



# Waitaki

DISTRICT COUNCIL

TE KAUNIHERA Ā ROHE O WAITAKI

**I hereby give notice that the  
Community, Culture and Regulatory Committee Meeting  
will be held on:**

**Date:** Tuesday, 10 August 2021  
**Time:** 3.00pm  
**Location:** Council Chamber, Third Floor  
Office of the Waitaki District Council  
20 Thames Street, Oamaru

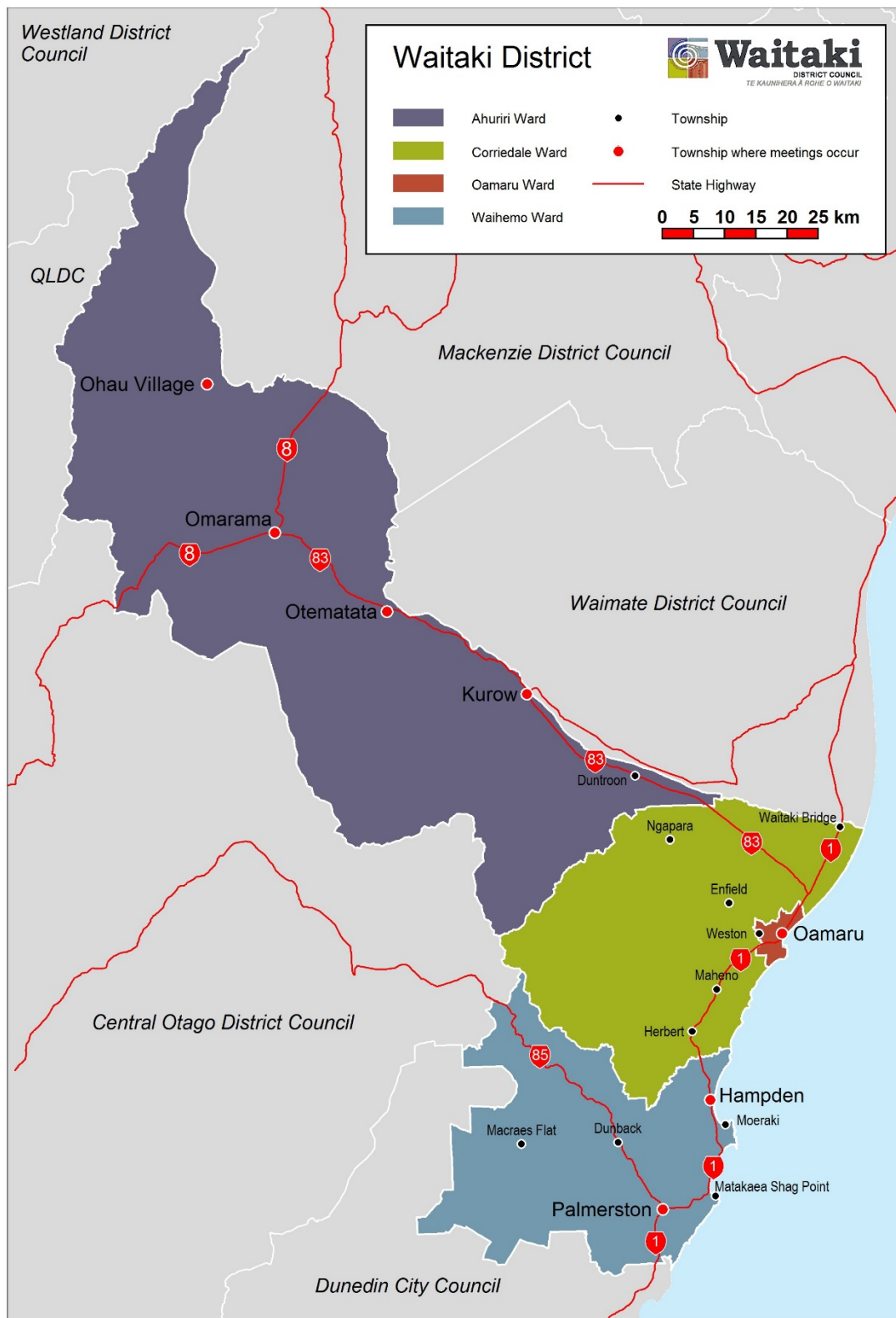
## Agenda

### Community, Culture and Regulatory Committee Meeting 10 August 2021

#### Community, Culture and Regulatory Committee

Deputy Mayor Melanie Tavendale	Chair
Cr Jim Hopkins	Associate Chair (District Plan Review)
Cr Hana Halalele	Associate Chair (Community Development)
Cr Ross McRobie	Member
Cr Jim Thomson	Member
Cr Kelli Williams	Member
Mayor Gary Kircher	Member

**Alex Parmley  
Chief Executive**





### COMMUNITY OUTCOMES



### STRATEGIC PRIORITIES



Ensuring we get core business done while delivering on our strategic priorities and achieving our community outcomes



## Agenda Items

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- 1        APOLOGIES**
- 2        DECLARATIONS OF INTEREST**

**3 CONFIRMATION OF PREVIOUS MEETING MINUTES**

**3.1 PUBLIC MINUTES OF THE COMMUNITY, CULTURE AND REGULATORY COMMITTEE  
MEETING HELD ON 15 JUNE 2021**

**Author:** Ainslee Hooper, Governance and Policy Advisor

**Authoriser:** Lisa Baillie, People and Culture Group Manager

**Attachments:** 1. Public Minutes of the Community, Culture and Regulatory  
Committee Meeting held on 15 June 2021

**RECOMMENDATION**

That the Community, Culture and Regulatory Committee confirms the Public Minutes of the Community, Culture and Regulatory Committee Meeting held on 15 June 2021, as circulated, as a true and correct record of that meeting.

**UNCONFIRMED MINUTES**

**OF THE COMMUNITY, CULTURE AND REGULATORY COMMITTEE MEETING  
HELD IN THE COUNCIL CHAMBER, THIRD FLOOR,  
OFFICE OF THE WAITAKI DISTRICT COUNCIL, 20 THAMES STREET, OAMARU  
ON TUESDAY, 15 JUNE 2021 AT 11.18AM**

**PRESENT:** Deputy Mayor Melanie Tavendale (Chair), Cr Hana Halalele (Associate Chair), Cr Jim Hopkins, Cr Ross McRobie, Cr Jim Thomson, Cr Kelli Williams, and Mayor Gary Kircher

**IN ATTENDANCE:** Cr Jeremy Holding  
Cr Bill Kingan  
Cr Colin Wollstein  
Paul Hope (Acting Chief Executive)  
Lisa Baillie (People and Culture Group Manager / Deputy Chief Executive)  
Ainslee Hooper (Governance and Policy Advisor)

**IN ATTENDANCE FOR SPECIFIC AGENDA ITEMS:**

Hamish Barrell (Heritage and Planning Manager)  
Andrew Bardsley (Regulatory Manager)  
Katrina Clark (Senior Planner District Plan Review)  
Helen Algar QSM (Community Development Manager)  
Brent Cunningham (Team Leader Building Services)  
Gareth Boyt (Biodiversity Advisor)  
Frances McElhinney (Opera House Director)  
Chloe Searle (Acting Director, Gallery Museum Archive)  
Pam Hicks (Office Manager)  
Jenny Bean (Libraries Manager)

**MEETING OPEN**

The Chair declared the meeting open at 11.18am and welcomed everyone in attendance in the Council Chamber and those watching the livestream online.

**1 APOLOGIES**

There were no apologies.

**2 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **3 CONFIRMATION OF PREVIOUS MEETING MINUTES**

#### **3.1 PUBLIC MINUTES OF THE COMMUNITY, CULTURE AND REGULATORY COMMITTEE MEETING HELD ON 27 APRIL 2021**

##### **RESOLVED CCR 2021/025**

Moved: Cr Ross McRobie

Seconded: Cr Jim Thomson

That the Community, Culture and Regulatory Committee confirms the Public minutes of the Community, Culture and Regulatory Committee Meeting held on 27 April 2021, as circulated, as a true and correct record of that meeting.

**CARRIED**

### **4 DECISION REPORTS**

#### **4.1 FREEDOM CAMPING BYLAW REVIEW - PUBLIC CONSULTATION**

The report, as circulated, sought to ensure that the Responsible Freedom Camping Bylaw 2016 is reviewed to meet Council's legislative requirements and the communities' expectations.

##### **MOTION**

Cr Jim Hopkins moved the report's recommendations and Cr Ross McRobie seconded the motion.

##### **Discussion on the motion:**

It was suggested that the reference to 'reclamation area' may need to be explained; some of the wording about how people could make submissions needed to be amended; and the layout of the survey monkey questionnaire should be changed because the layout was confusing.

The Chair noted that the questionnaire was an online one so it would look quite different when people actually completed it via that platform.

