

UNCONFIRMED PUBLIC DECISIONS ONLY DOCUMENT

RELATING TO

**THE WAITAKI DISTRICT COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, THIRD FLOOR,
OFFICE OF THE WAITAKI DISTRICT COUNCIL, 20 THAMES STREET, OAMARU
ON TUESDAY, 27 JUNE 2023 AT 9.00AM**

PRESENT: Mayor Gary Kircher (Chair), Deputy Mayor Hana Halalele (Deputy Chair), Cr Tim Blackler, Cr Brent Cowles, Cr Jeremy Holding, Cr Jim Hopkins (from 9.02am), Cr Courtney Linwood, Cr Guy Percival, Cr John McCone, Cr Rebecca Ryan, and Cr Jim Thomson

IN ATTENDANCE: Alex Parmley (Chief Executive)
Paul Hope (Finance and Corporate Development Group Manager and Acting Assets Group Manager)
Lisa Baillie (People and Culture Group Manager / Deputy Chief Executive)
Roger Cook (Heritage, Environment and Regulatory Group Manager)
Ainslee Hooper (Governance and Policy Advisor)

IN ATTENDANCE FOR SPECIFIC AGENDA ITEMS:

Mandy McIntosh (Strategy and Performance Manager)
Alison Woock (Corporate Planner)
Ian Wells (Accounting Manager)
Amelia Lines (Risk and Procurement Advisor)
Steve Clarke (Solid Waste Manager)
Lindsay Hyde (Recreation Manager)

Status: This “Public Decisions Only Document” is for information purposes only.

It is not intended to be a replacement for the UNCONFIRMED MINUTES of the 27 June 2023 Council Meeting. Those Minutes will be included in the final agenda papers for the next scheduled Council Meeting after the mid-year break, on 8 August 2023.

The purpose of this Decisions Only Document is to provide, in the absence of full minutes at this time, a summary of the decisions that were taken at the Council Meeting on 27 June 2023, for the information of Council, staff, and the wider public.

Agenda items are only included in the list of decisions below if there was a specific decision for them. Where there was no formal decision of Council for a particular agenda item (eg Item 2 – Declarations of Interest), then that agenda item is not listed.

The list of decisions for agenda items relates to the public session only.

1 APOLOGIES

RESOLVED WDC 2023/097

Moved: Cr Jeremy Holding
Seconded: Deputy Mayor Hana Halalele

That the apology for lateness received on behalf of Cr Jim Hopkins be accepted.

CARRIED

5 LEADERSHIP REPORTS

5.1 MAYOR'S REPORT JUNE 2023

RESOLVED WDC 2023/098

Moved: Cr Courtney Linwood
Seconded: Cr Jeremy Holding

That Council receives and notes the information.

CARRIED

6 DECISION REPORTS

6.1 RECOMMENDATION FROM THE WAIHEMO COMMUNITY BOARD MEETING HELD ON 1 MAY 2023

RESOLVED WDC 2023/099

Moved: Cr Jim Thomson
Seconded: Mayor Gary Kircher

That Council lobbies Waka Kotahi at all levels possible to support Mr Raynel's submission to the Board dated 18 April 2023 to restrict heavy engine braking at both ends of the Hampden township with appropriate signage.

CARRIED

6.2 ADOPTION OF THE 2023-24 ANNUAL PLAN

RESOLVED WDC 2023/100

Moved: Mayor Gary Kircher
Seconded: Deputy Mayor Hana Halalele

That Council:

1. Confirms the following minor matters that support the 2023-24 Annual Plan and Rates Resolution:
 - a) Confirms the Parking Fees effective from 1 July 2023, and the discontinuation of the free parking period from 1 October 2023.

