



Waitaki

DISTRICT COUNCIL

TE KAUNIHERA Ā ROHE O WAITAKI

Notice of Meeting

and

AGENDA

of the

Assets Committee

in the

**Council Chamber, Third Floor
Waitaki District Council Headquarters
20 Thames Street, Oamaru**

on Tuesday 5 June 2018

Assets Committee Membership:

Cr Bill Kingan (Chair)
Cr Guy Percival (Deputy chair)
Cr Jeremy Holding

Mayor Gary Kircher (ex Officio)
Deputy Mayor Melanie Tavendale
Cr Hugh Perkins

Assets Committee Meeting

Tuesday 5 June 2018

**Council Chamber, Third Floor
Waitaki District Council Headquarters
20 Thames Street, Oamaru**

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Assets Committee Members:

Cr Bill Kingan (Chair)
Cr Guy Percival (Deputy Chair)
Cr Jeremy Holding

Mayor Gary Kircher (ex Officio)
Deputy Mayor Melanie Tavendale
Cr Hugh Perkins

Waitaki District Council

Assets Committee

**UNCONFIRMED MINUTES of Assets Committee Meeting of the
Waitaki District Council held in the Council Chamber,
Waitaki District Council Headquarters, 20 Thames Street, Oamaru
on Tuesday, 1 May 2018 at 10.34am**

Present	Cr Bill Kingan (Chair), Cr Guy Percival (Deputy), Cr Jeremy Holding, Cr Hugh Perkins, and Deputy Mayor Melanie Tavendale
Apology	Mayor Gary Kircher
In Attendance	Cr Craig Dawson Cr Peter Garvan Cr Jim Hopkins Cr Jan Wheeler Cr Colin Wollstein Fergus Power (Chief Executive) Neil Jorgensen (Assets Group Manager) Paul Hope (Finance and Corporate Development Group Manager) Lisa Baillie (People and Culture Group Manager) Lichelle Guyan (Heritage, Environment and Regulatory Group Manager) Bill Chou (Information Services Group Manager) Erik van der Spek (Recreation Manager) Martin Pacey (Water Services and Waste Manager) Renee Julius (Property Manager) Ainslee Hooper (Governance and Policy Advisor)

The Chair declared the meeting open at 10.34am, and welcomed everyone present.

1. Apologies

RESOLVED
AC 2018/015

Deputy Mayor Melanie Tavendale / Cr Hugh Perkins
That the Assets Committee accepts an apology for absence on leave
from Mayor Gary Kircher.

CARRIED

2. Declarations of Interest

There were no declarations of interest.

3. Confirmation of Previous Meeting Minutes

RESOLVED
AC 2018/016

Deputy Mayor Melanie Tavendale / Cr Guy Percival
That the Assets Committee confirms public meeting minutes for
20 March 2018, as circulated, as a true and correct record of that
meeting.

CARRIED

4. Draft Government Policy Statement for Land Transport 2018

The memorandum, as circulated, sought to present information on the Draft Government Policy Statement for Land Transport 2018 ("Draft GPS"), breaking it down into segments that are more relevant for Waitaki District.

Roading Manager Michael Voss spoke to this report, and highlighted the increased investment in local roads in the Draft GPS, which was a benefit for a rural district like Waitaki. Business cases would need to be developed for any projects, and submitted to the New Zealand Transport Agency (NZTA) for consideration. At the Investment Strategy meeting yesterday in Christchurch, it was also announced that footpaths will now be subject to subsidy, which – for Waitaki – would make \$340k available for other roading network activities. Mr Voss cautioned that the detail around this announcement was not yet available, so how it would work in practice was still unknown.

Mr Voss added that the Government had been clear about increasing investment in cycling, although the details around that were not yet known, either.

And, finally, Mr Voss advised that the Provincial Growth Fund (PGF) may only be available for growth purposes, and not for safety purposes. Group Manager Neil Jorgensen said the team was now putting together options that could potentially be put forward to the PGF, and they would be brought to Council for a separate discussion once worked up.

RESOLVED
AC 2018/017

Cr Jeremy Holding / Cr Guy Percival
That the Assets Committee receives and notes the information.

CARRIED

5. Springfield Road Pipeline

The report, as circulated, proposed that Council contribute funding towards work to reduce the extent of water ponding that floods Springfield Road and adjacent farmland.

Discussion on the report highlighted the following issues:

- If this went ahead, water would be saved for a genuine use, and the area could then be farmed normally. Therefore, there was public good as well as private good in the project.
- The pipeline option would stop the road being closed constantly by flooding and would stop further damage, as water would be moved away from the problem. The local residents had done a lot to help, and this was an opportunity to fix the problem once and for all.

RESOLVED
AC 2018/018

Deputy Mayor Melanie Tavendale / Cr Bill Kingan

The Assets Committee recommends:

That Council contributes a budget of up to \$15,000 from unsubsidised roading budgets towards works associated with a private pipeline project that will keep pond levels below the existing level of Springfield Road east of Fortification Road.

CARRIED

Division Vote called: 3 versus 2
AGAINST: Cr Guy Percival

6. Assets Group Activity Report

The memorandum, as circulated, sought to inform the Assets Committee about the activities of the Assets Group for the period 6 March to 16 April 2018.

Key discussion points were:

- 100mls of rain last weekend; 2 roads closed; 20 under caution. Demonstrates road resilience. Waitaki's annual rainfall had already been received, and it was only four months into the year.
- Illegal dumping and cameras
- Kakanui Bridge replacement – there may not be sufficient data available yet to demonstrate a strong growth reason that would meet the PGF criteria.
- Crashes on Wansbeck Street – a lot of minor crashes were not reported via CRM. Councillors were asked to remind their community residents to submit CRMs on all crashes, so that Council staff could monitor trends as they developed over time.
- Councillors expressed their gratitude to the roading team for responding to CRMs when they were submitted by ratepayers, and for their excellent communications during the heavy rainfalls.
- Gravel was now available again. It was also being stockpiled for frost and soft surface remediation work.
- Water safety plans were a legislative requirement, and needed to be reviewed every five years.
- The Ohau water upgrade project was being progressed. The aim was to complete it sometime in 2019.
- Signage – the revamped Lookout Point sign looked "great".
- The Dunback streetscape plan was yet to be finalised.
- The Hampden streetscape plan had already been approved by the Waihemo Community Board.
- The new Dunback Domain Toilets were "great". The design could be used in more remote destinations.

RESOLVED
AC 2018/019

Deputy Mayor Melanie Tavendale / Cr Jeremy Holding
That the Assets Committee receives and notes the information.

CARRIED

With no further business to be conducted, the Chair declared the meeting closed at 11.30am.

TO BE CONFIRMED at the next scheduled meeting of the Assets Committee, to be held on the 5th day of June 2018 in the Council Chamber, Waitaki District Council Headquarters, 20 Thames Street, Oamaru.

Chairperson

Asset Committee Report

From Water Services and Waste Manager

Date 5 June 2018

Draft Waste Management and Minimisation Plan 2018-24 – Summary of submissions and resulting proposals for final plan

Recommendations

The Assets Committee recommends:

That Council:

1. Notes the public submissions received on the Draft Waste Management and Minimisation Plan 2018-24 (WMMP) included as Appendix 1 of this report.
2. Notes the officer comments included in Appendix 1 of this report.
3. Confirms its proposal in the Draft WMMP to increase charges for rubbish disposal at the Rural Resource Recovery Parks to \$120 per m³.
4. Confirms its proposal in the Draft WMMP to increase charges for green waste disposal at the Rural Resource Recovery Parks to \$50 per m³ and that the chipped green waste is available for use by the community free of charge.
5. Confirms its proposal in the Draft WMMP to investigate ways of maximising use of capacity and increasing revenue at Palmerston Landfill, with the intention of closing it earlier than 2027.
6. Confirms its proposal in the Draft WMMP to remove the contents of the Hampden Closed Landfill for transfer to the Palmerston Landfill if further investigation confirms this is the most cost-effective option and the required consents can be obtained.
7. Amends its proposed budget in the Draft WMMP to \$21k per annum from Ministry for the Environment (MfE) levy funding to engage an education resource/s and to implement waste minimisation initiatives, and increases the total to \$31k per annum by an additional \$10k per annum funded from rates.
8. Confirms its proposal in the Draft WMMP to continue its current financial support for WRRT and considers additional support on a case-by-case basis.
9. Confirms its proposal in the Draft WMMP to provide Waitaki Resource Recovery Trust (WRRT) with MfE levy funding to distribute to other community providers, subject to specific criteria and conditions, and increases the proposed funding from \$25k to \$30k per annum.
10. Confirms its proposal in the Draft WMMP to continue providing the township recycling bins, to review how these are operating in order to make the service more consistent across the centres, and to consider providing them in other townships, if appropriate.
11. Confirms its proposal in the Draft WMMP to continue collaborating with WRRT to develop a phased programme for replacing existing litter bins in key public locations around the district with bins that provide for a combination of waste disposal and recycling.
12. Confirms its proposal in the Draft WMMP to continue collaborating with the WRRT and Waste Management NZ Ltd in accordance with the current Memorandum of Understanding (MoU) while also seeking opportunities for collaboration and service provision through other organisations or agencies in accordance with the Local Government Act (LGA) and as appropriate under the MoU. Council will also pursue opportunities for collaboration and shared services with other local authorities through the Otago Regional Solid Waste Section 17A Review Group, where appropriate.
13. Confirms its proposal in the Draft WMMP to:
 - continue to leave kerbside collection of residual waste, recycling and green waste to the private market, and
 - more proactively inform and educate the community on options for kerbside collection during the first year of the plan, and
 - undertake a community survey on kerbside collection.
14. Notes that, before proceeding with this survey, officers will bring a report to Council to review and confirm the scope of the survey questions and content.
15. Confirms its proposal in the Draft WMMP to amend the Solid Waste Bylaw in 2018/19 following adoption of the WMMP

16. Retains current opening hours at the Rural Recovery Parks, with flexibility around how these are configured.
17. Investigates options for a 24-hour recycling drop-off in Omarama and trials a preferred option in consultation with the Ahuriri Community Board at an estimated cost of \$5k, to be funded through revenue from increased refuse disposal charges at the rural recovery parks.
18. Increases the number of litter bin servicing collections (Waihemo, Ahuriri and Oamaru), to be funded from the individual ward accounts.
19. Does not include the term 'zero waste' in its WMMP vision, goals or objectives.
20. Proceeds with all other matters included in the Draft WMMP, including the proposed Action Plan.
21. Notes and agrees the proposed WMMP funding included in Appendix 2 of this report.

Objective of the Decision

Following consideration of public submissions to the Draft Waste Management and Minimisation Plan 2018-24 (WMMP), to make recommendations to Council on the content of the final plan.

Summary

It is proposed that the Assets Committee considers the full submissions to the WMMP, the appended summary of submissions, officer comments, recommendations, and amended budgets before confirming its recommendations for content of the final plan.

Summary of Decision Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	Key	Environmental Considerations	Key
Legal	No	Cultural Considerations	No
Significance	Key	Social Considerations	Key
Financial Criteria	Key	Economic Considerations	Key
Community Views	Key	Community Board Views	No
Consultation	Key	Publicity and Communication	No

Background

Under the Waste Minimisation Act 2008, Council must prepare and consult on a Draft Waste Management and Minimisation Plan (WMMP) every six years. Waitaki District Council's last WMMP was adopted in 2012.

The plan must be subject to a Special Consultative Procedure in accordance with the Local Government Act and be adopted by Council by 30 June 2018.

The Waste Minimisation Act requires councils to undertake a Draft Waste Assessment before reviewing and preparing the WMMP, and to have regard to it in the preparation of the plan.

The purpose of the Draft Waste Assessment is to provide the necessary background information on waste and diverted materials that will enable Council to determine a logical set of priorities and activities.

The Waste Assessment was prepared in discussion with Council's Solid Waste Working Group, which comprises six elected members, including representatives for both the Waihemo and Ahuriri Wards, and the Manager of the Waitaki Resource Recovery Park.

Prior to developing the draft WMMP, the Draft Waste Assessment was forwarded to key stakeholders for their review and comment. The Medical Officer of Health (MoH) was consulted on the Draft Waste Assessment in accordance with Section 51, Clause 5 of the Waste Minimisation Act. Feedback from key stakeholders on the Waste Assessment was taken into account when preparing the draft WMMP for public consultation and will also be considered as implementation of the plan is undertaken.

The Draft WMMP is, for the most part, 'business as usual'. The proposals included within the plan seek to improve the current system rather than make significant changes to service and facility configuration or delivery.

