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Request: OIA-1310

Original LGOIMA Request:

Phone +64 3 433 0300

Web [www.waitaki.govt.nz](http://www.waitaki.govt.nz)

Office 20 Thames Street

Private Bag 50058

**End-of-Year Bonuses:**

- Total amount paid in end-of-year bonuses to the CEO this Christmas.
- Total amount paid in bonuses to staff employed by your organization this Christmas.
- Please also provide the same for Christmas 2022.

**Presents for Staff:**

- Total expenditure on presents for staff including but not limited to 'secret Santa' etc.
- Please include this cost for last year also.

**Christmas Parade:**

- Total expenditure breakdown on any Christmas parade hosted or funded by the Council this year. This should also include road closure impact assessments where possible.
- Please include a cost breakdown for any Christmas parade last year.

**Christmas Trees and lights:**

- Number of Christmas trees purchased and erected, and the cost of these purchases for this year.
- Please also include the cost for any Christmas lights for tree and any lights for buildings for this year.
- Please also include the cost of both for last year, too.
- Please highlight if the council had any left over from last year.

**Hiring Santa:**

- Breakdown of costs associated with hiring a Santa, if applicable.
- Please also provide this information for last year, too.

**Christmas Market:**

- Breakdown of costs associated with running/hosting/sponsoring a Christmas market, if applicable.
- Please provide this information for last year, too.

**Christmas Party Supplies:**

- Please breakdown the amount spent on the following for the years 2022 and 2023:
  - Wrapping paper
  - Santa hats
  - Alcohol for parties
  - Party hats
  - Christmas crackers
  - Christmas cards
  - Christmas decorations

**Christmas Parties:**

- Total expenditure breakdown on Council Christmas parties. Please also include in the breakdown any travel arrangement costs.
- Please include this for last year, also.

**Office Closure:**

- Duration of office closure during the Christmas period for the council generally.

- Please specify how many managers and senior executive staff are taking more hours/days out of office than is blanket across the council for the Christmas period.
- Does the Christmas office closure also affect contactors paid by the council? If not, how much are they being paid over the Christmas break in an hourly rate?

**Fines:**

- Does the council have any plans to increase fines for parking offences or any other offences during the Christmas period?
  - If so, which fines are increasing, why and what revenue is expected to be raised?

**Official LGOIMA Response:**

**End-of-Year Bonuses: Response below:**

- Total amount paid in end-of-year bonuses to the CEO this Christmas. **None / Zero**
- Total amount paid in bonuses to staff employed by your organization this Christmas. **None / Zero**
- Please also provide the same for Christmas 2022. **None / Zero**

**Presents for Staff: Response below:**

- Total expenditure on presents for staff including but not limited to 'secret Santa' etc. **None / Zero**
- Please include this cost for last year also. **None / Zero**

**Christmas Parade: Response below:**

- Total expenditure breakdown on any Christmas parade hosted or funded by the Council this year. This should also include road closure impact assessments where possible. **Community event, road closure only. No cost to Ratepayers. Council involvement is just the approval of the Road Closure (less than 1 hour staff time, often volunteered)**
- Please include a cost breakdown for any Christmas parade last year. **See previous.**

**Christmas Trees and lights: Response below:**

- Number of Christmas trees purchased and erected, and the cost of these purchases for this year. **Three Artificial Christmas trees were purchased in 2020 for Oamaru/Waihemo/Ahuriri Wards.**
- Please also include the cost for any Christmas lights for tree and any lights for buildings for this year:

2022 - 3 x branches including decorations were purchased for Palmerston Tree due to damage	\$550
2023 - 6 x branches were purchased Palmerston Tree after vandalism	\$1,297
2023 - New steel box and ACM Board for Palmerston Tree to lift it higher to stop vandalism.	\$5,435

The ~100 Christmas decorations that are placed on the street light poles throughout the district are now 15 years old. They are stored in a shipping container for the majority of the year. Most costs for decorations (e.g. the big tree in Thames Street) are funded fully by sponsorship from private business. Therefore no cost to Rate payers.

We have a light up the tree community event the cost are outlined below:

2022 Light up The Tree Community Event	\$2,200
2023 Light up The Tree Community Event	\$2,503

- Please also include the cost of both for last year, too. **Above**
- Please highlight if the council had any left over from last year. **Council purchased three artificial trees for use in three town centres. There are no "annual" purchases.**

**Hiring Santa: Response below:**

- Breakdown of costs associated with hiring a Santa, if applicable. **None / Zero**
- Please also provide this information for last year, too. **None / Zero**

**Christmas Market: Response below:**

- Breakdown of costs associated with running/hosting/sponsoring a Christmas market, if applicable. **None / Zero**
- Please provide this information for last year, too. **None / Zero**

**Christmas Party Supplies: Response: All costs are inclusive of Christmas Parties.**

- Please breakdown the amount spent on the following for the years 2022 and 2023:
  - Wrapping paper
  - Santa hats
  - Alcohol for parties
  - Party hats
  - Christmas crackers
  - Christmas cards
  - Christmas decorations

**Christmas Parties**

- Total expenditure breakdown on Council Christmas parties. Please also include in the breakdown any travel arrangement costs.
- Please include this for last year, also. **We are unable to provide a complete breakdown the total costs are provided below:**

2022 Mayoral Christmas Public Function	\$4,026.00
2023 Mayoral Christmas Public Function	\$3,740.00
2023 Councillors and Executive Leadership Team and Operations Managers Christmas Dinner	\$1,200.00
2022 All Staff Christmas Function	\$10,804.00
2023 All Staff Christmas Function	\$11,803.00

**Office Closure: Response below:**

- Duration of office closure during the Christmas period for the council generally. **Monday 24 December 2023 to Sunday 7<sup>th</sup> January 2024**
- Please specify how many managers and senior executive staff are taking more hours/days out of office than is blanket across the council for the Christmas period: **Leave is planned to ensure that a range of senior managers are available at all times.**
- Does the Christmas office closure also affect contractors paid by the council? If not, how much are they being paid over the Christmas break in an hourly rate? **This does not apply to contractors.**

**Fines: Response below:**

- Does the council have any plans to increase fines for parking offences or any other offences during the Christmas period? **None/Zero**
  - If so, which fines are increasing, why and what revenue is expected to be raised? **None / Zero**