##### **RESOLVED CCR 2021/026**

Moved: Cr Jim Hopkins

Seconded: Cr Ross McRobie

That the Community, Culture and Regulatory Committee:

1. Approves the public consultation process as set out in the draft community engagement plan.
2. Notes the draft statement of proposal document, draft bylaw review submission form and draft bylaw review survey monkey questions.

**CARRIED**



## **4.2 BIODIVERSITY CONDITION FUND**

The report, as circulated, sought to set a clear timeframe for decisions to be made on applications and to achieve a complete allocation of the available funding each year.

Heritage and Planning Manager Hamish Barrell introduced the report and highlighted that a simple name change was being proposed.

It was suggested that the Committee may need to meet at other times during the year if required to those proposed (ie twice a year). Mr Barrell advised that the intention was not to preclude other meetings if they were required.

The reference to applications being considered by their merits on a case by case basis was queried, given that it was a contestable fund and if there were only three applications, for example, then more might go to some applicants. Mr Barrell acknowledged that but advised that in practice the number of times Council had received multiple bids was rare. Biodiversity Advisor Gareth Boyt added that the key requirement was for applicants to meet the fund criteria.

It was highlighted that the funds had not been used at all during this year, and therefore a request was being made for those funds to be carried forward so that they would not be lost.

The reference, in the purpose of the fund, to “principally” on private land was queried, and it was suggested that that word should be replaced with “exclusively”. Mr Barrell said that would be reviewed, but it was also noted that there were a number of properties that would meet the criteria that are on Land Information New Zealand (LINZ) land, and also some in reserve areas in Ohau.

### **MOTION**

Cr Jim Hopkins moved the report’s recommendation with the addition of the word “applications” after “evaluate” in point 1. This motion was seconded by the Chair.

### **Discussion on the motion:**

### **AMENDMENT**

Mayor Gary Kircher sought a further amendment to point 1, to add the words “and any additional meetings as required” after the word “August” in point 1.

The mover and seconder of the motion both agreed to this amendment.

### **RESOLVED CCR 2021/027**

Moved: Cr Jim Hopkins

Seconded: Deputy Mayor Melanie Tavendale

That the Community, Culture and Regulatory Committee recommends:

That Council:

1. Approves that the Grants and Awards Committee will meet twice yearly in February and August and any additional meetings as required to evaluate applications and grant funds from the Waitaki Biodiversity Condition Fund; and
2. Approves that the name of the ‘Waitaki Biodiversity Condition Fund’ is changed to the ‘Waitaki Biodiversity Fund’.

**CARRIED**

## **5 MEMORANDUM REPORTS**

### **5.1 DISTRICT PLAN UPDATE**

The report, as circulated, updated the Committee about the progress of the District Plan.

There was discussion on the contents of the report. Elected members provided officers with guidance that they would not be approving the Draft District Plan until they were satisfied that suitable engagement with landowners through a Federated Farmers reference group had been undertaken and that Council was comfortable that the Plan aligned with appropriate legislation, policy and standards that affect the rural sector.

It was clarified that all of the draft chapters would go to a consultant for checking about the use of similar terminology, no repetition etc prior to the draft plan being approved for release.

It was noted that the proposed date of publication of the Draft District Plan had been self-imposed from the outset and could be adjusted as required to be considered when all of the various steps leading up to it had been completed.

#### **RESOLVED CCR 2021/028**

Moved: Cr Ross McRobie

Seconded: Cr Jim Hopkins

That the Community, Culture and Regulatory Committee receives and notes the information.

**CARRIED**

### **5.2 HERITAGE, ENVIRONMENT AND REGULATORY GROUP ACTIVITY REPORT - JUNE 2021**

The report, as circulated, informed the Committee about the strategies, planning and activities of the Heritage, Environment and Regulatory Group.

The Chair congratulated the building team on the excellent building control assessment and the very positive feedback received. It was clarified that the auditors did not look at the invoicing side of water connections, because it was not part of the consenting process.

It was suggested that the need to follow up on responsible cat ownership should not be left 'on hold'. There was a need to consider enforcement as well as education issues and that would take more time. Some elected members felt the project should be considered "under review" or "in development". Another queried whether it should be prioritised at all. The Chair noted that there had been a considerable amount of feedback on the original bylaw which needed to be given due consideration.

At the request of Associate Chair Cr Hana Halalele, Community Development Manager Helen Algar QSM briefed the meeting on key focus areas for Safer Waitaki at the moment – mental health and family violence – and the high level of support for its work by local employers. Mrs Algar shared her view that Waitaki was a bit invisible in terms of its deprivation, but an analysis of the statistics told a different story and would be invaluable in helping to apply for more external funding to support the wider communities.

The Chair acknowledged the work of Mrs Algar and her team and noted that the mental health role has been identified as the biggest concern of Waitaki District Youth Council members. They were working alongside Safer Waitaki, and also having Zoom calls to identify where the gaps are with the Southern District Health Board and Synergia representatives who have been carrying out a Mental Health Review in Waitaki. This collaborative effort was powerful and would start to make a positive difference.

At the invitation of the Chair, Mrs Algar also discussed her presentation to Taituarā, which had been a privilege to do and was already generating interest amongst other councils and the Ministry of Health to work with them to share the Safer Waitaki model and to assist them with considering its implementation in their respective areas and projects.

It was clarified that the strategic goals document was a work in progress, and it would be updated to incorporate Council's new strategic framework.

It was suggested that combining Ministry of Health and addictions into one working group could mean that some people who need assistance may be missed. Mrs Algar acknowledged this and advised that Safer Waitaki had numerous working groups and that combined one is a provider group with a purpose to bring providers together to find out where the tensions, gaps and opportunities are. That said, a particular focus for Safer Waitaki was to work holistically across all projects and activities.

**RESOLVED CCR 2021/029**

Moved: Cr Hana Halalele

Seconded: Cr Jim Hopkins

That the Community, Culture and Regulatory Committee receives and notes the information.

**CARRIED**

**5.3 PEOPLE AND CULTURE GROUP ACTIVITY REPORT**

The report, as circulated, informed the Committee, via updates on group projects, sector trends, activity trends and reporting by exception, about the People and Culture Group functions reporting to the Community, Culture and Regulatory Committee.

Group Manager Lisa Baillie highlighted the commencement of scoping of the Cultural and Heritage Strategy, and the high-level of attendance at the recent Careers Expo.

The Chair advised that the Youth Council had expressed an interest in being involved in the development of the Cultural and Heritage Strategy.

**ACTION: Group Manager Lisa Baillie to follow up**

There was brief discussion on the cessation of cheques and the alternative arrangements for ratepayers; the results of the recent survey about customer satisfaction with libraries services and the how COVID had impacted on them.

Congratulations were extended to the Opera House Director and her team for the recovery in the number of people returning to use the facility now. It was also noted that forward bookings were also looking good.

Congratulations were also extended to the Archive for finding another six volunteers to assist the team.

At the request of the Chair, the Governance Advisor updated the meeting on the activities of the EquiP Professional Development Advisory Group. A summary of all of the online training sessions was expected to be available soon and would be circulated to all elected members (Council and Community Boards) as soon as it was received.

**RESOLVED CCR 2021/030**

Moved: Cr Ross McRobie

Seconded: Cr Hana Halalele

That the Community, Culture and Regulatory Committee receives and notes the information.

**CARRIED**

## 6 MEETING CLOSE

There being no further business, the Chair declared the meeting closed, at 12.20pm.

TO BE CONFIRMED at the Community, Culture and Regulatory Committee Meeting to be held on Tuesday, 10 August 2021.

.....  
CHAIRPERSON

UNCONFIRMED

## 4 MEMORANDUM REPORTS

### 4.1 DISTRICT LICENSING COMMITTEE ACTIVITY REPORT (JANUARY - JUNE 2021)

**Author:** Roger Cook, Acting Heritage, Environment and Regulatory Group Manager

**Authoriser:** Alex Parmley, Chief Executive

#### RECOMMENDATION

That the Community, Culture and Regulatory Committee receives and notes the information.

#### PURPOSE

The purpose of this memorandum is to inform the Committee about the activities of the District Licensing Committee (DLC) for the period 1 January to 30 June 2021. This report is provided every six months.

#### BACKGROUND

The District Licensing Committee is appointed by Council under the Sale and Supply of Alcohol Act 2012 (SSAA). The Committee's main functions are to consider and determine applications for managers' certificates, temporary authorities and variation, suspension or cancellation of special licenses.

