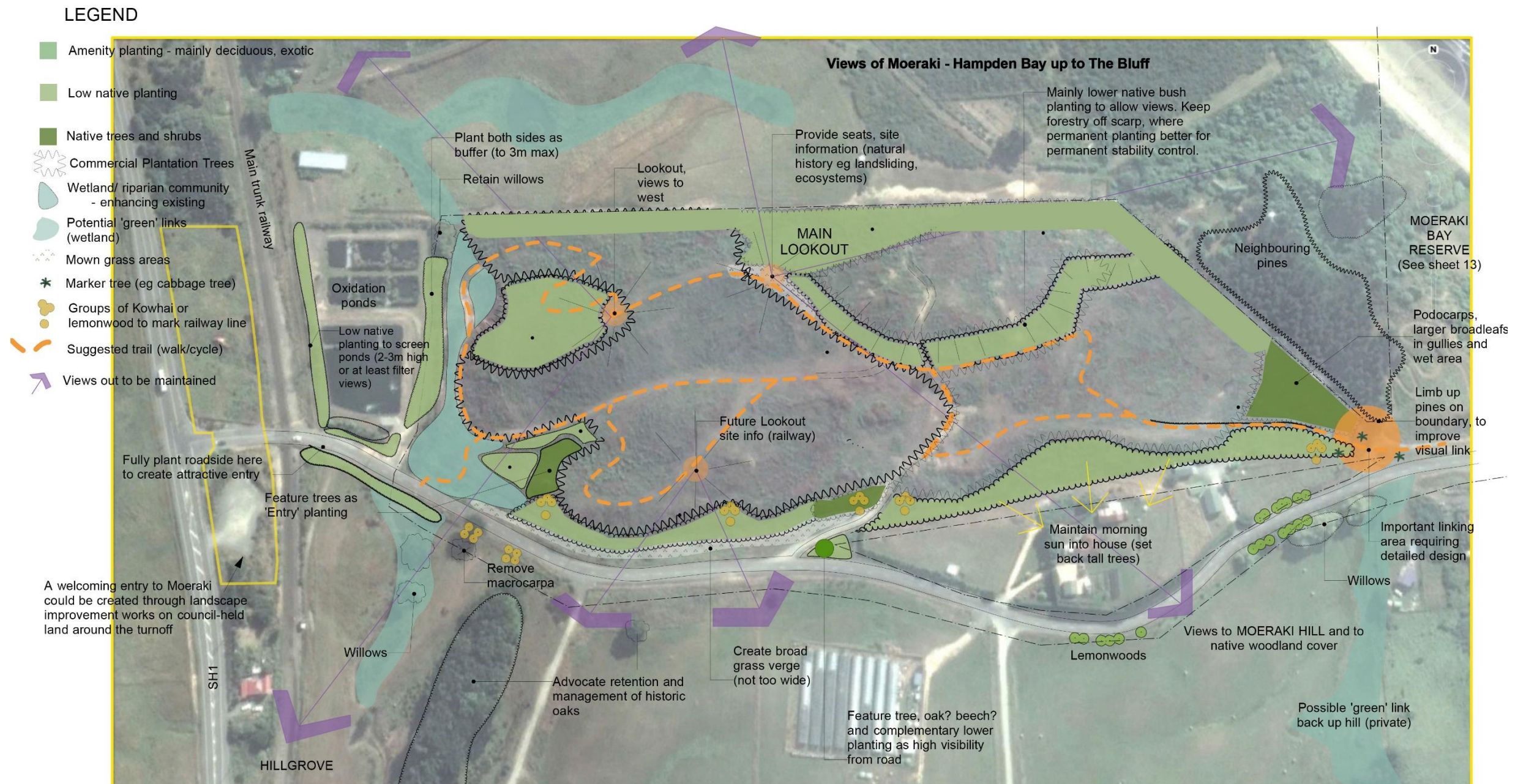
WAIKATO DISTRICT COUNCIL

DIG No BG 1101

JULY 2011

ANNE STEVEN LANDSCAPE ARCHITECT

Figure 19: Moeraki Plantation Draft Concept Plan

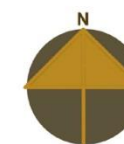
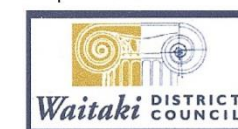


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Plan Ref: 196.LC01A
Sheet No: 12/21
Scale: 1:2000 @ A3
Date: July 2014
Drawn by: Kate Street

LANDSCAPE CONCEPT PLAN Plantation Reserve (Hillgrove)

Prepared for:



7.0 Implementation plan

While Table 2 of this Plan identifies the general management focus for each reserve category, the following implementation plan provides a summary of the key actions and/or projects that Council (some in partnership with the community) may implement over the duration of this Plan. Many of these relate to the draft Concept Plans identified in section 6 of this Plan, and will be subject to funding allocations from Council through the annual planning process.

Location	Action/projects
Oamaru Public Gardens	<ul style="list-style-type: none"> - Provide for the Alps to Ocean cycle trail to go through the garden - Remove Aviaries (one at a time) when they are no longer serviceable. - Work with the community to develop options for a replacement aviary (location identified on Concept Plan). - Work with a community group to restore Craig Fountain as a working fountain or replace with a replica water feature (similar quality operational fountain). - Provide opportunity for future use of the Garden's House for purposes linked to recreation, the enjoyment of the Gardens, and/or for security purposes. - Work with North Otago Tennis to identify options for the development of artificial turf courts in the existing North Otago Tennis grass court leased area, and if demand exists, options for grass tennis courts in the Old Croquet area of the Gardens subject to Council approval (including consideration of alternative locations, feasibility, cost, funding, access, impacts on other users and land status) and a community consultation process. - Improve signage. - Work with Community volunteers to convert Gardens playground to a 'natural playscape'. - Prepare Conservation plans and provide interpretative materials for listed Heritage sites. - Work with DoC, Forest and Bird, Schools and community to propagate native species for restoration projects. - Allow Development of Community Gardens in accordance with Concept plan.
Glen Warren and Glen Eden Reserves	<ul style="list-style-type: none"> - Replant areas on Concept plan identified to be exotics. - Manage significant invasive weeds and see what natural native regeneration occurs. - Allow non-exotic areas to convert to grass for grazing. - Work with Community Volunteers to plant non exotic areas in native vegetation.
Cape Wanbrow	<ul style="list-style-type: none"> - Replant areas on concept plan identified to be exotics. - Manage significant invasive weeds and see what natural native regeneration occurs. - Allow non-exotic areas to convert to grass for grazing. - Work with Community Volunteers to plant non exotic areas in native vegetation. - Work with Community Groups to develop recreational tracks including mountain biking.

Location	Action/projects
	<ul style="list-style-type: none"> - Work with Community Groups to restore historic Gun Emplacements. - Improve directional and interpretive signage. - Note proposed concept for an Observatory south-east of Cape Wanbrow Gun Emplacement subject to Council approval (including consideration of feasibility, cost, funding, access, impacts on other users and land status) and a community consultation process.
Hampden and Moeraki plantation area	<ul style="list-style-type: none"> - Replant areas on concept plan identified to be exotics. - Manage significant invasive weeds and see what natural native regeneration occurs. - Allow non-exotic areas to convert to grass for grazing. - Work with Community Volunteers to plant non exotic areas in native vegetation.
Moeraki	<ul style="list-style-type: none"> - Replant areas on concept plan identified to be exotics. - Manage significant invasive weeds and see what natural native regeneration occurs. - Allow non-exotic areas to convert to grass for grazing. - Work with Community Volunteers to plant non exotic areas in native vegetation.
Oamaru Creek	<ul style="list-style-type: none"> - Work with Community Volunteers to restore riparian planting.
Oamaru Cemetery	<ul style="list-style-type: none"> - Extend Cemetery into adjacent Area. - Provide for 'Natural Burials' if consents allow. - Work with community groups to facilitate the development of a memorial to the "Lost Graves" in the Old Cemetery in the currently disused shed adjacent in the Test Street
Other	<ul style="list-style-type: none"> - Work with community groups to encourage development of a track from Harbour Terrace to Campbell's Bay. - Work with community groups to encourage development of a walking track along Lake Ohau Road between Lake Middleton Camping Ground and the north end of McKinnon Reserve. - Investigate options for wild flowers in the dog exercise area of Awamoa Park.
General	<ul style="list-style-type: none"> - Improve signage in Parks and walkways. - Prepare Conservation plans and provide interpretative materials for listed Heritage sites. - Formalise Leases and Licences for activities/uses undertaken in reserves.

8.0 Plan monitoring, review and improvements

8.1 Introduction

Under section 41 (4) of the Reserves Act, management plans are required to be continuously monitored so that they can adapt to changing circumstances. This section of the Plan identifies a monitoring process for the Plan to ensure that it remains relevant for reserve users (the community) and managers and decision makers (Council).

A clear Plan monitoring process enables:

- Accountability to the community;
- A means for determining how well the Plan is working in practice; and
- Continuous improvement of Council's management practices in the reserves of the District.

This section also identifies improvements to the Plan to implement over its lifetime.

8.2 Monitoring, review and Plan effectiveness

Policy 117

The Plan will be reviewed at least every 10 years, unless a review or variation is initiated by:

- a. Results from monitoring that indicate the need for a change or review;
- b. The identification of new management issues, problems or activities that are not addressed in the plan but for which policy is required;
- c. Changes in national policy including new or amended laws, regulations or other actions which may render the plan inoperable or illegal;
- d. Policy changes made by Waitaki District Council that affect the way reserves are managed;
- e. New reserves purchased or land placed under the control of Waitaki District Council; and
- f. Treaty of Waitangi settlements that require changes in the way that management occurs or decisions are made.