CARRIED

RESOLVED WDC 2023/101

Moved: Deputy Mayor Hana Halalele

Seconded: Cr Jim Hopkins

That Council:

2.
 - i. Council reaffirms its commitment of \$10 million to support the Events Centre; and
 - ii. Agrees that Council provides an additional \$5 million in support subject to:
 - a. A further report to Council outlining how this can be funded without adding to future rate increases
 - b. An updated fundraising plan from the Events Centre Trust for the remaining funding required and risk assessment
 - c. Commitment of significant funding being secured from external funding bodies.

CARRIED UNANIMOUSLY

RESOLVED WDC 2023/102

Moved: Cr Jim Hopkins

Seconded: Cr Courtney Linwood

That Council:

3. Adopts the attached Waitaki District Council 2023-24 Annual Plan with agreed amendments.

CARRIED

RESOLVED WDC 2023/103

Moved: Cr Jeremy Holding

Seconded: Cr Brent Cowles

That Council:

4. Delegates authority to the Council's Chief Executive, in consultation with the Mayor, to make any necessary final corrections and minor amendments to the 2023-24 Annual Plan prior to legal deposit.

CARRIED

6.3 RESOLUTION TO SET THE RATES FOR THE 2023-24 RATING YEAR

RESOLVED WDC 2023/104

Moved: Mayor Gary Kircher

Seconded: Cr Courtney Linwood

That Council:

1. Agrees to set the rates and due dates for payments, and to authorise the penalty regime for the 2023-24 year commencing 1 July 2023 and ending 30 June 2024, in accordance with the information contained in the Annual Plan 2023-24 as set out below.

All amounts are GST inclusive and the rates in the dollar are shown per \$100 of value.

[resolution continues on the following six pages]

Name of Rate	Summary Narrative	Local Government (Rating) Act Ref	Rate Set (GST inclusive)	Required Revenue (GST inclusive)
(To be read in conjunction with the Funding Impact Statement.)				
General Rate	A uniform rate in the dollar based on the land value of each rating unit in the district.	s13(2)(a)	\$0.0880	\$4,225,069
Uniform Annual General Charge	Charged on each Separately Used or Inhabited Part (SUIP) of a rating unit in the district.	s15(1)(b)	\$515	\$7,252,169
District Services Rate	A targeted rate be set at a uniform rate in the dollar, based on the capital value of each rating unit in the district.	s16(3)(a)	\$0.0243	\$2,397,799
Ward Services Charges	Charged on each Separately Used or Inhabited Part (SUIP) of a rating unit in the district, differentiated by Ward.	s16(3)(b)		
Ahuriri Ward Services Charge			\$133	\$274,308
Corriedale Ward Services Charge			\$370	\$983,927
Ōamaru Ward Services Charge			\$601	\$4,427,033
Waihemo Ward Services Charge			\$133	\$266,729
Ward Services Rates	A targeted rate set at a uniform rate in the dollar, based on the capital value of each rating unit in the district differentiated by Ward.	s16(3)(b)		
Ahuriri Ward Services Rate			\$0.0180	\$451,267
Corriedale Ward Services Rate			\$0.0100	\$293,266
Ōamaru Ward Services Rate			\$0.0310	\$982,719
Waihemo Ward Services Rate			\$0.0437	\$537,268
Community Board Rates	A targeted rate set at a uniform rate in the dollar, based on the land value of each rating unit in each Ward.	s16(3)(b)		
Ahuriri Community Board Rate			\$0.0051	\$54,402