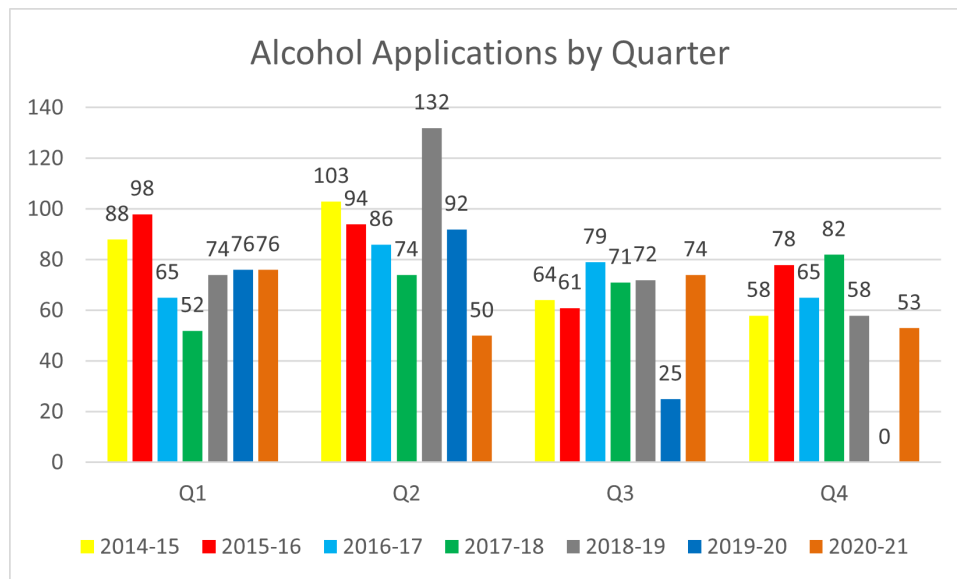
#### ACTIVITY

**Figure 1** displays activity by application type per month. A total of 127 applications were received for this period. 33% of applications were for renewal of a manager's licence, 23% special licences and 19% new manager applications. Application types (as a percentage of activity) have remained steady in relation to the previous period.

Category		Jan	Feb	March	April	May	June	Total
New applications	On licence	0	1	2	1	0	0	4
	Off licence	0	1	2	0	0	0	3
	Club	0	0	0	0	1	0	1
	Manager	3	7	1	6	5	3	25
	Specials	4	4	9	7	4	2	30
	Temporary	1	0	0	2	1	0	4
Renewals	On licence	3	0	2	2	1	2	10
	Off licence	3	0	1	1	1	1	7
	Club	0	0	0	0	0	0	0
	Manager	11	8	11	6	4	3	43
Total applications		25	21	28	25	17	11	127

*Figure 1: Alcohol Applications by Month, January to June 2021*

**Figure 2** details the total number of applications per quarter and **Figure 3** shows alcohol applications per year since the 2015 financial year, which is when the SSAA was implemented. This reporting period has seen application numbers return to pre- COVID levels for the third and fourth quarters.



**Figure 2: Alcohol Applications per Quarter 2014/15 to 2020/21**

Year	Applications	Percentage Change
2020/21	253	+2.0%
2019/20	248	-26.2%
2018/19	336	+20.4%
2017/18	279	-5.4%
2016/17	295	-11%
2015/16	331	+5.7%
2014/15	313	N/A

**Figure 3: Annual Alcohol Applications**

## DECISIONS

All decisions were made by the DLC Chair during this period.

## COMMITTEE MEETINGS

The Committee has met twice during this reporting period.

## TRAINING

One member attended training in Timaru.

## 4.2 HERITAGE, ENVIRONMENT AND REGULATORY REPORT - AUGUST 2021

**Author:** Roger Cook, Acting Heritage, Environment and Regulatory Group Manager

**Authoriser:** Alex Parmley, Chief Executive

### RECOMMENDATION

That the Community, Culture and Regulatory Committee receives and notes the information.

### PURPOSE

The purpose of this memorandum is to inform the Committee about the strategies, planning and activities of the Heritage, Environment and Regulatory Group.

The project traffic light report is targeted the following way

	Making sufficient progress / under development / on track.
	Project is behind schedule or may be at risk if issues are not addressed. Attention is required.
	Project has not commenced, is at risk of missing the scheduled completion date; or may be over budget or out of scope. Action is required.

### STATUTORY ACTIVITY

Data by month for Quarter 4 (April-June 2021)			
Activity	April	May	June
Building Consents	75	68	75
Building Inspections	425	469	501
Code Compliance Certificate Issued	58	61	61
Resource Consents (non-notified only)	16	28	30
Food Registrations	16	26	16
Food Verifications	16	13	6
Resource Consents Monitoring	2	4	2
Land Information Memorandum (LIM)	26	38	32
Project Information Memorandum (PIM)	49	56	55

Table 1: Statutory Activity Volumes by month for Quarter 4, 2021

Data for Quarter 4 (April - June 2021)							
Activity		Quarter 4 2020	Quarter 4 2021	% Change	Statutory Timeframe	Performance	Commentary
1	Building Consents	159	218	+37.1%	20 working days	100% issued within 20 working days. Average time to issue is 8 working days.	There has been a significant increase in Building Consents on the same period last year. Performance has improved from 9 days average to 8 days average. Year to date (YTD) building consent applications are up 25.5%. This trend is also being reported amongst other Southern Cluster Building Consent Authorities. Building consents over a five year period are continuing to trend upwards.
2	Building Inspections	1169	1395	+19.3%	No statutory time. WDC target is two (2) working days		The COVID-19 lockdown commenced on 25 March 2020 and began to be progressively lifted from 28 April 2020. This had a bearing on 2020 Quarter 4 inspection numbers.
3	Code Compliance Certificate issued	122	180	+47.5%	20 working days	99% within 20 working days. 7 Days Average 1 exceeded timeframe due to human error	The average time to issue Code Compliance is 7 days. The performance has been maintained despite having absorbed a 47.5% increase. The increase is possibly due to the digital lodgement capability enabling a much more transparent and easier process for lodging and completing Code Compliance Applications for the customer.



4	Resource consents (non-notified)	31	69	+122%	20 working days	97% within statutory time frames.	There has been a healthy rise in consent numbers including small lot subdivisions since the COVID-19 lockdown. The Certificate of Compliance for NZCF went overdue, partly due to the level of legal complexity.
5	Food Registrations	57	58	NC	No Statutory Timeframe, however, staff endeavour to process applications within 5 working days		There are three new premises – Oamaru Cinema, Daily Grind café and B&T Catering. Four premises have surrendered their license – Ladybird Hill, Coffee Shack, Sweet Cloud and Luloo's Creations
6	Food Inspections	0	35	NA	6 Weeks for new premises and within 6 months from due date for existing premises.		Verifications have returned to pre-COVID levels. COVID-related legislation under the Food Act currently allows for up to six months for inspections from due date.
7	Land Information Memorandum (LIM)	52	96	+84%	10 working days	100% within 10 days	2020 was affected by the COVID-19 lockdown. 2021 has had a buoyant housing market which has been reflected in the number of LIM applications.
8	Project Information Memorandum (PIM)	135	160	+18.5%	20 Working Days	99% within 20 days Average days 4	Increase in building consent activity is being reflected with an increase of PIM which are generally attached to building consents.

9	Resource Consent Monitoring	0	8		NA		KDIC – Realign pipeline under road ECan – Wilding pine eradication track work Salmon Farms x 2 – New facilities construction compliance Observatory Lifecare Village – Earthworks.
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Table 2: Statutory Activity Comparison Data, Quarter 4 2020 v 2021

### CIVIL DEFENCE EMERGENCY MANAGEMENT (CDEM) UPDATE

Officers have met with representatives of the Ōamaru Islamic Centre to discuss what the requirements are to enable the Centre to be used as a Civil Defence Centre in the event of a Civil Defence Emergency.

Two new courses have been promoted through the Safer Waitaki Network – the Civil Defence Centre course and Civil Defence Centre Supervisor course. These courses will enable individuals, groups, or organisations (like the Islamic Centre) to volunteer in a Civil Defence Centre or to open a community-led hub.

Officers recently attended the Otago Civil Defence Group meeting where they received a debrief on the Canterbury Flood emergency response and an update on the Alpine Fault Magnitude 8 (AF8) preparedness workstream.

The Otago CDEM Emergency Management Officer has provided a briefing to Council Officers on the 'Gets Ready' database tool. Gets Ready is a communication tool which enables targeted notifications and alerts, as well as creating a database of those who need assistance. The Gets Ready system also enables neighbourhood networking, so those with special skill sets can help their local community look after each other during an emergency, as well as allowing community response teams to act wherever possible. Waitaki District Council has recently joined other districts within the Otago CDEM Group in promoting Gets Ready to the community via the Council website and media.



Recent weather events in Buller, Marlborough, Ashburton, Timaru and Selwyn have resulted in significant Civil Defence response and recovery operations for those Districts. Officers in conjunction with the Otago Civil Defence Emergency Management Officer for Waitaki are reviewing the skill base within Waitaki District Council to be able to undertake such large-scale events if required.

There will be a Civil Defence Exercise on 9 September 2021 which will involve several Officers from within Waitaki District Council.

**AUTHOR'S ADVISORY NOTE**

The sum awarded to Waitaki District Council from the Environment Court fine imposed on W H McAughtrie Farm Ltd for the clearance of Indigenous Vegetation has been received. The \$72,000 has been added to the Waitaki Biodiversity Fund to be distributed through grant applications to support Biodiversity initiatives in the district.

