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Date released: 28 August 2026

Subject: Ombudsman - Waitaki District Council - Case 031023 request for information

LGOIMA: OIA- 1762

Original LGOIMA Request:

Please send me a copy of the following documents all of which are referred to in the final decision letter received from the Office of the Ombudsman:

- The reply to the Ombudsman from WDC Manager Tim Hope.
- Council reports to the Assets Committee 15.6.21, 10.8.21, 8.2.22, 8.3.22, 26.4.22
- The Engagement Plan that was prepared to ensure Council was communicating to key stakeholders.....

Official LGOIMA Response:

Council Officers have reviewed your request and have responded below and collated the answers in the attached.

In relation to the first point of your request-The Reply to the Ombudsman from WDC manager Tim Hope:

For clarification, Tim Hope is a Resolution Manager with the Office of the Ombudsman and is not an officer or employee of Waitaki District Council.

The correspondence from Tim Hope addressed to Waitaki District Council can also be found in the attached.

ATTACHMENT

Our ref CASE-031023 (GROUND-0041536)
Contact Oliver O'Connell

09 July 2026

Ombudsman
Fairness for all

Alex Parmley
Chief Executive
Waitaki District Council
By email: service@waitaki.govt.nz

Dear Mr Parmley

Final opinion on complaint from David Wigley about the consultation process for Project Reclaim

I refer to Manager Tim Hope's letter of 3 June.

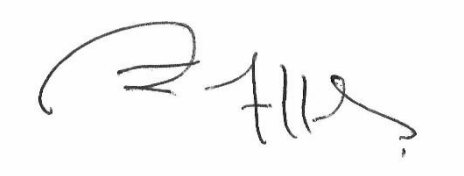
This investigation has altered slightly since notification (the appendix details this), but ultimately it has concerned the Council's omission to consult the community in the leadup to the full Council's Project Reclaim vote.

I have now formed the final opinion that the Council has not acted unreasonably.

I **attach** details of my opinion.

I have now completed my investigation. Thank you for the assistance that has been provided.

Yours sincerely



John Allen
Chief Ombudsman

Appendix 1. Details of my opinion

My investigation concerned the adequacy of the Council's public consultation regarding Project Reclaim.

This focus has changed somewhat since your response to the provisional opinion. In particular, you said:

> *The entire focus of my complaint to Council and subsequently to your office is on the period of time leading up to the WDC meeting of June 2022 at which the Landfills project subsequently named Project Reclaim was approved.*
>
> *…*
>
> *The multitude of documents supplied to myself and your office which are subsequent to that date are of no relevance.*
>
> *I simply wanted the actual information leading up to Council decision to proceed with the massive excavation of material and abandonment of Beach Road. In particular why the community was not consulted on the matter.*

Rebecca Chivers' notification letter of 23 February had said I would consider at the adequacy of the Council's public consultation regarding Project Reclaim. Manager Tim Hope's provisional opinion of 3 June considered the Council's actions from the beginning of Project Reclaim to the present day. Your focus is different. You say you instead want the investigation to consider the lack of consultation before the Council voted on Project Reclaim.

I am not entirely sure what you mean when you say you 'simply wanted the information leading up to [the] Council decision', but I note you dispute the conclusions reached by the Council in relation to the information it had at hand. In particular, you have discussed the Morrison Low Outline Business Case February 2022 regarding Project Reclaim and Beach Road.

I do have to draw your attention to Ms Chivers' letter, which said that this investigation was 'not [going to] focus on the quality of advice offered to councillors. This is because the councillors are best suited to assess the advice.' I stand by this, and as such, it is not necessary for me to respond to your points about the information on which the Council has relied.

I also do not have the jurisdiction over the Council's decision to proceed with Project Reclaim. This was the decision of the full Council, and so, as per section 13(1) of the Ombudsman Act 1975, I cannot consider it.

Basically, what we are left with in investigation scope is the administrative branch of the Council's omission to consult the community in the leadup to the full Council's Project Reclaim vote. Arguably, investigating this matter is redundant, as the former is working ultimately at the behest of the latter, and the (full) Council did vote on the issue. Still, to put this matter to bed, I will form a final opinion on this alleged omission.

You have said the Council's omission to consult contradicts the Significance and Engagement Policy.

Tim's letter cited Schedule 1, clause 3 of the Policy. This says:

> *Any physical alterations to strategic assets that are required to either prevent an immediate hazardous situation arising, or to repair an asset to ensure public health and safety due to damage from an emergency or unforeseen situation, will also be undertaken without formal consultation.*

Your response of 12 June says that '[t]he history of the project, the extensive science and the work of consultants Morrison Low simply does not support the contention of an impending environmental disaster.'

There question is not whether this was an 'impending environmental disaster', as you say, but was it an 'immediate hazardous situation'.

As noted earlier in this letter, this investigation has not interrogated the technical evidence available to the Council. Instead, I have considered the broad circumstances.

This is a historic landfill located on a fast-eroding beach. The landfill had already been exposed by erosion. NIWA studies that shows the coastline along Beach Road suffers from erosion of around 0.3-0.5m per year, and will likely continue to suffer at this level. Indeed, parts of Beach Road have been abandoned due to erosion.

I think it is fair to call this an immediate hazardous situation. There was a significant risk in not removing the landfill when it did.

In any case, I do not think that the Council's decision in these circumstances was unreasonable. The Council's decision to remediate the environmental risk without consultation fits within Schedule 1, clause 3 of the Significance and Engagement Policy. The decision does not contradict the overall policy.

ATTACHMENT

Our ref CASE-031023 (GROUND-0041536)
Contact Oliver O'Connell

03 June 2026

Ombudsman
Fairness for all

Alex Parmley
Chief Executive
Waitaki District Council
By email: service@waitaki.govt.nz

Dear Mr Parmley

Ombudsmen Act investigation
Complaint from David Wrigley about the consultation process for Project Reclaim

I refer to the letter from Rebecca Chivers of 23 February 2026. I apologise for the time it has taken to progress this complaint. I write on behalf of Chief Ombudsman John Allen.

At this stage, I have written to Mr Wigley seeking some further comments. The Ombudsman will write to you again once we have received a response.

Yours sincerely

Tim Hope
Manager – Resolutions

ATTACHMENT

Dates of Engagement
December 2022 – July 2023
and onward as required with
agile engagement

Landfill Remediation Communications Engagement Plan

By Anna Eisenhut
Date: Updated 13 April 2023

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Background

Two unofficial fly tipping sites on Beach Rd, just south of Ōamaru, and the Hampden Landfill (which closed in 1996) both sit on coastal land. Council has monitored these areas and protected the sites to date and has ensured there is no land or waste slipping into the ocean.

These three legacy waste disposal sites are owned by Council however, this is not something that Council caused, it was inherited. Due to natural coastal erosion at an estimated rate of half a metre per year, we need to act now to fix the issue.

Council workshopped a business case that identified several options and taking costs, advantages and disadvantages into account, Council's preferred option includes excavating and taking the contaminated land to the Palmerston Landfill. This includes the abandonment of Beach Road.

In this time, Mark Renalson has come up with a fourth option which could keep Beach Road open by applying around 800m of rock revetment. The approximate cost for this is $1.3m. The pluses of this study include reputational value, Beach Road remaining open, continued access to a pipe 50m inland needed for 3 waters, and would include walkways to the beach. Mark is currently engaging a survey company to look at the feasibility and provide a rough cost. This report will be ready to go by December.

The project will also include improvements to Palmerston Landfill to receive the increased volume of waste which will include commercial waste. Palmerston Landfill is owned by WDC.

The Hampden material meets the current acceptance criteria to be disposed of at the Palmerston Landfill however the Beach Road material has higher contamination levels so approval from ORC and pre-treatment (addition of zinc or dilution through additional soil) will need to be undertaken prior to placement at Palmerston Landfill.

Palmerston Landfill has the capacity to receive further landfill from other areas which will also create a revenue stream. The landfill consent expires in August 2027.

Lastly, there are several waste reforms coming through from central government. This includes a mandate for kerbside collection by 2026, finding a place for kerbside collections to go and the possibility of building our own infrastructure, and compostable waste no longer being able to mix in with hard waste. Three firms are currently working on a quote and feasibility study for this project.

The Landfill Remediation Project (LMP) Project team has been activated and includes Roger Cook (RC), Steve Clarke (SC), Amelia Lines (AL), Gareth Phillips (GP) and Lucianne White (LW).

Additonal contributors within this document include Alex Parmley (AP) Mark Renalson (MR) and Anna Eisenhut (AE)

The Communications Plan needs to be approved by ELT and EM's/

What Engagement has already occurred?

ANNUAL PLAN 2022 / 23

The engagement Period opened 13 April 2022 and the issue of "landfill and dumping issues" was mentioned (see image)

A video was also posted to YouTube on 12 April 2022: Annual Plan 2022-23: An update on landfill and dumping - YouTube

WAIHEMO COMMUNITY BOARD MEETINGS FROM JANUARY 2022

2 May 2022 Agenda

6.7, Pg 12: Alex Parmley briefly discussed the ongoing work at Council on historic landfills

6.4, PG 14: Update dated 22 February 2022 from Craig Alter reporting progress on the Brough Road MTB Park Discussion: The Chair noted that the mountain bike track was developing well, and a digger had been working onsite. An old rubbish dump had been found during the track construction and, while as much as possible of the dump remnants had been removed, there was still a need for fill to cover and make the area safer. Cr Jim Thomson offered to help with providing some fill. The Chair suggested that the group could apply to the Community Grants fund for help with funding for the ongoing project. ACTION: Board members to follow up as noted above

4 July 2022 Agenda

No mention of landfill or rubbish on the agenda

4 Sept 2022 Agenda

No mention of landfill or rubbish on the agenda

An update on
landfill and dumping issues...

We've inherited some problems with some old dumps.

The problem areas are the Hampden landfill and two unofficial dumpsite locations on Beach Road. The Hampden Landfill closed in 1996 but the landfill sits on coastal land. We have been monitoring these areas, and protected these sites to date to ensure there is no land (or waste) slipping into the ocean. However, with coastal erosion we cannot stop this happening in the future, which is why we need to act now.

What is proposed?

Council is proactively responding to an environmental risk. We are not alone in facing these issues, but we will be one of the first Council's to take action.

We have a window of opportunity through to 2027 to minimise the impact on our ratepayers while we operate the Palmerston landfill. Beyond 2027, costs would substantially increase. As we proceed with this project we will be looking at ways that we can minimise the rate burden by seeking support from Government - either through environmental grants or through rebates on waste levy's.

We are still working through the detail for the long-term fix, but this is something that we need to do now and we need to do it right.

What are the costs?

In 2022/23 the costs are expected to be only about $15k on our rates as we will use loan servicing. The costs will increase in 2024, but by taking action now, the cost in dollar terms and environmental impact will be less.

Want more info?
www.waitaki.govt.nz/annualplan2022-23

Engagement Plan Purpose

The purpose of this document is to provide a detailed communications roll out for the Landfill Remediation engagement which will run over an 8-week period in early 2023. The engagement will commence upon approval from the LRP Team in December and roll out in January 2023 – July 2023.

Key Messages

The WHY is key to this engagement. WHY are we doing this now? WHY is the waste being relocated to Palmerston? WHY did this happen?

- ❑ Reiterate Council has inherited the issue and is trying to find the best solution taking all factors (including engagement) into consideration
- ❑ Why Council recommends the preferred option (or fourth option)
- ❑ Information on how to make sure this doesn't happen again / minimising and preserving our coastal areas / environment for the future
- ❑ Asking the community what they want once the landfill is closed (this could be in the community in general, doesn't have to be on the closed land)
- ❑ We cannot continue to ignore this issue we are trying to put things right while considering costs.
- ❑ Minimise risk and impact on the community and provide amenities that are of value and leave a positive legacy.
- ❑ Temporary closure of Beach Road and explore reopening opportunities, do as much as we can to keep it open / reopen.

Key Principles

The Landfill Remediation Project (LRP) Communications Strategy will be based on the following key principles:

- ❑ Engaging with thoughtfulness, transparency, integrity, and mutual respect
- ❑ Providing accurate facts including clear and understandable information about what we know now and how the future looks
- ❑ Casting a wide net to receive feedback from corporate and private stakeholders
- ❑ Appropriate time and effort put in to connecting with various professional and community stakeholders
- ❑ Understanding this will be an emotional engagement for many and listening to and considering the feedback received from all stakeholders is critical
- ❑ Informing the district of the decisions made and why they were made

Scope of Engagement

The LRP impacts many in the community so we will need to cast a wide net to ensure we have a high awareness and understanding of the LRP. The engagement will inform and educate all stakeholders on the project and the impacts if we don't do anything. We will ask the business and public stakeholders for their feedback, ideas, and concerns regarding the LRP.

Concurrent engagement strategies with Waste Free Waitaki and the Climate Change Team will support the aim of this never happening again.

Engagement Messaging

A considered and personal approach will be taken to engage with stakeholders. We will be proactive and transparent with the information output. Important messaging will be highlighted, easy to understand and accessible. Additionally, information will be:

- ❑ Clear and easy to understand for all audiences

- ❑ Tailored approach for each audience
- ❑ Accurate, factual, and informative
- ❑ We will be flexible with our messaging and work in an agile manner as we gain an understanding of the biggest concerns from the community.
- ❑ Get residents involved with the RFP – find out what is needed so we can make it work for them (i.e. no work between 9pm and 7am)

Specific Messages for Key Stakeholders

The below notes will adjust and clarify as the project continues. We will be agile with our communications

Stafford Street, Hampden Residents

- ❑ Trucks will be going up and down Stafford Street for 6 months (up to 4 years)

Falcon Street, Palmerston Residents

- ❑ Trucks will be going up and down Falcon Street until 2027
- ❑ It will be intense for the first 12 months then drop off a bit
- ❑ Stormwater runoff outside the landfill area is protected by stormwater capture drains and out to the stormwater drain down Falcon Street. That water hasn't touched landfill area BUT will still be tested to confirm that. (e.g. ORC will give minimum requirements but we will test monthly where quarterly is the minimum example).

Palmerston Residents

- ❑ This group are the heroes in our scenario, they are providing a solution to the district
- ❑ Job creation for the people of Palmerston
- ❑ What do you (the people of Palmerston) want at the site in 2027 when the landfill closes?
- ❑ The site will still operate within the terms of the existing consent, this just hasn't been maximised at this point
- ❑ Nothing nasty going into the landfill, will be no impact to human health
- ❑ Materials will be diluted to be bought in to the acceptance criteria with a natural process of adding lime or more soil
- ❑ Maximising the Palmerston asset financially and physically
- ❑ Rainfall that hits the landfill dissipates naturally off the face of the landfill and is captured by the leachate drain. That is then discharged into the sewer drain. Testing will be conducted to ensure we don't upset the natural process that happens in the wastewater settling pond. (Double check with Gareth Phillips).

Beach Road

- ❑ Temporary or permanent closure of Beach Road (dependant on final option)
- ❑ For 6 months / 4 years, there will be up to 20 movements per working day - 5 trucks removing 4 loads each. There will be no impact on Kakanui for truck movements but will need to cut through one of the other roads to get into town.

All Residents

- ❑ By taking additional waste from out of region reduces the financial burden to the rate payer

- ❑ Beach road materials have some high level of metal concentration currently, will be diluted before it goes into the Palmerston landfill
- ❑ If this is not done, residents will without a doubt lose the scenic route between Kakanui and Ōamaru.

Additional Messaging for All Stakeholders

What Don't We Know?

- ❑ What we don't know currently is the exact timeline of the project as a whole and who will be undertaking it – but we are working on it.

Rock Revetment

- ❑ Mark Renalson is working on commissioning a survey to back his proposal of a 50-year rock revetment solution.
- ❑ This would include full remediation of the site OR partial remediation and protection.
- ❑ This will slow down progress and we may not have a decision until at least Christmas 2023
- ❑ Cost is around $1.3m and 800m of coastline protected.
- ❑ Will protect the coastline, keep the road open and provide walking paths to the beach
- ❑ Would utilize overburden chip from the quarry to strengthen
- ❑ Water from the land is causing the ocean, biden cloth and overburden, with rock armoring could give it 50 years.
- ❑ The ongoing costs will be about $5000 p/a
- ❑ Survey to be completed by December 2022

Total project cost is around $15million and it will be loan funded.

Messaging Framework

To ensure that we communicate clear and consistent messaging, a messaging framework has been developed. This will form our overall look and feel of the project but will adjust as the project continues.

	Brand Messaging Framework			
Vision	To repair the mistakes of the past and plan for our future			
Mission	To accelerate Waitaki's transition to a sustainable and optimistic future			
Brand Promise	For a better tomorrow			
Overall value proposition	Reducing impacts before it becomes a critical issue, retaining Beach Road and Palmerston's contribution to the community			
Target Audience	Vast – see Stakeholder list below			
Brand Essence	Taking responsibility for our future now.			
Tone of Voice	Informative, conversational, concise, and understandable			
Brand Pillars	**Prosperous District**	**Strong Communities**	**Quality Services**	**Valued Environment**
Proof Points	Job creation, business opportunities and support from various towns and wards	Collaborating and celebrating as a community to maintain our healthy environment	Robust engagement and research to provide optimal outcome for the community	Determining the best way to mitigate the issues and planning for Waitaki's future

Messaging Topics

- ❑ Overview of the Landfill Remediation
- ❑ Why Do We Need to do This?
- ❑ What Stage is the Landfill Remediation Currently at and What has Council done already?
- ❑ What is the timeline?
- ❑ What are our options?
- ❑ How Can I Submit Feedback?
- ❑ Why Should I Submit Feedback?
- ❑ How Will the Landfill Remediation Affect Me?
- ❑ What is the future in Palmerston?
- ❑ What is the future on Beach Road?
- ❑ What is the future of Waste in Waitaki?

Stakeholder Analysis

The Landfill Remediation will affect the entire community however the highest impact will be residents of Palmerston, Hampden, Kakanui and users of Beach Road. Environmental issues are personal and emotional for many across the community and this needs to be factored into our engagement.

Stakeholder Analysis Breakdown

FOUR key stakeholders have been identified and highlighted in RED as critical for early engagement

- ❑ Iwi
- ❑ Councillors / Jim Thompson / Waihemo Community Board
- ❑ Stafford Street, Hampden Residents
- ❑ Falcon Street, Palmerston Residents and ajoining properties

Helen Ramsey from Morrison Low conducted a workshop with the Councillors from the previous triennium. In early December, Alex Parmley will advise the new Councillors of the latest updates. This will be closely followed by a workshop with iwi in the New Year.

There has already been some early public engagement from early 2022 that did not result in much public awareness. The issue of the landfills at Beach Road was in a YouTube video posted April 2022 and the Annual Plan in the same month.

Door knocking on Stafford Street and Falcon Street will occur on Tuesday 20 December by Steve and Anna to advise residents that the remediation project proposed in the 2021 – 2031 LTP is being scoped. Special note will be made to consultation beginning in the new year but it was considered appropriate and considerate to meet early with residents directly impacted on any possible concerns they may have.

Public engagement will commence post-Christmas to ensure enough time for Councillors and Iwi to be bought up to speed and allow time for the fourth option to complete the feasibility study.

Stakeholders					
Face to Face or Teams					
WHO	WHEN	HOW	BENEFITS	RISKS	COUNCIL
1a. Councillors (KEY STAKEHOLDER)	▪ @ 31 Oct BBC (11th Triennium Councillors) ▪ CE / Mayor briefing in December	▪ CE / Mayor briefing in December ▪ Regular Updates	▪ Understanding of community as a whole ▪ Serving as a bridge between Council and community	▪ Could turn on the project if not happy with progress	▪ Advised Dec 2022 ▪ Workshop Wednesday 8 February
1b. Jim Thompson (KEY STAKEHOLDER)	▪ @ 31 Oct BBC (11th Triennium Councillors) ▪ CE / Mayor briefing in December	▪ CE / Mayor briefing in December ▪ Regular Updates	▪ Advocate for job creation in Palmerston ▪ Palmerston Town proving a solution for the district. ▪ Prevent an environmental disaster. ▪ Serving as a bridge between Council and community	▪ Could turn on the project if not happy with progress	▪ Advised Dec 2022 ▪ Workshop Wednesday 8 February ▪ Emailed 16 Jan re. door knock
1c. Waihemo Community Board	▪ Prior to first media release / December	▪ Regular Updates	▪ Advocate for job creation in Palmerston ▪ Palmerston Town proving a solution for the district. ▪ Prevent an environmental disaster. ▪ Serving as a bridge between Council and community	▪ Could turn on the project if not happy with progress ▪ Possibly live nearby the works	▪ Workshop as close to Wednesday 8 February as possible ▪ Emailed 16 Jan re. door knock

2. Iwi – Mana Whenua including Te Rūnanga o Moeraki and Kati Huriapa Runaka ki Puketeraki (KEY STAKEHOLDER)	▪ Must be a priority and engaged early	▪ Visit Marae ▪ Take a koha ▪ Listen to feedback ▪ Ask how they would like to be communicated with and considered	▪ Iwi and cultural significance heritage ▪ Support of project and significance for	▪ Iwi may not support the plan ▪ Could cause issues with the plan but if engaged early enough we can have time to discuss and figure out next steps	▪ CE as part of regular meeting process in January (possibly during Te Mōkihi meeting)
3. Stafford St (Hampden) Residents (KEY STAKEHOLDER)	▪ Must be a priority and engaged early	▪ In person meeting	▪ No more landfill nearby	▪ Unhappy with disruption for 6 months	▪ Steve / Anna door knock 18 Jan
4. Falcon St Residents (Palmerston) (KEY STAKEHOLDER)	▪ Must be a priority and engaged early	▪ In person meeting	▪ No more landfill nearby	▪ Unhappy with disruption until 2027 ▪ May not want future use of the area for personal disruption	▪ Steve / Anna door knock TBC early 2023
4a. 8 Falcon Street	▪ Must be a priority and engaged early	▪ In person meeting	▪ No more landfill nearby	▪ Loss of front / beach protection, house exposed and possible loss of land	▪ Steve / Anna door knock 18 Jan 2023
CE	▪ @ 31 Oct BBC	▪ Regular Update to CE	▪ Advocate ▪ Provide answers to media and public	▪ May not be trusted by some members of the public	Advised
Mayor	▪ @ 31 Oct BBC ▪ Briefing from CE in December	▪ CE	▪ Public Advocate ▪ Feedback from public	▪ Talking out of scope	Advised Dec 2022

ELT	▪ @ 31 Oct BBC	▪ Regular Updates	▪ Sounding board for team members	▪ Could run other projects at the same time losing interest in this one	Presented Comms Strategy 21 Dec 2022
WDC Roading	▪ @ 31 Oct Workshop	▪ Group meeting in person	▪ Roading to be able to plan	▪ Roading can be hit by many variables at any given time	Advised
WDC 3 Waters	▪ @ 31 Oct Workshop		▪ Three Waters Team to plan ▪ Access for pipeline	▪ Central Government reforms, changes within water team already	Advised
Internal Staff	▪ Prior to media release / January	▪ Advise Managers ▪ All Staff Meeting Jan ▪ Questionnaire ▪ All Staff email to inform staff of engagement process ▪ Hive	▪ Provide insight to what the community's reaction may be	▪ Not be happy with the options provided ▪ Not be happy with Council as rate payers	Advised
ORC	▪ @ 31 Oct Palmerston upgrade, Site remediation consents	▪ Visit ORC Team	▪ Collaboration between Councils ▪ WDC is seen as a leader in the waste field ▪ Possibly lead to future projects to mitigate historical waste beyond Waitaki	▪ Disinterest ▪ Unsupportive of project	Advised
Puketapu Trust	▪ February at the next trust meeting	▪ In person engagement, possible pre-reads	▪ Feeling informed early ▪ Able to think about Palmerston as a whole	▪ Could be unhappy about the works	Advised

Palmerston Residents	▪ Just after the Stafford St and Falcon St residents	▪ Media release / in person meeting	▪ Job creation ▪ Providing a solution for the district	▪ Could be unhappy with option ▪ Concerns over smell / impact ▪ Create blockade	Advised
Hampden Residents	▪ Just after the Stafford St and Falcon St residents	▪ In person engagement event	▪ Happy to have the waste removed ▪ Possible increase in temporary employment	▪ Unhappy with 6-month disruption ▪ What will happen to the land afterward?	Advised
Hampden Water Tank Resident	▪ April 2023	▪ Phone / email	▪ Support project ▪ Provide access for project	▪ tenant in property	Steve advised 11 April 2023 via phone and email
Kakanui Residents / KRAIS Residents (Kakanui Resident and Improvement Society) / Peter Aymes (interested party for Beach road closure early 2000s	▪ After key stakeholders	▪ In person engagement event	▪ Happy to have the waste removed ▪ Happy to have road retained ▪ Positive toward fixing a historical issue	▪ Unhappy with disruption and temporary / permanent loss of road to town	Advised
Beach Rd Residents	▪ After key stakeholders	▪ In person engagement event	▪ Happy to have the waste removed ▪ Happy to have road retained Positive toward fixing a historical issue	▪ Unhappy with disruption and temporary / permanent loss of road to town	Advised
Palmerston Businesses	▪ After key stakeholders	▪ Letter drop ▪ In person engagement events	▪ Become advocates ▪ Consult	▪ Business may change in 2027	Advised
Hampden Businesses	▪ After key stakeholders	▪ Letter drop ▪ In person engagement events	▪ Become advocate ▪ Consult	▪ Short term impact to business	Advised

Palmerston Interest groups	▪ After key stakeholders	▪ In person engagement events	▪ Become advocate ▪ Consult ▪ Ideas for 2027 project	▪ Unhappy with changes to Palmerston ▪ Prioritise other local projects	Advised
Hampden Interest groups	▪ After key stakeholders	▪ In person engagement events	▪ Become advocate ▪ Consult	▪ Unhappy with short term impacts	Advised
Kiwi Rail	▪ Steve to get in touch and shift to contractor	▪ Possible Group zoom meeting ▪ Follow up with individual zooms ▪ Opportunity for engagement and discussion of pain points	▪ Social media opportunities ▪ No major impacts	▪ Changes to rail schedule ▪ Safety barriers in place for project team ▪ Damage from gear to rail lines	Advised
MfE	▪ December		▪ Work with WDC to be leaders on this change	▪ Not supportive ▪ Mandates affect project	Advised
Forrest and Bird	▪ December		▪ Impressed with WDC and pioneering ideas	▪ Not supportive	Advised
DOC	▪ December		▪ Impressed with WDC and pioneering ideas ▪ Positive future relationships	▪ Impact to nesting wildlife ▪ Changes to red-billed gull population	Advised
MPI	▪ December		▪ Impressed with WDC and pioneering ideas ▪ Keep informed for any biological risks ▪ Positive future relationships	▪ Discovers an issue with the project ▪ Not supportive of the project	No direct engagement with them Steve to email W/C 18 April

Waka Kotahi	▪ Steve to get in touch and shift to contractor		▪ Impressed with WDC and pioneering ideas ▪ Positive future relationships	▪ Impacts to infrastructure ▪ STMS requirements ▪ Delays, negative feedback from public	Advised
North Otago Golf Club	▪ After key stakeholders	▪ Visit in person	▪ Become advocates for the project	▪ Short- or long-term impacts to business	Advised
Old Bones Lodge / Beach Rd Businesses	▪ After key stakeholders	▪ Visit in person	▪ Become advocates for the project	▪ Short- or long-term impacts to business	Advised
ODT	▪ Morning of Media Release with Ōamaru Mail	▪ Email media releases ▪ Provide opportunity for additional questioning	▪ Help inform and engage the community on the facts and 14eedback ▪ Reputation building at a local level	▪ Negative media coverage ▪ Covering story before we're ready to provide a media release	Advised
Ōamaru Mail	▪ Morning of Media Release with ODT	▪ Email media releases ▪ Provide opportunity for additional questioning	▪ Help inform and engage the community on the facts and feedback ▪ Reputation building at a local level	▪ Negative media coverage ▪ Covering story before we're ready to provide a media release	Advised
National Media	▪ Provide with media releases when significant	▪ Email media releases ▪ Provide opportunity for additional questioning	▪ Help inform and engage the community on the facts and feedback ▪ Reputation building at a national level	▪ Negative media coverage ▪ Covering story before we're ready to provide a media release ▪ Negative attention at a national level	Advised

Personal Letter/Email					
Ōamaru Today	▪ Media Release	▪ Email ▪ Offer in person meeting for questions	▪ Informing a platform that has a wide reach ▪ Sharing information & encouraging public during engagement period	▪ Administrators don't buy in to the engagement ▪ Administrators don't share info (cannot be relied upon)	Advised
Waitaki Voice	▪ Media Release	▪ Email ▪ Offer in person meeting for questions	▪ Informing a platform that has a wide reach ▪ Sharing information & encouraging public during engagement period	▪ Administrators don't buy in to the engagement ▪ Administrators don't share info (cannot be relied upon)	Advised
Tourism Waitaki – RTO	▪ Media Release	▪ Email ▪ Provide contacts for any further questions	▪ Waitaki is seen as a pioneer at a national and possibly international level	▪ A subject that isn't appealing for tourism is in the spotlight	Advised
Waste Management Companies	▪ Personal Letter and in person meeting requested from Steve Clarke	▪ Email ▪ Offer in person meeting for questions	▪ Possible business opportunities ▪ Becoming an advocate for the project	▪ Concern for their business interest	Advised
DCC	▪ Personal Letter and in person meeting requested from Steve Clarke	▪ Email ▪ Offer in person meeting for questions	▪ Collaboration between Councils ▪ WDC is seen as a leader in the waste field ▪ Possibly lead to future projects to mitigate historical waste beyond Waitaki	▪ Disinterest ▪ Unsupportive of project	Advised
Public Engagement Process					

WHO	WHEN	HOW	BENEFITS	RISKS	
Ratepayers	▪ April 2022 ▪ January 2023	▪ Video and Annual Plan ▪ Wide community engagement: feedback, social media, media releases, posters, website, posters, printed ads, radio ads, markets / community events	▪ Consult and consider opinions of ratepayers ▪ Varied opinions with possible thinking outside the box	▪ Becomes contentious ▪ Misinformation ▪ Disengaged ▪ Concerns about rate increases and cost of project	Advised
Heritage NZ	▪ Ad hoc	▪ Email	▪ Keeping informed	▪ Historical sites affected	Advised
UNESCO – Geopark	▪ December 2022	▪ Email	▪ Keeping informed ▪ Support / recognize geologically significant areas	▪ Issues with geologically significant sites	Advised
Oceana Gold	▪ January 2023	▪ Email	▪ Keeping informed	▪ Changes in the mines for outputs	Steve to email W/C 18 April
Social Media Commentators	▪ Ad hoc	▪ Ad hoc	▪ Wide range of opinions ▪ Keeping the subject front of mind	▪ Misinformation ▪ Staff targeting	Advised
Youth / Youth Council	▪ February	▪ In school visits (especially EOHS)	▪ Minimise the issues for the future	▪ Disengagement	Steve to email Leanne and Gary

Engagement Process Risks

The overall engagement risk: Medium / High

Risk *what has the potential to derail or reduce effectiveness?*	**Likelihood** *low/medium /high*	**Level of impact** *low/medium/high*	**Mitigation** *what can we do to reduce/address the risk?*
Iwi not supportive of plan	*low*	*high*	Engage with iwi early and listen to any concerns. Factor in to planning and keep updated
Social Media impacts	*medium*	*high*	Keep an eye on social media and flag and act upon any misinformation, rumours, or concerns
EM not happy with plan	*medium*	*medium*	Keep informed and include break out meetings / updates
Public unhappy with plan (depending on plan)	*Medium / high*	*high*	Consult and keep informed with all plans and updates. Consider Feedback
Concerns over Rates increases and costs of project	*high*	*high*	Ask how important this is for the future of the community for the price to pay? How much is Beach Road worth it to you? Factor in and communicate any prices in the Annual Plan
Other issues (such as dumps closing and seagulls becoming problem in town) a public discussion point	*medium*	*low*	Front foot any questions, keep an eye on social media and provide information where possible
Clashes with other major consultations and info campaigns ie Annual Plan, DPR submissions, reforms etc	*medium*	*medium*	Lockdown clear schedule of WDC consultations, Piggyback on our other engagement events etc where appropriate.
Rubberneckers visiting the site to see what is going on and jumping fences	*medium*	*high*	High fences, signage (images, and words utilized). Also providing photos where possible so people can still see what is going on.
EOC / Weather Event	*low*	*high*	Manage at an EOC / high level if or when this impacts coastal areas. Keep Palmerston covered and stop work as required etc. Communicate updates.

Communications High Level Implementation Timeline

Activity/task *how?*	**Responsible** *who?*	**Due date /period** *when?*	**Status** *in progress/done*
Communications Strategy	*Anna*	*November 2022*	*Complete and update ad hoc*
Design of campaign look and feel/tone – (mapping, colour, logo if req, etc)	*Anna / Scott Wilson*	*Jan / Feb 2023*	*Complete*
Website Design and content	*Jason / Anna*	*First attempt Feb 2023, second April 2023*	*Complete*
Internal Stakeholder Management – HIVE and all staff meeting Then addressing key staff concerns	*Anna / Steve*	*Jan / Feb 2023*	*–initial complete*
External Stakeholder Management including workshops, media release, social media, posters, radio ads, markets, community events, in person meetings, and key dates	*Anna / LR Team*	*January –March 2023*	*complete*
Ongoing Updates	*Anna / Sonia / LR Team*	*April 2023 onward*	*new comms plan to be advised*

Delivery Channels

Our delivery channels are targeted for this project toward our various stakeholders. Stakeholders will be impacted in a variety of ways, so our engagement needs to be considerate of this. Below is an overarching list of stakeholders and delivery channels:

STAKEHOLDER	CHANNELS
Internal Stakeholders: ELT, EM's, Team Members	❑ Workshops ❑ HIVE ❑ All Staff Meetings ❑ Questionnaires ❑ Updates ❑ Videos
Iwi, Governmental Partners	❑ Workshops ❑ In person meetings ❑ Updates (email, phone calls, informal meetings etc.) ❑ Videos
Palmerston Residents	❑ In person meetings ❑ Consultations ❑ Elected Members ❑ All info: social media, website, media releases, posters, printed ads, radio ads, markets / community events ❑ Videos
Kakanui Residents	❑ In person meetings ❑ Consultations ❑ Elected Members ❑ All info: social media, website, media releases, posters, printed ads, radio ads, markets / community events ❑ Videos
Hampden Residents	❑ In person meetings ❑ Consultations ❑ Elected Members ❑ All info: social media, website, media releases, posters, printed ads, radio ads, markets / community events ❑ Videos
All Ratepayers	❑ In person meetings ❑ Consultations ❑ Elected Members ❑ All info: social media, website, media releases, posters, printed ads, radio ads, markets / community events ❑ Videos

Key Dates for Engagement Process

The LFR Team are working to the following deadlines with initial communications surrounding this work. While we're not planning on public consultation prior to Christmas, some comms preparation is still required prior to Christmas.

Project Deadlines / Milestones				
When	**What**	**Who**	**Comms**	**Done**
Sunday 30 October 2022	Draft Project Plan	SC	N/A	✓
Tuesday 15 November 2022	Procurement Strategy for project team sign off	AL lead, All	N/A	✓
October / November 2022	Development of Procurement Plan	SC, AL, ML with Team Sign Off	N/A	✓
W/C Monday 28 November 2022	Comms Plan Signed Off	Project Team, AE	Prepare and present	✓
November 2022	Brief Councillors	AP	N/A	✓
November 2022 / January 2023	Prepare and finalise contract and procurement documents Registration of Interest (ROI) document and Release Request for Proposal (RFP)	SC, AL, ML with Team Sign Off	As Req	
January 2023	Iwi Workshop	RC, SC, AE to attend	Comms to take notes of any questions / feedback	
January 2022	GHC completion of Beach Rd Stability report	SC, GHD	Media Release?	
January 2023	Release Registration of Interest Document	Tender Team	Media Release	
January 2023	Sit visits and supplier briefings	SC, AL, ML		
Wednesday 8 February 2023	Councillor Workshops	SC, AE	AE to attend and assist presentation	
February 2023	Release Request for Proposal	Tender Team	All Comms Listed	
February – March 2023	Tender Period (10 weeks)		All comms listed	TICK
April 2023	Tender evaluation	Tender Team	N/A	
May 23	Tender Negotiation meetings	Tender Team	N/A	
June 2023	Council Meeting – Award Tender	Council, RC, SC	Media Release	
June / July 2023	Contract Finalisation	Tender Team	As Req	
Tuesday 1 August 2023	Project / Contract commences	All	As Req	

Budget

Budget is currently to be confirmed

Next Steps

Engagement Strategy given to LRP Team for feedback

Big Picture Notes Factor in During Engagement

- 2023 will see an announcement from MfE which will confirm what Council will be mandated to do (kerbside collection, container returns etc) and MfE have signalled that they will help streamline engagement and provide marketing collateral when this occurs.
- Waste mandates will then go out for engagement with the next Annual Plan (2023/24)
- Weakness for this includes possible rates increase (WDC is 4 out of 72 Councils who don't have a landfill), tight time frames and the introduction of the service could take 2 years.
- A Waste Minimisation Management Plan (WMMP) review may be required. Every council needs to have one which needs to be reviewed every 6 years or earlier if no longer fit for purpose. All Councils will be doing this at the same time as Waitaki. Council aims to collaborate on resources, engagement and consultations.
- We can only operate under the WMMP but there is a catch all to bridge the gap.
- Census is scheduled for Tuesday 7 March 2023
- Annual Plan scheduled for the same time so need to coordinate resources
- Possible Media release around this: Steve Clarke is questioning the Waste Levy Charge ($40 per tonne and $60 next year) for the Landfill Remediation. This rubbish was existing and we're doing the right thing so why are we being charged for this? Steve has put this question out to local government groups and Waste Mins and he is starting to get support. 3 years ago it was $10 per tonne, $20 in 2021, $40 in July 2022, up to $60 per tonne in July 2023. Gone up by $50 in last 4 years.

Supporting Documents / Helpful Links / New Stories

https://environment.govt.nz/publications/transforming-recycling-consultation-document/
Waste legislation and strategy under development | Ministry for the Environment

Fox Creek Landfill example

Compromised landfills at risk during extreme weather | Office of the Prime Minister's Chief Science Advisor (pmcsa.ac.nz)
Fox River landfill disaster 'forgotten' as more rubbish surfaces | Stuff.co.nz
Fox River landfill disaster leaves a filthy, toxic mess four months on from huge storm (1news.co.nz)
Fox Glacier Landfill Remediation Complete | Westland District Council (westlanddc.govt.nz)
Where is our next Fox River dump disaster? | Stuff.co.nz
Fox River landfill clean up finally completed at a cost of over $3m | RNZ News

Waitaki / Beach Road History (Closure)

This was closed in the early 2000's. Gary Woock has some good recollection. Many of the local residents understood what needed to happen as they could see the road eroding. It was fenced off and the fence went down the hill a bit to deter people, however the public would jump the fence. It slowed down once they could see it was becoming more dangerous.

Haven Street, Moeraki

It is also worth mentioning Haven Street, Moeraki which was closed and re-opened a number of times. Locals also fundraised to keep the road open themselves however this needed to be closed again within a year. An interesting case study in the even that parts of Beach Road need to be closed for safety.