Waihemo Community Board Rate		\$0.0154	\$118,109
Ōamaru Business Area Rates	A targeted rate set at a uniform rate in the dollar, differentiated by use and location, based on the capital value of each rating unit in the defined areas.	s16(3)(b)	
Ōamaru Business Area A		\$0.3133	\$570,407
Ōamaru Business Area B		\$0.1566	\$103,057
Ōamaru Urban Area Rate	A targeted rate set at a uniform rate in the dollar, based on the capital value of each rating unit in the defined area.	s16(3)(b)	\$0.0244
			\$604,552
Local Amenity Rates	A targeted rate set at a uniform rate in the dollar, based on the land value of each rating unit in each defined area.	s16(3)(b)	
Duntroon		\$0.0091	\$661
Hampden		\$0.0580	\$27,111
Herbert		\$0.0090	\$661
Kakanui		\$0.0220	\$18,725
Kurow		\$0.0252	\$8,718
Lake Ōhau		\$0.0052	\$1,978
Maheno		\$0.0083	\$661
Moeraki		\$0.0072	\$2,492
Ōmārama		\$0.0243	\$18,366
Otematata		\$0.0544	\$58,967
Palmerston		\$0.0725	\$33,871
Shag Point		\$0.0041	\$661
Local Amenity Rates	A targeted rate differentiated by land value based on a uniform rate in the dollar or a fixed amount on each rating unit in each defined area.	s16(3)(b)	
Ōamaru (land value less than \$980,000)		\$0.0444	\$392,082
Ōamaru (land value exceeds \$980,000)		\$400	\$6,800

Weston (land value less than \$420,000)		\$0.1005	\$73,449
Weston (land value exceeds \$420,000)		\$400	\$4,000
Roading Rate	A targeted rate differentiated by land use based on the capital value of each rating unit in the district.	s16(3)(a)	
Electrical Generation		\$0.0847	\$682,448
Mineral Extraction		\$1.4924	\$426,530
Forestry		\$0.3319	\$226,838
General		\$0.0829	\$7,425,903
Public Hall Rates	Charged on each Separately Used or Inhabited Part (SUIP) of a rating unit in the defined areas.	s16(3)(b)	
Airedale Public Hall Rate		\$40	\$1,080
Ardgowan Public Hall Rate		\$20	\$3,080
Awamoko Public Hall Rate		\$30	\$2,610
Dunback Public Hall Rate		\$30	\$3,900
Duntroon Public Hall Rate		\$20	\$3,060
Enfield Public Hall Rate		\$20	\$2,700
Five Forks Public Hall Rate		\$20	\$1,600
Hampden Public Hall Rate		\$40	\$11,320
Kakanui Public Hall Rate		\$20	\$7,920
Kauru Hill Public Hall Rate		\$90	\$3,780
Kurow Public Hall Rate		\$50	\$16,250
Lower Waitaki Public Hall Rate		\$80	\$16,240
Macraes Public Hall Rate		\$60	\$3,120
Maheno Public Hall Rate		\$40	\$7,880
Moeraki Public Hall Rate		\$40	\$9,080
Ngapara Public Hall Rate		\$20	\$1,740
Ōmārama Public Hall Rate		\$50	\$19,550
Otekaieke Public Hall Rate		\$20	\$1,720
Otematata Public Hall Rate		\$50	\$27,450
Otepopo Public Hall Rate		\$30	\$5,490
Palmerston Public Hall Rate		\$40	\$28,440
Pukeuri Public Hall Rate		\$20	\$2,080

Tokarahi Public Hall Rate	\$30	\$3,300
Totara Public Hall Rate	\$40	\$9,040
Waianakarua Public Hall Rate	\$30	\$1,860
Waitaki Bridge Public Hall Rate	\$20	\$3,120
Weston Public Hall Rate	\$40	\$25,760
Windsor Public Hall Rate	\$50	\$3,450

Sewerage Rates and Charges	A targeted rate based on a fixed amount per water closet. Some targeted rates are differentiated.	s16(3)(b)	
Ōamaru		\$281	\$2,299,425
Dunroon		\$124	\$1,241
Kakanui		\$281	\$98,595
Kurow		\$361	\$109,880
Lake Ōhau Village		\$318	\$17,516
Lake Ōhau Village – connection availability		\$159	\$11,784
Moeraki		\$1,264	\$246,507
Moeraki – connection availability		\$633	\$27,242
Ōmārama		\$468	\$272,160
Otematata		\$330	\$189,211
Palmerston		\$437	\$273,702

