

Date released:



Request: OIA-1145 2022 Workshops of the Elected Council

Original LGOIMA Request:

Please list all Council workshops taking place in 2022, including the date and purpose of the workshop. The term "workshop" includes all meetings of the elected Council that weren't publicly agendised as Council meetings.

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Official LGOIMA Response:

	Date	Name of Workshop	Purpose	
1	8/2/2022	Housing Strategy Workshop	To share the final draft of "Healthy Homes for All – A Community Housing Strategy" prior to its formal adoption by the Waitaki Housing Taskforce	
2	8/2/2022	EM and CE Strategy Session	Regular strategic discussion between Council (as employer) and CE (as employee)	
3	15/2/2022	Annual Plan Workshop (Session 1 & 2)	To share updated information relating to year 2 of the 2021-2031 Long Term Plan, to the current status of the 2022/2023 Annual Plan, and information requirements for the next Annual Plan workshop	
4	21/2/2022	External Meeting between Council and Federated Farmers Rural Reference Group	To share views on Council's draft District Plan chapters	
5	22/2/2022	Economic Development Strategy Workshop	To share initial data and findings that relate to the development of a draft economic development strategy	
6	22/2/2022	Spatial Plan Workshop	To share with elected members the initial findings from public consultation and engagement on the Oamaru, Weston, and Kakanui Spatial Plan	

7	22/2/2022	The Future for Local Government Review Workshop	To share information to help prepare elected members to provide one-to-one feedback to the Future for Local Government (FFLG) panel in March 2022 and Waitaki's formal response to the panel in June 2022	
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8	1/3/2022	Workshop – 2022-23 Annual Plan Proposals, Fees and Charges and Engagement	To present additional information requested at the 15 February workshop, and to share proposed changes to fees and charges, and drafts of the Engagement Plan and Engagement Document	
9	1/3/2022	CCR Committee Workshop – Draft District Plan Mapping	To share with the Committee the draft District Plan mapping prior to its release for community feedback as part of the Draft District Plan, subject to Council's approval in May	
10	1/3/2022	Options for Landfills Workshop	To share an options list for the remediation of Beach Road and Hampden closed landfills and the future of Palmerston Landfill	
11	8/3/2022	Forrester Heights Communications Portfolio Workshop	To seek input from Communication Portfolio Elected Members on specific areas of the Forrester Heights Consultation, prior to the documents being approved for release by Council	
12	22/3/2022	Roading Workshop	To share the latest developments in the roading maintenance contract tender process	
13	22/3/2022	Workshop CCO Letters of Expectation	To share views on the proposed content of the new Letters of Expectation from Council (as the shareholder) to its CCOs	
14	23/3/2022	External Meeting with Future for Local Government Panel	For Council elected members, CE, and some officers to meet with the Future for Local Government Panel and engage in discussion and Q&A	

15	29/3/2022	Economic Development Strategy Workshop	To share views on the latest draft of the Economic Development Strategy	
	Date	Name of Workshop	Purpose	
16	5/4/2022	Communications Portfolio Workshop – District Plan Review Engagement Plan – Draft District Plan	To share the Draft District Plan Engagement Plan	
17	5/4/2022	Presentation by Waitaki Whitestone Geopark Trust	WWGT presentation of its strategic plan to Council elected members and Executive Leadership Team (ELT)	
18	5/4/2022	Briefing on Welcoming Communities	Briefing on Welcoming Communities initiative	
19	26/4/2022	Water Services Workshop – Progress and Upcoming Decision-Making	To share updates on the progress of initiatives within the Water Services work programme and on policy/bylaw activities since 2021 workshops	
20	3/5/2022	Aotearoa NZ Waste Strategy Council Submission Workshop	To seek Elected Member input to Council's proposed submission on transforming recycling	
21	3/5/2022	Economic Development Strategy Workshop	To share the latest iteration of the draft Economic Development Strategy	
22	3/5/2022	EM and ELT Strategy Session	Regular quarterly session to share views on strategic matters between Council Elected Members and the Executive Leadership Team	
23	4/5/2022	Discussion: OWCT Future Direction Strategy	To discuss a future direction plan and forward partnership between Waitaki District Council and the Oamaru Whitestone Civic Trust	
24	4/5/2022	Discussion with NOSLaM members	Discussion between some Council Elected Members and Chief Executive and NOSLaM Board Members	
25	10/5/2022	Property Strategy Workshop	To share the planned scope, activity, and timeline for the future delivery of Council's Property Strategy	