ATTACHMENT

Waitaki
DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI

I hereby give notice that the Assets Committee Meeting will be held on:

Date:	**Tuesday, 8 February 2022**
Time:	**2.15pm (approx) - following the conclusion of the CCR Committee Meeting**
Location:	**Council Chamber, Third Floor Office of the Waitaki District Council 20 Thames Street, Oamaru**

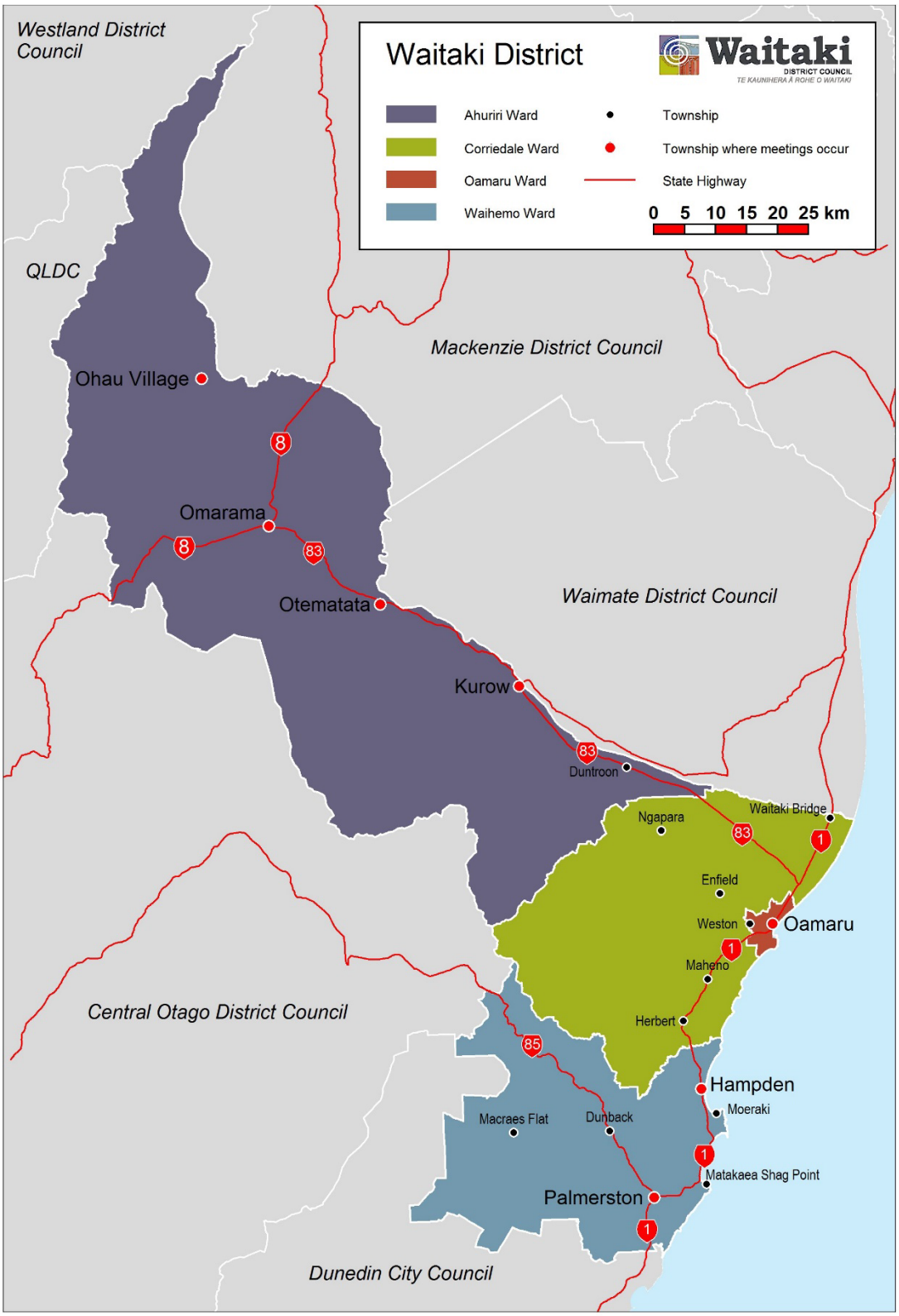
Agenda

Assets Committee Meeting
8 February 2022

Assets Committee Membership:

Cr Bill Kingan	Chairperson
Mayor Gary Kircher	Associate Chair
Cr Jeremy Holding	Member
Cr Guy Percival	Member
Deputy Mayor Melanie Tavendale	Member
Cr Jim Thomson	Member
Cr Kelli Williams	Member
Cr Colin Wollstein	Member

Alex Parmley
Chief Executive


Waitaki District
Waitaki
DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI
Ahuriri Ward
Corriedale Ward
Oamaru Ward
Waihemo Ward
Township
Township where meetings occur
State Highway
0 5 10 15 20 25 km
Westland District Council
QLDC
Mackenzie District Council
Waimate District Council
Central Otago District Council
Dunedin City Council
Ohau Village
Omarama
Otematata
Kurow
Duntroon
Ngapara
Waitaki Bridge
Enfield
Weston
Oamaru
Maheno
Herbert
Hampden
Moeraki
Macraes Flat
Dunback
Matakaea Shag Point
Palmerston
8
83
1
85

STRATEGIC FRAMEWORK
Waitaki
THE BEST PLACE TO BE!
Waitaki - Whenua taurikura
EMPOWERING OUR PEOPLE AND PLACE TO THRIVE
Whakapuāwai takata, Whakapuāwai whenua
COMMUNITY OUTCOMES
economic
PROSPEROUS DISTRICT
Attractive to new opportunities
Support local businesses
Foster a diverse and resilient economy
social and cultural
STRONG COMMUNITIES
Enable safe and healthy communities
Connected, inclusive communities
Promoting a greater voice for Waitaki
Celebration of our community identity
QUALITY SERVICES
Robust core infrastructure and services
Community facilities and services we are proud of
environment
VALUED ENVIRONMENT
Protecting our diverse landscapes and water bodies
Meeting environmental and climate change challenges
STRATEGIC PRIORITIES
Providing high-quality core infrastructure and services
Determining the best way to deliver 3-waters for the community
Working with the community to respond to COVID-19 challenges
Creating a District Plan that is fit for Waitaki's future
Striving towards better Council performance
Driving best value for rates
Ensuring we get core business done while delivering on our strategic priorities and achieving our community outcomes
Engagement with the community and partners
Strategies, plans and partnerships
Long Term Plan and Annual Plan
Our service delivery approach
Monitoring and reporting on our progress
Waitaki
DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI

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1 APOLOGIES

2 DECLARATIONS OF INTEREST

3 CONFIRMATION OF PREVIOUS MEETING MINUTES

3.1 PUBLIC MINUTES OF THE ASSETS COMMITTEE MEETING HELD ON 2 NOVEMBER 2021

Author: **Ainslee Hooper, Governance and Policy Advisor**

Authoriser: **Lisa Baillie, People and Culture Group Manager**

Attachments: **1. Public Minutes of the Assets Committee Meeting held on 2 November 2021**

RECOMMENDATION

That the Assets Committee confirms the Public Minutes of the Assets Committee Meeting held on 2 November 2021, as circulated, as a true and correct record of that meeting.

UNCONFIRMED MINUTES

**OF THE ASSETS COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, THIRD FLOOR,
AND VIA ZOOM VIDEO-CONFERENCE
OFFICE OF THE WAITAKI DISTRICT COUNCIL, 20 THAMES STREET, OAMARU
ON TUESDAY, 2 NOVEMBER 2021 AT 1.30PM**

PRESENT: Cr Bill Kingan (Chairperson), Mayor Gary Kircher (Associate Chair) (from 1.32pm), Cr Jeremy Holding, Cr Guy Percival, Deputy Mayor Melanie Tavendale, Cr Jim Thomson, and Cr Kelli Williams

APOLOGIES: Cr Colin Wollstein (absence), Mayor Gary Kircher (lateness)

IN ATTENDANCE: Cr Hana Halalele
Paul Hope (Acting Assets Group Manager / Finance and Corporate Development Manager)
Ainslee Hooper (Governance and Policy Advisor)

IN ATTENDANCE FOR SPECIFIC AGENDA ITEMS:

Joshua Rendell (Assets Operations Manager)
Martin Pacey (Water Services Manager)
Erik van der Spek (Recreation Manager) (via Zoom)
Andrea Kidd-Law (Consultant) (via Zoom)
Mike Harrison (Roading Manager)
Renee Julius (Property Manager)

MEETING OPEN

The Chair declared the meeting open at 1.30pm and welcomed everyone present.

1 APOLOGIES

RESOLVED AC 2021/032

Moved: Cr Jeremy Holding
Seconded: Cr Jim Thomson

That the apology for absence received on behalf of Cr Colin Wollstein and the apology for lateness received on behalf of Mayor Gary Kircher be accepted.

CARRIED

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

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3 CONFIRMATION OF PREVIOUS MEETING MINUTES

3.1 PUBLIC MINUTES OF THE ASSETS COMMITTEE MEETING HELD ON 21 SEPTEMBER 2021

RESOLVED AC 2021/033

Moved: Cr Jeremy Holding
Seconded: Deputy Mayor Melanie Tavendale

That the Assets Committee confirms the Public minutes of the Assets Committee Meeting held on 21 September 2021, as circulated, as a true and correct record of that meeting.

CARRIED

4 DECISION REPORTS

4.1 BACKFLOW PREVENTION POLICY 2021

The report, as circulated, sought the Committee's recommendation for Council approval of the appended Backflow Prevention Policy 2021 to help ensure it is meeting its obligations under the Health Drinking Water Amendment Act 2007.

In response to a question, Water Services Manager Martin Pacey advised that the question of whether Council would assist businesses that already have backflow prevention devices, but they were not necessarily where Council requires them to be with the new system, would need to be addressed through the inspection programme. It was expected that, if any move was required because it was more convenient for Council, then the team would fund the cost of that.

Routine maintenance would be conducted via an annual inspection, at a cost of around $200. It will be paid out of the relevant Ward water rate.

RESOLVED AC 2021/034

Moved: Cr Jim Thomson
Seconded: Mayor Gary Kircher

That the Assets Committee recommends:

That Council:

1. Adopts the appended Backflow Prevention Policy 2021, with or without amendments.
2. Confirms the following option as the funding mechanism for policy implementation (as provided for in Clauses 3.2 (f), (g), (h) and 3.2 (k) of the policy):

   Option 3 – cost share, as follows:

   <u>Backflow risk mitigation</u> – the customer (property owner) covers all costs for:

   - the supply and installation of new backflow devices required either through a new supply connection/s or resulting from a hazard inspection programme (loan-funded for devices installed for existing water supply connections)

   <u>Community benefit</u> – Council recovers costs through general water supply rates for:

   - retrofitting of existing devices required to vest into Council ownership;
   - annual testing;

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- five-yearly maintenance; and
- annual depreciation.

3. Confirms Clauses 3.1(c) and (h), which outline that, for *new water supply connections,* the property owner/s will be responsible for paying the costs associated with the supply and installation of backflow devices as part of the Service Application process (in accordance with current practice); and that ongoing testing, maintenance and depreciation costs will be recovered through general water supply rates, as for existing supply connections.

CARRIED

4.2 WAITAKI WATER SUPPLY BYLAW 2021

The report, as circulated, sought to ensure Council has a reviewed and adopted Water Supply Bylaw in place to regulate its water supply activities in accordance with legislative and service level requirements. There was no discussion on the report.

RESOLVED AC 2021/035

Moved: Cr Jeremy Holding
Seconded: Deputy Mayor Melanie Tavendale

That the Assets Committee recommends:

That Council:

1. Adopts the appended Waitaki Water Supply Bylaw 2021
2. Undertakes a more thorough review of the Waitaki Water Supply Bylaw 2021 within the next 18 months, with a view to creating a consolidated Waitaki Three Waters Bylaw, incorporating water supply, wastewater (including trade waste) and stormwater, by 2023.

CARRIED

4.3 TRADE WASTE BYLAW 2021

The report, as circulated, sought to ensure that Council has a reviewed and adopted Trade Waste Bylaw in place to regulate trade waste activities in accordance with legislative and service level requirements. There was no discussion on the report.

RESOLVED AC 2021/036

Moved: Cr Jim Thomson
Seconded: Mayor Gary Kircher

That the Assets Committee recommends:

That Council:

1. Adopts the appended Trade Waste Bylaw 2021;
2. Undertakes a more thorough review of the Trade Waste Bylaw within the next 18 months, with a view to creating a consolidated Waitaki Three Waters Bylaw, incorporating water supply, wastewater (including trade waste) and stormwater, by 2023; and
3. Instructs officers to engage with current and potential trade waste customers in the district to ensure they are advised of and prepared for any changes and impacts that may result from a new Three Waters Bylaw, prior to and during its development.

CARRIED

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4.4 ŌAMARU CENTRAL PARKING

The report, as circulated, sought a recommendation from the Committee for Council approval to commence a review of public parking in Central Ōamaru.

Roading Manager Mike Harrison highlighted the intent to put Council in a good position about the nature of parking arrangements that would be needed in the future.

Several elected members shared their support of going out to the community as a first discussion step.

It was clarified that there is no intention to duplicate any work already done in relation to the Ōamaru Harbour Plan. Rather, the contents of that plan would be picked up as already agreed, and discussions with the community would focus on future challenges.

Regarding the suggestion of three Committee members to assist with this project, the meeting was advised that Cr Kelli Williams, Cr Jeremy Holding and Cr Colin Wollstein were nominated because they are Ōamaru Ward Councillors who could represent both the young and older age groups. Cr Holding and Cr Williams accepted the nomination. [Cr Wollstein was not at the meeting.]

MOTION

Deputy Mayor Melanie Tavendale moved the report's recommendations and Cr Jeremy Holding seconded the motion.

Discussion on the motion:

Two elected members spoke in favour of the nominations of those Councillors because of their close involvement with Ōamaru central issues. However, it was also acknowledged that all elected members would have an opportunity to contribute when the matter came before Council for a final decision.

It was highlighted that limited parking times, bike parking, and camper van parking safety matters all emphasised the need for a parking strategy and therefore this work was timely and would be able to assist the whole community.

RESOLVED AC 2021/037

Moved: Deputy Mayor Melanie Tavendale
Seconded: Cr Jeremy Holding

That the Assets Committee recommends:

That Council:

1. Approves the development of a Central Ōamaru Parking Plan.
2. Appoints Cr Kelli Williams, Cr Jeremy Holding and Cr Colin Wollstein (Ōamaru Ward members) as members of a Steering Group to guide the development of a Central Ōamaru Parking Plan with officers.

CARRIED

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4.5 ŌAMARU CENTRAL HEAVY VEHICLE ROUTES

The report, as circulated, sought a Committee recommendation for Council approval to commence the development of an Ōamaru Central Heavy Vehicle Route Plan.

Roading Manager Mike Harrison highlighted the intent of the report as wanting to have a very targeted discussion with the heavy vehicle industry, given that those vehicles are getting heavier and larger.

MOTION

Deputy Mayor Melanie Tavendale moved the report's recommendations and Mayor Gary Kircher seconded the motion.

Discussion on the motion:

It was noted that heavy vehicle operators had been involved informally in previous discussions about intersections, but this was an excellent opportunity to formalise that approach to ensure their voices are strengthened.

It was also suggested that a balance of views would still be required around the discussion table, to ensure roads, intersections, and heavy vehicle routes were also good for the wider neighbourhood and other members of the community as well.

RESOLVED AC 2021/038

Moved: Deputy Mayor Melanie Tavendale
Seconded: Mayor Gary Kircher

That the Assets Committee recommends:

That Council:

1. Approves the development of a Ōamaru Central Heavy Vehicle Route Plan.
2. Instructs officers to formally establish a Heavy Vehicle Industry Representatives Group to assist in the development of a Ōamaru Central Heavy Vehicle Route Plan

CARRIED

4.6 STATE HIGHWAY INTERSECTION SAFETY IMPROVEMENTS

The report, as circulated, sought the Committee's approval to commence the development of a State Highway Safety Improvements Plan for Ōamaru Intersections. This will be via a partnership approach between Council and Waka Kotahi New Zealand Transport Agency.

Roading Manager Mike Harrison highlighted that this improvements plan would focus on access to state highways for all vehicles, given the increasing volume of traffic on roads. New residential developments in the Awamoa area and access around Redcastle Road were cited as examples where discussions with the community had already commenced and others were planned with the heavy freight industry. He acknowledged that the improvements may take some time to implement but it was important to note that discussions were happening now.

It was clarified that the next Long Term Plan will commence in 2024, and it was considered important to start the discussions now so that, when that LTP process commences, there would be good information to contribute to it.

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MOTION

Deputy Mayor Melanie Tavendale moved the report's recommendations and Cr Guy Percival seconded the motion.

Discussion on the motion:

There was support for having proactive discussions with Waka Kotahi as they would be more meaningful and would provide an opportunity to reiterate the importance of the spatial plan. Seeking feedback from the community on potential growth and the impact on movement around our roads was also supported for its proactive approach.

It was also noted that the community's feedback on concerns with intersections would also help inform Council's next LTP process in 2024 and future work programmes. Elected members were pleased that staff were starting now so that Council could be seen to be leading those discussions with the wider community as well as Waka Kotahi.

RESOLVED AC 2021/039

Moved: Deputy Mayor Melanie Tavendale
Seconded: Cr Guy Percival

That the Assets Committee approves the development of a State Highway Safety Improvements Plan in partnership with Waka Kotahi New Zealand Transport Agency.

CARRIED

5 MEMORANDUM REPORTS

5.1 NATIONAL LAND TRANSPORT FUNDING OUTCOME

The report, as circulated, advised the Assets Committee about the outcome of the 2021-24 National Land Transport (NLT) programme funding allocation and the implications of the allocation on Roading Operations and Projects.

Roading Manager Mike Harrison noted that the outcome of the NLT programme funding allocation was not what had been planned or hoped for. He acknowledged that, while the original allocation provided by Waka Kotahi had been only 20% of what Council had sought, that had been increased to around 50% (the final figure was still to be confirmed) following Waka Kotahi's decision to borrow around $2 billion to help fund the shortfall of allocations throughout the country. The key issue now for the team was to identify how best to use the funding provided. The decisions to be made would be better informed following the new maintenance contract tender process scheduled for January – February 2022.

Mr Harrison also briefed the meeting on the current technical audit of the Roading unit by Waka Kotahi, highlighting that there would be some 'hard asks' during the audit and probably over the next 12 months (eg why was more not being done?). The key issue in response to that question was the funding constraints imposed by Waka Kotahi, but the team was doing the best it could with the funding that had been received. This was acknowledged by the meeting.

RESOLVED AC 2021/040

Moved: Cr Guy Percival
Seconded: Cr Kelli Williams

That the Assets Committee receives and notes the information.

CARRIED

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5.2 ROADING CAPITAL PROJECTS 2021-24

The report, as circulated, informed the Assets Committee of the identified Capital Projects proposed for completion in the 2021/24 financial years. The projects comprise both road pavement rehabilitation renewals to be completed in Ōamaru as well as intersection treatments giving effect to the Road to Zero Safety Strategy.

Roading Manager Mike Harrison spoke to the report, highlighting that Waitaki's road crash record is marking time at best, and at worst, getting worse. The challenge is how to connect all the work programmes together. It was intended to provide a lot of choice of what could be done, but Waka Kotahi has determined the hierarchy. The priorities will be safety and freight movement as, without those two, the community will suffer.

Discussion focused on upgrades to roads (widening some for larger vehicles, making room for walking and cycling on others); treatment of side roads where there may be vulnerable age groups present (eg around schools). It was clarified that the heavy vehicle group would be invited to have input to the designs of roundabouts.

In response to questions, Mr Harrison also briefed the meeting on the prioritisation criteria and process for projects involving bridges and intersection improvements, which included assessments of personal and collective risk, perceived risk from an environmental perspective; groups impacted, among other factors.

It was also clarified that, if an approved project (eg to improve the structure of a specific bridge) does not proceed, then the funding for it must be reallocated to another similar project (eg another bridge). The current audit was looking into matters of this nature.

MOTION

Mayor Gary Kircher moved the report's recommendation, and Cr Guy Percival seconded the motion.

Discussion on the motion:

One view shared was that Waka Kotahi was not allowing Council to make any changes, which was frustrating, especially given that it did not allow for local knowledge to inform decision-making. It was hoped that some of the information provided back to the agency would be taken on board.

RESOLVED AC 2021/041

Moved: Mayor Gary Kircher
Seconded: Cr Guy Percival

That the Assets Committee receives and notes the information.

CARRIED

5.3 ASSETS GROUP ACTIVITY REPORT

The report, as circulated, highlighted work undertaken by departments within the Assets group since the previous Assets Committee Meeting.

Group Manager Paul Hope highlighted the report's introductory comments about units within the Assets group having to operate in a very constrained environment in the next 12 months and over the next three years. For that reason, it was important that Council is well informed, and that is the purpose of the reports to this meeting. Some pieces of work would seek Council involvement; others would report on other stakeholder involvement. He thanked Mr Harrison and his team for

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their considerable work on reports for this meeting and for Mr Pacey and his team for their work around bylaws.

Assets Operations Manager Joshua Rendell highlighted key components of the group activity work, including the preliminary work being done by SouthRoads before resealing and rehabilitating roads; the increasing difficulty to source pipe materials; and the Government's decision to make participation in the Three Waters Reform mandatory for councils. On the latter, the meeting was advised that, while that decision was not a surprise, it was an unwelcome change for the local government sector, and Council was proposing to send a letter to the Minister in response. Mayor Gary Kircher read out some of the key parts of the proposed letter to the meeting.

MOTION

Mayor Gary Kircher moved the report's recommendation, and Cr Bill Kingan seconded the motion.

Discussion on the motion:

Several elected members spoke in support of the proposed letter to the Minister, citing a number of key factors including (i) the Government's idea of reticulated systems all the way to the gateway would not make sense for some of Waitaki's rural residents and it seemed that the Government was not prepared to listen to some of the rural districts; (ii) members of the public were calling elected members almost exclusively about this matter and it is important for Council to point out where it stood; and (iii) while some change was required, the approach that was being taken by the Government has generated resentment in communities that could possibly undermine the whole process.

At this time, an additional motion was put to the meeting and resolved as recorded below.

RESOLVED AC 2021/042

Moved: Mayor Gary Kircher
Seconded: Cr Bill Kingan

That the Assets Committee recommends that Council adopts the Mayor's response letter to the Minister for Local Government regarding the Three Waters Reform being made mandatory.

CARRIED

When asked about the impact on staff of the Government's decision to make it mandatory for councils to participate in the Three Waters Reform, Mr Pacey advised that he had been building his team to expect such a decision and they are 'pretty resilient'. They understand that most of their jobs are reasonably secure in Oamaru, but – at higher levels (eg his own job) – they may not stay local. There were many comments coming in from members of the public expressing their concern, and the team was supporting each other in how they were dealt with.

Regarding the implications for the team of the Water Services bill, it was noted that they would be large, mainly by bringing in a lot of monitoring and reporting requirements which would require several FTEs to comply. The main concern would be the challenge of completing the compliance work (which started around mid-year in 2020) alongside working through the transition to the new agency. It would be a very significant work programme for the next 2.5 years.

In response to a question, it was clarified that, for residents of Weston on restricted supplies and on tank water, water mains were being installed but they will be put 'on demand' later. They would remain on restrictors because the infrastructure is not necessarily suitable for high pressure. The meeting was also advised that the Roading and Water teams were working closely together in relation to that water main work in Weston and in Palmerston.

Regarding access rules for the Aquatic Centre under COVID restrictions, it was noted that some other councils and pools were interpreting the rules differently to Waitaki's approach. Group Manager Paul Hope spoke about the challenge of getting consistent information to understand the intent of the Government's guidelines, given that it was being updated frequently. The team was working through schools and vaccinations and implications for Council, with the aim of striking the

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right balance between meeting the obligations of COVID rules and meeting the needs of the community.

The meeting was briefed about the meeting that had been held with Otago Regional Council contractors about the rabbit population explosion and the proposed programme in response to it. Education would be part of the programme, as well as getting landowners involved in assisting with the eradication process. There were concerns about the proposed cost of rabbit-proof fencing of properties and then the removal of rabbits. It was also noted that, while the intention was to educate, it was proposed that, if there was non-compliance with the programme, then the ORC could pursue an enforcement policy by doing the work and then billing the landowners.

In response to a question about the Cape Wanbrow walking track, it was noted that a range of improvements were being worked on for that area (not just walkways), including moving the new entrance signs and connecting Cape Wanbrow and Bushey Beach.

RESOLVED AC 2021/043

Moved: Cr Jim Thomson
Seconded: Cr Guy Percival

That the Assets Committee receives and notes the information.

CARRIED

6 MEETING CLOSE

There being no further business, the Chair declared the meeting closed, at 2.56pm.

TO BE CONFIRMED at the Assets Committee Meeting to be held on 8 February 2022.

.....

CHAIRPERSON

UNCONFIRMED

4 MEMORANDUM REPORTS

4.1 ASSETS GROUP ACTIVITY REPORT

Author: **Joshua Rendell, Assets Operations Manager**

Authoriser: **Paul Hope, Acting Assets Group Manager**

Attachments: **1. Assets Group Update February 2022**

RECOMMENDATION

That the Assets Committee receives and notes the information.

PURPOSE

The purpose of the attached report is to highlight work undertaken by departments within the Assets group since the previous Assets Committee Meeting.

EXECUTIVE SUMMARY

In preparation for the holiday period, staff and contractors made a concerted effort to close down work sites and ensure that the district was clean and tidy for its residents and visitors and that our roads were as safe as possible for the increased traffic loads.

Over the holiday period, there was a fire at the Lower Waitaki Treatment Plant which caused significant damage to the treatment plant. The Water Team and its contractors, SouthRoads and Plunket Electrical, responded well to the emergency and had the station up and running as quickly as possible. There is still a need for further repair work, but safe, drinkable water is being delivered to customers.

Apart from the incident in the preceding paragraph, the holiday period was relatively quiet. Council's Parks and Reserves Contractor, Downer, continued to keep up with the fast grass growth, the toilets at Campbells Bay in Kakanui received a face-lift in the form of a mural, and the Roading department has been assessing tenders for the new Roading Operations and Maintenance Contract. The Aquatic Centre was well attended throughout the holiday period. Good weather and less travel by residents are cited as likely reasons for the increased attendance.

A significant risk for the delivery programme is material and contractor availability, which is continuing to be problematic. Recent tenders received a fewer number of tender responses than was expected. Responses also indicated there would be difficulties in completing the works within the required timeframes. Officers are discussing these matters with contractors and internally to find a solution to the issue.

Waitaki
DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI

ASSETS GROUP

Activity Update – February 2022

Purpose

The purpose of this report is to provide insight into recent work undertaken by the Assets group departments.

3 WATERS

GENERAL

Staffing

The Water Services team is excited to welcome the following new staff:

- Eden Maher has recently moved from the IS team to take up the role of Data and Systems Analyst in the Planning and Systems portfolio. Eden will be developing tools and systems to support business and asset management planning processes.
- Thomas Prins commenced in the role of Operations Supervisor – Facilities, in mid-January. Thomas comes to us from the Clutha District Council and has great knowledge and experience in 3 Waters operations and maintenance.
- Craig Wilkinson commenced in the role of Compliance Officer in late January. Craig is an Ōamaru local and will use his extensive knowledge of the area to assist him in helping

3 Waters customers understand and comply with the requirements of various 3 Waters bylaws, policies and other legislation.

- Recruitment will soon commence for a Compliance Analyst following the resignation of Elodie Letendre. Elodie, and her knowledge of all 3 Waters compliance processes and current and proposed legislation, will be greatly missed by the Monitoring and Regulation portfolio and the entire Water Services Team.

COVID-19 Impact

The team has been experiencing significant delays (many months in some cases) in receiving materials and equipment for operations and project work. As a result, a number of items have been, or are in the process of being, purchased well in advance of project commencement (for example, backflow prevention devices); and critical spares that previously would have been stored by our suppliers will now be stored locally to ensure that all the necessary materials and equipment are available should there be a significant asset failure.

OPERATIONS AND MAINTENANCE

Lower Waitaki Fire

A fire, in the early hours of 11 January, at the Lower Waitaki Water Treatment Plant caused extensive damage to the building and contents, particularly the switchboard and other electrical components.

The water supply remained off and a conserve water notice was put in place until a temporary treatment solution could be established.

A temporary chlorination unit was set up at the bores within 24 hours and the supply was restored to customers in stages over the following 48 hours.

A boil water notice was issued and remained in place until remote control of the chlorination unit could be established.

Figures 1 and 2 - Lower Waitaki Water Treatment Plant

3 Waters Investment Programme 2022-24

Scoping and assigning of all projects has commenced. Once this phase is complete, issues and options assessments, design and in some cases, construction, can get underway.

Asbestos Cement (AC) Pipe Renewal Policy

A policy is being drafted that considers what happens to the AC pipes once decommissioned (do they remain in the ground, or should they be disposed of?). The draft policy will be brought to Council for consideration in the near future.

MONITORING AND REGULATION

Drinking Water Standards and Quality Assurance rules

Officers have been reviewing the draft documents which are expected to come into effect from 1 July 2022. It is likely that even those supplies compliant with current standards will require increased monitoring and operation, as well as potentially further capital improvements to meet the proposed new standards.

DESIGN AND CONSTRUCTION

Ōamaru Water Main Renewals

SouthRoads has completed 98% of the current South Hill stage of the contract and will be moving to the North End of Ōamaru in mid-January where aged water mains that have had a high incidence of failure in recent years will be replaced.

Figures 3 and 4 – Rother Street watermain installation

Wastewater Main Renewals – Ōamaru and Palmerston
Tender documents for the renewal of wastewater mains in Ōamaru and Palmerston were finalised and released for open tender prior to Christmas. A total of 2.3 km of wastewater mains will be renewed under this project. This contract allows for trenchless construction techniques such as CIPP (Cured in Place Pipe) re-lining, where no excavation is required, and the pipeline is re-lined using resin-impregnated liner material. Pipe relining is a way of repairing cracked or broken pipes from the inside, without digging. Essentially, it means creating a new pipe inside the existing damaged one, promoting a better flow and sealing off cracks. The section that is relined seals perfectly against the host pipe, stopping leaks and preventing further breaks. The open tender period closes on 8 February 2022.

Wastewater Mains Inspection and Cleaning
The tender documents for the inspection (CCTV) and cleaning of wastewater mains in Ōamaru were finalised and released for open tender prior to Christmas. A total of 2.6km of wastewater mains will be inspected and cleaned as part of this project and data collated will guide future short- and long-term wastewater main renewal planning. The open tender period closes on 8 February 2022.

Three Waters Reform Tranche One Funded Projects
The deadline for completing the Tranche One funded projects has been extended to June 2022 from March 2022. The September quarterly progress report has recently been submitted to DIA for the following:

- Otematata Campgrounds Water Supply Upgrade – more than 5.5km of new water pipe has been delivered to Otematata which will supply potable water to campers at four Council-owned campgrounds. Whitestone Contracting Limited will commence installation of the pipe in February and expects to be finished by the end of March. This timeline aims to ensure that most camp users are not disrupted or inconvenienced by this work.

Figure 5 – Otematata Campgrounds water pipe delivery

- Otematata Watermain Replacements – this project has been extended to include additional streets in Otematata and is now 90% complete. The new watermains in Waitaki Drive East

and Spencer Road have been livened up and SouthRoads will return to the site in February to complete work inside private properties, reinstate trench lines and install a new main in West Road. This project is expected to be completed by early March.

Figures 6 and 7 – West Road, Otematata watermain replacement

- Palmerston Watermains Renewal – 95% of the original contracted work is now complete. Renewal of service lines along Tiverton Street (SH85) has been added to the project, with completion expected in March 2022.

- Palmerston Wastewater Dispersal Field Improvements – this contract was awarded to Specialised Services Group which will commence work in late January. Depending on material availability, work is expected to be completed by April 2022.

ROADING

Figure 8 Airedale Road sinkhole

OPERATIONS AND MAINTENANCE

Operations closed out the 2021 year without major events occurring. Over the holiday period, there was a continuation of maintenance grading, spot metalling and vegetation control programmes. Spraying of pest plants (gorse and broom) on roadsides was undertaken through November and early December 2021.

Work has continued to prepare for the resealing programme and road remarking, to be done in parallel with similar works on the State Highway network.

In recent weeks, a sinkhole came to the surface in Airedale Road. The repair of this sinkhole is pending, awaiting approval of the works methodology from Otago Regional Council as works will need to be done within the waterway. It is likely the road will need to be closed for two weeks to enable repairs to the underlying culvert which caused the issue.

A similar sinkhole appeared in the parking lane on Thames Street beside Resene paints. Ground subsidence is a continuing issue, is present in many locations, and can often occur without warning. The most common reason for the formation of sinkholes in the Waitaki district is due to ageing infrastructure (pipes) that are no longer watertight allowing saturated soil to enter into the pipe network, which in turn undermines the road surface. Repair of sinkholes and potholes often includes liaising with the network utility to repair the failed infrastructure after making the running surface safe for public use.

The current maintenance contract (Contract 642) concludes on 30 June 2022 and SouthRoads is committed to the completion of the work programmes approved in that contract. SouthRoads will assist with the new contract transition over the last three months of the current contract.

The new contract will start from 31 March, with preparations to be completed for a period of three months, followed by a commencement date of 1 July 2022. Tenders closed on 17 December 2021 and the evaluation team has commenced deliberations. Work is currently on track to commence Contract 807 on the critical dates.

Supplier availability

Two suppliers submitted tenders for the new maintenance contract. Recent tenders for the 2022/23 construction year have not received as many submissions as were received the previous year. Tenderers have signalled that they may not be able to meet the specified start and finish times and officers are continuing to negotiate with them to resolve these matters.

Budgets could be challenged by having less competition amongst a fewer number of suppliers as well as predicted inflationary pressures.

PROJECTS

Tenders were received for the safety improvements in Reed Street. Evaluation has been completed, with negotiations now taking place with the successful contractor on delivery timeframes. The Projects team will ensure consideration of supplier availability is a key element in project scheduling.

STORMWATER

Stormwater improvements in Kakanui are still in the scoping stages with preliminary design and estimating completed. Testing of soak holes in Lake Ōhau and Ōmārama performance has been completed. These stormwater matters will be the focus of a report to a future Assets Committee meeting.

ROAD SAFETY COORDINATION

Road safety education programmes with face-to-face elements have been curtailed with the COVID restrictions. Waitaki staff have been significant drivers of road safety messaging over the Christmas period after the national programmes were initially delayed. With the death and serious injury statistics not approaching the Road to Zero goals, the messaging was more important than ever. The road safety teams across Otago and South Canterbury have worked together to achieve this result, led by our Road Safety Coordinator’s passionate communications.

RECREATION

OPERATIONS AND MAINTENANCE

Alps to Ocean (A2O)

Robyn Hyde has been appointed as Trail Manager and will commence in the role on 8 February 2022.

The contractors have been busy ensuring the trail is in good condition over the holiday season. Track repairs have been undertaken around the Sailors Cutting entrance area. Due to rainfall, this area has been consistently wet so staff are looking at further options for improvements. Significant repair works have also been completed in the preceding three months.

In conjunction with North Otago Sustainable Land Management (NOSLaM) and Duntroon School, the Recreation team was involved in a planting day at Karara creek.

Figures 9 and 10 Planting Day at Karara Creek

Camping Grounds

Over Labour Weekend, plans that were put in place to control the type of unruly behaviour experienced in previous years were a success. Comments from a variety of sources were extremely positive and showed that the coordinated approach worked.

In preparation for the holiday season, the Falstone toilet blocks were repainted. There were many positive comments received from campers about the work.

There were a couple of tree events prior to Christmas, but with no damage to property. Follow up tree work will be programmed for the end of the season.

Aquatic Centre

The Pool adjusted seamlessly to the newly introduced COVID 'traffic light' conditions. Current restrictions are 1 metre social distancing and a limit on how many people may be onsite at any one time. This limit enables us to operate all activities very close to normal. From 31 January, the facility will restrict entry during school-arranged swimming lessons in line with Ministry of Education requirements. The use of masks within the facility will also be required when not swimming.

Staff have been the target of some negative feedback due to the facility not requiring a Vaccine Pass for entry. A customer lodged a complaint with WorkSafe, which investigated and confirmed that Council's approach is appropriate.

At the end of Term 4, it was noted that there has been an increase in the uptake of registrations for holiday programmes and Term 1 activities. The casual participation after 17 December was positive. Good weather and people choosing to stay closer to home appeared to be contributing factors.

New Swim Coach Paulo Brayner is now on board and swimmers are enjoying being back in the pool.

Programme Coordinator Di Hunter resigned just before Christmas to pursue a fantastic career step for her at a national level. A review of the position is being conducted before recruitment is undertaken.

Kurow

The contractor will be undertaking formative pruning work on the trees along Bledisloe Street.

Otematata Domain

A new macrocarpa post and rail fence is due to be installed in February 2022.

Ōamaru Public Gardens

Plantings were bolstered through various parts of the gardens over the latter part of 2021.

The Craig fountain was lit blue for the month of November and a variety of colour combinations were introduced for the Christmas and New Year periods.

Hampden Cemetery

The entrance to Hampden Cemetery has had a bit of a facelift, with painting of the entrance and a new sign installed.

Figure 11 Hampden Cemetery

Moeraki

The Otago Regional Council (ORC) has completed an assessment and forward notice of non-compliance to all landowners, with rabbit populations exceeding the acceptable level on the McLean scale. ORC is trying to implement a coordinated approach to control the rabbit populations, and will be expecting compliance from all landowners, including Waitaki District Council. A meeting scheduled for 2 February for all non-compliant landowners will discuss the plan and provide an opportunity to combine efforts. An Officer will attend to represent the views of multiple departments of Waitaki District Council.

Palmerston Mountain Biking

The Waihemo Community Board has approved developing mountain bike tracks in the Brough Road forestry block. The local group has been approved to work under the umbrella of Mountain Bike North Otago (with which Council already has a Memorandum of Understanding) and has made a start on cutting tracks. There is a great deal of local support for this initiative, and Officers will continue to work with the group on its proposal as the area is developed.

Dunback to Domain route

A ‘route’ has been cut through the long grass along the south side of the Shag River from the iconic Pedestrian Swing Bridge at Dunback to the Domain. Officers are negotiating with neighbours on agreed entry and exit points before signage is installed. This is a very scenic route alongside the river and will add invaluable recreation opportunity to users.

Memorial Oaks

Several replacements have been planted in preparation for approved removals that were requested by the Memorial Oak Committee in the area of Queens Flat (Corriedale). This is due to safety concerns. The Recreation team is working with the Memorial Oak Committee through a priority list, to establish the will of associated families and to gain consent from the Planning unit to proceed with the removal and replace of problematic trees. There are 22 trees on record that need to be addressed.

Parks and Reserves including Sports fields

The weather through this period has created ideal growth conditions for green space areas. In conjunction with this, the contractor has experienced various machinery breakdowns and had to replace staff. This has been a challenge, and the team is continuing to work with the contractor to ensure that any issues raised are addressed. The contractor is continuing with longer hours and has taken on additional staff to keep on top of things.

The hanging baskets through the Ōamaru CBD were installed with a pink and white theme this year.

Security cameras have been installed on top of the train station at the Friendly Bay Playground. Further cameras are due to be installed on top of the toilet block which will provide a better coverage of the playground area.

Harbourside Gardens

Officers have unsuccessfully tried to create some Christmas cheer in these gardens by creating a pop-up blackboard. Due to the theft of the chalk and dusters along with some inappropriate comments, the idea was abandoned.

Kakanui Toilet Mural

The mural at the Campbells Bay toilet facility was completed in December by local artists. This work has been arranged by Council's Events Coordinator.

Figure 12 Kakanui Toilets

Horticultural Apprentice

In a combined effort with Downer (NZ) Limited, Jared Perkins has been appointed as the new horticultural apprentice. Jared will be splitting his time equally between both organisations and started this role on 10 January 2022.

Weston Rugby Game

Council Officers and contractors have been working on getting Weston Domain ready for the Farmlands Cup game featuring the Highlanders versus the Crusaders. This game is still expected to go ahead in the current COVID Protection Framework Red setting but without any spectators.

Walkways Wayfinding project

Before Christmas, new wayfinding markers were installed through the Glen Eden / Glen Warren Reserve in mid-December. The next areas of focus will be Cape Wanbrow and the remainder of the Skyline Walkway from Eden Street to Chelmer Street.

