

Waitaki District Council Summary 2024 Meetings Schedule (as adopted)

| | | Jan | Feb | Mar | Apr | May | June | July | Aug | Sep | Oct | Nov | Dec |
|-------------------|--|-----|-----------------|-------------|------------|--------------------------------------|--------------------------|-----------------|-----------|-------------|------------|-----------|-----|
| 1st | Briefings, Workshops | | 8* (Thu LTP) | 5 | 2 | 7 | 4 | 2 | 6 | 3 | 1 | 5 | 3 |
| 2nd | Sub-Committees / Workshops / Portfolio informal discussions | | 13 HAC | 12 GACx1 | 9 GACx3 | 14 HAC | 11 GACx2 | - | 13 HAC | 10 GACx1 | 8 GACx4 | 12 HAC | 3 |
| 2nd | Council Activity Updates / Portfolio Updates quarterly | | - | 12 | - | - | 11 | - | - | 10 | - | - | 3 |
| 2nd | Additional Council (as required) | | | | | 13-14 Hearings* 20 Deliberations* | 11 LTP Key directions | (4 week break) | | | | | |
| 3rd | Focus: Transformation (no officers available for governance-related events) | | 20 | 19 | 16 | 21 | 18 | 16 and 23 | 20 | 17 | 15 | 19 | 10 |
| 4th | Waitaki District Council (WDC) [11 Ordinary meetings] | | 27 | 26 | 23 | 28 | 25 | 30 | 27 | 24 | 22 | 28 | 17 |
| 4th | Performance, Audit & Risk (PAR) Committee | | 27 | 26 | 23 | 28 | 25 | 30 | 27 | 24 | 22 | 28 | 17 |
| 1st Mon | Waihemo Community Board (WCB) (6) | | - | 4 | - | 6 | - | 1 (Oamaru) | - | 2 | - | 4 | 2 |
| 2nd Mon (or *) | Ahuriri Community Board (ACB) (6) | | - | 11 | - | 6* | - | 1* (Oamaru) | - | 9 | - | 11 | 2* |

Meetings of Waitaki District Council, Committees and Sub-Committees, and Community Boards; and Workshops, Briefings, Updates, other events

| Monday | Tuesday | Wednesday | Thursday | Friday |
|---|---|---|---|---|
| 1 January 2024 | 2 January | 3 January | 4 January | 5 January |
| 8 January <i>WDC office reopens</i> | 9 January | 10 January | 11 January | 12 January |
| 15 January | 16 January | 17 January | 18 January | 19 January |
| 22 January | 23 January | 24 January | 25 January | 26 January |
| 29 January | 30 January | 31 January | 1 February | 2 February <i>DEADLINE FINAL Agenda (13 February Additional Council if required, and Sub-Committees)</i> |
| 5 February <i>Agenda/s publication (if required for 13 February)</i> | 6 February Waitangi Day | 7 February <i>O/S Te Roopu Taiao Joint O/S Mayoral Forum</i> | 8 February (Thursday) Briefings (LTP) | 9 February <i>DEADLINE DRAFT Agenda (27 February Council / PAR)</i> |
| 12 February <i>*FPM</i> | 13 February PLACEHOLDER: Additional Council Meeting Sub-Committees (HAC) / Workshops / Portfolio informal discussions | 14 February <i>*Draft Agenda Meeting</i> | 15 February | 16 February <i>DEADLINE FINAL Agenda (27 February Council / PAR) Otago CE Forum</i> |
| 19 February <i>Agenda/s publication</i> | 20 February <i>[no formal governance events]</i> | 21 February | 22 February | 23 February <i>DEADLINE FINAL Agenda (WCB) Canterbury Mayoral Forum</i> |