LEGISLATION, STRATEGIES, POLICIES, BYLAWS AND PROJECTS

Title	Commentary	Status / Review Date
<b>Community Outcome: Quality Service</b>		
Responsible Cat Ownership	Discussions with the Canterbury Regulatory Managers Group members on 17 June have assisted in establishing the best methods to achieve our goals of Responsible Cat Ownership. Education material is being assessed.	In Progress
Responsible Camping Bylaw	The Responsible Freedom Camping Bylaw Review has completed public consultation submission phase. Public submission hearings are scheduled for Monday 16 August.	In Progress
<b>Community Outcome: Strong Communities</b>		
Waitaki Housing Taskforce	Officers have received feedback on the strategy. The document is currently awaiting iwi input from the Runaka. A meeting of the taskforce is scheduled for 23 August 2021.	In Progress
Safer Waitaki	<p>Safer Waitaki has put in a submission to Te Hau Tangata, The National Strategy and Action Plan for Eliminating Violence.</p> <p>Following the recent research "Providing for Te Taha Hinengaro in the Community" (community mental health provision in Waitaki) and the high level of engagement achieved in Waitaki, an additional opportunity for further research has been presented to Safer Waitaki by the University of Otago Medical School.</p> <p>Representatives from Waitaki District Youth Council are to be invited to attend Safer Waitaki Management meetings to bring the youth voice and perspective to the table.</p> <p>Safer Waitaki, in partnership with Network Waitaki and Fire and Emergency New Zealand (FENZ), enabled a Clued-Up Communities Expo – 'Stay Safe, Stay Warm, Save Power'. The event was held on 10 July 2021.</p> <p>Safe Communities Foundation New Zealand: The current organisation has come to the decision that, with a push to community-led localised approaches, it is less relevant in the current environment and the decision has been made to disestablish the organisation. There is an upcoming hui to discuss what a structure to support Safe Communities might look like.</p>	In Progress

Mental Health and Addictions	<p>There were 27 attendees at the Waitaki Mental Health and Addictions meeting on 7 July 2021</p> <ul style="list-style-type: none"> <li>• Recommendations have been made following the SDHB Mental Health and Addictions whole of system continuum of care review conducted by a team from Synergia. Officers have yet to be advised of the outcome. The review is still relevant despite the recent health reforms.</li> <li>• Discussion about youth access to service, lengthy wait times, recruitment, and retention of the social sector workforce is a potential risk in the current and future environment.</li> <li>• A subgroup was formed to focus on youth access to service (5 – 15-year-olds).</li> <li>• Presentation from Mahana Maori Mental Health and Addiction Service.</li> </ul>	
Mayors' Taskforce for Jobs	<p>As of 30 June 2021, the Mayors' Taskforce for Jobs (MTFJ) employment outcomes were:</p> <ul style="list-style-type: none"> <li>• Three young people in sustainable employment outcomes (employed at 30 plus hours a week and/or ongoing for 3 months or more).</li> <li>• Six young people in other employment outcomes (including part-time/casual or seasonal).</li> <li>• Number of young people being engaged with was 27.</li> </ul> <p>This was a good outcome within the timeframe of just 10 weeks. The numbers have significantly increased since the end of June, with an increasing number of apprenticeships being offered.</p> <p>An initial employer event has been held. This included presentations from MSD and the Youth Launch (Waitaki MTFJ) team. Engagement with employers has been high and positive and we have learned from them that the critical element for them is the pastoral support. Employers are contacting us on a regular basis to offer opportunities.</p> <p>Officers have successfully secured ongoing funding to continue this programme which is critical for the future workforce of our district.</p>	In Progress
Family Harm Conference	<p>The Family Harm Conference, the Ripple Effect 3, was held at the Ōamaru Opera House on 22-23 July 2021. 190 delegates registered for the conference. The two-day event programme included six plenary sessions and six workshop options, with a total of 15 presenters from diverse cultures. The conference presented us with some challenges for the future alongside opportunities to look at and do things differently. The conference will be built upon with workshops and community events to ensure the learning is embedded and extended.</p> <p>Delegates will be sent an evaluation survey, but some excellent feedback has already been received from those that attended:</p>	In Progress

	<p><i>“a wonderful energetic conference”</i></p> <p><i>“What a fantastic and informative conference”</i></p> <p><i>“Thank you very much for the invite to the Conference. It was most enjoyable, informative, and amazing group of attendees, and very well run, particularly keeping to time, as well as beautiful food. You and your team deserve a well-earned “pat on the back” for such a successful event, in an awesome town. Hats off to you all for getting such amazing speakers who were very inspiring and educational”.</i></p>	
Funding and Wellbeing data progress	<p><b>Funding</b></p> <p>The funding database is still growing, with a total of 440 opportunities of which 355 were shared between 25 September 2020 and 23 July 2021 to nearly 390 contacts. So far, 58 people requested to be added to the funding subscribers’ list.</p> <p>A total of 14 weekly funding news emails were sent between 16 April 2021 and 23 July 2021).</p> <p>A funding success survey showed five recipients received between \$1,000-\$5,000 worth of grants and one between \$10,000-\$20,000.</p> <p>Support is offered continuously to community requests for advice on specific funding opportunities for their projects.</p> <p><b>Wellbeing Data</b></p> <p>Supportive data is continually being sought, analysed and provided to include in Council’s funding applications, e.g., family harm investigations data, youth-at-risk data and social/emergency housing.</p> <p>Officers have had data discussions with a team from Synergia to talk about data collection and the challenges and barriers around localised data sets. The conversation reinforced that what we are doing around data is the right thing. Qualitative data is collected through surveys, e.g., by the Housing Taskforce.</p> <p>Officers are actively working with a wide range of agencies with a view to accessing more localised data. This is imperative when considering the future of local government and the health reforms.</p> <p>In addition to the wellbeing data sources already collected, a recent survey within the Safer Waitaki network gave some insight into what local/regional/national data is available. Also mentioned in this survey as potential wellbeing sources were groups that use the library (equity of access data); national data from governmental sites, and the Plunket Dashboard for women and children 0-5 years (includes oral health); Statistics on the number of reports of elder abuse and number of cases.</p>	In Progress

Neighbourhood Support Update	Meeting with Otago Board and National Executive is now scheduled for 11 August 2021 in Dunedin.	In Progress
Community Engagement	<p>As Waitaki representative on the Board of Age Concern Otago, the Community Development Manager (CDM) participated in the Age Concern Otago Board Meetings on 22 June and 27 July 2021 (via Zoom).</p> <p>As Chair of the Locality Network Mental Health and Addictions, the CDM participated in the Regional Network Leadership Group meetings on 30 June and 28 July 2021 (via Zoom).</p> <p>There is ongoing demand for Community Development / Safer Waitaki as a central point of contact for information dissemination.</p> <p>The CDM regularly attends community group meetings for:</p> <ul style="list-style-type: none"> <li>Waitaki Pacific Network</li> <li>Waitaki Multicultural Council</li> <li>Interim Skills Leadership Group (IRSLG) MBIE</li> <li>Youth Intervention Team</li> <li>Build Capability Waitaki</li> <li>Strengthening Families Management Meeting</li> <li>Community Hub Working Group</li> </ul> <p>The team also provides presentations as and when required to any community group who asks for it.</p> <p>In addition, the Community Development team attends Safer Waitaki Management meetings and Working Group meetings for:</p> <ul style="list-style-type: none"> <li>Mental Health and Addictions (Chair)</li> <li>Family Harm (Chair)</li> <li>Positive Aging</li> <li>Industry Link</li> <li>Family Whanau</li> <li>Economic Development</li> <li>CCTV Committee</li> </ul>	In Progress
<b>Community Outcome: Valued Environment</b>		
RMA reform / Natural and Built Environment Act submission	A submission by Waitaki District Council is being prepared on the exposure draft which provides the purpose and related provisions being considered alongside other submissions being prepared by authorities within the Canterbury / Otago region. The Bill represents a significant shift in purpose from Sustainable Management to Te Oranga o te Taiao. Future (combined) plans will be prepared by regional	In Progress

	planning committees, providing for matters of significance to both regions and its districts. Specific detail on how this might work and also the interrelationship with the Strategic Planning Act is largely unclear at this time. The submission is due on 4 August 2021. <i>[note: ratification of the submissions to which Council is party are separate agenda items to the Council Meeting scheduled earlier on the same day as this meeting]</i>	
Otago Proposed Regional Policy Statement (RPS) submission	A submission by Waitaki District Council is being prepared on the Proposed RPS. The RPS sets the direction for future management of Otago's natural and physical resources. Submissions are due on 3 September 2021.	In Progress
Waitaki District Indigenous Biodiversity Strategy 2014-2017	Many of the goals and aims in this strategy are still current, including ongoing business as usual. The focus of work this year has been on getting the evidence completed to date ready for the District Plan Review. The intention is to bring a recommendation to commence reviewing this document to a future meeting of this committee following the release of the Biodiversity National Policy Statement which is currently anticipated at the end of 2021.	On Hold
Environmental Monitoring Strategy 2004	<p>The strategy needs to be reviewed and aligned to the Ministry for the Environment's Best Practice Guidelines for compliance, monitoring and enforcement (CME) under the Resource Management Act 1991.</p> <p>The Canterbury Regulatory Managers' Group on 17 June established that this falls into two areas – Planning and Compliance. The strategy looks at several areas within the RMA which need to be monitored. With the pending changes to the RMA, the specific requirements of this strategy will need to be reassessed.</p>	In Progress