The Draft WMMP consultation process commenced on 29 March 2018 and closed at 5pm 30 April 2018. The consultation process included public notification of the consultation process, a four-page summary document which was made available on the Council website and at various locations throughout the district, advertisements in local community newsletters (including the East Otago Review), and Facebook posts.

Submissions could be made to the WMMP by completing the submission form included with the summary, or by completing the online submission form via Council's website.

In total, 15 submissions were made directly to the Draft WMMP. Of these 15 submissions, eight (53%) were received via the website.

Some submitters to the Long Term Plan 2018-28 consultation process included comments on waste management in their submissions. These have been included at the end of this report to provide further context for decision-making on the WMMP.

Summary of Options Considered

Option 1 – Adopt the recommendations as proposed (**preferred option**)

Option 2 – Adopt the recommendations, subject to amendments

Option 3 – Do not adopt the recommendations

Assessment of Preferred Option

Option 1 is the preferred option as it takes into account all submissions made to the draft plan, is consistent with the direction Council has set to date, and will ensure Council is able to meet its statutory deadline for adoption of the WMMP of 30 June 2018.

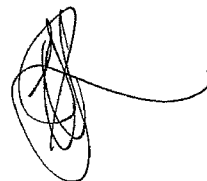
Depending on the extent of amendments, Option 2 would also enable Council to meet this deadline.

The Solid Waste Bylaw is required to be amended following the adoption of the WMMP, this is to make changes to the Bylaw so that it is consistent with the new WMMP. For example, Council no longer operates the Oamaru Landfill.

This report includes a resolution on the inclusion of the zero waste target in the plan. Currently, the plan is written without this target. Council could choose to make a target towards zero waste as an objective, however this should mean a re-write of the plan so that this objective could be made real and incorporated into the work programme. It is suggested that, if Council thought that a zero waste target was desirable, then direction could be given to include this as an objective in the next WMMP process.

Conclusion

That the Assets Committee proceeds with making the recommendations to Council included in this report.



Martin Pacey
Water Services and Waste Manager

Neil Jorgensen
Assets Group Manager

Attachments

Additional decision making considerations

Additional Decision Making Considerations

The following matters have been considered in making the decisions.

Outcomes

We keep our district affordable.

We provide and enable services and facilities so people want to stay here and move here.

We understand the diverse needs of the community.

Waitaki's distinctive environment is valued and protected.

APPENDIX 1: Summary of submissions, officer responses and recommendations by issue

The following summary addresses submissions received, firstly on each of the 11 issues identified in the Draft Waste Management and Minimisation Plan, and secondly, on other issues raised by submitters.

Issues identified in draft WMMP	Other issues/topics raised by submitters
<ol style="list-style-type: none"> 1. Cost recovery at RRP 2. Green waste management at RRP 3. Planning for Palmerston and Hampden landfills 4. Waste minimisation education and initiatives 5. Support to WRRT 6. Supporting community providers 7. Rural township and urban recycling bins 8. Collaboration 9. Issue and proposal 10. Kerbside rubbish and recycling collection 11. Solid Waste Bylaw 	<ul style="list-style-type: none"> • Service levels at Rural Resource Recovery Parks • Zero waste • Provision of litter bins • Illegal dumping and enforcement • WMMP vision, goals and objectives • Product stewardship and packaging • Cost • Other

ISSUE 1: Cost recovery at rural recovery parks (refer to page 27 of the draft WMMP for detail)

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
R Dukes & B Smith	<p>Agree with making waste disposal more expensive, but concerned about illegal dumping</p> <p>Support increasing fees at recovery parks to reduce ratepayer subsidy</p>	Concerns noted. A rise in illegal dumping is always a possibility. Council will need to continue to monitor this and take action wherever possible regardless of which decision is made, as illegal dumping has always been a problem in the district, as it is elsewhere.	Officers recommended that Council proceeds with its proposal in the Draft WMMP to increase charges for rubbish disposal at the Rural Resource Recovery Parks to \$120 per m³.
Federated Farmers of NZ	<p>Agree the information provided on the success of the current WMMP justifies some amendment to the WMMP, in order to address emerging issues, rather than wholesale change. In general, Federated Farmers support proposed responses to the waste management issues identified in the Waste Assessment.</p>	Support noted	

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
Waihemo Wastebusters	<p>Are opposed to user pays approach – creates fly-tipping and not worthwhile over the long term. Would like Council to move away from this approach and thinks Central Government support should be sought.</p>	<p>Opposition to user-pays approach noted. Council's rationale for user pays is to ensure the costs of waste are borne by the waste generators, rather than those who choose to minimise their waste. In relation to user charges, it is also worth noting item 10 of the New Zealand Packaging Accord 2004 (MfE is a principal party, and LGNZ is an endorsing party): <i>'An essential part of the framework for sustainable development is a market that brings the true financial, social, and environmental costs of resource use and disposal to bear on producers, consumers, and waste system users. Central and local government have policy and regulatory opportunities to encourage market signals that will more accurately reflect environmental and social impacts.'</i></p> <p>In addition, the NZ Waste Strategy 2010 notes that <i>"getting waste disposal pricing policies right is crucial to improving waste minimisation. The Act [Waste Minimisation] helped change the price signals around waste by introducing the waste disposal levy and generating funding for waste minimisation initiatives through the Waste minimisation fund and territorial authority levy payments.</i></p> <p><i>The purpose of the levy is to increase the price of waste disposal to better reflect the cost of waste on the environment, society and the economy and to generate money for waste minimisation initiatives...for example, the introduction of the waste disposal levy has contributed to an increase in the cost of waste disposal, which may encourage more recycling and other waste minimisation activities."</i></p>	

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
Hampden Community Energy Inc.	While pleased to see Council intends to keep the RRP's, they are opposed to increases to charges for rubbish disposal. They think it will reduce diversion rates by encouraging people to get a wheelie bin instead of visiting the RRP and this would detract from the RRP's being a 'one stop shop' for everything, impacting on how much they are supported by the community. Worry it may create a monopoly situation in the waste market. They also think that it's not fair or reasonable to expect RRP's to achieve 40-60% cost recovery	Concerns noted. Comment regarding general approach to user pays noted above. HCE's concerns that increasing charges will reduce recycling or waste minimisation noted, however, it is not fully clear how. In terms of concerns about 40-60% cost recovery being unreasonable for RRP's, Council's proposal of increasing charges for rubbish disposal to \$120 per m ³ will maintain current service levels and lift the level of cost recovery from approximately 15% to between 25-30% (lower than the current policy of 40-60%). While still low, it will better reflect the actual cost of accepting and disposing of rubbish. This is considered to be a fair compromise to keep the facilities running and still requires 65-70% subsidisation from district-wide ratepayers (most of whom pay for 100% of their own waste disposal costs). Council could reconsider the proposal and keep charges at current levels or reduce the proposed increase. In doing so they would accept that people disposing of rubbish at these facilities will continue to be heavily subsidised by district ratepayers to the tune of around 85% of the cost of running these facilities.	
Ahuriri Community Board	The RRP's continue to be provided in the Waitaki Valley towns	The increase in user charges will help the RRP's to be more sustainable over the longer term.	
Waihemo Community Board	The recycling stations in Hampden and Palmerston are valued by the community and the Board supports the continued provision of these facilities.	The increase in user charges will help the RRP's to be more sustainable over the longer term.	
L Begg	Would like to see an audit of fly-tipping costs once charges are increased at Palmerston Landfill/RRP's	Council will continue to monitor incidents of illegal dumping	

ISSUE 2: Green waste management at rural recovery parks (refer to page 30 of the draft WMMP for detail)

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
D Moffat	If green waste from recovery parks (transfer stations) is to be used as mulch, thinks this will need more careful screening or people won't use it (too many weeds etc)	Greater screening of green waste at the recovery parks can be considered, but may incur additional cost	Officers recommended that Council proceeds with its proposal in the Draft WMMP to increase charges for green waste disposal at the Rural Resource Recovery Parks to \$50 per m³ and that the chipped green waste is available for use by the community free of charge.
Hampden Community Energy Inc.	Don't oppose increasing green waste charges at the RRP's. Would like to partner up with a local business to offer a mulching service and offer workshops on composting.	Support for increased charges for green waste and their proposal for offering a mulching service and composting workshops are noted. Council could consider supporting this through its current collaboration with WRRT on green waste solutions.	
R McRobie	A glass crusher and green waste mulcher could be available for the valley, either through a locals contract, or a waste type of contract.	Both of these options will be investigated in consultation with WRRT as part of managing the glass and green waste on site.	

ISSUE 3: Planning for Palmerston and Hampden Landfills (refer to page 32 of the draft WMMP for detail)

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
Waihemo Wastebusters	Do not support proposal for Hampden closed landfill to be moved to Palmerston Landfill (concerned mostly about environmental impacts and consenting issues)	Concerns noted and are being taken into consideration as part of the investigation process. Council can only proceed with any proposal for the landfills within the parameters set by Otago Regional and the Ministry for the Environment. No alternative for addressing Hampden closed landfill proposed by WW.	Officers recommend that Council proceeds with its proposal in the Draft WMMP to investigate ways of maximising use of capacity and increasing revenue at Palmerston Landfill, with the intention of closing it earlier than 2017. Officers recommend that Council proceeds with its proposal in the Draft WMMP to remove the contents of the Hampden Closed Landfill for transfer to Palmerston Landfill if further investigation confirms this the most cost-effective option and the required consents can be obtained.
Hampden Community Energy Inc	Agree it is an issue. If the waste is to be removed, don't want it contaminating another locality.	As above, concerns noted.	

ISSUE 4: Waste minimisation education and initiatives (refer to page 34 of the draft WMMP for detail)

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
R Henderson	Supports education proposal	Support noted	Officers recommend that Council proceeds with its proposal in the Draft WMMP to budget approximately \$21k per annum (through MfE levy funding) to engage an education resource/s and to implement waste minimisation initiatives Officers recommended that Council proceeds with its proposal increase this by an additional \$10k per annum funded from rates
A Milne	Supports proposed increase in level of education and initiatives – but doesn't think proposed level of funding goes far enough. Wants Council to increase Waste Levy	Council confirmed in its LTP deliberations that it will increase funding for this, but it needs to be rates-funded (Council has no control over the Waste levy – this is set and collected by MfE, and then redistributed to councils based on population)	
Forest & Bird	Supports the plan to employ a solid waste officer for the purpose of informing and educating the community about waste minimisation.	Support noted. Officers note that the proposal is note to engage a solid waste officer, but an education resource (either directly, or through WRRT)	
Federated Farmers of NZ	Agree the information provided on the success of the current WMMP justifies some amendment to the WMMP, in order to address emerging issues, rather than wholesale change. In general, Federated Farmers support proposed responses to the waste management issues identified in the Waste Assessment.	Support noted	
Waihemo Wastebusters	Recommend Council directly employ a qualified Waste Management and Community Development Officer Would like Council to plan to implement national actions, such as the plastic straws ban at waterfront bars in Wellington	Council does currently propose to directly employ a Waste Management and Community Development Officer as this sits outside the current budget and would not provide the flexibility of the current proposal. The education resource could work on ways of implementing national initiatives.	

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
Hampden Community Energy Inc.	<p>Congratulate Council for participating in Enviroschools. Think it's important for children to see this mirrored by waste management attitudes and procedures in their local communities.</p> <p>They include some proposals for some projects regarding waste minimisation they are seeking funding for, which have been included in their LTP submission - funding of \$12,500 to HCE for an approved waste minimisation programme at the recycling centre in the Hampden area (Shag Point to Herbert)</p>	<p>Support for Council's funding of Enviroschools programme noted.</p>	
N Atkinson	<p>Would like to see more Council support and intervention into the waste management and recycling in the Waitaki District. In particular, increasing community awareness of recycling and the recycling process more efficient.</p>	<p>A key objective of the proposal to engage a resource is to increase community awareness of waste minimisation generally.</p>	
Omarama Residents' Association	<p>Provide more incentive for businesses to recycle their waste instead of it all going into landfill.</p>	<p>Council incentivises recycling by taking a user-pays approach to waste disposal and providing free recycling facilities. This means businesses can reduce their costs by recycling. Council is proposing to undertake more education in the community to encourage and support households and businesses to recycle and reduce their waste.</p>	

ISSUE 5: Support to WRRT (refer to page 36 of the draft WMMP for detail)

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
A Milne	Supports continued grant to WRRT, but encourages Council to increase level of support	Council is proposing to continue its financial and other support for WRRT, and can consider increasing this if WRRT presents a proposal and business case at any time in the future.	Officers recommend that Council proceeds with its proposal in the Draft WMMP to continue its current financial support for WRRT and considers additional support on a case-by-case basis
J Milne	Would like to see funding to WRRT increased	As above	
Hampden Community Energy Inc.	Are pleased to see Council intends to continue support for WRRT	Support noted.	

