



Waitaki

DISTRICT COUNCIL

TE KAUNIHERA Ā ROHE O WAITAKI

Notice of Meeting

and

AGENDA

of the

Assets Committee

in the

Council Chamber, Third Floor
Waitaki District Council Headquarters
20 Thames Street, Oamaru

Tuesday 28 August 2018

Assets Committee Membership:

Cr Bill Kingan (Chair)

Mayor Gary Kircher (ex officio)

Cr Guy Percival (Deputy Chair)

Deputy Mayor Melanie Tavendale

Cr Jeremy Holding

Cr Hugh Perkins

Assets Committee Meeting

Tuesday 28 August 2018

**Council Chamber, Third Floor
Waitaki District Council Headquarters
20 Thames Street, Oamaru**

	Page
1. Apologies	
2. Declarations of Interest	
3. Confirmation of Previous Meeting Minutes	
• Assets Committee Meeting, 18 July 2018	4 – 8
4. Road Stopping – Island Street, Maheno	
• Report and Recommendations	9 – 11
5. Road Stopping – 132 Haven Street, Moeraki	
• Report and Recommendations	12 – 14
6. Harbour Street Next Steps	
• Report and Recommendations	15 – 23
7. Assets Group Activity Report August 2018	
• Memorandum and Recommendation	24 – 33
• Attachment: Waitaki Resource Recovery Trust Quarterly Report (January to March 2018)	34 – 39
8. Resolution to Exclude the Public	

"That the public be excluded from the following parts of the proceedings of this meeting, namely agenda items 9, 10 and 11.

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter – Section 48(1)
Public Excluded:	
9. Confirmation of Previous Meeting Minutes – 18 July 2018 PE	To protect the privacy of natural persons. Section 48(1) (a). (The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned.)
10. Sailors Cutting Wastewater System PE	
11. Decisions Regarding Release of Public Excluded Information PE	To enable the Council to carry out commercial negotiations without prejudice or disadvantage. Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item."

- | | | |
|-----|---|---------|
| 9. | Confirmation of Previous Meeting Minutes
• 18 July 2018 PE | 40 – 41 |
| 10. | Sailors Cutting Wastewater System PE
• Decision Report and recommendation | 42 – 45 |
| 11. | Decisions Regarding Release of Public Excluded Information PE | |

12. Resolution to Return to Public Session

"That the Assets Committee resumes in open meeting and decisions made in public excluded session are confirmed and made public as and when required and considered."

13. Release of Public Excluded Information

Any Public Excluded information that is approved for release during the Public Excluded session of this meeting will be included in the public minutes of this meeting, under Agenda Item 13.

Assets Committee Members:

Cr Bill Kingan (Chair)
Cr Guy Percival (Deputy Chair)
Cr Jeremy Holding

Mayor Gary Kircher (ex Officio)
Deputy Mayor Melanie Tavendale
Cr Hugh Perkins

Waitaki District Council

Assets Committee

**UNCONFIRMED MINUTES of Assets Committee Meeting of the
Waitaki District Council held in the Council Chamber,
Waitaki District Council Headquarters, 20 Thames Street, Oamaru
on Wednesday, 18 July 2018 at 9.20am**

Present	Cr Bill Kingan (Chair), Cr Guy Percival (Deputy), Cr Jeremy Holding, Cr Hugh Perkins, Deputy Mayor Melanie Tavendale; and Mayor Gary Kircher (ex officio)
In Attendance	Cr Craig Dawson Cr Jim Hopkins (from 9.34am) Cr Jan Wheeler Fergus Power (Chief Executive) Neil Jorgensen (Assets Group Manager) Paul Hope (Finance and Corporate Development Group Manager) Lichelle Guyan (Heritage, Environment and Regulatory Group Manager) Martin Pacey (Water Services and Waste Manager) Michael Voss (Roading Manager) Josie Wallace (Roading Network Engineer) Renee Julius (Property Manager) Ainslee Hooper (Governance and Policy Advisor)

The Chair declared the meeting open at 9.20am, and welcomed everyone present.

1. Apologies

There were no apologies.

2. Declarations of Interest

There were no declarations of interest.

3. Confirmation of Previous Meeting Minutes

RESOLVED

AC 2018/026

Deputy Mayor Melanie Tavendale / Cr Jeremy Holding
That the Assets Committee confirms the minutes of its previous meeting held
on 5 June 2018, as circulated, as a true and correct record of that meeting.

CARRIED

4. Roundabout Proposal for the Wansbeck and Tyne Streets Intersection

The report, as circulated, sought to improve the safety of road users and reduce the number of crashes at the Wansbeck and Tyne Streets intersection by installing a roundabout.

Roading Manager Michael Voss spoke to the report, and explained that the clutter in the intersection and larger vehicles was making visibility a problem. Other options had been looked at, including having stop controls (but those already there were not working well); having lights installed (which would be very expensive); and installing four give-way signs. In the interests of slowing down traffic, a roundabout was believed to be the best option. The rubberised roundabout unit offered the most flexibility, because it could be dismantled and moved if necessary.

During the discussion, mention was made of the Eden Street / Reed Street intersection. Assets Group Manager Neil Jorgensen advised that a similar proposal for a roundabout had been discussed for that intersection too, but had not quite made the agenda on time. That intersection was more congested. A brief summary of what that would look like had been prepared, and was included in the minor improvement programme.

Mr Voss distributed the summary paper to the meeting (including the public and media). Mr Jorgensen advised that the summary paper was not part of the current agenda topic, but provided useful background. However, if the Assets Committee wanted more information, or to look at other options, they could be investigated for that intersection too. He noted that there was additional use of that intersection as an alternative route for those wishing to avoid State Highway 1, and that having two roundabouts established would help people get used to having them.

Mayor Gary Kircher then put forward a revised motion, as follows:

- MOTION PUT** Mayor Gary Kircher / Deputy Mayor Melanie Tavendale
The Assets Committee recommends:
That Council:
1. Approves the installation of a roundabout at the Wansbeck and Tyne Streets Intersection.
 2. Approves the installation of a roundabout at the Eden and Reed Streets intersection.

Discussion on the motion:

The Chair advised that he wanted to make sure that all of the Committee supported the revised motion recommending roundabouts at both intersections, because the latter proposal (for Eden and Reed Streets) was not on the agenda.

Mayor Kircher noted that the resolution was only a recommendation from the Committee to Council. There was still an opportunity to get more information about other options before the recommendation went to the next Council Meeting, if necessary. The key issue was that there was a problem already, and something needed to be done. This step was relatively easy to do, and was far more cost-effective than lights. If it is deemed insufficient, then it will not be wasted money because most of the work will be needed anyway for any other solution. Hopefully, the district would have less crashes with the roundabouts in place.

Deputy Mayor Melanie Tavendale said she was seconding the revised motion because she too believed it was the best option. However, when the recommendations report came to Council, she wanted to see the other options explored more, so that Councillors could ensure they have investigated alternatives from a governance point of view.

The Chair then put the revised motion to the meeting, and it was resolved as follows:

- RESOLVED**
AC 2018/027 Mayor Gary Kircher / Deputy Mayor Melanie Tavendale
The Assets Committee recommends:
That Council:
1. Approves the installation of a roundabout at the Wansbeck and Tyne Streets Intersection.
 2. Approves the installation of a roundabout at the Eden and Reed Streets intersection.

CARRIED

5. Assets Group Activity Report

The memorandum, as circulated, sought to inform the Assets Committee about the activities of the Assets Group for the period 29 May to 2 July 2018.

Points highlighted / clarified during discussion on the report included the following:

- Road repair work was being compromised in some places by mud being spread onto it. This was a behavioural matter. It was noted that the landowner could be identified and that they could be asked to contribute to the costs. It was suggested that farmers to

advised about the impact of mud on road repairs, so that there could be better respect for the gravel work being done.

- There was discussion around the street lighting LED upgrade and its impact on dark-sky factors. The Chief Executive advised that a meeting would be held with key parties to discuss how dark-sky would be progressed.
- SouthRoads expenditure (noted in the attachment to the agenda report) related to quite a lot of emergency works, for which SouthRoads had received extra funding from NZTA. Council was now installing pressure-reducing valves when connecting into older asbestos pipes as part of checking the network. For clarity purposes, it was noted that this was not about asbestos inside the pipes.
- Water and Waste Manager Martin Pacey advised that the Omarama water upgrade had new bores installed to meet the standards. Filtration would also need to be installed, and probably UV as well. Whilst the water was very clean most of the year, it did not comply with the new standards when the stream came up. The upgrade needed to happen for the supply to be compliant, and that could be 12-18 months away.

Cr Hugh Perkins applauded the initiative to set up the Hampden onsite waste management system. In acknowledging that, Mr Pacey said it had been based on the Southland model. It had also involved a lot of officer time and work.

The meeting was adjourned at 10.18am, and reconvened at 10.35am.

With regard to the **Property** section of the agenda report, it was noted that:

- An announcement on harbour visitor accommodation was expected to be made very soon.
- The Court House opening was likely to happen towards the end of September, and some sort of celebration was being planned, probably as a joint event with the Ministry of Justice, and all the local legal fraternity would be invited.
- Cr Jeremy Holding congratulated the Property team for getting the slipway repaired.

With regard to the **Recreation** report, Group Manager Neil Jorgensen advised that the Recreation Manager was away on leave, but offered to answer any questions he could and to refer others to Mr van der Spek to answer upon his return. Mr Jorgensen answered some questions, and the following were to be referred to the Recreation Manager:

- the reconstruction time for the Omarama toilets;
- more information on the rock barriers around Kakanui and All Days Bay;
- alternative times for cleaning the Hampden toilets and heating options
- the details around works for toilets that had been included in the current application to the Tourism Infrastructure Fund.