RESOURCE MANAGEMENT RELATED DECISIONS MADE UNDER DELEGATED AUTHORITY

Landuse Resource Consent Applications April - June 2021				
Date Closed	Description	Location	Target Days	Process Days
6 April 2021	New build. Residential Zone	Ōhau Drive, Ōhau	20	13
6 April 2021	Boundary activity. Residential zone	Redcastle Road, Ōamaru	20	3
12 April 2021	Remedial activities associated with demolition of Heritage Building (42-46 Thames St)	Thames Street, Ōamaru	20	9
13 April 2021	Commercial Forestry by Leitner for approx.1,570ha of pinus radiate. Rural general and Rural scenic zone	Anges Road, Stoneburn	40	28
16 April 2021	Water Quality Monitoring Station	Lake Benmore – Haldon Arm	20	20
16 April 2021	Setback issues. Rural general zone	Tokarahi-Duntroon Road, Tokarahi	20	19
19 April 2021	Earthworks for residential activity in Bus 4 zone	Brough Street, Palmerston	20	9
27 April 2021	Earthworks. Rural general and Rural scenic zone	Settlement Road, Kurow	20	12
27 April 2021	Build replacement retaining wall. Residential zone	Till Street, Ōamaru	20	5
4 May 2021	New Dwelling. Rural scenic zone	Lake Ōhau Road, Lake Ōhau	20	5
5 May 2021	Maintenance and upgrade to heritage building. Business 1 zone	94 Thames Street, Ōamaru	20	20
5 May 2021	Heats pumps installed in Heritage building. Residential zone	St James Presbyterian Church, Tiverton Street, Palmerston	20	7

Landuse Resource Consent Applications April - June 2021				
Date Closed	Description	Location	Target Days	Process Days
6 May 2021	New family dwelling. Rural zone	Hardacre Place, Ōmārama	30	21
10 May 2021	Earthworks general for new build. Rural general zone	Moeraki Boulders Road, Hampden	40	18
11 May 2021	House design change. Township zone	Haven Street, Moeraki	40	37
17 May 2021	New yard construction. Business 3 zone	Chelmer Street, Ōamaru	20	19
17 May 2021	Earthwork's vegetation clearance. Rural general zone	Whitestone-Five Forks Road, Five Forks	20	19
17 May 2021	New dwelling. Township zone	McKellar Street, Duntroon	20	16
18 May 2021	Earthworks general for new build. Rural Residential zone	Parsons Road, Weston	10	1
19 May 2021	Deemed permitted boundary Activity to build garage. Rural General zone	Manse Road, Kurow	10	6
24 May 2021	Deemed permitted boundary activity to build garage. Residential zone	Perth Street, Ōamaru	10	6
25 May 2021	Boundary adjustment set back. Rural general zone	Whitestone-Five Forks Road, Five Forks-Whitestone	20	13
25 May 2021	Deemed permitted boundary activity for retaining wall. Residential zone	Clydesdale Drive, Ōamaru	10	3
26 May 2021	Deemed permitted boundary activity. Residential zone	Clydesdale Drive, Ōamaru	10	4

Landuse Resource Consent Applications April - June 2021				
Date Closed	Description	Location	Target Days	Process Days
27 May 2021	Transpower maintenance programme. Replacement of existing transmission line pole. Wooden pole to be changed to concrete pole with increased height.	Airedale Road, Airedale-Weston	20	16
29 May 2021	Changes to condition re: house design. Rural scenic zone	Lake Ōhau Road, Lake Ōhau	24	22
31 May 2021	Earthworks general for new build. Rural General zone	Palmerston-Dunback Road, Palmerston-Dunback	10	10
31 May 2021	Deemed permitted boundary for new build. Rural general zone	Palmerston-Dunback Road, Palmerston-Dunback	10	4
1 June 2021	Establish a new quarry. Rural general zone	Robbs Crossing Road, Kia Ora	20	10
2 June 2021	Earthworks General for New Dwelling. Rural general zone		10	10
2 June 2021	Deemed permitted boundary activity to move water tank. Rural general zone	Waianakarua Road, Kakanui	10	2
3 June 2021	Dwelling addition to existing building. Rural general zone	Breakneck Road, Herbert	20	9
9 June 2021	Underground Services within 5m of Heritage tree. Business 1 zone	Severn Street, Ōamaru	20	19
9 June 2021	Deemed permitted boundary activity to build Totalspan building. Residential zone	Sunset Place, Otematata	10	6

Landuse Resource Consent Applications April - June 2021				
Date Closed	Description	Location	Target Days	Process Days
11 June 2021	Certificate of Compliance for indigenous vegetation clearance in rural zone by NZCF.	Smith Road, Tokarahi	40	67
11 June 2021	Garage within 1.6m of boundary. Residential zone	Waitaki Drive, Otematata	10	3
15 June 2021	Change in condition for distance from boundary. Rural general zone	Gibson Road, Peebles	20	17
16 June 2021	Earthworks for new dwelling. Rural general zone	Pukeuri-Oamaru Road, Fernbrook-Pukeuri	10	10
16 June 2021	Build retaining wall within setback. Residential zone	Clydesdale Drive, Ōamaru	10	2
17 June 2021	Moving building platform. Rural general zone	Hampden-Palmerston Road, Hampden-Palmerston	40	37
22 June 2021	Earthworks associated with new farm outbuilding. Rural general zone	Georgetown-Pukeuri Road, Pukeuri-Georgetown	20	9
25 June 2021	Earthworks for subdivision. Rural general zone	Springfield Rod, Totara	20	12
29 June 2021	Access location for subdivision. Rural general zone	Island Stream Road, Kuriheka-Maheno	20	13
29 June 2021	Earthwork for subdivision. Rural general zone	Island Stream Road, Kuriheka-Maheno	20	13
29 June 2021	Earthworks. Rural general	Rodgers Road, Incholme	10	10
30 June 2021	2 lot subdivision and new dwelling. Residential zone	Stuart Street, Holmes Hill	20	19

Subdivision Resource Consent Applications April - June 2021					
Date Closed	Consent Number	Description	Location	Target Days	Process Days
6 April 2021	202.2021.1674	Subdivision, 3 lots. Residential zone	Ashburn Street, Ōamaru	20	13
12 April 2021	202.2021.1651	S127. Rural residential zone	Parsons Road, Ōamaru	20	18
12 April 2021	202.2021.1671	Amalgamation and subdivision easements. Rural general zone	Fuschia Creek Road, Fuschia Creek-Five Forks	20	18
20 April 2021	202.2021.1680	Subdivision, 2 lots. Residential zone	Kelvin Street, Ōamaru	20	17
20 April 2021	202.2021.1685	Subdivision, 2 lots. Residential zone	Trent Street, Ōamaru	20	10
27 April 2021	202.2021.1679	Subdivision. Rural general zone	Alma-Maheno Road, Maheno-Alma	30	21
6 May 2021	202.2021.1688	Subdivision. Township zone	Tain Street, Herbert	20	15
6 May 2021	202.2021.1694	Subdivision, 2 lots. Residential zone	Orwell Street, Ōamaru	20	12
12 May 2021	202.2021.1687	Subdivision. Residential zone	Maude Street, Ōamaru	20	23
19 May 2021	202.2021.1689	Subdivision. Rural residential zone	Old Mill Road, Ōamaru	29	27
19 May 2021	202.2021.1701	Subdivision, 2 lots. Rural residential zone	Cobblestone Road, Kakanui	20	17
31 May 2021	202.2021.1708	Subdivision, 2 lots. Rural general zone	Simpsons Road, Hilderthorpe	20	18
1 June 2021	202.2021.1696/1	Subdivision, 2 lots. Residential zone	Stuart Street, Ōamaru	20	7

Subdivision Resource Consent Applications April - June 2021					
Date Closed	Consent Number	Description	Location	Target Days	Process Days
10 June 2021	202.2021.1711	Subdivision, 2 lots. Rural residential zone	Parsons Road, Weston	20	20
10 June 2021	202.2021.1700	Subdivision, 7 lots. Rural residential zone	Reservoir Road, Ōamaru	20	19
14 June 2021	202.2021.1713	Subdivision, 3 lots. Residential zone	North Ridge Drive, Ōamaru	20	20
15 June 2021	202.2021.1699	Boundary adjustment, Subdivision stage 1, 2 lots. Residential zone	Newcastle Street, Hampden	20	18
16 June 2021	202.2021.1695	Subdivision stage 1, 3 lots. Residential zone	Fortification Road, Cormacks-Kakanui	20	4
22 June 2021	202.2021.1727	Subdivision, 2 lots. Residential Zone	Brinkburn Street, Ōamaru	20	17
25 June 2021	202.2021.1725	Subdivision, 7 lots. Rural general zone	Springfield Road, Totara	20	19
29 June 2021	202.2021.1726	Subdivision stage 1. Rural general zone	Island Stream Road, Kuriheka-Maheno	20	13
29 June 2021	202.2021.1729	Subdivision, 2 lots. Residential zone	Meek St, Weston	20	20
30 June 2021	202.2021.1696/2	New dwelling. Residential zone	Stuart Street, Ōamaru	20	19

#### 4.3 PEOPLE AND CULTURE GROUP ACTIVITY REPORT

**Author:** Lisa Baillie, People and Culture Group Manager

**Authoriser:** Alex Parmley, Chief Executive

#### RECOMMENDATION

That the Community, Culture and Regulatory Committee receives and notes the information.