ISSUE 6: Supporting other community providers (refer to page 38 of the draft WMMP for detail)

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
D Moffat	Would like Council to offer support to local community groups to manage their own rubbish	Council currently does this and is proposing to increase the funding made available to community providers.	Officers recommend that Council proceeds with its proposal in the Draft WMMP to provide WRRT with MfE levy funding per annum to distribute to other community providers, subject to specific criteria and conditions. It is also recommended that Council increase the level of funding available from \$25k to \$30k
Waihemo Wastebusters	Note that real gains in waste minimisation in Waitaki over recent years have been achieved by non-profit community involvement groups	Council acknowledges the role of community groups and intends to continue and increase its support through this proposal.	
Hampden Community Energy Inc.	<p>Are pleased to see Council intends to continue support for WRRT, WW, public recycling drop off facilities and the rural recovery parks (RRPs)</p> <p>They include some proposals for some projects regarding waste minimisation they are seeking funding for, which have been included in their LTP submission - funding of \$12,500 to HCE for an approved waste minimisation programme at the recycling centre in the Hampden area (Shag Point to Herbert)</p>	Support noted. Council acknowledges the role of community groups and intends to continue and increase its support through this proposal.	<i>Note: Council currently provides MfE levy funding directly to community providers (\$24k to Waihemo Wastebusters only at this stage). This recommendation both acknowledges that WRRT are in a better position to understand the needs and operational challenges of community providers, and lifts the original amount proposed for community providers from \$24k to \$30k (taking \$6k of MfE funding previously set aside for education initiatives, which will instead be funded from the \$10k rates funding Council has approved for the LTP).</i>

ISSUE 7: Rural township and urban recycling bins (refer to page 39 of the draft WMMP for detail)

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
A Milne	Would like to see provision of recycling bins alongside waste bins in public locations across the district.	Currently, there are three recycling bins in public locations diverting around 65 to 75% of rubbish. Council proposes to install more of these in collaboration with WRRT (as indicated in the draft WMMP), where possible and affordable. The cost per month for cleaning and sorting the recycling is around \$250 to \$350 per month. The cost to deposit this waste at the transfer stations (two trailer loads of up to 100kg) is around \$45 per month. In summary, additional costs per year incurred for the three bins installed are approximately \$2,400 to \$3,600 which is funded through rates.	<p>Officers recommend that Council proceeds with its proposal in the Draft WMMP to continue providing the township recycling bins, to review how these are operating to make the service more consistent across the centres, and to consider providing them in other townships, if appropriate.</p> <p>Officers recommend that Council proceeds with its proposal in the Draft WMMP to continue collaborating with WRRT to develop a phased programme for replacing existing litter bins in key public locations around the district with bins that provide for a combination of waste disposal and recycling.</p>
R Dukes & B Smith	Support any measures to reduce rubbish and increase recycling	Support noted	
Federated Farmers of NZ	Agree the information provided on the success of the current WMMP justifies some amendment to the WMMP, in order to address emerging issues, rather than wholesale change. In general, Federated Farmers support proposed responses to the waste management issues identified in the Waste Assessment.	Support noted	
M Newton	Would like more three bin recycling bins wherever public tourists congregate. Put in camera surveillance (eg public garden car park) so locals don't put their rubbish in	Support noted	

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
L Begg	Thinks the community recycling bins only provide a very limited service and not as effective as kerbside collection that involves a small community. Wants an audit as to how effective they are	Concerns noted. Council's current data indicates the recycling bins are valued and well-utilised by the local communities, However, Council may decide to review the effectiveness of this service at any time	
Hampden Community Energy Inc.	Commend Council for doing a wonderful job of providing access to free recycling services in the last decade Support these and want extended to popular beauty and recreational spots all over district.	Support noted	
C Wollenson	Increase recycling and reusing	Support noted	
S Downton	Improve recycling facilities and have bins for recycling around town	Addressed above	
Omarama Residents' Association	Provide a recycling point in town: glass, plastic bottles and paper/cardboard, aluminium cans.	The provision of stand-alone recycling bins in the township, similar to ones provided at the Gardens and Harbour could be considered. Costs addressed above.	

ISSUE 8: Collaboration (refer to page 40 of the draft WMMP for detail)

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
Waihemo Wastebusters	<p>Recommend Council institute a requirement for all commercial businesses to have and implement a waste minimisation plan which is independently monitored</p> <p>Would like Council to define clearly in all relevant MoU and contracts the planned annual reduction in waste levels and limitations on any increases to user charges</p>	<p>Council has no authority to impose this requirement (waste plans for all commercial businesses), and if it were able to do so, there would be a cost to ratepayers (unless businesses were charged). Alternatively, Council, through its planned resource for waste minimisation education and initiatives, may seek to work with local businesses to act on local initiatives to minimise waste.</p> <p>As Council has no kerbside collection contracts with private contractors, it has no authority to impose waste reduction volumes or user charge limits on them. Where Council does have contracts for its user-pay facilities (eg rural recovery parks, Palmerston Landfill), Council itself, not the contractor, sets the user charges through the LTP or annual plan process in consultation with the community.</p>	<p>Officers recommended that Council proceeds with its proposal in the Draft WMMP to continue collaborating with the Waitaki Resource Recovery Trust and Waste Management NZ Ltd in accordance with the current MoU, while also seeking opportunities for collaboration and service provision through other organisations or agencies in accordance with the LGA and as appropriate under the MoU. Council will also pursue opportunities for collaboration and shared services with other local authorities through the Otago Regional Solid Waste Section 17A Review Group, where appropriate.</p>
L Begg	<ul style="list-style-type: none"> • Thinks Council needs to lead on waste • Would like Council to request information re contractors refusing bag pick up • Wants to know what the critical control indicators are in the MoU with Waste Management and who monitors them 	<ul style="list-style-type: none"> • Council will lead where it has a mandate to and within the limitations of its current involvement with waste, which has reduced significantly in the past 10 years • Private contractors' health and safety management is outside the scope Council's business • As an MoU, it includes partnering principles and objectives. Council does not seek to control either WRRT or Waste Management, but to foster partnership with them for the benefit of the community 	

ISSUE 9: MfE levy funding expenditure (refer to page 41 of the draft WMMP for detail)

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
NA	Submissions summarised in this report generally support an increase in waste minimization education and initiatives.	This proposal is consistent with the direction indicated through submissions.	<p>Officers recommended that Council proceeds with its proposal in the Draft WMMP to continue collaborating with the Waitaki Resource Recovery Trust and Waste Management NZ Ltd in accordance with the current MoU, while also seeking opportunities for collaboration and service provision through other organisations or agencies in accordance with the LGA and as appropriate under the MoU. Council will also pursue opportunities for collaboration and shared services with other local authorities through the Otago Regional Solid Waste Section 17A Review Group, where appropriate.</p>

ISSUE 10: Kerbside rubbish and recycling collection (refer to page 42 of the draft WMMP for detail)

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
K Ward	Doesn't want Council to go back to rates paid system for waste – believes user pays provides choice and far more attractive	Support for current system noted	Officers recommended that Council proceeds with its proposal in the Draft WMMP to: <ul style="list-style-type: none"> • continue to leave kerbside collection of residual waste, recycling and green waste to the private market, and • more proactively informs and educate the community on options for kerbside collection during the first year of the plan • undertakes a survey of residents and business to ascertain whether the system needs to be improved or changed, and if so, how this should be done. [Note: before proceeding with this survey, officers will bring a report to Council to review and confirm the scope of the survey questions and survey content]
D Moffat	Doesn't like the bin system – paying for pick-up when they may not need to be emptied (discourages waste minimisation)	Contractors usually offer pick-up on demand and can do longer times between pick-ups (eg every 4 weeks). Need to confirm this for the Valley area and advise the submitter of options to manage this	
G Keep	Would like Council to return to kerbside collection of rubbish and recycling	Noted. Council has never offered kerbside collection of recycling, only rubbish collection (ceased in 2009). This was user-pays for bags, with some rates funding to subsidise the service as only 17% of residents used the service.	
R Henderson	Does not want Council get involved in kerbside rubbish collection again – thinks status quo is working reasonably well	Support for current system noted	

<p>A Milne</p>	<p>Disagrees with the proposal to retain current 'hands-off' approach to kerbside collection. Is a higher cost to the community overall and achieves worse outcomes. Must make it easier to do the right thing. Wants provision of rates-funded 3-bin collection system administered by Council and contracted to a private provider as soon as possible.</p>	<p>Council may consider providing a 3-bin system following the planned survey in 2018/19 (or earlier if it wishes). In addition to the increased rates charges for the service, it would require an additional staff or consultant resource to plan, implement and administer.</p> <p>In completing the detailed Waste Assessment in 2017 officers reviewed kerbside collection costs. In summary, this showed that across five comparable local authorities (based on population size) the average annual rates cost for kerbside collection of rubbish and recyclables was \$251 per annum. It is noted that in the only neighbouring Council included in this assessment (Central Otago DC) the rates cost was \$301 per annum, and that for Mackenzie DC (which was not included in the average calculation due to its significantly smaller population) the cost was \$329 per annum. Due to the fact that households and business choose and directly pay for their own private kerbside services in Waitaki, we currently have no reliable data on actual costs overall, although household data gathered for the 2012 WMMP indicated at that time it was between \$300 to \$360 per annum. Based on current anecdotal data, costs for kerbside collection in Waitaki can range from \$168 per annum up to \$781 per annum per household, depending on the volume of waste created and service provider used.</p> <p>Waitaki is generally well-serviced with recycling opportunities through WRRT, Council-owned township and rural facilities, and private kerbside contractors. There are benefits to a Council-funded kerbside recycling collection (convenience being the primary benefit). Council could consider introducing a kerbside recycling collection, however, many ratepayers currently utilising private contractors or local drop-off facilities may object to this rates charge being imposed.</p>	
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Submitter	Summary of submission	Officer comment	Officer recommendation for issue
A Milne	Would like to see Council to provide a rubbish and recycling kerbside collection service as it will be cheaper and easier overall for the community and would also reduce fly-tipping.	Support for Council service noted. Response as above. Fly-tipping has always been an issue in the district, and other local authorities with rates-funded services are experiencing similar issues with this issue. We will continue to monitor and enforce this wherever possible.	
G Nikoloff	Would like to see Council involved in domestic waste collections in Oamaru at least (rates-funded). Suggests a voucher system	Support for Council service noted. Response as above. Council could consider a voucher system. Uncertainty as to how the voucher system would be administered, how cost-effective it would be, and how it would contribute to a goal of zero waste or waste reduction.	
R Dukes & B Smith	Would like to see Council kerbside recycling – but greater emphasis on reducing first, with recycling as 'Plan B'. Think it seems counterproductive to have 3 different trucks doing kerbside collection	Council's proposed approach is to focus on waste reduction first before considering introduction of rates-funded kerbside collection	
Federated Farmers of NZ	Agree the information provided on the success of the current WMMP justifies some amendment to the WMMP, in order to address emerging issues, rather than wholesale change. In general, Federated Farmers support proposed responses to the waste management issues identified in the Waste Assessment.	Support noted	

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
Hampden Community Energy Inc.	<p>Feel that issues 8 and 9 proposals (collaboration and levy expenditure) are in conflict with the actions proposed for issue 10 (kerbside collection). Suggest that Council levies a rate for a recycling kerbside collection (about \$65 per annum in Dunedin) so that people are incentivised to use their 'free' recycling service and don't just pile everything into a residual waste wheelie bin.</p>	<p>HCE's concerns about conflicting proposals and the request for Council to instigate a rates-funded kerbside collection service are noted. In implementing any system for waste management and minimisation there will be some elements of conflict. Council has sought solutions wherever possible that minimise conflict and achieve the best overall outcomes. Council will give consideration to kerbside collection following the survey in 2018/19. It is noted, however, that if this were to be implemented throughout the district, it would impact on the viability of the RRP's (as all recyclables collected by the contractor would presumably be directed to WRRT, rather than being double-handled through RRP's), and this would present conflicting outcomes for HCE. Additionally, the cost estimate of \$65 per annum is based on Dunedin's larger population, and therefore economies of scale apply. Current estimates for a kerbside recycling service for Oamaru would require a new rate charge of approximately \$100 per annum that would need to be applied to all ratepayers. If Council implemented an 'opt in' kerbside recycling scheme, the estimated annual rate would be higher than \$100 per annum (the less people opting in, the higher this rate would be).</p>	
I Bungard	<p>"Rubbish collection is getting expensive, dumping charges is way out of hand. Causing everyone to dump rubbish everywhere. One very important issue is our rubbish. Why can't we have a rubbish collection like every other rates payer in NZ. Our rates keep increasing.... can you not consider including our rubbish."</p>	<p>Refer to previous comments</p>	