| Monday | Tuesday | Wednesday | Thursday | Friday |
|---|---|-----------------------------------|---|--|
| 26 February <i>Agenda/s publication</i> | 27 February Council Meeting Performance, Audit and Risk Committee Meeting | 28 February | 29 February | 1 March <i>DEADLINE FINAL Agenda (12 March Additional Council if required; and Sub-Committees, ACB)</i> |
| 4 March (morning) <i>Agenda/s publication</i> | 5 March Briefings / Workshops | 6 March *FPM | 7 March <i>LGNZ Regional, R&P</i> | 8 March <i>DEADLINE DRAFT Agenda (26 March Council / PAR)</i> |
| 4 March (evening) Waihemo Community Board Meeting (6.00pm, Palmerston) | | | | |
| 11 March | 12 March PLACEHOLDER: Additional Council Meeting CAU / PU March quarter, Sub-Committees (GACx1) / Workshops / Portfolio informal discussions | 13 March *Draft Agenda Meeting | 14 March | 15 March <i>DEADLINE FINAL Agenda (26 March Council / PAR)</i> <i>Otago Mayoral Forum</i> |
| 11 March (afternoon) Ahuriri Community Board Meeting (2.00pm, Otematata) | | | | |
| 18 March <i>Agenda/s publication</i> | 19 March <i>[no formal governance events]</i> | 20 March | 21 March | 22 March |
| 25 March Otago Anniversary Day | 26 March Council Meeting Performance, Audit and Risk Committee Meeting | 27 March | 28 March <i>DEADLINE FINAL Agenda (9 April Additional Council if required; and Sub-Committees) (early)</i> | 29 March Good Friday |
| 1 April Easter Monday | 2 April <i>Agenda/s publication (early AM)</i> Briefings / Workshops | 3 April *FPM | 4 April | 5 April <i>DEADLINE DRAFT Agenda (23 April Council / PAR)</i> |

| Monday | Tuesday | Wednesday | Thursday | Friday |
|---|---|---------------------------------------|---|---|
| 8 April | 9 April PLACEHOLDER: Additional Council Meeting Sub-Committees (GACx3) / Workshops / Portfolio informal discussions | 10 April *Draft Agenda Meeting | 11 April LGNZ Localism Showcase event (combined sector) | 12 April DEADLINE FINAL Agenda (23 April Council / PAR) |
| 15 April Agenda/s publication | 16 April [no formal governance events] | 17 April | 18 April | 19 April |
| 22 April | 23 April Council Meeting Performance, Audit and Risk Committee Meeting | 24 April | 25 April ANZAC Day | 26 April DEADLINE FINAL Agenda (WCB and ACB) |
| 29 April Agenda/s publication | 30 April | 1 May *FPM | 2 May | 3 May DEADLINE FINAL (14 May Sub-Committees) |
| 6 May Agenda publication (LTP Hearings, 14 May Sub-Committees) | 7 May Briefings / Workshops | 8 May | 9 May | 10 May Otago CE Forum DEADLINE DRAFT Agenda (28 May Council / PAR) |
| 6 May (afternoon) * Ahuriri Community Board Meeting (2.00pm, Kurow) | | | | |
| 6 May (evening) Waihemo Community Board Meeting (6.00pm, Hampden) | | | | |

| Monday | Tuesday | Wednesday | Thursday | Friday |
|---|---|--|----------------|---|
| 13 May LTP Hearings | 14 May Sub-Committee (HAC) LTP Hearings (10.00am – 4.00pm) | 15 May <i>*Draft Agenda Meeting</i> | 16 May | 17 May DEADLINE FINAL Agenda (28 May Council / PAR) |
| 20 May LTP Deliberations* Agenda/s publication | 21 May <i>[no formal governance events]</i> | 22 May | 23 May | 24 May |
| 27 May | 28 May Council Meeting Performance, Audit and Risk Committee Meeting | 29 May | 30 May | 31 May DEADLINE FINAL Agenda (11 June Additional Council; Sub-Committees) Canterbury Mayoral Forum LGNZ Sector TBC |
| 3 June King's Birthday | 4 June Agenda/s publication (early AM) Briefings / Workshops | 5 June <i>*FPM</i> | 6 June | 7 June DEADLINE DRAFT Agenda (25 June Council / PAR) Otago Mayoral Forum (option 1; tentative) |
| 10 June | 11 June REQUIRED (LTP item) – Additional Council Meeting CAU / PU June quarter, Sub-Committees (GACx2), Workshops, Briefings, Portfolio informal discussions | 12 June <i>*Draft Agenda Meeting</i> | 13 June | 14 June DEADLINE FINAL Agenda (25 June Council / PAR) Otago Mayoral Forum (option 2; tentative) |