#### PURPOSE

The purpose of this memorandum is to inform the Committee, via updates on group projects, sector trends, activity trends and reporting by exception, about the People and Culture Group functions reporting to the Community, Culture and Regulatory Committee.

#### INTRODUCTION

This report is intended to be a high-level overview of activities in the People and Culture group. The Community, Culture and Regulatory Committee may wish to provide guidance and direction on the particular areas it would like focus on, for consideration in future meetings.

The project traffic light report is targeted the following way:

	Making sufficient progress / under development / on track.
	Project may be at risk if issues are not addressed. Attention is required.
	Project is at risk of missing the scheduled completion date; or may be over budget or out of scope. Action is required.



PEOPLE AND CULTURE PROJECT(S) UPDATE

Title	Commentary	Progress/Review Date
<b>Cultural Facilities Development Project (CFDP) 2020 Stage Two</b>	Breen Construction is the successful tenderer for the Museum Stage Two. The company has now started work on site.  Stage Two of the Forrester Gallery project work continues with decisions on next steps, identifying external funding opportunities.	Making sufficient progress
<b>Cultural and Heritage Strategy</b>	Elected Members' workshop is scheduled for 10 August 2021.	Making sufficient progress
<b>Customer Excellence Strategy</b>	Customer Liaison staff have been conducting a 'refresh' of the current Strategy. A revised Charter and high-level strategy document are being prepared to be reviewed by the Executive Leadership Team and then to be brought to Council for input.	Making sufficient progress
<b>Opera House Dome Restoration</b>	Nothing new to report at this stage.	Making sufficient progress

PEOPLE AND CULTURE ACTIVITY UPDATES

Customer Liaison

Service Delivery and Engagement

Rates Settlements May/June/July 2020 – 250  
Rates Settlements May/June/July 2021 – 252

Daily Transactions	June/July 2020	June/July 2021
Total transactions (calls, counter, and emails)	11,771	10,600
Average transactions/person/day HQ	49.99	60.59
Average transactions/person/day WSC	27.26*	23.30**
%Transactions HQ	81.90%	89.75%
% Transactions WSC	18.10%	10.25%

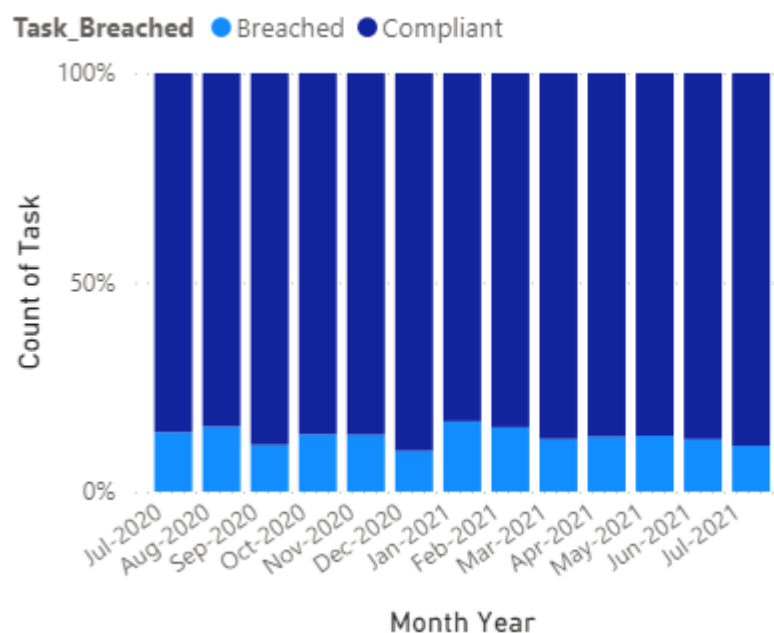
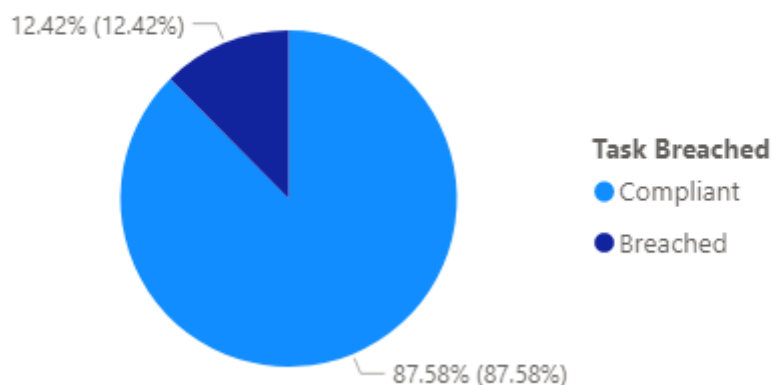
*\*\*Waihemo Service Centre (WSC) transactions only; Library interactions are reported by the District Library. Casual users of the Wi-Fi give an indication of people through the door. However, they do not give a true indication of actual transactions in the WSC.*

*Daily transactions per person (calls, counter, and email) do not include rates settlements, daily banking for HQ, Library, Gallery and Transfer Stations, rates rebate processing, CLIO duties, duties completed on behalf of other units or other continual improvement projects.*



**CRM Performance May/June/July 2021**


CRM Task Performance



The industry standard is a target of 85%. Waitaki District Council consistently averages above this.

**General Customer Liaison Activity**

- The fourth and final rates period for the financial year has now been completed.
- Following on are dog registrations with 5,468 dogs to be registered for the financial year.
- Enquiries for seasonal lakes camping and boat ramp tickets are increasing, as are enquiries regarding any rates increases for the rating year.

	<p><b>Rates Rebates:</b> The 2020/2021 period is now completed, with 780 rates rebates approved and credited since the beginning of that financial year (ie 1 July 2020). This is slightly below the same time last year. A total of \$467,792.21 has been paid by the Department of Internal Affairs to qualifying ratepayers during this period.</p> <p>The team is proactively working with the communications team and pursuing options to further reach into the community, including outlying areas, to ensure that we are reaching as many qualifying ratepayers as possible to encourage them to apply.</p> <p>All qualifying rates rebate recipients have been sent a letter with the current year's rebate form enclosed.</p>
Waitaki District Libraries	<p><b>Key Outcomes for June/July – Literacy for All, For life</b></p> <p>Library service delivery has concentrated on strengthening the impact of outcomes for the wider community, emphasising diversity and inclusion and community connectedness. In conjunction with this vital community focus, a solid foundation continues to be built for library service provision to obtain a definitive sitrep on the current state of WD Libraries, benchmarked against other public libraries and national library trends.</p> <p>Achievement has been in three areas, supported in part through the Department of Internal Affairs' Partnership Programme:</p> <ol style="list-style-type: none"> <li>1. leading the development of Mātauranga Māori – knowledge and skill development of things Māori, and engagement with the Pasifika and migrant communities.</li> <li>2. community connectedness with libraries; and</li> <li>3. continuing the focus on 'getting the basics right' – the right staff in the right the roles, the menu of library services, the look and feel of library facilities and evidence on which to base decision-making.</li> </ol> <p><b>Impact of Service Delivery</b></p> <p>As already noted in the previous report to the May Committee Meeting, there is a need to collect qualitative data to support the quantitative data already available to Council Libraries. While qualitative data collection is planned to occur late August / early September, at a recent Public Libraries of New Zealand National Forum, the expectations and outcomes for public libraries were made plain in a statement by Jan Tinetti, Minister of the Department of Internal Affairs.</p> <p><i>"Libraries are vital community hubs and form a critical part of the infrastructure of the country – they provide essential scaffolding for people, from babies through to seniors."</i></p> <p>To this end, all projects, events, and messaging from WDC Libraries have been repositioned to reinforce this perspective, aligning each activity to the four Public Libraries of New Zealand literacies – well-being, culture, digital and financial.</p> 