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
E Ross	Has seen and used many systems of rubbish collection and disposal over the years, starting off with the horse drawn ash cart. Finds the present system of choice, user pays and using the resource centre "very satisfactory".	Support for current system noted	
K Malcolm	It is his understanding that only 50% of our residents actually recycle. "This would indicate our current system is not working. We have previously had exceptional business cases from quality providers to have a district wide bin system utilising our recovery park. It is time we got into a sustainable and mandatory system to ensure we are reducing waste as a district.	<ul style="list-style-type: none"> • Unclear where the information that only 50% of residents are recycling comes from. This is not currently measurable as there are several facilities available for recycling, including township recycling bins, recovery parks and private kerbside services. The NZ Waste Strategy 2010 also acknowledges the difficulty in gaining data – <i>"The lack of data about waste hampers our ability to plan appropriate activities to improve waste management and minimisation."</i> The only way to obtain reliable data about recycling behaviour is through a detailed survey, which to our knowledge has not recently been done by Council. In the WMMP, we propose to conduct a survey in 2018/19 to better inform future decisions of kerbside recycling. • Business cases for kerbside services were provided to Council in 2007 when it considered implementing a kerbside system. At the time, none of these could satisfactorily deliver the outcomes Council and the community were seeking, including the inclusion of WRRT. 	
K Bond	Ignore the social media noise about residential waste management – it's better to keep that outsourced to private companies	Support for current system noted	

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
Not identified (Facebook)	Wonders if anyone has come for a drive up the Valley after a weekend (especially public holidays) to see the amount of rubbish being dumped alongside the park rubbish bins since the kerbside collection has stopped.	Kerbside collection continues to be available in the Valley (2 private contractors currently operate), so unclear what this comment refers to. Council did offer a user-pays rubbish bag collection throughout the district prior to 2009. Only 17% of residents in the district used this before it ceased. Overflowing rubbish bins are more likely to be the result of increasing visitor numbers of the area. Council may wish to increase service levels in the area to address this and increase rates funding accordingly.	
Z Steer	User pays system is best	Support for current system noted	

ISSUE 11: Solid Waste Bylaw (refer to page 42 of the draft WMMP for detail)

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
NA	No specific submissions were received on this issue.	NA	Officers recommended that Council proceeds with its proposal in the Draft WMMP to review and amend the Bylaw in 2018/19 following adoption of the WMMP

OTHER MATTERS: Refer to submission books for full details

Service levels at the Rural Recovery Parks

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
<p>Ahuriri Community Board</p>	<p>The Board requests that:</p> <ul style="list-style-type: none"> • The weekend opening hours for the Resource Recovery Parks at Omarama and Otematata be extended to provide greater flexibility for use by weekend residents; • 24-hour drop-off of recyclable materials be provided for in Kurow, Otematata and Omarama 	<p>In completing the Waste Assessment in 2017, a detailed review of cost recovery and options for the rural recovery parks in Hampden, Omarama, Otematata and Kurow was undertaken in consultation with the Community Boards. The purpose of the review was to look at increasing the level of cost recovery at the parks, which is currently around 12% (with the remaining 88% subsidised through general rates). One option considered as part of this review was reducing operating hours. Operator time currently accounts for around 21% of operational costs for these facilities, equating to around \$15k per recovery park, per annum. The Community Board's request to double current opening hours would result in a base cost increase of \$30k per annum for operator time at each facility. In addition, it is expected that some other related operational costs will need to increase (for example, supervision fees), lifting the total increase to an estimated \$25k per park, per annum.</p> <p>Taking into account the WMMP's proposal to increase rubbish disposal fees at the parks (from \$65 per m³ to \$120 per m³), and based on current volumes received, the best-case scenario for cost recovery if opening hours were to be increased would be around 18%, compared to the possible 27% resulting from the current proposal in the WMMP (to increase fees and retain current opening hours).</p> <p>In completing the Waste Assessment, multiple options were considered by the Solid Waste Working Group, in consultation with the Community Boards, to ensure the long-term viability of</p>	<p>Officer recommend that Council retains current opening hours at the Rural Recovery Parks, with flexibility around how these are configured.</p> <p>Officers recommend that Council investigates options for 24-hour recycling drop-off in Omarama and trials a preferred option in consultation with the Ahuriri Community Board at an estimated costs of \$5k, to be funded through revenue from increased refuse disposal charges at the RRPS</p>

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
		<p>the Recovery Parks. The option of 24-hour recycling at the parks was considered, however, this was not seen to be an option at this stage, as the focus was on cost recovery to keep the facilities open for the community over the longer term. It has been noted in the draft WMMP, however, that the recovery parks may be transitioned into recycling and green waste only facilities, in which case 24-hour recycling may be a more cost-effective option. To consider implementing this option at this stage, several issues would need to be addressed and further investigation and a trial would provide Council with sufficient information to make a decision on this proposal.</p>	
Omarama Residents' Association	<p>A facility for holiday makers to be able to dump their rubbish at a convenient time – and better communication to those living and holidaying here about the options available to them. Perhaps extended days/hours at the Omarama Resource Recovery Park or an 'after hours' facility that they can use.</p>	<p>Issue of access to recycling addressed above.</p> <p>Council has set aside funding in the plan for an education resource, which will be used to better inform the community about options</p>	
R McRobie	<p>Suggests longer weekend hours at the transfer station. Also need after hours recycling hole in the fence at the transfer station' so recycling can occur 24/7. Also suggest a skip for black rubbish bags and two shipping containers for recycled goods for resale at the transfer station to keep the goods weatherproofed.</p>	<p>Addressed above</p>	

Zero Waste

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
G Nikoloff	Policy for zero waste must be considered going forward. Disagrees with Council's policy of prioritising keeping rates low over zero waste.	Council considered in its 2012 plan that a commitment to 'zero waste' was unrealistic and unachievable. In its 2010 update of the NZ Waste Strategy, the Ministry for the Environment also reflected this sentiment: <i>'While the 'zero waste' vision of the 2002 Strategy was ambitious, many of its targets were unable to be measured or achieved. The revised Strategy enables a more flexible approach to waste management and minimisation through two high level goals: reducing harm and improving efficiency.'</i> Council has set the objective in the draft WMMP to see the total volume of waste generated per person in Waitaki reduced over the 6-year life of the plan. This is considered to be more realistic, measureable and achievable.	Officers recommend that Council does not include the term 'zero waste' in its WMMP vision, goals or objectives
Waihemo Wastebusters	Wants Council to commit to 'zero waste' in the plan with specific objectives towards achieving this (waste volume reductions of at least 10% per annum)	As above	

Provision of litter bins

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
D Moffat	Rubbish bins in Waitaki Valley becoming an issue with increased visitor numbers – need to be larger and emptied more during peak season.	Council could consider increasing bin numbers and pick up frequency. This would require increased rates	
Omarama Residents' Association	<ul style="list-style-type: none"> More rubbish bins in town; the bins at the Merino Café, Oasis Café & Toilets are particularly bad in the summer. This year saw a huge volume of waste in the town even with two bin changes a day and a large wheely bin installed temporarily outside the toilets. Extra bin installed near or close to the Wrinkly Rams Café, another along the residential street of Chain Hills Highway and perhaps to move the one between the School and iSite closer to the footpath and install a bin similar to those in town with a smaller hole in the lid to discourage domestic waste. 	Council could consider increasing bin numbers and emptying frequency. This would need to be rates-funded. Council does provide skips in Omarama over the busy summer months to help with additional waste from visitors. These have had some issues with being used for rubbish from local households.	Officers recommend that Council increases the number of litter bin servicing collections (Waihemo, Ahuriri and Oamaru), to be funded from the individual ward reserve accounts.

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
T Norton	Concerned about overflowing rubbish bins and the fact they're not tidied until the first working day after the weekend. WDC is lagging in not providing a local caretaker/spokesperson in town.	Council could increase the level of service for rubbish bins in Hampden. This would need to be rates-funded	No recommendation
Duntroon & District Development Association	Sufficient rubbish bins and regular clearance of them is another issue that needs addressing. There are too few or they are not emptied, then it ends up on the ground.	Concerns noted. Council could consider increasing service levels	No recommendation

Illegal dumping and enforcement

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
D Moffat	Suggest a tougher approach to illegal dumping of rubbish and green waste	Council can only impose penalties for fly-tipping in accordance with the provisions of the Litter Act, or in accordance with court-imposed fines in the case of a successful prosecution	No recommendation required
R Henderson	Wants severe punishment for fly-tipping	As above	No recommendation required

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
Federated Farmers	Support Council monitoring potential changes in the regulatory environment and adjusting services to suit these changes and/or better identified rural requirements.	Support noted	No recommendation required
Omarama Residents' Association	<ul style="list-style-type: none"> • More controlled management of the dumping of refuse materials at the campervan/grey waste site either through better signage or cameras. • Enforcement of fines for those dumping domestic rubbish into the town bins. 	<ul style="list-style-type: none"> • Council could consider increased measures such as signage or cameras. This would need to be rates-funded • Council takes illegal dumping and littering very seriously and imposes infringement fees or seeks to prosecute under the Litter Act wherever possible (that is, where perpetrators can be identified). 	No recommendation

WMMP vision, goals & objectives

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
Federated Farmers	Supports the Vision and Goals for the proposed WMMP.	Support the proposed performance measures.	No recommendation
Hampden Community Energy Inc.	<p>Would like Council to amend its vision to read: "Waitaki aspires to be zero waste by 2030, with an interim target of 70% reduction by 2025, by minimising waste and turning waste into resources."</p> <p>Suggest a range of changes (deletions and additions) to the WMMP goals and objectives</p>	<p>Comments regarding zero waste are included above under the table headed 'Zero Waste'</p> <p>For Objective 1, Council could, as suggested, add '<i>and minimisation</i>'</p> <p>The suggestion to change Objective 2 (Maintaining a user pays approach to waste so that the majority of costs lie with the waste generator...) to '<i>using price signals to encourage households and local businesses to minimise waste</i>' is possible, but sends a less direct message. User pays is clearer and underpins Council's current approach to waste. To consider this change, we would need to clarify what 'using pricing signals' means in practice.</p> <p>Could make amendments to other objectives based on suggestions. For example, Objective 7 could be amended to 'Increasing levels of waste minimisation and diversion...' (delete 'maintaining' at the start) <u>or</u> change to 'Reducing volumes of residual waste through ensuring households and businesses have access to effective waste minimisation and diversion information, services and facilities.'</p>	That Council consider amending specific WMMP goals and objectives based on submitter feedback

Product stewardship and packaging

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
D Moffat	Suggest local tax on plastic bags and fast food packaging	Council does not have the authority or means to impose a packaging tax, however, specific local initiatives around packaging could be developed through the proposed resource for waste minimisation education and initiatives. They will develop a plan for various waste minimization initiatives based on local data and need	No recommendation
Z Steer	Council needs to encourage commerce to reduce packaging	Noted	No recommendation
L Begg	Wants a concerted effort with product stewardship – eg 10c bottle levy on glass	Unclear what the purpose would be for a levy on glass (perhaps a refund?). This is not within Council's control	No recommendation

Cost

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
B Thompson	And also do something about the extortionate prices of waste disposal! It was a super bad idea to privatise that.	Council's approach and cost is addressed under Issue 1.	No recommendation
L Bungard	Rubbish collection is getting expensive, dumping charges is way out of hand. Causing everyone to dump rubbish everywhere. One very important issue is our rubbish. Why can't we have a rubbish collection like every other rates payer in NZ. Our rates keep increasing.... can you not consider including our rubbish.	<p>Council can consider including a rates-funded rubbish collection. This will increase rates significantly above what is currently proposed. Through the current system, people can minimise their waste costs by minimising waste. A rates-funded service would remove that opportunity.</p> <p>Council will look at this further following the survey.</p>	No recommendation

Other

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
D Moffat	Consider options of turning waste into alternative forms of energy	Turning waste into alternative forms of energy is only cost-effective and sustainable where there are large populations and waste volumes	No recommendation
D Moffat	Some form of visitor levy to be applied to people who come to NZ to contribute to infrastructure such as waste	Council cannot impose a visitor levy, but this is something Central Government may consider	No recommendation

