



Waitaki

DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI
Growing strong communities.

14 June 2023

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Council Workshops

Please provide a list of all Council workshops held so far in 2023, together with any future workshops that are scheduled, including in the list the topic of the workshop, attendees, and any minutes or record of the workshop as it was held.

Council's Response:

Workshops are not minuted and lists of attendees are not made.

As a general rule, invitees to workshops are: (a) relevant Elected Members (eg Council, Committee, Community Board); (b) Executive Leadership Team (ELT) members; (c) relevant officers; (d) consultants/specialists as required.

Most workshops have production requirements (eg presentation assistance, Zoom meeting hosting etc), and therefore the Governance and Policy Advisor is also usually (but not always) in attendance providing that support.

2023 WORKSHOPS HELD PRIOR TO 7 June 2023:

1 Harbour Area Sub-Committee Workshop (Breakwater Access) – 14 February 2023

Invitees: HAC Committee members and relevant officers. On the day, a member of the public was also in attendance.

2 Annual Plan workshops – 14 February 2023

Invitees: Council Elected Members, Executive Leadership Team (ELT) members, other relevant officers including the Annual Plan team

3 Ahuriri Community Board (ACB) workshop (Better Off Funding) – 15 February 2023

Invitees: ACB Elected members, relevant officers

- 4 Transformation Workshop – 21 February 2023
Invitees: Council Elected Members, ELT members, Transformation Team members, other relevant officers as required
- 5 Property Strategy Workshop – 21 February 2023
Invitees: Council Elected Members, ELT members, relevant officers including from the Property Team, property strategy consultant representative/s
- 6 Water Workshop – 21 February 2023
Invitees: Council Elected Members, ELT members, relevant officers including from the Waters Team
- 7 Roding Workshop – 21 February 2023
Invitees: Council Elected Members, ELT members, relevant officers including from the Roding Team
- 8 Annual Plan Workshop – 7 March 2023
Invitees: Council Elected Members, ELT members, other relevant officers including the Annual Plan team
- 9 Revenue and Financing Policy / Rates Funding Workshop – 7 March 2023
Invitees: Council Elected Members, ELT members, other relevant officers including from the Finance and Rating teams
- 10 Transformation Workshop – Target Operating Model – 7 March 2023
Invitees: Council Elected Members, ELT members, Transformation Team members, other relevant officers as required
- 11 Economic Development Strategy Workshop – 14 March 2023
Invitees: Council Elected Members, ELT members, relevant officers, economic development strategy consultant representative/s
- 12 Transformation Workshop – 21 March 2023
Invitees: Council Elected Members, ELT members, Transformation Team members, other relevant officers as required
- 13 Council Workshop – Portfolios for Governance Team – 21 March 2023
Invitees: Council Elected Members, ELT members, Governance and Policy Advisor

- 14 Waitaki Destination Management Plan Workshop with Tourism Waitaki Limited – 21 March 2023
Invitees: Council Elected Members, ELT members, relevant officers, Tourism Waitaki Limited Board members and Acting General Manager
- 15 Governance Processes Workshop – 12 April 2023
Invitees: Council Elected Members, ELT members, Governance and Policy Advisor
- 16 Oamaru Parking Workshop – 12 April 2023
Invitees: Council Elected Members, ELT members, relevant officers
- 17 Property Strategy Workshop – 12 April 2023
Invitees: Council Elected Members, ELT members, relevant officers including from the Property Team, property strategy consultant representative/s
- 18 Airport Strategy / Business Plan Workshop – 12 April 2023
Invitees: Council Elected Members, ELT members, relevant officers including from the Property and Assets Teams, airport strategy / business plan consultant representative/s
- 19 Transformation Workshop – 18 April 2023
Invitees: Council Elected Members, ELT members, Transformation Team members, other relevant officers as required
- 20 Climate Change High Level Risk Assessment Workshop – 26 April 2023
Invitees: Council Elected Members, ELT members, PAR Chair, relevant officers (including Climate Change Advisor, Risk and Procurement Advisor)
- 21 Compliance, Monitoring and Enforcement Policy and Draft Diversion Policy Workshop – 26 April 2023
Invitees: Council Elected Members, ELT members, relevant officers
- 22 Waste Minimisation Management Plan (WMMP) Review Workshop 1 – 2 May 2023
Invitees: Council Elected Members, ELT members, relevant officers including Solid Waste Team members, WMMP Review consultant representative
- 23 District Plan Review (DPR) Workshop – 9 May 2023
Invitees: Council Elected Members, ELT members, relevant officers including DPR Team members, DPR consultant representative

- 24 Workshop – CCO Draft Letters of Shareholder Expectations 2023-2024
Invitees: Council Elected Members, ELT members, relevant officers
- 25 District Plan Review (DPR) Workshop – 6 June 2023
Invitees: Council Elected Members, ELT members, relevant officers including DPR Team members, DPR consultant representative
- 26 Transformation Workshop – 6 June 2023
Invitees: Council Elected Members, ELT members, Transformation Team members, other relevant officers as required
- 27 National Land Transport (NLTP) Plan Workshop 1 – 6 June 2023
Invitees: Council Elected Members, ELT members, relevant officers

TOTAL WORKSHOPS to date (7 June 2023): 27

Part B Response: Future Workshops that are currently scheduled (note: these may or may not have been confirmed for allocation to the date proposed):

Special Note: Workshops are scheduled as and when they are required. With the exception of two workshops, workshops listed below relate to major pieces of work (eg Waste Minimisation Management Plan Review and District Plan Review – both legislatively driven processes).

The exceptions are the Kakanui Bridge Design Scope workshop tentatively scheduled for 8 August 2023 (this is related to the approved Assets Group work programme)

and the Meetings Schedule workshop (which is an annual event).

Waste Minimisation Management Plan (WMMP) Review Workshop 2 – 20 June 2023

District Plan Review (DPR) Workshop – 24 July 2023

Waste Minimisation Management Plan (WMMP) Review Workshop 3 – 24 July 2023 (TBC)

Kakanui Bridge Design Scope Workshop – 8 August 2023 (TBC)

District Plan Review (DPR) Workshop – 15 August 2023

Infrastructure Strategy Workshop – 29 August 2023 (TBC)

District Plan Review (DPR) Workshop – 3 October 2023

District Plan Review (DPR) Workshop – 14 November 2023

Workshop – Meetings Schedule 2024 (TBC)