Policy 118

The following methods will be considered when reviewing and measuring the effectiveness of this Plan:

- a. Whether or not the outcomes of this Plan have been met;
- b. Feedback from user satisfaction surveys (undertaken at least 5 yearly);
- c. Feedback from intercept surveys (undertaken at least 5 yearly);
- d. Feedback from daily operational experience (contractors and staff); and
- e. Progress made towards meeting the actions/projects/work-streams identified in the Implementation Plan.

8.3 Improvement plan

The following improvement actions have been identified to progress over the lifetime of this Plan. Actions have been divided into high (H), medium (M) and low (L) priority.

Action	Priority	Timeframe
Review the all leases and licences and ensure appropriate agreements are in place.	H	1-3 years
Develop a review schedule for all formal agreements.	H	1-3 years
Review District Bylaws to ensure consistency with this Plan.	H	1-3 years
Complete a full review of the title data, and other classification information for Council reserves.	H	1-3 years
Incorporate additional reserves such as lakes camping areas into this plan as necessary.	M	3-6 years
Undertake a review of, and document the management focus for each reserve in the district and identify the projected future changes for each reserve management category.	L	5-10 years
Undertake research into the history of reserves in the Waitaki District.	L	5-10 years

9.0 Appendices

Appendix 1: Waitaki District Reserves Title data

Disclaimer: This title data has yet to be verified. It provides a guide only. Further reviews of this title data will progress throughout the lifetime of this Plan as identified in the Improvement Plan (Section 8).

Reserve	Title(s)	Classification	Total Area	Reserves Act?	Verified?
Ahuriri Ward					
Ohau					
Ohau A Reserve	Lot 130 DP 329488	Vesting on Deposit for Recreation Reserve (Local Authority) Vested on DP 329488	0.4052	Y	N
	Lot 131 DP 329488	Vesting on Deposit for Recreation Reserve (Local Authority) Vested on DP 329488	0.7532	Y	N
	Lot 132 DP 329488	Vesting on Deposit for Recreation Reserve (Local Authority) Vested on DP 329488	0.0323	Y	N
McKinnon Reserve	Lot 124 DP 19805	Local Purpose (Recreation) - vested on deposit	2.3803	Y	N
Omarama					
Omarama New Cemetery	Sec: 1 SO: 18359		0.4047		N
Parklane Reserve	Lot 1 - 4 DP 10861		0.3236		N
Omarama Old Cemetery	Pt Sec 12 Blk I Benmore Survey District	Cemetery (Closed)	0.0101		N
	Sec 103 Blk I Benmore Survey District		0.0315		N
Cuthbert Place	Lot 86 DP 19527	Recreation - vested on deposit	0.0489	Y	N
Omarama Golf Course	Sec: 126 Blk: I SD: Benmore	Recreation Reserve New Zealand Gazette 1981 p 3575	25.52	Y	N
Omarama Campground	Pt Sec 24 Blk I Benmore Survey District	Recreation Reserve [Omarama Recreation Reserve] New Zealand Gazette 1956 p 1261	0.33	Y	N
	Pt Sec 24 Blk I Benmore Survey District	Recreation Reserve [Omarama Recreation Reserve] New Zealand Gazette 1956 p 1261	1.5518	Y	N
	Sec 34 Blk I Benmore Survey District	Recreation Reserve [Omarama Recreation Reserve] New Zealand Gazette 1956 p 1261	0.9105	Y	N
	Sec 37 Blk I Benmore Survey District	Recreation Reserve [Omarama Recreation Reserve] New Zealand Gazette 1956 p 1261	0.3905	Y	N
	Sec 127 Blk I Benmore Survey District	Recreation Reserve [Omarama Recreation Reserve] New Zealand Gazette 1956 p 1261	0.54	Y	N
	Sec 128 Blk I Benmore Survey District	Recreation Reserve [Omarama Recreation Reserve] New Zealand Gazette 1956 p 1261	0.16	Y	N
Omarama Recreation Reserve	Lot 87, 88 & 91 - 93 DP 19527	Local Purpose Reserve (Recreation) Vested on DP 19527	0.3589	Y	N
Clay Cliffs Lane Walkway	Lot: 90 DP: 19527	Local Purpose Reserve (Recreation) Vested on DP 19527	0.0203	Y	N
Omarama Domain	PtS: 29 Blk: I SD: Benmore	New Zealand Gazette 1998 p 2087	17.6599	Y	N
Otematata					
Otematata Street Reserve	Lot 53 DP 19839	Local Purpose Reserve (Recreation) Vested on DP 19839	0.3796		N
	Lot 51 DP 19839	Local Purpose Reserve (Recreation) Vested on DP 19839	0.2009		N
Waitaki Drive Reserve	PtS: 45 SO: 18269	Recreation Reserve New Zealand Gazette 1980 p 428	0.0417	Y	N
	Part Section 46 SO 18269	Recreation Reserve. New Zealand Gazette 2011 p 4705 Balance of Gaz 1980 p 428.		Y	N
Sefton Lane Reserve	Lot 28 DP 12488	Recreation Reserve New Zealand Gazette 1980 p 426	0.0336	Y	N
	Lot 29 DP 12488	Recreation Reserve New Zealand Gazette 1980 p 426	0.0086	Y	N
	Lot 31 DP 12488	Recreation Reserve New Zealand Gazette 1980 p 426	0.7322	Y	N
	Lot 35 DP 12488	Recreation Reserve New Zealand Gazette 1980 p 426	0.0076	Y	N
	Lot 79 DP 12349	Recreation Reserve New Zealand Gazette 1980 p 426	0.0336	Y	N
Otematata Rec Reserve (Domain)	Sec 28 SO 16993	Recreation Reserve New Zealand Gazette 1980 p 426	4.0357	Y	N
Waitaki Drive East Plantings	Lot: 7 DP: 426120	Vesting on Deposit for Recreation Reserve (Local Authority) Vested on DP 426120	0.0777	Y	N
Kurow					
Walkway Bridge Reserve	Sec 2 SO 20498	Recreation Reserve [Kurow Recreation Reserve] New Zealand Gazette 1983 p 1931	0.951	Y	Y
Kurow Recreation Reserve	PtL: 2 DP: 7534	Recreation Reserve New Zealand Gazette 1996 p 3212	0.4683	Y	N

Reserve	Title(s)	Classification	Total Area	Reserves Act?	Verified?
	Lot 1 DP 8706	Recreation Reserve New Zealand Gazette 1996 p 3212		Y	N
	Sec: 20 Blk: V Twn: Kurow	Recreation Reserve New Zealand Gazette 1996 p 3212	0.1189	Y	N
Kurow Railway Reserve	Lot 1 DP 20563	Recreation Reserve the, Reserves Act 1977 Classified pursuant to Sec 16(2a) Reserves Act 1977. see Request ID 205230	1.0635	Y	N
	Lot 11 DP 20563	Recreation Reserve the, Reserves Act 1977 Classified pursuant to Sec 16(2a) Reserves Act 1977. see Request ID 205230	0.673	Y	N
	Lot 12 DP 20563	Recreation Reserve the, Reserves Act 1977 Classified pursuant to Sec 16(2a) Reserves Act 1977. see Request ID 205230	0.3533	Y	N
	Lot 13 DP 20563	Recreation Reserve the, Reserves Act 1977 Classified pursuant to Sec 16(2a) Reserves Act 1977. see Request ID 205230	0.0703	Y	N
	Lot 16 DP 20563	Recreation Reserve the, Reserves Act 1977 Classified pursuant to Sec 16(2a) Reserves Act 1977. see Request ID 205230	0.7316	Y	N
Maxwell Place	Pt Sec 9 Blk XI Town of Kurow	Recreation Reserve New Zealand Gazette 1965 p 1770	0.3893	Y	N
	Sec 13 Blk XI Town of Kurow	Recreation Reserve New Zealand Gazette 1965 p 1770	0.1022	Y	N
Kurow Cemetery	Lot 1 DP 24349	Kurow Cemetery Reserve New Zealand Gazette 1995 p 3016	0.4936		N
	Sec 9 Blk IV Kurow Survey District	Kurow Cemetery Reserve New Zealand Gazette 1995 p 3017	0.8094		N
Kurow Camping Ground	Sec 10 Blk I Town of Kurow	Recreation Reserve [Kurow Recreation Reserve] New Zealand Gazette 1982 p 3624	0.79	Y	N
	Sec 17 Blk IV Town of Kurow	Recreation Reserve [Kurow Recreation Reserve] New Zealand Gazette 1982 p 3624	0.7029	Y	N
	Sec 18 Blk IV Town of Kurow	Recreation Reserve [Kurow Recreation Reserve] New Zealand Gazette 1982 p 3624	0.2125	Y	N
	Sec 19 Blk IV Town of Kurow	Recreation Reserve [Kurow Recreation Reserve] New Zealand Gazette 1982 p 3624	0.1012	Y	N
	Sec 20 Blk IV Town of Kurow	Recreation Reserve [Kurow Recreation Reserve] New Zealand Gazette 1982 p 3624	0.8473	Y	N
	Sec 21 Blk IV Town of Kurow	Recreation Reserve [Kurow Recreation Reserve] New Zealand Gazette 1982 p 3624	1.78	Y	N
	Sec 1 Blk XVII Town of Kurow	Recreation Reserve [Kurow Recreation Reserve] New Zealand Gazette 1982 p 3624	0.4173	Y	N
	Sec 2 Blk XVII Town of Kurow	Recreation Reserve [Kurow Recreation Reserve] New Zealand Gazette 1982 p 3624	0.5463	Y	N
Kurow Sports Domain	ALL: 2A SO: 4774	Recreation Reserve New Zealand Gazette 1908 p 3002	4.9923	Y	N
Corriedale Ward					
Duntroon					
Duntroon Cemetery	Lot 34 DP 294		0.8094		N
	Cemetery DP 294		0.4047		N
Duntroon Railway Reserve	Lots 1 & 3 DP 342908		0.6636		Y
Duntroon Domain	Sec: 44 SO: 21795	Recreation Reserve [Duntroon Recreation Reserve] New Zealand Gazette 1986 p 4620	2.478	Y	N
Kakanui					
Beach Road Foreshore Recreation Reserve	Sec 70 Blk IV Oamaru Survey District	Recreation Reserve New Zealand Gazette 1962 p 1730	10.36	Y	N
	Sec 55 Blk VI Oamaru Survey District	Recreation Reserve New Zealand Gazette 1962 p 1730	14.9734	Y	N
Maheno					
Maheno Cemetery	Pt Sec 69 Blk IV Otepopo Survey District	Cemetery Reserve Convey 68047	0.8094		N
Maheno Recreation Reserve	Sec 52 Blk VII Town of Oamaru	Recreation Reserve [Maheno Recreation Reserve] New Zealand Gazette 1883 p 1328 [Create] Recreation Reserve [Maheno Recreation Reserve] New Zealand Gazette 1966 p 2245	3.9457	Y	N
	Sec 53 Blk VII Town of Oamaru	Recreation Reserve [Maheno Recreation Reserve] New Zealand Gazette 1883 p 1328	2.0841	Y	N
	Sec 54 Blk VII Town of Oamaru	Recreation Reserve [Maheno Recreation Reserve] New Zealand Gazette 1883 p 1328	11.66	Y	N
Medora Hill Memorial Reserve	Lot: 1 DP: 8221		0.1961		N