Solid Waste

The following consultation documents were responded to in December 2021:

- Climate Change Commission – Emissions Reduction Plan. The impact for Council is likely to be minimal as the waste activities over which Council has control do not significantly contribute to Greenhouse Gas Emissions and our closed and open landfills do not produce any measurable methane.
- New Zealand Waste Strategy – The New Zealand Waste Strategy sets out the Government's long-term priorities for waste management and minimisation in New Zealand. This Strategy will replace the 2002 New Zealand Waste Strategy.
- Waste Minimisation Act – The review will look at how provisions within the Waste Minimisation Act 2008 and Litter Act 1979 could be improved or amended. It will consider new provisions not already in these Acts, and revise what levy funds can be used for.

Officers have begun the process of reviewing the Waste Management and Minimisation Plan 2018 (WMMP).

Consultant firm Morrison Low was engaged in November to produce a Business Case in relation to the remediation of Beach Road and Hampden closed landfills, as well as future options for the Palmerston Landfill. The final report is due on 28 January 2022 and will be presented to Council for consideration as part of the 2022/2023 Annual Plan process.

Waste Minimisation

A draft Waste Minimisation work programme was developed in December and will be finetuned over the coming months to help set the direction that waste minimisation will take over the remaining years of the current WMMP. A couple of ‘quick wins’ have been identified to kick-start the waste minimisation journey. One was an e-waste weekend hosted in November at the Resource Recovery Park; the other was the development of the Waste Free Waitaki Ambassador pilot programme which is aimed at Council being leaders in waste minimisation. An Officer from the Waste team is working through a waste brainstorm and audit process with Council departments to finetune the process, with the aim of rolling out the branding to local businesses, schools, and households later in the year. This has been done with the Gallery

team as well as the building team so far with great results and some really stimulating discussion. More teams are booked in over the coming weeks.

Officers have attended many online presentations on the evolving waste minimisation situation as the Government prepares to lead us from a linear economy to a circular one. The new Waste Strategy is currently out for consultation; the National Waste Reduction Work Programme has been released; the revised Emissions Reduction content and National Plastics Action Plan are also circulating; and there has been many good discussions. The release of these programmes and plans has instigated a great deal of discussion among local government representatives.

Council's Enviroschools Coordinator has been planning for the delivery of teacher development and will provide continued support for schools and their projects when Term 1 commences. Annual reviews / reflections were carried out at the end of last year, with the remainder to be done when Term 1 starts. A trial of online content delivery was conducted in 2021, and work continues on the development of the content should the programme need to move to an online platform in response to the changing pandemic environment.

PROJECTS

Duntroon toilets

Council has taken ownership of the 11 Campbell Street site. All building and roading plans have been approved and consented. The prefabricated toilet has been completed and is at the factory ready for delivery. The tender process yielded only one response, which was Whitestone Contracting Limited (WCL). Due to WCL's current workload and staff shortages, it cannot complete the work by March 2022. Council is negotiating with WCL to progress the project and with MBIE for an extension of time.

Ōamaru Public Gardens Playground Waterplay

The team is working with an architect on the detailed drawings to establish what is required for tendering this work.

Council has been granted $30,000 from the Lion Foundation towards the development of the Waterplay area.

Sports and Events Centre

The events centre has secured a naming rights sponsor – Network Waitaki. It will be called the 'Network Waitaki Event Centre', with the company signing a $2.5 million deal over 10 years.

PROPERTY

Holmes Wharf

Banks's Building Services has been awarded the contract to complete the wharf re-decking, which is planned to commence in February 2022 and is scheduled for completion by 15 November 2022. The project requires the installation of almost 14 kms of timber and 57,000 screws.

Ōamaru Harbour Rock Revetment south of Galley Restaurant

Coastal erosion was threatening the collapse of a footpath and heritage stone wall. 144 cubic metres of basalt rock revetment was carefully placed to protect this section of the harbour.

Figure 13 Pre-works photograph

Figure 14 Post-works photograph

Ōamaru Harbour Wildlife Act Authority for Lizard Salvage and Relocation

Some areas of existing rock revetment along the western side of the harbour, adjacent to the Esplanade, are known to provide habitat for two species of indigenous lizards: southern grass skink (Oligosoma aff.polychroma Clade 5; At-Risk Declining) and McCann's skink (O.maccanni; not threatened).

On 20 January 2022, the Department of Conservation issued a Wildlife Act Authority 94827-FAU for a term of 15 years for the purpose of lizard salvage, to reduce lizard mortality caused by ongoing rock revetment work. Relocated lizards will make their new home in a new purpose-built area located within the penguin breeding area south of Ōamaru Creek.

The new skink habitat will comprise rock areas, native divaricating and creeping plants, and rank grass cloaked hummocks, and will be located within the penguin breeding area south of Ōamaru Creek.

FIGURE 8: THE HARBOUR REVETMENT PROJECT AREA SHOWING AREAS THAT HAD LIZARD AND LIZARD HABITAT (PLUS A 2-3 M BUFFER) (RED SHADED AREA ALONG THE ESPLANADE), AND AREAS WHERE PROPOSED WORKS ARE NOT ANTICIPATED TO GENERATE ADVERSE EFFECTS ON LIZARDS (GREEN SHADED AREAS).

Figure 15 Harbour area

Figure 16 Harbour area - New skink habitat comprising rock areas, native divaricating and creeping plants, and rank grass cloaked hummocks, and located within the penguin breeding area south of Ōamaru Creek.

Opera House, Centennial Memorial, Community House, Tourism Waitaki, Oamaru Airport Terminal, Penguin Colony Grandstands, RSA and Drill Hall Exterior Cleaning

Following on from the exterior cleaning of the Council Headquarters building in October last year, the same biodegradable cleaning product has been applied to the buildings listed above. This will slowly work with Mother Nature to remove moss, mould, fungi, algae, and lichen over time.

Special Note: Cleaning of the Opera House and Community House Road facades has not been completed at this time. This cleaning work will be undertaken at the same time as façade condition assessments, in order to make efficient use of establishing a traffic management plan on Thames and Severn Streets.

5 MEETING CLOSE

ATTACHMENT

Waitaki
DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI

I hereby give notice that the Assets Committee Meeting will be held on:

Date: Tuesday, 8 March 2022

Time: 10.45am

Location: Council Chamber, Third Floor
Office of the Waitaki District Council
20 Thames Street, Oamaru

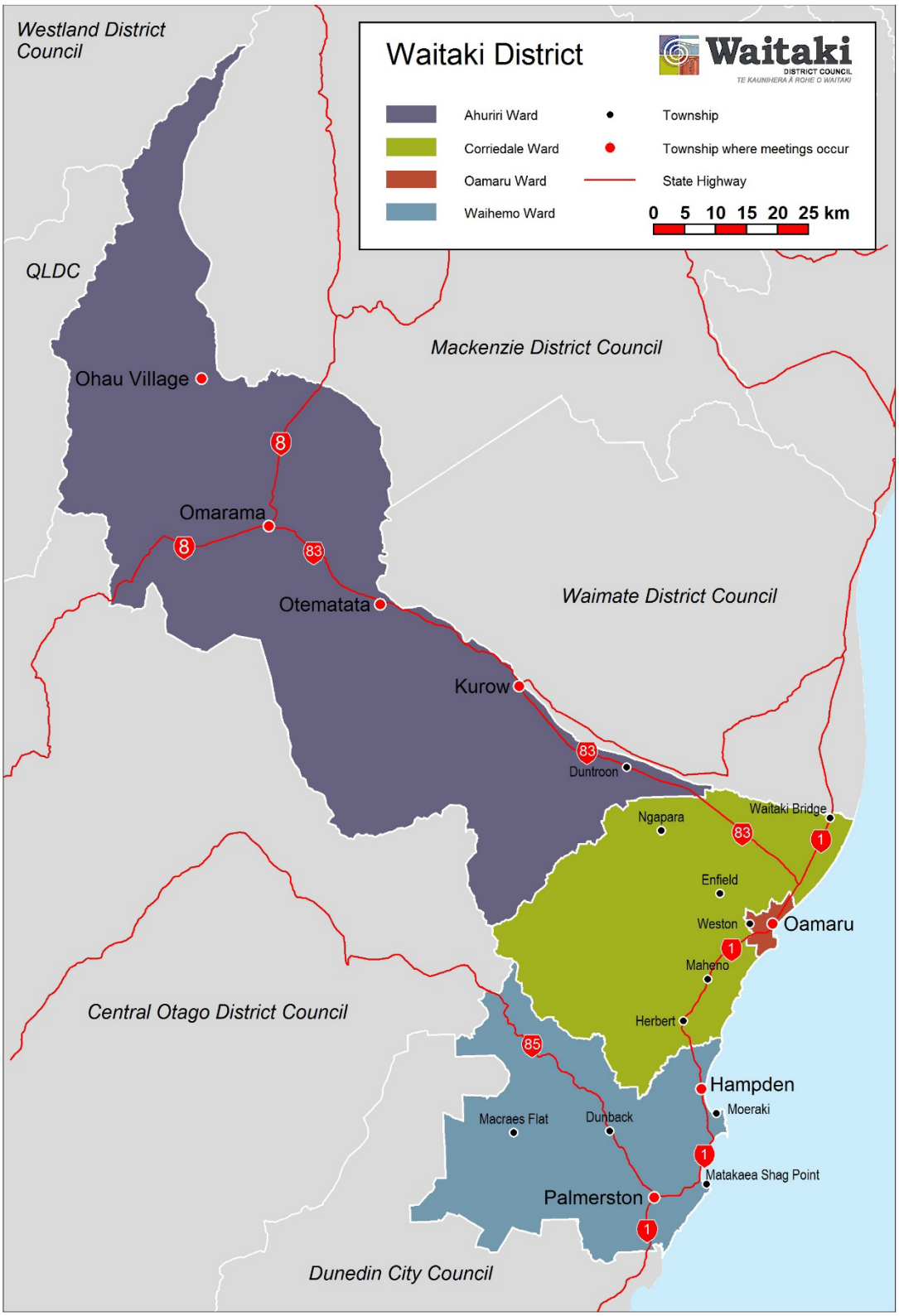
Agenda

Assets Committee Meeting
8 March 2022

Assets Committee Membership

Cr Bill Kingan	Chairperson
Mayor Gary Kircher	Associate Chair
Cr Jeremy Holding	Member
Cr Guy Percival	Member
Deputy Mayor Melanie Tavendale	Member
Cr Jim Thomson	Member
Cr Kelli Williams	Member
Cr Colin Wollstein	Member

Alex Parmley
Chief Executive


Waitaki District
Waitaki
DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI
Ahuriri Ward
Corriedale Ward
Oamaru Ward
Waihemo Ward
Township
Township where meetings occur
State Highway
0 5 10 15 20 25 km
Westland District Council
QLDC
Mackenzie District Council
Waimate District Council
Central Otago District Council
Dunedin City Council
Ohau Village
Omarama
Otematata
Kurow
Duntroon
Ngapara
Waitaki Bridge
Enfield
Weston
Oamaru
Maheno
Herbert
Hampden
Moeraki
Macraes Flat
Dunback
Matakaea Shag Point
Palmerston
8
83
1
85

STRATEGIC FRAMEWORK
Waitaki
THE BEST PLACE TO BE!
Waitaki - Whenua taurikura
EMPOWERING OUR PEOPLE AND PLACE TO THRIVE
Whakapuāwai takata, Whakapuāwai whenua
COMMUNITY OUTCOMES
economic
PROSPEROUS DISTRICT
Attractive to new opportunities
Support local businesses
Foster a diverse and resilient economy
social and cultural
STRONG COMMUNITIES
Enable safe and healthy communities
Connected, inclusive communities
Promoting a greater voice for Waitaki
Celebration of our community identity
QUALITY SERVICES
Robust core infrastructure and services
Community facilities and services we are proud of
environment
VALUED ENVIRONMENT
Protecting our diverse landscapes and water bodies
Meeting environmental and climate change challenges
STRATEGIC PRIORITIES
Providing high-quality core infrastructure and services
Determining the best way to deliver 3-waters for the community
Working with the community to respond to COVID-19 challenges
Creating a District Plan that is fit for Waitaki's future
Striving towards better Council performance
Driving best value for rates
Ensuring we get core business done while delivering on our strategic priorities and achieving our community outcomes
Engagement with the community and partners
Strategies, plans and partnerships
Long Term Plan and Annual Plan
Our service delivery approach
Monitoring and reporting on our progress
Waitaki
DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI

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1 APOLOGIES

2 DECLARATIONS OF INTEREST

3 CONFIRMATION OF PREVIOUS MEETING MINUTES

3.1 PUBLIC MINUTES OF THE ASSETS COMMITTEE MEETING HELD ON 8 FEBRUARY 2022

Author: **Ainslee Hooper, Governance and Policy Advisor**

Authoriser: **Lisa Baillie, People and Culture Group Manager**

Attachments: **1. Public Minutes of the Assets Committee Meeting held on 8 February 2022**

RECOMMENDATION

That the Assets Committee confirms the Public Minutes of the Assets Committee Meeting held on 8 February 2022, as circulated, as a true and correct record of that meeting.

UNCONFIRMED MINUTES
OF THE ASSETS COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, THIRD FLOOR,
OFFICE OF THE WAITAKI DISTRICT COUNCIL, 20 THAMES STREET, OAMARU
AND VIA ZOOM VIDEO-CONFERENCE
ON TUESDAY, 8 FEBRUARY 2022 AT 2.43PM

PRESENT: Cr Bill Kingan (Chairperson), Mayor Gary Kircher (Associate Chair), Cr Jeremy Holding, Cr Guy Percival, Deputy Mayor Melanie Tavendale, Cr Jim Thomson, Cr Kelli Williams, and Cr Colin Wollstein

IN ATTENDANCE: Cr Hana Halalele
Cr Jim Hopkins
Alex Parmley (Chief Executive)
Paul Hope (Acting Assets Group Manager and Finance and Corporate Development Group Manager)
Ainslee Hooper (Governance and Policy Advisor)

IN ATTENDANCE FOR SPECIFIC AGENDA ITEMS:

Marty Pacey (Water Services Manager)
Erik van der Spek (Recreation Manager)
Mike Harrison (Roading Manager)

MEETING OPEN

The Chair declared the meeting open at 2.43pm and welcomed everyone present.

1 APOLOGIES

There were no apologies.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 CONFIRMATION OF PREVIOUS MEETING MINUTES

3.1 PUBLIC MINUTES OF THE ASSETS COMMITTEE MEETING HELD ON 2 NOVEMBER 2021

RESOLVED AC 2022/001

Moved: Cr Jeremy Holding
Seconded: Deputy Mayor Melanie Tavendale

That the Assets Committee confirms the Public Minutes of the Assets Committee Meeting held on 2 November 2021, as circulated, as a true and correct record of that meeting.

CARRIED

UNCONFIRMED

4 MEMORANDUM REPORTS

4.1 ASSETS GROUP ACTIVITY REPORT

The report, as circulated, highlighted work undertaken by departments within the Assets group since the previous Assets Committee Meeting.

Group Manager Paul Hope highlighted and acknowledged the speed of the response from staff to the fire during the holiday break.

Mayor Gary Kircher left the meeting at 2.46pm.

Initial discussion focused on the following matters:

- The risks associated with asbestos pipes: It is best practice within New Zealand to leave these in the ground, whereas overseas evidence suggests that exposure to asbestos from digging up the pipes and placing them somewhere else is more of a risk.
- The relining process for wastewater main renewals: This is a new technology that the team has become able to implement where it is fit for purpose due to newer members of the Waters team having the required skill sets to do so. There will still be renewals where the pipes are dug up. With regard to risk given that the technology has not been tested here, the meeting was advised that tests a few years ago were not promising, but the technology had moved on from then. If a bigger sewer main was required, this new technology would not be used. It was noted that relining was more cost effective than other methods, and it had the same life expectancy.

Mayor Gary Kircher returned to the meeting at 2.57pm.

It was clarified that an Otago Regional Council permit was required for the culvert repairs on Airedale Road because the culvert went under the road.

Regarding a timeframe for the Kakanui stormwater, the meeting was advised that work was being done on several different design options to keep the cost down and work was expected to start in the new year once the Annual Plan process confirmed budgets. When asked if the work could go ahead in advance of the Annual Plan process, given that the Kakanui community had been waiting for quite some time, Roading Manager Mike Harrison agreed to consider that but believed contractors may require more lead time.

When asked about the outcomes of the 2 December meeting at Moeraki to discuss controls for rabbits, Recreation Manager Erik van der Spek advised that a number of landowners had formulated a plan, and one of his team was developing a plan for actions happening on Council land. There was still a number of landowners who had not yet developed a control plan, preferring instead to hope that the work of others will minimise the problem on their land. Some were also expecting the Otago Regional Council to coordinate the control measures.

Regarding the Memorial Oaks, the level of support from the families of the soldiers who were commemorated was recognised, along with the work of Council staff.

A request was made to name the artists involved in painting the toilet mural, and to ensure that artists' names were always acknowledged when any new art works were commissioned and completed.

In response to a question about what would happen to the old timbers from Holmes Wharf when they were replaced, officers advised that they may be able to be used for decorative purposes but most of them were in a poor state and may not survive the removal process in a usable form. It was also noted that previous timber removed during a similar replacement process had gone to the Recreation team for use in recreation spaces, but the majority had been in a 'pretty average' state.

UNCONFIRMED

RESOLVED AC 2022/002

Moved: Cr Jeremy Holding
Seconded: Cr Colin Wollstein

That the Assets Committee receives and notes the information.

CARRIED

5 MEETING CLOSE

There being no further business, the Chair declared the meeting closed, at 3.11pm.

TO BE CONFIRMED at the Assets Committee Meeting to be held on Tuesday, 8 March 2022.

.....

CHAIRPERSON

UNCONFIRMED

4 MEMORANDUM REPORTS

4.1 ASSETS GROUP ACTIVITY REPORT

Author: **Joshua Rendell, Assets Operations Manager**

Authoriser: **Paul Hope, Acting Assets Group Manager**

Attachments: **1. Assets Group Activity Report - March 2022**

RECOMMENDATION

That the Assets Committee receives and notes the information.

PURPOSE

The purpose of the attached report is to highlight work undertaken by departments within the Assets Group since the previous Assets Committee Meeting.

EXECUTIVE SUMMARY

It has been a challenging start to the year for the Assets Group. Officers have been working on resolving a number of issues that have presented themselves, to ensure our community is serviced by its infrastructure appropriately.

Two of Council's water supplies currently have two boil water notices in place – in Stoneburn and Lower Waitaki. The Stoneburn boil water notice is due to the presence of an algal bloom in the storage dam. Algal blooms affect the ability of filters to appropriately filter water and react with chlorine within the network, giving no surety of appropriate treatment having taken place. The Lower Waitaki boil water notice remains in place until further monitoring can be put in place to ensure adequate treatment is taking place.

The Roading team has contractors working on the repair of a culvert which failed and caused a sinkhole to appear on Airedale Road. The culvert is 8 metres deep, requiring a road closure to complete the repair. One of the detour roads, Ōamaru Creek Road, has had to be closed due to the failure of another culvert. This culvert is also being replaced.

Officers have successfully requested additional time for the projects co-funded by the Tourism Infrastructure Fund to enable landowner negotiations to occur and to fit in with contractor availability. These projects include an expanded parking area at Elephant Rocks in Duntroon, the sealing of the Ōamaru Blue Penguin Colony car park, and the installation of a new toilet block and road safety improvements in Duntroon.

Contractor and material availability are a significant emerging risk to programme delivery. To counter this issue, Officers are working closely with contractors to plan forward work programmes. Officers are also ordering items with long lead-times well in advance of their need to ensure material is available when it is required.

Many items that would traditionally be available in storage with local suppliers are now no longer available within New Zealand and are needing to be shipped in from around the world. The Water Services team has placed a number of orders for critical spares to ensure business continuity if breakdowns were to occur.

Waitaki
DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI

ASSETS GROUP

Activity Update – March 2022

Purpose

The purpose of this report is to provide insight into recent work undertaken by the Assets group departments.

3 WATERS

GENERAL

Staffing

Recruitment for the role of Compliance Analyst, following the departure of Elodie Letendre, is underway. This role is critical in ensuring 3 Waters services meet all health legislation and environmental consenting requirements.

The role of Technical Operations Engineer – Reticulation will soon be re-advertised following a late withdrawal from the process by the preferred candidate first time round.

Position descriptions are being finalised for four other new roles approved for the 2021/22 financial year. The roles are Policy Planner, Hydraulic Modelling Officer, Asset Planning Engineer, and Development and Compliance Support Officer.

POLICY AND PLANNING

3 Waters Investment Programme 2022-24

Scoping and assigning of all projects is continuing.

Two of the issues and options assessments programmed for the 2021/22 financial year are underway. These relate to the Maheno water supply and Hampden wastewater system. The findings of the assessments will be workshopped with Council in the coming months.

MONITORING AND REGULATION

Drinking Water Standards and Quality Assurance rules

Officers are continuing to review the draft documents and are working with the Executive Officer to prepare a submission for Taumata Arowai before the close of the consultation period on 28 March.

OPERATIONS AND MAINTENANCE

Boil Water Notices

Two boil water notices remain in place for the Lower Waitaki and Stoneburn water supplies.

Officers and contractors continue to work hard to recommission the UV disinfection system at the recent fire-damaged Lower Waitaki Water Treatment Plant. The system, when operating again, will bring the supply back to compliance with the Drinking Water Standards, allowing the Boil Water Notice to be lifted.

An algal bloom remains in the Stoneburn Water Supply storage dam. This is significantly affecting the filter's performance resulting in inconsistent chlorine levels in the network. The low levels mean it cannot guarantee complete removal of bugs.

Officers have considered options such as better interim filtration or covering the dam to stop the growth of the algae, but neither are a quick fix. The Stoneburn Water Supply is programmed for upgrade in the 2022/23 financial year.

DESIGN AND CONSTRUCTION

Ōamaru Water Main Renewals

SouthRoads has completed a large portion of this contract, with approximately 1.5km of new water mains and service connections installed across the South Hill.

Work has now commenced in Dacre Street and 400m of new water main has already been installed.

The new water mains replace some very old, and frequently failing, mains and will provide a better level of service to consumers with less disruption to the supply.

Figures 1 & 2 Ōamaru watermain installation

Weston Watermain Upgrades
Specialised Services Group Limited is progressing well with water main upgrades in Weston which are being completed in conjunction with the Roading team's footpath project.

Water main upgrades were proposed for four streets. With work now complete in Parklane Place and London Street, the contractor has commenced construction in Essex and Charles Streets.

Some of the water mains are being installed by directional drill, negating the need for a trench, and limiting disruption to road corridor users.

Wastewater Main Renewals – Ōamaru and Palmerston
The tender for the renewal of 2.3km of wastewater mains in Ōamaru and Palmerston closed on 10 February. Evaluation of the tenders by a panel is underway.

Wastewater Mains Inspection and Cleaning
The tender for the inspection (CCTV) and cleaning of 2.6km of wastewater mains in Ōamaru closed on 10 February. Evaluation of the tenders by a panel is underway.

Three Waters Reform Tranche One Funded Projects

- Otematata Watermain Replacements – SouthRoads has returned to site after the Christmas/New Year period and will be focused on completing work inside private properties, reinstating trench lines and installing a new main in West Road.

- Palmerston Wastewater Dispersal Field Improvements – Specialised Services Group Limited will commence onsite works in the coming weeks. Pipe materials have arrived on site and a preliminary survey and locating of existing underground services have been completed. Work is expected to be complete by April 2022.

Figure 4 Coils stored on northern bank of Shag River

ROADING

Good progress is being made on the Airedale Road sinkhole repair. The contractors have excavated to almost 20m of road length to a depth of 8m, to prepare and install a new 900 diameter concrete culvert. The original limestone stone arch culvert is no longer in service but will be retained for historical value. Following the installation, the road will be brought back up to its former level in compacted layers before the chip seal is applied.

Providing good weather and ground conditions continue, it is anticipated to reopen the road to traffic before 18 March, allowing for access over Otago Anniversary Weekend.

Resident access is always available from the northern and southern approaches of the road closure.

During this road closure, another pipe collapse occurred. A 600mm diameter concrete culvert collapsed on Ōamaru Creek Road and is now being replaced. Unfortunately, this site is one of the alternative routes bypassing the Airedale Road works.

Figure 5 Airedale Road sinkhole

Capital Work Programme
Tenders have been released for several capital road renewal projects. The tenders received are indicating an increase at the tender table of approximately 30% when compared to the previous year's activities. Compounding with this is a supplier market that has an overabundance of work, and we are finding that construction dates are now a negotiated item in the tenders. Project delays are occurring and will extend work for 6-12 months.

Footpath repairs in Tiverton Street Palmerston commenced in February after the water and UFB works have been completed.

Discussions have started with the Boots and Jandals Hotel for the construction of a cycling/ walking connection to enable safe pedestrian/cycle travel at the SH8/83 intersection at Ōmārama.

Corriedale has seen an upswing in forestry harvesting activities, with reactive maintenance for roads progressing as early as practicable. However, some logging sites are completed before notifications are received and actioned. Communication with the forestry managers is generally proactive and positive.

Kakanui stormwater work in Speirs/Semple/Stirling Streets is progressing, with pipe material being sourced and a contractor being engaged to undertake the work. Once a full work programme is developed, there will be a communications plan that will be developed and implemented.

Road Safety messaging is stepping up with the 'Road to Zero' programmes released by Waka Kotahi Transport Agency. Our own safety messaging programmes are aligned with the national programme. The most recent serious and fatal crashes are a reminder that 'Road to Zero' has a long way to go.

Network Waitaki is installing another electric vehicle (EV) charging station in Ōamaru. The new addition will be in Meek Street carpark. Meridian Energy is also actively looking for suitable EV charge sites in Ōamaru. Waka Kotahi is currently consulting on road user charges, including introducing charges for vehicles using energy sources other than petrol and diesel.

RECREATION

OPERATIONS AND MAINTENANCE

Alps to Ocean (A2O)

Robyn Hyde has recently started as the A2O Trail manager. Robyn's initial focus is familiarisation of the trail, trail history, and building relationships with partners and stakeholders. Preparation is underway for the first Joint Committee meeting in March.

Camping Grounds

A site meeting was held with Council's Water department which is installing a new water pipe to supply campgrounds with the Otematata water supply that will be more reliable and will comply with drinking water regulations.

Falstone still had a lot of campers despite the removal of the trees. Our camp supervisor has received compliments on the freshly painted toilet blocks.

Aquatic Centre

The school holidays and the start of term has seen good casual use and a solid number of people booking into 'Learn to Swim' for Term 1.

Swim Squad registrations have now hit 74 after bottoming out last year with only 22 swimmers (albeit with a very limited programme last year).

The move to (COVID Protection Framework – CPF) 'Red' had very limited impact for most of our customers. However, it did impact on our schools which had very clear guidance to follow from the Ministry of Education. We made some small changes to our levels of service and managed to accommodate most of the schools for the water safety and learn to swim programme, with positive feedback from schools on how we worked with them to make this happen.

A COVID risk assessment was undertaken for the facility which led Officers to require the controls currently in place at the site – including the wearing of masks when not swimming. The risk assessment continues to receive comments, both positive and negative from customers and this has proven to be very trying for staff.

Staffing has been generally good over the school holidays with enough capacity to get us through, along with many staff being able to take leave and freshen up before the start of Term 1. We continue to advertise and seek to recruit to fill gaps.

Ōmārama Station

A lease of Recreation land to Ōmārama Station is due to expire. Ōmārama Station has a first right to negotiate a new lease. Officers will be carrying out an inspection and property valuation, prior to drafting and publicly notifying Council's intention to lease in accordance with the requirements of the Reserves Act.

Ōmārama Playground and Hall

Officers met with community representatives to discuss the location for two pieces of exercise equipment and a sports equipment storage shed to be installed near the Ōmārama tennis courts. Members of the local community have raised the funds for these assets and Council will install the exercise equipment from our Playground budget while the local 'MenzShed' will install the shed.

Otematata Domain

The macrocarpa fence around the playground has been delayed due to material supply shortages. This is expected to be started in early March 2022.

Officers met with community representatives leading the 'Community led development plan' funded by Department of Internal Affairs. They are finalising concept plans which will be presented to the Ahuriri Community Board along with expected budgets.

Duntroon Domain Cricket

New cricket nets are under construction on the Duntroon Domain. Permission had not been sought from Officers by the Duntroon District Development Association (DDDA) (which is managing camping on the Domain). Officers have contacted those involved and will be discussing a Licence to Occupy for this use with the DDDA and the Ahuriri Community Board.

Ōamaru Public Gardens

The mechanism for controlling the water intake to the water features throughout the gardens has been repaired so that it can be shut off during times when the river flow is high. This should help to reduce the amount of sediment going into the ponds.

Moeraki

The Otago Regional Council (ORC) has met with some individuals to discuss the need for compliance around rabbit control and the options available to them. The recommendations were a combination of broadcast application of Pindone on carrot in paddock situations, Pindone bait stations throughout the township, Magtoxin, the use of managed ferrets and dogs by contractors for managing warrens, follow up shooting, and confinement with fencing. This may incorporate a 'trial' which could attract external support. It is recognised by the ORC that this is a very difficult urban landscape, with reinfestation from neighbouring properties highly probable, unless all landowners including all those with under 0.5ha (that cannot be issued non-compliance) take responsibility. Officers are working with a few of Council's neighbours of larger areas to devise a plan.

Palmerston Mountain Biking

The local group of volunteers have begun cutting vegetation in the 'Brough Road' forestry block to define the passage for the tracks before the digger proceeds to do the earthwork. Craig Alter, who initiated this project, has a great deal of local support for this initiative, and Officers will continue to work with the group as the area is developed.

Dunback to Domain route

A 1.5km 'route' has been cut through the long grass along the south side of the Shag River from the iconic Pedestrian Swing Bridge at Dunback to the Domain. Stiles and signage are yet to be installed.

Memorial Oaks

The Recreation team is working with the Memorial Oak Committee to determine a priority list for the removal and replacement of 22 trees before liaising with associated families.

Frisbee Golf

Council has received a proposal for a Frisbee Golf Course at Weston Domain. Officers are meeting with the interested parties to look into this further.

Queens Reserve Weather Station

Issues have been identified with the reporting of information to the Met Service. A field representative is due to visit the site soon and this should resolve those issues.

Solid Waste

As part of the Waste Management and Minimisation Plan (WMMP) review, an analysis of waste being taken to the Waste Management Transfer Station has been organised for March. This analysis will identify the makeup waste being deposited and will enable Council to identify potential diversion opportunities

Quarterly water sampling at Palmerston Landfill and Ōamaru and Otematata Closed landfills in January returned good results. The closed landfills continue to meet consent requirements.

Grazing has commenced at the closed Ōamaru landfill. This will keep the site well-groomed and will reduce contractor costs in routine site vegetation management.

A workshop with elected members was undertaken on 1 March to review the Business Case completed by Morrison Low on future options for the Beach Road contaminated sites and Hampden landfill.

Waste Minimisation

Heading into (CPF) 'Red' has meant that waste brainstorms with Council teams have been postponed due to teams working remotely. However, work continues on the Waste Free Waitaki branding and understanding how Council is generating waste types, what waste streams they fall into, and how it can divert or reduce our waste better.

The team is looking at what other Councils have done to educate, encourage and support waste diversion and reduction in their communities and what has worked well.

Site and signage improvements are being looked at for Enfield and Papakaio recycling depots.

Enviroschools Otago is working together, with the national team and schools, on moving to digital delivery of content as we progress through the evolving pandemic environment.

PROJECTS

Duntroon toilets

The prefabricated toilet has arrived and is being stored at TY Duncan Road. SouthRoads is laying in a water supply to the new site. MBIE has granted an extension of time to complete the project. One tender was received for site works and Officers are in the process of negotiating with Whitestone Contracting over the timeframe.

Figure 6 Duntroon Toilet Delivery

Ōamaru Public Gardens Playground Waterplay

Recently Te Rūnanga o Moeraki has expressed interest in being part of the project. Their interest will enable us to include a new dynamic. The team is currently drafting the procurement documents so the tenders can be progressed once construction plans are complete.

Figure 7 Water Play Concept

A2O

The repairs to the A2O funded by the MBIE are almost complete. Repairs have been varied and included washouts, slumps, slips, scouring, culvert replacements, and upgrades as required.

Recent work includes raising the track east of Otiake due to the last flood altering the flow of the river.

Figure 8 Raised Track near Otiake River

Sports and Events Centre

The Waitaki Events Centre Trust has commissioned concept plans which are currently being reviewed. Project Board members visited the recently opened Selwyn and Waimakariri Events Centres to learn how they built their centres and about their procurement approach as well as to discuss learnings from their projects. The Project Board is targeting a New Zealand Lotteries application for the end of March 2022.

PROPERTY

Holmes Wharf

Banks's Building Services has been awarded the contract to complete the wharf re-decking. This is now planned to commence in April 2022 and is scheduled for completion by 15 November 2022. The project requires the installation of almost 14 kms of timber and 57,000 screws.

Forrester Heights consultation

The team has been gathering and preparing information for the upcoming community consultation on the future of Forrester Heights.

5 MEETING CLOSE

ATTACHMENT

Waitaki
DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI

I hereby give notice that the Assets Committee Meeting will be held on:

Date: Tuesday, 26 April 2022

Time: 9.00am

Location: Council Chamber, Third Floor
Office of the Waitaki District Council
20 Thames Street, Oamaru

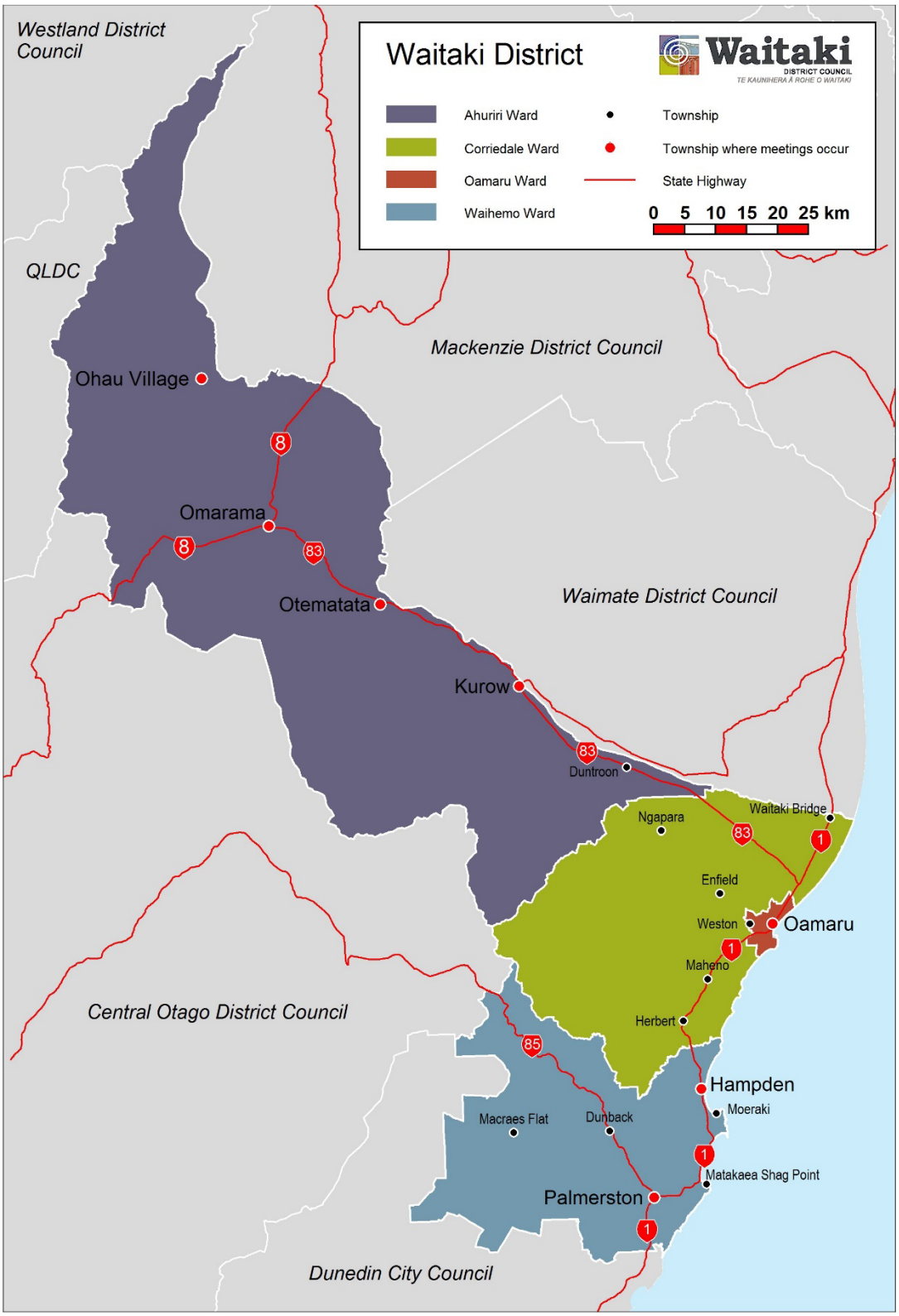
Agenda

Assets Committee Meeting
26 April 2022

Assets Committee Membership

Cr Bill Kingan	Chairperson
Mayor Gary Kircher	Associate Chair
Cr Jeremy Holding	Member
Cr Guy Percival	Member
Deputy Mayor Melanie Tavendale	Member
Cr Jim Thomson	Member
Cr Kelli Williams	Member
Cr Colin Wollstein	Member

Lisa Baillie
Acting Chief Executive


Waitaki District
Waitaki
DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI
Ahuriri Ward
Corriedale Ward
Oamaru Ward
Waihemo Ward
Township
Township where meetings occur
State Highway
0 5 10 15 20 25 km
Westland District Council
QLDC
Mackenzie District Council
Waimate District Council
Central Otago District Council
Dunedin City Council
Ohau Village
Omarama
Otematata
Kurow
Duntroon
Ngapara
Waitaki Bridge
Enfield
Weston
Oamaru
Maheno
Herbert
Hampden
Moeraki
Macraes Flat
Dunback
Matakaea Shag Point
Palmerston
8
83
1
85

STRATEGIC FRAMEWORK
Waitaki
THE BEST PLACE TO BE!
Waitaki - Whenua taurikura
EMPOWERING OUR PEOPLE AND PLACE TO THRIVE
Whakapuāwai takata, Whakapuāwai whenua
COMMUNITY OUTCOMES
economic
PROSPEROUS DISTRICT
Attractive to new opportunities
Support local businesses
Foster a diverse and resilient economy
social and cultural
STRONG COMMUNITIES
Enable safe and healthy communities
Connected, inclusive communities
Promoting a greater voice for Waitaki
Celebration of our community identity
QUALITY SERVICES
Robust core infrastructure and services
Community facilities and services we are proud of
environment
VALUED ENVIRONMENT
Protecting our diverse landscapes and water bodies
Meeting environmental and climate change challenges
STRATEGIC PRIORITIES
Providing high-quality core infrastructure and services
Determining the best way to deliver 3-waters for the community
Working with the community to respond to COVID-19 challenges
Creating a District Plan that is fit for Waitaki's future
Striving towards better Council performance
Driving best value for rates
Ensuring we get core business done while delivering on our strategic priorities and achieving our community outcomes
Engagement with the community and partners
Strategies, plans and partnerships
Long Term Plan and Annual Plan
Our service delivery approach
Monitoring and reporting on our progress
Waitaki
DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI

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1 APOLOGIES

2 DECLARATIONS OF INTEREST

3 CONFIRMATION OF PREVIOUS MEETING MINUTES

3.1 PUBLIC MINUTES OF THE ASSETS COMMITTEE MEETING HELD ON 8 MARCH 2022

Author: **Ainslee Hooper, Governance and Policy Advisor**

Authoriser: **Lisa Baillie, People and Culture Group Manager**

Attachments: **1. Public Minutes of the Assets Committee Meeting held on 8 March 2022**

RECOMMENDATION

That the Assets Committee confirms the Public Minutes of the Assets Committee Meeting held on 8 March 2022, as circulated, as a true and correct record of that meeting.

