

## **Waitaki District Council – SUIP Remission Policy**

### **Remission on multiple dwellings with a common use on one rating unit**

Those ratepayers who are charged an additional Uniform Annual General Charge (UAGC), Uniform Annual Charge (UAC), and certain targeted rates on Multiple Residential and Lifestyle Properties may apply for a full or part remission.

### **Policy Purpose**

To remove UAGC, UAC charges, and certain targeted rates (Sewer Pan, Water (only in respect to the uniform charge for those properties that are not metered), Water reticulation, and Hall levies) rated on residential and lifestyle properties when circumstances dictate that it would be inappropriate to charge them.

### **Conditions and Criteria**

The remission will apply in the following circumstances:

- 1 Where there are multiple dwellings recorded on the Valuation Records, but which are not actually being used as dwellings or may be unable or incapable of being inhabited.
- 2 Where there are multiple dwellings, but they are being used exclusively by members of the direct family of the ratepayer (e.g., granny flats, teenagers, extended family) and are not leased or rented currently, or for any period of the previous year, and not intended to be leased or rented for the next rating year.
- 3 Where there are multiple dwellings, but one or more are being used by live-in caregivers (i.e., persons who would normally “live in” if the ratepayer’s primary accommodation had been large enough in the first instance).

### **Procedure**

- 1 Applications for the remission must be made in writing on the appropriate form by the ratepayer each year. A signed annual declaration is required to support the application.
- 2 Once approved the remission will apply from the start of the next rating year. No consideration will be given to applications relating to the current or previous rating years.
- 3 If the circumstances of a ratepayer who has been granted a remission under this policy changes, such that the relevant criteria are no longer satisfied, the ratepayer must inform Council within 30 days. Council may re-determine that ratepayer’s eligibility for a remission under this policy.
- 4 The rate remission is for one year and must be received no later than 31st of May 2024.

Each application will be considered on its merits against the criteria which will be taken into account in deciding whether a remission will be granted:

- Are there physical conditions which would make it inappropriate or impractical for the additional dwellings or flats to be inhabited?
- Is there a dependency relationship between the primary ratepayer and the occupiers of the flat/dwelling?
- Is it otherwise sensible under the circumstances for a remission to be given?

### **Delegated Authority**

The Council or its delegated officer(s) as set out in the Council’s delegation resolution shall determine the extent of any remission based on the merits of each situation.



# Waitaki

DISTRICT COUNCIL  
TE KAUNIHERA Ā ROHE O WAITAKI

Waitaki District Council Ratepayer Application Form for Remission on additional SUIP units			
Ratepayer Name:			
Property Location:			
Valuation Number:		Assessment Number:	
Reason for Applying for Remission:			
How many Dwellings are on the rating unit? (Dwelling/flat/unit)			
If the dwelling is not being used for that purpose, please advise why this is.			
If unable or incapable of being inhabited. (If it is <b>unable</b> of being inhabited, please advise why. If it is <b>incapable</b> of being inhabited or used as a dwelling you will need to supply current photos and advise what plans you may have to change this in the near future)			
Is the secondary Dwelling/flat/unit occupied by a direct family member? (e.g., parent, son/daughter, extended family)			Yes No
Is the secondary Dwelling/flat/unit occupied by a live-in caregiver for a family member?			Yes No
Is the secondary dwelling/flat/unit currently leased or rented? If Yes, please provide detail e.g., lease term			Yes No
Was this dwelling/flat/unit leased or rented in the previous year?			Yes No
Do you have any plans to lease/rent this for the next rating year?			Yes No
Where there is both a dwelling and a business venture on one rating Unit that are separately accessible and a prerequisite for efficient operation of the business – are they both occupied/run by either the owner or a lessee?			Yes No
Name of Occupier of Dwelling			
Does the owner/ occupier of the dwelling also run the business? If “no” please advise the name of the business operating at this property			Yes No
Where the rating unit is used for both residential and business purposes, please advise if both the residential and business are used by the same ratepayer			Yes No

Please return the completed Application Form along with the Declaration to:  
Waitaki District Council, Private Bag 50058, 20 Thames Street, Oamaru 9444

[Or email to service@waitaki.govt.nz](mailto:service@waitaki.govt.nz)

Attention Rates Supervisor

**Waitaki District Council Ratepayer Application Form for Remission on additional SUIP units**

**Ratepayer Name:**

**I/we declare as follows:** I/We are the registered proprietors of the land situated at

**Property Location:**

**Valuation Number:**

**Assessment Number:**

I/We have read and fully understand the Conditions and Criteria (as below) and confirm that this is relevant to my/our situation. The application form has been completed and is attached.

**Conditions and Criteria**

The remission will apply in the following circumstances:

- 1 Where there are multiple dwellings recorded on the Valuation Records, but which are not actually being used as dwellings or may be unable or incapable of being inhabited.
- 2 Where there are multiple dwellings, but they are being used exclusively by members of the direct family of the ratepayer (e.g., granny flats, teenagers, extended family) and are not leased or rented currently, or for any period of the previous year, and not intended to be leased or rented for the next rating year.
- 3 Where there are multiple dwellings, but one or more are being used by live-in caregivers (i.e., persons who would normally "live in" if the ratepayer's primary accommodation had been large enough in the first instance).

**Procedure**

- 1 Applications for the remission must be made in writing on the appropriate form by the ratepayer each year. A signed annual declaration is required to support the application.
- 2 Once approved the remission will apply from the start of the next rating year. No consideration will be given to applications relating to the current or previous rating years.
- 3 If the circumstances of a ratepayer who has been granted a remission under this policy changes, such that the relevant criteria are no longer satisfied, the ratepayer must inform Council within 30 days. Council may re-determine that ratepayer's eligibility for a remission under this policy.
- 4 The rate remission is for one year and must be received no later than 31st of May 2024. *Should this application not be received by the 31st of May 2024, the full rates will be charged and will be subject to further application by the ratepayer.*

I/We make this solemn declaration conscientiously believing that the same to be true and by virtue of the Oaths and Declarations Act 1957

**Declared at**

Dated                      this                      day of                      202

**Full Name** (Please print)

**Signature**

Waitaki District Council,  
20 Thames Street, Private Bag 50058, Oamaru 9444