

**CONFIRMED MINUTES**

**OF THE WAIHEMO COMMUNITY BOARD MEETING  
HELD IN THE HAMPDEN MAIN HALL, HAMPDEN  
ON MONDAY, 2 MAY 2022 AT 6.04PM**

**PRESENT:** Mrs Heather McGregor (Chair), Mr Paul Roy (Deputy Chair), Mrs Katrina Dodd, Ms Casey Linklater, and Cr Jim Thomson

**APOLOGY:** Mrs Carol Watson

**IN ATTENDANCE:** Alex Parmley (Chief Executive)  
Lisa Baillie (People and Culture Group Manager)  
Leanne Kingan (Executive Assistant)

**IN ATTENDANCE FOR SPECIFIC AGENDA ITEMS:**

Mandy McIntosh (Corporate Development Officer)

**MEETING OPEN**

The Chair declared the meeting open at 6.00pm and welcomed everyone present. She extended a warm welcome to Board Member Casey Linklater who has returned from six months approved leave of absence. The Chair also acknowledged receipt of an apology for this meeting from Mayor Gary Kircher.

**1 APOLOGIES**

**RESOLVED WCB 2022/014**

Moved: Ms Casey Linklater

Seconded: Cr Jim Thomson

That the apology received from Mrs Carol Watson be accepted.

**CARRIED**

**2 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3 PUBLIC FORUM**

**Speaker 1: Hampden Hall Committee – Mr Kerry Stevens (Secretary/Treasurer) and Mrs Jill France (Chair)**

Mrs France spoke to the Board about the desperate need of a new roof on the Hampden Hall because the existing iron on the roof was 70 years old and in a deteriorating condition. She advised that the roof leaks, the ceilings are mouldy and there is no building paper installed or any insulation. The hall committee made enquiries into painting the roof and were told by a contractor that that would be a waste of community funds. Mrs France advised that the hall is frequently used as a community centre by a wide range of users, and they wish to preserve their hall for future generations to come.

Mr Stevens advised that the Hampden Hall Committee (HHC) had received several quotes for a new roof, ranging from (\$54,000 to \$90,000). The hall rate account currently has a balance of \$40,000, so if the lowest quote were taken, there would be a shortfall of approximately \$13,500. The HHC has been applying for funding from Council and other organisations without success; their recent application to the Council Community Grants Fund was declined. Mr Stevens spoke about the Council's building maintenance plan that was commissioned in 2018, which had identified a list of recommended property maintenance that was far beyond the hall's budget. Mr Stevens had requested a meeting with Council officers on several occasions. He had met with the Accounting Manager and was still waiting for a reply from the Property Manager. He was concerned that the Hampden Hall Committee may be asked to go into overdraft to pay for their new roof, as this would take years to pay back, and the committee would still need to continue paying for the usual running costs of the hall. Mr Stevens felt that the HHC had been tasked with looking after a Council facility which was proving to be an impossible task with very little support from Council.

Group Manager Mrs Lisa Baillie advised that she would follow up regarding the meeting between the Property Manager and Mr Stevens. She asked why the Grants and Awards Committee had declined the Committee's request for a community grant, to which Mr Stevens replied that the response letter had stated that there were more applications than funds available. Chief Executive Alex Parmley added that there were some big decisions to be made around the Council property portfolio especially with regard to Council's aging properties, and that Council was currently undertaking a property review. Therefore, although he had no answers for the committee tonight, he would follow up on the matter they had raised.

**Speaker 2: Mrs Alison MacTavish:**

Mrs MacTavish gave a brief update on the Kuri Creek Reserve project. This was now the third year of the planting programme and it had been a good growing season. The group had secured funding from sponsors, and the bulk of planting would be completed by the end of winter. She acknowledged the Council's Parks and Recreation team had been most helpful, and the project group was hoping for another good season ahead.