UNCONFIRMED MINUTES

**OF THE ASSETS COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, THIRD FLOOR,
OFFICE OF THE WAITAKI DISTRICT COUNCIL, 20 THAMES STREET, OAMARU
AND VIA ZOOM VIDEO-CONFERENCE
ON TUESDAY, 8 MARCH 2022 AT 10.45AM**

PRESENT: Cr Bill Kingan (Chairperson), Mayor Gary Kircher (Associate Chair), Cr Jeremy Holding (via Zoom), Cr Guy Percival (via Zoom), Deputy Mayor Melanie Tavendale, Cr Jim Thomson, Cr Kelli Williams (via Zoom), and Cr Colin Wollstein

IN ATTENDANCE: Alex Parmley (Chief Executive)
Paul Hope (Finance and Corporate Development Group Manager and Acting Assets Group Manager)
Lisa Baillie (People and Culture Group Manager)
Roger Cook (Acting Heritage, Environment and Regulatory Group Manager)
Ainslee Hooper (Governance and Policy Advisor)

IN ATTENDANCE FOR SPECIFIC AGENDA ITEMS (ALL VIA ZOOM UNLESS STATED):

Joshua Rendell (Assets Operations Manager)
Marty Pacey (Water Services Manager)
Erik van der Spek (Recreation Manager)
Mike Harrison (Roading Manager)

MEETING OPEN

The Chair declared the meeting open at 10.45am and welcomed everyone present.

1 APOLOGIES

There were no apologies.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 CONFIRMATION OF PREVIOUS MEETING MINUTES

3.1 PUBLIC MINUTES OF THE ASSETS COMMITTEE MEETING HELD ON 8 FEBRUARY 2022

RESOLVED AC 2022/003

Moved: Deputy Mayor Melanie Tavendale
Seconded: Cr Colin Wollstein

That the Assets Committee confirms the Public Minutes of the Assets Committee Meeting held on 8 February 2022, as circulated, as a true and correct record of that meeting.

CARRIED

UNCONFIRMED

4 MEMORANDUM REPORTS

4.1 ASSETS GROUP ACTIVITY REPORT

The report, as circulated, highlighted work undertaken by departments within the Assets Group since the previous Assets Committee Meeting.

Assets Operations Manager Josh Rendell highlighted that the previous reporting period had been a challenging one, especially in the contracting territory which was a risk area that officers were trying to mitigate. That notwithstanding, a consequence of those circumstances would be delays with some projects. The Chair acknowledged the situation and Elected Members' awareness of them.

Discussion focused on the following matters:

Airedale Road sinkholes – these would cost about $250k to repair which would be met through a combination of budgets within the Roading unit. The road was expected to be sealed and then open again by the end of this week.

Pipe collapse on Oamaru Creek Road – The pipe has been replaced.

A request has been made to reinstate bus run signs around the Macraes-Moonlight School – The Roading team is working with that community to find out where the signs are to be installed.

Waka Kotahi is not providing any additional funding to Council to support the increased road safety messaging. The Road to Zero approach is funded largely by Waka Kotahi and is a national policy.

Elected Members were pleased to see the Memorial Oaks receiving attention.

Solid waste and old dump sites in Hampden and on Beach Road were causing an increasing amount of concern. However, there did not appear to be a great deal of awareness in the community that these were issues that Council had inherited and that will cost a great deal to fix. Elected Members would be visiting the Beach Road site today as part of the process to ensure they made the best decision possible. It was further noted that this would be a big discussion and the cost implications would be 'insane' ($13M had been put aside for the project). The community will be consulted as part of the process.

There was also brief discussion on the public gardens water play project (there was a shortfall of $20k and the option to go out to market to source that was being investigated); A2O (rising water levels were not expected to cause any further scouring); and a timeframe for the Forrester Heights consultation period had yet to be determined.

The Roading team was complimented for the excellent work done recently to prepare the gravel road before logging operations began at Fuschia Creek.

RESOLVED AC 2022/004

Moved: Cr Jim Thomson
Seconded: Cr Colin Wollstein

That the Assets Committee receives and notes the information.

CARRIED

UNCONFIRMED

5 MEETING CLOSE

There being no further business, the Chair declared the meeting closed, at 11.04am.

TO BE CONFIRMED at the Assets Committee Meeting to be held on Tuesday, 26 April 2022.

.....

CHAIRPERSON

UNCONFIRMED

4 DECISION REPORTS

4.1 ŌMĀRAMA DRINKING WATER SUPPLY UPGRADE – ADDITIONAL FUNDING REQUIREMENT

Author: **Gareth Phillips, Senior Project Engineer - Water Services**

Authoriser: **Paul Hope, Acting Assets Group Manager**

RECOMMENDATIONS

That the Assets Committee recommends:

That Council:

1. Approves additional funding of $1.62 million for completion of the Ōmārama Water Supply upgrade.
2. Agrees to loan-fund the additional $1.62 million with long-term funding for loan repayment to be determined in conjunction with the 3 Waters Investment Programme 2022-24 projects.

…..

DECISION OBJECTIVE

To note a shortfall in the budget for completing the Ōmārama Water Supply upgrade and to ensure the project is completed by providing funds in addition to those allocated through the Government's Three Waters Reform Tranche One funding package.

SUMMARY

The Ōmārama Water Supply upgrade project was included in the Government's Three Waters Reform Tranche One funding package, approved in 2020. Since that time, several factors have combined to create a substantial increase in the overall project cost, most notably:

- Changes to water quality regulations, resulting in increased treatment and monitoring requirements
- Purchase of additional land to protect assets from flood events and other risks
- Associated changes to the treatment plant building design
- Significant increases in materials and professional services costs
- The need for removal of redundant water supply assets (pipes, valves, chambers and meters etc) from an adjacent private property.

These factors have collectively added an additional $1.62 million to the project budget. However, the project will result in a water supply for Ōmārama that meets the new, tougher drinking water standards and is significantly more resilient to weather and other events. This will be the first treatment plant upgrade completed under the new Water Services Act 2021.

DECISION-MAKING EXPECTATIONS

Governance Decision-Making:	Approval of the additional $1.62 million funding
Operational Decision-Making:	Project planning and implementation

Communications	Media Releases – contributed to by officers and Elected Members Media/public enquiries regarding governance decision-making topics above can be addressed by governance Media/public enquiries regarding operational decision-making topics above can be addressed by officers

SUMMARY OF DECISION-MAKING CRITERIA

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	Key	Environmental Considerations	No
Legal	No	Cultural Considerations	No
Significance	Key	Social Considerations	No
Financial Criteria	Key	Economic Considerations	No
Community Views	Moderate	Community Board Views	Key
Consultation	No	Publicity and Communication	Moderate

BACKGROUND

Government funding of $1.46 million was sought and approved for the Ōmārama Water Supply upgrade as part of the Three Waters Reform Tranche One funding package made available throughout New Zealand. This cost was a conservative estimate based on a similar project, some years prior, at Otematata.

Several significant changes have occurred since that time - including the new Water Services Act, tougher water treatment standards and significant increases in the cost of materials and professional services - which when combined with other factors, have had a substantial impact on actual project costs and estimates.

Key factors considered in the revised project estimates:

- Increased requirements of national drinking water quality standards have been applied and a requirement to filter the source water has been included in the new treatment plant design. The original budget of $1.46M allowed for an ultraviolet system only. This plant was intended to be a smaller setup housed in a small building or container near the bores. A consultant's assessment of the impact of the new water quality regulations on treatment and monitoring has resulted in additional costs
- The treatment plant building size and design has needed to change to accommodate the new treatment and monitoring equipment, and other.
- Upgrading to a new site (purchased last year using Tranche funding) to better accommodate the treatment plant, protect the assets, and ensure safe, long-term access for operators, contractors and staff.

The estimated cost increase is $1.62 million, resulting in a revised total project cost estimate in the order of $3 million.

Additional project costs and reasons are itemised in the following table:

Table 1: Revised costs for Ōmārama Drinking Water Supply Upgrade

Additional costs	Reason	Cost/estimate
Additional treatment	Required to meet national standards. Includes pipework and valving, additional monitoring DP UVT, turbidity, FACe (not reusing existing chlorine system) – Filtec design.	$328,000
Extra electrical and control costs	Required for bore pump control and management. Combination of change in site (3 cables to 3 bore pumps) and original underestimate of these costs.	$250,000
Added civil costs – site access, fencing, landscaping	Ensures the new site is fit for purpose, safe, and has controlled access.	$237,000
Additional filters	Required to meet increased treatment standards. Recent experience with the Otematata Water Supply has shown that filters will be required to manage inconsistencies with quality of bore source water in order to meet treatment standards.	$200,000
Additional building cost	Larger area required than ordinarily planned and a specially designed building (including added filters, toilet, large switchboard room). Design to match other buildings in Ōmārama.	$200,000
Fluoride room	Allows for anticipated fluoride requirement from Government.	
Concrete block building with cladding to match typical residential style in this area	Chemicals require fire-resistant building rating.	
Project contingency	Additional funding to allow for unknown contractor and construction risks (e.g. cost increases).	$147,000
Added turbidimeters and control on bores for flow to waste	Desirable for automated poor water quality shut-off.	$75,000
Move transformer	Request from neighbour - move from current land to new WDC land parcel.	$50,000

Additional costs	Reason	Cost/estimate
Consenting and redevelopment of bores	Necessary bore development for improved water quality.	$40,000
New supply pipeline	Necessary - water supply to building located on new land parcel.	$32,500
Tree removal – after discussions with landowner	Required to protect the building, maintain safety and good customer relations.	$25,000
Wastewater connection – for toilet and safety showers	Required for staff/visitors.	$20,500
Safety showers	Health and safety requirement (emergency chemical washdown)	$10,000
	Total additional cost estimate	**$1.62 million**
	Total project cost estimate	**$3 million**

SUMMARY OF OPTIONS CONSIDERED

Option 1 – Not approve funding as per Table 1 (not recommended)

The current budget for UV treatment only would be used, which would likely result in non-compliance with the new standards and would not deliver on the project objectives. Additionally, this option does not allow for removal of assets from private land and costs associated with upgrading the new treatment plant and site to the required standard.

Option 2 – Approve additional $1.62 million funding as per Table 1 (preferred)

Under this option, Council would approve the additional budget required. This option is assessed further below.

Option 3 – Reduction of costs by approximately $150,000

Some costs could be saved by not including the automated bores ($75,000), not moving the transformer ($50,000) and not removing the trees ($25,000). Staff believe the cost saving from this option is not worth it when considering the benefits such as automated bore purging if contaminated, supply security from having the transformer on Council land, and the risks of not removing the trees (both safety and the relationship with the neighbouring property owner).

ASSESSMENT OF PREFERRED OPTION

Provision of additional funding of $1.62 million (including contingency) will ensure future-proofing and compliance for the Ōmārama Water Supply through plentiful and high-quality drinking water, a secured land asset, safe working conditions for staff and contractors, automation, and full compliance with national drinking water standards. All of this will be housed within an aesthetically considered, secure building designed to withstand environmental hazards.

An assumption here is that the remainder of this project is treated like the 2021-31 Long Term Plan projects brought forward in the Three Waters Investment Programme 2022-24, with extra funding being loan-funded until more is known about funding options in the new three waters entity.

CONCLUSION

As Council strives to make necessary improvements to its water supplies, it is prudent that quality projects are undertaken. This will result in robust and reliable drinking water assets across the district that are made to last and have the capacity to meet future growth and compliance demands. A well-built resilient facility can continue to function under harsh conditions and provide safe working conditions for staff and contractors alike.

ADDITIONAL DECISION-MAKING CONSIDERATIONS

Outcomes

We keep our district affordable

We enable opportunities for new and existing business

We provide and enable services and facilities so people want to stay and move here

We understand the diverse needs of our community

Waitaki's distinctive environment is valued and protected

We maintain the safest community we can

Community Views

As this project is required to meet legislation, community views on the upgrade and budget changes have not been sought to date. However, the community has been informed that the project is underway. Council may wish to seek community views in the future in regard to project funding, depending on the impacts of loan-funding on local rates.

Publicity and Community Considerations

The project budget increase will likely be of interest to the community. However, until the loan-funding arrangements going forward, and the approach to be taken by the new three waters entity, are confirmed, no information on the specific financial impact of the project can be provided to the community.

4.2 WAITAKI WASTE MINIMISATION GRANTS APPROVAL PROCESS AND BRANDS

Author: **Erik van der Spek, Recreation Manager**

Authoriser: **Paul Hope, Acting Assets Group Manager**

Attachments: **1. Waste Free Waitaki Branding**

RECOMMENDATIONS

That the Assets Committee recommends:

That Council:

1. Endorses the transfer of responsibility for the administration of Waste Minimisation community grants from Waitaki Resource Recovery Trust to Council;
2. Approves the addition of the proposed Waste Minimisation contestable community grant to the responsibilities of the Council's Grants and Awards Committee for its consideration of applications; and
3. Notes the Waste Free Waitaki branding and proposed ambassador/champion initiative.

DECISION OBJECTIVES

To seek Council's endorsement of the transfer of responsibilities for Waste Minimisation contestable community grants from Waitaki Resource Recovery Trust (WRRT) to Council.

To seek Council's approval for the addition of the Waste Minimisation contestable community grant to the responsibilities of the Council's Grants and Awards Committee for its consideration of future applications.

To receive the Waste Free Waitaki branding (attached).

SUMMARY

Council, through its Waste Management and Minimisation Plan (WMMP), committed to establishing a contestable community grant scheme to support and encourage community initiatives that aim to minimise or divert waste. Community Grants are a common tool used to support communities to minimise or divert waste and have been successfully used around New Zealand by local authorities.

In 2018 when the WMMP was adopted, it was determined that these grants would be administered by the Waitaki Resource Recovery Trust (WRRT) given that Council did not have the resource to do so. This has not occurred, and the grant scheme has not yet commenced. Given that Council now has internal resource to administer these, it is proposed that Council now do so.

Waitaki receives a waste levy rebate from central government which is available to fund this initiative.

DECISION-MAKING EXPECTATIONS

Governance Decision-Making:	Formally approve the addition of this fund to the responsibilities of the Grants and Awards Committee
Operational Decision-Making:	Approve communications briefs.
Communications	Media Releases – contributed to by officers and Elected Members

	Media/public enquiries regarding governance decision-making topics above can be addressed by governance
	Media/public enquiries regarding operational decision-making topics above can be addressed by officers

SUMMARY OF DECISION-MAKING CRITERIA

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	No	Environmental Considerations	Key
Legal	No	Cultural Considerations	Moderate
Significance	No	Social Considerations	Moderate
Financial Criteria	Key	Economic Considerations	Moderate
Community Views	Moderate	Community Board Views	No
Consultation	No	Publicity and Communication	Moderate

BACKGROUND

Central government collects fees from disposing of waste to landfill and then distributes this back to Territorial Authorities based on their resident population. This waste levy rebate is specifically for supporting and achieving waste minimisation and diversion.

Contestable community grants are one of the tools that territorial authorities implement to support their communities to achieve waste minimisation and diversion. Community-driven projects extract maximum value from the funds invested as they are usually delivered by a volunteer network, with input from other entities. In addition, they help generate community awareness and engagement, and they are self-driven by individuals with an interest and passion.

Council, through its Waste Management and Minimisation Plan, approved a programme of grants to be established. At the time, it was determined that the Waitaki Resource Recovery Trust (WRRT) would administer those grants as Council did not have staff resource available to do so. Council now has the appropriate staff available to administer the grant scheme. Given the grants programme has not been established, it is proposed that this grant be added to the responsibilities of Council's Grants and Awards Committee.

An annual budget of $30,000 is proposed to fund the grant scheme. This will be fully funded from the Council's Waste Levy rebate. Distribution of grants is proposed to be capped at $5,000 per application, with the maximum grant being available for community projects/costs that sit on the higher levels of the waste hierarchy (from top to bottom: reduce, reuse, recycle, recover, dispose).

Waste Free Waitaki branding will be used to publicise the grants. A framework and marketing collateral has been designed for the contestable fund, based on the Waste Levy Spend Guidelines document published by the Ministry for the Environment in 2013. A framework and criteria to assess applications has also been developed, informed by practices and processes used by other Territorial Authorities.

Waste Free Waitaki branding will be used across all waste minimisation initiatives. The branding will clearly identify all waste minimisation and diversion work Council is undertaking and reinforce Council's aspirational goal of being a zero-waste district.

SUMMARY OF OPTIONS CONSIDERED

Option 1 – Endorse the transfer of administration responsibilities for Waste Minimisation community grants from WRRT to Council. Formally agree to include the Waste Minimisation contestable community grant in the Grants and Awards Committee scope **(preferred)**

Option 2 – Endorse the transfer of administration responsibilities for Waste Minimisation community grants from WRRT to Council. Approves the assessment of Waste Minimisation community grants by a different group of nominated representatives.

Option 3 – Determines that the administration of Waste Minimisation community grants should sit with WRRT and instructs WRRT to commence the advertising of grants.

ASSESSMENT OF PREFERRED OPTION

Option 1 is the preferred option.

Including the Waste Minimisation grant in the Grants and Awards Committee scope will align this grant and funding procedure with other Council grant processes and practices; will give a robust framework and rationale for any decision-making; will free up Waste Minimisation staff to focus on advocacy of the grant and engagement with potential participants; and will give recipients an opportunity to come before Council to report on their successes.

CONCLUSION

Providing opportunities for our community to become involved in waste minimisation and diversion solutions is a valuable tool as we move towards a circular economy. Including this proposed grant in the Grants and Awards Committee scope ensures a solid foundation and framework, robust rationale, and transparent processes from the beginning.

ADDITIONAL DECISION-MAKING CONSIDERATIONS

Outcomes

We keep our district affordable

We enable opportunities for new and existing business

We provide and enable services and facilities so people want to stay and move here

We understand the diverse needs of our community

Waitaki's distinctive environment is valued and protected

We maintain the safest community we can

Policy and Plan Considerations

This initiative will be received positively by the community

Financial Considerations

Funding for Waste Minimisation initiative comes from the Waste Levy rebate from the Ministry of the Environment.

Environmental Considerations

This initiative will have a positive impact on the environment

Publicity and Community Considerations

This initiative will have a positive impact on Council's reputation, as one of the ways we can be more visible in our waste minimisation and diversion support. It will enable greater engagement and stronger relationships with our community waste minimisation partners. It will be advertised through our Council communications channels, media releases and drop-in sessions (as applicable in a pandemic environment).

4.3 ROAD STOPPING - JAMES ROAD, HERBERT

Author: **Sherie Mailei, Acting Property Officer**

Authoriser: **Paul Hope, Acting Assets Group Manager**

Attachments: **1. Map of Proposed Road to be Stopped**

RECOMMENDATION

That the Assets Committee recommends:

That Council:

1. Agrees to stop two portions of the road, as outlined in Attachment 1, and transfers the land to the adjoining owners; and
2. Delegates authority to the Chief Executive to negotiate and undertake the necessary actions for the disposal of the land.

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DECISION OBJECTIVE

To stop and dispose of part of a legal road currently not being used as formed road carriageway.

SUMMARY

It is proposed that Council agrees to stop two portions of James Road, Herbert, as outlined in Attachment 1, and to sell the land to the adjoining owners for an amount no less than market valuation.

There is no current or future intended use for this portion of the road.

The 659m2 portion of road indicated as Section 1 in the map will be required to amalgamate with adjoining titles Lot 1 and Lot 2 DP 24673 in Title OT16C/735.

The 2603m2 portion of road indicated as Section 2 in the map will be required to amalgamate with adjoining Lot 3 & Lot 4 DP 547635 in Title 937495.

DECISION-MAKING EXPECTATIONS

Governance Decision-Making:	Agree that the road can be stopped and approve the road stopping process.
Operational Decision-Making:	Carry out the road stopping process, and negotiate and undertake the necessary actions for the disposal of the land.
Communications	Media Releases – contributed to by officers and Elected Members Media/public enquiries regarding governance decision-making topics above can be addressed by governance Media/public enquiries regarding operational decision-making topics above can be addressed by officers

SUMMARY OF DECISION-MAKING CRITERIA

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	No	Environmental Considerations	No
Legal	Key	Cultural Considerations	No
Significance	No	Social Considerations	No
Financial Criteria	No	Economic Considerations	No
Community Views	Moderate	Community Board Views	No
Consultation	No	Publicity and Communication	No

BACKGROUND

There are no plans to form this road, and the road is not required for any current or future public purpose. There is no anticipated demographic, environmental or infrastructural changes that would require retention of the road. As such, the road stopping has the support of the Roading Manager.

Council is authorised to stop a road under the Local Government Act 1974 with a public notification process or under the Public Works Act 1981 with limited notification of affected parties (adjoining owners and other likely users of the road).

Having regard to the location of the road, its physical state and being a through road (legal but not physical), it is recommended that the provisions of Sections 342(1)(a), 345(1)(a)(i) and 345(2) and the Tenth Schedule, Local Government Act 1974 be used in this instance for the road stopping procedures.

The adjoining owner has indicated interest in negotiating the purchase of the land after the road is stopped. All costs involved for the road stopping process, as well as the purchase negotiation process, will be met by the adjoining owners. Sale price of the land will be for no less than the market value as assessed by a Registered Valuer.

SUMMARY OF OPTIONS CONSIDERED

Option 1 – Stop two portions of the unformed road on James Road, Herbert, adjacent to Record of Title Lot 1 and Lot 2 DP 24673 in COT OT16C/735, and Lot 3 & Lot 4 DP 547635 in Record of Title 937495, and transfer the land to the adjoining owners **(Preferred option)**

Option 2 – Do not stop the unformed parts of James Road as indicated in the attached plan.

ASSESSMENT OF PREFERRED OPTION

Council's Roading Manager has assessed that there is no foreseeable use in the network for this part of the road. It can be stopped, disposed of, and amalgamated into the neighbouring titles.

There is a formal notification process, and the community has the ability to have input into the process. It is recommended that the Chief Executive is delegated the authority to negotiate the disposal of the land to best advantage.

Once the process has been completed, a report back to Council including net income will be given.

CONCLUSION

There is no foreseeable use for this road, and the only parties affected are the adjoining landowners.

This land is currently being occupied by the adjoining owners, and the road stopping is intended to formalise this current occupation.

This unformed road is surplus to Council's requirements and is able to be stopped and disposed of.

ADDITIONAL DECISION-MAKING CONSIDERATIONS

Outcomes

We enable opportunities for new and existing business

We provide and enable services and facilities, so people want to stay and move here

Policy and Plan Considerations

Community Views

The legislative process with clear consultation guidelines and timeframes will be followed, giving the community an opportunity to provide their views on whether the road should be stopped.

Financial Considerations

The disposal of stopped road to be not less than registered valuation plus costs.

Legal Considerations

Council favours use of the Local Government Act 1974. The procedures involved require following the Tenth Schedule of the Act, a summary of which is:

- Assessment of current market value to be obtained
- Conditional agreement be entered into with the applicant
- Survey plan be prepared defining the portion of road to be stopped
- Minister of LINZ consent be obtained
- Council to give public notice [at least twice at not less than 7 days interval]
- Notice to be served on all adjoining owners
- Notice to be displayed at each end of the road to be stopped
- If no objections received, public notice to be given declaring road to be stopped
- Copies of the notice declaring road to be stopped together with the survey plan to be sent to Land Information New Zealand to record the road stopping action
- Request be made for title to be issued in name of Council
- Titles transferred in accordance with agreement between parties [NB: title amalgamation will be required].

Environmental Considerations

Not applicable.

Publicity and Community Considerations

Not applicable.

ATTACHMENT 1: PROPOSED ROAD TO BE STOPPED, JAMES ROAD, HERBERT

Area to be stopped - Section 1 in **RED** below

Section 1 – 659m2 -The stopped area will be amalgamated with the Lot 1 and Lot 2 DP 24673 in Title OT16C/735 indicated in **YELLOW**

Section 2 – 2603m2 - The stopped area will be amalgamated with the Lot 3 and Lot 4 in DP 547635 in Title 937495 indicated in **BLUE**

Wider view of area:

5 MEMORANDUM REPORTS

5.1 ŌAMARU STREET LIGHTING CONTROLS

Author: **Mike Harrison, Roading Manager**

Authoriser: **Paul Hope, Acting Assets Group Manager**

RECOMMENDATION

That the Assets Committee receives and notes the information.

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PURPOSE

To inform the Assets Committee of the Streetlight Central Management System that will manage and control the street light operation for Ōamaru and Weston.

BACKGROUND

In 2016, Council prepared a Business Case for the NZTA Light Emitting Diode (LED) initiative, with funding approved by Waka Kotahi. Council led a collaborative procurement process with neighbouring local authorities – Southland District, Invercargill City, Clutha District, and Waimate District Councils – to secure works. This approach resulted in considerable savings for those authorities involved.

Since upgrading to LED lighting, officers further explored options for improvements to the streetlight network. This included the identification of a Central Management System (CMS) which could provide administrative and operational benefits for the management of streetlighting across a wide area of the network. Numerous other Local Authorities, including Dunedin City Council, operate a similar system to optimise energy use and streamline maintenance.

A business case was prepared to support the Waka Kotahi investment decision. The business case included identifying the benefits of a CMS installation for Ōamaru. The business case included this statement:

We are confident improvements to management and service delivery as well as further energy savings can be achieved. Council also sees the implementation of a CMS as an opportunity to extend benefits wider using technology, with a focus on resilience, and emergency management.

Waka Kotahi confirmed the successful business case in 2021, releasing funding for a single base station (CMS) to service all streetlighting within the greater Ōamaru area including:

- Pukeuri
- Ōamaru North
- Central Ōamaru
- South Hill
- Alma
- Weston

The installation of the CMS is nearing completion. While initially implemented for greater Ōamaru (two-thirds of the District's streetlights), future areas can be funded and implemented over time. With the CMS soon to become operative, there is an opportunity to review appropriate light settings, and general operating procedures.

The cost of the CMS was $400,000. The cost of this was managed within the LED upgrade budget approved by Council. The budget was sufficient for the additional work due to the Enhanced Financial Assistance by Waka Kotahi for LED streetlight upgrades, and the efficiencies of scale from the collaborative purchasing.

OPTIONS FOR OPERATIONS

The greatest potential for costs savings through the CMS is through the alteration of lighting levels dependant on hours of operation. This allows for a dimming of the lights when they are least needed, through a progressive change down and returning to the full each period so that the change is barely noticeable to road users and residents. Lighting levels can be easily re-adjusted should there be safety concerns about the nature of the dimming profile. Similarly, lighting levels can be rapidly adjusted upwards to support the work of police or emergency response teams to road crashes, fires, street crime or other emergencies.

Dunedin City Council anticipated a saving of 25% in energy costs through the dimming programme. Modelling for the Waitaki streetlight network suggests that 18% savings are achievable through an appropriate dimming programme. Energy costs associated with the operation of streetlighting are approximately $180,000 per year, with 43% associated with State Highway streetlights funded by Waka Kotahi and the remaining 57% being for local road lighting, funded by Council. An 18% saving equates to approximately $32,400 saving per year.

POSSIBLE DIMMING PROFILE

Based on experience in Auckland, progressive dimming is considered to have a minimal effect on the transport environment when aligned with periods of lower use, particularly that of non-vehicular traffic (i.e., in the early hours of morning when there are fewer pedestrians and cyclists.

Internationally, auto-dimming on roads with little use can be as low as 20% or 30% of full performance. Housing New Zealand are utilising a solar auto-dimming system in Auckland. This system dims to 30% when there is no activity on the street, retuning to 100% when activity is sensed. Refer to the illustration below of 30% and 100% levels:

Sleep mode: when no-one is around the light output dims to 30%, while still giving a clear view of the accessway.

Full output: when people are present the light level is ample for safe movement of people and cars in the shared space.

Source: www.rexellighting.co.nz/case-studies/solar-street

Public safety remains the highest priority in managing streetlighting, requiring that inappropriate levels of light where there are likely to be pedestrians or cyclists must be avoided. Adjustments for the time of the year must also be factored into management programmes to ensure that the levels and settings are appropriate for seasonal differences.

A generalised dimming profile is shown below:

Period	Approx. time	Dimming proposed
Dusk	9pm	On at 100%
	10pm	100%
	11pm	100%
Midnight	12pm	90%
	1am	80%
	2am	70%
	3am	60%
	4am	60%
	5am	80%
	6am	100%
Dawn	7am	At 100% then off

As mentioned above, adjustments of this generalised profile would need to be made for seasonal adjustments, key routes and/or intersections and areas of increased activity (such as Friday and Saturday nights). Seasonal adjustments can also be programmed.

NEXT STEPS

Following commissioning of the CMS controls officers propose undertaking a streetlight assessment of the greater Ōamaru and Weston area serviced by the CMS, including engagement with Waka Kotahi with regard to the State Highway 1. This assessment will include the identification of any required site-specific adjustments or other requirements for the programming by a lighting specialist to confirm that there is sufficient light available and that there are no negative impacts of the profile chosen. Officers will seek targeted feedback from Police, security personal and others working through the night.

Any network wide dimming or turning off lights would only proceed after any such trial was approved by Council.

BENEFITS AND OPPORTUNITIES

The CMS operation provides benefits from day one that will reduce streetlight operating costs. As each luminaire operation is recorded and reported through the CMS. These benefits are

- Night-time inspection activity will be almost completely removed, (*saving on cost and* personal safety benefit to workers)
- The degradation of the light performance will enable planned renewals. (savings from removing reactive work activities)

The future operation of CMS will open the possibilities of in financial and community liveability benefits. Examples of the befits are:

- Extending life of the luminaires through reducing the % of lighting levels,
- Control of individual lights for site specific requirements,
- Flexibility for reacting to light affecting conditions such as fog and mist,
- Night sky event special lighting level event possibility,
- Metering of actual energy use (currently the energy is charged at time of use)

Future Possible Enhancements that can be considered

While not proposed at this stage, the CMS enables a range of opportunities. After finalising a dimming profile, future assessments are likely to considering the following enhancements.

- Utility metering and leakage
- Traffic control
- Parking vacancy
- Loudspeakers and messaging screens
- Enhanced communications i.e. establishment of a public Wi-Fi network

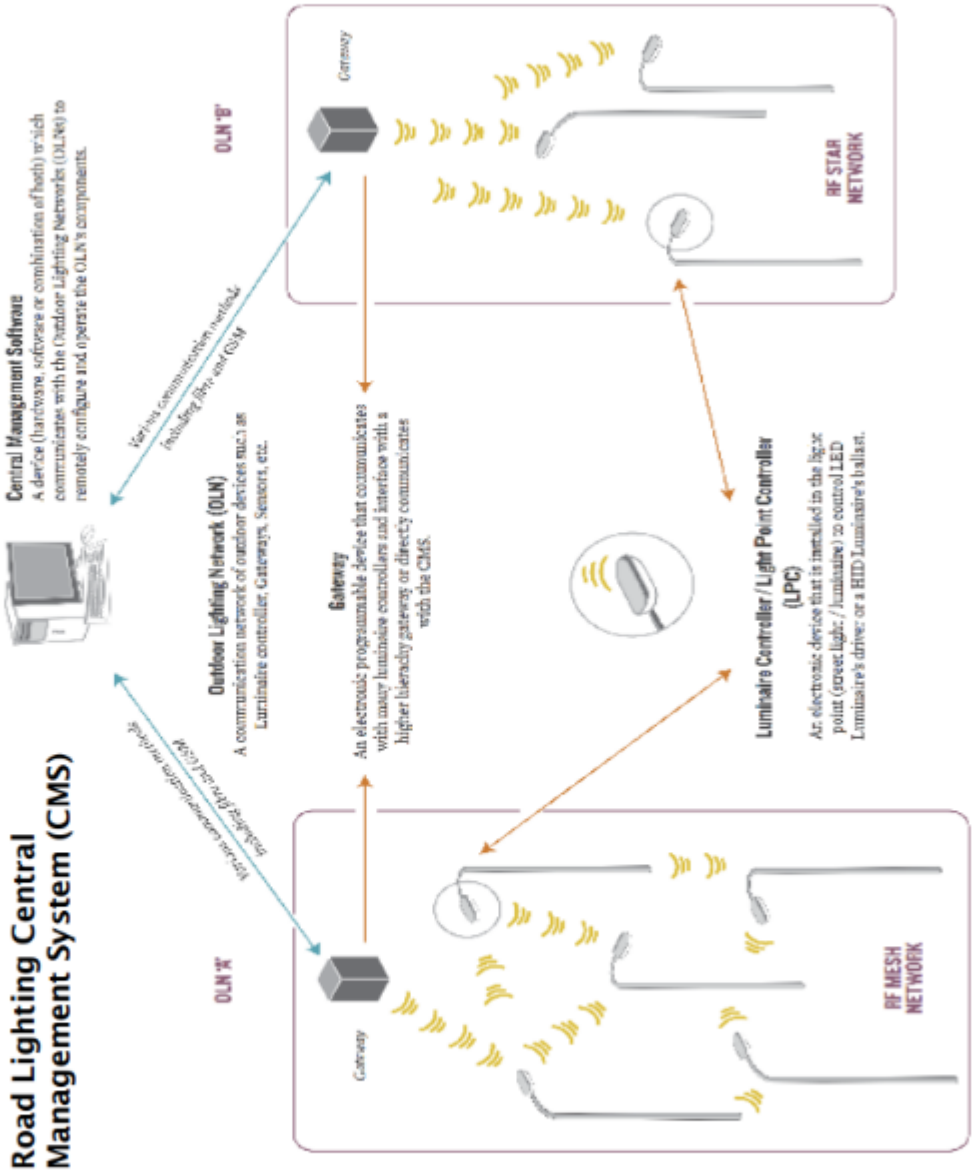
Smart applications are a rapidly changing opportunity for territorial authorities to use in the road network space. Alongside the streetlighting benefits, a robust network across the transportation network will enable Council to collect data and communicate with customers. This provides an opportunity for safety information, parking availability and emergency management information to be transmitted. The CMS provides the start to these future platforms. While the focus would initially be on the urban areas located on state highways expansion to other urban areas and remote sites will be considered on a safety management basis

CONCLUSION

With the installation of the CMS nearing completion, officers intend to seek opportunities enabled by the CMS to improve efficiencies and reduced operational costs to street lighting within the control area. This includes a review of the required streetlight levels and the potential for adjustments and dimming. Findings and recommendations will be brought back to the Assets Committee in due course.

Illustration from NZTA (Information only)

Appendix VIII - Road Lighting Central Management System (CMS) (informative)



5.2 CRASH RECORD FOR WAITAKI 2021

Author: **Mike Harrison, Roading Manager**

Authoriser: **Paul Hope, Acting Assets Group Manager**

RECOMMENDATION

That the Assets Committee receives and notes the information.

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PURPOSE

This memorandum is to inform the Mayor and Councillors of the crash record for the Waitaki district in 2021.

BACKGROUND

Reporting of crashes

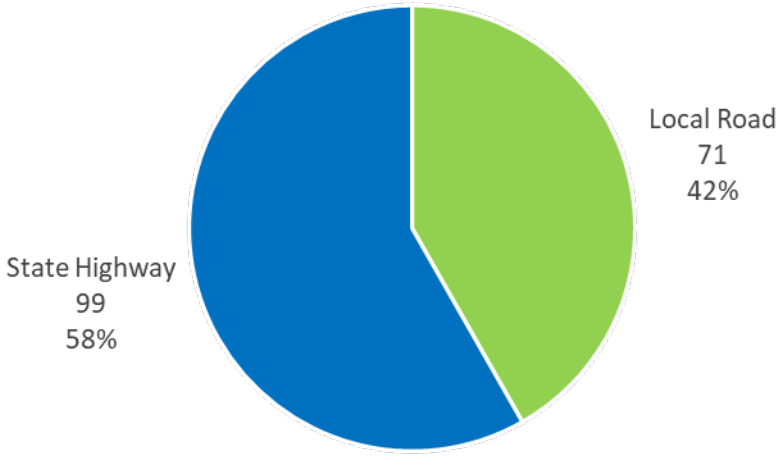
Annual crash reporting covers the period from 1 January to 31 December, sourcing data from the Crash Analysis System (CAS) administered by Waka Kotahi. At the time of writing this report, it is acknowledged that some information is not available for reporting due to a delay in recording some minor or non-injury crashes into CAS (reporting is based on CAS data available as of 6 April 2022). Staff are also aware of a difference in reporting produced by the Ministry of Transport, but these cannot be reconciled at this time. The report provides a summary of CAS data available at the time of writing.

Through the Annual Performance Report, Council reports the DIA measure of the total number of crashes which have occurred each year. The national objective of Road to Zero changes this focus, extending the reporting to include the number of people impacted (both fatally and seriously injured) in crashes. Council reporting for the Annual Performance Report will continue to detail the number of crashes as required by the DIA measure. This memorandum has been prepared to include the addition of fatal and serious injury reporting to inform Council of the current statistics.

The inclusion of crash records into the National CAS record are delayed as crashes are investigated and confirmed. Therefore, more crash records may get loaded after the annual reporting cut off. The figures for 2019/20 have been amended since the 2019/20 Annual Report was published.

Distribution of crashes

Recorded data reports that 170 crashes occurred in the Waitaki district during 2021, across both the State Highway network administered by Waka Kotahi and local roads administered by Waitaki District Council. *Graph 1* highlights the split between State Highway crashes (99 crashes: 58%) and local road (71 crashes: 42%).



Graph 1: 2021 split of crashes between State Highway and Local Roads (Waitaki District Council administered)

Crashes were distributed across the wider road network, as demonstrated in *Figure 1*.

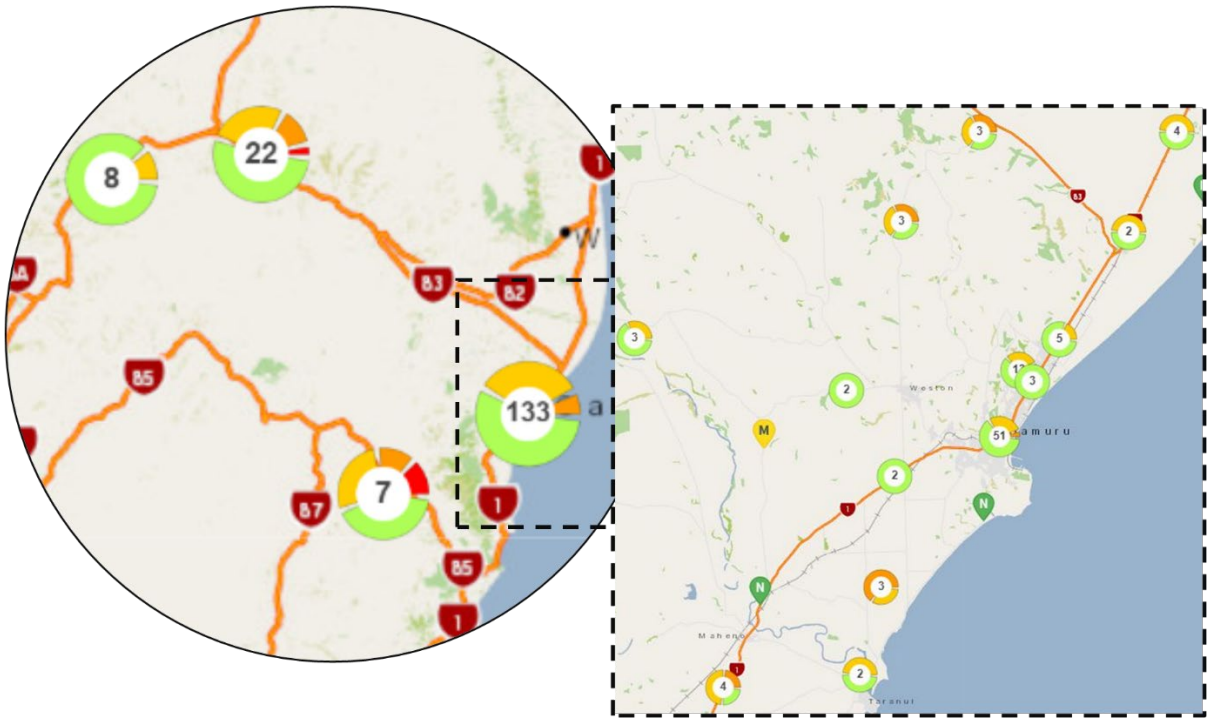
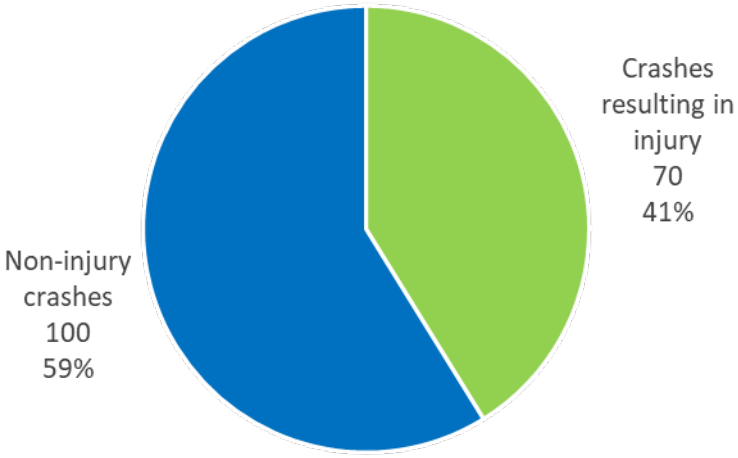


Figure 1: Distribution of 2021 crashes

Crashes at intersections accounted for 26% of the reported crashes within 2021.

