

Application to Occupy Road Corridor

App. ID

Applicant / Agent Details

Name	<input type="text"/>	Postal Address	<input type="text"/>
Phone	<input type="text"/>		
Mobile	<input type="text"/>		
Email	<input type="text"/>	Post Code	<input type="text"/>

Property Details

Name of Owner	<input type="text"/>
Physical Address	<input type="text"/>
Valuation No.	<input type="text"/>

What is the purpose of this application?

New Permit	<input type="checkbox"/>	Renewal	<input type="checkbox"/>	Previous Permit Number	<input type="text"/>
Timeframe					
Annual	<input type="checkbox"/>	Permanent	<input type="checkbox"/>	Specified	<input type="text"/>

Site Details

Structure Type <i>(fence/sign/plants/stall etc)</i>	<input type="text"/>		
Proposed Location and/or Reason for Occupation <i>(include impacted road/s and adjacent property address). Excludes State Highways.</i>	<input type="text"/>		
Start Date:	<input type="text"/>	End Date:	<input type="text"/>

Applicant Signature

I, the undersigned hereby declare the information given on this application is true and correct. I am authorised to make this application in the name of the legal owner and in doing so, accept the conditions outlined in this application.

Name	<input type="text"/>
Signature	<input type="text"/>
Date:	<input type="text"/>

Please return application to:

Waitaki District Council
20 Thames Street
Private Bag 50058
Oamaru 9444
Phone (03) 433 0300
Email service@waitaki.govt.nz

ASSETS UNIT

Aerial Photograph or Map of Proposed Location

Proposed Structure Design (please include the dimensions, material and colour)

* Please attach additional details to application if needed

Notes / Conditions

Please complete this application form for structures such as fences, culverts, structures higher than 1.0m (above ground), mobile trading stalls, private signage, seating, private pipelines and utilities, walls, and trees.

This application is not for standard connections to Council infrastructure or connections to electricity and telephone networks. Separate applications are in place to connect these services.

Council may require registration of an instrument of encumbrance against the applicant's title to record the term and the rights of occupation.

The applicant is responsible for payment of all legal costs and disbursements associated with the creation and registration of the instrument of encumbrance. Please contact the Property Department for more information.

Please note that the proposed structures must comply with all requirements of the District Plan and the Local Government Act 2002, other relevant Council Policies or procedures and the Building Act 2004.

All application to occupy road corridor (LTO), whether stand alone or linked to a Subdivision consent application may have a processing time of 28 days

Upon assessment of the application and depending on the structure type, a fee will be payable prior to the issue of the permit. Please contact Council for further information.

Office Use: Plan Attached: Yes No
Approved by Roading Manager: Yes No

Date Received: ___ / ___ / ___