In response to questions, Mr Jorgensen added that the Palmerston A&P Society and Hampden Streetscapes matters were being progressed by the Waihemo Community Board.

RESOLVED
AC 2018/029

Deputy Mayor Melanie Tavendale / Cr Hugh Perkins
That the Assets Committee receives and notes the information.

CARRIED

The meeting was adjourned at 10.51am, and reconvened at 11.52am.

The Chair advised his intention to move the meeting into public excluded.

6. Resolution to Exclude the Public

RESOLVED
AC 2018/030

Mayor Gary Kircher / Cr Jeremy Holding

That the public be excluded from the following part of the proceedings of this meeting, namely Agenda Items 8 and 9, as follows:

7. Sale of Endowment Land PE
8. New Zealand Airline Academy Update PE

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter – Section 48(1)
Public Excluded:	To protect the privacy of natural persons.
7. Sale of Endowment Land PE	Section 48(1)(a)
8. New Zealand Airline Academy Update PE	(The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned.)
	To enable the Council to carry out commercial negotiations without prejudice or disadvantage.
	Section 48(1)(a)
	(Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

CARRIED

Refer to Public Excluded Minutes

Resolution to Return to Public Meeting

RESOLVED
AC 2018/036

Deputy Mayor Melanie Tavendale / Cr Jeremy Holding

That the Assets Committee resumes in open meeting and decisions made in the public excluded session are confirmed and made public as and when required and considered.

CARRIED

9. Release of Public Excluded Information

In accordance with Waitaki District Council Standing Orders 2016 to 2019, Clause 17.5, and pursuant to Resolutions AC 2018/026 and AC 2018/028 of this meeting, the Committee APPROVED the release of previously public excluded information as set out below because there was no need for its ongoing protection under section 48(1) of the Local Government Official Information and Meetings Act 1987.

8. New Zealand Airline Academy Update PE

RESOLVED
AC 2018/033

That the Assets Committee receives and notes the information.

CARRIED

There being no further business, the Chairman declared the meeting closed at 12.00pm.

TO BE CONFIRMED at the Assets Committee Meeting to be held on the 28th day of August 2018
in the Council Chamber, Office of the Waitaki District Council, 20 Thames Street, Oamaru.

Chairman

Assets Committee Report

From Property Officer

Date 28 August 2018

Road Stopping – Island Street, Maheno

Recommendations

The Assets Committee recommends:

That Council stops portions of Island Street, Maheno described in the schedule and sells the land to the adjoining owners.

Objective of the Decision

To stop and dispose of a portion of road in the Waitaki district.

Summary

Mr Wayne Doherty has made application to stop and purchase part of a legal road from Council described as Section 1 on the attached map and transfer the land to Mr Doherty's property (CFR 27553). Mr Doherty has structures situated on the unformed road and wishes to build an additional garage.

Mr Tim Nicholls has also made application to stop and purchase part of legal road from Council described as Section 2 on the attached map and transfer the land to Mr Nicholls' property (OT211/241).

Summary of Decision Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	No	Environmental Considerations	No
Legal	Key	Cultural Considerations	No
Significance	No	Social Considerations	Key
Financial Criteria	No	Economic Considerations	No
Community Views	No	Community Board Views	No
Consultation	No	Publicity and Communication	No

Background

The Roading Manager has provided support to this Road Stopping.

Council is authorised to stop roads under the Local Government Act 1974 with a public notification process or under the Public Works Act 1981 with limited notification of affected parties (adjoining owners and other likely users of the road).

As there are two applications to be considered for the single project, it is recommended that the provisions of 342(1)(a), 345(1)(a)(i) and 345(2) and Tenth Schedule, Local Government Act 1974 be used for the road stopping procedures.

Schedule

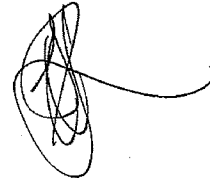
That the portions of Island Street shown hashed red and hashed yellow on the attached map be stopped.

Summary of Options Considered**Option 1 (Preferred Option)**

Stop section 1 and section 2 of Island Street, Maheno described in the schedule and transfer the land to the adjoining owners. There is no apparent strategic reason why Council should keep these areas as legal road.

Option 2

Do not stop the sections of Island Street, Maheno described in the schedule.



Tania Goldingham
Property Officer

Neil Jorgensen
Assets Group Manager

Attachments

Location Map

Schedule



Assets Committee Report

From Property Officer

Date 28 August 2018

Road Stopping – 132 Haven Street, Moeraki

Recommendations

The Assets Committee recommends:

That Council stops a portion of Haven Street adjacent to 132 Haven Street, Moeraki described in the schedule and transfers the land to the adjoining owner.

Objective of the Decision

To stop and dispose of a portion of road in the Waitaki district.

Summary

It is proposed that Council resolves to stop Haven Street, Moeraki described in the schedule and to transfer the land to the adjoining owner.

The portions of road to be stopped will need to be amalgamated with title for adjoining land. That is to avoid creating any land locked situation upon the road being stopped. CFR OT12B/735 and Section 1 shown on the attached map will form one title. CFR OT12B/736 and Section 2 shown on the map will form the other title.

Summary of Decision Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	No	Environmental Considerations	No
Legal	Key	Cultural Considerations	No
Significance	No	Social Considerations	No
Financial Criteria	Key	Economic Considerations	No
Community Views	No	Community Board Views	No
Consultation	No	Publicity and Communication	No

Background

There are no plans to form this road and the road is not required for any current or future public purpose. There are no anticipated demographic, environmental, or infrastructural changes that would require retention of the road. Some of the titles will require amalgamation, as all titles must have legal and physical frontage to formed public road.

Council is authorised to stop roads under the Local Government Act 1974 with a public notification process or under the Public Works Act 1981 with limited notification of affected parties (adjoining owners and other likely users of the road).

Having regard to the fact that the application has been made by a surveyor, who is often engaged by Council and especially due to the need for full transparency, it is recommended that the provisions of Sections 342(1)(a), 345(1)(a)(i) and 345(2) and Tenth Schedule, Local Government Act 1974, be used for the road stopping procedures.

The adjoining owner seeks transfer of the land at market value, as well as meeting all costs of the process.

Schedule

That the portion of Haven Street shown dashed red on the attached plan be stopped.

Summary of Options Considered**Option 1 (Preferred Option)**

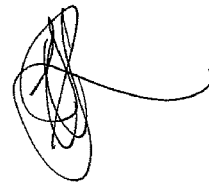
Stop portion of Haven Street described in the schedule and transfer the land to the adjoining owner.

Option 2

Do not stop portion of Haven Street described in the schedule.

Conclusion

There is no foreseeable use for this road, and the only person affected is the adjoining landowner. In conclusion, this unformed road is surplus to the Council's requirements and is able to be stopped and disposed of.

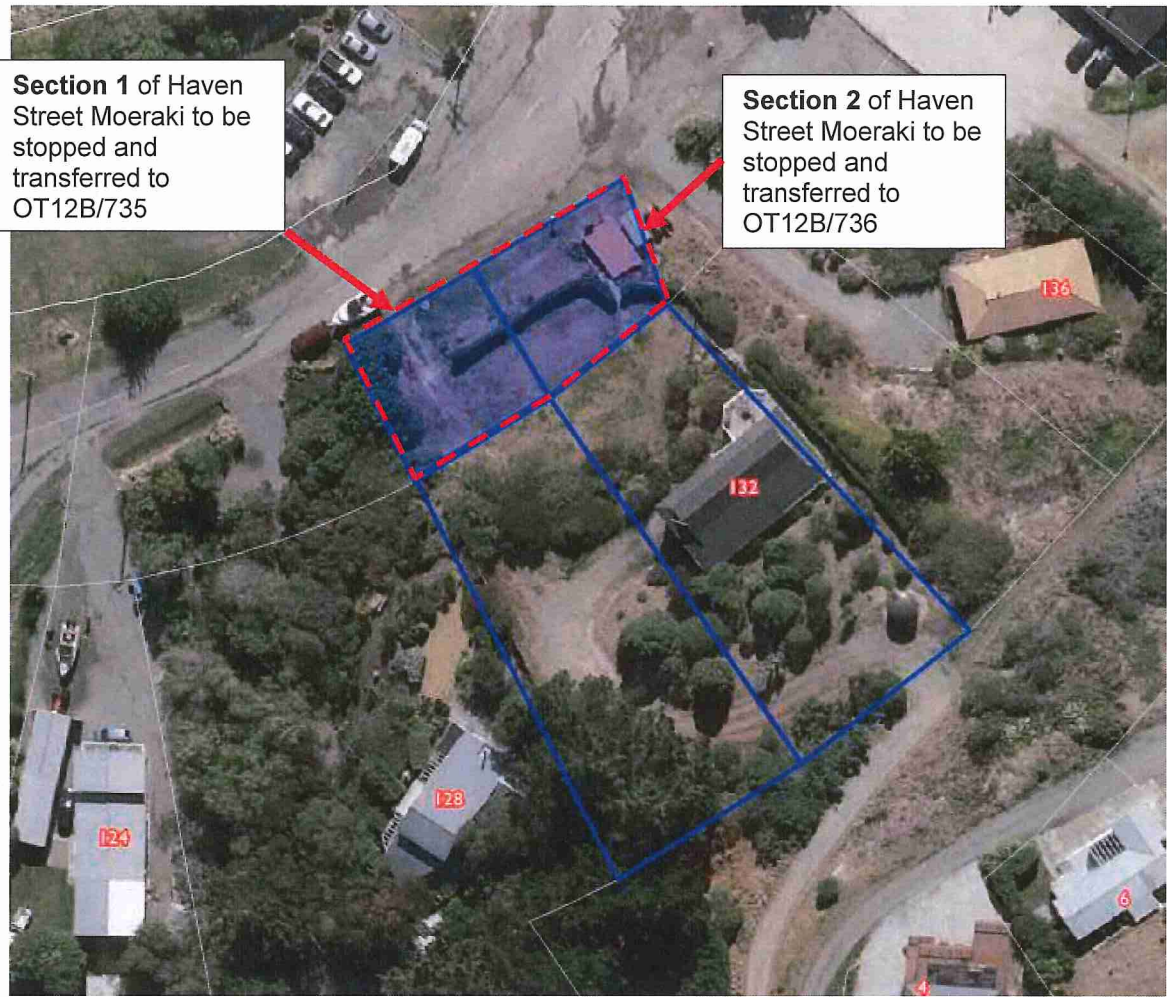


Sarahann du Plooy
Property Officer

Neil Jorgensen
Assets Group Manager

Attachments:

Location Map

Schedule

Assets Committee Report

From Assets Group Manager

Date 28 August 2018

Harbour Street Next Steps

Recommendations

That the Assets Committee:

1. Agrees, in principle, to support closing Harbour Street based around Saturday, Sunday and public holidays from Labour Weekend to Easter; and
2. Agrees that businesses be surveyed with proposed closure and opening times, with a report recommending a preferred option being presented back to the Committee before a final decision is made.

Objective of the Decision

To consider the results of the Harbour Street Closure Survey undertaken in July 2018 and determine if the road will continue to be closed between Labour Weekend and Easter.

Summary

The latest trial closure of Harbour Street has been completed and Harbour and Tyne Street businesses surveyed. This report considers the next steps for Harbour Street.

Summary of Decision Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	No	Environmental Considerations	No
Legal	No	Cultural Considerations	No
Significance	No	Social Considerations	Key
Financial Criteria	No	Economic Considerations	Key
Community Views	Key	Community Board Views	No
Consultation	Key	Publicity and Communication	Moderate

Background

In October 2018, Council agreed to close off Harbour Street to vehicles on a trial basis from Labour Weekend until the end of Easter (April) 2018. During this time, Harbour Street was closed to vehicles from 10am to 4pm on Friday, Saturday, Sunday and public holidays.

Council also passed a resolution in October 2017 that, should the trial street closure proceed, 'a detailed analysis of the economic impact of the closure of businesses in the precinct be undertaken once the period ends after Easter 2018'. It was agreed that this might take two closures, and a high-level survey should be the first step to assess the effect of last season's closure. As a result, businesses in the precinct were invited to take part in a survey in July 2018 which included questions relating to how the street closure had impacted their businesses economically.

A detailed summary of the survey is appended to this report. An overview shows these key points:

1. Over three-quarters of Harbour Street businesses and all Tyne Street businesses which completed the survey, found that the street closure either had a positive economic impact on their business (resulting in a higher turnover overall), or they did not notice any negative economic impact on their business (as there was no change in turnover).
2. When closing off vehicle access to Harbour Street on Saturday, Sunday and public holidays, a higher number of Harbour Street businesses reported more profitable turnover or had the same turnover, as opposed to being less profitable. Alternatively, these businesses did find Friday was less profitable when Harbour Street was closed to vehicles. All Tyne Street

businesses reported more profitable turnover, or had the same turnover, during the closure of Harbour Street to vehicles, irrespective of what day of the week it was.

3. The majority of Harbour Street businesses and all Tyne Street businesses are supportive of Harbour Street being closed to vehicles on Saturday, Sunday and public holidays moving forward. Alternatively, only half of the Harbour Street businesses surveyed feel that Harbour Street should remain closed on a Friday in future. Meanwhile, the majority of Tyne Street businesses are in support of this.

Summary of Options Considered

Option 1 – Close Harbour Street from Labour Weekend to Easter (recommended)

It is proposed to ask Harbour and Tyne Street businesses additional questions around the timing of the next closure period. The closure would be based on Saturday, Sunday and Public Holidays as a result of the feedback received.

Businesses would be asked for their preferred closure and reopening times. This would facilitate a determination about whether it would be practicable, for instance, to close at 4.00pm on Friday and reopen at 8.00am on Monday (which would be a much cheaper way to manage the closure), or whether 10.00am to 4.00pm is required each day.

A report would then be brought back to the Assets Committee for a final decision on the timing of the closure.

Option 2 – Include Friday in a second closure

As option 1, but include Friday.

Option 3 – Do not conduct another closure, or consider other options.

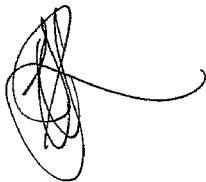
Under this option, closures would occur on a case-by-case basis using the standard road closure process. Other options could be considered, say, in conjunction with the Harbour Strategy work.

Assessment of Preferred Option

Option 1 – Close Harbour Street from Labour Weekend to Easter

Having considered the options summarised above, the following conclusions have been reached:

1. There appeared to be a reasonably positive or neutral impact on the majority of businesses surveyed as a result of the latest trial closure.
2. Friday was the day that appeared to have had the most negative economic impact.
3. Another closure period appears to be practicable.
4. Businesses should be surveyed to determine the next trial closure and opening times.



Neil Jorgensen
Assets Group Manager

Attachments

Additional decision-making considerations
Harbour Street Closure Survey July 2018

Additional Decision Making Considerations

The following matters have been considered in making the decisions.

Outcomes

We enable opportunities for new and existing business

We provide and enable services and facilities so people want to move here and stay here

We understand the diverse needs of our Community

Community Views

This report and recommendations are in response to the views of the affected parties.

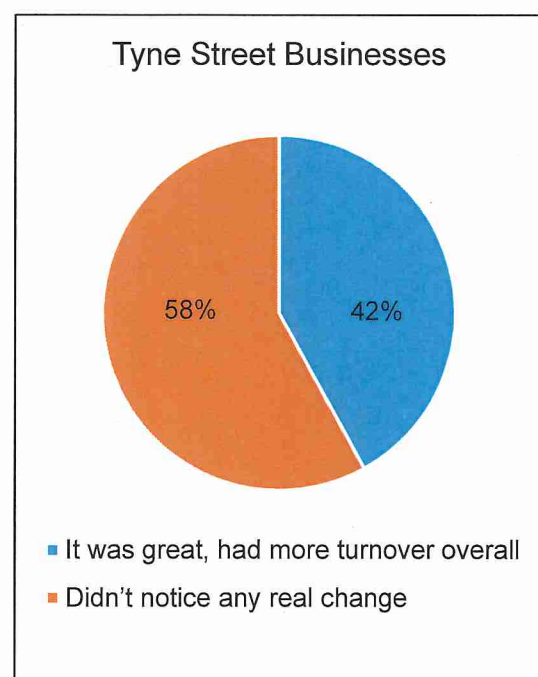
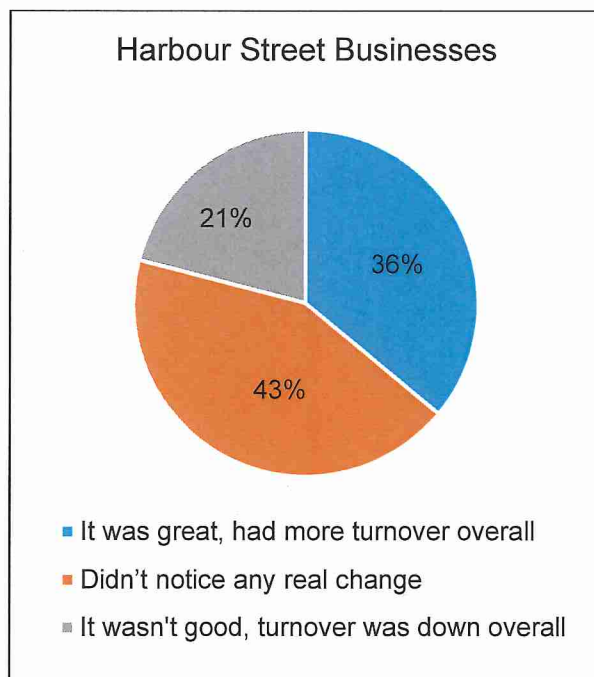
Publicity and Communication Considerations

A press release would be issued once the Committee makes its final decision on a closure and times of closure.