	Following a question from the Committee at the May meeting regarding the difference between library members and those active library users, considerable effort has been made by the team to address the needs of the wider community. However, it is noted that WDC Libraries can only continue to provide the services currently delivered, to the community of people it currently serves. It is difficult to provide additional services to those people who are not active library users, with the current delivery model.
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**Making a Difference:** *The following photographs demonstrate in a simple way the use of the library: a STEM Space activity (Science, Technology, Engineering and Mathematics); Henry Gard, A Palaeontologist's Paradise, Geopark event; Samoan Language Week, and Kid's Lego Club.*



**Feedback from customers over the last two months:**

**Digital Literacy classes:**

*"Learned quite a bit of new stuff and the class made me braver to fiddle about with my computer. I also met two new people!"*

*"Made it easier to use the phone, I now use it for banking and am aware of scams and what to look out for."*

*"Yes, made you understand how important it is to keep on top of these things and keep learning. The technology changes so fast!"*

**Te Reo Māori sessions:**

*"Relaxed, fun, relevant. Encouragement to practice with team members. Gained confidence."*

*"Collaborative learning with colleagues; bright cheerful instructor; time to reinforce at home between sessions."*

*"Cemented Māori words in my head and I loved it for team building."*

*"Great revision of classes I took a long time ago."*


*"I like the safe, open learning atmosphere."*

*"Gets me a chance learning my language."*

*"I can now recognise words and speech patterns which is wonderful!"*

*"It's an awesome start to the day. I can understand lots of te reo words now and have built my confidence up. The learning style is amazing. Just feel at home – comfortable. Thankful to be given this opportunity".*



Public Libraries of NZ Strategic Framework	Waitaki District Libraries Activities	WDC Strategic Framework Community Outcomes	Annual Plan Measures
	<p><b>Valuing a Reading Culture:</b> National Simultaneous Storytime (NSS) 2021, supported by ALIA (Australian Library and Information Association) and Scholastic and LIANZA, was held at the Ōamaru Library. The NSS was run to promote the value of reading and literacy and focused on STEM activities. A balloon space display donated by <i>Treasured Events</i> brought a lot of attention to the event. Participants could watch 'Give me some space' being read by the astronaut Dr Shannon Walker from the International Space Station, thanks to the Australian Space Agency and the Office of the Chief Scientist. In addition to taking part in the story time, children completed several space activities such as designing rockets, and making alien puppets and solar system mobiles.</p> <p><i>Toddler Time</i> sessions have continued to foster the love of reading in young children and connecting children and families and teachers with library services. Sessions have been held in Ōamaru and Palmerston, along with <i>Wriggle and Rhyme</i> sessions in Ōamaru.</p> <p><i>Young Adult Book Chat</i> is continuing for Waitaki district teenagers, with the new option of young people attending online if they are unable to attend in person. The theme of this past month was discrimination, providing debate and conversation at a deep level about differences between people.</p>	<p><b>Strong Communities</b> Enable safe and healthy communities</p> <p>Connected, inclusive communities</p> <p>Promoting a greater voice for Waitaki</p> <p>Celebration of our community identity</p> <p><b>Quality Services</b> Community facilities and services we are proud of</p> <p><b>Prosperous District</b> Foster a diverse and resilient economy</p>	<p>*80% of residents are satisfied or very satisfied with Library Services</p> <p>*Maintain or grow average number of people attending each event</p> <p>*Maintain the number of enquiries</p> <p>*Maintain numbers of electronic visits to the library website and physical visits</p> <p>*60% of library members of resident population</p> <p><b>*Note: work will commence in the long-term to measure the</b></p>

	<p>'Recommended Read' tickets have been introduced to <i>Kid's Book Club</i> so children can take ownership for their reading and recommend books to their peers, enabling them to have a voice.</p> <p>School outreach was held with Fenwick School in alignment with their book week. Reading sessions were conducted with children aged 5 to 11 on the themes of Matariki (young children), and homesickness and immigration (older children).</p> <p>Early childhood education centre outreach was held with <i>Little Wonders</i> for babies and toddlers, connecting children and their families (those who may not normally be able to participate in the library) with library activities and services.</p> <p>Social connections and friendships continue to develop through <i>Book Chat</i> for adults. Poetry collections were launched by Shirley Grave and Rachel Fenton.</p> <p><b>Collection Development and Management:</b> Collection development has concentrated on completing selection and purchasing of new resources for adult non-fiction and children's stock with the themes of managing in a post-COVID world and resources to support the district's growing interest in te reo Māori.</p> <p>Recent book selections have encompassed financial management and investment, job preparedness, environmental issues, and travel restrictions. Specific purchases were also made for young borrowers at Kurow and Omārama libraries.</p> <p>The latest online orders for the new branch library</p> <p>Travelling Collection of non-fictions were submitted by branches, ensuring stock caters for the diverse local interests.</p>		<p><b>impact of library service provision.</b></p>
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	<p><b>Digital Literacy:</b> Individual assistance in the development of digital literacy skills for residents has continued during this reporting period, focusing on the use of tablets, smart phones and laptops. There has been a recent emphasis on staff learning and development, particularly in software associated with the APNK network and in assisting customers with more detailed research inquiries.</p> <p>163 families in the Waitaki District have benefited from low-cost Skinny Jump modems.</p> <p><b>Mātauranga Māori:</b> Embedding skills in te reo Māori and Tikanga Māori have significantly gained momentum during June/July, fostering the use of te reo Māori and knowledge of Tikanga through events and recent Matariki celebrations. These events have included:</p> <ul style="list-style-type: none"> <li>• Pakiwaitara o Matariki - after school Matariki story time and launch of "Te Korowai o ōu Tātou Tūmanako mō te Tau Hou" - a cloak of hopes and wishes for the New Year</li> <li>• The Whānau o te Wharepukapuka (library team) gave two public demonstrations of the repertoire of waiata sung every morning as part of tikanga</li> <li>• Mātakitaki i a Matariki - the public were invited to a dawn gathering at the Ōamaru Lookout Point to observe the Matariki formation with kōrero from Gareth Boyt and waiata from the library team</li> <li>• A Matariki colouring - in competition.</li> </ul> <p>Te reo Maori professional development of staff is a continuing focus, with all staff completing weekly te reo Māori classes, and waiata and karakia sessions and 3 staff undertaking Tākina te reo Māori sessions. One staff member also currently</p>		
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	attends Korero Kawhe for one hour of full immersion in te reo Māori.		
<p><b>Pāngia / Relate</b> – people connected to knowledge and each other. Enablers:</p> <ul style="list-style-type: none"> <li>- Community connectedness and valuing diversity</li> <li>- Place-making – creative safe places</li> <li>- Supporting civic and democratic life – community outreach</li> </ul>	<p><b>District-Wide Library Service Provision:</b> Bulk loans were made to two rest homes with volunteers from Altrusa undertaking the deliveries, and two deliveries were made to the individual 22 Home Library Service members.</p> <p>Partnering with Waitaki Newcomers Network, the Ōamaru library hosted a Knit and Natter group in the library. The pilot has been so successful that the group will continue to visit the library once a month, resulting in previous non-library users now being comfortable borrowing books from the library.</p> <p><b>Place Making for People:</b> The Ōamaru library had 12 major displays over the last two months, creating a collaborative exchange of ideas, knowledge and engagement with diverse library collections and materials.</p> <p>Of note was the partnership with Network Waitaki, encouraging residents to be power safe and energy conscious. On behalf of the Council, the library also promoted information on the Waitaki Citizens Awards and the Freedom Camping by-law review.</p> <p>Lego and board games' activities were attended by children and caregivers. Library tours were provided to the North Otago Rose Society and the Ōamaru library continues to host the Embroiders' Guild, and Scrabble, Board gamers and Puzzle Clubs.</p> <p><b>Engagement with the Pasifika and Migrant Communities:</b> To celebrate Samoan language week, Library staff worked with the Ōamaru Pacific Island Community Group to display community cultural items, and language and cultural activity workbooks were made available for children and families.</p>	<p><b>Strong Communities</b> Enable safe and healthy communities</p> <p>Connected, inclusive communities</p> <p>Promoting a greater voice for Waitaki</p> <p>Celebration of our community identity</p> <p><b>Quality Services</b> Community facilities and services we are proud of</p> <p><b>Prosperous District</b> Foster a diverse and resilient economy</p>	