26	17/5/2022	The Future for Local Government workshop	To consider key messaging from the community sector and emerging messaging to present to the FFLG panel	
27	17/5/2022	Forrester Gallery Funding Update Workshop	To share updates on the final stage of the Cultural Facilities Development Project (CFDP 2020) – Stage 2 of the Forrester Gallery	
28	23/5/2022	Online Discussion on roading contract report	For Council Elected and Independent Members and Executive Leadership Team to exchange views on the report and to seek more information as required ahead of the workshop tomorrow	
29	24/5/2022	Roading Contract Workshop	To share key aspects of the proposed Rooding Maintenance Contract	
30	24/5/2022	Better Off Projects Workshop	To share a list of projects that could be eligible for the Three Waters Reform Better Off Funding	
31	30/5/2022	Transformation Programme Update Workshop	To share an update on the progress of the initial phase development of the Transformation Programme	
32	7/6/2022	CE's KPIs for 2022/2023 Workshop	To discuss the Chief Executive KPIs for 2022/2023	
33	7/6/2022	Site Visit to Forrester Heights	For Council Elected Members, Executive Leadership Team, and some officers to view the area and have a Q&A session	
34	13/6/2022	CE's KPIs for 2022/2023 Workshop	To share views on the latest version of the CE's KPIs for 2022/2023	
35	13/6/2022	Electionz Briefing on Election Protocols for elected members	To inform Elected Members and the Executive Leadership Team about the protocols for the upcoming Local Elections in October 2022	
36	14/6/2022	Better Off Funding Workshop	<i>(Continuation of the one started but not completed on 24 May 2022)</i>	

37	14/6/2022	The Future for Local Government Review	To share the proposed content of Council's feedback to the FFLG (Future for Local Government panel on the Future for Local Government Review.	
38	20/6/2022	CE's KPIs for 2022/2023 Workshop	To share views on the latest version of the CE's KPIs for 2022/2023	
39	27/6/2022	Briefing on Corriedale Water Schemes Management	To brief Council Elected Members on the management of Corriedale Water Schemes	
40	26/7/2022	3 Waters Investment Programme Budget and Funding Review Workshop	To share proposed revised budgets for the LTP 3 Waters Enhanced Investment Programme to reflect more recent decisions by Council	
41	26/7/2022	Airport Strategic Plan Workshop	To share an update on progress on the development of the Oamaru Airport Strategic Plan	
42	1/8/2022	Events Centre Options Workshop	To share information on options for the proposed new Events Centre	
43	9/8/2022	Erosion Workshop	To share information on the status of coastal erosion	
44	9/8/2022	Site Visit to heritage asset	For Council Elected Members to view a heritage asset with the Heritage Advisor and participate in a Q&A session	
45	16/8/2022	EM and ELT Strategy Session	Regular quarterly session to share views on strategic matters between Council Elected Members and the Executive Leadership Team	
46	23/8/2022	CE Performance Review Session	For Council Elected Members to review the Chief Executive's performance (part of the employment relationship between them)	
47	30/8/2022	Economic Development Strategy Workshop	To share views on the latest draft of the Economic Development Strategy	