| Monday | Tuesday | Wednesday | Thursday | Friday |
|--|---|--|----------------|--|
| 17 June <i>Agenda/s publication</i> | 18 June <i>[no formal governance events]</i> | 19 June | 20 June | 21 June <i>DEADLINE FINAL Agenda (1 July WCB / ACB)</i> |
| 24 June <i>Agenda/s publication</i> | 25 June Council Meeting Performance, Audit and Risk Committee Meeting | 26 June | 27 June | 28 June Matariki |
| 1 July Venue: Oamaru * <ul style="list-style-type: none"> Combined Community Board Workshop, and | 2 July Briefings / Workshops | 3 July <i>*FPM</i> | 4 July | 5 July |
| Waihemo Community Board Meeting | | | | |
| Ahuriri * Community Board Meeting | | | | |
| 8 July | 9 July MID-YEAR BREAK [school holidays] <i>[no formal governance events]</i> | 10 July | 11 July | 12 July <i>DEADLINE DRAFT Agenda (30 July Council / PAR)</i> |
| 15 July | 16 July MID-YEAR BREAK [school holidays] <i>[no formal governance events]</i> | 17 July <i>*Draft Agenda Meeting</i> | 18 July | 19 July <i>DEADLINE FINAL Agenda (30 July Council / PAR)</i> |
| 22 July <i>Agenda/s publication</i> | 23 July MID-YEAR BREAK <i>[no formal governance events]</i> | 24 July | 25 July | 26 July |

| Monday | Tuesday | Wednesday | Thursday | Friday |
|--|--|---|-------------------------------------|---|
| 29 July | 30 July Council Meeting Performance, Audit and Risk Committee Meeting | 31 July | 1 August | 2 August <i>DEADLINE FINAL Agenda (13 August Additional Council if required; and Sub-Committees)</i> |
| 5 August <i>Agenda/s publication</i> | 6 August Briefings / Workshops | 7 August <i>*FPM</i> | 8 August | 9 August <i>DEADLINE DRAFT Agenda (27 August Council / PAR)</i> <i>Otago CE Forum</i> |
| 12 August | 13 August PLACEHOLDER: Additional Council Meeting Sub-Committees (HAC), Workshops, Briefings, Portfolio informal discussions | 14 August <i>*Draft Agenda Meeting</i> | 15 August | 16 August <i>DEADLINE FINAL Agenda (27 August Council / PAR)</i> |
| 19 August <i>Agenda/s publication</i> | 20 August <i>[no formal governance events]</i> | 21 August <i>LGNZ Conference</i> | 22 August <i>LGNZ Conference</i> | 23 August <i>LGNZ Conference</i> <i>DEADLINE FINAL Agenda (WCB)</i> |
| 26 August <i>Agenda/s publication</i> | 27 August Council Meeting Performance, Audit and Risk Committee Meeting | 28 August | 29 August | 30 August <i>DEADLINE FINAL Agenda (10 September Additional Council if required; and Sub-Committees, ACB)</i> <i>Canterbury Mayoral Forum</i> |

| Monday | Tuesday | Wednesday | Thursday | Friday |
|--|--|---|---------------------|--|
| 2 September <i>Agenda/s publication</i> | 3 September Briefings / Workshops | 4 September <i>*FPM</i> | 5 September | 6 September <i>DEADLINE DRAFT Agenda (24 September Council / PAR)</i> |
| 2 September (evening) Waihemo Community Board Meeting (6.00pm, Palmerston) | | | | |
| 9 September | 10 September PLACEHOLDER: Additional Council Meeting CAU / PU September quarter, Sub-Committees (GACx1), Workshops, Briefings, Portfolio informal discussions | 11 September <i>*Draft Agenda Meeting</i> | 12 September | 13 September <i>DEADLINE FINAL Agenda (24 September Council / PAR)</i> <i>Otago Mayoral Forum</i> |
| 9 September (afternoon) Ahuriri Community Board Meeting (2.00pm, venue TBC) | | | | |
| 16 September <i>Agenda/s publication</i> | 17 September <i>[no formal governance events]</i> | 18 September | 19 September | 20 September |
| 23 September | 24 September Council Meeting Performance, Audit and Risk Committee Meeting | 25 September | 26 September | 27 September <i>DEADLINE FINAL Agenda (8 October Additional Council if required; and Sub-Committees)</i> |
| 30 September <i>Agenda/s publication</i> | 1 October Briefings / Workshops | 2 October <i>*FPM</i> | 3 October | 4 October <i>DEADLINE DRAFT Agenda (22 October Council / PAR)</i> |