Water Rates – Urban	Targeted rates based on a fixed amount per rating unit or by the nature of connections. Some targeted rates are differentiated.	s16(3)(b)	
Ōamaru Water – Supply		\$323	\$2,207,184
Ōamaru Water – Reticulation		\$275	\$1,780,613
Ōamaru Water – Weston Zone		\$706	\$765,388
Ōamaru Water – Kakanui Zone – ordinary supply		\$706	\$329,615
Ōamaru Water – Kakanui Zone – crib unit supply		\$544	\$26,148
Ōamaru Water – Hampden-Moeraki Zone – domestic supply		\$544	\$275,639
Ōamaru Water – Hampden-Moeraki Zone – rural supply		\$706	\$102,245
Kurow		\$781	\$240,915
Ōmārama		\$627	\$215,021
Otematata		\$583	\$311,872
Waihemo Water – Palmerston Zone		\$937	\$526,384

Rural Water	Uniform targeted rates based on the type of connection.	s16(3)(b)		
Awamoko			\$560	\$134,519
Bushy Creek			\$176	\$17,296
Waihemo Water – Dunback Zone			\$937	\$198,292
Duntroun			\$885	\$71,690
Ōamaru Water – Enfield Zone			\$706	\$174,128
Waihemo Water – Goodwood Zone			\$937	\$232,509
Ōamaru Water – Herbert-Waianakarua Zone			\$706	\$433,138
Kauru Hill			\$467	\$92,756
Lake Ōhau Village			\$421	\$26,102
Lake Ōhau Village – connection availability			\$210	\$14,524
Lower Waitaki			\$675	\$280,005
Ōamaru Water – Maheno Zone			\$706	\$44,150
Ōamaru Water – Maheno Zone – half charge			\$353	\$17,660
Stoneburn			\$417	\$137,667
Tokarahi			\$438	\$304,816
Windsor			\$436	\$83,151
Construction Loan Rates	A targeted rate charged on rating units that have not paid a lump sum. Excludes businesses with water meters			
Ōamaru Water Treatment Loan Rate			\$108	\$601,628
Metered Water Rates	Targeted rates per cubic metre, based on volume of water supplied.	s19(2)(a)		
Ōamaru Water – All zones – metered supply			\$1.31	
Waihemo Water – All zones – metered supply			\$1.31	
Kurow – metered supply			\$0.57	
Ōmārama – metered supply			\$1.06	
Otematata – metered supply			\$0.57	

Instalments

Rates, except metered water rates, will be collected by four equal quarterly instalments due on the following dates, or the first working day after this date.

Payments will be applied to the oldest debt first.

Instalment Number	Due Date
One	25 August 2023
Two	25 November 2023
Three	25 February 2024
Four	25 May 2024

Metered Water Rates

Actual consumption of water by meter will be billed based on meter readings undertaken quarterly and will be due for payment on the following dates, or the first working day after this date.

Payments will be applied to the oldest debt first.

Water usage invoiced for	Due Date
Period ended 30 June 2023	25 August 2023 (billed at the 2022-23 rate)
Period ended 30 September 2023	25 November 2023
Period ended 31 December 2023	25 February 2024
Period ended 31 March 2024	25 May 2024
Period ended 30 June 2024	25 August 2024

Penalty Regime

As authorised under section 58(1)(a) of the Local Government (Rating) Act 2002, an additional charge of 10% of any amount of an instalment or metered water charge that remains unpaid after the due date for that instalment or metered water charge will be added on or after the 25 August 2023, 25 November 2023, 25 February 2024, 25 May 2024 and 25 August 2024 respectively for each instalment or metered water charge.

As authorised under section 58(1)(b) of the Local Government (Rating) Act 2002, a further charge of 10% of any amount of rates or metered water charges that remain unpaid from previous financial years will be added on 4 July 2023, being five working days after this resolution.

