



# Waitaki

DISTRICT COUNCIL

*TE KAUNIHERA Ā ROHE O WAITAKI*

**I hereby give notice that an  
Extraordinary Meeting of the Waitaki District Council  
will be held on:**

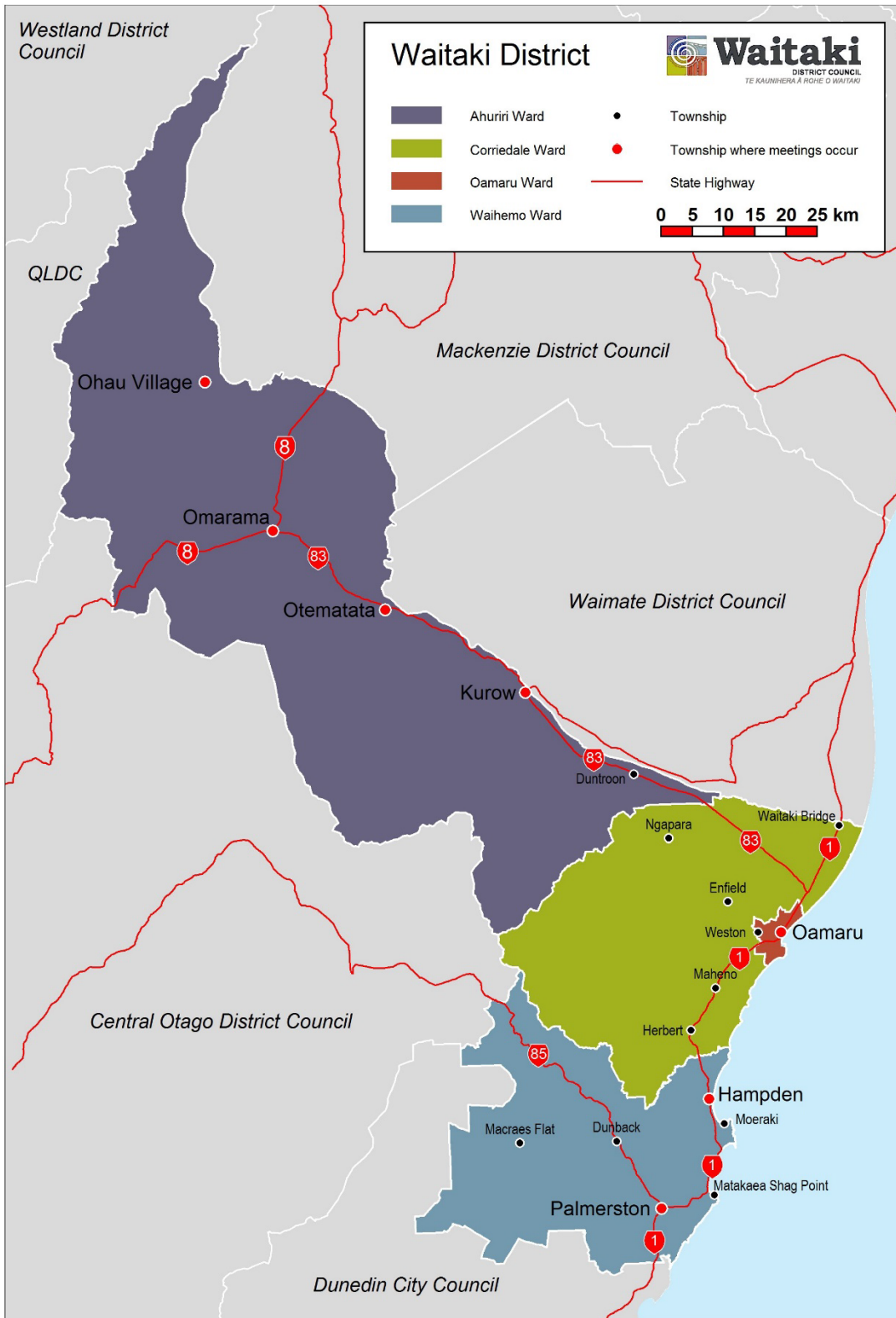
**Date:** Tuesday, 7 May 2024  
**Time:** 1.15pm  
**Location:** Council Chamber, Third Floor  
Office of the Waitaki District Council  
20 Thames Street, Oamaru