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
Forest & Bird	Waste that is incorrectly disposed of poses a great threat to our wildlife. How we dispose of waste also has climate change implications. The Waitaki branch of Forest and Bird supports the plan to employ a solid waste officer for the purpose of informing and educating the community about waste minimisation.	Noted	No recommendation
G Nikoloff	Changes to China's acceptance of recyclables will impact on reliance on recycling as a means of reducing/diverting waste.	The change to acceptance of recyclables has been noted, and shifts the emphasis up the waste hierarchy to reduction of waste. Council's emphasis on waste minimisation education in the draft WMMP reflects this	No recommendation
R Dukes & B Smith	Seems counterproductive to have 3 different trucks doing kerbside collection	Concerns noted	No recommendation

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
Federated Farmers	<ul style="list-style-type: none"> • Agree broadly with the identified waste issues, with the exception that waste issues associated with increased freedom camping in the District are not addressed. • In relation to rural areas, responsible disposal of some forms of waste on-farm is by far and away the most cost effective approach to disposal of much farm waste. Support Council finding ways to make services like collection of plastic farm wrap available. 	<p>Concerns regarding waste from Freedom Camping noted. Council will continue to provide opportunities for waste disposal throughout the district, including the provision of waste bins at public locations, along with litter and illegal dumping enforcement. Council may wish to consider additional ways to address freedom camping waste in the final WMMP.</p> <p>Support for rural areas noted</p>	No recommendation
L Begg	Concerned that older people do not manage bins well	This was an issue considered when Council looked into the provision of a 3-bin system in 2009. It is one of the reason Council decided to leave provision to the private market – so residents could choose a smaller bin to manage more easily	No recommendation
L Begg	Concerned about monopoly with waste collection and reduced competition	The current system does not appear to be reducing competition – competition between providers has increased in recent months across the district	No recommendation
L Begg	Wants an audit of fly-tipping costs once charges are increased at Palmerston Landfill/RRPs	Council will continue to monitor and record incidents of illegal dumping, and look at any trends	No recommendation

Submitter	Summary of submission	Officer comment	Officer recommendation for issue
Hampden Community Energy Inc.	Congratulate Council for participating in EnviroSchools. Think it's important for children to see this mirrored by waste management attitudes and procedures in their local communities.	Support noted	No recommendation
N Atkinson	Support commercial company coordination to make it more efficient.	Unclear how Council could coordinate commercial companies to make recycling more efficient, other than contracting a rates-funded kerbside collection service. WRRT work with commercial kerbside recycling collectors	No recommendation
M Newton	The CBD is looking shabby. Something like regular cleaning and rubbish collecting on the footpaths would improve things enormously.	Concerns noted. Council may consider an increase in service levels through additional rates funding	No recommendation
A Familton	Waste policies have been successful. We support more rating for waste matters, particularly minimisation of waste and strong support for recycling throughout the WDC area.	Support noted. Council may consider increasing rates to support additional waste initiatives, but at this stage seeks to maximise use of the MfE waste levy funding	No recommendation

APPENDIX 2: Proposed activities and funding in the WMMP

Activities using MfE waste levy funding

Council currently receives around \$77k annually from the Ministry for the Environment's waste levy fund. In recent years, Council has not been able to utilise all of this funding due to lack of resourcing. The Draft WMMP proposes to maximise use of the funding through additional proposals, included engagement of a waste minimisation education resource.

The following table outlines the activities the available funding will be used over the life of the plan. Some amendments have been made to the funding proposed in the draft WMMP, and these are noted below:

Action	New or existing action	Implementation timeframe	Estimated cost (if known)	Funding source
Fund implementation of EnviroSchools programme throughout Waitaki	Existing	Ongoing	\$25,000 per annum	MfE levy funding
Fund a resource to implement waste minimisation education and initiatives	New	2018/19 onwards	\$20,000 per annum	MfE levy funding
Fund waste education minimisation initiatives – eg compost bins	New	2018/19 onwards	*\$2000 per annum (as \$10k rates funding is now available to support this, the MfE portion has been reduced from \$7,000). The remaining \$5,000 has been moved to community provider support – refer below)	MfE levy funding
Provide additional education on services available, and ways to minimise waste and reduce costs	New	2018/19	Accounted for within new education resource and MfE levy funding spend	Within resource funding
Provide grants to other community providers (excluding WRRT, who are funded separately)	Existing	2018/19	\$24,000 for first year of plan	MfE levy funding
Fund WRRT to manage and administer grants to community providers	New	2019/20 onwards	*\$30,000 per annum from second year of plan onwards (this has been increased by \$5,000 – refer above)	MfE levy funding
Fund additional waste minimisation initiatives if surplus MfE funding becomes available	Existing	Ongoing	Dependent on project and available funding	MfE levy funding (if available)
Monitor and report on performance of waste education and initiatives, SWAP outcomes and amend education plan as required	New	Annually, ongoing	Part of resource cost	Part of resource funding

Activities using other funding sources

The following tables outline the other key activities to be undertaken over the life of the plan and how they will be funded (excluding activities funded by MfE funding listed above).

Rural recovery parks

Action	New or existing action	Implementation timeframe	Estimated cost (if known)	Funding source
Provide rural recovery parks in Hampden, Kuorw, Otematata and Omarama with facilities for disposal, recovery (including green waste) and recycling.	Existing	Ongoing	\$300,000 to \$400,000 per annum	<ul style="list-style-type: none"> ○ User pays (20-60%) ○ General rates funding (Uniform Annual General Charge)
Increase user charges for residual waste from \$65 per m ³ to \$120 per m ³	New	1 July 2018	Minimal (existing staff time)	NA
Increase user charges for green waste from \$65 per m ³ to \$120 per m ³	New	1 July 2018	Minimal (existing staff time)	NA
Monitor and review the provision and sustainability of rural recovery parks	Existing	Ongoing	Minimal (existing staff time)	<ul style="list-style-type: none"> ○ General rates funding (Uniform Annual General Charge)

Landfills

Action	New or existing action	Implementation timeframe	Estimated cost (if known)	Funding source
Investigate options for maximising available capacity and revenue at the Palmerston Landfill	New	2018/19	To be confirmed	General rates funding (Uniform Annual General Charge)
Increase user charges for green waste from \$20 per m ³ to \$50 per m ³	New	1 July 2018	Minimal (existing staff time)	NA
Develop a closure plan for the Palmerston Landfill, including options for provision of replacement services and facilities (including a new transfer station)	New	2019/20	To be confirmed	General rates funding (Uniform Annual General Charge)
Investigate options for removal of Hampden Landfill	New	2018	To be confirmed	General rates funding (Uniform Annual General Charge)
Remove Hampden Landfill contents to Palmerston landfill (dependent on outcome of investigation noted above)	New	To be confirmed	Approx. \$1.8m	<ul style="list-style-type: none"> ○ Loan – funded through General rates funding ○ MfE Waste Minimisation Fund (if available)
Management of 14 closed landfills throughout the district (including Oamaru landfill)	Existing	Ongoing	Approx. \$190,000 per annum	General rates funding (Uniform Annual General Charge)

Education & initiatives

Note: Much of this activity is funded through MfE levy funding, as noted in the first table.

Action	New or existing action	Implementation timeframe	Estimated cost (if known)	Funding source
Undertake a SWAP at Oamaru Refuse Transfer Station in collaboration with WRRT and Waste Management to identify areas of the waste stream to be targeted by education/initiatives	New	2018/19	\$10,000	General rates
Request all providers to collect, and make available to Council (in confidence), data on tonnages for all waste and diverted material types	New	2018/19	Minimal (existing staff time)	NA
Develop objectives and performance targets for waste minimisation and illegal dumping/littering education in collaboration with WRRT	New	2018/19	Minimal (existing staff time)	General rates funding (Uniform Annual General Charge)
Fund waste education minimisation initiatives – eg compost bins	New	2018/19 onwards	\$10,000	General rates funding (as approved for LTP)
Undertake additional SWAPs	New	2021/22 and 2024/25	\$10,000 per SWAP	General rates

Supporting WRRT & community providers

Action	New or existing action	Implementation timeframe	Estimated cost (if known)	Funding source
Provide WRRT with current operational funding support, and increase if appropriate and supported by a business case	Existing	Ongoing	\$270,000 per annum, to be reviewed annually	General rates funding (Uniform Annual General Charge)

Rural township and urban recycling bins

Action	New or existing action	Implementation timeframe	Estimated cost (if known)	Funding source
Provide community recycling bins in Herbert, Enfield and Papakaia	Existing	Ongoing	\$15,000 per annum, to be reviewed annually	General rates funding (Uniform Annual General Charge)
Review provision of bins to ensure consistency of service across each township	New	2018/19	Some additional funding may be required to lift levels of service at one or more locations	General rates funding (Uniform Annual General Charge) o MfE Waste Minimisation Fund (if available)

Action	New or existing action	Implementation timeframe	Estimated cost (if known)	Funding source
Continue to collaborate with WRRT and allocate funding where appropriate, to place recycling bins at high profile public locations – eg Harbour area, parks and gardens	Existing	Ongoing	To be confirmed depending on proposals	<ul style="list-style-type: none"> General rates funding MfE Waste Minimisation Fund (if available)

Collaboration with others

Action	New or existing action	Implementation timeframe	Estimated cost (if known)	Funding source
Implement provisions of Memorandum of Understanding with WRRT and Waste Management Ltd	Existing	Ongoing	Minimal (staff/elected member time)	<ul style="list-style-type: none"> General rates funding (Uniform Annual General Charge)
Consider opportunities for collaboration with other territorial authorities, other organisations, business and community providers in all decision-making and planning for development of services and facilities	New	2018/19	Minimal (staff/elected member time)	<ul style="list-style-type: none"> General rates funding (Uniform Annual General Charge)

Kerbside collection services

Action	New or existing action	Implementation timeframe	Estimated cost (if known)	Funding source
Leave provision of kerbside collection of rubbish, recycling and green waste to the private market	Existing	Ongoing	\$2,900,000 per annum overall	User pays
Survey households and businesses to determine usage of services, average costs, and levels of satisfaction	New	2019/20	\$10,000	Reserves
Review provision of kerbside services using survey data and confirm approach going forward	New	2019/20	Included in above spend	General rates funding (Uniform Annual General Charge)

Solid Waste Bylaw review

Action	New or existing action	Implementation timeframe	Estimated cost (if known)	Funding source
Review current Solid Waste Bylaw and amend as required	New	2018/19	\$5,000	Reserves
Undertake special consultative procedure on Draft Bylaw in accordance with LGA requirements	New	2018/19	\$5,000	Reserves

Litter bins

Action	New or existing action	Implementation timeframe	Estimated cost (if known)	Funding source
Increase the number of litter bin servicing collections (Waihemo, Ahuriri and Oamaru), to be funded from individual ward reserve accounts.	New	Ongoing	Not known currently	Ward reserve accounts

Assets Committee Memorandum

From Assets Group Manager

Date 5 June 2018

Assets Group Activity Report for the period 17 April to 28 May 2018

Recommendation

That the Assets Committee receives and notes the information.

Summary and Purpose

The purpose of this memorandum is to inform the Assets Committee about the activities of the Assets Group during the reporting period.

1. Roothing Manager's Update

The recently released Government Policy Statement (GPS) on Land Transport is still undergoing some clarifications and it is pleasing to note that the New Zealand Transport Agency (NZTA) will be subsidising footpath maintenance as a new activity. This is worth around \$340k per annum which can be reinvested into similar categories. There is also reference to an elevated financial assistance rate (FAR) being made available for specific projects that align with the key objectives of the GPS. Tourism demand is the target.

Council received its draft investment assessment form NZTA which outlines acceptance of the financial year 2018-2021 (FY 18-21) programme. Though it is not confirmed as such, it does provide a good deal of certainty for Council's existing programme. The programme itself has increased by some 9.3% over previous years, which reflects the community's feedback about wanting to see greater investment into roading (94% in the LTP submissions).

Council's triennium programme (FY 15-18) is reaching its conclusion and the focus is on ensuring that it is fully maximised so that ratepayers have gained the best value and nothing is left uncommitted. This means a lot of work with the contractor matching programmes against expenditure. As the construction season has ended, the target is to apply aggregates to the unsealed roads – a process which has been made a lot more efficient with new pits in Waihemo now providing cost-effective gravels.

It is pleasing to note that the purchase price for aggregates extracted from Robbs Crossing has now reached a stage where establishment costs have been met and the returns from now on can be channelled to the purchase of further aggregate sources.