Crash types

Of the 170 crashes that occurred in 2021, 99 people received an injury (41% of crashes resulted in injury).



Graph 2: Number of crashes resulting in injury or injuries, 2021

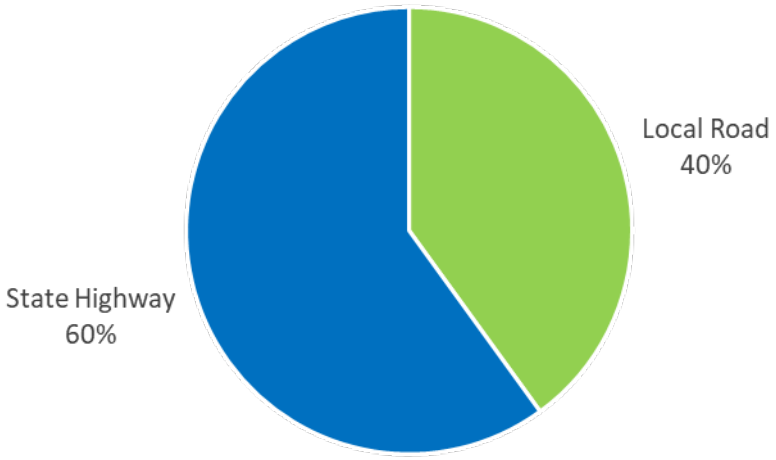
As of the time of preparing this memorandum, CAS reports the following crash types for 2021:

Injury type	Individuals impacted
Fatality	2
Seriously injured	20
Minor injury	77

Table 1: Injury type, 2021

As described earlier in this report, these numbers are not finalised for the year and are subject to change as more reports are loaded into CAS or as police investigations are completed. Staff are aware of a third fatality within the period which has yet to be included in updated CAS reporting. This crash remains as a serious injury in CAS, awaiting updating to a fatality.

Injuries were split across the wider network with 60% of those injured being as a result of a crash on a State Highway (*Graph 3*).



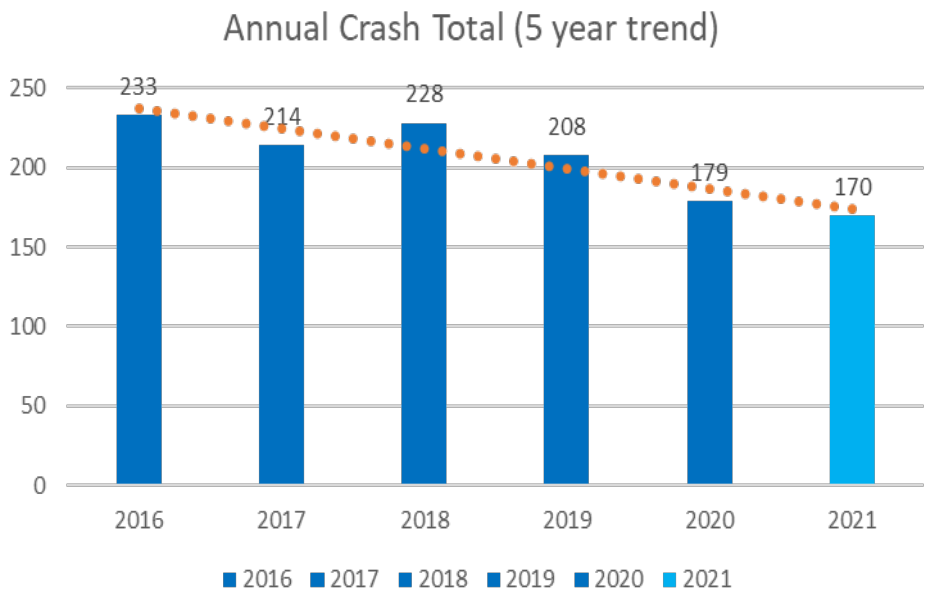
Graph 3: Split of injuries between State Highways and local roads administered by Waitaki District Council, 2021

The distribution of injuries resulting from crashes across the posted speed zones demonstrates the contributing factor of speed to injury outcomes, as demonstrated in *Graph 4*. It is noted that this does not take account of the actual speed of the vehicle(s) at the time of the crash.

Graph 4: Distribution of injury types across posted speed zones, 2021

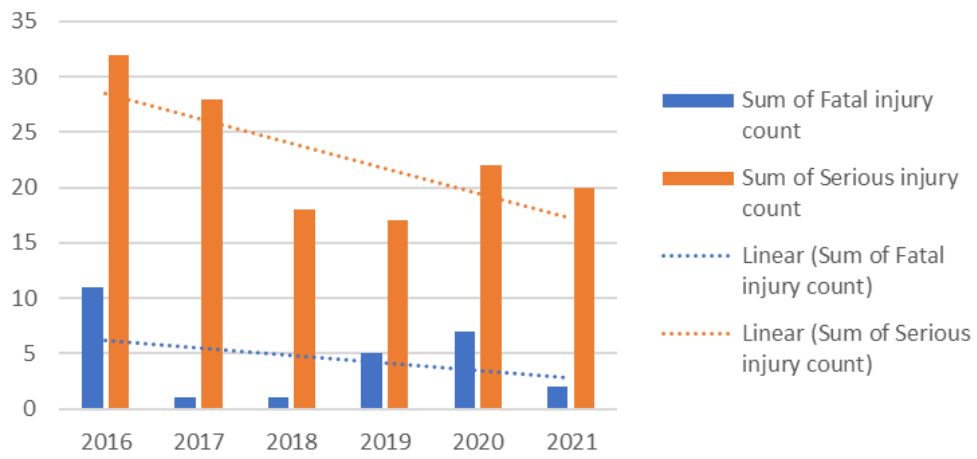
Crash trends

Despite increasing traffic volumes the 5 year Annual Crash total trend demonstrates a gradual decline in the number of crashes occurring (*Graph 5*).



Graph 5: Annual Crash Total (five year trend)

This trend is mirrored in the numbers of people seriously injured or killed in the same five-year period as shown in *Graph 6*.



Graph 6: Five-year comparison: fatalities and serious injuries on all roads in the Waitaki district.

CONCLUSION

While the reducing trends are a good indication of safety improvement, no death or serious injury is acceptable. The roading department remains focused on progressing improvements to the local road network and road safety programmes in line with the national Road to Zero strategy to further reduce loss of life on Waitaki roads and reduce the social cost of injuries.

One particular intervention of note is the introduction of safe and appropriate speeds across New Zealand through the passing of the “Setting of Speed Limit Rule”, which will introduce a maximum speed limit around schools.

5.3 ROADING CAPITAL WORKS PROGRAMME 2022-23

Author: **Mike Harrison, Roading Manager**

Authoriser: **Paul Hope, Acting Assets Group Manager**

RECOMMENDATION

That the Assets Committee receives and notes the information.

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PURPOSE

To inform Assets Committee of the Capital Projects supported by Waka Kotahi Transport Agency (WK) for completion in the 2022/23 financial year.

BACKGROUND

Waka Kotahi Transport Agency confirmed capital improvement projects for the 2021-24 National Land Transport Programme (NLTP) which were reported to the Assets Committee on 2 November 2021. The projects programmed for delivery during the 2021/22 year have been affected by contractor capacity and material availability.

Delayed projects have either been tendered and awarded with completion early in 2022/23 or will be combined for delivery in conjunction with the 2022/23 programme. This report addresses the projects that are to be tendered.

PAVEMENT REHABILITATION (ROAD RENEWALS)

Every year Council completes pavement rehabilitation which renews the road pavement structure. In urban areas the weak spots in the pavement are repaired, removing the sealed surface, strengthening the pavement, and reshaping where required. The final surface sealing is either with a chip seal, or asphalt surface, and is shaped for crossfall to match existing kerb and channel levels. In rural areas, it is generally completed by adding additional aggregate depth to strengthen and reshape the pavement which then has a chip seal surface installed.

Sites are identified from condition and maintenance inputs and then an economic evaluation (Net Present Value - NPV) is undertaken to ascertain the most effective approach.

For the 2021-24 financial years, the focus was to undertake road renewals in Ōamaru's Central Business District (CBD) as well as sections of Ōamaru's busier streets.

2022-2023 Sites with the required positive NPV calculations are:

- Ribble Street - between Thames and Reed Street (secondary collector)
- Solway Street - between Wansbeck and Hayle Street (secondary collector) brought forward to 2021/22
- Nore Street - between Frome and Ashburn Streets (secondary collector)

The approved budget for 2022/2023 is $1,721,364 and for 2023/2024 is $1,769,563.

LOW-COST LOW RISK IMPROVEMENTS (MINOR SAFETY)

Historically, Councils have had more control over Low-Cost Low Risk Improvements (LCLR) Programme. This work was formerly known as Minor Safety, where Councils have proposed and completed safety treatments around the district. The 2021-24 National Land Transport Programme has changed this in that Waka Kotahi have requested a programme of works to be submitted by the local authority from which they will review and approve the projects to be included. This is designed

to ensure that the works align with and give effect to the Road to Zero Safety Strategy and the Government Policy Statement on Transport. This also delivers on the value for money test nationally with extreme pressure on national investment for these activity classes. Projects put forward by Local Authorities are prioritised according to Waka Kotahi criteria.

A total of $4.5m was approved for Waitaki District Council in the 2021-24 NLTP for LCLR programme.

Waka Kotahi has grouped these into activity classes

1. Road to Zero
2. Local Road Improvements
3. Walking and Cycling.

Road to Zero

Road to Zero projects approved in the 2021-24 NLTP total $1.8m and are mainly intersection treatments with most on primary and secondary collectors on urban and rural roads. The primary collector roads are all in the 2021-22 programme with the work in awarded contracts about to commence. The next two years will begin with secondary collectors before moving on to Access Roads.

This work comprises of an endorsed Intersection programme from a co-design workshop with Waka Kotahi in 2020. This is now a mandatory gateway as part of the Safety Network Programme. A list of all projects with aerial plans are included below with a brief description of the problems and issues to be addressed.

The endorsed and approved intersection sites for the 2022-23, and 2023/24 programmes are shown below:

Road Type	Road Intersection	2022/2023	2023/2024
		Funding available: $800,700	Funding available: $120,000
Secondary Collector Roads	Whiterocks Road and District Road	X	
	Redcastle Road - Warwick Street and Shortland Street	X	
	Thousand Acre Road and Gardners Road	X	
	Cormacks Kia Ora Road and Fortification Road Intersection	X	
	Weston Ngapara Road - Battersby Road and Ngapara-Georgetown Road Intersection	X	
	Island Cliff Road and Tokarahi-Ngapara Road Intersection	X	
	Livingstone Duntroon Road and Settlement Road Intersection	X	
Access Roads	Parsons Road and Homestead Road Intersection		X
	Gilligan Street and District Road Intersection		X

Local Road Improvements approved in the 2021-24 NLTP total $2.5m. The programme includes seal widening, streetlight and signage upgrades, and coastal road protection.

A list of approved projects is also included below.

Other Activities in the Low-Cost Low Risk programme for years 2022 – 24 confirmed by Waka Kotahi			
Road Type	Road Name	Seal Widening	Coastal Road Protection
Primary Collector	Weston Ngapara Road *from Queens Flat to Ngapara*	X	
Primary Collector	Seven Mile Road	X	
Access Road	Beach Road		X

APPENDIX 1: AERIAL PLANS

RENEWALS: Pavement Rehabilitation sites 2022-23

Ribble Street between Thames (SH1) and Reed Street – 2022-23

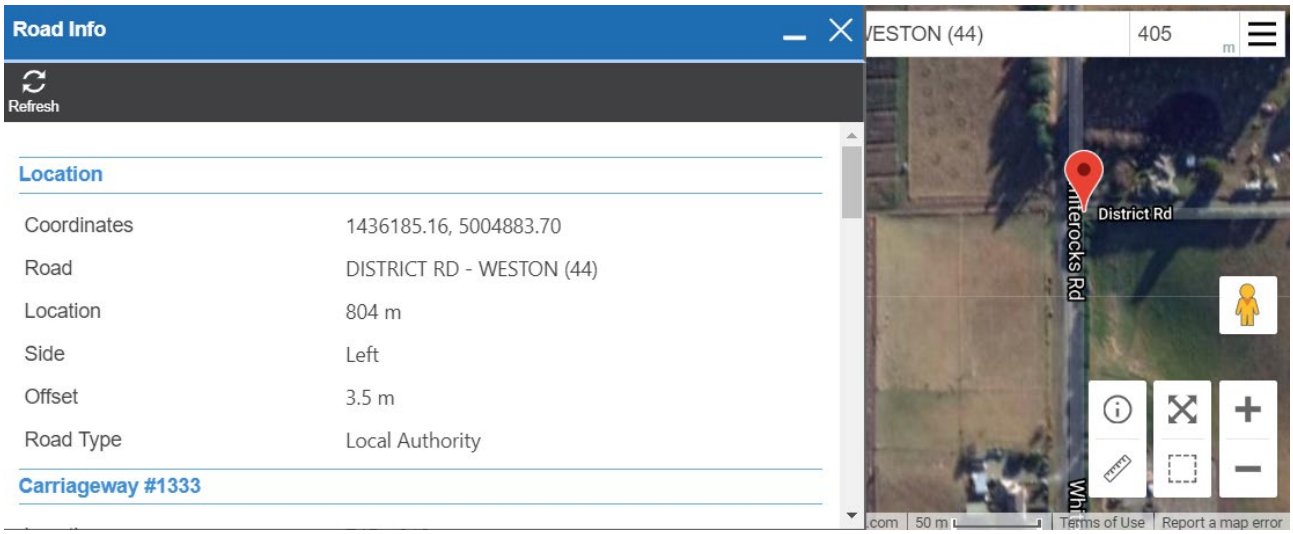
Solway Street between Wansbeck (SH1) and Hayle Street – 2022-23

Nore Street between Frome and Ashburn Street – 2022-23

LOW COST LOW RISK IMPROVEMENTS

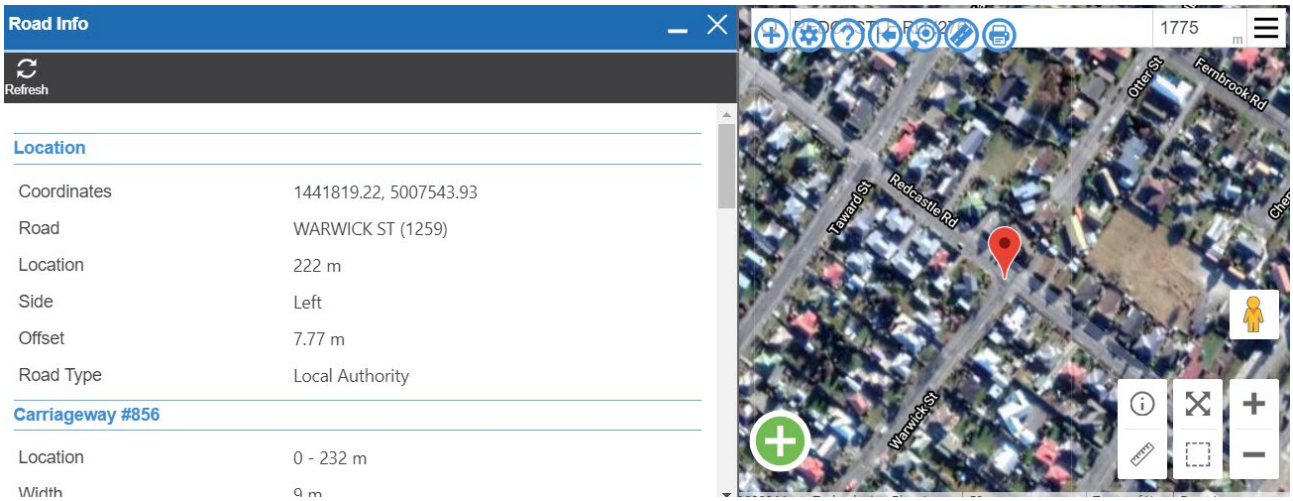
Low Cost Low Risk - Intersection sites 2022-23

Whiterocks Road and District Road Intersection – 2022-23



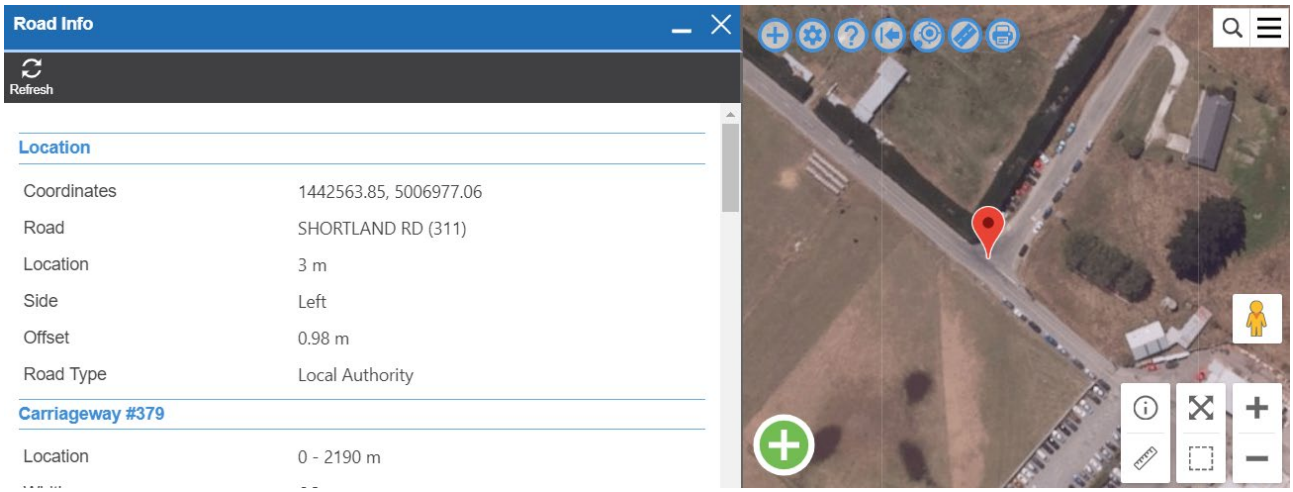
Intersection with compromised sight distance due to vertical profile. Lower brow of vertical curve on Whiterocks Road (cut to fill into District Road) with lighting and intersection control.

Redcastle Road and Warwick Street Intersection – 2022-23



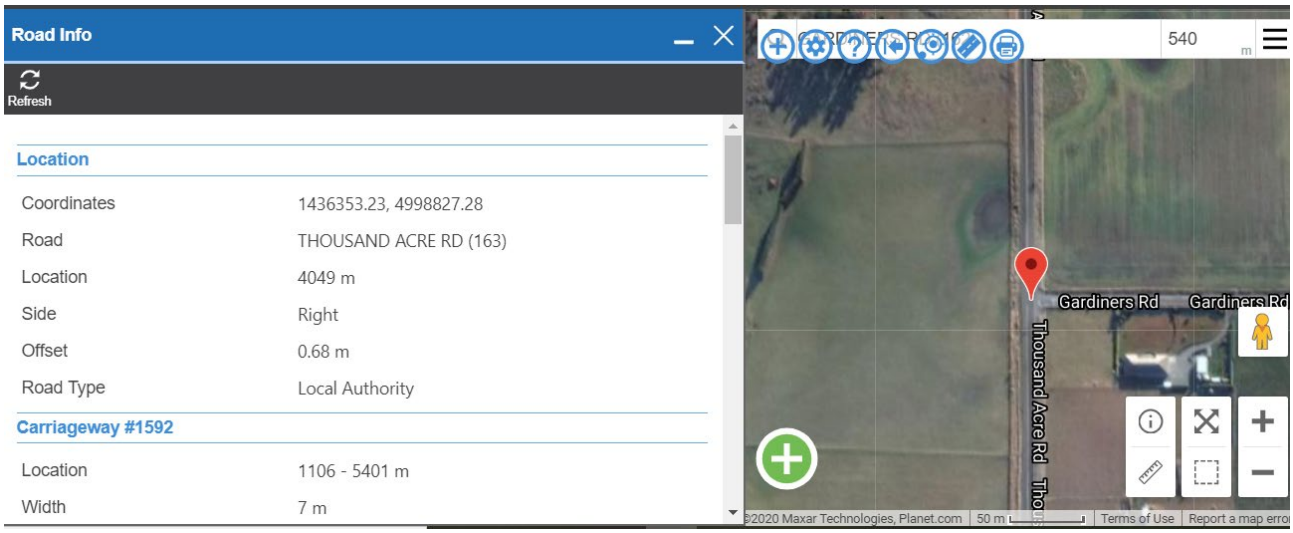
Uncontrolled intersection and crash site needing attention.

Redcastle Road and Shortland Road Intersection – 2022-23



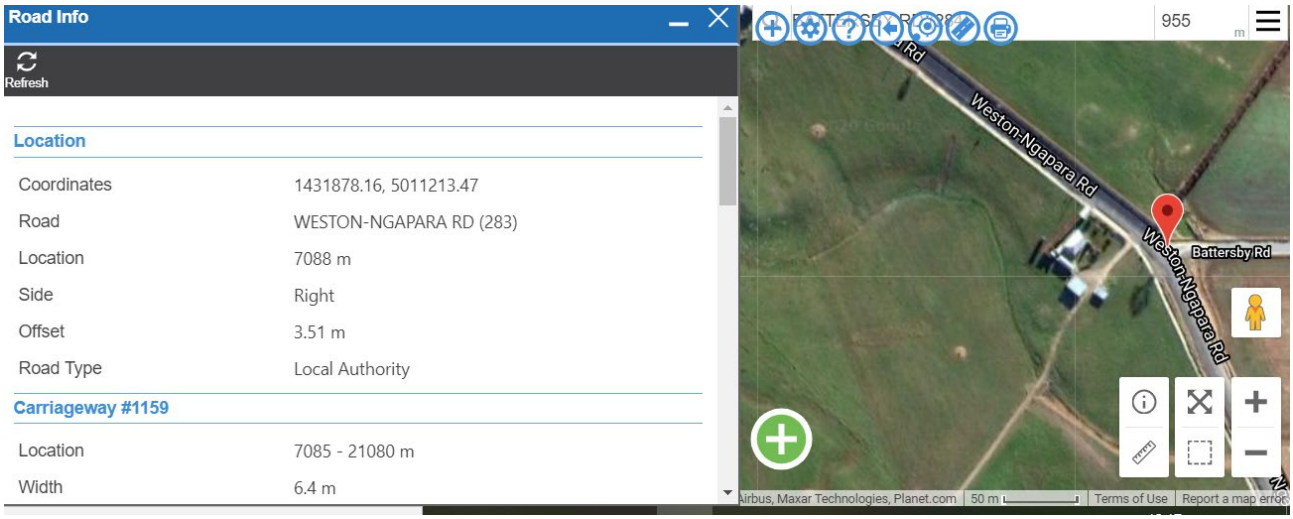
Improving visibility at the intersection (remove hedge) + Installation of kerb and channel with sealed carpark area. Includes streetlighting and signs installation with hedge removal. Does not allow for any land purchase.

Thousand Acre Road and Gardiners Road Intersection – 2022-23



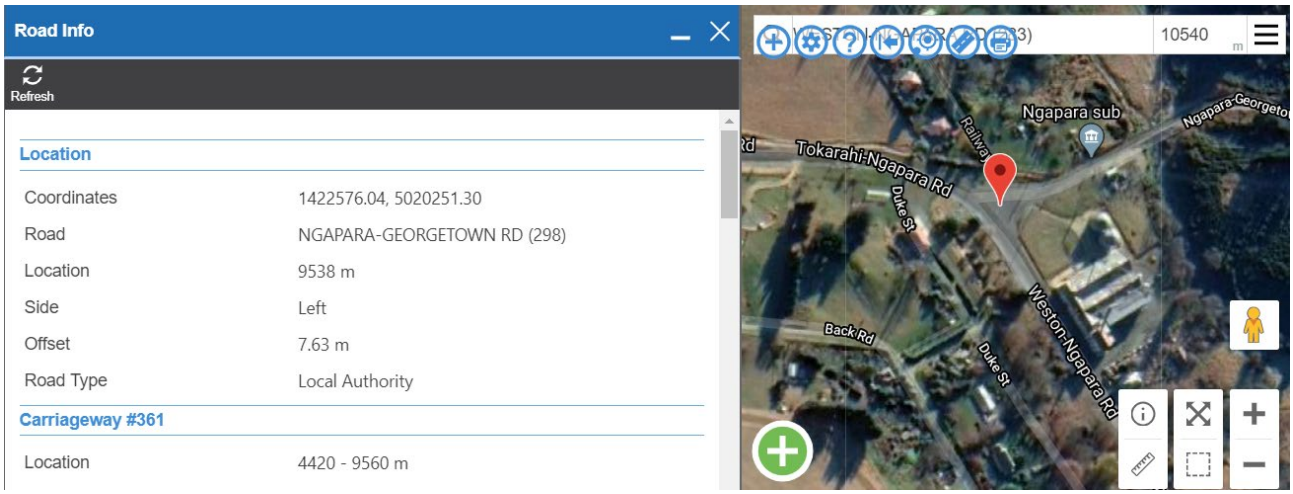
Narrow seal on Thousand Acre Road does not allow safe passing movements when vehicles stopped to turn into Gardiners Rd. Instal street lighting to increase awareness of intersection with seal widening/passing bay for turning traffic.

Weston Ngapara Road and Battersby Road Intersection – 2022-23



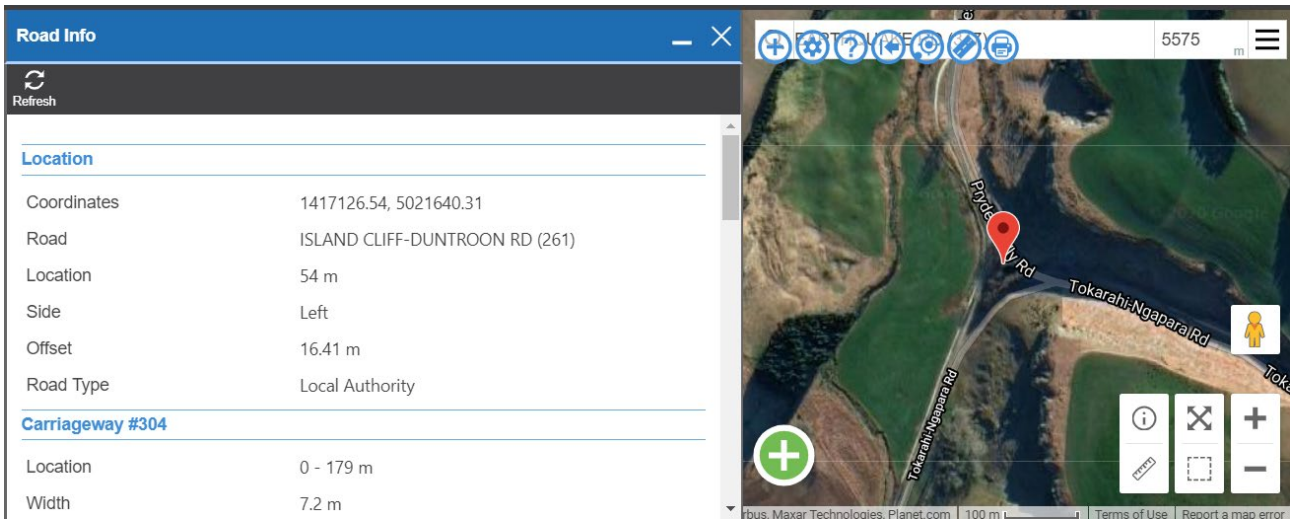
Has poor visibility on approaches to intersection and poorly defined. Install advance warning sign/Give Way control/lighting.

Weston Ngapara Road and Ngapara Georgetown Road Intersection – 2022-23



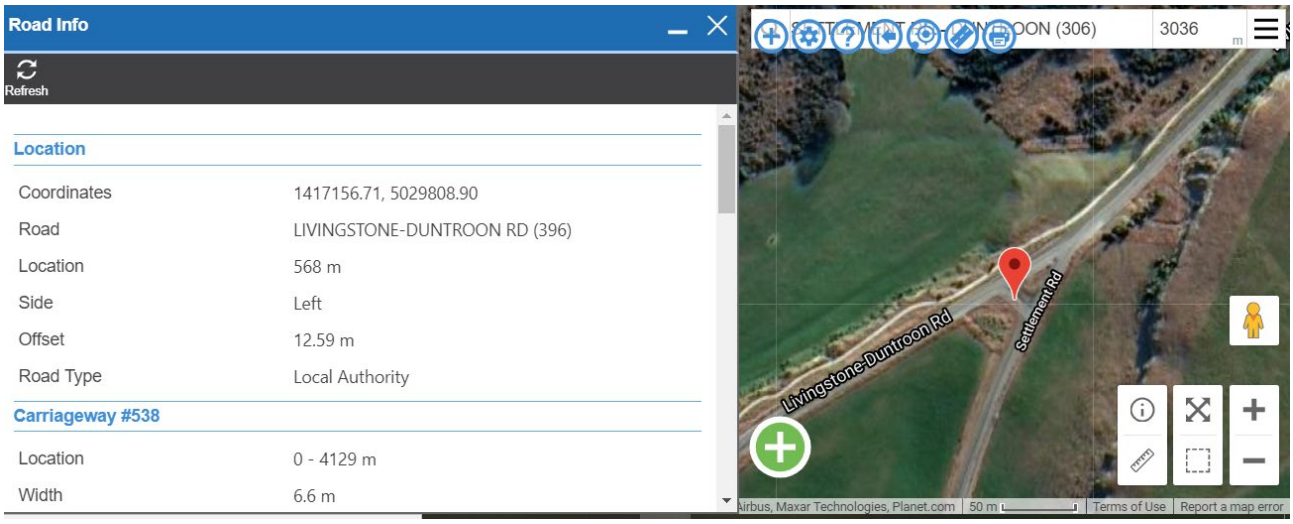
Square up intersection approaches with warning signage chevrons and priority control. Manage traffic speed on approaches for safety.

Island Cliff Duntroon Road and Tokarahi Ngapara Road Intersection – 2022-23



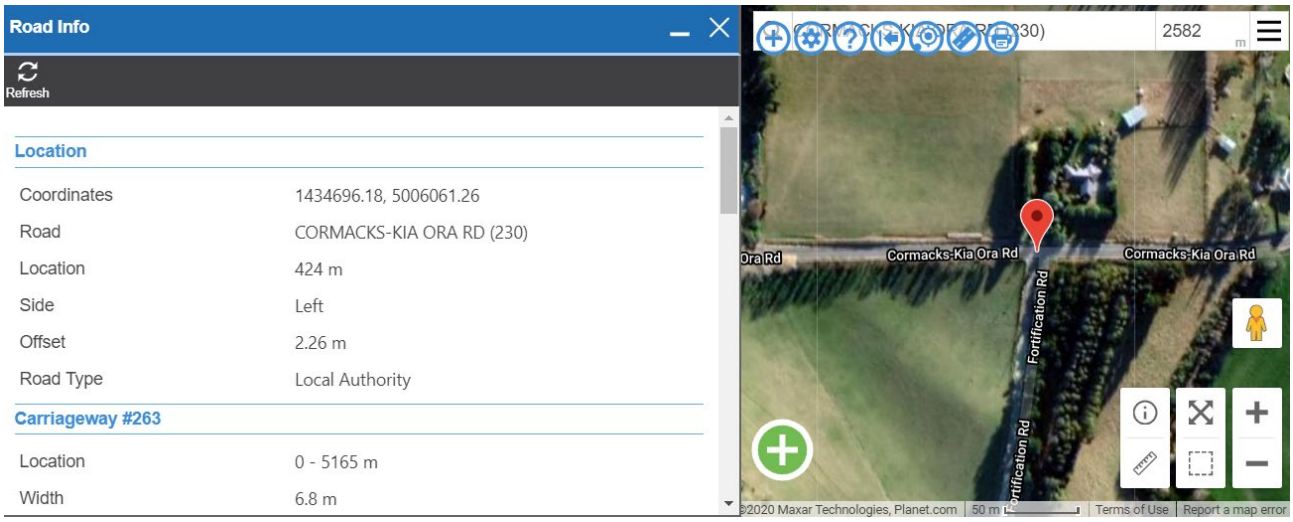
Square up intersection and fill through dip with warning signage chevrons and priority control. This will slow traffic on approaches for greater safety.

Livingstone Duntroon Road and Settlement Road Intersection – 2022-23



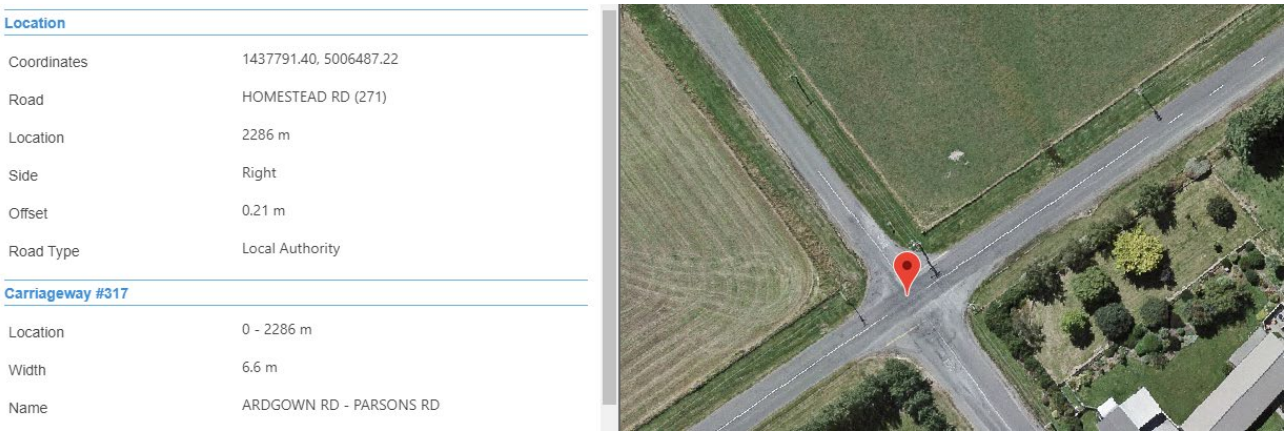
Square up intersection with warning signage chevrons and priority control. This will slow traffic on approaches for greater safety.

Cormacks Kia Ora Road and Fortification Road Intersection – 2022-23



Poor visibility on approaches to intersection and poorly defined. Lower brow of rise (2 metres) on Cormacks/Kia Ora Rd to improve sight distance to approaching vehicles. Install chevrons and street lighting.

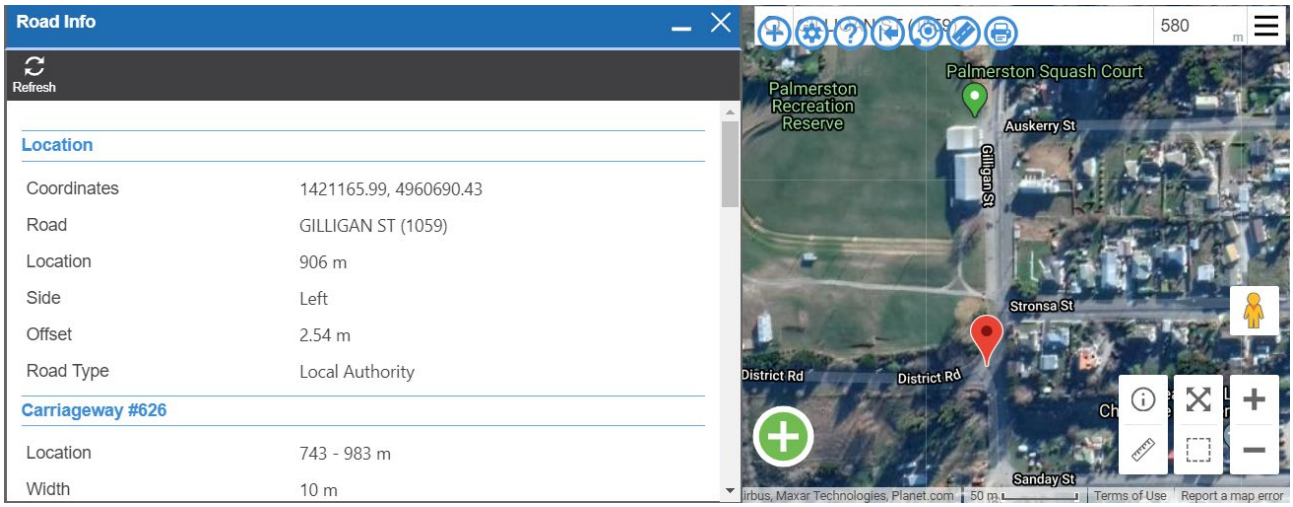
Parsons Road and Homestead Road Intersection – 2022-23



Uncontrolled intersection and crash site needing attention with delineation

Low Cost Low Risk - Intersection Sites 2023-24

Gilligan Street and District Road (Palmerston) – 2023-24



Poorly defined intersection with sight distance problems. Leads to medical centre and houses. No protection for pedestrians.

5.4 ASSETS GROUP ACTIVITY UPDATE

Author: **Joshua Rendell, Assets Operations Manager**

Authoriser: **Paul Hope, Acting Assets Group Manager**

Attachments: **1. Assets Group Activity Report April 2022**

RECOMMENDATION

That the Assets Committee receives and notes the information.

PURPOSE

The purpose of the attached report is to highlight work undertaken by departments within the Assets Group since the previous Assets Committee Meeting.

EXECUTIVE SUMMARY

It continues to be a challenging start to the year for the Assets Group. Officers have been working on resolving a number of issues that have presented themselves, to ensure our community is serviced by its infrastructure appropriately.

The Stoneburn water supply continues to have a boil water notice in place. This boil water notice is due to the presence of an algal bloom in the storage dam. Algal blooms affect the ability of filters to appropriately filter water and react with chlorine within the network, giving no surety of appropriate treatment having taken place. This algal bloom has been present for a longer period than is usually the case. The Water team is intending to install a bypass to the storage dam, allowing water to be treated to the appropriate standard in the future.

The Roading team has arranged for the improvements of roadside drainage in Kakanui. SouthRoads will commence work in Spiers, Semple and Stirling Streets after Easter. This work is expected to take approximately four weeks.

The Property team has engaged Banks's Building Services to undertake the redecking of Holmes Wharf who have established onsite and commenced work. Work is also progressing on Stage 2 of the Ōamaru Museum's upgrade.