48	30/8/2022	Better Off Funding Workshop	To share the latest information on proposed projects for consideration for the Three Waters Reform Better Off Funding	
49	6/9/2022	Executive Committee Workshop – CCO Directorship Review Process	For Executive Committee members to discuss aspects of this year's CCO Directorship Review process	
50	7/9/2022	Discussion with Associate Minister, the Hon Kieran McAnulty	Discussion between Council Elected Members and the Associate Minister for Local Government, the Hon Kieran McAnulty, on key topics related to the local government sector	
51	12/9/2022	Communications Portfolio Discussion	Discussion between Communications Portfolio Elected Members and some officers on proposed external communications materials	
52	13/9/2022	Economic Development Strategy Workshop	To share the latest iterated draft of the Waitaki Economic Development Strategy	
53	13/9/2022	Airport Business Plan Workshop	To share the latest information on the continued development of the Oamaru Airport Business Plan	
54	From 10/10/2022 onwards; various	Elected Member Induction Programme events and activities	Discussions, workshops, briefings, training, facilitated sessions, presentations, site visits, Ward tours as part of the 2022 Elected Member (Council and Community Boards) Induction Programme	
55	29-31 October 2022	Elected Member Strategic Framework Workshops (two days)	For the newly elected Council to engage in a facilitated discussion on their Strategic Framework, Priorities and Activities for the 2022-2025 triennium	
56	6/11/2022	Initial Meeting between Te Runaka o Moeraki and the new Waitaki District Council	To participate in a powhiri and initial meeting with the local runaka at the marae at the start of the new triennium	
57	22/11/2022	Governance Documents Workshop	To share the LGNZ 2022-2025 templates for local government Standing Orders and Code of Conduct	

58	22/11/2022	Discussion on Regulatory Matters	For some ELT members to brief Council Elected Members on topical regulatory matters	
59	29/11/2022	CFDP Update workshop	To share the latest information on the Cultural Facilities Development Programme activities	
60	6/12/2022	Governance Documents Workshop (Continued)	<i>(continued from the workshop held on 22 November)</i>	
61	6/12/2022	Risk Workshop	To share the latest version of the Key Risk Register	
62	6/12/2022	Annual Plan Workshop	To share information about the Annual Plan process; provide a status update on materials in development; and to discuss next steps	

63	6/12/2022	Update from WDHSL	To receive a briefing from WDHSL representatives on progress
64	13/12/2022	Strategic Framework and Priorities Workshop	For Elected Members and the Executive Leadership Team to share views on initial draft content for the new Strategic Framework and Priorities for the 2022-2025 triennium
65	13/12/2022	Water Services Matters Workshop	To share updates on what is happening within the Three Waters context; on the Three Waters Reform process; and on the forward work programme
66	19/12/2022	RMA & LGA Legal Framework Workshop	To receive a briefing on RMA and LGA legal frameworks
67	20/12/2022	Economic Development Strategy Workshop	To discuss the recently adopted Waitaki Economic Development Strategy and next steps in the implementation process
68	20/12/2022	Annual Plan Workshop	To share information about the Annual Plan 2023/2024 process, provide a status update on materials in development, and to discuss next steps
	Various, as required	Councillor Briefings	Informal briefings are commonly held at the end of a Council Meeting day to allow Elected Members and the Chief Executive to reflect on the day's business.
	Various, as required	Council Sub-Committee Meetings that have agendas, but they are not available publicly because they are discussed in public excluded as required by the constitutions of those committees	To discuss applications for Council's various grants and awards and funds in a closed session because they usually contain private and commercial information. It is important to note that a public report of distribution of grants and awards and funds is presented to a public Council Meeting on a regular basis, or the funding that is approved in these public excluded meetings is shared with the public via a media statement or some other form of official communications. Some other sub-committee meetings may be quasi-judicial (eg District Licensing) or are subject to other requirements (eg other legislation, regulations, etc) that require closed session discussions as part of their initial process (eg Development Contributions SubCommittee, Roading Contract Sub-Committee). Ultimately, outcomes of these types of sub-committee meetings are usually either referred to Council Meetings or Activity Updates and thereby feature in agendas, or media

			statements are produced to share key decisions with the wider community where appropriate.
Various, as required	Council and CCO Shareholder Meetings	These meetings have agendas, but they are organised and produced by the shareholder, not by Council. CCOs usually refer to shareholder meetings in their annual reports which are included in the public agenda for a Council Meeting.	
Various, as required	Council Elected Member attendance at external events (eg Mayoral and Chief Executive Forums; local government sector conferences, seminars, events etc)	These meetings / events may also have agendas, but they are produced by the event organiser, not by Council. The purpose of such meetings is determined by the organiser, not by Council.	
Various, as required	General discussions between Elected Members and management/officers	These discussions may occur where management/officers seek Elected Member input/feedback, or vice versa (Elected Members seek additional information from management/officers about matters they are working on at the governance level). This is part of the normal interface between governance and operations.	