Attachment – Harbour Street Closure Survey July 2018

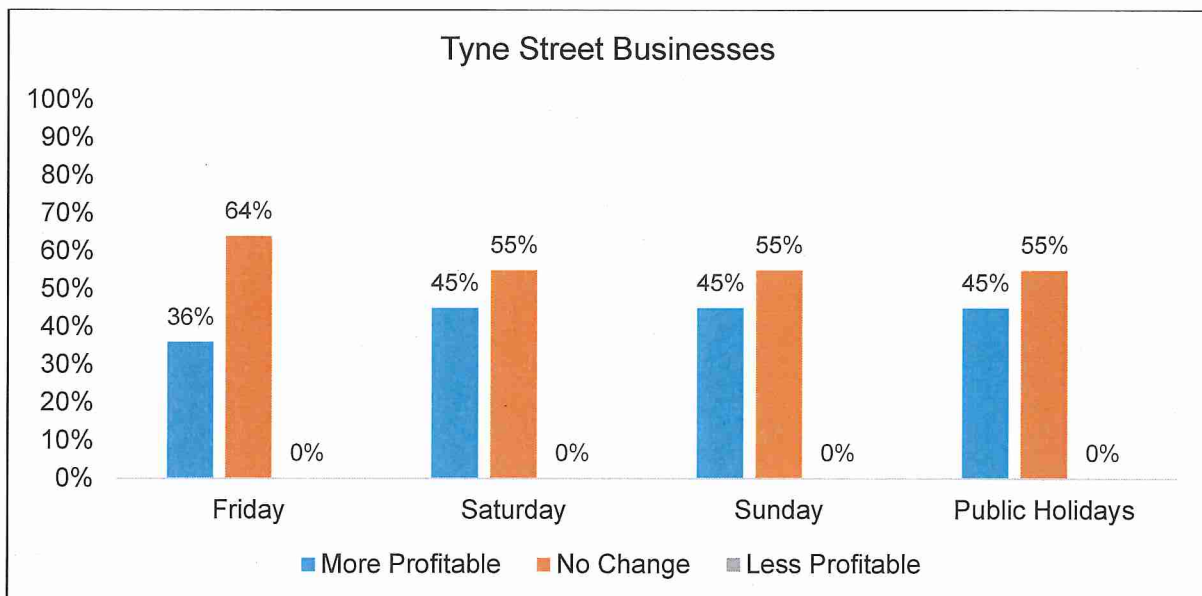
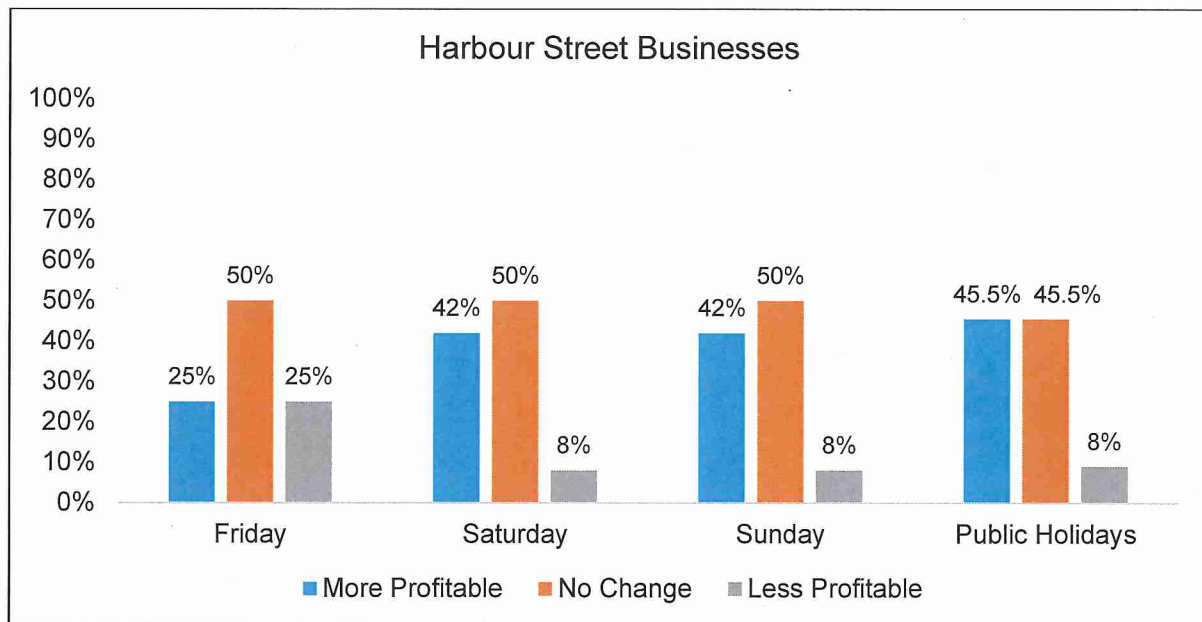
1. How did the closure of Harbour Street to vehicles from Friday to Sunday and on public holidays, economically impact your business?

	Harbour St	Tyne St
It was great, had more turnover overall	5	5
Didn't notice any real change	6	7
It wasn't good, turnover was down overall	3	0
Sample size	14	12



2. More specifically, how did business change on the specific days listed below during the period when Harbour Street was closed to vehicles?

	More Profitable		No Change		Less Profitable		Sample Size	
	Harbour St	Tyne St	Harbour St	Tyne St	Harbour St	Tyne St	Harbour St	Tyne St
Friday	3	4	6	7	3	0	12	11
Saturday	5	5	6	6	1	0	12	11
Sunday	5	5	6	6	1	0	12	11
Public Holidays	5	5	5	6	1	0	11	11



3. Moving forward, do you think Harbour Street should be closed on each of the following days?

Friday

	Harbour St	Tyne St
Yes	7	7
No	7	3
Sample size	14	10

Saturday

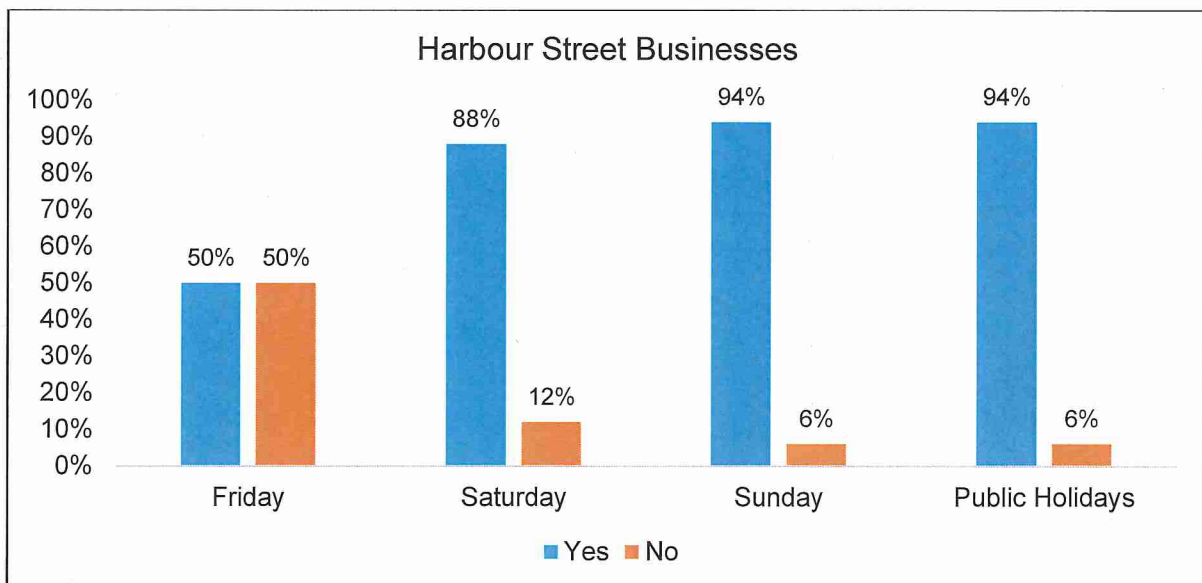
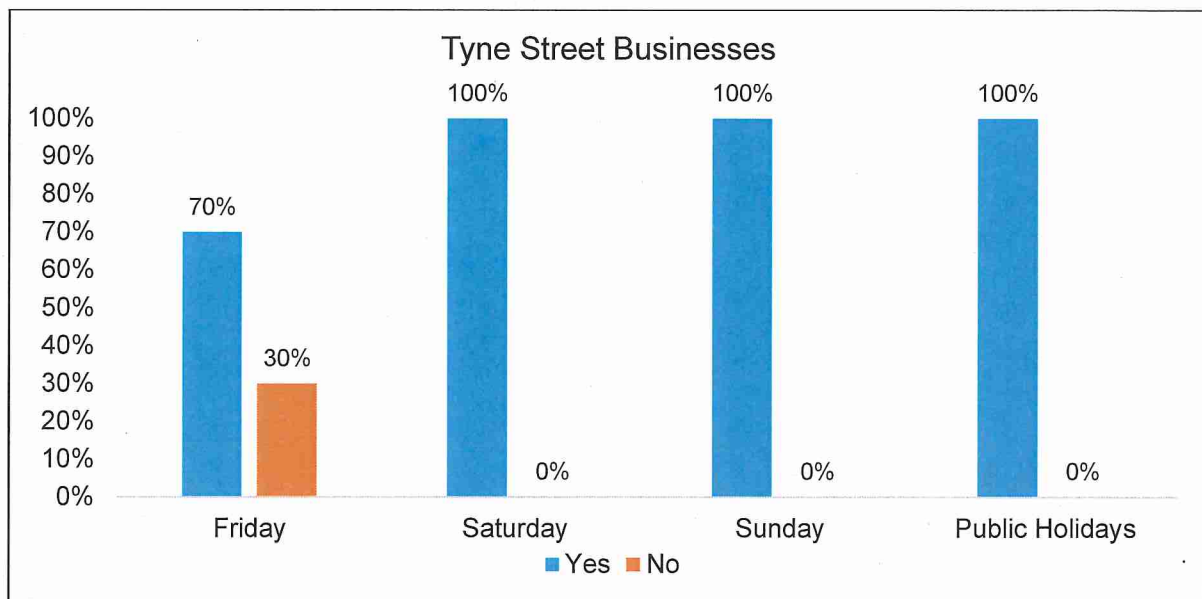
	Harbour St	Tyne St
Yes	14	11
No	2	0
Sample size	16	11