Consultation on the future of Forrester Heights is now active. The first of three public sessions at the Farmer's Market were held on 10 April, with a number of members of the community coming to speak to Elected Members to express their views and ask questions.

Contractor and material availability continue to be a significant risk to programme delivery. To counter this issue, Officers are working closely with contractors to plan forward work programmes. Officers are also ordering items with long lead-times well in advance of their need to ensure material is available when it is required.

Many items that would traditionally be available in storage with local suppliers are now no longer available within New Zealand and are needing to be shipped in from around the world. The Water Services team has placed a number of orders for critical spares to ensure business continuity if breakdowns were to occur.

Waitaki
DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI

ASSETS GROUP

Activity Update – April 2022

Purpose

The purpose of this report is to provide insight into recent work undertaken by the Assets group departments.

3 WATERS

GENERAL

Staffing

Interviews are currently underway for the role of Compliance Analyst, following Elodie Letendre's departure in December. This role is critical in ensuring 3 Waters meet all health legislation and environmental consenting requirements and as such, the team is looking forward to filling this vacancy.

The role of Technical Operations Engineer – Reticulation will soon be re-advertised following a late withdrawal from the process by the preferred candidate late last year.

Recruitment will soon commence for the roles of Hydraulic Modelling Officer and Asset Planning Engineer. These roles will be pivotal in assisting the Planning and Systems portfolio in identifying problem assets and preparing forward renewal and upgrade programmes.

Position descriptions are being finalised for two other new roles approved for the 2021/22 financial year. These roles are Policy Planner, and Development and Compliance Support Officer.

POLICY AND PLANNING

3 Waters Investment Programme 2022-24

Scoping and prioritising of all projects continues.

The team is making good progress with the 2021/22 projects and planning has commenced for a number of 2022/23 projects.

Three Waters Reform

The team is currently working on three Requests for Information from the National Transition Unit (NTU). The NTU appears to be moving swiftly.

Michael Goldingham will provide representation on the Asset Management, Operations and Stormwater reference group.

Backflow Prevention Inspection Programme

Following adoption of the Backflow Prevention Policy in December, work is now underway to develop a programme for inspection of commercial and industrial premises to determine the level of backflow risk to the public water supply. Following this, low, medium, or high-risk backflow prevention devices will be installed at property boundaries. A Communication and Engagement Plan has been developed and implementation is underway.

Wastewater Inflow and Infiltration Inspection Programme

During rain events, considerable volumes of stormwater enter the public wastewater network, via cracks or small openings (infiltration) and direct connections (inflow). This causes the network to fill and, at times, overflow.

Several years ago, officers and contractors inspected all stormwater sumps in Ōamaru to ensure they were connected to the stormwater network, not the wastewater network. All were found to be connected to the stormwater network.

The next phase of this project is to locate smaller sources of infiltration and potential inflow from private properties (such as downpipes connected to gully traps). To do this, officers will be carrying out private property inspections and smoke testing of the public wastewater network. This is scheduled for July. A Communication and Engagement Plan has been developed and implementation is underway.

OPERATIONS AND MAINTENANCE

Boil Water Notice

A boil water notice remains in place for the Stoneburn Water Supply following an algal bloom in the storage dam in late January.

In past occurrences, water quality has improved relatively quickly. That has not been the case in this instance, so officers are putting in place an interim fix involving bypassing the storage dam. Water from the supply intake will instead be pumped to three storage tanks. Existing treated water reservoirs will also be cleaned in the coming weeks. A letter is being drafted for all household consumers connected to the supply, advising them of these upcoming works.

Membrane Cleaning Trials

A number of changes have been implemented following the membrane cleaning trials and to date, these changes have largely stopped membrane fouling. Further changes are currently being implemented which are hoped to reverse existing fouling.

The summer season has been noticeably much cooler and wetter due to more rainfall than past seasons, which means peak demand has been less and the water temperatures lower. The addition of the second reservoir has also kept flows through the membranes down. All these factors have likely also contributed to the decreased fouling rates.

DESIGN AND CONSTRUCTION

Ōamaru Water Main Renewals

SouthRoads has now completed 95% of the Dacre Street portion of the Ōamaru water main renewals. Work will commence on the Till Street portion of the contract in the coming weeks. The proposed new 550m of water main will replace the old steel water main, providing a better level of service for residents by minimising disruptions to the water supply.

Figures 1 & 2 - Old valve removed from Dacre Street and new watermain installation on Dacre Street

Otematata Campground Water Supply Upgrades

Work is expected to commence in the coming weeks (depending on contractor availability). The Water Services team has been working closely with the Parks and Recreation team to minimise any unforeseen issues while delivering this project. Works commencement was delayed until after Easter to ensure minimal disruption to campground users.

Weston Watermain Upgrades

Specialised Services Group has commenced work on Charles Street, the last street in this contract. The work involves installation of a new 200mm diameter PVC water main and additional rider main and it is expected to be completed before the end of April.

Figures 3 & 4 - New valves, fire hydrant and watermain installed on Charles Street

Wastewater Main Renewals – Ōamaru and Palmerston

The tender for the renewal of 2.3km of wastewater mains in Ōamaru and Palmerston closed on 10 February. The tender evaluation is complete and the evaluation report, with recommendations for contract award to the preferred supplier, is nearing completion.

Wastewater Mains Inspection and Cleaning

The tender for the inspection (CCTV) and cleaning of 2.6km of wastewater mains in Ōamaru closed on 10 February. The tender evaluation is complete, and the preferred supplier has been identified.

Palmerston Water Mains Renewal

Whitestone Contracting Limited is back onsite renewing water service lines along State Highway 85 via ground drilling. Upon completion of this work, the new watermain along SH85 will be commissioned. Whitestone will then move to Auskerry, Ronaldsay and Runbrake Streets, to commission the new water mains.

Three Waters Reform Tranche One Funded Projects

- Otematata Watermain Replacements – new watermains in Waitaki Drive East and Spencer Road are now complete and prepared for road reinstatement. One water main upgrade in West Road remains, which is nearing completion.

- Palmerston Wastewater Dispersal Field Improvements – Specialised Services Group Limited is progressing well with onsite earthworks, trenching and installation of new irrigation pipes, cables, and conduit. Work is expected to be completed by the end of April 2022.
- Following completion of the above, all Tranche One funding ($7.6 million) will have been spent.

ROADING

Operations and Maintenance

Where underground structures break, there is often a very small indication at the surface. Like an iceberg, the full size is hidden below the surface. Airedale Road had a small hole in the road shoulder that was a large collapse in the road centre line. The Airedale Road sinkhole repair was completed three weeks ahead of schedule thanks to excellent coordination by the lead contractor, SouthRoads. This allowed for the road to be fully open prior to Otago Anniversary weekend. The final cost for the work is $235,000 funded from existing budgets, which is $45,000 below the initial estimate. Public feedback on the early road opening was very well received.

Figure 5 Airedale Road sinkhole montage

SouthRoads is currently working on kerb and channel renewal and footpath rehabilitation works on Solway Street. This work will be followed with a planned road rehabilitation, which will provide a full 'area-wide' treatment to this popular urban route.

Planned maintenance works are continuing over March and April, with a focus on sealed road repairs while the weather remains favourable. A shift in focus to drainage maintenance will take place over the winter months, while unsealed maintenance continues as per the cyclic programme.

The team has worked closely with Waka Kotahi to migrate the speed limits data (from the Roading Bylaw) to the new National Speed Limit Register (NSLR) – a fundamental component of the Agency's Road to Zero strategy regarding safe speed limits. This data has now been signed off and is ready for use when the tool goes live nation-wide later in the year.

Capital Work Programme

Whitestone Contracting Limited was recently awarded contracts for the intersection upgrades on Reed Street, Wansbeck Street, Usk Street, District Road and the Orwell and Eden Street rehabilitation contracts.

SouthRoads Limited was awarded the contract for the rehabilitation of Solway Street which is currently under construction.

The Intersection upgrades are Road 2 Zero (R2Z) funded activities and will commence in May. They will be followed by rehabilitations of Orwell Street and Eden Street.

Construction works have been delayed this year as contractors struggle to cope with the effects of increased workloads, COVID and delayed material supplies.

Lower Eden Street's road pavement is to be reconstructed, and the tender for this is currently being evaluated. Consultation with the neighbouring businesses has been useful in preparing for this work which is now programmed to commence in August 2022.

Given physical works have been delayed this year, Officers have been planning works in the next financial year, to ensure tendering occurs early in the year. Tenders are being prepared for the remainder of the 2022-23 programme and are expected to be released to the market through May and June.

Annual Bridge maintenance works have commenced and include rock rip rap protection, vegetation removal and component replacements. This work is due to be completed by 1 May before the fish spawning season starts.

The road resealing and line marking programmes for 2021-22 are 99% complete.

Officers have worked closely with the Kakanui community to put together an improvement programme for roadside drains to remove the deep ditches. This improvement work will begin with a trial in Spiers/Semple/Stirling Street/s and will commence after Easter. SouthRoads was awarded this work, at a contract value of $145,000. A communications plan will be developed and implemented to ensure minimal disruption to residents. Works are expected to take approximately four weeks.

Corbett Road seal is to be extended to have a fully sealed surface. This seal extension has entered the design stage, with local firm Survey Waitaki engaged by Whitestone Contracting to carry out the work. Whitestone plans to start on drainage and earthworks this financial year, with road formation and sealing taking place later in the year when the weather is favourable.

Road Safety

In early March, the road safety coordinator supported Sport Waitaki with the annual "Walk 'n' Wheels" week. By the end of the week, between 40 to 50 new families from Fenwick School started to drop children off or join them walking a couple of blocks to school. This lowered congestion around the school entrance, whilst giving time to parents and caregivers to walk and talk with the children. It is hoped these new families continue to walk or scooter to school in the future.

Figures 6,7,8 – Walk 'n' wheels Fenwick School

Road to Zero received its official Government launch in February 2022. This included a series of social media, traditional media, and TV advertisements, with an initial focus on disrupting people's perception of road safety. Later media will focus on educating, and lastly, it will look to build a social licence for change with the public.

To support this message, the Road Safety Coordinator has written and coordinated several local initiatives. This includes the "Sharing the road" opinion piece and a number of radio interviews. As we move through Autumn and into Winter, a campaign will be launched in conjunction with the South Canterbury Councils and Ashburton District Council. This will specifically include material around empowering people to make good decisions and choices.

Waitaki district is seen by Waka Kotahi as forging a new path in partnership working with surrounding councils around road safety and has been described by SADD as the Gold standard of collaboration between students and councils in New Zealand.

A new speed management law is expected to receive government approval and will be the mechanism to lower speeds around schools. This includes a proposal to have a blanket 30 km/h around urban schools. It is understood feedback given locally in Waitaki was to also have this limit around rural schools rather than the proposed 60 km/h. The new law should be finalised by mid to late 2022.

Through Michael Harrison, Group Manager of Otago District Fire and Emergency New Zealand (FENZ), funding of $1,500 has been obtained to fund 150 crash packs. Each pack will contain various items to distract young people who have been involved in a crash or traumatic incident and will be held in emergency response vehicles throughout the district. A letter from Waitaki Road Safe explaining the work they do and how to donate to keep this initiative running will also be included. This initiative was started by the Road Safety Coordinator about six months ago who is very appreciative of the support of FENZ in this initiative.

With COVID restrictions changing, it is hoped Road Safety Week (May), the RYDA workshop for year 12s (rearranged for late June), Clued up Kids (scheduled for August) and numerous SADD and other activities can go ahead. The Road Safety Coordinator would like to bring to Council's attention the dedicated work around road safety of professionals and volunteers throughout the

district. Special mention goes to Waitaki Road Safe which has had almost all planned activities cancelled for the past 18 months, but they still approach the issue of road safety with vigour and a smile and plan to be back bigger and stronger.

Asset Management

The team has been busy with the following:

- An update of the road centreline information which will be loaded into RAMM (Road Assessment and Management). This is a big project undertaken on a GIS platform and which now requires loading and implementation in RAMM. This is a complex task which our asset management specialists WSP will complete on Council's behalf. The importance of this project is that all roading assets are referenced off the road centreline. This will provide more accurate referencing for GPS positioning and improved imagery when looking at roads in the district.

- A roughness survey has been completed to assess whether the roughness of our roads is meeting the required level of service. This information is used to report on the Smooth Travel Exposure in Council's Annual Report for the year.

- WSP has been contracted to complete a road condition rating survey on sealed roads in the district. This information is used primarily for populating data in the road deterioration model that will be run within the next year to support the next Regional Land Transport Programme request for investment with Waka Kotahi.

- A survey of sealed roads is being undertaken and completed to assess pavement strength in our sealed road network using Falling Weight and Multi Speed Deflectometer. These are complex tools, and the outputs are used in the road deterioration model to understand whether we are doing enough road renewals and reseals to ensure that the road network does not deteriorate faster than it is renewed.

- A data review of information on Council's unsealed roads has been completed to assess whether there is sufficient information to complete a deterioration modelling exercise. There are some improvements to be made before running the deterioration model. The outputs will give us information relating to where metalling renewals are required.

- WSP has been engaged to provide specialist input into Council's Asset Management Plan improvement items that have been identified with reference to the International Infrastructure Management Manual.

- The asset management team is currently developing a programme tracking tool which will be available to the Roading team to track all activities over $5,000. In addition to being a tool for in-house use, it will be used as an electronic audit tool for procedural audits by Waka Kotahi.

Staff

Roading staff have weathered the last months supporting each other working in a very flexible working environment and keeping each other safe. With COVID affecting contractor construction crews, the team has been managing delayed projects, sites open longer than planned, and the resulting issues with signs and cones being on sites for too long.

Positions for new Engineering Officers are being recruited in April to join the team and hopefully start in May.

The team is extremely pleased to celebrate with Josey Wallace her graduation as a Project Management Professional (PMP). This is no easy road to qualification which shows how well she has dedicated her time to this. It is now time for Josey to take well-earned travel back to visit family overseas.

Work Site Safety

Traffic management rules are changing again now under Work Safe transitioning from Waka Kotahi (NZTA), and the consultation is in progress with a very short lead to going live. This will affect anyone who works on the road.

State Highway

State Highway works in Ōamaru have been very visible over the last weeks and it is expected that the Severn Street surfacing will be fixed as they leave town. The issues in the Thames Highway pavement works at the north end are being investigated, and patching continues. This will continue until the cause of the issue is resolved and a permanent repair can be made. Raising the highway at Maheno started a resource consent process and has been placed on hold while Waka Kotahi return to talk with the affected submitters.

Speed Limit Setting

The proposed change to the speed management laws is progressing and expected to become law in the next months. Waitaki completed its speed limit bylaws last year and addressed the historical areas where changes had been identified. The new law will bring a three-yearly cycle, proposed as a regional and national change process rather than local. As with all similar law changes, there is robust debate in progress.

Kiwi Rail

Kiwi Rail has reviewed the road / rail crossings throughout the country and identified the top 200 crossings and, from that, the 17 crossings they propose talking to the communities about closing.

RECREATION

OPERATIONS AND MAINTENANCE

Alps to Ocean (A2O)

The first A2O Joint committee meeting under the new structure was held on Wednesday 30 March. The focus for the next four months will be on:

- Working with DOC to revise the Concession agreement.
- Reviewing the various agreements with trail partners.
- Establishing the Advisory group.
- Completing the Business Case.
- Developing a Marketing Plan for next year.

Placement options for the New Zealand Community Trust (NZCT) Trailhead initiative are being explored and will need permission from DOC and Council. Initial discussions have raised concerns around the size, colour, and suitability (see images below) for being placed in locations such as Aoraki/ Mount Cook National Park and the Ōamaru Harbour. A selection of possible locations will be drafted and sent to NZCT to understand their location preference before approaching Council.

Figures 9 & 10 – Great rides installation

The Windsor community is concerned about A2O users stopping in Windsor and using the tennis court/domain area to go to the toilet. This has been investigated and officers are arranging for the placement of a portable toilet in the area to alleviate these concerns for now.

Trail usage is strong, with most operators busy in March. The graphs below depict the variance in trail usage over the sections across the year. Kurow is perhaps the best section to provide insight into the number of cyclists that complete the whole trail, whereas the Lake Pukaki counter shows an increased usage by day trippers.

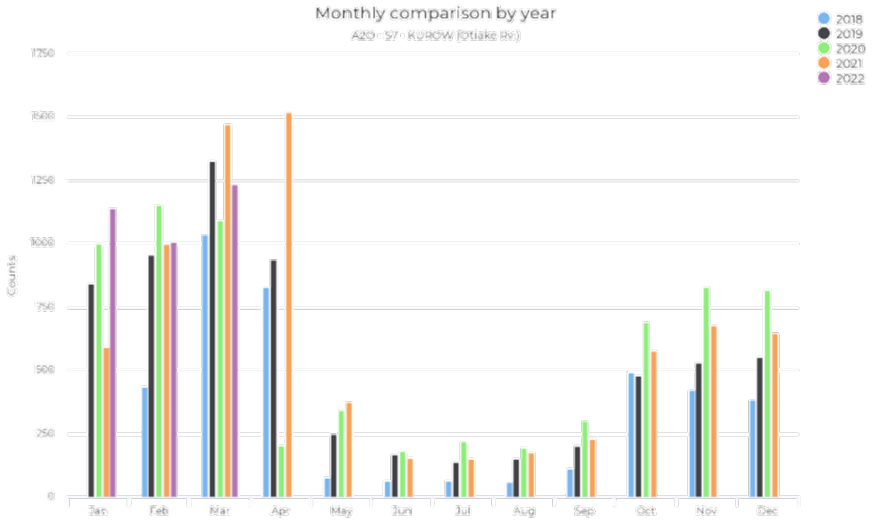


Figure 11 - Monthly comparison by year – Kurow

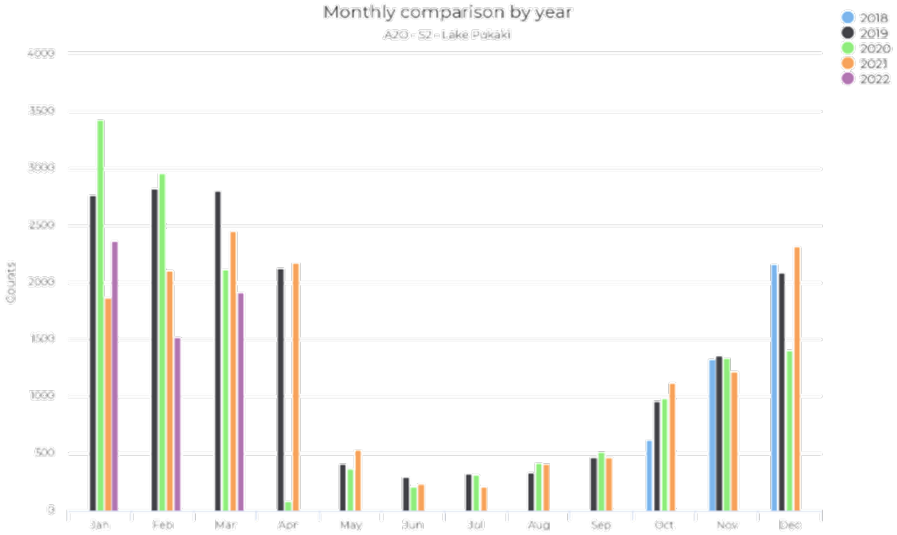


Figure 12 - Monthly comparison by year – Lake Pukaki

Resource consent was granted to install a new toilet on the Benmore peninsula. The construction of the toilet was completed on Friday 25 March.

Figures 13 – new toilet in Benmore Peninsula

Camping Grounds

Officers have started working on a plan for replanting and grass seeding the area of Falstone that had all the trees removed.

After Easter, Officers and the Camp Manager will undertake a walk-through of the campgrounds to identify any trees that need to be removed during the off season.

Work to connect the camps to the Otematata water supply is expected to start in the coming month. The work will be programmed to ensure campers are not inconvenienced.

Aquatic Centre

Additional lifeguard recruitment and training was completed in early March and has provided three casual lifeguards that can be called upon during holiday periods. Enquiries are currently happening with the high schools to gauge if there is any appetite for the next lifeguard Gateway course.

An overhaul of the Spa and main pool filters is being planned. The replacement of the variable speed drive for the heat pump compressor is scheduled before the end of the financial year. It is intended that both jobs will be completed outside normal operating hours.

It was noticed that there has been an increasing trend in abuse towards staff and other bad behaviour at the pool. COVID-19 is still dividing people's opinions on what the pool as a centre should or should not be doing. The user numbers have been affected due to Council's requirements of having to cap numbers and restrict access while schools were booked. Attendance numbers are also down as some customers have opted not to attend due to the centre not mandating the use of vaccine passes. While this was slightly mitigated by many people outside the region who could not access their local pool due to mandates opting to use the Waitaki pool, the pool has not recovered to pre-COVID numbers. This is probably reflective of customers getting out of the habit and continued reluctance from some to not go out and do public things.

The pool team is currently experiencing some COVID-related illness which is putting pressure on the rosters.

The Aquatic Centre online booking is now up and running. This has been a project which started a few years ago when it was decided to change to the Intelligenz software programme, with many hours of work having been put in by pool staff and IT. Already, the majority of the customers are choosing to book via the website, and this will take pressure off the reception staff at the start of terms. The team has asked customers to complete a survey on the new service. The current feedback is positive, and comments will be reviewed to see what can be improved.

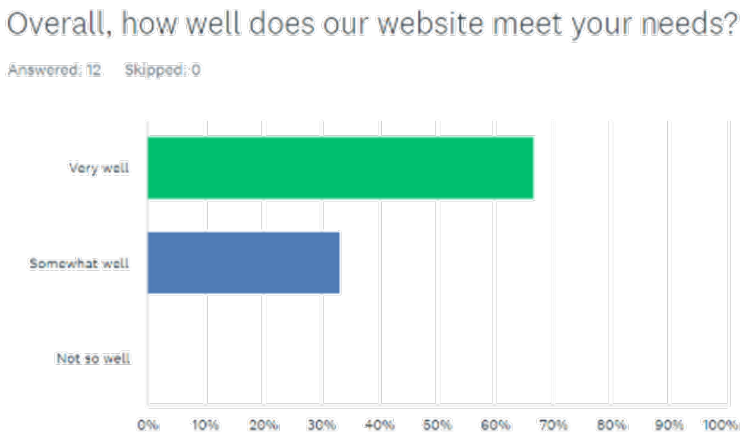


Figure 14 – Aquatic Centre Online booking feedback

With changes to school guidance for managing COVID, the facility can now open to other users when we have school bookings.

Squad swimmers attended the Otago Long Course Championships on 19-20 March at Moana pool through the Ōamaru Swimming Club. Swimmers had amazing results, achieving many Personal Bests and podiums.

Figure 15 – Oamaru Swim Club swimmers about to be in action.

The Aquatic Centre has started a partnership swim programme for adults with the Migrants and Newcomers network.

'Outreach' swim lessons were delivered at Duntroon School. 765 kids got the opportunity to receive lessons from our qualified instructors. While onsite, we also delivered pre-school lessons to Duntroon Play Group using the school pool. Both have rebooked for Term 1 in 2023.

New swim school passports arrived and are being run out to all swimmers. These have been updated to reflect the changes to the swim and water safety programme.

Ōhau

Officers travelled up to Ōhau to talk with a member of the Ōhau Conservation Trust about improvements to the area.

Officers met with a contractor onsite to discuss ways to improve the presentation of the Ōhau A Reserve. There has been lots of tree removals due to the fire, with stumps left on the reserve needing to be grounded out.

Ōmārama Playground and Hall

Work on installing two pieces of exercise equipment purchased by the Ōmārama community has been completed and two picnic tables and rubbish bins have been relocated to better suit community use.

Otematata Domain

Stanger Fencing has completed the macrocarpa fence at the Otematata Domain The new fence has received positive feedback from the community.

Figure 16 – New Fence at Otematata Domain

Duntroon War Memorial

Officers have engaged Crombie Monumentalist to fix the lead lettering on the war memorial before Anzac Day. Crombie is going to inspect the memorial to make sure there are no hollow pockets behind the plaque.

Duntroon Domain Cricket Nets

Officers have confirmed the local Duntroon community is happy for Cricket Nets to be installed at the domain by the Kurow Cricket Club. A formalised lease will be entered into for the cricket net area and the Club will complete bookings to use the Cricket Ground during the Cricket season.

Moeraki Rabbits

The Otago Regional Council (ORC) has pushed out the compliance dates for rabbit control to facilitate the implementation at a better time of year. This allows time for various parties such as Waitaki District Council, KiwiRail, and DoC to secure funding, and the smaller landowners the opportunity to devise plans along with their neighbours. Officers have contacted contractors requesting a price and methodology for reaching compliance. Options may include an application of Pindone on carrot in paddock situations, Pindone bait stations throughout the township, Magtoxin, trained ferrets or dogs for managing warrens, or follow up shooting, with confinement fencing to be a consideration for later.

ORC is going to undertake its own 'trial' of Pindone bait stations throughout the township. It has been recognised by ORC that this is a very difficult urban landscape, and unless all landowners, including all those with under 0.5ha (that cannot be issued non-compliance) reduce their rabbit populations, reinfestation from neighbouring properties is highly probable.

A recent proposal from local residents for planting around the Coronation Hall will probably require rabbit fencing to allow those plantings to get established.

Palmerston Mountain Biking

The local group of volunteers developing Mountain Bike Tracks in Council's Brough Road forestry area have completed one track, with a small digger pushing the soft topsoil away to access a firmer base. In doing so, they have uncovered sites that were used to dump rubbish in years past. Craig Alter, who is managing this project, has been working diligently along with a few others to develop further tracks.

Dunback to Domain route

Simple stiles have been installed to assist walkers over the fence at the start and locals have made some temporary signs while the 'official' signage is agreed to and installed. Local walkers and volunteers have been making gradual improvements to the trail.

Memorial Oaks

Network Waitaki has completed the removal of the Aitkin and Addison oaks, with the wood being made available to families and associated parties. The removal of the Dudderidge oak has yet to be completed.

Frisbee Golf

Council has met with proponents for a frisbee golf course in the unused area at Weston Domain. Costs are being worked through and there will be further discussions with the lessee.

Friendly Bay Toilets

Matthew Wicks, Luzette Crossan, Philina den Dulk and Al Bell have completed the repainting of the toilet facility at Friendly Bay receiving positive reviews for their transformation of the toilet block.

Figure 17 – New paint job at the Friendly Bay Toilets

Cape Wanbrow

Work has been undertaken to control some of the boxthorn that is growing within the areas planted by Forest and Bird. There is a volunteer working through Forest and Bird who-is removing pine trees growing in these community planted areas. Recently, training has been provided to this volunteer that allows him to use his battery-powered chainsaw.

Parks maintenance contract

Staff have recently undertaken a district-wide audit of the contract to ensure good results are being achieved for the communities. Generally, our Sports fields, Parks and Gardens were looking good but, as with everything, there are areas for attention. The contractor is proactively addressing the opportunities for improvement that were identified. Work is underway to ensure that memorials are looking clean and tidy for Anzac Day.

Contractors are undertaking the removal and replanting of the annual flower beds this month.

Sports fields

Minor routine autumn renovation work will be getting underway soon on the sports fields in the Waitaki district. Spraying of turf weeds is scheduled as part of this work. This will not affect users. Work continues with codes to ensure field markings best suit the needs of all users.

South African war memorial

Work is being undertaken by SouthRoads to repair the fault that is causing the water feature to malfunction.

Solid Waste

Central Government has begun consultation on waste and recycling in New Zealand. Several initiatives are being proposed.

1. Standardisation of kerbside recycling collection, including councils being compulsorily required to provide a kerbside recycling collection service.
2. A Container Return Scheme (CRS) for beverage containers.
3. Managing the collection of organic materials (ie food and green waste) for all urban households.
4. The requirement for businesses to separate out food waste.

Council officers are reviewing the consultation material and will be providing Council with information and a draft submission for their comment at a workshop scheduled for 3 May.

As part of the Waste Management and Minimisation Plan (WMMP) review, an analysis of waste being taken to the Waste Management Transfer Station was completed between 25-30 March. This analysis will identify the make-up of waste being deposited and will enable Council to identify potential diversion opportunities.

Figure 18 – Transfer Station Waste prior to assessment.

Waste Minimisation

Council's Waste Minimisation Officer has been working with our Communications team to develop waste minimisation branding for the work Council does in this space.

New signage is currently being designed for the recycling hubs. The goal of this is to educate people about the correct recycling behaviour, roll out our Waste Free Waitaki branding, and address community concern regarding the use and look of the site.

Our "Rubbish and Recycling" section of the website is under review to ensure it is fit for purpose. It will be renamed "Rubbish, Recycling and Waste Minimisation". It will have the Waste Free Waitaki branding incorporated and have additional education and awareness resources for the community to utilise,

A programme of education including Waste Free Wednesday tips and a Waitaki Ambassador programme is under development with trials of a delivery model that can be used under COVID restrictions being conducted with Council Departments. This is a voluntary opt-in programme where individual, schools, households, or businesses can make a commitment to being more waste free and invite conversation and transparency with their peers/customers. Ambassadors will give Council a valuable database of community contacts for future release of waste minimisation information/engagement as well as market visibility for the Waste Free Waitaki brand.

Enviroschools

The Enviroschools Kaupapa and journey/awa is all about embedding sustainability across the four P's of the school system: Place, Practices, Programmes and People. As a facilitator, WDC's Waste Minimisation Officer Lucianne White helps schools explore the resources and professional development opportunities for teachers, as well as bring students and teachers together for targeted huis to dive into theme areas or topics. This year, a senior student hui is planned with the theme of "Empowered Students", as well as a teacher hui and Primary hui. Students and teachers can then take this back to their schools and design bespoke sustainability actions that work for them. Reflecting and celebrating is a key part of the process and this year a number of schools are wanting to reflect at either the Bronze stage or the Silver stage. The team will support them on the Reflection process and on the Reflection event.

A calendar of key dates, as a living document, has been created, with all our internal and external key dates pencilled in. Key external events to leverage off have also been added, as these are great ways for schools to tag into existing initiatives in their communities. (This has also been utilised in waste minimisation planning and shared with Council partners such as the library.)

Some funding options through Toimata (Enviroschools) and other external parties are currently open, so we are supporting interested schools in preparing applications.

As our Enviroschools had an extended period with no facilitator, we are in a period of rebuilding engagement and understanding of where schools are on their journey.

Due to the current COVID environment, we continue to bring lead teachers together digitally, but hope to resume kanohi ki te kanohi catch-ups in the coming months. The Enviroschools Kaupapa and Puna Mātauranga (Pool of knowledge and resources) is very vast and all available online so transferring to a more digital-based platform of connecting and facilitating has worked quite well. Some huis have also been transferred to a digital medium where schools from a region are brought together on Zoom. Some activities are demonstrated by the facilitator and then teachers and students carry out the activities in their schools, with everyone coming back together later to share their experiences and learnings.

There are currently 15 Enviroschools in the Waitaki district. Some are well into their sustainability journey and require less facilitation, and some are just beginning. As facilitators, we connect all lead teachers together to help collaborate, with the more experienced Enviroschools being great role models and sources of inspiration for the new ones.

PROJECTS

A2O

The last amount of MBIE funding for repairs from storm events is scheduled to be used to replace the surface of the entrance to Rakis tunnel to help to control water flow and reduce the mud in this area.

Tourism Infrastructure Fund

Council has applied to MBIE for funding assistance to replace the Awamoa toilets and to construct a Norski toilet and carpark at Bushy Beach. Te Runanga o Moeraki has submitted an application to enhance their site at Takiroa.

Sports and Events Centre

The Project Board has requested some changes to concept plans. These are expected to be completed for review mid-April prior to a meeting with the Reference Group for review and discussion. As timeframes were too tight and we want to ensure that our application has the highest chance of success, applications to Lotteries have been postponed until June 2022.

PROPERTY

Holmes Wharf

Banks's Building Services has commenced removal of decking timbers within the 20-tonne loading area at Holmes Wharf, near the wharf sheds. So far, only eight lengths of reusable timber have been salvaged from a 50 square metre section of decking, with the remainder of the timber rotted beyond further use.

A containment boom has been set up underneath the wharf to stop fallen debris entering the harbour.

Figure 19 – Decking replacement on Holmes Wharf

Community Housing

Three units are currently being refurbished. Delays are being experienced due to a lack of suitable building materials, and a lack of tradespeople available to do the work.

Work is continuing on the Healthy Homes implementation; we are currently one-third of the way through the programme.

Forrester Heights consultation

The team has been gathering and preparing information for the community consultation on the future of Forrester Heights. Consultation opened on 1 April 2022 and closes at 5.00pm on 16 May 2022. Information is available online and, for those who want to access information in other ways, there is hard copy information being held at Council Service Centres and District Libraries. Council wants feedback from the whole community on the options:

1. Try to make Forrester Heights a Reserve.
2. Sell some or all of the Forrester Heights land and use the funds to benefit the community.
3. Leave Forrester Heights as it is for now. Do nothing.

Consultation on the future use of Forrester Heights has commenced. The finalisation of consultation material has been an area of focus for the team.

The first of the three public sessions at the Farmer's Market were held on 10 April, with a number of members of the community coming to speak to Elected Members to express their views and ask questions.

The Ōamaru Intermediate School is having a number of their classes undertake a project on Forrester Heights, learning about the site and forming views on what they believe the site should be used for. It is anticipated that a number of submissions may be made by the school groups on this issue. As part of this project, Officers have met with several of the classes at the site to discuss the material within the consultation document.

Figure 20 – Forrester Heights Consultation display at the Ōamaru Public Library

Otematata Lakes Centre

A new tenant, Delectables Bakery, took possession of the Otematata Lakes Centre on 1 April 2022. They have plans to turn one side of the premises into a bakery, whilst continuing to offer fresh produce and groceries on the other. This work is likely to be undertaken over the quieter winter months.

Airport Strategy and five-year business plan

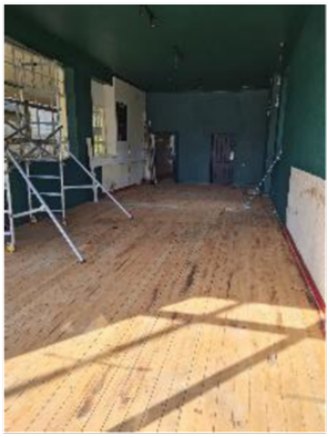
AirBiz and Lockie Airport Management have been engaged to assist in the delivery of an Airport Strategy and five-year business plan for Ōamaru Airport.

7 Thames Street (formerly Steam Café) Asbestos Removal

Asbestos was found to be present underneath the carpet when it was lifted by the new tenant. This would have originated from the paper backing of the original vinyl that was removed some years ago. *(refer Figure 21)*

Asbestos removal contractors were commissioned to remove the asbestos as Class A, requiring full tenting of the room, and then sanding of the floor. *(refer Figures 22 and 23)*

Figure 21



Figures 22 & 23

This process has left the hardwood floors exposed, enabling a repair of an historic issue with the floor levels. *(refer Figures 24 and 25)*

This is likely to take a further 3-4 more weeks to complete.

Figures 24 & 25

6 MEETING CLOSE

ATTACHMENT

Waitaki
DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI

I hereby give notice that the
Assets Committee Meeting
will be held on:

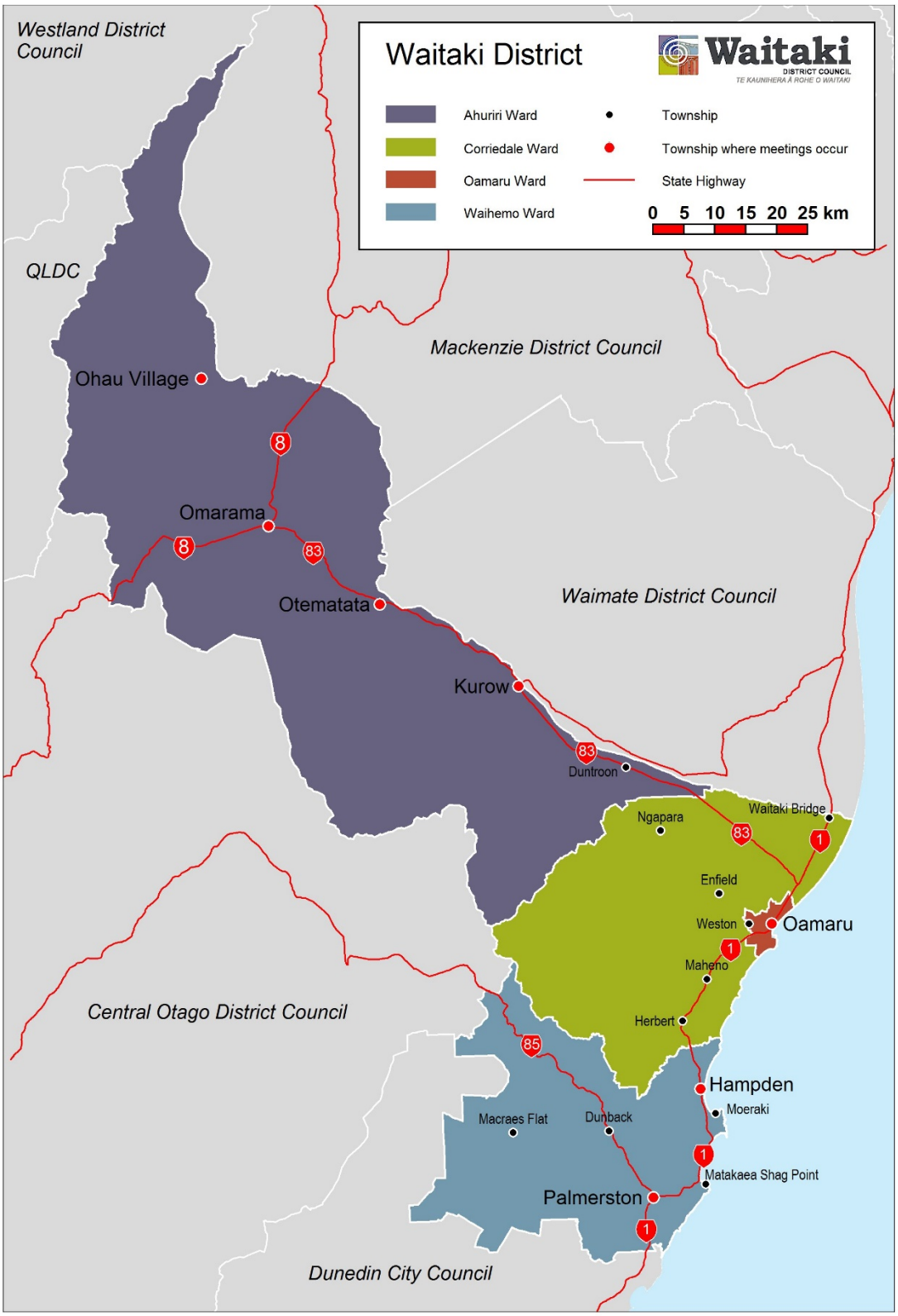
Date:	**Tuesday, 15 June 2021**
Time:	**10.45am**
Location:	**Council Chamber, Third Floor** **Office of the Waitaki District Council** **20 Thames Street, Oamaru**

Agenda

Assets Committee Meeting

15 June 2021

Paul Hope
Acting Chief Executive


Waitaki District
Waitaki
DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI
Ahuriri Ward
Corriedale Ward
Oamaru Ward
Waihemo Ward
Township
Township where meetings occur
State Highway
0 5 10 15 20 25 km
Westland District Council
QLDC
Mackenzie District Council
Waimate District Council
Central Otago District Council
Dunedin City Council
Ohau Village
Omarama
Otematata
Kurow
Duntroon
Ngapara
Waitaki Bridge
Enfield
Weston
Oamaru
Maheno
Herbert
Hampden
Moeraki
Macraes Flat
Dunback
Matakaea Shag Point
Palmerston
8
83
1
85

STRATEGIC FRAMEWORK
Waitaki
THE BEST PLACE TO BE!
Waitaki - Whenua taurikura
EMPOWERING OUR PEOPLE AND PLACE TO THRIVE
Whakapuāwai takata, Whakapuāwai whenua
COMMUNITY OUTCOMES
economic
PROSPEROUS DISTRICT
Attractive to new opportunities
Support local businesses
Foster a diverse and resilient economy
social and cultural
STRONG COMMUNITIES
Enable safe and healthy communities
Connected, inclusive communities
Promoting a greater voice for Waitaki
Celebration of our community identity
QUALITY SERVICES
Robust core infrastructure and services
Community facilities and services we are proud of
environment
VALUED ENVIRONMENT
Protecting our diverse landscapes and water bodies
Meeting environmental and climate change challenges
STRATEGIC PRIORITIES
Providing high-quality core infrastructure and services
Determining the best way to deliver 3-waters for the community
Working with the community to respond to COVID-19 challenges
Creating a District Plan that is fit for Waitaki's future
Striving towards better Council performance
Driving best value for rates
Ensuring we get core business done while delivering on our strategic priorities and achieving our community outcomes
Engagement with the community and partners
Strategies, plans and partnerships
Long Term Plan and Annual Plan
Our service delivery approach
Monitoring and reporting on our progress
Waitaki
DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI

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5 Meeting Close 32

1 APOLOGIES

2 DECLARATIONS OF INTEREST

3 CONFIRMATION OF PREVIOUS MEETING MINUTES

3.1 PUBLIC MINUTES OF THE ASSETS COMMITTEE MEETING HELD ON 27 APRIL 2021

Author: **Ainslee Hooper, Governance and Policy Advisor**

Authoriser: **Lisa Baillie, People and Culture Group Manager**

Attachments: **1. Public Minutes of the Assets Committee Meeting held on 27 April 2021**

RECOMMENDATION

That the Assets Committee confirms the Public Minutes of the Assets Committee Meeting held on 27 April 2021, as circulated, as a true and correct record of that meeting.