## **4 CONFIRMATION OF PREVIOUS MEETING MINUTES**

### **4.1 PUBLIC MINUTES OF THE WAIHEMO COMMUNITY BOARD MEETING HELD ON 7 MARCH 2022**

#### **RESOLVED WCB 2022/015**

Moved: Cr Jim Thomson  
Seconded: Mr Paul Roy

That the Waihemo Community Board confirms the Public Minutes of the Waihemo Community Board Meeting held on 7 March 2022, as circulated, as a true and correct record of that meeting.

**CARRIED**

## **5 DECISION REPORTS**

### **5.1 DRAFT UPDATED WAIHEMO COMMUNITY BOARD PLAN**

The report, as circulated, sought to obtain a commitment and agreement from the Waihemo Community Board to progress with the development of the Waihemo Community Board 10 Year Plan 2021-31; to engage with the community to get feedback on the Plan; and to agree matters

relating to that community engagement and key dates associated with the process for adopting the Plan.

Mrs Baillie thanked the Board Chair and members and Corporate Development Officer Mandy McIntosh for their considerable recent work on updating the Waihemo Community Board's 10 Year Plan. She acknowledged the fast-approaching local elections and the difficulty of not knowing now the composition of the incoming Board and whether they might have a different view on the contents of the updated plan. She suggested that the Board could consider a revised set of recommendations that would approve the progress of an interim Updated Waihemo Community Board 10 Year Plan now and leave it to the incoming Waihemo Community Board to review the interim version and discuss matters of any Plan changes and community engagement once it was in place after the elections.

The Board Chair thanked Ms McIntosh for the work that had been done on the updated plan and to get a decision report to this meeting for the Board's consideration. After a brief discussion, Board members agreed a preference to see the interim Updated Plan progressed in accordance with the revised set of recommendations. The resulting resolution is recorded below.

**RESOLVED WCB 2022/016**

Moved: Ms Casey Linklater

Seconded: Cr Jim Thomson

That the Waihemo Community Board:

1. Agrees to progress the development of an Interim Updated Waihemo Community Board 10 Year Plan dated May 2022, as included at Attachment 1;
2. Approves the publication of the updated May 2022 version of the Plan, without any changes, to the Waihemo Community Board page on Council's website, for the information of the public, as soon as practicable after this meeting;
3. Acknowledges the need for the incoming Waihemo Community Board after the 8 October 2022 Local Elections to conduct a review of the Interim Updated Draft of the Plan (May 2022 version), with a view to making any changes and required decisions relating to a community engagement process that it so wishes during 2023; and
4. Recommends to the incoming Waihemo Community Board that it aligns its review of the May 2022 version of the Plan, and any updated changes and a community engagement process with the strategic processes of Council for Annual Plans and Long Term Plans.

**CARRIED**

## **6 MEMORANDUM REPORTS**

### **6.1 ASSETS UPDATE**

The report, as circulated, updated the Board on issues, operations and projects managed by the Assets Group, occurring within the Waihemo Ward since the last Board meeting.

The Chair updated the Board on progress relating to the watermain, which had taken longer than expected. She also noted that the Board would like to see repairs of broken seal on the footpaths and roads rectified by the contractor when the work was completed.

An update on the status of the Boys Brigade building was requested. The Board had resolved at its 6 December 2021 meeting that the buildings were to be tendered for removal or demolition, but the buildings appeared to be still in use which was causing anxiety amongst some ratepayers.

**ACTION: Officers to follow up**

**RESOLVED WCB 2022/017**

Moved: Mr Paul Roy  
Seconded: Mrs Katrina Dodd

That the Waihemo Community Board receives and notes the information.

**CARRIED**

**6.2 WAIHEMO COMMUNITY BOARD FINANCIAL UPDATE**

The report, as circulated, updated the Waihemo Community Board on financial matters and activities within the Waihemo ward.

**RESOLVED WCB 2022/018**

Moved: Mr Paul Roy  
Seconded: Ms Casey Linklater

That the Waihemo Community Board receives and notes this report which details movements and the balance of funds available for distribution to community projects within the Board's ward.