	<p>Library staff were invited to be guest presenters at the Waitaki Multicultural Council Inc. Annual General Meeting, emphasising services and support available to the multicultural community</p> <p><b>Supporting Civic and Democratic Life:</b> Justices of the Peace continue to provide JP services to the community in the library every Wednesday.</p> <p>Library staff attend Safer Waitaki meetings, the Pacific Island Network meeting, and the Waitaki Positive Aging Working Group. Meetings were also held with the Ōamaru Kindergarten Association, including the five associated kindergartens to establish connections and identify ways to collaborate, and Volunteer South to facilitate additional support for library volunteers.</p>		
<p><b>Parakitihi / Rehearse</b> – creative learning, a rehearsal for life. Enablers:</p> <ul style="list-style-type: none"> <li>- Technology rich learning</li> <li>- Sustainability and resilience</li> <li>- Economic recovery</li> <li>- support for jobs and businesses</li> </ul>	<p><b>Technology Rich Learning and Resilience:</b> As already described above, the library's focus is to empower people towards digital literacy by enabling access to e-resources and technology with free digital classes, subsidised modems, and one-to-one assistance where possible. In addition, valuing and preventing older technologies from being lost is an important focus for public libraries and is assisted by library staff encouraging various groups in technology maintenance.</p> <p><b>Sustainability:</b> The Ōamaru Library hosted Forest and Bird's Society's Annual General Meeting with a presentation by Rick Zwaan, the Otago Southland Regional Conservation Manager.</p> <p>Geopark events have continued, with the most recent activity being a presentation by Henry Gard, <i>A Paleontologist's</i></p>	<p><b>Strong Communities</b> Enable safe and healthy communities Connected, inclusive communities</p> <p>Promoting a greater voice for Waitaki</p> <p>Celebration of our community identity</p> <p><b>Quality Services</b> Community facilities and services we are proud of</p> <p><b>Prosperous District</b></p>	

	<i>Paradise</i> , on the international significance of the Waitaki district to paleontology. This event was attended by 60 people.	Foster a diverse and resilient economy	
<b>Pupuri / Remember –</b> Valuing the past to inform the future. Enablers: <ul style="list-style-type: none"> <li>- Safeguarding our memories</li> <li>- Accessing and telling our stories</li> <li>- Collaborative approaches</li> </ul>	<b>Valuing the Past</b> The Genealogy Club continues to meet every Monday to assist Waitaki residents to trace their ancestry.  Effort has been made by library staff to reconnect families and children with timeless literature and authors.  Enhancements are continuously made to the library pages of the Culture Waitaki website, ensuring online repositories such as Papers Past and Digital New Zealand are accessible.	<b>Strong Communities</b> Connected, inclusive communities  Promoting a greater voice for Waitaki  Celebration of our community identity  <b>Quality Services</b> Community facilities and services we are proud of	

Ōamaru  
Opera House

Service Delivery and Engagement

ŌAMARU  
OPERA  
HOUSE

Venue Hire Statistics	1 June – 31 July 2021		1 June – 31 July 2020	
	Bookings	Pax	Bookings	Pax
Not for Profit / FOC	16	350	16	280
Commercial	34	1,982	19	890
Community	18	3,592	17	290
<b>Total</b>	<b>68</b>	<b>5,924</b>	<b>52</b>	<b>1,460</b>

The Opera House has moved into recovery from the impact of COVID, having just experienced one of our busiest months in July.


The North Otago Music Festival and the New Zealand Highland Dance Championships contributed to large numbers of people coming into the venue. There were 271 competitors, of which 45 were local and the rest coming from throughout the country – Auckland to Invercargill. This event has a significant impact on activity in the town, in particularly for accommodation, hospitality, and retail. The average stay for families from out of town was three nights.

In addition, we hosted the two-day Family Harm Mini Conference, which had 190 delegates in attendance.





The travel pause from Australia has resulted in one postponement to date, all ticket holders have been advised that tickets will be transferrable for the new date when it has been announced.

In the past two months we have 'lit up' (with a specific programmed light show) three times:

- Wednesday 2 June – World Eating Disorder Action Day (purple)
- Friday 25 – Sunday 27 June – 40 Hour Famine (orange)
- Thursday 22 July – World Fragile X Day, ie Autism (teal)


**Oamaru Opera House**  
 June 26 · 🌐

Oh hey, that's us! Yes, all this weekend our building is lit up orange to acknowledge the [World Vision 40 Hour Famine](#). Heaps of Oamaru's kids are participating this weekend and if you can support them in any way, it's worthwhile.

**World Vision New Zealand** ✓  
 June 24
 

Like Page

We are so excited to reveal that this weekend, key landmarks and buildings around the country will light up orange to shine a spotlight on the efforts of the te...  
[See More](#)

### Sector Update

Most venues are experiencing some recovery. However, the labour shortage due to a lack of international students is having an impact on the cities. International events are still on hold.

<div>Forrester Gallery</div>	<div><div><div>Service Delivery and Engagement</div><div>The visitors to the gallery have had positive feedback on the current exhibitions:</div><div><div><div>• Indigo, Rod Eales  </div><div>• Portrait of an Icon: The Crown Lynn Swan</div><div>• A Mischief of Clay: Works by Jenny Miller</div></div><div>This also included two community art exhibitions:</div><div><div><div>• Christopher John Wright   The Way I See It</div><div>• Šárka Cibulcová's Known and Unknown Nature</div></div><div>Forrester Gallery staff have been busy with events including the opening from Indigo, the Friends of the Forrester's Annual General Meeting followed by a collection store tour by Curator Imogen Stockwell, a workshop with artist Rod Eales and school holiday activities related to the Jenny Miller exhibition and to the Rod Eales' work.</div><div>Forward planning work continues for the exhibition schedule. Upcoming shows for September and October include the annual Burns Memorial children's art exhibition and a show focusing on Colin McCahon, Janet Frame and Douglas Lilburn's connections to the Waitaki region as part of the Arts Festival.</div><div>Visitor numbers for this period:</div><div><div><div>June</div><div>587</div></div><div><div>July</div><div>708</div></div></div></div></div><div><div><div><div></div><div></div></div><div></div></div></div></div></div>
<div>Waitaki Museum and Archive Te Whare Taoka o Waitaki</div>	<div><div><div>Service Delivery and Engagement</div><div>Museum staff have been busy clearing spaces on the upper floor of the museum and in the archive area to support the Stage Two work on the building.</div><div>Staff have relocated the textile collection to offsite storage and have been locating items proposed for inclusion in the new displays.</div><div>Visitor numbers were 458 for June and 337 for July 2021. This is lower than previous figures for June and July. The likely explanation of these levels is due to the continued absence of overseas tourists.</div></div><div><div><div><div></div><div></div></div><div></div></div></div><div><div><div>Total Archive Enquiries</div><div><div><div></div><div></div><div></div></div><div><div><div>Jan</div><div>Feb</div><div>Mar</div><div>April</div><div>May</div><div>June</div><div>July</div><div>Aug</div><div>Sept</div><div>Oct</div><div>Nov</div><div>Dec</div></div><div><div>2021</div><div>2020</div><div>2019</div></div></div></div></div></div></div>

<p><b>Governance</b></p>	<p><b>Service Delivery and Engagement</b></p> <p>During the meetings recess for three weeks in July, the Governance and Policy Advisor has been focusing on progressing governance-related projects in collaboration with a number of other departments. Key projects include testing and preparing training for staff on updates to the agenda management system (Infocouncil); contributing to final specifications and configuration of the new LG Hub replacement solution (Convene); continued transfer of digital meetings documents to Council's new website and Sharepoint libraries; and updating archiving arrangements. Policy work and regional meetings with counterparts have also been undertaken, with the former being ongoing.</p> <p><u>Elected Members' Remuneration Determination 2021</u></p> <p>The Remuneration Authority's Local Government Members (2021/22) Remuneration Determination for 2021/22 was issued on 5 July. Appropriate follow up action to implement the determination and to update policies and processes has since been taken.</p> <p><b>Sector Engagement</b></p> <p>The Governance and Policy Advisor continues to contribute to the <u>Equip Professional Development Advisory Group</u> (EPDAG) development of online digital training modules for elected members as an appointed member of the governance professionals' group. These online training modules are free for all local government elected members (including community board members) and staff and are accessible 24/7. Access to these modules is via the Equip website <a href="https://www.equiphub.co.nz">https://www.equiphub.co.nz</a> Each elected member / staff member is required to log in individually.</p> <p>A summary of the online digital training modules produced so far, and further information about how to access them, was circulated to elected members in the first week of August.</p> <p><b>COVID-19 Governance-related Legislation Update</b></p> <p><u>Renewal of Epidemic Preparedness (COVID-19) Notice 2020 – Renewal Notice (No. 5) 2020</u></p> <p>This Renewal Notice came into force on 22 June 2021 and is due to expire on 21 September 2021. It is the fifth renewal notice of the Principal Notice which first came into force on 25 March 2020. Among other things, this renewal notice enables members of Council, Committees and Community Boards to participate in formal meetings via audio-visual links (eg Zoom) and to be counted as part of the meeting quorum when doing so. It also allows for public notices of meetings to be posted only on a Council's website (without the additional requirement that they appear in print media as well).</p>
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**5 MEETING CLOSE**