Sunday

	Harbour St	Tyne St
Yes	15	11
No	1	0
Sample size	16	11

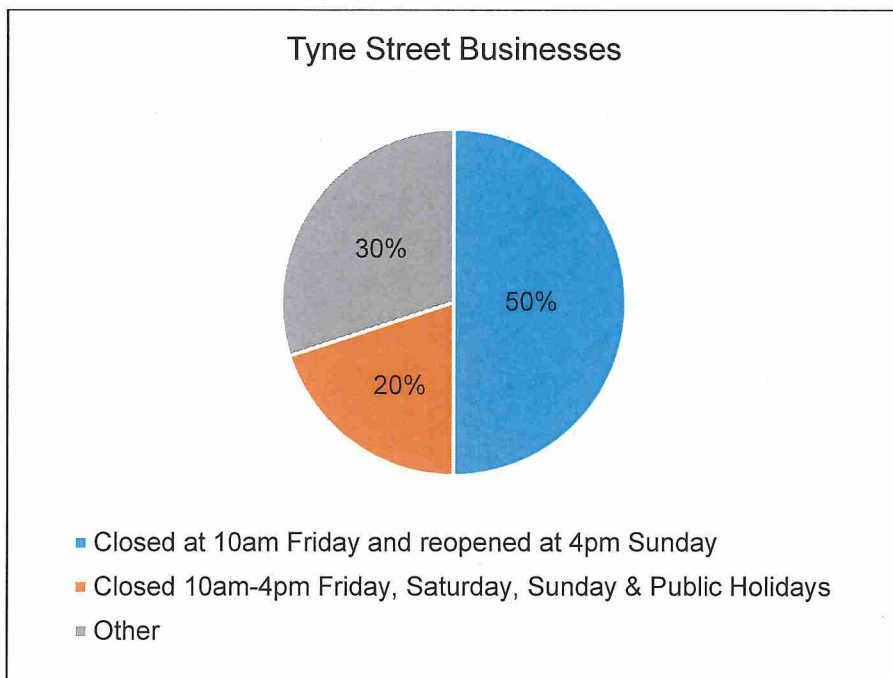
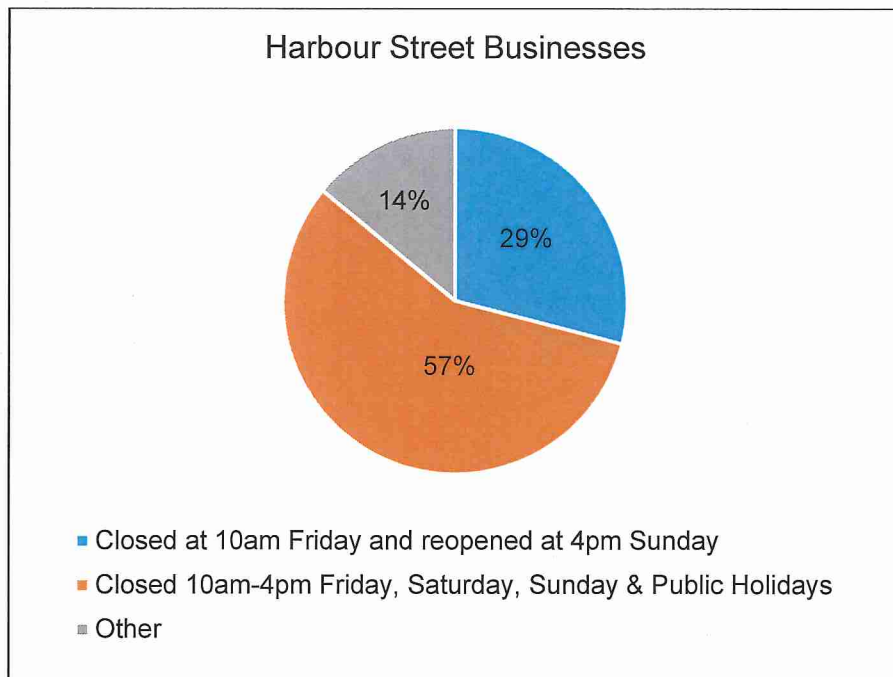
Public Holidays

	Harbour St	Tyne St
Yes	15	11
No	1	0
Sample size	16	11



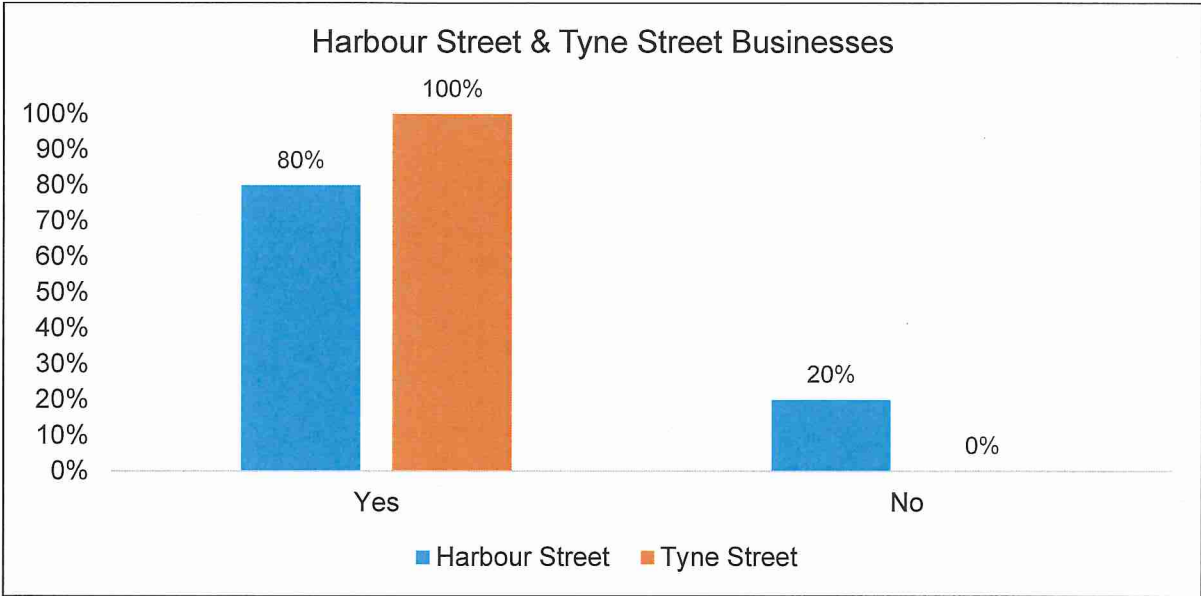
4. If Harbour Street was closed Friday to Sunday and on public holidays, what times would you prefer it was closed?

	Harbour St	Tyne St
Closed at 10am Friday and reopened at 4pm Sunday (including nights)	4	5
Closed 10am-4pm Friday, Saturday, Sunday & Public Holidays (days only)	8	2
Other	2	3
Sample size	14	10



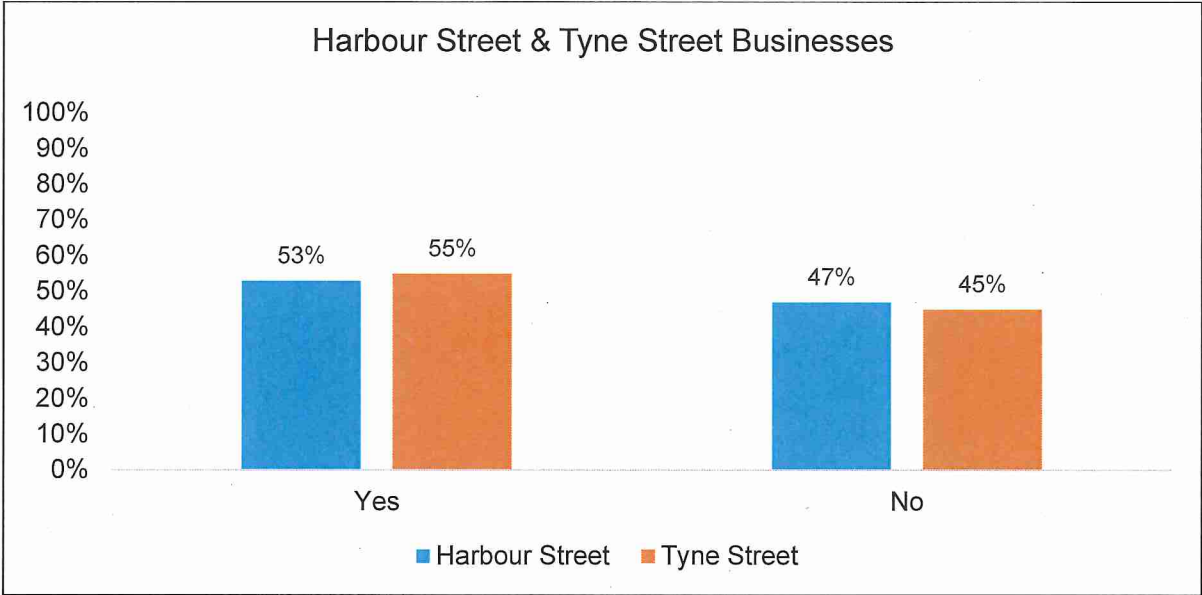
5. Would you support Harbour Street being closed to vehicles from Labour Weekend to the end of April again?

	Harbour St	Tyne St
Yes	12	10
No	3	0
Sample size	15	10



6. Would you support Harbour Street being closed to vehicles permanently?

	Harbour St	Tyne St
Yes	8	6
No	7	5
Sample size	15	11



Assets Committee Memorandum

From Assets Group Manager

Date 28 August 2018

Assets Group Activity Report August 2018

Recommendation

That the Assets Committee receives and notes the information.

Summary and Purpose

The purpose of this memorandum is to inform the Assets Committee about strategic matters and outcomes.