UNCONFIRMED MINUTES

**OF THE ASSETS COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, THIRD FLOOR,
OFFICE OF THE WAITAKI DISTRICT COUNCIL, 20 THAMES STREET, OAMARU
ON TUESDAY, 27 APRIL 2021 AT 9.00AM**

PRESENT: Cr Bill Kingan (Chair), Mayor Gary Kircher (Associate Chair), Cr Jeremy Holding, Cr Guy Percival, Deputy Mayor Melanie Tavendale, Cr Jim Thomson, Cr Kelli Williams, and Cr Colin Wollstein

IN ATTENDANCE: Fergus Power (Chief Executive)
Roger Cook (Acting Heritage, Environment and Regulatory Group Manager)
Paul Hope (Finance and Corporate Development Group Manager and Acting Assets Group Manager)
Bill Chou (Information Services Group Manager)
Ainslee Hooper (Governance and Policy Advisor)

IN ATTENDANCE FOR SPECIFIC AGENDA ITEMS:

Martin Pacey (Water Services Manager)
Mike Harrison (Roading Manager)
Erik van der Spek (Recreation Manager)
Renee Julius (Property Manager)

MEETING OPEN

The Chair declared the meeting open at 9.00am and welcomed everyone present in the Council Chamber and also those watching the livestream of the meeting online.

1 APOLOGIES

There were no apologies.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 CONFIRMATION OF PREVIOUS MEETING MINUTES

3.1 PUBLIC MINUTES OF THE ASSETS COMMITTEE MEETING HELD ON 18 MARCH 2021

RESOLVED AC 2021/015

Moved: Cr Jeremy Holding
Seconded: Deputy Mayor Melanie Tavendale

That the Assets Committee confirms the Public minutes of the Assets Committee Meeting held on 18 March 2021, as circulated, as a true and correct record of that meeting.

CARRIED

UNCONFIRMED

4 DECISION REPORTS

4.1 ROAD STOPPING – 136 AND 144 HAVEN STREET, MOERAKI

The report, as circulated, sought the Committee's recommendation to Council for agreement to stop and dispose of part of the legal road currently not being used as formed road carriageway.

It was noted that this road stopping proposal had been initiated by the landowners.

A request was made for the results of this action to be advised to Elected Members. This could be via email.
ACTION: Acting Group Manager Paul Hope

RESOLVED AC 2021/016

Moved: Deputy Mayor Melanie Tavendale
Seconded: Cr Colin Wollstein

That the Assets Committee recommends:

That Council:

1. Agrees to stop a portion of the road on Haven Street, Moeraki, as described in Attachment 1, and transfers the land to the adjoining owners James Barrie McMillan and Stephanie Jayne McMillan (Section 1 and 2) as well as BTB Enterprises Limited (The Moeraki Tavern) (Section 3); and
2. Delegates authority to the Chief Executive to negotiate the disposal of the associated land.

CARRIED

4.2 ROAD STOPPING – 1146 SMITH ROAD, LIVINGSTONE

The report, as circulated, sought the Committee's recommendation to Council for agreement to stop and dispose of part of the legal road currently not being used as a formed road carriageway.

RESOLVED AC 2021/017

Moved: Mayor Gary Kircher
Seconded: Deputy Mayor Melanie Tavendale

That the Assets Committee recommends:

That Council:

1. Agrees to stop a portion of the unformed road on Smith Road, Livingstone, adjacent to OT166/275, as outlined in Attachment 1, and transfers the land to the adjoining owners' title; and
2. Delegates authority to the Chief Executive to negotiate the disposal of the associated land.

CARRIED

UNCONFIRMED

4.3 PALMERSTON PROPERTY DISPOSAL

The report, as circulated, sought the Committee's recommendation to Council for approval to sell land that is surplus to requirements.

Concern was raised about the difference between the market appraisal (for $10k - $15k) and the rateable value (more like $100k - $110k). It was suggested that any purchaser would probably put it straight back on the market. This was noted.

With regard to the watercourse, it was clarified that getting a resource consent issue to build over that would be 'challenging', because it is a recognised water course.

RESOLVED AC 2021/018

Moved: Deputy Mayor Melanie Tavendale
Seconded: Mayor Gary Kircher

That the Assets Committee recommends:

That Council:

1. Approves the fee simple land situated at 24 Runbrake Street (Palmerston) described as Section 1, Block XIX, Town of Palmerston and 38 Stromness Street, Palmerston described as Section 2, Block XIX, Town of Palmerston is made available for sale, and
2. Authorises the Chief Executive to take the relevant action.

CARRIED

5 MEMORANDUM REPORTS

5.1 ASSETS GROUP ACTIVITY REPORT

The report, as circulated, provided an update to the Committee on recent work undertaken by the Assets departments.

Discussion topics included:

Water mains flushing – these were part of a cyclic programme whereby flushing is to remove any sediment and to ensure the quality of water is maintained.

The existing and extended dispersal fields at Palmerston are being upgraded. This work would use some of the Government funded monies.

Regarding the cleaning of culverts, there had been a delayed leaf drop this year, and the rain event over the previous weekend had increased the fall volume. The unblocking of street grates is an ongoing issue. There was still camera work going on, especially in Weston, to see what damage had been done.

There are a few trials happening with regard to the type of metalling used on the roads (including a clay-bound one) to assess their ability to address issues around dust and serviceability.

A request was made for the cost of the lizard rehabilitation programme.
ACTION: Water Services Manager

All 'under the height restriction' vehicles are now allowed to use the Kiwirail underbridge.

Appreciation was extended to the team for the work on the Alps 2 Ocean cycle trail.

UNCONFIRMED

Regarding the Derwent Street roundabout upgrade, it has been made larger than others to make it as easy as possible for vehicles to go through, given that it is a five leg intersection. Some approaches still have signage to be completed, which will help to inform drivers.

The first three months of data in the crash analysis system is concerning. It could be an infrastructure matter, or about the need for more driver education.

Regarding the Otiake bridle trail, concern in the community from horse riders was raised, in the hope that the matter can be resolved into the future. In response, it was noted that the Otago Conservation Management Strategy was going through an interim review, and it was unknown when there would be an opportunity to submit again. Several elected members shared their views about the need to do more to support horse riders as well when discussing the needs of cyclists on cycle trails.

Officers were still seeking $80k to $90k for drainage work on playgrounds.

Congratulations were extended to the Parks and Recreation team for the award of a five-star rating for the Oamaru public gardens again. In addition, acknowledgment was made of the contractors in Council's parks and gardens, with the plantings and especially the work done in advance of ANZAC Day. A lot of very positive feedback had been received.

Public access to the breakwater is still an ongoing project. A number of legal opinions have been received and they were being independently assessed.

RESOLVED AC 2021/019

Moved: Cr Jeremy Holding
Seconded: Cr Colin Wollstein

That the Assets Committee receives and notes the information.

CARRIED

6 MEETING CLOSE

There being no further business, the Chair declared the meeting closed, at 9.38am.

TO BE CONFIRMED at the Assets Committee Meeting to be held on Tuesday, 15 June 2021.

.....

CHAIRPERSON

UNCONFIRMED

4 MEMORANDUM REPORTS

4.1 ASSETS GROUP ACTIVITY REPORT

Author: **Joshua Rendell, Assets Operations Manager**

Authoriser: **Paul Hope, Acting Assets Group Manager**

Attachments: **1. Assets Group Activity Update - June 2021**

RECOMMENDATION

That the Assets Committee receives and notes the information.

PURPOSE

The purpose of the attached report is to provide insight into recent work undertaken by the Assets departments.

EXECUTIVE SUMMARY

Whilst work has continued over the last month on a number of high value projects such as the breakwater rock remediation, Three Waters Reform projects and new footpath installations at Weston, the team has continued to work on a number of operational areas. Whilst these lack the 'shine and glitter' of new infrastructure, the daily activity performed by staff continues to ensure life for the average Waitakian remains as normal, or as close to it as possible.

In the Three Waters space, through cleaning regime trials utilising the pilot plant at the Ōamaru Water Treatment Plant, a new cleaning regime has been found which may adequately clean the existing membranes, extending their useful life. Officers are also preparing to meet the increased monitoring and compliance reporting that will come into effect shortly.

In the Roading space, work continues on preparing the new Operations and Maintenance contract. A workshop will be held with elected members in August to inform them of the proposed changes from the current contract. Road Safety week (took place 17-23 May) saw the culmination of months of planning pay off for a week-long event aimed at promoting road safety and awareness within the community. The banner used on Council's 17,000 outgoing emails during that week will have reached a significant audience.

In the Recreation space, work continues on the Alps 2 Ocean (A2O) governance review and a hui was attended with A2O partners in Tekapo to discuss operation and management of the trail. A number of areas where the trail can perform better was identified by partners and will be implemented over the coming year. Staffing at the Aquatic Centre continues to be a challenge, with shortages of lifeguards still an issue. Current staff are working additional shifts in an effort to keep the centre open to our regular timetable, though the facility has not always succeeded in doing so. Sadly, a physical assault on a staff member was experienced last month at the Aquatic Centre, with the perpetrator due to make a court appearance for the incident soon. A thorough health and safety investigation was undertaken from which several recommendations will be implemented.

In the Property space, a failure of the unit which heats the library saw the library close for several days. This was attended to promptly by staff and a workaround was found until a permanent fix was implemented. The upgrade of the boiler system at the Ōamaru Opera House was commissioned this month which offers a significant improvement in resilience for the heating of that facility, being able to cope with several singular failures of boiler units whilst achieving savings in heating costs.

In addition to the everyday operations and maintenance activities highlighted above, work continues on a key asset management and project activity.

ASSETS GROUP

Activity Update – June 2021

Purpose

The purpose of this report is to provide insight into recent work undertaken by the Assets group departments.

Coastal erosion repair and protection

3 WATERS

Palmerston Wastewater Treatment Plant Oxidation Ponds

GENERAL

Staffing

In late May, the Water Services team welcomed Jalal Kasai who has filled the vacant Project Engineer position. Jalal comes from the Central Otago District Council, bringing a wealth of experience that will greatly assist the busy Projects portfolio in delivering the Three Waters Reform Tranche One funded projects, in addition to those proposed in the Long Term Plan.

Asset Planning Officer and Business Administration Officer positions are currently being advertised and recruitment will soon commence for a Water Monitoring Officer – Parental Leave cover.

OPERATIONS AND MAINTENANCE

Membrane Cleaning Trial

Trials are now complete at the Ōamaru Water Treatment Plant pilot plant and the results are looking positive. A new cleaning regime identified in the trial will now be applied to the main plant to ensure it adequately cleans the existing membranes.

POLICY AND PLANNING

The Policy and Planning portfolios have been scoping, prioritising, and assigning owners to projects identified as Year 1 Long Term Plan projects to ensure the team can hit the ground running come 1 July 2021.

Officers are in the early phases of developing a framework that will form the basis for future asset data collection, condition assessment and renewal programmes.

DESIGN AND CONSTRUCTION

- Weston Water Main Renewals

Specialised Services Group has been awarded the contract to upgrade approximately 1,300 metres of water main in four streets within the Weston township. The work is expected to commence in July and be completed by November. Larger diameter water mains will be installed, with capacity for firefighting and on-demand servicing of properties should this be required in the future.

- Palmerston Water Main Renewals

Whitestone Contracting Limited is proceeding well and is now 50% of the way through the project. This project will ensure consumers are supplied water that meets the agreed levels of service through the renewal of several water mains that have repeatedly failed in recent years or delivered discoloured water.

- Wastewater Desludging

Desludging has been completed at the Ōmārama, Ōamaru and Moeraki Wastewater Treatment Plants and is nearing completion at the Palmerston Wastewater Treatment Plant. The removal of sludge restores capacity within the treatment ponds, greatly improving the ponds' ability to treat wastewater to the required standard as well as providing a buffer during periods of high flows.

COMPLIANCE AND REGULATION

Water Monitoring

Officers have started reviewing the proposed new drinking water standards and rules recently released by Taumata Arowai. Early indications are that there will be a significant increase in monitoring (daily in some cases) and compliance reporting (from annual to monthly). Planning is underway to determine what additional resource will be necessary to meet these requirements.

ROADING

Kerb and channel renewal - Centennial Park

OPERATIONS AND MAINTENANCE

April and May have seen a lot of maintenance of unsealed roads, grading and metalling, drainage works to address culvert headwalls, culvert cleaning and the transition from drier roads (Summer conditions) to wetter roads (Winter conditions). Dust issues have become dirt issues and also spot metalling for isolated areas where clay comes to the road surface.

Preparation for Winter includes the Autumn leaf drop cleaning and sump top cleaning, with repetition of these tasks as needed. The work crews began preparing for the MetService's rare 'Red Weather' warning by monitoring regularly affected areas and checking/cleaning was undertaken as required. Areas that have shown recent stormwater challenges, particularly in Weston, received special visits as the rain fell on 28 and 29 May.

The Red Weather rain event caused limited effects to the network other than the Corriedale Ward where the road crossings of Waiareka Stream caused road closures (pictured below). However, the closure of bridges in the Canterbury region has affected capital works as bridge engineers were called away and the closure at Ashburton has affected the street light CMS installation programme.

Waiareka Stream flooding

Sealed pavement repairs are focused on preparing for the next resealing programme. Kerb and channel renewal at Centennial Park has progressed through the maintenance contract, and footpath resurfacing is progressing, with Whitestone Contracting Limited delivering this year's programme of work.

PROJECTS

Project works have seen rapid progress in recent weeks. Completion of the Derwent Street roundabout, Tokarahi-Ngapara Road pavement rehabilitation, Bridge 27 relining, and costal erosion protection have all been successful.

Projects in progress include the rehabilitation of Haverford Street which is substantially complete and awaiting a suitable weather break for sealing and line marking. Weston Ngapara seal widening is sealed, and final site tidying is in progress. Danseys Pass Bridge 67 deck renewal has progressed well even with the weather challenges. This project was completed in early June in time for the Brass Monkey bike rally event.

Bridge 67 Danseys Pass preparing to open with the new deck

The Severn Street Wall landscape planting project has been awarded to Downer NZ which commenced the week of 3 June. Having Council's Recreation team's involvement in planting design and selection has been a positive cross-unit collaboration and officers look forward to seeing the wall completed.

Street lighting operating improvement is progressing with Network Waitaki engaged to install the Central Management System (CMS) which will provide a full control system for the streetlights, including the possibility of direct energy use measurement. The CMS base station installation will be in a Network Waitaki building on Cape Wanbrow which will transmit to the Ōamaru and Weston streetlights.

Work involving Weston's new footpaths is commencing in Percy Street and the new 1.5m paths will take shape quickly. Recreation and Roading units are working together on some street trees that are in the way of the new paths.

As part of the Humber Street warning signals project, height warning light signals, which will remove the total heavy traffic restriction under the rail overbridge, have been sourced. These are expected to be completed in July.

The landslips repair project (five sites in Waihemo and Waianakarua) and the Maheno Iron Bridge replacement design project are both at the tender stages. Officers are planning pavement rehabilitation sites for 2021-24, final reseal programmes for 2021-2022, and Low Cost Low Risk projects for 2021-2024.

Civil Contractors NZ Otago has recognised the work completed by Fulton Hogan in relation to the replacement of the Severn Street terrace walls, with them winning the Best Project award (2021 Otago category). Judges were impressed with the heritage nature of the wall and recognised that it was a high-quality piece of planning, design and construction work.

Minor alterations have been completed at the Saleyards-Parsons Road intersection to improve pedestrian and cycling access to Parsons Road and the Alps 2 Ocean trail (A2O), including the completion of road marking.

New road markings have been completed on Stoke Street (road entrance to Observatory Retirement Village), the Don-Clyde-Clone Street intersections, Weston-Ngapara passing lines, and McKeown Group fuel entrance located at the rail crossing.

ROAD SAFETY COORDINATION

Waitaki Road Safety Record

Due to the nature and timeliness of reporting undertaken by the New Zealand Police and Waka Kotahi New Zealand Transport Agency (NZTA), it can take up to three months for Minor and Non-Injury crashes to appear in the Crash Analysis System (CAS).

The 'Road to Zero' strategy has a 40% reduction by 2030 of those killed or seriously injured on New Zealand roads. The baseline figure for the Waitaki district in 2018 was 18 people killed or seriously injured. A 40% reduction of that figure would be 11 and, at the time of writing this report, the district has had nine people killed or seriously injured, including the unfortunate incident over the Queen's Birthday long weekend.

Road Safety Education

Throughout May, young and old alike were offered Road Safety education.

Early childhood centre, Little Wonders Ōamaru, was visited and 30 four-year-olds listened to a presentation about cycle and road safety. This was in support of Adair Craik's 'Onya Bike' project.

The following week, Council supported 12 members of the 'Students Against Dangerous Driving' (SADD) to attend the South Island Conference. The students joined around 70 others to discuss road safety and initiatives they could bring back to their districts.

Age Concern has held two "Staying Safe" workshops – one in Kurow and then one in Ōamaru on the following day. Over 40 people attended over the two days and very positive feedback was received from the participants.

Road Safety Week 17 – 23 May 2021

Various activities and events were held during 'Road Safety Week'. Some of these included lighting up the Ōamaru Opera House, sponsorship of "Don't Drink Drive" messaging on rugby jerseys for local teams, SADD student events, child restraints checks (in partnership with Plunket), promotion of NZTA's consultation on Winter driving (free ice-scrapers) and safe and appropriate speeds around school. Messaging around 'Road Safety Week' was also promoted in various articles in local newspapers and on the radio during this time.

The banner below was also attached to every email sent internally or externally by the Council. The previous week to Road Safety Week, about 17,000 emails had been sent externally, so this message should have been seen by just as many people.

Council's email banner during 'Road Safety Week' (17-23 May)

At the same time, work continues with an internal review of mobility parking spots in the district. Council is supported in this by CCS Disability and Age Concern, which is providing valuable feedback from its members and customers.

During this time, community groups and partners in Road Safety were encouraged to put pen to paper and make submissions to the Long Term Plan.

ASSET MANAGEMENT

Staff involved in asset management have undertaken weeks of budgets, audits and preparation for the next three years.

New contracts for Road Network Maintenance, Street Lighting Maintenance, and Structure Inspections are being prepared, and reporting frameworks on performance and risk are being developed. Changes to the Traffic Management Control process have caused a spike in contract costings, and departmental operational costs, which is being reviewed in the context of Roading budgets and programme delivery.

The first meeting on the Network Operating Framework commenced with 25 organisations invited to participate. The positive response from this consultation process is benefitting our transport planning decision-making with confidence resulting from the community engagement. In parallel to this is the One Network Framework which creates a definition of each road, and parts of roads, that will influence and be influenced by the Spatial Plan.

As reported in the previous update, the asset management team is investing resources into further analysing where operational funds should be spent. By asking this question, it highlights opportunities which could provide improved outcomes (if pursued) and gives officers confidence in what the programme is setting out to achieve. The importance of this work has increased with the release of the three-year co-investment budget restricting the delivery of work.

The Network Maintenance Contract finishes on 30 June 2022 and drafting of the new contract (Contract 807) is continuing. Tendering will happen in November / December 2021 for a contract start date of 1 July 2022. It is expected that the contract format and how procurement will be undertaken will be presented to the Assets Committee Meeting in August.

Meetings with the tier one contractors progress and involve business planning around the Council activities in the Long Term Plan discussion documents.

RECREATION

Fencing Palmerston Walkway

OPERATIONS AND MAINTENANCE

Alps to Ocean (A2O)

Remedial work resulting from the January rain event is currently out for tender.

Recreation Officer Lucianne White attended the partners hui in Tekapo to present on Alps to Ocean (A2O) operations and trail management matters. Discussions around strengths and weaknesses of the trail will be useful as staff develop the Business Case and Visitor Experience Development Plans.

A review of the governance and management structure is currently underway. A further workshop is intended to be held with elected members before a report on this is presented at the 29 June Council Meeting.

A three-month extension of the promotion and marketing contract with Tourism Waitaki is proposed while the governance review is undertaken. It is envisioned that the Trail Manager will be accountable for determining how to deliver the promotion and marketing services beyond this point.

Development of the Business Case necessary to obtain further funding from the Ministry of Business, Innovation and Employment (MBIE) continues. Officers hope to have a draft ready for the revised governance structure to review in August or September 2021.

The May rain event that affected Canterbury had limited impact on the A2O. The usual river crossings between Kurow and Duntroon were closed, and a limited amount of slumping also occurred near Aviemore Dam.

Aquatic Centre

Staff shortages continue to impact on the delivery of services and activities at the Aquatic Centre. Getting staffing to an adequate level continues to be a focus for officers.

Recruitment and training of new lifeguards also continues which will assist with reducing additional stress and pressure put on other staff, and with ensuring the facility is able to operate and maintain service levels.

Waitaki Swimmers recently competed in the national age groups championships held in Dunedin where they performed very well, with several members achieving personal bests.

A staff member was physically assaulted by a member of the public on 20 May. Police were involved and the assailant was arrested and bailed; he will be making a court appearance soon. The team member who was assaulted and the rest of the team are all okay, and an internal investigation is underway. It is expected to produce a number of recommendations that will be implemented.

Camping Grounds

Camping grounds are now closed for the Winter period. A workshop was held with elected members on changes to how the camps are managed. Officers are working on a plan to communicate and implement these.

A workshop with Council staff, New Zealand Police and the local community was also held on 3 June 2021 to further discuss feasible strategies for managing Labour Weekend at Loch Laird.

Officers are working with Environment Canterbury (ECan) to remove invasive tree species at Falstone Camp. It is likely that, within the next five years, there will be increased onus on landowners to control these species. ECan currently has funding to remove invasive species in this area and minimise impact on ratepayers. There is no certainty that this funding will be available for Falstone Camp in the future as ECan's focus will move on to other areas and leave Council responsible for funding the removal of these trees. These species and the debris associated with them also pose a fire hazard. While it would be more cost effective to remove all the trees in one go, this would leave the camp very exposed. Officers prefer to stage the removal of trees over a period of time to minimise the impact and allow for replacement plantings whilst maximising the amount of work which can be funded by other parties.

Ōamaru Public Gardens

Security cameras are being purchased to provide surveillance at several areas of the gardens including the Contractors Depot, to monitor areas where regular vandalism occurs.

Downer and Council staff recently attended the New Zealand Gardens Trust Conference and will incorporate ideas from this into future work programmes.

Prices to clean sediment from the ponds at the gardens are higher than expected. Officers are investigating alternative methods.

Ōhau Reserves

Officers supported the local community in carrying out planting days at the Ōhau Reserves.

Staff are yet to receive a formal approach from the local community or Lions Club NZ regarding the proposed plant propagation nursery.

Falstone Tree Removal

Kakanui River

The flooding in January changed the behaviour of the Kakanui River during Spring tide events. Wave action during these events is eroding the bank further upstream. As an interim measure, rocks are being placed to reduce erosion while longer term solutions and consents with Otago Regional Council (ORC) are being discussed.

Moeraki Rabbits

An officer met with ORC representatives onsite at Moeraki regarding this matter. Officers understand a plan is being considered in conjunction with all landowners.

Awamoa Archway

Officers anticipate repair work at Awamoa Archway will begin in June. This has been delayed due to the capacity of the contractor. The plan is to remove the arch and undertake reinstatement of one of the posts.

Sports-fields

Assessments have been undertaken on the condition of sports-fields within the district, with initial comments being complimentary about the work undertaken and the current condition of the fields. There was no significant impact on sports-fields from the May rain event, but the rainfall has allowed officers to identify some minor remedial work required on the perimeter drain at King George Park (Ōamaru).

Toilets

Painting of the roof space of the toilets at the Ōamaru Harbour is underway to address smoke damage. Temporary toilets will be provided whilst the permanent toilets are out of action.

Recent significant frosts of up to -10 degrees have caused freezing in some toilet facilities such as Dunback Domain, despite heaters being present.

Tracks

Work to improve signage and wayfinding markers through the Ōamaru network is underway. Signs for the railway crossing for the Isis Street entrance to the Ōamaru Public Gardens have been replaced, new information boards are being designed for Cape Wanbrow, the sign at Orana Park has been shifted to the Orwell Street entrance of Glen Warren Reserve, and the Ōamaru Walkway brochure is being revised.

The Observatory Retirement Village is reinstating the connection between Eden Street and Stoke Street and currently has this work out for pricing.

The North Otago Mountain Bike Club is investigating rerouting its bike track where that meets Stoke Street and is looking at developing a section of track from the Ōamaru lookout down to the Test Street entrance of Cape Wanbrow. The Club will mark the proposed routes prior to discussing this matter with other interest groups.

Ōamaru Skate Park

Graffiti is an ongoing problem on the old walls from the previous Aquatic Centre. While the cost is not high, it is an ongoing frustration. New Zealand Police in 2019 recommended removing these walls as they are conducive to undesirable behaviour and restrict sight lines. Officers are obtaining pricing for such work.

PROJECTS

Sports and Events Centre

The ‘Friends of Waitaki Event Centre’ (a Trust being established to drive fundraising) has developed a set of concept plans to be used to gather support for a new Waitaki Sports and Events Centre. The next stages of this project will be determined following Council’s decision on any contribution it will make towards this project.

Ōamaru Public Gardens Playground Waterplay

Officers made an application to the Lions Foundation for the remaining $59,000 needed for this project. To accept the application, a resolution is required from Council. Officers will bring an agenda decision report to the 29 June 2021 Council Meeting on this topic.

Alps to Ocean (A2O)

The Awahokomo Bridge clip-on has been completed and construction of Benmore Peninsula is expected to be installed by August 2021.

Waiareka Park

Work has been completed at Waiareka Park, with the lawn area being relevelled and hydroseeded.

Waiareka Park Playground now completed

Palmerston Walking Improvements

The boundary fence was completed in May. Construction of the walkway and boardwalk was expected in early July, but this is likely to be delayed due to timber shortages.

Beach Road Landfills

A draft report on content and costs has been received for comment. Officers are considering this report and clarifying aspects of it before determining the next steps.

Duntroon Toilet Replacement

An Exeloo toilet has been ordered with delivery expected in August. Further conversation with the Duntroon District Development Association will be held over the work necessary to use its preferred site to enable Council to decide on a location.

An application was made to the Tourism Infrastructure Fund to improve parking and road layout in Duntroon using the proposed toilet as local share. Officers have not heard back regarding this application.

Cape Wanbrow to Bushy Beach Track

Officers have met with the landowners to discuss the location of the track. Owners in principle are agreeable to the idea, but they wish to develop the land and have expectations of Council with regard to that. Officers are preparing a cost summary to aid discussions.

WASTE

Staff recently had Otago Regional Council (ORC) carry out compliance inspections. ORC is generally happy with the level of compliance, with some minor remedial work required given work completed on the old tip face of the Ōamaru landfill and weed control on a few other sites. Longer term, the future use of Ōamaru landfill needs to be determined and the capping and closure plan completed.

A report by Tonkin and Taylor suggests the waste composition at the old Hampden Landfill is favourable for removal to the Palmerston Landfill. The next step is to confirm costs for this.

General Waste contamination at the Enfield Recycling Station has settled down after publicity over dumping and tidying up the site. Officers are planning a review of how to manage glass at recycling stations as the cost to Council is high, and the product is often contaminated, and needs to be colour sorted.

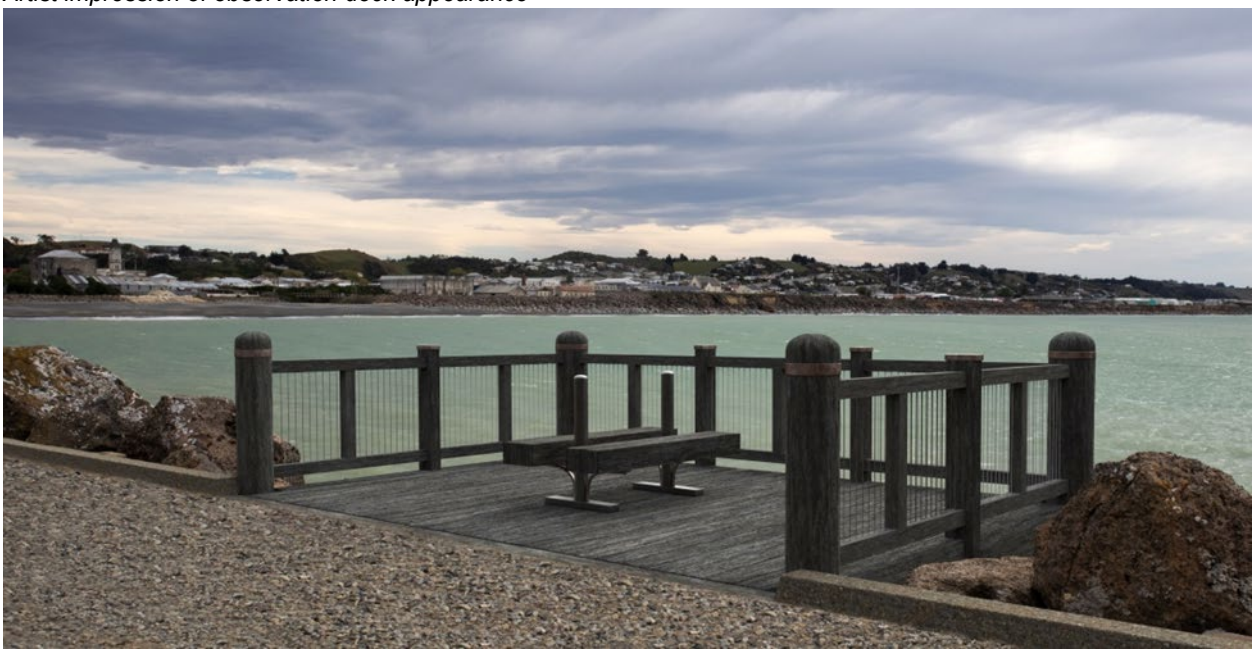
Fourteen (14) applications have been received for the Waste Minimisation and Enviroschools role, which includes some very good candidates. Feedback received as part of Council's Long Term Plan process will be very useful for this role as it will be assisting with the development of a Waste Minimisation Plan for Council.

An independent review of the Waitaki Resource Recovery Trust (WRRT) operations commenced on 27 May and results will provide an overview of what is working well and how services for the community can be improved.

Consideration is being given to a proposal presented by Canterbury Environmental Solutions Limited around remediation of Beach Road and Hampden closed landfills utilising Palmerston Landfill.

PROPERTY

Artist impression of observation deck appearance



Holmes Wharf Observation Deck

Work has commenced rebuilding the observation deck, which is perched over Holmes Wharf mole and offers uninterrupted sweeping views over North Otago coastline and the mighty Pacific Ocean. Work is proceeding well, with the deck substructure almost complete. It is anticipated that this work will be completed by the end of June (weather permitting).

Blind Hall, Steward Street

The Blind Hall was purchased by the Waitaki District Council on 6 May 2021 for a nominal fee. The building had some urgent maintenance work, including replacing the carpet and replacing a portion of the ceilings and some of the roof.

The former owner, Blind and Low Vision New Zealand, removed all of its possessions, leaving an empty hall. Work has commenced to remove the mouldy carpet and parts of the ceiling that need to be replaced, and roof repairs took place 1-4 June.

The hall will be used for Stage 2 of the Museum upgrade in the short term and a workshop will be held with Council to determine the future long-term use of the building.

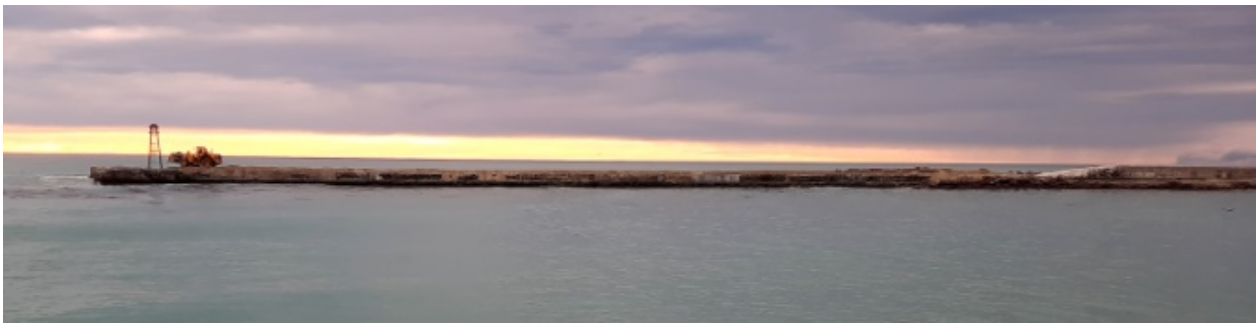
Community Housing

There are currently no community housing vacancies. There are also currently no units being refurbished. Upgrades to meet the compliance requirements of the Healthy Homes legislation are underway. These upgrades are also being carried out to Council's residential properties.

Breakwater

Final rock armouring, concrete repairs and tetrapod placement is underway at the breakwater head. Rough sea conditions (3-4 metre swells) have hindered recent work and caused minor damage to the temporary causeway. On a positive note, the 20,000 tonnes of rock placed at the breakwater since 2018 has remained in place and performed exceptionally well during the recent storm.

Eight (8) tetrapods have been built locally and have been installed at the breakwater head. The tetrapods interlock and dissipate wave energy far more effectively than rock armouring does. These have been used at this location as they will hold the rock armouring in place in an area that sees a lot of wave action.



35 tonne loader carting rock to breakwater head

15 tonne tetrapod units ready for placement at the breakwater head

Railway carriage base (7m x 2.5m) formwork to eastern side of the breakwater head – ready for 25 cubic metre concrete pour to fill the large cavity

Ōamaru Opera House

Dome Restoration

Stage 1 of the dome restoration project at the Ōamaru Opera House is complete. This stage was to ensure that the structural integrity of the dome structure is sound and capable of supporting the fibrous plaster feature for generations to come. A new, engineered-design catwalk has been completed to replace the old platform. Stage 2 planning is underway to restore the face of the dome back to its former glory.

Heating Upgrade

The replacement of the existing single LPG boiler with a cascade of three Baxi Luna condensing boilers has been completed. This replacement was to address the unreliability of a critical piece of infrastructure and delivered an added benefit of a reduction in heating costs due to the efficiencies of modern condensing boilers. Unlike the original boiler, the new system is able to provide heating to the building even if one or two of the units were to fail.

Replacement to three Baxi Luna condensating boilers (Ōamaru Opera House)

5 MEETING CLOSE

ATTACHMENT

Waitaki
DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI

I hereby give notice that the Assets Committee Meeting will be held on:

Date: **Tuesday, 10 August 2021**

Time: **4.00pm**

Location: **Council Chamber,Third Floor**
Office of the Waitaki District Council
20 Thames Street, Oamaru

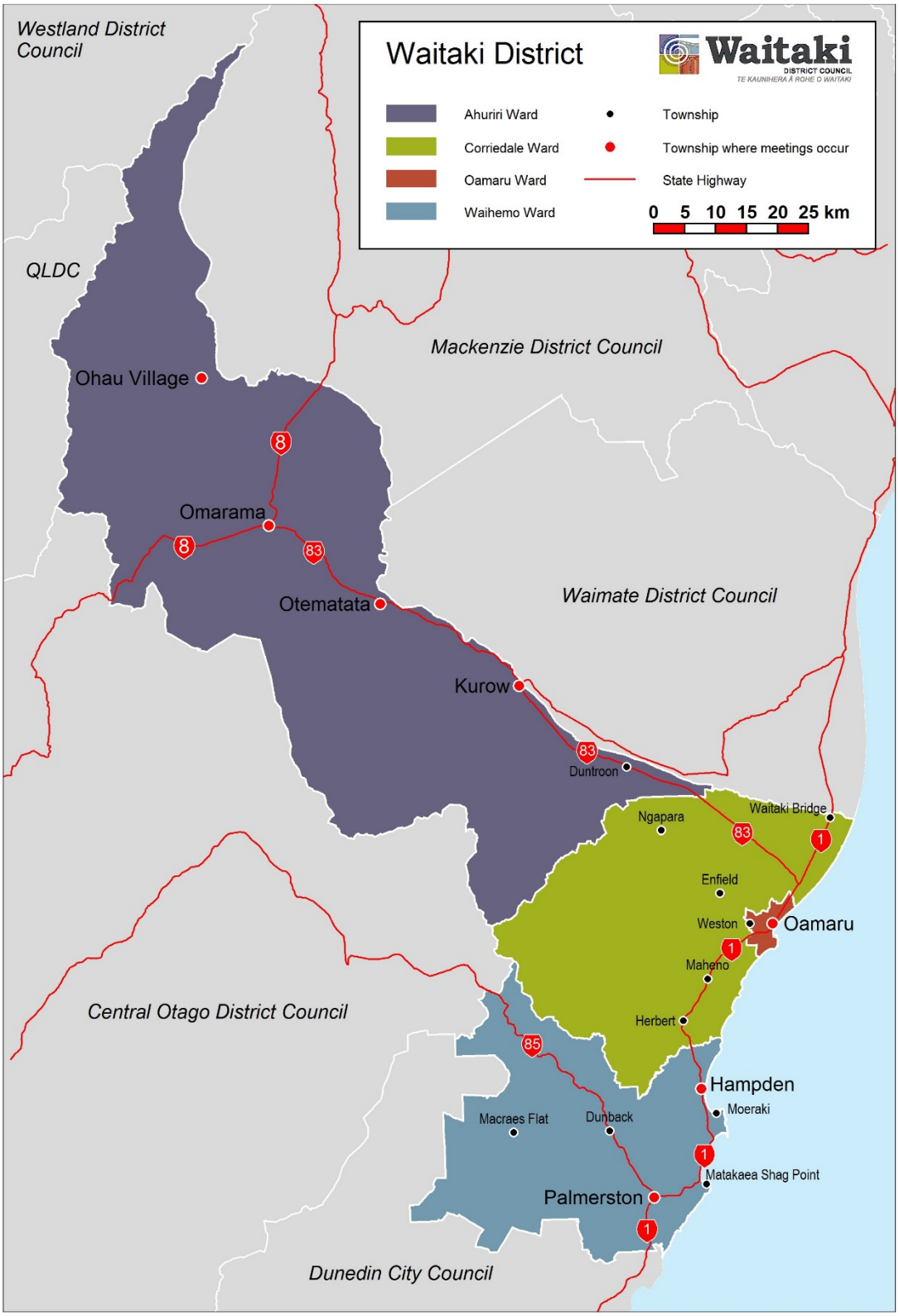
Agenda

Assets Committee Meeting
10 August 2021

Assets Committee Membership

Cr Bill Kingan	Chairperson
Mayor Gary Kircher	Associate Chair
Cr Jeremy Holding	Member
Cr Guy Percival	Member
Deputy Mayor Melanie Tavendale	Member
Cr Kelli Williams	Member
Cr Colin Wollstein	Member

Alex Parmley
Chief Executive


Waitaki District
Waitaki
DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI
Ahuriri Ward
Corriedale Ward
Oamaru Ward
Waihemo Ward
Township
Township where meetings occur
State Highway
0 5 10 15 20 25 km
Westland District Council
QLDC
Mackenzie District Council
Waimate District Council
Central Otago District Council
Dunedin City Council
Ohau Village
Omarama
Otematata
Kurow
Duntroon
Ngapara
Waitaki Bridge
Enfield
Weston
Oamaru
Maheno
Herbert
Hampden
Moeraki
Macraes Flat
Dunback
Matakaea Shag Point
Palmerston
8
83
1
85

STRATEGIC FRAMEWORK
Waitaki
THE BEST PLACE TO BE!
Waitaki - Whenua taurikura
EMPOWERING OUR PEOPLE AND PLACE TO THRIVE
Whakapuāwai takata, Whakapuāwai whenua
COMMUNITY OUTCOMES
economic
PROSPEROUS DISTRICT
Attractive to new opportunities
Support local businesses
Foster a diverse and resilient economy
social and cultural
STRONG COMMUNITIES
Enable safe and healthy communities
Connected, inclusive communities
Promoting a greater voice for Waitaki
Celebration of our community identity
QUALITY SERVICES
Robust core infrastructure and services
Community facilities and services we are proud of
environment
VALUED ENVIRONMENT
Protecting our diverse landscapes and water bodies
Meeting environmental and climate change challenges
STRATEGIC PRIORITIES
Providing high-quality core infrastructure and services
Determining the best way to deliver 3-waters for the community
Working with the community to respond to COVID-19 challenges
Creating a District Plan that is fit for Waitaki's future
Striving towards better Council performance
Driving best value for rates
Ensuring we get core business done while delivering on our strategic priorities and achieving our community outcomes
Engagement with the community and partners
Strategies, plans and partnerships
Long Term Plan and Annual Plan
Our service delivery approach
Monitoring and reporting on our progress
Waitaki
DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI

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1 APOLOGIES

2 DECLARATIONS OF INTEREST

3 CONFIRMATION OF PREVIOUS MEETING MINUTES

3.1 PUBLIC MINUTES OF THE ASSETS COMMITTEE MEETING HELD ON 15 JUNE 2021

Author: **Ainslee Hooper, Governance and Policy Advisor**

Authoriser: **Lisa Baillie, People and Culture Group Manager**

Attachments: **1. Public Minutes of the Assets Committee Meeting held on 15 June 2021**

RECOMMENDATION

That the Assets Committee confirms the Public Minutes of the Assets Committee Meeting held on 15 June 2021, as circulated, as a true and correct record of that meeting.