## **Agenda**

### **Extraordinary Council Meeting**

### **7 May 2024**

**Alex Parmley  
Chief Executive**





## Agenda Items

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- 1 APOLOGIES**
- 2 DECLARATIONS OF INTEREST**

### 3 DECISION REPORTS

#### 3.1 RESOLUTION TO RECEIVE OR DEFER A LATE AGENDA ITEM

**Author:** Ainslee Hooper, Governance and Policy Advisor

**Authoriser:** Alex Parmley, Chief Executive

#### RECOMMENDATION

That Council decides, pursuant to the Local Government Official Information and Meetings Act 1987 (s46A (7)) and Council's Standing Orders (9.12), whether:

- (a) to accept the late report (public excluded) related attachments on the topic of "Oamaru Hospital Update PE" as a late Public Excluded Agenda Item for consideration at this meeting,
- or
- (b) to defer the late report and its attachments to the planned Additional Council Meeting on Tuesday, 14 May 2024, or another date by Council resolution at this Extraordinary Meeting.

#### PURPOSE

To seek a formal resolution of Council on whether to accept or defer a late agenda item for consideration at the Extraordinary Meeting now scheduled for Tuesday 7 May 2024, pursuant to legislation and Council's Standing Orders.

#### SUMMARY

An Extraordinary Meeting of the Waitaki District Council has been called to discuss a specific item entitled "Oamaru Hospital Update PE" in Public Excluded on Tuesday 7 May 2024.

The officer report for inclusion in the final agenda papers to that meeting should be published on or before Thursday 2 May 2024 to meet legislative deadlines.

However, the officer report will be reliant on receipt of external correspondence which is not expected to be received until Friday 3 May 2024 at the earliest. Therefore, the report will need to be published separately as part of an Agenda Addendum containing the late report.

Pursuant to s.46A (7) of the Local Government Official Information and Meetings Act 1987 and Clause 9.12 of Council's Standing Orders:

*"A meeting may deal with an item of business that is not on the agenda where the meeting resolves to deal with that item and the Chairperson provides the following information during the public part of the meeting:*

- (a) The reason the item is not on the agenda; and*
- (b) The reason why the discussion of the item cannot be delayed until a subsequent meeting."*

Regarding the reason under (a):

- (a) **The reason the item is not on the agenda** – A public excluded agenda item for a report entitled "Oamaru Hospital Update PE" will be listed on the final agenda papers to be published for the Extraordinary Meeting to be held on Tuesday 7 May 2024, but it will be a PLACEHOLDER only because it will not be the final version and will be missing essential information expected from external sources. The actual officer report will be published separately in an Agenda Addendum as a late report, once the additional information has been received which is expected to occur during the course of the day of Friday 3 May 2024.

Regarding the reason under (b):

- (b) **The reason why the discussion of the item cannot be delayed until a subsequent meeting** – There is an urgency to the matters that are the subject of the report that requires it to be discussed by Council at the earliest possible opportunity, hence the calling of an Extraordinary Council Meeting. This meeting is that opportunity unless Council chooses to defer it to a later meeting.

Council is required to take a decision on whether to accept or defer the late report under Public Excluded Agenda Item 8.3 in the Public part of the meeting. The Chairperson could decide to schedule this procedural report immediately after the opening session of the meeting (following Apologies and Declarations of Interest) and before the meeting resolves to move to Exclude the Public in order to discuss the late item in a closed session.

**4 RESOLUTION TO EXCLUDE THE PUBLIC**

**RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p><b>5.1 - PLACEHOLDER Oamaru Hospital Update PE</b></p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>



**5 PUBLIC EXCLUDED SECTION**

**6 RESOLUTION TO RETURN TO THE PUBLIC MEETING**

**RECOMMENDATION**

That Council resumes in open meeting and decisions made in the Public Excluded section of the meeting are confirmed and made public as and when required and considered.

**7 RELEASE OF PUBLIC EXCLUDED INFORMATION**

In accordance with Waitaki District Council Standing Orders, and pursuant to resolutions in the public excluded session of the meeting, any previously public excluded information that Council decides to release will be included under this agenda item in the Public Minutes of this meeting.

**8 MEETING CLOSE**