Assets Group Focus Areas

Water Services and Waste
Maintaining or improving service levels
<p>Customer Service From 1 July, 127 CRMs were resolved by officers and SouthRoads, with 98% being resolved within the required timeframes.</p> <p>Water Supply The contract for stage two of the South Hill water main renewals is currently being negotiated with Whitestone Contracting Limited.</p> <p>South Hill Micro-zone is nearing completion, but has been delayed by the power retailer.</p> <p>The Omarama Reservoir roof is being replaced during the week of 18-25 August.</p> <p>Solid Waste Disposal fee increases were implemented at the Transfer Stations and Palmerston Landfill in accordance with the Waste Management and Minimisation Plan from 1 August.</p>
Protecting people, places and the environment
<p>Water Supply The H2Our Health project is nearing completion and is expected to be commissioned by the end of August.</p> <p>Discussions and a proposed stakeholder engagement plan for the Lake Ohau Village water supply upgrade to meet the Drinking Water Standards will be canvassed with the Ahuriri Community Board.</p> <p>Annual drinking water compliance reporting to the Ministry of Health has been a big focus for the last six weeks.</p> <p>Sewerage Treatment and Disposal Annual compliance reporting to Environment Canterbury and the Otago Regional Council for wastewater treatment plant resource consents has been a major focus.</p>

Supporting economic development and growth
<p>Water Supply The Oamaru Water Capacity Study is in progress. This study will provide a sound basis for long-term asset planning.</p> <p>Sewerage Treatment and Disposal Oamaru Wastewater Capacity Study is also in progress.</p>

Commentary

It is intended that future reports will include commentary about what this means for Council objectives as well as a discussion of risks and opportunities that are currently in play.

Roading
Maintaining or improving service levels
<p>Customer Service As of 31 July, 78 CRMs had been resolved by officers, with 98% being resolved within the required timeframes.</p> <p>Reseals An inspection of road “joints” has been completed. This will assist with water proofing of road surfaces.</p> <p>The monthly 5% road maintenance audit was undertaken.</p> <p>A substantial asset update has been completed within the Roothing Assessment and Maintenance Management System (RAMM) regarding the LED retrofit programme.</p> <p>Tenders The Footpath resurfacing contract is due to close on 21 August. The Island Cliff seal widening contract is due to close on 23 August.</p> <p>Maintenance Contract The performance review of the contractor resulted in a pass and an increase in the contract of one year.</p>
Protecting people, places and the environment
<p>Letters were sent out to land owners whose operations resulted in excessive mud on roads, in accordance with the Roothing policy.</p> <p>Discussions were held with landowners and New Zealand Transport Agency (NZTA) highways concerning Station Road flooding and options for resolution.</p>
Supporting economic development and growth
<p>Assisted growing business with improving access across roads. For example, ensuring specifications for a proposed private concrete stock crossing pad on Biggs Road was appropriate.</p> <p>Implementing 2018 Development Contributions Policy on new developments from 1 July.</p>

Supporting economic development and growth
Met with Road Metals Limited to discuss accessibility and future growth affecting the network.
Averaging five LIM and seven PIM applications per week.
Two land use consents and nine subdivision applications are being processed.

Commentary

It is intended that future reports will include commentary about what this means for Council objectives as well as a discussion of risks and opportunities that are currently in play.

Property
Maintaining or improving service levels
<p>Customer Service As of 15 August, there are no outstanding CRMs for Property.</p> <p>Community Housing Two community housing units at Swale Street are being renovated. Just over two-thirds of the housing stock has now been renovated.</p> <p>Courthouse Oamaru Courthouse project is progressing well. Scaffold was dismantled week beginning 6 August.</p>
Protecting people, places and the environment
<p>Harbour A drone survey has been undertaken on the Harbour assets (including breakwater, Sumpter and Normanby Wharves) to further inform the Asset Management Plan.</p> <p>The Signalman's Hut and Betsy Mast have been relocated to the west of the North Otago Yacht and Powerboat Club. This was moved for navigational safety reasons.</p>
Supporting economic development and growth
<p>New Zealand Airline Academy New Zealand Airline Academy (NZAA) commenced operations at the Oamaru Airport earlier this month. Students have started arriving and NZAA has received more than 20 applications from potential students.</p>

Commentary

It is intended that future reports will include commentary about what this means for Council objectives as well as a discussion of risks and opportunities that are currently in play.

Recreation
Maintaining or improving service levels
<p>Maintenance Contract Contractor performance for July was 93%. This is a great result; a pass under the contract is 85%.</p> <p>Playground Compliance An audit in July 2018 put compliance at 78%, consistent with last year. This compares well with other councils. Further improvement is expected as the Recreation team progresses with the renewal of the Oamaru Public Gardens playground.</p> <p>Aquatics The Waitaki Aquatic Centre has passed its pool-safe assessment for 2018. A discounted entry to try to incentivise lane swimmers to come at quieter times is being trialled.</p> <p>Palmerston Walking Improvements Officers have discussed a boundary adjustment with a surveyor and neighbour which will benefit both parties and enable Council to construct an easy walking grade track between District Road and Ronaldsay Street.</p>
Protecting people, places and the environment
<p>Toilets The Recreation team is yet to receive a response from MBIE regarding the bid for funds towards Otematata, Katiki Straight, and All Day Bay toilet improvements, and the Palmerston Dump Station.</p> <p>Breen Construction has been awarded the contract to install a replacement toilet block at Weston Domain. This is expected to be completed before Christmas.</p> <p>Camping MBIE has confirmed funding for projects put forward by the Mackenzie and Waitaki Basin's responsible camping working group. This will result in the Department of Conservation (DoC) installing an additional toilet block at the Ahuriri Bridge.</p> <p>Waste A draft management plan for the historic Awamoa Road fly-tipping sites has been prepared for officer review. This may result in an application to Central Government's Contaminated Soils Remediation Fund.</p>
Supporting economic development and growth
<p>Alps to Ocean MBIE has been approached for funding to construct the trail between Sailors Cutting and Benmore Dam.</p> <p>An assessment of the trail by New Zealand Cycle Trails gave the Alps to Ocean a score of 3.43 out of 5 (3 = 'developing', 4 = 'on the way'). User surveys for the last 12 months (72 responses) put overall satisfaction at 4.8/5.</p>

Commentary

It is intended that future reports will include commentary about what this means for Council objectives as well as a discussion of risks and opportunities that are currently in play.

Community Outcomes (work in progress)

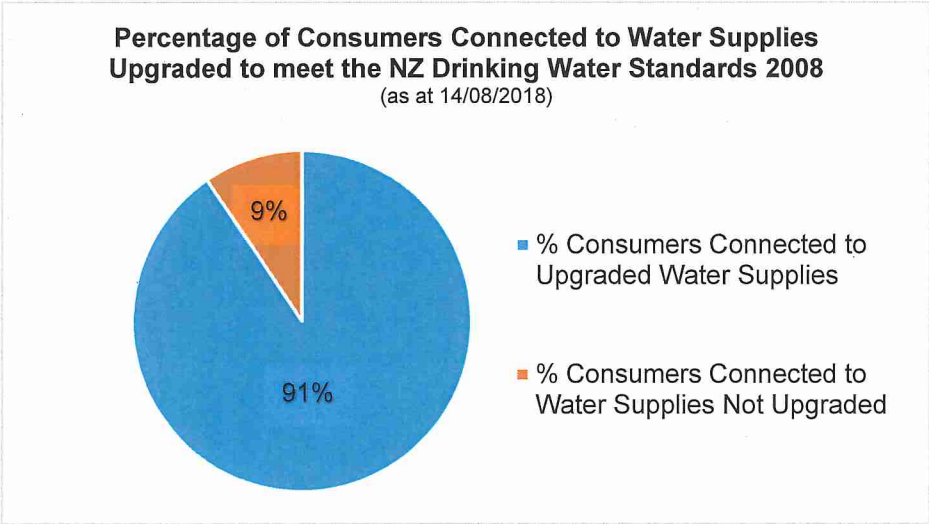
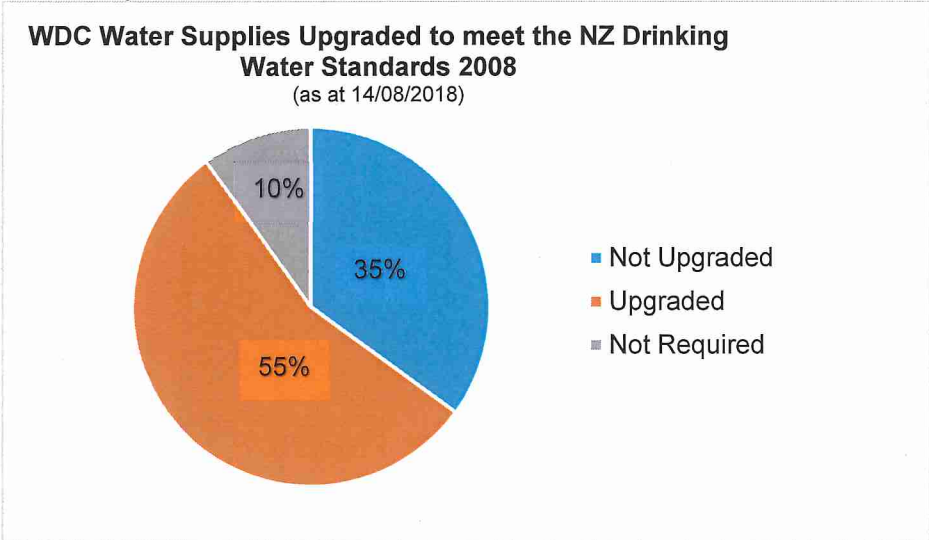
The community outcomes describe how we want our community to be. The activities of Council contribute to a variety of community outcomes.

