

5 November 2021

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Glen Eden Reserve Stakeholders – Oamaru Spatial Plan

1. I request information on the process by which Stakeholders were selected.

A four-step process was used to identify the selected stakeholders at the beginning of the Spatial Plan drafting process. This process was:

1. Consultants - The consultants preparing the draft Spatial Plan identified an initial list of stakeholders using knowledge and experience from similar projects.
2. Council staff - The initial stakeholder list was then circulated to council staff across the various departments to review and add further stakeholders as necessary.
3. Council executive team and (former) Chief Executive – Following this, the stakeholder list was provided to council's executive team and (former) Chief Executive for review and approval to share and discuss with councillors. At this stage, additional stakeholders were added to the list.
4. Councillors – The list of stakeholders was discussed at a workshop with councillors and the mayor where all the identified stakeholders were discussed, and additional stakeholders added at the request of councillors.

Given the nature and geographical extent of the Spatial Plan area and its focus on managing and providing for growth, stakeholder identification focussed on central and local government organisations, community organisations and representatives, large employers and landowners, and local industry representatives. The broad criteria for selecting stakeholders within those groups included:

- Organisations that could provide technical specialist input
- Organisations that undertake a form of growth planning
- Organisations responsible for responding to growth
- Organisations that represent different parts of the community, for example, with respect to age and ethnic groups
- Organisations that represent different local industry

Community stakeholders are currently being engaged with during the draft Spatial Plan feedback period which runs from 11th October 2021 until 19th November 2021.

2. Was a formal selection guidance followed, such as provided within ISO 26000?

A formal selection standard was not used to identify stakeholders.

3. Who was on the selection committee?

The response to this question is addressed under question 1 above.

Yours sincerely,

Information Management Officer