In addition, as authorised under section 58(1)(c) of the Local Government (Rating) Act 2002, a further charge of 10% on any amount of rates or metered water charges that remain unpaid from previous financial years will be added on 4 January 2024, being six months after application of the previous penalty.

Council confirms that all matters that can be delegated under section 132 of the Local Government (Rating) Act 2002 are delegated to the Chief Executive, Finance and Corporate Development Group Manager, and Rates Supervisor.

CARRIED

NOTE: Agenda Items below are listed in the order they were considered and resolved in the meeting

6.6 COUNCIL CONTROLLED ORGANISATIONS - FINAL STATEMENTS OF INTENT 2023/2024

RESOLVED WDC 2023/105

Moved: Deputy Mayor Hana Halalele

Seconded: Cr Jim Thomson

That Council formally receives and notes the attached Final Statements of Intent 2023/2024 for each of its Council Controlled Organisations, namely Whitestone Contracting Limited, Omarama Airfield Limited, Tourism Waitaki Limited, and Waitaki District Health Services Limited and accompanying documents where applicable.

CARRIED

6.5 LETTER OF SUPPORT FOR WDHSL

RESOLVED WDC 2023/106

Moved: Cr Jim Thomson

Seconded: Cr Courtney Linwood

That Council:

1. Commits to the ongoing support of Waitaki District Health Service Limited (WDHSL) for a minimum twelve-month period from the date of signing the financial statements for the 30 June 2023 year and agrees to provide a letter of support / comfort as required to demonstrate this support; and
2. Approves an additional short-term financing facility of up to \$1,500,000 to provide cashflow support for Waitaki District Health Service Limited (WDHSL) under the same terms and conditions as the previous short-term facilities to allow WDHSL to pass the annual “going concern” test undertaken as part of the financial audit process; and
3. Requests the Mayor and Chief Executive to provide all practical assistance towards finalising funding arrangements for WDHSL with Te Whatu Ora Health New Zealand.

CARRIED

6.4 TRANSPORT CHOICES PROGRAMME PROJECT ENDORSEMENT

RESOLVED WDC 2023/107

Moved: Cr Jim Thomson

Seconded: Mayor Gary Kircher

That Council:

1. Endorses the Waka Kotahi-approved Transport Choices project scope and designs;
2. Requests that there is ongoing engagement with the Roding Sub-Committee;
3. Approves the advertisement of tenders for construction of the projects;

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4. Notes that the ability to complete the construction within the requisite timeframes will be a primary assessment tool for tenders;
5. Delegates to the Chief Executive all powers necessary to negotiate and enter into contracts for the construction of the projects; and
6. Approves the temporary installation of flexible delineator bollards and markings on some of the intersections prior to construction to provide forward notification of works.

CARRIED**7 RESOLUTION TO EXCLUDE THE PUBLIC****RESOLVED WDC 2023/108**

Moved: Cr Brent Cowles

Seconded: Cr Courtney Linwood

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Public Excluded Minutes of the Council Meeting held on 20 December 2022	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.2 - Public Excluded Minutes of the Council Meeting held on 30 May 2023	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(i) - the withholding of the information is necessary to enable Council to carry on,	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
8.3 - Public Excluded Minutes of the Council Meeting held on 13 June 2023	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.4 - Approval to Award Landfill Remediation Contracts PE	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.5 - Parks Maintenance Contract PE	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	(including commercial and industrial negotiations)	
8.6 - Appointment to WDHS Board PE	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.7 - Temporary Appointment of an Alternate Hearings Committee PE	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

8 PUBLIC EXCLUDED SECTION

The Public Excluded Minutes apply to this section of the meeting.

9 RESOLUTION TO RETURN TO THE PUBLIC MEETING

RESOLVED WDC 2023/114

Moved: Cr Jim Hopkins

Seconded: Cr Rebecca Ryan

That Council resumes in open meeting and decisions made in the public excluded session are confirmed and made public as and when required and considered.

CARRIED