We enable opportunities for new and existing business.	We keep our district affordable.	We provide and enable services and facilities so people want to stay and move here.
We understand the diverse needs of our community.	We maintain the safest community we can.	Waitaki's distinctive environment is valued and protected.

The idea is that each team from the Assets Group will focus on progressing toward one of these community outcomes at different Assets Committee Meetings.

Water Services and Waste

Community Outcome focus: *We maintain the safest community we can.*



The H2OurHealth project will be completed in September 2018. Therefore, the Hampden-Moeraki and Herbert-Waianakarua water supplies have been categorised as "upgraded".

Commentary

It is intended that future reports will include commentary about what this means for Council objectives as well as a discussion of risks and opportunities that are currently in play.

Roading

Community Outcome: *We understand the diverse needs of our community.*

The increasing demand being placed on the rural roading network by heavy vehicles is an area of concern for the Roding Unit because of advancing maintenance and renewal costs. A bi-annual meeting is proposed between staff and heavy commercial vehicle operators to look at the issues, identify the pinch points, and consider what options are available to minimise effects to the district community.

Commentary

It is intended that future reports will include commentary about what this means for Council objectives as well as a discussion of risks and opportunities that are currently in play.

Property

Community Outcome: *We enable opportunities for new and existing business.*

The Property team has been spending a significant portion of its time with new and existing businesses to help them work through opportunities. This has meant that some other work is moving a bit slower.

Commentary

It is intended that future reports will include commentary about what this means for Council objectives as well as a discussion of risks and opportunities that are currently in play.

Recreation

Community Outcome: *We provide and enable services and facilities so people want to stay and move here.*

Aquatic Centre:

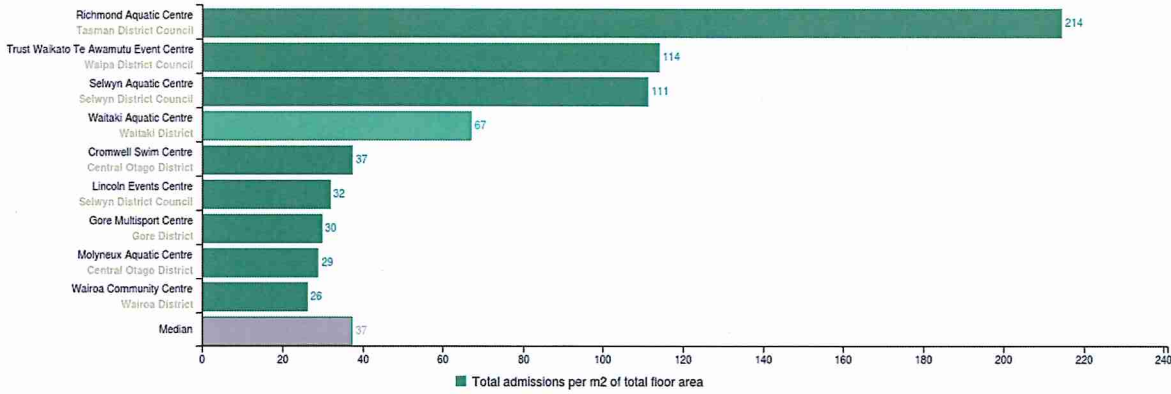
2017 Benchmark information shows that the Waitaki Aquatic Centre usage compares favourably to other facilities in New Zealand with:

- 67 admissions per m² of floor area compared to a peer group median of 37 admissions.
- An average number of 14.3 uses per resident person within 10km of the facility compared to the national median of 12.1.

B. Facility Usage

Total admissions per m2

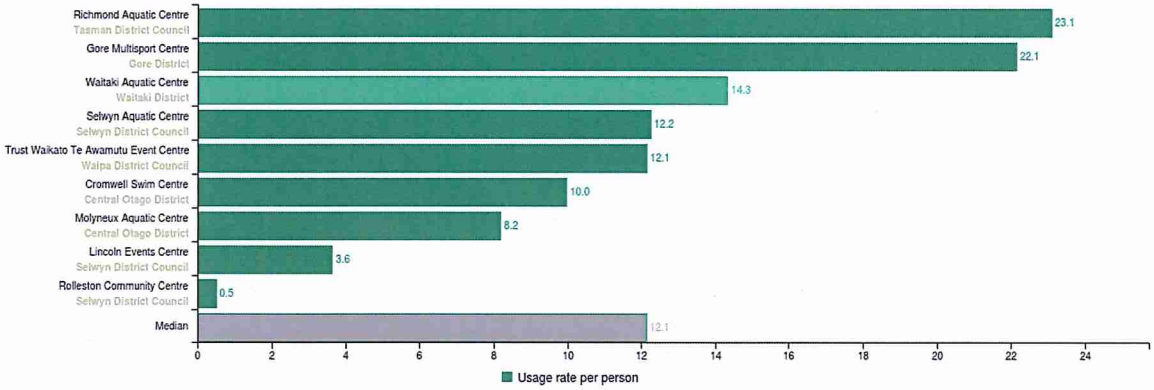
Year Selection: 2017



B. Facility Usage

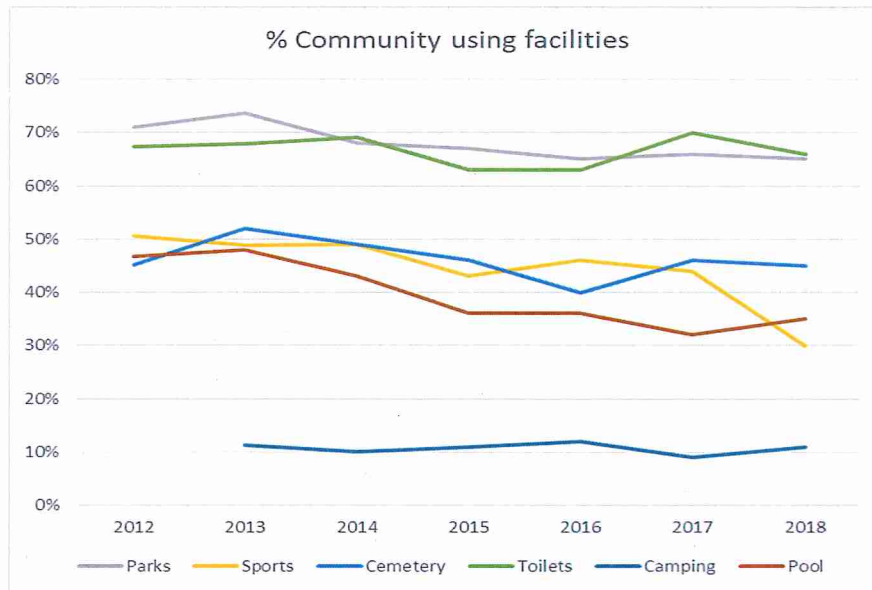
10km catchment usage ratio

Year Selection: 2017



Recreation Facility use:

Annual satisfaction surveys indicate a trend of declining facility use. Officers are considering a further survey to try to establish the reason for this and what changes might encourage greater use.



Commentary

It is intended that future reports will include commentary about what this means for Council objectives as well as a discussion of risks and opportunities that are currently in play.

Neil Jorgensen
Assets Group Manager

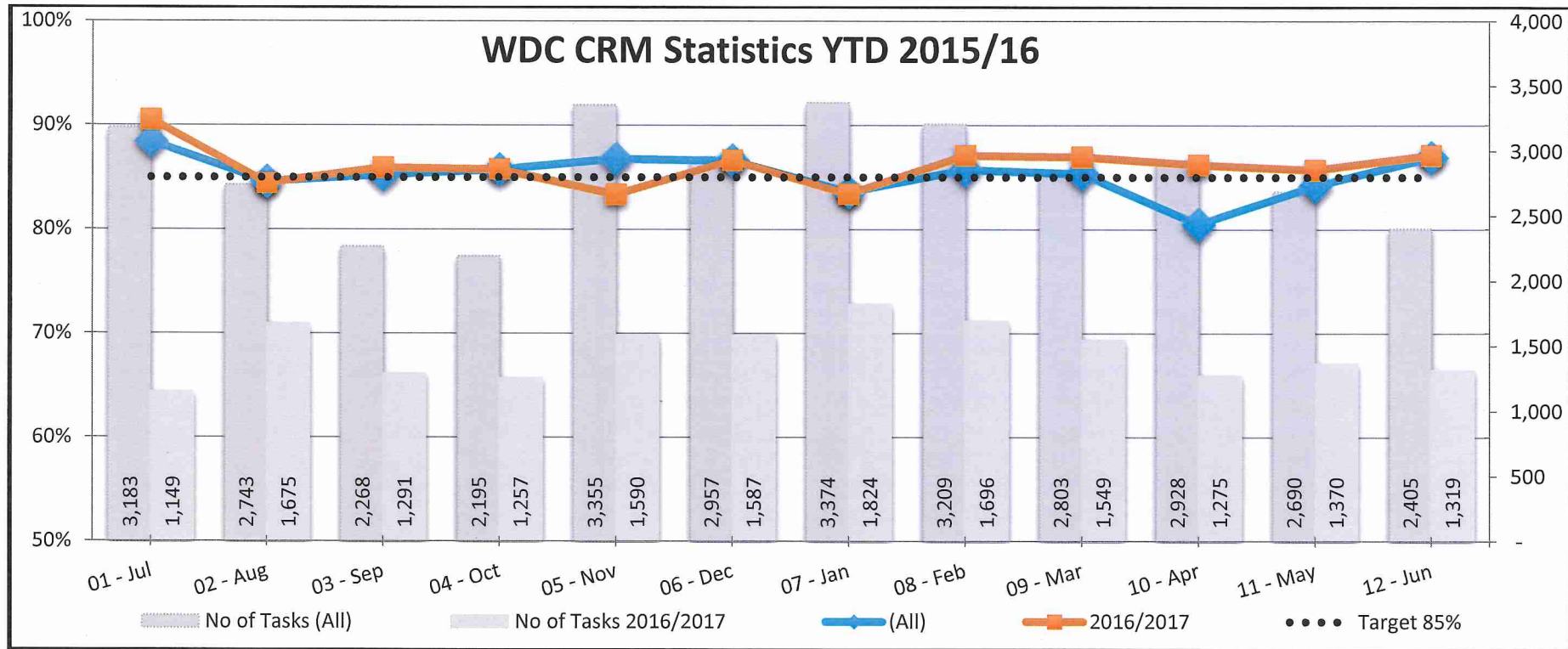
Attachments:

Tenders recently let
WDC CRM Statistics
Waitaki Resource Recovery Trust – Quarterly Report

Tenders recently let

This table shows tender let over the last few months and will be kept as a six-monthly rolling schedule.