Reserve	Title(s)	Classification	Total Area	Reserves Act?	Verified?
Herbert					
Otepopo/Herbert Cemetery	Sec 49 Blk XXIX Town of Herbert	Cemetery Otago Cemetery Reserve Ordinance 1864	2.0108		N
Enfield					
Enfield Domain	PtS: 3 Blk: XI SD: Oamaru	Recreation Reserve [Enfield Recreation Reserve] New Zealand Gazette 1984 p 3971	5.3216		N
	PtS: 4 Blk: XI SD: Oamaru	Recreation Reserve [Enfield Recreation Reserve] New Zealand Gazette 1984 p 3971	5.3216		N
Ngapara					
Ngapara Cemetery	Sec: 51 Blk: VI SD: Awamoko	Cemetery Reserve New Zealand Gazette 1911 p 1698	0.8094		N
Livingstone					
Livingstone Cemetery	Sec: 1 Blk: IX SD: Maerewhenua	Cemetery New Zealand Gazette 1895 p 527	1.0623		N
Oamaru Ward					
Oamaru					
Holmes Hill Park	Lot 102 DP 10345	Recreation Reserve [Holmes Hill Park] New Zealand Gazette 1984 p 4522	0.4178	Y	N
Bluestone Reserve	Lot 14 DP 444622	Vesting on Deposit for Recreation Reserve (Local Authority) Vested on DP 444622	0.1504	Y	N
Glendale Park	Lot 35 DP 9345	Recreation Reserve Sec 16(7)(a) Reserves Act 1977	0.655	Y	N
Queens Reserve	Lot 43 DP 7658	Classification as a Recreation Reserve New Zealand Gazette 2008 p 2062 Vested in the Waitaki District Council in trust for that purpose	4.2409	Y	N
Awamoa Park	Pt Sec 86 Blk IV Oamaru Survey District		7.4811		N
Awamoa Park East	Sec 83 - 85 Blk IV Oamaru Survey District	Recreation Reserve [Awamoa Park] New Zealand Gazette 1931 p 2816	3.1674	Y	N
Oamaru Old Cemetery	Sec 23 Blk LXXVI Town of Oamaru	Local Purpose Reserve [Oamaru Cemetery] New Zealand Gazette 1984 p 4522	5.1117		N
	Pt Res A Town of Oamaru	Local Purpose (Cemetery)	2.4281		N
	Pt Res A Town of Oamaru	Local Purpose (Cemetery)	2.3902		N
Oamaru New Cemetery	Lot 2 DP 322112		2.331		N
	Lot 19 DP 1617		2.3902		N
	Lot 20 DP 1617	Local Purpose	4.8436		N
Southern Reclamation Reserve	Lot 19 DP 6743	0	0.8981		N
King George Park	Sec 4 Blk XCVII Town of Oamaru	Recreation Reserve [King George Park] New Zealand Gazette 1986 p 100	0.0144	Y	N
	Sec 9 Blk XCVII Town of Oamaru	Recreation Reserve [King George Park] New Zealand Gazette 1986 p 100	2.157	Y	N
	Lot 1 DP 19391		1.2335		N
Cape Wanbrow	Sec 80 Blk IV Oamaru Survey District	Local Purpose Reserve [Cape Wanbrow Plantation] New Zealand Gazette 1986 p 308	1.943		Y
	Pt Sec 63 Blk IV Oamaru Survey District	Local Purpose Reserve [Cape Wanbrow Plantation] New Zealand Gazette 1986 p 308	3.5638		Y
	PRS: A Twn: Oamaru		11.9784		Y
Cape Wanbrow Lighthouse	Sec 79 Blk IV Oamaru Survey District	Government Purpose Reserve (Site for a Lighthouse) [Cape Wanbrow Lighthouse] New Zealand Gazette 1986 p 1202	0.764		Y
Lookout Point	Sec: 1-22 Blk: XXXII Twn: Oamaru		2.2264		N
Target Gully Shell Pit	Sec 2 Blk XCVIII Town of Oamaru	Scientific Reserve [Target Gully Shell Pit] New Zealand Gazette 1984 p 212	0.255	Y	N
Hutchinsons Quarry	Sec 1 Blk XCVIII Town of Oamaru	Scientific Reserve [Hutchinsons Quarry] New Zealand Gazette 1984 p 212	0.4358	Y	N
Glen Warren Recreation Reserve	Sec: 3 Blk: XCVIII Twn: Oamaru	Recreation Reserve [Glen-Warren Recreation Reserve] New Zealand Gazette 1986 p 4474	22.38	Y	N
Glen Eden Recreation Reserve	Sec: 2 Twn: Oamaru	Recreation Reserve [Glen-Eden Recreation Reserve] New Zealand Gazette 1986 p 4474	13.275	Y	N
Glen Street Recreation Reserve	Sec: 1-13 Blk: LVIII Twn: Oamaru	Municipal Endowment Reserves & Other Lands Disposal etc Act 1901	1.2979		N
	Sec: 1 SO: 22503		1.2593		N
	Sec: 1-11 Blk: LIX Twn: Oamaru	Municipal Endowment Reserves & Other Lands Disposal etc Act 1901	1.2445		N

