

**SPECIAL APPLICATION FOR TEMPORARY ROAD CLOSURE**

**Historic Precinct**

**Pursuant to the 10<sup>th</sup> Schedule of the Local Government Act 1974**

To: Roding Unit  
Waitaki District Council  
Private Bag 50058  
OAMARU 9444

I/We

\_\_\_\_\_ (Full name and address of applicant/s)

of

\_\_\_\_\_ request the Waitaki District Council to consider the temporary closure of part/parts/the whole (delete as required) of a local legal road/street in the Waitaki District, as described below:

Event: \_\_\_\_\_

Applicant: \_\_\_\_\_

Roads to be closed: \_\_\_\_\_  
\_\_\_\_\_

Date & Time of Closure: \_\_\_\_\_

I/We agree to do the following:

1. Submit this form **within 21 days but no later than 7 days** of date of event requiring the road closure.
2. Pay the applicable administration fee (see 2<sup>nd</sup> page) and provide copy of receipt to Administration Officer dealing with Road Closures (fee is applicable and non-refundable whether application is approved or declined).
3. Distribute, collect and return to Council notification forms or evidence of such showing affected parties have been advised and given the opportunity to object or raise concerns within 7 days from the date of the event.
4. Submit a Traffic Management Plan (TMP) for the event for Council approval (see list of contractors on 2<sup>nd</sup> page).
5. Negotiate with any objectors to secure their consent (without consent of all affected parties, Council may have to decline the request for closure).
6. Pay all advertising costs related to Public Notification of Road Closures (WDC will arrange the advertising with the invoice being sent directly to the applicant).
7. Provide evidence of public liability insurance to Council (if applicable).

Signature: \_\_\_\_\_

(To be signed by the applicant or the person authorised to sign on behalf of the applicant)

Date: \_\_\_\_\_

**Contact details of Applicant:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

**Note:**

- *This application does not constitute any form of commitment from the Council to proceed with or approve the Temporary Road Closure Application.*
- *Some conditions of this closure may be waived at the discretion of the Roading Department due to the nature of the closure. This does not imply that waivers such as this will be forthcoming on any other occasion for any other activity.*

**Traffic Management Plan Contractors:**

SouthRoads – 03 437 9010  
Whitestone Contracting – 03 433 0240  
Fulton Hogan – 03 433 1129  
Downer – 03 433 1253

**Administration Fees and Charges:**

Private Road Closure (any individual or organisation to gain benefit)	\$160.00
Public (non-profit public groups)	\$100.00
Late Application (any application applied for less than 7 days ahead of Road Closure)	\$250.00

**FOR OFFICE USE ONLY**

Application Received: .....

Date Received: ...../...../.....

Date Fees Received: ...../...../.....

GL Charge Code: 28 (500/W827.1.220)