| Monday | Tuesday | Wednesday | Thursday | Friday |
|--|---|---|--|--|
| 7 October | 8 October PLACEHOLDER: Additional Council Meeting Sub-Committees (GACx4), Workshops, Briefings, Portfolio informal discussions | 9 October <i>*Draft Agenda Meeting</i> | 10 October | 11 October <i>DEADLINE FINAL Agenda (22 October Council / PAR)</i> |
| 14 October <i>Agenda/s publication</i> | 15 October <i>[no formal governance events]</i> | 16 October | 17 October | 18 October |
| 21 October | 22 October Council Meeting Performance, Audit and Risk Committee Meeting | 23 October | 24 October <i>DEADLINE FINAL Agenda (WCB) (early)</i> | 25 October <i>Agenda publication (early)</i> |
| 28 October Labour Day | 29 October | 30 October | 31 October | 1 November <i>DEADLINE FINAL Agenda (12 November Additional Council if required; and Sub-Committees; ACB)</i> |
| 4 November <i>Agenda/s publication</i> | 5 November Briefings / Workshops | 6 November <i>*FPM</i> | 7 November | 8 November <i>DEADLINE DRAFT Agenda (26 November Council / PAR)</i> |
| 4 November (evening) Waihemo Community Board Meeting (6.00pm, Palmerston) | | | | |

| Monday | Tuesday | Wednesday | Thursday | Friday |
|--|--|-----------------------------------|--|---|
| 11 November | 12 November | 13 November | 14 November | 15 November |
| 11 November (afternoon) Ahuriri Community Board Meeting (2.00pm, venue TBC) | PLACEHOLDER: Additional Council Meeting Sub-Committees (HAC), Workshops, Briefings, Portfolio informal discussions | *Draft Agenda Meeting | | DEADLINE FINAL Agenda (26 November Council / PAR) Otago CE Forum |
| 18 November <i>Agenda/s publication</i> | 19 November <i>[no formal governance events]</i> | 20 November | 21 November <i>LGNZ Combined Sector Meeting</i> | 22 November <i>LGNZ R&P, Regional Sector Meeting</i> DEADLINE FINAL Agenda (WCB / ACB; and Sub-Committees) |
| 25 November <i>Agenda/s publication</i> | 26 November Council Meeting Performance, Audit and Risk Committee Meeting | 27 November | 28 November | 29 November DEADLINE DRAFT Agenda (17 December Council / PAR) Canterbury Mayoral Forum |
| 2 December | 3 December | 4 December | 5 December | 6 December |
| 2 December (afternoon) * Ahuriri Community Board Meeting (2.00pm, Duntroon) | CAU / PU December quarter, Sub-Committees, Workshops, Briefings, Portfolio informal discussions | *FPM *Draft Agenda Meeting | | DEADLINE FINAL Agenda (17 December Council / PAR) |
| 2 December (evening) Waihemo Community Board Meeting (6.00pm, Palmerston) | | | | |

| Monday | Tuesday | Wednesday | Thursday | Friday |
|---|--|---|--|--|
| 9 December <i>Agenda/s publication</i> | 10 December <i>[no formal governance events]</i> | 11 December | 12 December | 13 December <i>Otago Mayoral Forum</i> |
| 16 December | 17 December Council Meeting Performance, Audit and Risk Committee Meeting | 18 December | 19 December | 20 December |
| 23 December <i>WDC open or closed TBC</i> | 24 December <i>WDC open or closed TBC</i> | 25 December Christmas Day 2024 | 26 December Boxing Day 2024 | 29 December <i>WDC closed</i> |
| 1 January 2025 <i>WDC closed</i> | 2 January <i>WDC closed</i> | 3 January <i>WDC closed</i> | 4 January <i>WDC closed</i> | 5 January <i>WDC closed</i> |