Reserve	Title(s)	Classification	Total Area	Reserves Act?	Verified?
	Sec: 1-15 Blk: LVII Twn: Oamaru	Municipal Endowment Reserves & Other Lands Disposal etc Act 1901	1.5686		N
	Sec: 1-11 Blk: LVI Twn: Oamaru	Municipal Endowment Reserves & Other Lands Disposal etc Act 1901	1.1132		N
	Sec: 11-15 Blk: LV Twn: Oamaru	Municipal Endowment Reserves & Other Lands Disposal etc Act 1901	0.506		N
	Sec: 2 SO: 22503		0.1012		N
Fenwick Park	PtS: 28 Blk: IV SD: Oamaru	Recreation Reserve [Fenwick Park Recreation Reserve] New Zealand Gazette 1985 p 5632		Y	N
	PtS: 31 Blk: IV SD: Oamaru				N
Orana Park	Pt Lot 1 - 5 DEED 76		1.6858		N
Oakleigh Park	Lot 1 DP 19309		0.4875		N
Roberts Park	Lot 5 - 9 DP 6363	Recreation Reserve Vested on DP 6363	0.3199	Y	N
Casa Nova Park	Lot 27 DP 9552	Recreation Reserve [Casa Nova Park] New Zealand Gazette 1985 p 5010	0.3759	Y	N
Centennial Park	Lot 1 - 4, 7 & 9 DP 10676	Declared a recreation reserve. New Zealand Gazette 2000 p 1353	14.0581	Y	Y
	Lot: 5 DP: 10676	Recreation Reserve , Vested in Oamaru Borough Council [Centennial Park] New Zealand Gazette 1951 p 1674 [Referenced] Classified as a recreation reserve. New Zealand Gazette 2001 p 3115 By Waitaki District Council.	0.8033	Y	Y
	Lot: 8 DP: 10676	Health & Recreation Reserve New Zealand Gazette 1963 p 506 [Referenced] Classified as a recreation reserve. New Zealand Gazette 2001 p 3115 By Waitaki District Council.	0.7907	Y	Y
	Lot: 6 DP: 10676	Health & Recreation Reserve New Zealand Gazette 1964 p 1040 [Referenced] Classified as a recreation reserve. New Zealand Gazette 2001 p 3115 By Waitaki District Council.	1.3448	Y	Y
Berkley Place Park	Lot 14 DP 23575	N.A.	0.1032		N
	Lot 15 DP 23575	Local Purpose Reserve (Esplanade) Vested on DP 23575	0.213		N
	Lot 16 DP 23575	Local Purpose Reserve (Esplanade) Vested on DP 23575	0.242		N
Oamaru Top 10 Motor Camp	Lot 1 DP 317966	Recreation	1.1743		N
Oamaru Public Gardens	Lot 2 DP 317966	Recreation	13.996	Y	N
	Sec 2 SO 23524	Recreation	0.1149	Y	N
RSA Garden of Memories	Lot 1 DP 7552	Local Purpose Reserve (Memorial Garden) New Zealand Gazette 1985 p 1660	0.0674		N
	Lot 3 DP 7552	Local Purpose Reserve (Memorial Garden) New Zealand Gazette 1985 p 1660	0.1281		N
Waiere Dell	Sec 18 Blk XCV Town of Oamaru	Recreation Reserve [Wairere Dell Recreation Reserve] New Zealand Gazette 1987 p 290	0.4375	Y	N
	Lot 1 DP 20487	Recreation Reserve New Zealand Gazette 1990 p 3170	0.1092	Y	N
	Sec 15 Blk XCV Town of Oamaru	Recreation Reserve [Wairere Dell Recreation Reserve] New Zealand Gazette 1987 p 290	1000	Y	N
Jones Park	Sec 17 Blk XCV Town of Oamaru	Recreation Reserve [Jones Park] New Zealand Gazette 1987 p 290	0.1449	Y	N
Skateboard Park	Closed Street Blk XCV Town of Oamaru	Recreation Reserve New Zealand Gazette 1953 p 1544		Y	N
	Sec 12 Blk XCV Town of Oamaru		0.0096		N
	Pt Sec 8 Blk XCV Town of Oamaru	Recreation Reserve New Zealand Gazette 1902 p 1794	0.7268	Y	N
Banks Park	Lot 1 DP 19661	Recreation Reserve New Zealand Gazette 1990 p 3170	0.1633	Y	N
	Lot 2 DP 19661	Public Utility Reserve New Zealand Gazette 1946 p 648	0.007		N
Oamaru Stream	Pt Sec 8 Blk XCV Town of Oamaru	Public Utility Oamaru Reserves Ordinance 1865			N
	Pt Sec 8 Blk XCV Town of Oamaru				N
Harbourside Gardens	Sec: 2 SO: 439397	Public Utility (Historic) Reserve. New Zealand Gazette 2013 p 2929 Remains Vested in Waitaki District Council.	0.219		N
Takaro Park	PtS: 7 Blk: XCV Twn: Oamaru	Recreation Reserve Statute 1875 p 59		Y	N
	Sec: 8 Blk: XCV Twn: Oamaru	Recreation Reserve Statute 1875 p 59		Y	N
Hine Marae Recreation Reserve	Lot 100 DP 7441	Recreation Reserve [Hine Marae Recreation Reserve] Vested on DP 7441	0.7641	Y	N
Weston					
Weston Park	Lot 51 DP 12035	Recreation Reserve Vested on DP 12035	7.0714	Y	N
	Lot 50 DP 12035	0	2.7926		N

Reserve	Title(s)	Classification	Total Area	Reserves Act?	Verified?
Westview Drive Reserve (in part)	Sec 154 Blk II Oamaru Survey District	Recreation Reserve New Zealand Gazette 1979 p 2923	0.8124	Y	N
Waihemo Ward					
Hampden					
Monmouth Reserve	Sec: 18 Blk: LXIV Twn: Hampden	Crown Land Reserved from Sale (Marginal Strip) Sec 58 Land Act 1948 [Create] Municipal Reserve New Zealand Gazette 1886 p 921	8.9714		N
Hampden Cemetery	Sec 16 Blk LXIV Town of Hampden	Cemetery Reserve Otago Cemetery Reserve Ordinance 1864	4.0469		N
Hampden Camping Ground	Sec 5 - 11 Blk XXXVIII Town of Hampden	Recreation Reserve New Zealand Gazette 1907 p 3550	1.328	Y	N
Hampden Camping Ground	Sec 1 Blk XXXVII Town of Hampden	Recreation Reserve New Zealand Gazette 1954 p 1768	0.4047	Y	N
Hampden Camping Ground	Pt Sec 2 Blk XXXVII Town of Hampden	Recreation Reserve New Zealand Gazette 1907 p 3550	0.1012	Y	N
Hampden Camping Ground	Pt Sec 2 Blk XXXVII Town of Hampden	Recreation Reserve New Zealand Gazette 1907 p 3550		Y	N
Hampden Beach Reserve	Sec 18 Blk LXIV Town of Hampden	Crown Land Reserved from Sale (Marginal Strip) Sec 58 Land Act 1948 [Create] Municipal Reserve New Zealand Gazette 1886 p 921	8.9714		N
	Sec 9 Blk XXX Town of Hampden	Recreation Reserve New Zealand Gazette 1907 p 3550	0.1012	Y	N
	Sec 10 Blk XXX Town of Hampden	Recreation Reserve New Zealand Gazette 1907 p 3550	0.1012	Y	N
	Sec 11 Blk XXX Town of Hampden		0.1012		N
	Sec 12 Blk XXX Town of Hampden	Recreation Reserve New Zealand Gazette 1907 p 3550	0.1012	Y	N
	Sec 13 Blk XXX Town of Hampden	Municipal Reserve New Zealand Gazette 1886 p 921	0.1012		N
	Sec 14 Blk XXX Town of Hampden		0.1012		N
	Sec 9 - 12 Blk XXIX Town of Hampden	Recreation Reserve New Zealand Gazette 1907 p 3550	0.4048	Y	N
Moeraki					
Moeraki Beach Reserve	Sec 20 & 21 Blk I Town of Moeraki	Recreation Reserve [Moeraki Recreation Reserve] New Zealand Gazette 1985 p 1660	1.2393	Y	Y
	Sec 15 Blk II Town of Moeraki	Recreation Reserve [Moeraki Recreation Reserve] New Zealand Gazette 1985 p 1660	1.8464	Y	Y
	Sec 35 Blk XVI Town of Moeraki	Recreation Reserve [Moeraki Recreation Reserve] New Zealand Gazette 1985 p 1660	2.2005	Y	Y
Millars Bay Reserve	Sec 13 & 14 Blk III Town of Moeraki	Recreation Reserve [Moeraki Recreation Reserve] New Zealand Gazette 1985 p 1660	1.2884	Y	Y
	Sec 9 Blk XVII Town of Moeraki	Recreation Reserve [Moeraki Recreation Reserve] New Zealand Gazette 1985 p 1660	1.6567	Y	Y
Passionfruit Gully Reserve	Sec 31 - 33 Blk XVI Town of Moeraki	Recreation Reserve [Moeraki Recreation Reserve] New Zealand Gazette 1985 p 1660	2.6406	Y	Y
Centenary Park	Sec 28 Blk VII Town of Moeraki	Recreation Reserve [Moeraki Recreation Reserve] New Zealand Gazette 1985 p 1660	0.6576	Y	Y
Moeraki Lookout Point	Sec 4 - 7 Blk XIV Town of Moeraki	Recreation Reserve [Moeraki Recreation Reserve] New Zealand Gazette 1985 p 1660	7.7244	Y	Y
	Sec 5 Blk XIII Town of Moeraki	Recreation Reserve [Moeraki Recreation Reserve] New Zealand Gazette 1985 p 1660	0.5792	Y	Y
Moeraki Plantation Reserve	PtS: 86 Blk: I SD: Moeraki	Plantation Purposes New Zealand Gazette 1999 p 3317	5.8624		
Shag Point					
Shag Point Picnic reerve	Sec 103 Blk III Moeraki Survey District	Recreation Reserve [Shag Point Picnic Reserve] New Zealand Gazette 1982 p 2433	0.39	Y	
Palmerston					
Palmerston Cemetery	Sec 33 Blk XXXIII Town of Palmerston	Local Purpose Reserve (Cemetery) [Palmerston Cemetery Reserve] New Zealand Gazette 1979 p 3840	1.5277		
	Cattle Reserve Blk XXXIII Town of Palmerston	Local Purpose Reserve (Cemetery) [Palmerston Cemetery Reserve] New Zealand Gazette 1979 p 3840	4.0974		
Palmerston Domain	Lot 5 DP 6425		0.1012		
	Pt Sec 76 Blk XXXIII Town of Palmerston	Recreation Reserve [Palmerston Recreation Reserve] New Zealand Gazette 1979 p 3840	3.868	Y	
	Sec 82 Blk XXXIII Town of Palmerston	Recreation Reserve [Palmerston Recreation Reserve] New Zealand Gazette 1979 p 3840	0.0659	Y	
Palmerston Showgrounds	Pt Sec 75 Blk XXXIII Town of Palmerston	Local Purpose Reserve (Show Ground) New Zealand Gazette 1979 p 2693	1.1599		

Reserve	Title(s)	Classification	Total Area	Reserves Act?	Verified?
Centennial Park	Sec 1 & 17 Blk XXII Town of Palmerston		0.2024		
	Sec 2 Blk XXII Town of Palmerston		0.1012		
	Sec 16 Blk XXII Town of Palmerston		0.1012		
	Sec 1 Blk XXV Town of Palmerston		0.0658		
Ross Park	Sec 8 - 18 Blk XV Town of Palmerston		1.1132		
Palmerston Railway Reserve	Lot: 1 DP: 26143		0.2788		
Mill Domain	Part Section 58 Block X Moeraki SD	Recreation Reserve [Mill Recreation Reserve] New Zealand Gazette 1979 p 3840		Y	
	PtS: 56 Blk: X SD: Moeraki	Recreation Reserve [Mill Recreation Reserve] New Zealand Gazette 1979 p 3840	3.8926	Y	
Waihemo Recreation Reserve	Sec 74 Blk IV Moeraki Survey District	Recreation Reserve [Waihemo Recreation Reserve] New Zealand Gazette 1979 p 3840	52.7533	Y	
Dunback					
Dunback Domain	PtS: 25 Blk: VIII SD: Moeraki	Recreation Reserve [Waihemo Recreation Reserve] New Zealand Gazette 1979 p 3840	1.5606	Y	
	PtS: 25 Blk: VIII SD: Moeraki		1.7958		
Macraes					
Macraes New Cemetery	Sec 22 Blk I Highlay Survey District	Local Purpose Reserve (Cemetery) New Zealand Gazette 1979 p 3840	4.3529		
	Sec 23 Blk I Highlay Survey District	Local Purpose Reserve (Cemetery) New Zealand Gazette 1979 p 3840	2.4585		
Macraes Old Cemetery	Pt Sec 13 Blk VII Town of Macraes	Cemetery [Macraes Cemetery Reserve] New Zealand Gazette 1979 p 3840	0.4983		
	Sec: 1 SO: 23557		2.892		
Macraes Domain	Sec: 1 Blk: VII Twn: Macraes	Recreation Reserve [Macraes Recreation Reserve] New Zealand Gazette 1979 p 3840	2.892	Y	

Appendix 2: List of Leases (formal and informal) held on Waitaki District Council Reserves

Disclaimer: This list has yet to be verified. A formal review of all leases, licenses and other permits is scheduled as part of the Improvement Plan as identified in Section 8 of this Plan.