Contract No.	Name of Contract	Date Contract Let	Tenders received	Awarded to	Tender value (ex GST)	Range of tenders received	Engineers Estimate	Start Date	Date of Completion
660	Pavement Rehabilitations	01/12/2017	2	The Roding Company	\$938,000.00	\$916,651.94 to \$938,000.00	\$830,000	22/01/2018	23/04/2018
672	Ardgowan Road – Seal widening	15/12/2017	2	SouthRoads Ltd	\$297,249.20	\$297,249.20 to \$499,310.97	\$250,000	10/01/2018	06/03/2018
676	Waterfront Road Extension	1/03/2018	3	Fulton Hogan Ltd	\$591,072.66	\$591,072.66 to \$686,872.07	\$580,000.00	9/03/2018	4/05/2018
688	Oamaru Creek Suspension Bridge Recreation Construction is currently Council's preferred contractor for bridge maintenance due to its relevant experience and quality workmanship.				\$110,000.00	Direct Appointment	\$110,000.00	01/03/2018	30/06/2018
687	<p>Meek Street Bridge Block Repairs</p> <p>Dooleys Masonry is currently Council's preferred stone masons with its experience and skill with working with Oamaru stone and on Heritage structures.</p> <p>Banks Building Ltd is experienced in draining and pumping large volumes of water. WDC issued this contract directly to Dooleys Masonry and Banks Building.</p>				\$40,000.00	Direct Appointments	\$40,000.00	07/03/2018	30/06/2018





Waitaki Resource Recovery Trust



Quarterly Report: January to March 2018.

Financial report (9 months ended 31/3/2018)

Executive Summary

Payments (Appendix 1)

Payments requiring confirmation for the month of March are \$103,741. These included redevelopment costs of \$5,840 and a wage payment to Literacy North Otago of \$1,656.

Profit & Loss Comparisons (Appendix 2)

Profit (56k) is up on forecast (30k) but down on last year (75k). Volumes are actually up as evidenced by the substantial increase in fee income (up 35% on last year) but due to the downturn in exports commodity prices have slumped. Operating costs and expenses are well contained which is a feat in due to the increasing wage content driven by present and pending increases in minimum remuneration to staff. While this cost is expected to be contained close to EOY budget wages are up by 18% on last year and of course this trend will continue.

In summary, the hiatus in exports and looming wage increases will be a challenge to WRRT in the near future.

Profit & Loss Variance Report Mar:2017/18

	Actual	Budget	Actual Last Year
Operating Income			
Fees	131,888.70	118,595.00	97,560.92
Sales Recycled Materials	301,539.73	328,214.00	290,050.18
Total Operating Income	433,428.43	446,809.00	387,611.10
Operating Costs			
Direct Costs	118,171.81	137,710.00	97,945.99
Wages	426,528.22	442,428.00	361,101.46
Total Operating Costs	544,700.03	580,138.00	459,047.45
Gross Profit	(111,271.60)	(133,329.00)	(71,436.35)
Expenses			
Administration	21,299.38	22,653.00	24,657.72

Employment	16,324.46	17,570.00	18,773.40
Marketing & Education	0.00	420.00	1,313.87
Occupancy	2,116.70	2,872.00	2,624.86
Other Expenses	936.30	2,700.00	432.82
Total Expenses	40,676.84	46,215.00	47,802.67

Operating Profit	(151,948.44)	(179,544.00)	(119,239.02)
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Other Income	208,361.40	209,248.00	194,195.95
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Net Profit	56,412.96	29,704.00	74,956.93
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Financial Position (Appendix 3)

Working Capital \$154,462 Cash \$122,986

Predicted 30/6/18 \$98,355 Cash \$120,475.

Note: Working capital 30/6/18 includes wage & holiday pay accruals of \$52,094

Net Assets \$313,216

Predicted 30/6/18 \$236,690

The Hurunui 3E Trust debt for the new baler has since reduced to \$8,625.

Diversification (Appendix 4)

2,340 tonnes of recyclables have been diverted and this is running with the budget albeit with wide downward fluctuations in some commodities compensating increases in others. We are well on the way to reach the target of 3,155 tonnes and are currently ahead by 266 tonnes compared with last year. Costs averted are 609k with EOY figure predicted at 821k

Diversion Figures to 31 March 2018

	Quarter September		Quarter December		Quarter March		Total YTD This Year		Total YTD Last Year	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Builders Waste	7.24	3.42	4.08	0.95	3.67		14.99	4.37	12.81	8.39
Cardboard	131.34	155.36	152.22	226.41	159.64	196.36	443.20	578.13	471.34	445.20
Demolition	18.58	12.75	7.86	21.1	15.65	12.21	42.09	46.05	15.98	23.56
E Waste	2.51	2.99	2.34	2.64	3.04	2.92	7.89	8.55	8.83	10.95
Furniture	10.01	2.79	4.23	3.88	4.81	4.20	19.05	10.86	5.54	7.62
Glass	108.00	171.92	126.00	102.12	126	188.22	360	462.26	375.14	281.18
Green Waste	38.21	40.39	91.38	79.53	77.36	74.43	206.94	194.35	131.2	138.33
Metal	20.77	12.03	11.23	26.00	15.40	22.43	47.40	60.46	49.08	82.51
Paper	89.66	101.96	104.84	31.17	111.28	103.25	305.78	236.38	360.35	296.96
Plastic	57.91	15.69	145.18	84.27	59.32	41.65	262.41	141.61	426.84	238.85
Plastic Consignments	-14.64		-25.91		-7.84	-6.92	-48.39	-6.92	-66.26	-66.34
Shop	210.61	183.81	241.52	229.37	226.41	191.4	678.54	604.58	605.7	607.04
Total Diversion	680.19	703.11	864.97	807.44	794.74	830.13	2339.9	2340.69	2396.55	2074.25
Residual	101.58	99.16	119.1	102.9	111.18	107.28	331.85	309.34	265.49	269.66
Total Outputs	781.76	802.27	984.07	910.34	905.92	937.41	2671.75	2650.03	2662.04	2343.91
% Output Diverted	87.00%	88.00%	88.00%	89.00%	88.00%	89.00%	88.00%	88.00%	90.00%	88.00%

Costs averted by diversion (GST inclusive)	Ann Budget	Actual to Date
Disposal per tonne @ \$228.30	720387	534380
Transport per tonne @ \$32.00	100974	74902
Total Costs averted	821362	609283

Social Benefit

We are continuing with the Community Bike project and have funding to cover this project for a further 12 months. We have also recently received a Workbridge "Above and Beyond" Employer award. This is in appreciation of the number of their clients that have been given work experience or employed on short term contracts which in some cases result in full time employment.

Health and Safety

We continue to maintain our Health and Safety program and pleased to advise that despite all the upheaval, changed traffic management plans and re sited Kiosk and Drop off during the re development phase we have had no major issues.

Workplace Literacy

We are pleased to confirm we have a new Workplace Literacy and Numeracy contract with the Tertiary Education Commission following on from our previous contract. This has been an acknowledged success and we are again the lead agency responsible for the funding available of \$110,400.00 inc GST. A consortium of 10 business's in Oamaru are involved.

Combined Recycling/Rubbish Receptacles

Going well with positive results. Working with the Packaging Forum regarding possible funding if WDC decides to roll out additional bins. Averaging 70% diversion by weight.

Recycling/plastic Issues

You will be aware of the chaos in the World commodity markets with China closing its Ports to most plastics and dramatic reductions in cardboard and paper pricing. We have experienced a 60% drop in our cardboard returns and 80% drop in our paper returns over the last 6 months.

However we are still finding markets for our plastics, at reduced rates, with orders gone or confirmed for 5 x 40ft containers, in excess of 100 tonnes.

New Business opportunity

Polybuild, a company we have been talking to for a number of years will be issuing a press release about an R&D operation in Oamaru operating in December at this stage, supported by WRRT, whereby Scott Technologies of Dunedin will transform small scale manufacturing of waste plastic based building materials into equipment with the potential to process all of New Zealand's plastic onshore and turn it into building resources. Outlook is for about five manufacturing sites throughout the Country which will solve the problem of plastics being stockpiled, landfilled or shipped offshore passing on the problem. The technology is proven and has been producing similar products in North America, South America and Eastern Europe.