



# Waitaki

DISTRICT COUNCIL

TE KAUNIHERA Ā ROHE O WAITAKI

## Notice of Meeting

and

## AGENDA

of the

## *Executive Committee*

in the

**Council Chamber, Third Floor  
Office of the Waitaki District Council  
20 Thames Street, Oamaru**

**on Tuesday 4 September 2018 at 9.30am**

### **Executive Committee Membership**

Mayor Gary Kircher (Chair)	Cr Peter Garvan
Deputy Mayor Melanie Tavendale	Cr Bill Kingan
Cr Craig Dawson	Cr Colin Wollstein

# Executive Committee Meeting

**Tuesday 4 September 2018 at 9.30am**

**in the Council Chamber, Third Floor  
Office of the Waitaki District Council,  
20 Thames Street, Oamaru**

<b>Agenda Items</b>	<b>Page Nos.</b>
<b>1. Apologies</b>	
<b>2. Declarations of Interest</b>	
<b>3. Confirmation of Previous Meeting Minutes – 7 August 2018</b>	<b>4 – 6</b>
<b>4. Resolution to Exclude the Public</b>	

"That the public be excluded from the following parts of the proceedings of this meeting, namely items 5, 6, 7 and 8.

The general subject of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter – Section 48(1)
5. Confirmation of Public Excluded Meeting Minutes – 7 August 2018 PE	To protect the privacy of natural persons. Section 48(1)(a)
6. Economic Development Update PE	(The disclosure of the identity of the person may cause unnecessary personal embarrassment.)
7. Chief Executive's Interim Performance Review PE	
8. Decision Regarding Release of Public Excluded Information PE	To enable the Council to carry out negotiations without prejudice or disadvantage. Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.”

<b>Agenda Items (Public Excluded)</b>	<b>Page Nos.</b>
<b>5. Confirmation of Public Excluded Meeting Minutes PE</b>	
• 7 August 2018 PE	7 – 9
<b>6. Economic Development Update PE</b>	
• Memorandum and Recommendation	10 – 12
<b>7. Chief Executive’s Interim Performance Review PE</b>	
• Memorandum and Recommendation	–
<b>8. Decision Regarding Release of Public Excluded Information PE</b>	
<b>9. Resolution to Return to the Public Meeting</b>	
<p>“That the Executive Committee resumes in open meeting and decisions made in public excluded session are confirmed and made public as and when required and considered.”</p>	
<b>10. Release of Previously Public Excluded Information</b>	
<p>In accordance with Clause 17.5 of the Waitaki District Council Standing Orders 2016 to 2019, any public excluded information that is approved for release during the Public Excluded session of this meeting will be included in the public minutes of this meeting here, under Agenda Item 10.</p>	

**Waitaki District Council****Executive Committee Meeting**

**UNCONFIRMED MINUTES of the Executive Committee Meeting  
held in the Council Chamber, Office of the Waitaki District Council,  
20 Thames Street, Oamaru  
on Tuesday 7 August 2018 at 9.00am**

<b>Present</b>	Mayor Gary Kircher, Deputy Mayor Melanie Tavendale, Cr Craig Dawson, and Cr Bill Kingan
<b>Apologies</b>	Cr Peter Garvan and Cr Colin Wollstein
<b>In Attendance</b>	Fergus Power (Chief Executive) Ainslee Hooper (Governance and Policy Advisor)

The Chair opened the meeting at 9.00am, and welcomed everyone present.

**1. Apologies**

RESOLVED  
EC 2018/031

Cr Craig Dawson / Deputy Mayor Melanie Tavendale  
That the Executive Committee accept apologies for absence from  
Cr Peter Garvan and Cr Colin Wollstein.

CARRIED

**2. Declarations of Interest**

There were no declarations of interest.

**3. Confirmation of Previous Meeting Minutes**

RESOLVED  
EC 2018/032

Deputy Mayor Melanie Tavendale / Cr Bill Kingan  
That the Executive Committee confirms the public minutes of the  
Executive Committee Meeting held on 3 July 2018, as circulated, as a  
true and correct record of that meeting.

CARRIED

The Chair signalled his intention to move the meeting into public excluded.

**4. Resolution to Move into Public Excluded**

RESOLVED  
EC 2018/033

Deputy Mayor Melanie Tavendale / Cr Craig Dawson

That the public be excluded from the following parts of the proceedings of this session of the meeting, namely agenda items 5, 6, 7(a) and 7(b).

The general subject of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter – Section 48(1)
5. Confirmation of Public Excluded Minutes – 3 July 2018 Meeting PE	To protect the privacy of natural persons. Section 48(1)(a)
6. Economic Development Update PE	(The disclosure of the identity of the person may cause unnecessary personal embarrassment.)
7. Discussion Items PE:	
(a) Interim Performance Review for Chief Executive	
(b) Economic Development Grants Budget Update	

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

CARRIED

<b>Refer to Public Excluded Minutes</b>
---

### Resolution to Return to Public Meeting

RESOLVED  
EC 2018/038

Cr Craig Dawson / Cr Bill Kingan  
That the Executive Committee resumes in open meeting and decisions made in the public excluded session are confirmed and made public as and when required.

CARRIED

### 8. Release of Public Excluded Information

Pursuant to Resolution EC 2018/037, the Executive Committee agreed, in accordance with Clause 17.5 of the Waitaki District Council Standing Orders 2016 to 2019 and resolutions passed in the public excluded session of this meeting, releases in the public minutes of this 7 August 2018 Executive Committee Meeting previously public excluded information as set out below, namely:

#### Confirmation of Previous Meeting's Public Excluded Minutes

RESOLVED  
EC 2018/034

Cr Craig Dawson / Cr Bill Kingan  
That the Executive Committee confirms the public excluded minutes of the Executive Committee Meeting held on 5 June 2018, as circulated, as a true and correct record.

CARRIED

**Economic Development Grants Budget Update PE**

RESOLVED  
EC 2018/035

Cr Craig Dawson / Cr Bill Kingan  
That the economic development grants budget update to this meeting  
be received and noted.

CARRIED

**Economic Development Update PE**

RESOLVED  
EC 2018/036

Mayor Gary Kircher / Deputy Mayor Melanie Tavendale  
That the Executive Committee receives and notes the information.

CARRIED

There being no further business, the Chair declared the meeting closed at 9.46am.

TO BE CONFIRMED at the Executive Committee Meeting to be held on  
this 4th day of September 2018 in the Waitaki District Council Chamber,  
Third Floor, Office of the Waitaki District Council, 20 Thames Street, Oamaru.

---

Chairman

**Dates of Future Executive Committee Meetings now scheduled in 2018**

4 September (9.30am), 6 November (3.00pm), and 11 December (subject to change)