1.1. Customer Service – CRM Process

Operations

The remote rural roads project has commenced and the following roads have received advanced improvements:

- Roads programmed in Macraes area.
- Roads programmed off Earthquakes Road and Kakanui Valley Road.
- Sites prioritised by a Vehicle Risk Rating (VRR) completed to date include Bushy Creek Road, The Hectors, Black Cap road, Mole Hill, and Turnbills and Wardell Roads.
- There are three graders on the network at present. The third is solely out repairing damage done during the recent rain event, and has started at Lake Ohau.
- There are three additional local sub-contractors on the network completing associated drainage maintenance works and VRR preparation (Top and Tailing).
- There are five truck units applying aggregate to the district's rural roads at present – two from Robbs for the VRR programme and three from Blacks Road for the maintenance and renewal program in Waihemo.
- Customer requests (CRMs) have reflected the storm events, with an 89% respond rate and 97% resolution rate.

1.2. Communications

Date	Customer/Client	Outcomes
March/April	Stantec MWH	Severn Street Wall professional services agreed. ILM for Tourism effects to network being developed.
	NZTA	FY 18-21 decisions and analyses of GPS.
	NZTA	State Highway 1 (SHW1) Thames Street repairs/Downer LED lights.
	Survey Waitaki	Waterfront Road design/Waiareka Park/Tutu Hill Road/Island cliff seal widening design.
	DCL Consulting	Oamaru Creek pedestrian bridge part supervision and Auskerry Street Bridge for painting.
	Otago Regional Council (ORC)	Regional Land Transport Plans and programmes aligning with GPS.
	Abercrombie & Associates	Road legalisations and stopping.
	Waugh's Infrastructure Management	Drafting stormwater management plans for Environment Canterbury (ECan) and outline for ORC.
	KiwiRail	Attended KiwiRail forward works programme in Dunedin.
	Dooleys	Option to repair stone wall on Lower Thames Street bridge.
	Opus	Professional services for Tenby Street widening proposal and site meeting held.
	MPI	Stock droving.

1.3. Projects

Well underway	Comment
Bridge and Structure Renewal Programme	Oamaru Creek Pedestrian suspension Bridge construction completed. Meek Street Bridge repairs to stone abutment completed.
Resurfacing Programme	With the programmed works coming in under budget gave us the opportunity to extend the sealing programme into Oamaru urban streets to be recoated with a slurry. This has the benefit of levelling and quieting down traffic noise in residential areas. Roads chosen for this program were, Redcastle Road at St Kevins, Ouse Street from Humber, Torridge Street from Humber, Usk Street from SHW1 to Reed and a section of Stoke St up to the new retirement village. Milling of corrugated gradients is also planned on Derwent Street and Orwell Street.
Minor Improvement Programme (MIP)	The Waterfront Road realignment is nearing completion. Severn Street wall reconstruction of terraces 2 and 3 project has commenced, with Stantec project managing the construction due to a shortfall of internal resources. The Ardgowan Road sealed widening project is 98% complete. The works have been sealed and road markings done.

		Minor additional drainage works are still to be completed. Guard-railing on Queens Flat Bridge has been added to this year's programme, to be completed by 1 July 2018 for \$125k.
	Street Lighting LED Upgrade	The LED supply and install contract has been accelerated to ensure Council takes full advantage of the 85% FAR (NZTA indicated that it would cease 1 July 2018). So far, the project will attract full benefits.
Larger Projects (Prioritised)		
1	Kakanui Point Bridge Replacement	NZTA has favourably reviewed Council's initial business case, and that leads into the next stage which is to develop an indicative and Detailed Business Case providing greater levels of analyses.

1.4. **Fatal and Serious Crashes in the Waitaki District: January – April 2018**

- Information for May has not been released – there is a four-week delay by CAS.
- There were no fatal crashes in the Waitaki District during this timeframe.
- There was one serious crash on Birchwood Road – loss of control and intoxication.

2. **Water Services and Waste Manager's Update**

2.1. **Customer Service**

As of 1 July 2017, 2500 CRMs have been resolved by officers and SouthRoads, with 89% being resolved within the required timeframes.

2.2. **Operations**

Reticulation

Officers are undertaking a review of the current management of Contract 613 – 3 Waters Reticulation Operations and Maintenance ahead of the upcoming two year anniversary. The review will consider how Officers and SouthRoads can work together to better manage the ever-growing workload and consistently meet contract objectives, targets and quality requirements.

Water Facilities

The roof of the timber Reservoir at the Omarama Water Treatment Plant requires urgent replacement. Officers are working with two reservoir manufacturing companies to determine a cost-effective, medium to long-term solution.



Solid Waste Facilities

The six-monthly closed landfill inspections were completed in April and identified a large amount of required maintenance (predominantly weed spraying and vegetation control). At the Moeraki closed landfill site, four boats and a significant volume of green waste were found to have been dumped. This waste will be taken to the Palmerston Landfill, costs are not yet known and installation of surveillance cameras is being considered at this site.



Officers are working with the Property team to purchase approximately 850m² of privately-owned land on Livingstone-Duntroon Road occupied by a section of the Livingstone Closed Landfill.

2.3. Communications

Date	Customer/Client	Outcomes
Multiple occasions	ECan	Various communications regarding the Ahuriri Stormwater Management Plan and Livingstone Closed Landfill HAIL.
Multiple occasions	Public Health South	Various communications regarding the submission of the Ohau Water Safety Plan and implementation of the Waihemo Water Safety Plan.
Multiple occasions	Waitaki Resource Recovery Trust (WRRT)	Various communications regarding the WRRT site redevelopment.
Multiple occasions	Network Waitaki	Various communications regarding power supply options for a Water Treatment Plant at Ohau and connection of the Otematata Golf Club to a Council-owned line.
Multiple occasions	Waitaki Developers	Various communications regarding subdivisions and developments, ie Natural Chicken Company (Moeraki), McBrimar (Weston), Goodland Heights (Old Hospital Hill) and De Geest (Otematata).
Multiple occasions	Stoneburn Operational Liaison Group	Various communications regarding design options for a pipe renewal project.
April	Omarama Airfield Ltd	Draft Entry Agreement and License to Occupy for the Board's consideration, a future meeting will be held to discuss further.

Date	Customer/Client	Outcomes
April	Southern District Drinking Water Working Group	Participation in Working Group discussion regarding drinking water safety in Otago and Southland.
April	ORC	Communications regarding proposed monitoring of the Hampden Closed Landfill.
April	Hampden Community Energy	Communications regarding the draft Waste Management and Minimisation Plan.
April	Hampden-Moeraki, Herbert-Waianakarua and Lower Waitaki consumers	Notification of a Conserve Water Notice during an April rain event.
May	Waihemo Wastebusters	Communications regarding the draft Waste Management and Minimisation Plan.
May	Downer and NZTA	Communications regarding shared traffic management and co-ordination of works for Severn Street.
May	Canterbury Drinking Water Reference Group	Participation in Reference Group regarding drinking water safety in Canterbury.
May	Corriedale Water Management Ltd	Communications regarding Water Safety Plan Critical Control Points.
May	Lion's	Update and presentation on the H2OurHealth project.
May	Fenwick School	Presentation to a class regarding Oamaru's wastewater network.
May	Milligans	Communications regarding water connections to various Milligan's sites.
May	NZ Whisky Company	Communications regarding water requirements for proposed redevelopments.

2.4. Projects

Larger Projects (Prioritised)		
1	H2OurHealth (HamNak pipeline) Project	Pipework – installation complete. Testing and commissioning underway. Pumpstation 1 – construction complete. Electrical fit-out underway. Pumpstation 2 – complete pending commissioning.
2	Oamaru South Hill Water Reticulation Upgrades	Stage 2 design underway.
3	Moeraki Water Improvements	Construction complete. Testing and commissioning underway.
4	Oamaru Tower Zone Capacity Improvements	Complete.
5	South Hill Microzone	Construction preparation underway.
6	Hampden On-Site Wastewater Management	Progress continues. There have been no reports to date of faulty systems posing a risk to public health.

7	Waste Management and Minimisation Plan Review	Public submissions considered. Recommended changes to be confirmed at the 5 June Assets Committee meeting. Final draft to be approved at the 26 June Council meeting.
8	Asset Management Plan (AMP) Update	Final drafts are under review.
9	Oamaru Water and Wastewater Capacity Study	Key stakeholders contacted requesting their input into establishing the appropriate design basis for the capacity studies.
10	Ohau Water Upgrade	Options assessment underway.
11	Oamaru Landfill Closure	Assessment of the current cap underway by specialists. Methods to control stormwater and reduce cap and slope erosion are being considered.
12	Omarama Wastewater Treatment Plant Disposal Upgrade	Draft Entry Agreement and License to Occupy provided to the Ahuriri Community Board for consideration.
13	Moeraki Wastewater Disposal Upgrade	Concept design has been completed. To be progressed further as soon as resource is available. Construction is anticipated to be completed in 2018/2019.
14	Omarama Water Upgrade	Concept design has been completed. To be progressed further as soon as resource is available. Construction is anticipated to be completed in 2018/2019.
15	Oamaru Water Supply Chlorine Analysis	Existing chlorine levels will continue to be analysed and options for improvement considered. Construction is anticipated to be completed in 2018/2019.
16	Sewer Lateral Ownership Assessment	Assessment has been completed and a report provided for officer review. This will be progressed further in 2018/2019.



H2OurHealth – Switchboard Installation Pumpstation 1

3. Property Manager's Update

3.1. Customer Service

Since the commencement of the 2017/2018 financial year, Property has achieved a 99% response rate to CRM and a 100% resolution rate.

3.2. Operations

Toby Armour has been appointed as the Projects and Assets Officer for Property. He will be undertaking condition assessments of Council-owned property, and then developing and implementing long-term maintenance plans.

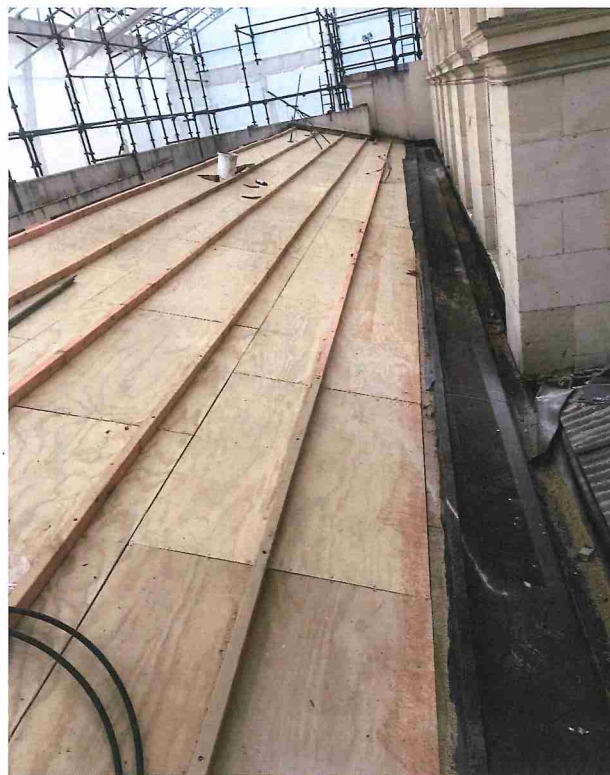
A number of renewal projects are underway:

- Community Housing Units – two in Palmerston
- Parts of Council headquarters building.

3.3. Projects

Larger Projects		
1.	Court House	The Court House project is progressing well. The roof space and structural strengthening is complete. Butanol is being applied to the internal gutters on lower north and upper roof. The sarking and purlins have been reinstated. Installation of the colour steel roofing will commence soon. The tenant has requested some additional tenant works (relating to security, access controls etc) which are currently being scoped and programmed.
2.	Harbour Visitor Accommodation	The team is currently engaging with preferred parties. More information will be provided as it becomes available.
3.	Harbour Area Development	A number of projects were recommended for approval at the 8 May 2018 Harbour Area Committee Meeting. They will be referred to

		the 26 June 2018 Council Meeting for final approval. Updates on a number of other harbour projects have been submitted to the Harbour Area Committee Meeting also being held on 5 June 2018.
4.	Council Office Requirements	Physical works underway to relieve high occupancy dense areas. 17 staff members were relocated to external office accommodation above Cucina on Thursday 24 May. A total of 63 staff members will be relocated as a result of the project.
5.	Land Development and Sales	Various sales and projects are underway and workshops/reports will be prepared to present to Council as required.