Reserve	Use/ Purpose	Who	Lease Type
Ahuriri Ward			
Ohau			
Ohau A Reserve			
McKinnon Reserve			
Omarama			
Omarama New Cemetery			
Parklane Reserve			
Omarama Old Cemetery			
Cuthbert Place			
Omarama Golf Course	Golf Course	Omarama Golf Club	Formal
Omarama Stream Reserve	Grazing	Unknown	Informal
Omarama Campground	Campground	Boward Limited	Formal
Omarama Recreation Reserve			
Clay Cliffs Lane Walkway			
Omarama Domain	Grazing	Peter Casserly	Formal
Otematata			
Otematata Street Reserve			
Waitaki Drive Reserve			
Sefton Lane Reserve			
Otematata Rec Reserve (Domain)			
Waitaki Drive East Plantings			

Reserve	Use/ Purpose	Who	Lease Type
Kurow			
Walkway Bridge Reserve			
Kurow Recreation Reserve	Playcentre	Kurow Play Group	Formal
	Old School	Unknown	Informal
Kurow Railway Reserve			
Maxwell Place			
Kurow Cemetery	Grazing	Awakino Station	
Kurow Camping Ground	Camping Ground	Kurow Holiday Park Limited	Formal
Kurow Sports Domain	Pavilion	Kurow Rugby Club	Informal
	Grazing		
Corriedale Ward			
Duntroon			
Duntroon Cemetery	Grazing		
Duntroon Railway Reserve			
Duntroon Domain	Camping Ground	Duntroon District Development Association	Informal
Kakanui			
Beach Road Foreshore Recreation Reserve			
Maheno			
Maheno Cemetery			
Maheno Recreation Reserve	SportsField and Pavilion	Maheno Rugby Club	Informal
Medora Hill Memorial Reserve			
Herbert			

Reserve	Use/ Purpose	Who	Lease Type
Otepopo/Herbert Cemetery			
Enfield			
Enfield Domain	Sports Ground and Tennis Courts	Enfield Hall Committee	Formal
	Play Centre	Enfield Hall Committee	Formal
	Grazing	Enfield Hall Committee	Formal
Ngapara			
Ngapara Cemetery			
Livingstone			
Livingstone Cemetery			
Oamaru Ward			
Oamaru			
Holmes Hill Park			
Bluestone Reserve			
Glendale Park			
Queens Reserve	Grazing	Bryan Ludeman	Formal
Awamoa Park	Pavilion	Columbia Scout Group	Formal
Awamoa Park East	Bowling/ Croquet/ Bocce	Awamoa Bowling Club	Formal
Oamaru Old Cemetery			
Oamaru New Cemetery	Grazing	J Sutherland	Formal
Southern Reclamation Reserve			
King George Park	Cricket Pavilion, Nets and Wicket	Union Cricket Club	Formal
Cape Wanbrow			
Cape Wanbrow Lighthouse			

Reserve	Use/ Purpose	Who	Lease Type
Lookout Point			
Target Gully Shell Pit			
Hutchinsons Quarry	Grazing	Bryan Ludeman	Formal
Glen Warren Recreation Reserve	Grazing	Bryan Ludeman	Formal
Glen Eden Recreation Reserve	Grazing	Bryan Ludeman	Formal
Glen Street Recreation Reserve			
Fenwick Park	Grazing	Bryan Ludeman	Formal
Orana Park			
Oakleigh Park			
Roberts Park			
Casa Nova Park			
Centennial Park	Athletic Marist Clubrooms	Athletic Marist Rugby Club	Informal
	Excelsior Clubrooms, Squash and Petanque	Excelsior and associated Sports Clubs	Informal
	Hockey Turf and Pavilion	North Otago Recreational Turf Trust	Formal
	Corporate Boxes, Container and Scoreboards	North Otago Rugby Football Union	Informal
	Wcket Blocks and Scoreboards	North Otago Cricket Association	Formal and Informal
	Athletics Equipment	North Otago Athletics Clubv	Informal
	Softball Diamond	North Otago Softball	Informal
	Cricket Nets	Union Cricket Club	Informal
	Grazing	St Kevins College	Formal
Berkley Place Park			
Oamaru Top 10 Motor Camp	Camping Ground	Oamaru Top 10 Holiday Park	Formal
Oamaru Public Gardens	House	Council staff	Formal
	Maintenance Yard	Whitestone contracting	Formal
	Community Gardens	Community Gardens Trust	Formal

Reserve	Use/ Purpose	Who	Lease Type
	Tennis Courts and Pavilion	North Otago Tennis Club	Informal
RSA Garden of Memories			
Waiere Dell			
Jones Park			
Skateboard Park	Bowling Club	Pheonix Bowling Club	Informal
Banks Park			
Oamaru Stream			
Harbourside Gardens			
Takaro Park			
Hine Marae Recreation Reserve	Netball courts	North Otago Netball association	Informal
Weston			
Weston Park	Pavillion	Valley Sports Club	Informal
	Tennis Courts and Pavillion	Weston Tennis club	Formal
Westview Drive Reserve (in part)			
Waihemo Ward			
Hampden			
Monmouth Reserve			
Hampden Cemetery	Grazing	Jack's Trading Ltd	Formal
Hampden Camping Ground	Camping Ground	Moeraki Boulders Holiday Park	Informal
Hampden Beach Reserve	Tennis Courts and Pavilion	Hampden Tennis Club	Informal
	Skate Park	Hampden Skate Park Society Inc. (Susan Camp)	Formal
	Grazing	John Dimelow	Formal
Moeraki			

Reserve	Use/ Purpose	Who	Lease Type
Moeraki Beach Reserve			
Millars Bay Reserve	Moeraki Hall	Hall association	Formal
Passionfruit Gully Reserve			
Centenary Park			
Moeraki Lookout Point	Grazing	Martin Finnie	Formal
Moeraki Plantation Reserve			
Shag Point			
Shag Point Picnic reerve			
Palmerston			
Palmerston Cemetery	Grazing		Informal
Palmerston Domain	Squash Courts	Palmerston Squash Club	Informal
Palmerston Showgrounds			
Centennial Park			
Ross Park			
Palmerston Railway Reserve			
Mill Domain	Pavilion and Toilet	Palmerston Cricket club	Informal
	Museum	East Otago Vintage Machinery club	Formal
Waihemo Recreation Reserve	Grazing	G Oliver	Formal
Dunback			
Dunback Domain	Bowling	Dunback Bowling club	Formal
	Camping Ground	Motor Caravan Association or Dunback Residents association?	Informal
	Tennis Courts and Pavilion	Dunback Tennis Club - now dissolved	Informal
	Boys Brigade building	Boys Brigade	Informal
Macraes			

Reserve	Use/ Purpose	Who	Lease Type
Macraes New Cemetery	Grazing	F O'Connell	Formal
Macraes Old Cemetery			
Macraes Domain	Cricket Block	Macraes Cricket Club	Informal
	Playcentre Building	Macraes Playcentre	Informal
	Playground	Macraes Playcentre	Informal
	Garage		Informal

Appendix 3: Discretionary activity guidelines for applicants

Information requirements with proposals

The following information is required with applications for discretionary activities (as identified in this Plan):

- a. A description and plan of the proposed activity or use, including the preferred location, (if applicable the number of people involved and the duration/frequency of the activity); and
- b. A description of the impacts that the activity or use will have on the immediate surrounding environment of the reserve; and
- c. An assessment that demonstrates that no other suitable location in or outside of the reserve, is suitable and available for the activity or use; and
- d. A statement detailing what, if any other approvals or consents are required from other agencies; and
- e. Identification of any affected parties and any consultation undertaken; and
- f. Written confirmation that the applicant holds current public liability insurance policy cover when it is considered there is possibility that the proposal will result in serious damage to the reserve, other users or neighbouring properties; or neighbouring properties (where appropriate, as determined by the relevant Council department); and
- g. Proof that the applicant has fire suppression insurance (if necessary as determined by the relevant Council department); and
- h. A business plan for long-term use or high impact commercial events (where required as determined by the relevant Council department); and
- i. A site-specific health and safety plan (as determined by the relevant Council department) and;
- j. A professionally audited traffic management plan when the activity:
 - i. Uses public roads;
 - ii. Requires road closure to vehicular traffic;
 - iii. Will disrupt vehicular traffic in any way (i.e. stopping or slowing traffic flow for a period of time);
 - iv. Will block a footpath resulting in pedestrians needing to find an alternative route.