UNCONFIRMED MINUTES

**OF THE ASSETS COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, THIRD FLOOR,
OFFICE OF THE WAITAKI DISTRICT COUNCIL, 20 THAMES STREET, OAMARU
ON TUESDAY, 15 JUNE 2021 AT 10.45AM**

PRESENT: Cr Bill Kingan (Chair), Mayor Gary Kircher (Associate Chair), Cr Jeremy Holding, Cr Guy Percival, Deputy Mayor Melanie Tavendale, Cr Jim Thomson, Cr Kelli Williams, and Cr Colin Wollstein

IN ATTENDANCE: Cr Hana Halalele
Cr Ross McRobie
Cr Jim Hopkins (from 11.08am)
Paul Hope (Acting Chief Executive)
Lisa Baillie (People and Culture Group Manager)
Ainslee Hooper (Governance and Policy Advisor)

IN ATTENDANCE FOR SPECIFIC AGENDA ITEMS:

Martin Pacey (Water Services Manager)
Mike Harrison (Roading Manager)
Erik van der Spek (Recreation Manager)
Steve Clark (Solid Waste Manager)

MEETING OPEN

The Chair declared the meeting open at 10.53am and welcomed everyone present.

1 APOLOGIES

There were no apologies.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 CONFIRMATION OF PREVIOUS MEETING MINUTES

3.1 PUBLIC MINUTES OF THE ASSETS COMMITTEE MEETING HELD ON 27 APRIL 2021

RESOLVED AC 2021/020

Moved: Cr Colin Wollstein
Seconded: Deputy Mayor Melanie Tavendale

That the Assets Committee confirms the Public Minutes of the Assets Committee Meeting held on 27 April 2021, as circulated, as a true and correct record of that meeting.

CARRIED

UNCONFIRMED

4 MEMORANDUM REPORTS

4.1 ASSETS GROUP ACTIVITY REPORT

The report, as circulated, sought to provide insight into recent work undertaken by the Assets departments.

There was brief discussion on the water cleaning of membranes, work on the Weston watermain upgrade involving the digging up of footpaths, and how the warning signals will work at Humber Street.

Regarding the resealing of Centennial Park, concern was raised that that work had occurred just as the hockey season started, which was a busy time and involved small children crossing the road. In response, Roading Manager Mike Harrison acknowledged the concern and advised that the team would ensure to consider such matters in future.

It was clarified that the agreement with the Ministry of Business, Innovation and Employment (MBIE) was for it to pay half of the construction costs of the Alps 2 Ocean trail, with Council to arrange payment of the other half. To that end, Council had contributed, along with other organisations (eg Otago Community Trust).

Feedback to elected members had indicated that the temperature of the Aquatic Centre's main pool was colder than previously. In response, Recreation Manager Erik van der Spek advised that regular testing of the pool was undertaken, and results were showing that the temperature had not changed. It was also generally warmer than what the Swim Club wanted. A further check would be completed in light of the feedback received.

ACTION: Recreation Manager, with Aquatic Centre Manager

Replacement plantings for the trees to be removed at the camping grounds had not yet been determined.

The role of officers in relation to the Moeraki rabbits would be to carry out any rabbit control on Council land. There was no specific budget for that, so it would need to be part of the ongoing maintenance budget and prioritised as a task at the relevant time.

The work of Council staff on the Oamaru walkway was acknowledged.

There was no recent progress on discussions around artwork on toilet blocks.

Regarding the rock armouring, an elected member highlighted the huge amount of rock placement involved, and said staff deserved some kudos and credit for their efforts. Mr van der Spek acknowledged this feedback and said he would forward it on to the Property team.

A request was made for information on the total cost of the dome work at the Opera House; how much depreciation funding was involved; and when the project would be completed.

ACTION: Assets Operations Manager

The Chair thanked all members of the Assets group teams for their very full and comprehensive report.

RESOLVED AC 2021/021

Moved: Cr Jim Thomson
Seconded: Mayor Gary Kircher

That the Assets Committee receives and notes the information.

CARRIED

UNCONFIRMED

5 MEETING CLOSE

There being no further business, the Chair declared the meeting closed, at 11.13am.

TO BE CONFIRMED at the Assets Committee Meeting to be held on Tuesday, 10 August 2021.

.....

CHAIRPERSON

UNCONFIRMED

4 MEMORANDUM REPORTS

4.1 ASSETS GROUP ACTIVITY REPORT

Author: **Joshua Rendell, Assets Operations Manager**

Authoriser: **Paul Hope, Acting Assets Group Manager**

Attachments: **1. Assets Group Activity Report - August 2021**

RECOMMENDATION

That the Assets Committee receives and notes the information.

PURPOSE

The purpose of the attached report is to provide insight into recent work undertaken by departments within the Assets group.

EXECUTIVE SUMMARY

In the last six weeks, a number of projects have been finalised which will improve the resilience of our communities. The rock armouring of the breakwater has been completed, which is an achievement many years in the making. Rock protection on erosion hotspots along Beach Road was installed to protect the roadway and a historic landfill site.

These projects aim to improve the resilience of our communities to natural disasters and climate impacts. There are a number of other projects also in delivery which will improve our ability to respond to changing needs and demands on our infrastructure.

Notably, this includes the Network Operating Framework which has been released for comment from stakeholders. This document details the drivers and demands on the transportation network in Ōamaru and details where work needs to be done to improve transportation links. This has been a substantial piece of work, involving multiple workshops and months of effort to put together.

The Roading Operations and Maintenance contract is currently being reviewed, with emphasis being placed on how Council can meet its current service levels in a situation with a more constrained budget. The Waka Kotahi funding announcements were a reminder of the need for smarter ways to do work and to constantly be looking at where the best ‘bang for our buck’ can be achieved on our investment in infrastructure.

The funding announcements were also a good reminder that some things are out of our control, and that best efforts will be required to overcome challenges as they arise.

ASSETS GROUP

Activity Update – August 2021

Purpose

The purpose of this report is to provide insight into recent work undertaken by the Assets group departments.

Coastal erosion repair and protection – Beach Road, Kakanui

3 WATERS

Palmerston Wastewater Treatment Plant Oxidation Ponds

GENERAL

Staffing

The Water Services department is currently growing the team and has been busy recruiting.

- In late June, Water Services recruited a new Business Administration Officer, Shannon Burgess, who has come to Ōamaru from the Wairarapa. Shannon is taking over this role from Victoria O'Toole, who is going on parental leave from 30 July.
- The team recently appointed April Hill to the role of Water Monitoring Officer. April started in the role on 27 July, taking over from Kate Hurst, who is also going on parental leave from 30 July. April has plenty of knowledge of the local area and will be a great addition to the team.
- The team is currently in the final stage of interviewing for a Senior Operational Engineer on a fixed-term basis.
- The recruitment process has started for a Compliance Officer, who will be needed to ensure we are able to meet new and more complex monitoring and compliance requirements.

POLICY AND PLANNING

Policy and Service Levels staff are preparing for a series of workshops with Council, including workshops on a new draft Backflow Prevention Policy and Risk Management Plan, and the capacity studies being undertaken for Ōamaru water and wastewater.

DESIGN AND CONSTRUCTION

Ōamaru Watermain Renewals – SouthRoads has completed directional drilling stages of installing new watermains on a section of the South Hill and Maudes Road. New watermains were successfully drilled under State Highway 1 in two locations and on several local streets. Some works have been completed at night to allow businesses to continue to operate without any interruptions. Upon completion, the two sections of watermain renewals will have replaced approximately two kilometres of watermain.

Ōamaru Watermain Renewal Night Works

Three Waters Reform Tranche One Funded Projects – The Water Services team has been reporting to the Department of Internal Affairs (DIA) regarding the Government Tranche funded projects progress on a quarterly basis. The June-quarter report has recently been completed and submitted to the DIA regarding the following projects:

- Palmerston Wastewater Dispersal Field – This project is currently in the detailed design stage which is expected to be completed by the end of July 2021.
- Otematata Watermains Replacements – SouthRoads is progressing well with this project, which is now about 90% complete with the required work. The project involves decommissioning old watermains inside private properties, working inside private properties to relocate existing water connections, and installing new watermains. A second stage of the project is also being developed.

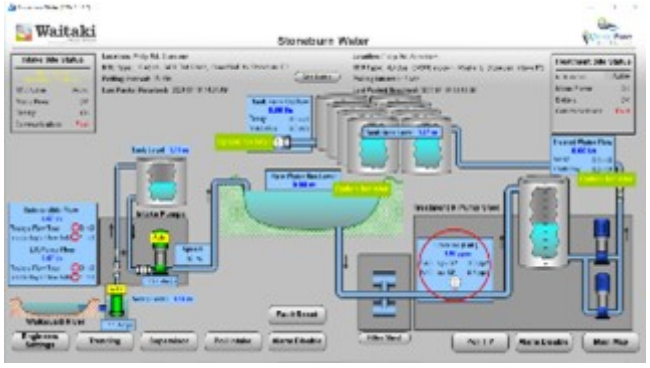
Watermain Replacements in Otematata

Palmerston Watermains Renewal – Whitestone Contracting Limited is progressing well and is about 60% of the way through the project. An additional 1.75km of replacement water mains was added to the contract recently, increasing the total length under the contract to 5km.

Pipelaying in Palmerston

Stoneburn Water Supply Intake Switchboard replacement and SCADA upgrade – The project is almost finished and will be commissioned in the coming weeks.

Pictures of the switchboard, and switchboard HMI



The SCADA screen

ROADING

Kerb and channel renewal – Centennial Park

OPERATIONS AND MAINTENANCE

June saw the wrap up of the 2020/21 construction year where the programmed works for the year were completed. The footpath maintenance work crew completed a large package of works in multiple sites within Ōamaru, including in Usk Street which involved substantial work due to stormwater issues affecting the footpath.

There was a second truck assisting with the unsealed road maintenance metalling programme in June, covering roads in the Ahuriri and Waihemo wards, with spot metalling in Corriedale ward.

The two maintenance graders were busy on the network, with the southern grader spending the month in the Waihemo ward from Shingle Creek Road to Flag Swamp Road. The northern grader completed work from Quailburn Road through to Jardine Road.

A third grader was deployed to catch up on areas after staff illness and mechanical issues delayed the grading programme.

Sealed pavement repairs continued to focus on the pre-reseal programme, with significant areas of edge break treated on Macraes Road, Whitestone-Five Forks Road and Kauru Hill Road.

Kerb and Channel was replaced on Centennial Park Road which involved working around tree roots under guidance from our Recreation team.

The street sweeper focused on the South Hill area for the month, as well as the regularly scheduled cleans in the Ōamaru CBD and North End.

Budget Position for 2021/22

Following the confirmation of the NLTP funding allocation from Waka Kotahi Transport Agency and Council adopting the LTP budgets, the 2021-22 operational budgets for the maintenance contract were being confirmed. While the co-investment was substantially less than that requested, it is enough to meet the contractual commitments in the maintenance contract area. The budget for 2021-22 represents the 2017 tender award value for Contract 642 adjusted by the construction inflation indexes. Planning is fully underway now to identify and manage the impact of working in 2021-22 under the 2017 plan.

New Maintenance Contract preparation

The current road maintenance contract concludes on 30 June 2022 and the procurement plan preparations have started for the replacement term contract. The contract documents are well on the way with preparation, and the procurement plan is also in development. The staged procurement will be a call for Registration of Interest in September, tendering in November and December, and tenders closing before the Christmas break. Tender submissions will be evaluated in January and February, with an award notification in late March for a contract commencement date of 1 July 2022.

PROJECTS

Project works for the period 2020-2021 have been completed in accordance with the programmed tasks. The Project Team tendered 24 contracts during the year and, with the exception of the Weston Footpaths and Landslips contracts which are in progress, successfully completed 22.

Projects in progress at the moment include the five Landslips, Humber Street Warning signals and the Weston Footpath Contract.

Humber Street bridge height checking for sensor installation

New budgets have been allocated and the team is now preparing to start the project planning phase for 2021-22.

The Severn Street Wall landscape planting project was completed during June by Downer NZ. The planting plan and plant selection was created by Council's Recreation team as a positive cross-unit collaboration, and officers look forward to seeing the wall completed.

The street lighting operating improvement is progressing with Network Waitaki which was engaged to install the Central Management System (CMS). It will provide a full control system for the streetlights, including the possibility of direct energy use measurement. The CMS base station installation has stalled while a suitable location is confirmed where the frequencies do not interfere with other utilities.

Work involving Weston's new footpaths has commenced in Percy Street and the new 1.5m paths will take shape quickly. Recreation and Roading units are working together on some street trees that are in the way of the new paths.

As part of the Humber Street warning signals project, the height warning light signals, which will remove the total heavy traffic restriction under the rail overbridge, have been sourced. The preliminary placement of sockets has been completed. The sensors have been delayed in transit from Europe. The works are now expected to be completed in August.

The landslips repair project has been awarded to Whitestone Contracting, which has completed site 1 on Goodwood Road and is currently working on site 2 at Horse Range Road.

There has been an increase in coastal erosion along Beach Road between the Golf course and Old Bones backpackers. Recent rock protection works have been completed, but more work is required to slow the land loss and protect the road asset. The cliff faces are upwards of 11m vertical, and, with the current wet weather patterns, the clay is weakening and falling onto the beach. Upon completion of the recent rock works, the cliff face was reshaped and battered to allow for vegetation planting. This method is to reduce the erosion effect and is the planned approach for upcoming protection works.

Beach Road erosion site south

Beach Road erosion site north

STORMWATER

Stormwater management within the road has continued to be an issue in Kakanui, and more recently the operation of soak holes in Lake Ōhau and Ōmārama. Testing of the actual performance of soak holes is being undertaken as part of understanding the scope of the community concerns.

Kakanui roadside management of stormwater continues to be a community concern. The team is working towards an interim response for stormwater management by redirecting operational amenity budgets, and with staff and contractor availability. The communication with the community will remain.

The Ōamaru Creek flooding mitigation options report has been completed. The document is currently being reviewed to evaluate the benefits and investment outcomes of the options identified. This will be reported to the Assets Committee in a separate report.

Stormwater discharges between rural properties are being responded to by the roading team as required. The inter-neighbour cross-boundary issues have an added frustration level that adds significantly to the time in dealing with the issues.

Legal Road Boundary Adjustments

Historical road alignment works that were undertaken by Council and the Ministry of Works at around the 1970-1990 time periods have become an issue in the Waihemo Ward area from Waianakarua to Flag Swamp. While some issues arise generally, it was gradually dealt with between parties where adjustments were legalised and recording are completed.

Two current separate issues are being progressed that could result in work that readjusts some road sections.

ROAD SAFETY COORDINATION

Waitaki Road Safety Record

At the time of writing, the district has had two (2) fatalities and 12 people have been seriously injured. The 2030 “Road to Zero” target is 11 people killed and/or seriously injured on Waitaki Roads.

Clued up Kids 2021

The event was cancelled last year, but it is all set to be delivered to 400 young people on 4 and 5 August 2021. Apart from Road Safety, information around what to do in an emergency or a fire, and about first aid, safety around firearms, safety around water, quadbikes and other subjects will be delivered by professionals to the young people. The event is held at the Waitaki Recreation Centre.

Waitaki Road Safety Waitaki – Facebook site

This was launched in June 2021, and the link to it is provided below https://www.facebok.com/WaitakiRoadSafety

It is an outlet for information to be shared across the district around road safety and what is happening on our roads.

SADD student update

Following a successful recruitment drive, St Kevin's College lifted its number of SADD students by 17 in June. It appears the lure of being a young road safety champion is growing stronger, though the pizza supplied at the meeting may have helped.

Congratulations to Fergus McMullan of St Kevin's College, who was chosen to become a part of the SADD National Leadership Programme (NLP). Fergus will have the opportunity over the next two years to represent the youth voice of Waitaki on a national stage and advocate for young people committed to preventing loss on our roads.

ASSET MANAGEMENT

Asset management work is in progress. However, the activities remain substantially the same as the last Assets report because the work has such a long-term focus. July has been weeks of budgets, audits, and preparation for the next three years.

New contracts for Road Network Maintenance, Street Lighting Maintenance, and Structure Inspections are being prepared, and the reporting frameworks on performance and risk are being developed. Changes to the Traffic Management Control process have caused a spike in contract costings and departmental operational costs, which are being reviewed in the context of Roading budgets and programme delivery.

Asset Management includes interdepartmental work with the District Plan Review, Spatial Plan, Bylaws and Policies, and the Resource Consenting, Building Consent support, LIMs, PIMs, Road Opening, Traffic Management, and Unformed Local Road access concerns.

The Network Operating Framework (NOF) commenced with 25 organisations invited to participate. The NOF draft document will be released before the end of July. The positive response from this consultation process is benefitting our transport planning decision-making, with confidence resulting from the community engagement. In parallel to this is the One Network Framework which creates a definition of each road, and parts of roads, that will influence and be

influenced by the Spatial Plan. The Roading and Planning teams are collaborating to connect the NOF with the Spatial Plan development and the District Plan Chapters.

As reported in the previous update, the asset management team is investing resources into further analysing where operational funds should be spent. By asking this question, it highlights opportunities which could provide improved outcomes (if pursued) and gives officers confidence in what the programme is setting out to achieve. The importance of this work has increased with the release of the three-year co-investment budget restricting the delivery of work.

RECREATION

OPERATIONS AND MAINTENANCE

Alps to Ocean (A2O)

Maintenance and condition audits have been completed to assist with development of a spring maintenance plan and a scope of improvement work.

Ongoing liaison with emergency services is helping us to compile a set of data that enables first responders to respond appropriately when they get a call out from trail users. This information will also serve to enable access and assist hand-cyclists or trail users with higher accessibility needs in planning their journeys.

Following a tender process, M3 Contracting has commenced work carrying out storm damage repairs. This work is being funded by Ministry of Business, Innovation and Employment.

The Governance and Management review is ongoing with the proposed new structure to be workshopped with Council in August. An interim marketing and promotion contract is being negotiated with Tourism Waitaki and Councils have taken over responsibility for the partnership programme in the interim.

A further variation to the Business Case funding agreement has been sought while the review process is worked through.

Lucianne White has accepted a role as Council's Waste Minimisation Officer and is working through a transition plan from her current A2O responsibilities.

Aquatic Centre

Staff shortages continue to impact on the delivery of services and activities at the Aquatic Centre. Getting staffing to an adequate level continues to be a focus for officers.

Recruitment and training of new lifeguards, new coaches and swim instructors continues, which will assist with reducing stress and pressure on other staff. At this stage, staffing levels are much better for Pool Operations but less so for Programme Activities. Swim School and squad delivery were able to be delivered up to the end of the financial year. However, the recruitment process will not enable the full delivery of programmes over school holidays and Term 3. Staff are working with stakeholders to minimise disruptions in these areas.

In May, a staff member was physically assaulted by a member of the public. The assailant pleaded guilty to all charges and will be sentenced in August. Support of the team continues following this incident.

Camping Grounds

Preparations have been made for the 2021 camping season to open. Several changes were approved at the 29 June 2021 Council meeting and implementation of these changes is currently being worked through. The season ticket price and the season length have both increased. A flood zone at Otematata Boat Harbour has been created where only casual camping vehicle units will be permitted.

The Labour weekend taskforce has formed an action plan that includes applying for a liquor ban extension to include the Loch Laird top paddock and entry road, site lighting, designated carparking, extra staff, extra Police presence and a communications campaign. The task force is meeting regularly to check on progress. Lucianne White will see this action plan through but will hand over the camps portfolio to her replacement.

An action plan for Falstone tree removal and replanting has been agreed, and tree removal work was scheduled to commence in late July. A large area of trees to the southwest side is to be removed, and some higher fire risk trees in the middle are to be selectively taken out.

Ōamaru Public Gardens

Sycamore trees have been removed from the west end of the Public Gardens, with those on the true left of the Ōamaru Creek (directly behind the Top 10 Campground) having a significant impact on the visual appearance. To ensure bank stability, a one metre stump had to be left in place, but new plantings will soon grow to cover these. Weed species have also been cleared out from the Hiroshima commemorative area, allowing for more appropriate plantings.

Ōhau Reserves

Environment Canterbury has progressed tree removal from Reserves in Ōhau. Some wood was salvaged for a community firewood drive and most of the rest was mulched. There is a residual amount of mulching to be done which will take place over the next month or so. Two very successful community planting days were undertaken, with over 600 plants planted by the community to replace lost plants and replant some other areas.

A review of the Ōhau Recreation Reserves Development Plan is scheduled to take place later in the year. A meeting with Fire and Emergency New Zealand to better understand fire risk management principles when planning planting projects took place on 23 July 2021. These principles will be blended into the rewrite of the Ōhau reserves plan and also the Falstone Camping ground replanting plan.

Staff are yet to receive a formal approach from the local community or Lions Club NZ regarding the proposed plant propagation nursery.

Waianakarua

The Graves Dam area has received a tidy up. Requests for vegetation removal have prompted property title searches and raised awareness of some structures that may be on Council administered land.

Kakanui River

Rocks have been placed to reduce erosion while longer term solutions and consents with Otago Regional Council (ORC) are being discussed and approved.

Moeraki

Otago Regional Council is trying to contact interested parties and landowners to implement a coordinated approach to assess and deal with the rabbit populations. WDC will be supporting this on Council land.

Awamoa Archway

Contractors have removed the arch and have found that both pillars need to be rebuilt. The contractor is working on options to reinstate the pillars, but they do have a lot of forward work.

Sports-fields

Most sports fields have received plenty of rain recently and the team is having to limit and manage the use on some fields.

Toilets

The Friendly Bay Toilet Block has had its painting completed. Over the last few years, multiple blockage issues have been reported regarding the Roberts Park toilet facility. There does not seem to be any issues now with the pipes. The cause appears to have been excessive use of paper so the team will trial the use of different toilet paper dispensers.

Tracks

Work is progressing on the noticeboards for Cape Wanbrow as well as wayfinding posts along different parts of the walkway network. The walkway brochure has been revised, and the new brochures are being circulated to the network.

The Observatory Retirement Village has completed the connection between Eden Street and Stoke Street. This reinstates a connection that was lost during the Village's construction.

Reinstated walking track between Eden and Stoke Streets

The North Otago Mountain Bike Club is investigating rerouting its bike track where that meets Stoke Street and is looking at developing a section of track from the Ōamaru lookout down to the Test Street entrance of Cape Wanbrow. The Club has marked the proposed routes prior to discussing this matter with other interest groups.

Ōamaru Skate Park

Council has received prices for the removal of the old walls, and the work will be programmed for when the ground is firmer.

Ōamaru Streetscapes

The Parks contractor has undertaken tree work and replanting along Thames Street. Further replanting is planned to continue before Spring.

Letters have gone out to property owners on Weaver Street advising of the intention to remove the trees along this street and replant with a tree more suitable for this environment. Planting is expected to be completed in late August / September.

PROJECTS

Indoor Sports and Events Centre

The Friends of Waitaki Event Centre are actively pursuing potential funders. While they are doing this, officers continue to hold discussions with stakeholders.

Ōamaru Public Gardens Playground Waterplay

Council's approval to seek funds for the remaining $59,000 needed for this project has been forwarded to the Lions Foundation. Prices to draft specifications for a construction contract have been requested of a local architect.

Alps to Ocean (A2O)

A safety barrier at Little Awakino is in progress in conjunction with Kurow Duntroon Irrigation Company. Installation of a permanent toilet on the section of trail between Sailors Cutting and Benmore Dam is planned for the coming months, subject to necessary landowner liaison and consents.

Survey work to register easements is currently underway.

Palmerston Walking Improvements

The construction was awarded to Recreation Construction. To date, the board walk has been completed and the track cut. Work has had to be suspended since gravel cannot be carted into the site due to muddy conditions.

Palmerston Walkway

Beach Road Landfills

A report on the content and extent of the site has been received, along with options.

With Council's Roading unit undertaking coastal protection in the vicinity, the opportunity was taken to strengthen the existing wall at the toe of the slope.

Protection work at the toes of the Beach Road landfill site.

Tourism Infrastructure Fund (TIF)

Waitaki District Council successfully secured $505,000 from the Ministry of Business, Innovation and Employment's Tourism Infrastructure Fund to support safety improvements for Duntroon, carpark and day visitor area improvements for Elephant Rocks, and carpark improvement at Ōamaru Harbour.

Duntroon Toilet Replacement

Officers and some elected members met with the Duntroon and District Development Association (DDDA) to discuss toilet sites. DDDA is proposing to give Council a clean site to use for a toilet facility. The team is awaiting a Memorandum of Understanding (MoU) to be finalised that reflects the discussion outcomes.

WASTE

Staff

Lucianne White has been appointed to the Waste Minimisation Officer role. Lucianne shifts within the Recreation team from her role as Recreation Officer. Although not officially starting in the role until 9 August, Lucianne has already had an impact with a very visible Plastic Free July campaign underway.

Waste Minimisation

Plastic Free July is being promoted by Waitaki District Council. Daily tips, a competition, and a grand finale in the Ōamaru Opera House are some of the activities that are engaging the community and businesses. A combined effort between the waste and communications team is keeping the public well informed.

Ōamaru Closed Landfill

Stockpiled clay at the Ōamaru closed landfill has been spread to attend to cracking in the landfill cap to meet Otago Regional Council feedback from the last audit. Further work is planned to attend to minor slumping on the front face and stormwater scouring.
Boundary fencing is being repaired in readiness for a grazing lease for the site that is currently being negotiated.

Closed Landfills

Closed landfills were inspected by the Solid Waste Manager in July. The issue identified is some slipping at the Hampden Closed Landfill. Remediation options for Hampden are being developed for presentation to Council at a future meeting.

Transfer and Recycling Stations

The four Transfer Stations continue to be well utilised, receiving good quantities of recycling. Feedback is positive, with no complaints received. Contamination at the three recycling stations has reduced to minimal levels and is being managed by the contractor with no adverse effect on recycling quality.

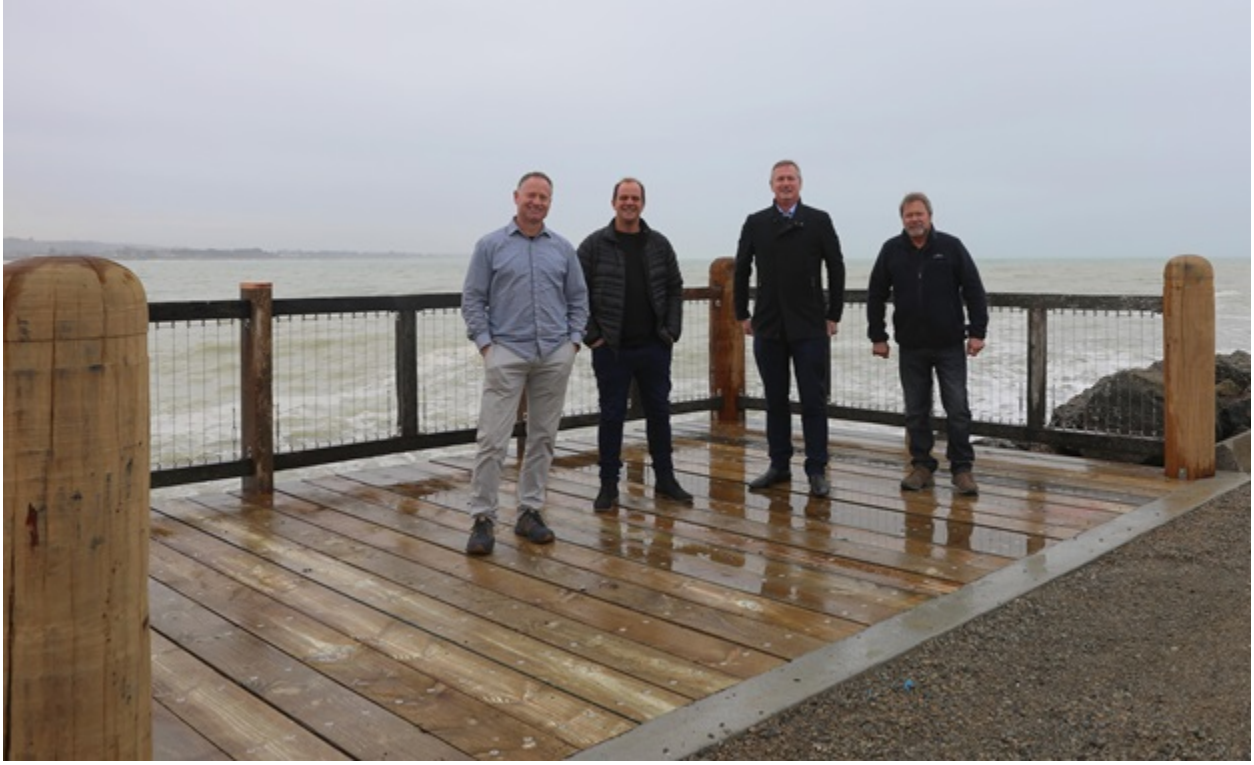
General

Information has been provided to Council's insurer to investigate the feasibility of Environmental Risk insurance for the Palmerston and closed landfills.

PROPERTY

Holmes Wharf Observation Deck Opening

The construction work is now complete and a low-key official opening to the public occurred on 26 July led by Mayor Kircher and members of the Project Team. Thank you to Brent Cunningham and the Building Control Team for processing the Code of Compliance Certificate in time for the opening.



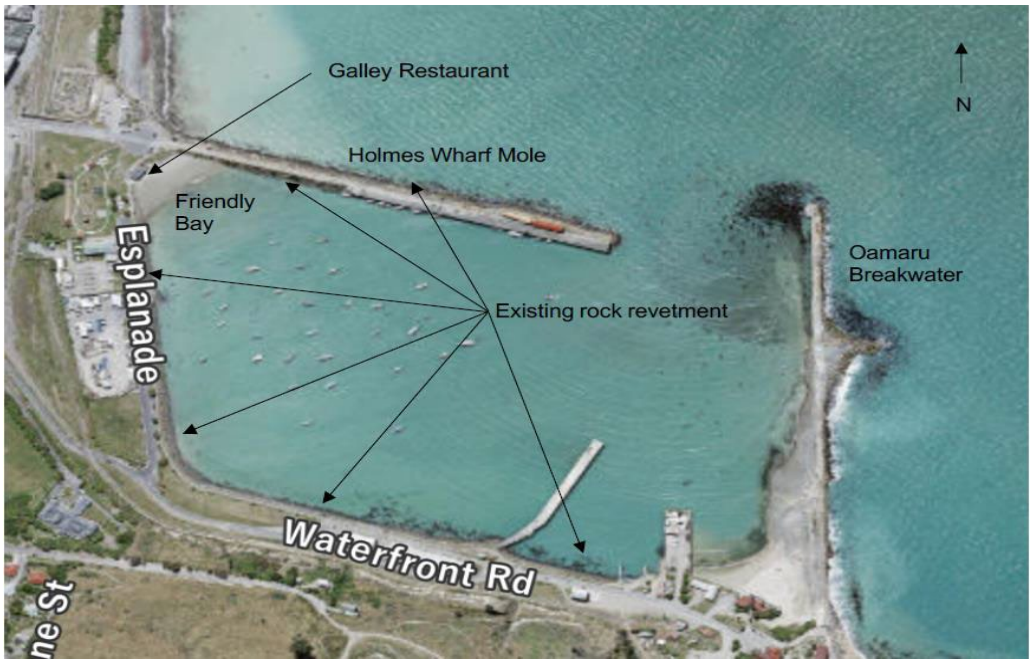
The newly constructed Holmes Wharf Observation Deck

Holmes Wharf

Bay Underwater Services NZ Ltd has been awarded the contract for the final 14 pile concrete casings, five pile concrete casing extensions and structural bolting of heavy load areas at Holmes Wharf. This will bring the total piles concrete cased to 118 piles out of 466 piles (25%). The contractor has commenced structural bolting and will return to complete bolting and pile casings in August/September. Procurement is underway for the re-decking of the eastern 136 metres of the wharf.

Ōamaru Harbour and Holmes Wharf Mole Rock Revetment Resource Consent

A resource consent is expected to be issued by the Otago Regional Council in the next few weeks to permit the works to carry out rock revetment to the inner harbour and Holmes Wharf mole.



Project Area showing existing rock revetments

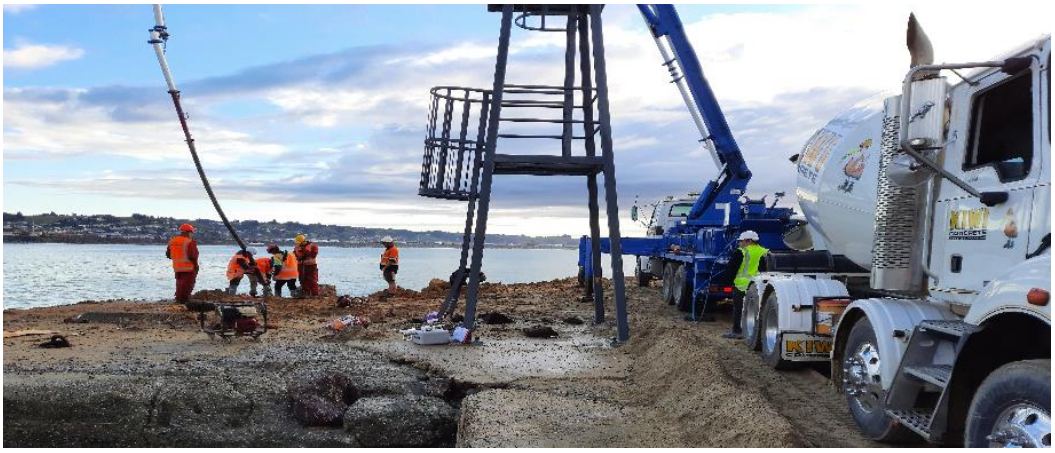
There is an area of erosion near the Galley restaurant which is placing a heritage wall and footpath at risk of collapse. It is planned to undertake rock revetment to this portion of the harbour as soon as the resource consent is issued.

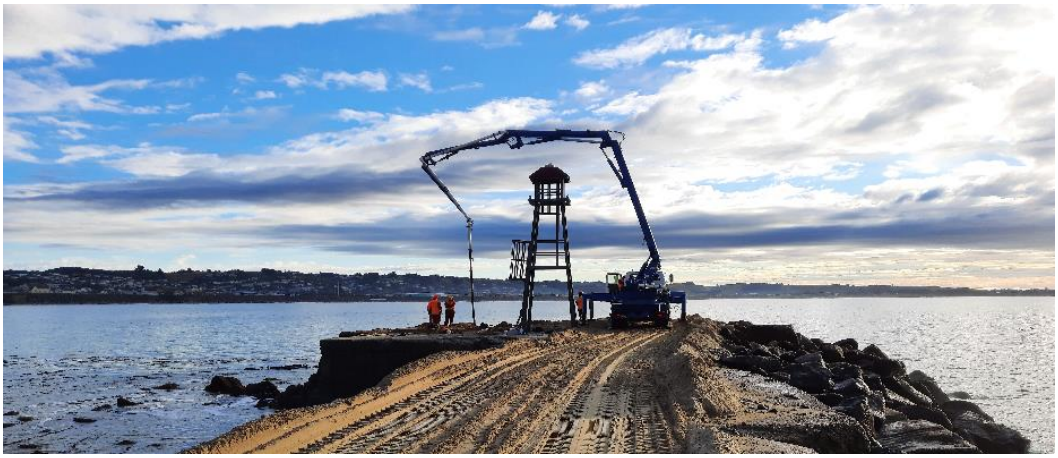
Revetment work needed nearby Ōamaru Steampunk playground

During the resource consent process, it was discovered that there are at-risk declining southern grass skinks and McCann's skinks (not threatened) present over a 100m stretch of the existing rock revetment along the Esplanade, opposite Harbourside Holiday Park and the McKeown Group premises. A lizard management plan has been prepared and a Wildlife Act Authority has been lodged with DOC to permit us to carry out rock revetment maintenance to this area.

Breakwater

Rock armouring, bulk concrete repairs and tetrapod placement to the breakwater is now complete. 30 cubic metres of concrete were used to fill substantial cavities at the breakwater head Rough sea conditions (3-4 metre swells) over the past six weeks have tested the integrity of rock armouring, which has performed exceptionally well. A 3D drone survey will be undertaken over the next few weeks to capture the extensive rock armouring undertaken over recent times. Further drone surveys will be scheduled annually or prior to future rock/tetrapod armouring campaigns, to calculate the loss of rock/tetrapods. This will be a great planning tool to help forecast future works and monitor the performance of existing armouring.





Pumping of concrete to fill voids on the breakwater

Community Housing

Currently, there are no community housing vacancies. There are also no units being refurbished. Upgrades to meet the compliance requirements of the Healthy Homes legislation are underway. These upgrades are also being carried out to Council's residential properties.

5 MEETING CLOSE