Northern Roof of the Courthouse

4. Recreation Manager's Update

4.1. Customer Service

The CRM measurement tool is not reporting correctly. Resolution work is underway, and it is expected that more accurate information can be provided to future meetings.

4.2. Operations General

Council's replacement Parks Officer for Oamaru Lindsay Hyde joined the team on 21 May. This will help to relieve some of the pressure on the Recreation team, but there is still a lot of unfinished tasks to complete. For over nine months, the Recreation team has been operating at 50% of normal operational capacity and it will be great to get back to full strength.

Grass growth has slowed, but Waitaki continues to get frequent rainfall events. Met-service statistics record that, towards the end of April, Oamaru had received 85% of its annual rainfall despite being only one-third of the way through 2018. Reserves continue to be very wet and this continues to cause difficulties for maintenance.

Aquatics

Pool staff visited Five Forks Primary School to provide advice on water treatment. The school was looking at replacing its filtration systems. On reviewing the system, staff believe there is no need to replace it as the school's records indicate quality is within the required parameters. When the school next operates its pool, Council staff will provide additional advice and assistance. This service could potentially save them approximately \$20,000.

Lakes Camping Grounds

The camping season has now finished. The Camp Manager is in the process of closing the camps down, draining pipes, and getting set for winter.

The 'Twin Lakes Boat Marathon' will be held on Lakes Benmore and Aviemore on 26 and 27 May using Sailors Cutting and Parsons Rock boat ramps. Officers are working with the event organisers to keep the toilets open for this event and have advised that normal ramp fees will apply.

Tenders for the camp management contract have closed. One tender was received from the existing Camp Manager. An assessment panel comprising of Erik van der Spek (Recreation Manager), Jane Matchett (Parks Officer), and Graham Sullivan (Ahuriri Community Board Chair) have reviewed the tender and are happy with the price and proposed methodology. Twizel Recreation and Hire has managed the camps for Council for many years, has a good relationship with campers, and does an excellent job. This contract was advertised on the Government tenders website and in the local paper.

Toilets

Tenders for cleaning the Omarama toilets have closed, with one tender received from the existing contractor. An assessment panel comprising of Erik van der Spek (Recreation Manager), Jane Matchett (Parks Officer), and Graham Sullivan (Ahuriri Community Board Chair) have reviewed the tender and are happy with the price and proposed methodology. This contract was advertised on the Government tenders website and in the local paper.

Officers have made application to the Tourism Infrastructure Fund for the following projects;

- Otematata toilet replacement.
- All Day Bay and Katiki Straight (x2) toilets.
- Palmerston Campervan dump station.
- Lindis Pass signs.
- Trailer mounted porta-loos for responding to Freedom Camping and Alps to Ocean needs.

Parks

Officers were made aware that modifications had been made to a memorial in the Otematata wetlands walk. The modifications were considered unsafe and officers had to request that they be removed. Council holds a licence from landowner Land Information New Zealand (LINZ) to allow the local community to carry out work consistent with an approved landscape plan. This memorial was not part of the approved plan, and any work outside of the approved plan requires the consent of LINZ.

Following a workshop with Council, officers provided a submission for Ngai Tahu to consider as it develops a management plan for Katiki Point.

Motor Home Friendly status was conferred on Oamaru by the New Zealand Motor Caravan Association in April. Officers are working with NZTA to install the signs.

The Palmerston A and P Society is yet to remove yards that have been left on the Palmerston showgrounds. The Society has been informed of the process to obtain a lease or licence as required by the Reserves Act, but has not applied.

Rainfall events have caused 'under-runners' to occur on Cape Wanbrow and Awamoa Park. This has resulted in one section of track on Cape Wanbrow to be closed to enable it to stabilise and officers to assess options. Alternative routes are in place.

Landowners on Glen Street below Glen Eden Reserve also have under-runners and subsidence occurring on their properties. Geotechnical advice following the July rain event reported that substantial work would be required by the landowner to try to collect and manage both surface and sub-surface water in order to alleviate this.

The track being constructed by the BMX club is progressing well.

Alps to Ocean

The commissioner has approved Council's application to vary the resource consent to route the track along the marginal strip between Sailors Cutting and Benmore Dam. Submitters have 15 working days to object to the decision.

Elections for business partner representation on the Alps 2 Ocean Joint Committee are currently being held. Two of the five positions are for business partners, with the remaining three represented from Waitaki District Council, Mackenzie District Council and the Department of Conservation.

Officers expect to hold a workshop with Councillors on the Alps 2 Ocean in August following the next joint committee meeting, discussions with MBIE, updating the business plan, and confirmation of the Commissioner's decision.

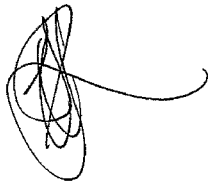
Sports

No further contamination was found on the site of the Cricket Pavilion and construction is proceeding.

4.3. Projects

Larger Projects (Prioritised)		
1.	Palmerston Walking Improvements	Officers are in discussion with the neighbour over potential boundary adjustments to allow space for a good walking grade and easements to allow access to their property.
2.	Ahuriri and Waihemo Bike Parks	<p>Officers are waiting for designs for the Kurow skate park to be developed by the community before progressing the bike park. A large amount of clay and soil has been placed on the rail reserve behind the public toilets ready for construction. This became available at short notice and at no cost to the project.</p> <p>Officers are waiting to receive the results of Waihemo Community Board discussions with schools over the design and confirmation on who is completing the funding applications.</p>
3.	Mill Domain	No update.
4.	Craig Fountain	Completed.
5.	Streetscapes	Designs have been confirmed with NZTA. Planting is scheduled for winter months. Budgets are sufficient for some planting works, with further hard landscaping subject to use of the amenity rate in future years.
6.	Dunback Domain Toilet	Completed.
7.	Duntroon Toilets	Land Information New Zealand (LINZ) has acknowledged Council's request to purchase the land under the Public Works Act. Officers understand LINZ is waiting for a response from Ngai Tahu.

8.	Weston Domain Toilets	Design and specifications have been finalised and building consent applied for.
9.	Sailors Cutting and Falstone Creek waste water systems	<p>Minor changes to the design for the Sailors Cutting wastewater field have resulted in a need to obtain a variation to the Environment Canterbury resource consent. It is expected that Sailors Cutting will be put out to tender in the coming month, and it is intended to have construction completed in time for the next camping season.</p> <p>The wastewater engineer has recommended an alternative system for Falstone Creek which would remove the need for diesel pumps and be completed at a lower cost. Officers are investigating this further.</p>
10.	Weston Domain Water Supply	No progress.
11.	King George Park drainage	Existing drains have been investigated and survey work completed. The new Parks Officer will progress this project once he is up to speed.



Neil Jorgensen
Assets Group Manager

Attachments:

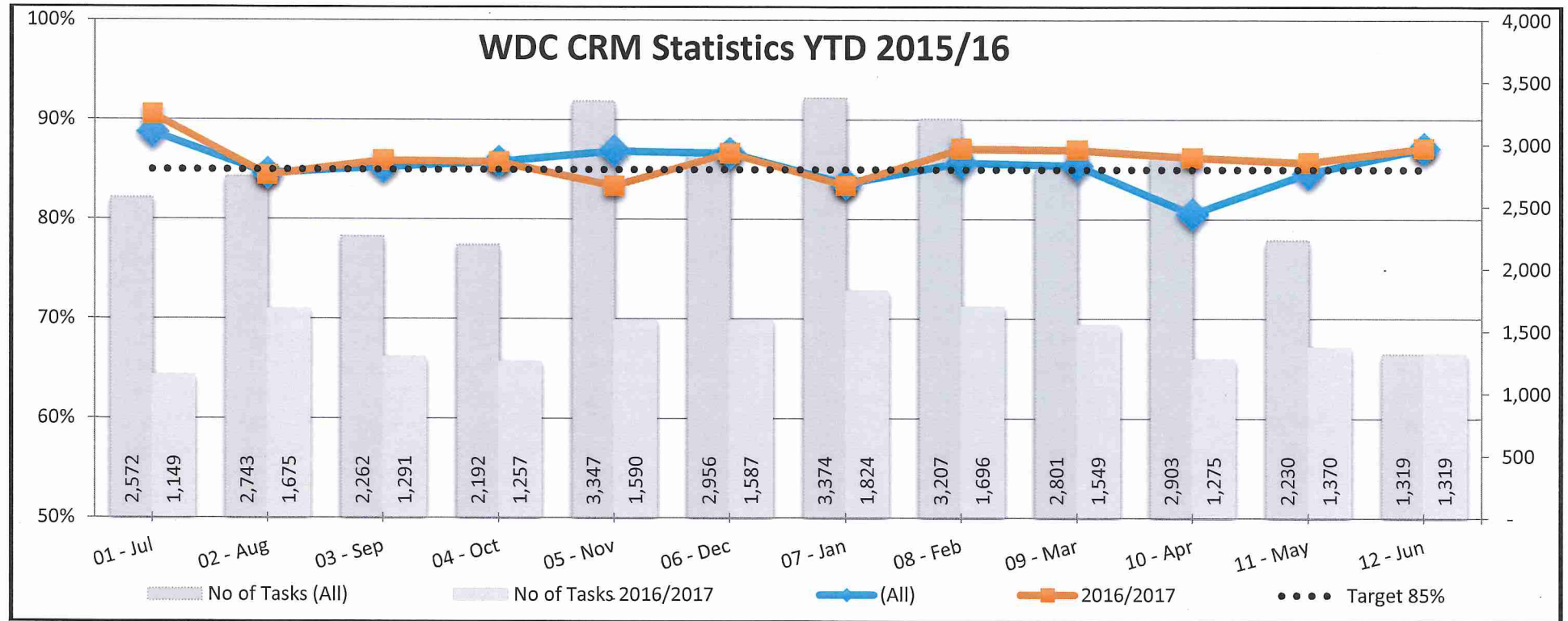
Tenders Recently Let
CRM Report
SouthRoads Summary Report for April

Tenders recently let

This table shows tender let over the last few months and will be kept as a six monthly rolling schedule.

Contract No.	Name of Contract	Date Contract Let	Tenders received	Awarded to	Tender value (ex GST)	Range of tenders received	Engineers Estimate	Start Date	Date of Completion
666	State Highway LED Upgrade	15/07/2017	2	Orange Tek International	\$266,857.00	Closed contest	\$300,000	19/06/2017	01/07/2018
667	Led Streetlights retrofit Supply for 2017/2019	28/09/2017	7	Techlight Ltd and Orange Tek	\$675,800.00	Open tender	\$800,000	28/09/2017	30/06/2019
658	Footpath resurfacing 2017/2018	04/10/2017	2	Whitestone Contracting Ltd	\$319,001.49	\$319,001.49 to \$501,852.20	\$378,000	04/10/2017	30/06/2018
660	Pavement Rehabilitations	01/12/2017	2	The Roding Company	\$938,000.00	\$916,651.94 to \$938,000.00	\$830,000	22/01/2018	23/04/2018
672	Ardgowan Road – Seal widening	15/12/2017	2	SouthRoads Ltd	\$297,249.20	\$297,249.20 to \$499,310.97	\$250,000	10/01/2018	06/03/2018
676	Waterfront Road Extension	1/03/2018	3	Fulton Hogan Ltd	\$591,072.66	\$591,072.66 to \$686,872.07	\$580,000.00	9/03/2018	4/05/2018
688	Oamaru Creek Suspension Bridge Recreation Construction are currently Council's preferred contractor for bridge maintenance due to their relevant experience and quality workmanship.				\$110,000.00	Direct Appointment	\$110,000.00	01/03/2018	30/06/2018
687	Meek Street Bridge Block Repairs Dooleys Masonry are currently Council's preferred stone masons with their experience and skill with working with Oamaru stone and on Heritage structures. Banks Building Ltd are experienced in draining and pumping large volumes of water. WDC issued this contract directly to Dooleys Masonry and Banks Building.				\$40,000.00	Direct Appointments	\$40,000.00	07/03/2018	30/06/2018

CRM Reports



WDC 642 Summary Report April 2018

Note: This report is prepared and created by the SouthRoads Team for the purposes of reporting against the maintenance contract, primarily for the road team. It is provided as an "FYI" attachment to the Assets Committee report.

Welcome to the April report. This month we have had snow on the hills, warm autumn days, crispy leaves falling from our trees and some isolated rain events. This has had all crews busy keeping up with the changes.

The footpath crews have been working on footpath repairs around the South Hill and Holmes Hill area. They have a small number of footpath repairs to complete around Oamaru before this programme is complete. They will then be heading to Hampden to start on some community projects.