Discretionary activity conditions

Conditions for discretionary activity applications may include, but are not limited to:

- a. The location (avoiding or limiting conflict between users); and
- b. The duration (assessed on impact); and
- c. The time of day and year the use or activity may be undertaken (e.g. restrictions to minimise any conflict between weekday/weekend activities or events); and
- d. Measures for mitigating adverse effects on the environment and natural and heritage resources; and
- e. Measures for monitoring the effects of the activity; and
- f. The number of people who may participate (for events); and
- g. The use of reserve facilities or services; and
- h. Health and safety factors; and
- i. A trial period (if necessary) to assess the effects of the activity on the reserve; and
- j. Payment of bonds, application fees, activity fees, and/or market based rents consistent with Council policy; and
- k. Periodic monitoring and reporting to be carried out and submitted to Waitaki District Council; and
- l. Inclusion of termination provisions for leases and licences where the land is required for future recreation or other public purposes; and
- m. Compliance with the Reserves Act, LGA 2002 and RMA 1991, and all relevant Waitaki District, Otago Regional Council and Environment Canterbury policies, bylaws and strategies; and
- n. Ongoing maintenance costs and liability/ownership; and
- o. Any other matter Council considers relevant to ensure the activity or use is compatible with the Reserves Act, bylaws, and/or the outcomes of this Plan.

Guidelines for the assessment of Discretionary activities

The following guidelines may be used to assess discretionary activity applications:

- a. Whether the proposal is consistent with the reserve classification and all other relevant sections of the Reserves Act (e.g. sections 53 and 54 of the Reserves Act for leases and other territorial authority powers to manage use and activities on Recreation Reserves); and
 - b. Whether the proposal is consistent with all other relevant legislation including the LGA 2002, other relevant Waitaki District, Otago Regional Council and Environment Canterbury policies, bylaws and strategies; and
 - c. Whether the proposal is consistent with the relevant Waitaki reserve management category, reserve values, any Council approved concept plans and the relevant outcomes and policies of this Plan; and
 - d. Any effects on existing reserve infrastructure, approved activities, the surrounding environment and the enjoyment of other reserve users; and
 - e. The extent to which the proposal affects current or future public access; and
 - f. How the proposal would benefit the Waitaki District e.g. through economic development opportunity; and
 - g. The level of any additional benefits, enjoyment and use opportunities for reserve visitors; and
 - h. The degree to which persons are affected by the proposal; and
 - i. Whether the proposal would be better suited at another location where the potential adverse effects may be significantly less; and
 - j. The degree to which the applicant is using suitably skilled and authorised people to complete the works; and
 - k. Consideration of who will be responsible for any ongoing maintenance costs.
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Appendix 4: Guidelines for Development and Service Delivery Standards – Waitaki Reserves

	Reserve Management Category								
	Public garden	Civic Space	Neighbourhood Reserve		Natural	Outdoor Adventure	Sport and Recreation grounds – Premier sports and Sports	Cultural Heritage	
			Neighbourhood	Neighbourhood Basic				Cultural Heritage areas	Cemetery
Car parking and roading provision	Developed off street parking where required with hard paving. Road for public and maintenance access.	No parking provided. Parking on road reserve/ street.	Pedestrian and cycle access. On site car parking not generally required unless recreation /community buildings provided. Street side parking bays for larger sites.	Pedestrian and cycle access. On site car parking not generally required unless recreation/ community buildings provided.	Off street car parking provided at high use sites only. Metalled surface most likely with sealed car parks at high use areas.	Sealed entry road. Sealed carparks at high use sites. Metalled secondary roads and low use carparks.	Developed off street car parking where possible, with hard paving. Size of car park will be dependent on site usage (refer to District Plan requirements) Roading, with hard paving for access for clubrooms and maintenance purposes. Premier grounds will aim to provide some level of sealed or on site carparking.	Off street car sealed car parking provided at high use sites. Generally sealed for urban or high use sites.	Internal access roading and carparking provided for burial services and mourners.
Public Toilets – (Refer NZS 4241: 1999 – classes D-F)	On site High quality (D) toilets designed to be compatible with site.	High quality (D) toilets provided within 300 metres of site.	Generally not provided as majority of usage is local and within walking distance of home. May be provided on sites and where users are likely to travel beyond walking distance, level of activity/usage or length of stay warrants provision.	Generally not provided as majority of usage is local and within walking distance of home.	Standard (E) or wilderness (F) toilets may be provided at entranceway/carpark area or other gathering points for high use sites.	Standard (E) or wilderness (F) toilets may be provided at entranceway/carpark area and at gathering points through park as required.	Standard (E) toilets to be provided on site by Council (Premier grounds only) – either standalone or as part of clubrooms. May only be accessible during times of sports play. May be combined with changing rooms. No public toilets on Standards grounds or leased sites – up to clubs or leasees.	Not provided.	Not provided.
Tracks and paths	Developed pathways on main routes, shared use (min 1.8m width). Main routes to be hard paved or loose surface used appropriate to the nature of the park and use, or location of the path.	Developed pathways on main routes, shared use (min 1.8m width). Main routes to be hard paved or loose surface used appropriate to the nature of the park	Shared use pathways that encourage and provide linkages between roads and access to play equipment Path/kerb/gates designated to cater for accessible and pram/buggy use.	Shared use pathways that encourage and provide linkages between roads and access to play equipment Path/kerb/gates designated to cater for accessible and	Walking and mountain bike tracks provided as appropriate. Higher use walking tracks metalled and graded appropriate to usage. Utilise the NZS HB 8630:2004 category system for	Metalled or natural walking paths dependent on category and level of use. Mountain bike tracks to be graded to a standard on intended usage. Utilise NZS HB 8630:2004 category	Provide for access to all buildings. Tracks and paths may be provided around the perimeter of the park to provide for all weather walking opportunities and also linkage routes where appropriate.	Walking paths provided for easy access, as appropriate to the site and level of usage.	Walking paths provided for easy access, as appropriate to the site and level of usage.

	Reserve Management Category								
	Public garden	Civic Space	Neighbourhood Reserve		Natural	Outdoor Adventure	Sport and Recreation grounds – Premier sports and Sports	Cultural Heritage	
			Neighbourhood	Neighbourhood Basic				Cultural Heritage areas	Cemetery
	60% Path 40% Walking	and use, or location of the path. 100% Path	Paving surface (i.e. paved or loose surface) determined by park character and intended level of use. 20% Path 80% Walking	pram/buggy use. Paving surface (i.e. paved or loose surface) determined by park character and intended level of use. 20% Path 80% Walking	construction and maintenance. 60% Walking 40% Tramping	system / recognised mountain bike grading systems for construction and maintenance. 60% Walking 40% Tramping	Path/kerb/gates designed to cater for accessible use. Paving type will depend on usage level and/or park character. 100% Path	100% Path	100% Path
Furniture and structures	High quality furniture, fencing, lighting and structures provided. Seats, bins, tables, lights etc to be of a consistent brand/style. May use specifically themed or quality furniture and structures above that normally used in other reserves. May include statues and sculptures.	High quality furniture, fencing, lighting and structures provided. Seats, rubbish bins, tables, lights to be of a consistent brand/style. Possible themed or quality furniture and structures that normally used in other high use reserves. There may be the provision for drinking fountains where appropriate.	Provision of seating and rubbish bins. Standard quality furniture, fencing and structures provided. Lighting not generally provided.	Provision of seating and rubbish bins. Standard quality furniture, fencing and structures provided. Lighting not generally provided.	Limited furniture such as picnic tables provided at car parks/picnic areas. Seats provided at key viewing or rest points. Where it is appropriate rubbish bins will be provided. Shelters may be provided at high use sites.	Seats provided at key viewing or rest points on walking tracks. Vehicle barriers along roads to control vehicle access as required. Shelters, picnic facilities.	High quality furniture, fencing, lighting and structures may be provided (Premier grounds only). Standard quality furniture, fencing and structures provided (Standard grounds) Wicket blocks, nets, storage associated with sportsground facilities, and fitness trails may be provided. Floodlighting of sports fields permitted.	Seats provided at key points for rest and reflection. Provision of rubbish bins if required.	Seats provided at key points for rest and reflection. Provision of rubbish bins if required.
Visitor information	Comprehensive signage to be provided that includes as appropriate: -Interpretation panels describing history and special values or features -Map of the park -Information and control signage at entrances -Directional signage at path junctions	-Map of the park -Information and control signage at entrances -Directional signage at path junctions -Educational information and plant labels	Signage provided to identify park and provide directional signage/control information. Standard name and control signage Basic style signage.	Standard name and control signage Basic style signage.	Signage provided to identify park and provide directional signage/control information. Additional signage and visitor information as appropriate. Directional signage at path junctions with times/distances. Basic style signage.	High quality signage at entrance to identify park. Interpretation and map signs provided at major entry areas. Control and safety signage provided as required. Directional signage at path entries/junctions. Basic style signage.	Comprehensive signage provided as appropriate that may include: -interpretation panels describing history and special features -map of park -guided trail/s -information and control signage at all entrances -directional signage at path junctions	Signage to be provided to identify the park and provide directional/control information. Interpretation signage to educate and enhance visitor experience.	Signage to be provided to identify the park and provide directional/control information. Interpretation signage to educate and enhance visitor experience may be provided. Map signage provided.