**CARRIED**

**6.3 BUILDING CONSENTS ISSUED IN THE WAIHEMO WARD FOR FEBRUARY AND MARCH 2022**

The report, as circulated, provided the Board members with a list of building consents issued in the Waihemo Ward during February and March 2022.

**RESOLVED WCB 2022/019**

Moved: Ms Casey Linklater  
Seconded: Mrs Katrina Dodd

That the Waihemo Community Board receives and notes the information.

**CARRIED**

**6.4 CHAIRPERSON'S REPORT**

The report, as circulated, shared the Chairperson's report with Board Members and the public.

With regard to the Dunback Anzac Day Service attended by the Chair, the question was raised whether there was a fund or grant available to reimburse the Dunback Bowling Club for the Special Licence fee that had been required to be paid to host the Dunback Anzac Day Service.

**ACTION: Officers to follow up and advise**

The Otago Rally was highlighted as a wonderful fundraiser event for the local school.

**RESOLVED WCB 2022/020**

Moved: Mrs Heather McGregor

Seconded: Ms Casey Linklater

That the Waihemo Community Board receives and notes the information.

**CARRIED**

**6.5 COMMUNITY BOARD MEMBERS' AND COUNCILLOR'S REPORTS**

The report, as circulated, provided a framework for reports from the Waihemo Community Board Members and the Waihemo Ward Councillor.

**RESOLVED WCB 2022/021**

Moved: Cr Jim Thomson

Seconded: Mr Paul Roy

That the Waihemo Community Board receives and notes the information.

**CARRIED**

**6.6 COUNCIL INFORMATION REPORT - LINKS TO COUNCIL MEETING AGENDA PAPERS**

The report, as circulated, provided a link to the final agenda paper for the most recent Ordinary Council Meeting that contained reports by the Mayor and Chief Executive, and the latest Health and Safety Update, for the information of Community Board members and their communities.

The Chair thanked Council representatives for the links to their latest reports and invited the Chief Executive and the Group Manager to speak to their reports or provide any updated information they wished to share with the Board.

**Chief Executive Alex Parmley** briefed the Board on the busy workload at Council, with multiple reforms happening at present. He highlighted the recent meeting between Council's elected members and the Executive Leadership Team with the Future For Local Government panel, which had been very positive, and they had welcomed Waitaki's contributions to the process. Regarding the Three Waters reform, he advised that the central government working group was asking for or a lot more information, which Council officers were now working to provide. Mr Parmley acknowledged that Waitaki District Council does not support the model that central government was proposing and was continuing to work with them to find a model which would work better for the Waitaki district. He also briefly mentioned other Council business including the Economic Development Strategy, Housing Strategy, the Annual Plan consultation, and the adoption of the Draft District Plan for community consultation starting on 1 June 2022.

**Group Manager Lisa Baillie** also referenced the busy time at Council with the reforms, the Annual Plan process, and business as usual. She updated the Board on the COVID-19 situation, including that 6-7 staff members per week were isolating having caught it. Despite that, Council had been able to relax some of its COVID restrictions recently and would continue to monitor its response to any changes in the Government's traffic light settings and protocols. Mrs Baillie also advised that she was working with the chairs of both community boards to arrange a combined community board workshop as a replacement for the one that had had to be cancelled earlier in the year because of COVID. She also briefed the Board about the partnership between Network Waitaki and Waitaki District Libraries to launch the "Healthy Home Toolbox", which is now available through all Waitaki district library branches for residents to borrow.

**RESOLVED WCB 2022/022**

Moved: Ms Casey Linklater

Seconded: Mr Paul Roy

That the Waihemo Community Board receives and notes the information.

**CARRIED**

**7 MEETING CLOSE**

The Chair declared the meeting closed at 7.12pm.

CONFIRMED at the Waihemo Community Board Meeting held on Monday, 4 July 2022.

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CHAIRPERSON