

# Application to Install Stock Underpass

App ID:

No Fee Payable

## Applicant Details

Name	<input type="text"/>	Postal Address	<input type="text"/>
Phone	<input type="text"/>		
Mobile	<input type="text"/>		
Email	<input type="text"/>	Post Code	<input type="text"/>

## Property Information

Owner	<input type="text"/>	Postal Address	<input type="text"/>
Phone	<input type="text"/>		
Mobile	<input type="text"/>		
Email	<input type="text"/>	Post Code	<input type="text"/>

Property Address

Valuation Reference

Legal Description

*It is a requirement for an encumbrance instrument recording the terms of the private structure to be registered against the applicants title. The applicant is responsible for payment of Waitaki District Council's legal costs and disbursements associated with the creation and registration of the encumbrance instrument. Please contact Property Department for more information.*

## Solicitor Details

Name	<input type="text"/>	Postal Address	<input type="text"/>
Phone	<input type="text"/>		
Email	<input type="text"/>	Post Code	<input type="text"/>

## Consultant Engineer (responsible for detailed designs and producer statements)

Name	<input type="text"/>	Postal Address	<input type="text"/>
Phone	<input type="text"/>		
Email	<input type="text"/>	Post Code	<input type="text"/>

**ASSETS UNIT**

**Contractor** (undertaking installation work and road reinstatement)

Name	<input type="text"/>	Postal Address	<input type="text"/>
Phone	<input type="text"/>		
Mobile	<input type="text"/>		
Email	<input type="text"/>	Post Code	<input type="text"/>
Proposed Installation Date	<input type="text"/>		

**Site Plan & Design Details**

Please attach the following information to this application:

1. The design for the underpass structure – including the layout of stock access and egress and the design for any fencing and/or barriers at road level).
2. Aerial photo or site plan of crossing location, including road names and the approximate reference point on the impacted road(s).
3. An indicative Traffic Management Plan for the construction period. This is to be prepared by a qualified person. Council approval of the TMP is required before commencing physical work.
4. Producer statement (PSI) for the design proposed.

**Notes**

The installed underpass must comply with the Waitaki District Council Code of Practice For Stock Crossings. Utilities Access Act 2010 and other relevant Council Bylaws and policies.

A building consent is required to construct an underpass. The Roading Department will liaise with the Building Department to assist with the process. Land use Resource Consent may be required, in accordance with the current District Plan.

Construction of an underpass may commence once all consents and approvals have been issued.

All design construction and certification costs are to be met by applicant.

Funding assistance is entirely dependent upon the level of funding received from NZTA. Council will assess the application and determine the level of funding case by case. Please note: there is no guarantee that the funding will be available to contribute to the construction of the underpass. However it remains a priority for Council's improvement programme.

A copy of a public liability insurance certificate must be provided to the minimum value of two million dollars.

This application is for installation of an underpass within the local road corridor ONLY. Please contact NZTA Dunedin Office for installation of an underpass within State Highway Network ( SH1, SH8, SH83 and SH85).

**Applicant's Signature**

Name	<input type="text"/>
Signature	<input type="text"/>
Date	<input type="text"/>

**Please return application to:**

Waitaki District Council  
20 Thames Street  
Private Bag 500058  
Phone (03) 433 0300  
Fax (03) 433 0301  
Email [service@waitaki.govt.nz](mailto:service@waitaki.govt.nz)

**Office Use:** Plan Attached: Yes  No  Date Received: \_\_\_ / \_\_\_ / \_\_\_