	Reserve Management Category								
	Public garden	Civic Space	Neighbourhood Reserve		Natural	Outdoor Adventure	Sport and Recreation grounds – Premier sports and Sports	Cultural Heritage	
			Neighbourhood	Neighbourhood Basic				Cultural Heritage areas	Cemetery
	-Educational information and plant labels						-educational information and plant labels (for Premier grounds) Standard name and control signage (Standard grounds)		
Tree planting	Extensive general and specimen trees as appropriate to the site and location to create a sheltered and protected environment and to add to interest and colour – these may be named/labeled)	Opportunities to establish specimen trees for shelter, shade and amenity will be maximized as appropriate to the site. Use of raised tree plats if required	Opportunities to establish specimen trees will be maximised to provide shade, shelter and enhance amenity values. Fruit trees/plants may be planted in selected areas.	Opportunities to establish specimen trees will be maximised to provide shade, shelter and enhance amenity values. Fruit trees/plants may be planted in selected areas.	Natives may be planted.	Provision of forestry and exotics. Natives may be provided in some locations.	Opportunities to establish specimen trees as appropriate to the site and location will be maximized to provide shade for spectators and shelter. Typically these will be on the boundary to create sense of enclosure and shelter and to minimize impact on the areas used for sports fields.	Planting of historic sites will be undertaken as appropriate.	Cemeteries will be planted with trees and gardens to provide shade, shelter, enhance amenity values and provide an attractive and peaceful environment as appropriate to location and level of activity.
Gardens and landscaping	High quality gardens will be developed to a standard that is higher than other garden areas that may include mixed shrubs, roses, perennials or annuals as appropriate.	Dependent on the size and design, the development of high quality gardens and grass areas will be included. Use of raised planting plots and annual beds.	Low maintenance shrub gardens will generally be developed to create an attractive landscaped environment. Food crops may be planted in selected areas.	Low maintenance shrub gardens will generally be developed to create an attractive landscaped environment. Food crops may be planted in selected areas.	Mown amenity grass may be provided at picnic sites and site entrances.	Mown amenity grass may be provided at picnic sites and site entrances.	Little or no shrubs development (Standard grounds).	Dependent on the size and design, the development of high quality gardens and grass areas will be included. Use of raised planting plots and annual beds.	Dependent on the size and design, the development of high quality gardens and grass areas will be included. Use of raised planting plots and annual beds.
Play equipment	Key Strategic playgrounds (see Glossary in Appendix 6).	Destination playgrounds (see Glossary in Appendix 6).	Playground equipment (Basic) provided with design and scale to meet local community needs. Youth facilities may be provided, to meet identified local community needs.	Playground equipment (Basic) provided with design and scale to meet local community needs. Youth facilities may be provided, to meet identified local community needs.	Not provided.	Youth playgrounds e.g. mountain bike / BMX/ skate parks (see Glossary in Appendix 6)	Other recreation facilities such as playgrounds and youth facilities may also be provided.	Not provided.	Not provided.

	Reserve Management Category								
	Public garden	Civic Space	Neighbourhood Reserve		Natural	Outdoor Adventure	Sport and Recreation grounds – Premier sports and Sports	Cultural Heritage	
			Neighbourhood	Neighbourhood Basic				Cultural Heritage areas	Cemetery
Services	Outlets for power, water for major events.	Outlets for power, water for major events.	Not provided.	Not provided.	Not provided.	Not provided.	Not provided.	Not provided.	Not provided.
Water features	Opportunities for the development of water features such as lakes, ponds, streams or fountains may be included.	Opportunities for the development of water features such as lakes, ponds, streams or fountains may be included.	Not provided.	Not provided.	Not provided.	Not provided.	Not provided at Standard grounds.	Not provided.	Not provided.
Buildings	<p>Purpose built buildings and glass houses with controlled environments provided for the display of flowers and plants not able to be grown outdoors may be provided.</p> <p>Café/restaurant and visitor centre may be appropriate</p> <p>Provision for maintenance buildings, Aviaries and small zoological displays.</p>	Provision for cafe/restaurant.	Generally buildings will not be provided for. Appropriate community or recreation buildings that do not compromise open space vales will be considered to meet specific local needs.	Generally buildings will not be provided for. Appropriate community or recreation buildings that do not compromise open space vales will be considered to meet specific local needs.	Not provided.	Not provided.	<p>Cafes/restaurants and visitor centres, maintenance buildings, aviaries and small zoological displays may be provided (Premier grounds).</p> <p>Provision for the development of buildings e.g. clubrooms, to be minimised through joint ventures and shared use. However, some specific sites may be utilised solely or intensively for recreation facility buildings.</p>	Not provided.	Not provided.
Grass maintenance/ Mowing	Highest standard grass mowing.	Highest standard grass mowing to provide manicured look.	Medium standard grass mowing that consistently maintains a hard wearing surface suitable for walking and informal games.	Low standard grass mowing to provide habitat and a natural look. Bulbs may be planted.	Low to medium standard quality grass mowing where required e.g. picnic areas. May also include stock grazing.	Low to medium standard quality grass mowing where required e.g. picnic areas. May also include stock grazing.	<p>Highest standard grass mowing to meet sports code requirements and usage (Premier grounds)</p> <p>Standard mowing for surrounds and general use areas (Standard grounds)</p>	Highest standard grass mowing in high-profile heritage/cultural sites e.g. RSA Garden of Memories, main War Memorials	High standard grass mowing in high-use cemeteries. Medium standard grass mowing in low-use cemeteries – may include stock grazing.
Turf management	Where appropriate, turf cover consistent and turf weed-free. Green all year round.	Where appropriate, turf cover consistent and turf weed-free. Green all year round.	Turf cover consistent and weed-free.	Not applicable.	Not applicable.	Not applicable.	<p>Turf consistent and level.</p> <p>Premier – green all year round.</p>	Turf cover consistent and turf weed-free.	Turf cover consistent.

	Reserve Management Category								
	Public garden	Civic Space	Neighbourhood Reserve		Natural	Outdoor Adventure	Sport and Recreation grounds – Premier sports and Sports	Cultural Heritage	
			Neighbourhood	Neighbourhood Basic				Cultural Heritage areas	Cemetery
							Standard – grass kept alive.		
Vegetation/weed/pest control	Highest quality weed control standard applied to achieve “weed-free” environment,	Highest quality weed control standard applied to achieve “weed-free” environment.	Standard weed control for fence-lines, gardens, structures and carparks to maintain a tidy appearance consistent with the grass standard.	Standard weed control for fence-lines, gardens, structures and carparks to maintain a tidy appearance consistent with the grass standard.	Pest and weed control on sites being re-vegetated, with control to not suppress the establishing native plants. Other areas will be limited to targeted weeds and pests or control around public use areas and on tracks as per the Regional Pest Management Strategy.	Pest and weed control on sites being re-vegetated, with control to not suppress the establishing native plants. Other areas will be limited to targeted weeds and pests or control around public use areas and on tracks as per the Regional Pest Management Strategy.	Highest quality weed control standard applied to achieve “weed-free” environment (Premier grounds). Standard weed control for fence-lines, structures and carparks to maintain a tidy appearance consistent with the grass standard (Standard grounds).	Highest quality weed control standard applied to achieve “weed-free” environment in high-profile cultural/heritage sites e.g. RSA Garden of Memories, high profile War Memorials. Standard weed control for fence-lines, structures and carparks to maintain a tidy appearance consistent with the grass standard (Lower profile cultural/heritage sites).	Standard weed control for fence-lines, structures and carparks to maintain a tidy appearance consistent with the grass standard.
Furniture and structure maintenance	Structures to be maintained in “as new” condition, free from any breakages, damage or graffiti. Monthly inspections and non-urgent repairs within three days. Paint coatings to be unfaded and free from chips/flaking.	Structures to be maintained in “as new” condition, free from any breakages, damage or graffiti. Monthly inspections and non-urgent repairs within three days. Paint coatings to be unfaded and free from chips/flaking.	Structure maintenance focused on maintaining good structural condition, safety, and a tidy appearance. Monthly inspection and non-urgent repairs within 1 week.	Structure maintenance focused on maintaining good structural condition, safety, and a tidy appearance. Monthly inspection and non-urgent repairs within 2 weeks.	Structure maintenance focused on maintaining good structural condition, safety, and a tidy appearance. Monthly inspection and non-urgent repairs within 2 weeks.	Structure maintenance focused on maintaining good structural condition and a tidy appearance. Monthly inspection and non-urgent repairs within 2 weeks.	Structures to be maintained in “as new” condition, free from any breakages, damage or graffiti. Monthly inspections and non-urgent repairs within three days. Paint coatings to be unfaded and free from chips/flaking (Premier grounds). Structure maintenance focused on maintaining good structural condition and a tidy appearance. Monthly inspection and non-urgent repairs within 1 week (Standard grounds).	Structure maintenance focused on maintaining good structural condition and a tidy appearance. Monthly inspection and non-urgent repairs within 2 weeks.	Structure maintenance focused on maintaining good structural condition and a tidy appearance. Monthly inspection and non-urgent repairs within 2 weeks.
Play equipment	Play equipment to be inspected weekly for any safety or	Play equipment to be inspected weekly for any safety or	Play equipment to be inspected at least monthly for any safety and maintenance. Re-	Not provided.	Not provided.	Play equipment to be inspected at least monthly for any safety and maintenance.	Play equipment to be inspected weekly for any safety or maintenance.	Not provided.	Not provided.

	Reserve Management Category								
	Public garden	Civic Space	Neighbourhood Reserve		Natural	Outdoor Adventure	Sport and Recreation grounds – Premier sports and Sports	Cultural Heritage	
			Neighbourhood	Neighbourhood Basic				Cultural Heritage areas	Cemetery
	maintenance as per NZS 5828:2004. To be maintained in “as new” condition, free from any breakages, damage or graffiti. Paint coatings to be unfaded and free from chips/flaking,	maintenance as per NZS 5828:2004.. To be maintained in “as new” condition, free from any breakages, damage or graffiti. Paint coatings to be unfaded and free from chips/flaking.	painting to be undertaken as per NZS 5828:2004.			Re-painting to be undertaken at NZS 5828:2004	To be maintained in “as new” condition, free from any breakages, damage or graffiti. Paint coatings to be unfaded and free from chips/flaking (Premier grounds). Play equipment to be inspected at least monthly for any safety and maintenance. Re-painting to be undertaken at NZS 5828:2004 (Standard grounds).		
Rubbish control	Rubbish bins should not be over 80% full and emptied before overflowing (at least once daily). Loose litter collection daily.	Rubbish bins to be emptied before overflowing (at least twice per week). Loose litter collection twice per week	Rubbish bins to be emptied before overflowing with loose litter inspections/collection weekly.	Where provided, rubbish bins will be emptied on demand dependant on the usage and/or season.	Where provided, rubbish bins will be emptied on demand dependant on the usage and/or season.	Rubbish bins to be emptied before overflowing.	Rubbish bins should not be over 80% full and emptied before overflowing (at least twice per week). Loose litter collection twice per week (Premier grounds). Rubbish bins to be emptied before overflowing with loose litter inspections/collection weekly (Standard grounds).	Rubbish bins to be emptied before overflowing.	Rubbish bins to be emptied before overflowing.
Hard surfaces	To be kept free of litter and detritus.	To be kept free of litter and detritus.	To be kept free of litter and detritus.	Not applicable.	Not applicable.	Not applicable.	To be kept free of litter and detritus.	To be kept free of litter and detritus.	To be kept free of litter and detritus.
Toilet cleaning	Cleaning undertaken daily or more frequently is required e.g. during events or high usage.	Cleaning undertaken daily or more frequently is required e.g. during events or high usage.	Cleaning undertaken daily.	Where appropriate, cleaning undertaken on demand.	Where appropriate, cleaning undertaken on demand.	Where appropriate, cleaning undertaken on demand.	Cleaning undertaken daily or more frequently is required e.g. during events or high usage (Premier grounds). Cleaning undertaken weekly or more frequently during events (Standard grounds).	Not applicable.	Not applicable.

	Reserve Management Category								
	Public garden	Civic Space	Neighbourhood Reserve		Natural	Outdoor Adventure	Sport and Recreation grounds – Premier sports and Sports	Cultural Heritage	
			Neighbourhood	Neighbourhood Basic				Cultural Heritage areas	Cemetery
Burial services	Not applicable.	Not applicable.	Not applicable.	Not applicable.	Not applicable.	Not applicable.	Not applicable.	Not applicable.	Provision of reliable burial services and regular maintenance to provide a consistent well cared for appearance.

Source: NZRA Parks Categories and Levels of Service Guideline 2011

Appendix 5: Protocol for the discovery of Archaeological materials on Waitaki Reserves



HERITAGE NEW ZEALAND
POUHERE TAONGA

Heritage New Zealand Pouhere Taonga Archaeological Discovery Protocol

In the event that an unidentified archaeological site is located during works, the following applies;

1. Work shall cease immediately at that place and within 20m around the site.
2. The contractor must shut down all machinery, secure the area, and advise the Site Manager.
3. The Site Manager shall secure the site and notify the Heritage New Zealand Regional Archaeologist. Further assessment by an archaeologist may be required.
4. If the site is of Maori origin, the Site Manager shall notify the Heritage New Zealand Regional Archaeologist and the appropriate iwi groups or kaitiaki representative of the discovery and ensure site access to enable appropriate cultural procedures and tikanga to be undertaken, as long as all statutory requirements under legislation are met (*Heritage New Zealand Pouhere Taonga Act, Protected Objects Act*).
5. If human remains (koiwi tangata) are uncovered the Site Manager shall advise the Heritage New Zealand Regional Archaeologist, NZ Police and the appropriate iwi groups or kaitiaki representative and the above process under 4 shall apply. Remains are not to be moved until such time as iwi and Heritage New Zealand have responded.
6. Works affecting the archaeological site and any human remains (koiwi tangata) shall not resume until Heritage New Zealand gives written approval for work to continue. Further assessment by an archaeologist may be required.
7. Where iwi so request, any information recorded as the result of the find such as a description of location and content, is to be provided for their records.
8. Heritage New Zealand will determine if an archaeological authority under the *Heritage New Zealand Pouhere Taonga Act 2014* is required for works to continue.

It is an offence under S87 of the *Heritage New Zealand Pouhere Taonga Act 2014* to modify or destroy an archaeological site without an authority from Heritage New Zealand irrespective of whether the works are permitted or a consent has been issued under the Resource Management Act.

Heritage New Zealand Regional archaeologist contact details:

Dr Matthew Schmidt
Regional Archaeologist Otago & Southland
Heritage New Zealand

Appendix 6: Glossary

Aircraft: means any device using air as its medium for movement from place to place (excludes kites) and includes model aircraft.

Art installation: The original concepts of artists, executed in any visual art/craft medium including but not limited to sculpture carved, cast, constructed; paintings, landscaping ('earth art'), light works, water or glass features, projected or illuminated prints, drawings, photographs, murals, banners, wall hangings, assemblages, or combinations of media. Artworks may have auditory and/or tactile dimensions as well as visual elements. Note: this excludes the following:

- Heritage buildings
- Indoor art works
- Privately owned works (except where they are located in public places)
- Street performance and busking
- Community arts programmes
- Contemporary advertising / billboards (see signage policy)

Commercial activity/event: Any activity where the purpose is to operate a business and/or obtain profit or gain from its operations utilising Waitaki District Council's reserves, including:

- Conducting a trade, business or occupation on Waitaki District owned or managed land, or
- Profit and private benefit are involved.

Concession: means: (a) a lease; (b) a license; (c) permit (d) easement; or other agreement granted under the Reserves Act 1977 on reserves administered by Council.

Continuous control: refers to the requirement for a dog on Council administered reserves to be kept under control by means of a lead which is secured or held by a person capable of restraining the dog so that the dog cannot break loose, as per the requirement of the Waitaki Dog Control Bylaw 2014.

Council: in relation to delegated and statutory powers under the Reserves Act it refers to the full Council of the local authority which is the administering body for the reserve; otherwise used to denote the Council as a corporate organisation.

Cycling: includes on-road and off-road bikes.

District plan: the purpose of the preparation, implementation and administration of district plans is to assist territorial authorities to carry out their functions in order to achieve the purpose of the Resource Management Act 1991, Section 72.

Encroachment: An occupation, development or use of a Council administered reserve for private benefit.

Easement: generally an interest in land granted under Section 48 over a reserve or acquired under Section 12 over private land, or similar.

Fee simple: commonly called the freehold interest in land, the highest or most absolute interest in land held under the Crown.

High impact activity: Activities resulting in more than minor environmental/social effects.

Lease: grants an exclusive long term interest in a building or land on a reserve managed under the Reserves Act, for a maximum period of up to 33 years that (a) gives exclusive use of the land, and (b) makes provision for any activity on the land the lessee is permitted to carry out.

Lessee: the holder of a lease.

Licence: non-exclusive use of reserve land or buildings for a period of up to 33 years (excludes grazing licence). Licences may allow temporary modifications to the land, such as re-locatable buildings, campsites or facilities.

Licence to Occupy: means the temporary occupation or use of reserve land by an individual, group or organisation. Council retains the right to resume occupation at any time during that period at the expense of the occupier with one month notice.

Licensee: the holder of a license.

Local Purpose Reserve: means a reserve classified under Section 16 of the Reserves Act as a Local Purpose Reserve according to Section 23 of that Act.

Network utilities: Includes works undertaken by network utility operators, as defined in Section 166 of the Resource Management Act, including:

- a) Navigation and survey aids, beacons and meteorological activities
- b) Services reticulation networks of local authorities
- c) All structures necessary for the operation of the network utility
- d) Privately owned aerials and antennas; and
- e) The operation and maintenance of the network utility.

Note: this does not include roading infrastructure.

Non-commercial activities (requiring permit):

Includes any activity:

- Where there are more than 50 participants
- Where a private individual, club or any organisation will not profit or gain from the use of the reserve

Permit: a grant of rights to carry out a Managed activity as identified in this Plan.

Playgrounds: have been grouped into the following types:

Basic playground: neighbourhood playground that caters for children who will walk to use it. Pieces will cover swinging, sliding, climbing and rocking.

Key Strategic playground: more than basic play that is used as a community destination.

Destination playground: significant playground with unique play pieces that also serve as a tourist attraction. Will include at least 10 pieces and accommodate a wide range of ages and abilities, includes a public toilet and some form of shelter for parents. It may include a commercial activity, such as a cafe.

Youth play: Caters for older children and teenagers, and may cater for one type of activity only (e.g. skate park or bike track)

Recreation Reserve: means a reserve classified under Section 16 of the Reserves Act as a Recreation Reserve according to Section 17 of that Act.

Scientific Reserve: means a reserve classified under Section 16 of the Reserves Act as a Scientific Reserve according to Section 21 of that Act.

Tangata Whenua: the iwi, or hapu, that holds mana whenua over a particular area.

Vehicle: includes motorised cars and motorcycles. It excludes mobility scooters used by people with limited mobility providing that they are used responsibly and meet all relevant Council Bylaws. The Reserves Act permits the consideration of the unauthorised use of a vehicle on a reserve as an offence under the Act, with penalties able to be applied.