The drainage crews have been completing water table maintenance on Kakanui Valley Rd and Tokarahi Ngapara Rd. This programme will carry on into May. The remaining excavators have been completing digout repairs on Round Hill Rd and Tokarahi Ngapara Rd.

The Maintenance Metalling programme is underway, two bulk haulage trucks are completing metalling in the Palmerston area. Another two metalling trucks have been completing the metalling programme in the Duntroon and Fiveforks areas.

The premix crew has been completing edge break and levelling work throughout the district. With a lot of work been done in the Danseys, Duntroon, Ngapara and Fiveforks areas.

Our graders have been busy working on their monthly beats. The North grader has made been working in the Corriedale ward tidying up some flood damage as well as their maintenance work. The North grader will be heading up to Ohau and working its way back in May. The South grader has been completing some very rural roads drainage works along with flood damage throughout the district to get things tidied from Cyclone Gita along with completing maintenance grading in the Waihemo area.

Delta have been focusing on noxious spraying and township spraying. They have sprayed some Lichen areas around the townships. Trimming of vegetation to fit within the road envelope has been programmed for over the winter

The signs programme has had a reactive month, mainly responding to damaged or missing signs

The stabi crew (does digout repairs) has completed some repairs in the Moeraki township before making its way back to Oamaru picking up repairs in the Reidston area. May will be the last month for stabilisation and then they will move onto filling low shoulders.

PERFORMANCE

			Last Month (March)	April
CRM's	Structures	Monthly	2	1
	Culverts/Side drains	Monthly	15	7
	Fallen Trees	Monthly	2	2
	Flooding Roads/Footpaths	Monthly	1	-
	Frost and Ice Response	Monthly	-	-
	Grading/Metalling	Monthly	46	29
	Kerb and Channel	Monthly	2	-
	Road Litter	Monthly	12	13
	Signs Missing/Damaged	Monthly	5	
	Roadside Vegetation	Monthly	4	15
	Safety Road Condition	Monthly	5	1
	Sealed Road Failures	Monthly	5	3
	Potholes	Monthly	10	4
	Snow Clearing	Monthly	-	-

			Month	YTD
TEAM SAFETY	Medical Treatment Intervention - #	Monthly	0	1
	Lost Time Injury - #	Monthly	0	0
	Near Miss/IOF	Monthly	10	142
	Incidents	Monthly	21	83
	Safety Audits/Tours completed	Monthly	10	52

PROGRESS

Item	Completed	Comments
Stabi's	2045.1m ²	13,762.3m ² YTD
Maintenance Metaling (20,000m ³)	4,110m ³	15,222.9m ³ YTD
Grading (280km target per month)	308.1km (MTD)	1,682.1km (YTD)
Road Sweeping	9 (MTD)	330 (YTD)
Signs	Cleaned 7 (MTD) Straightened 18 (MTD)	279 (YTD) 269 (YTD)
Roadside Litter Collection	14 (MTD)	190 (YTD)
Wilding Trees	5 (MTD)	155 (YTD)
Traffic Counts (300 per year)	35 (MTD)	330 (YTD) 110%

Activity	Completed MTD	Completed YTD	Remaining Quantity
Culvert Inspections (240/month)	275	2,270	610 (21.2%)
Bridge Inspections (15/month)	15	60	120 (66.7%)

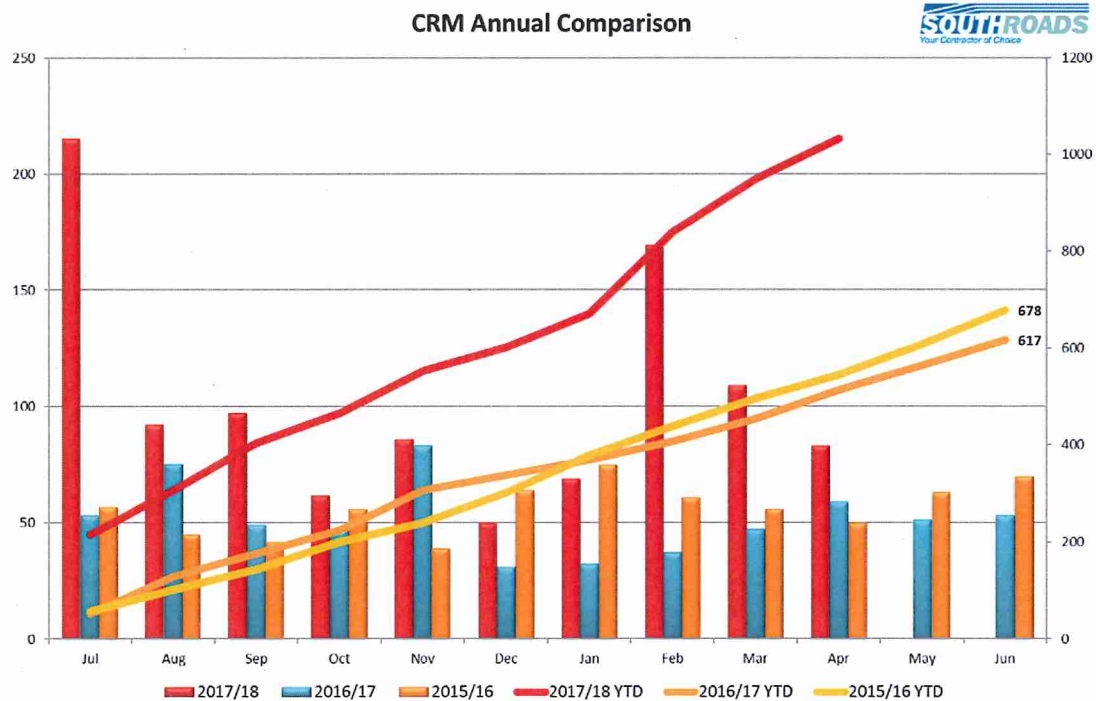
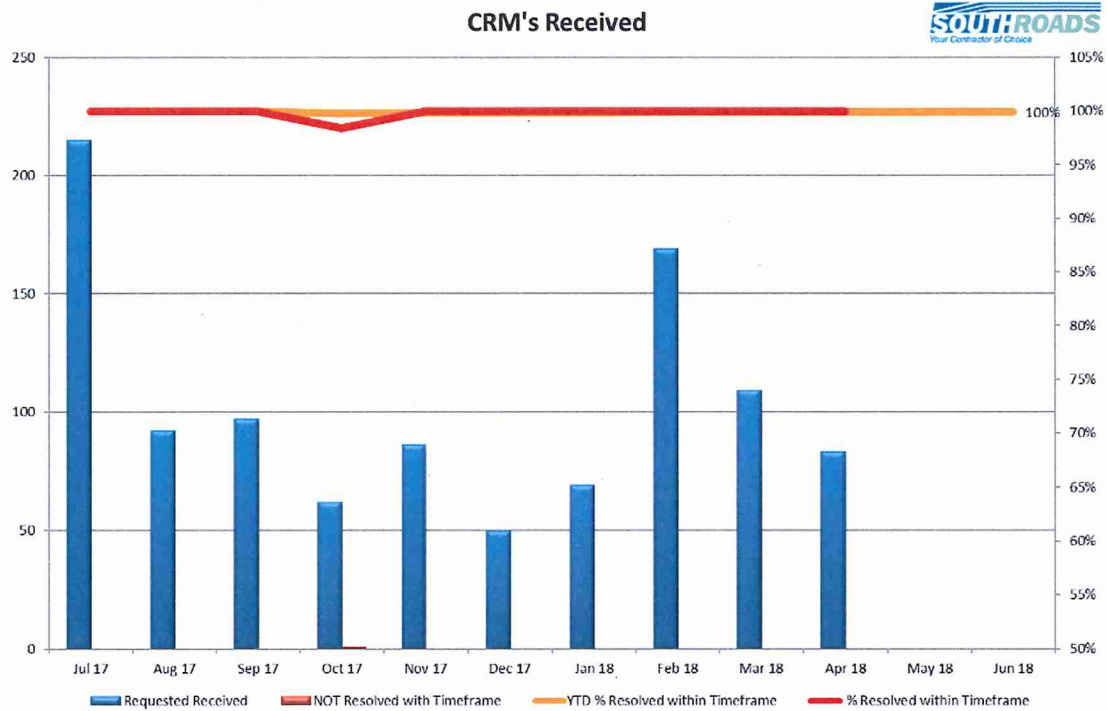
RISK & STRATEGY UPDATES

Identified Risks		Update
Roads	Henburn Road	This road has had a fair beating with traffic and the different weather extremes over the last few months. It will need some maintenance over the next while to keep up with the increased traffic volumes.
	Coal Pit Road	Saturated material should be programmed to be removed before winter.
	Waianakarua Road	Coastal erosion work has been completed. This section of road will be monitored for any other movements.
	Horse Range Road	Road was narrowed to one lane. This has had the culvert pipe re-connected and rock replaced and will be monitored for any subsidence.
Slips	Haven Street - Moeraki	Continually moving. This will continue to be monitored.
Strategic	RAMM Data	Pocket RAMM devices are being used to capture data in the field and programme repairs while onsite.
	Reseal sites	Reseal sites have been released for the 2018/19 season. These sites will then be inspected, and repairs programmed to get repairs underway before next season.

CUSTOMER SERVICE MANAGER REPORT

We received 83 CRM's for the month of April. This is down 26 on last month, majority of the difference is less grading and metalling CRM's now that we are getting on top of the last event. A few more vegetation CRM's have come in wish have been promptly sorted out by our subcontractor.

CRM GRAPHS



PERFORMANCE MEASURE RESULTS

For April the Management Performance Measures we have scored a 95% compliance. Focus will be put into improving traffic count data as there is still some small issues around some data being sent through. The Operational Performance results are at 89% compliance. Focus will be put into grading and spot metaling of unsealed roads, vegetation control around town and in surface water channels and to target pothole repairs to bring this score up.

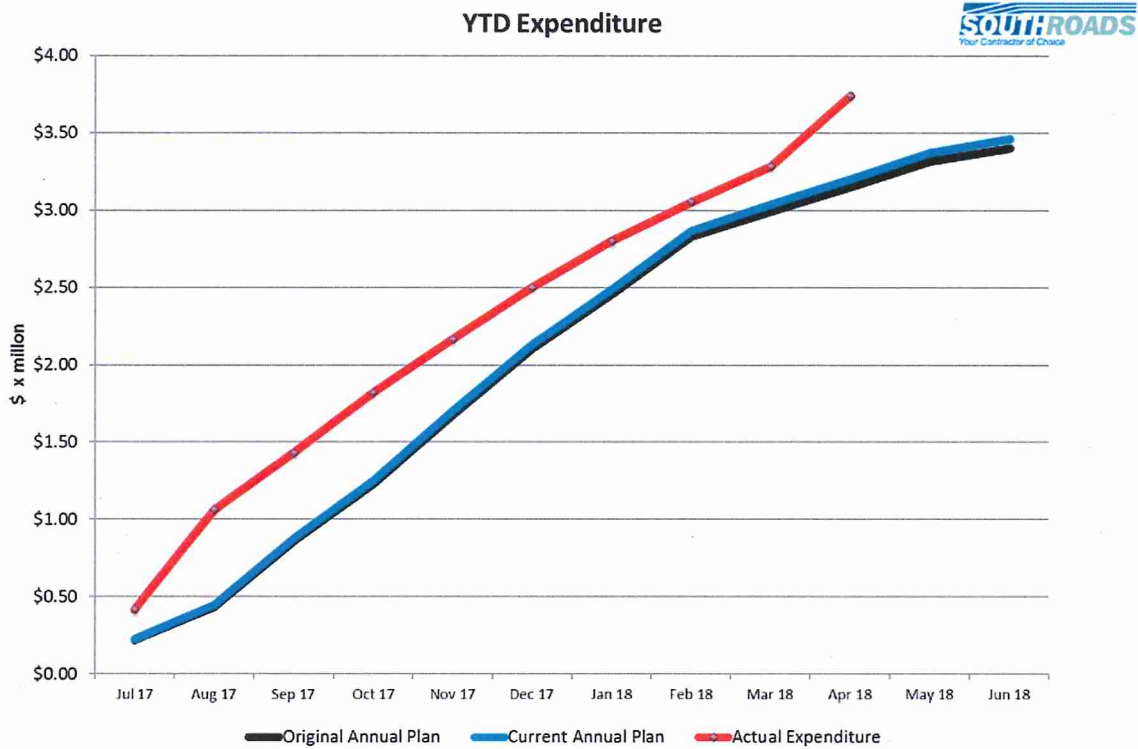
GOLD STAR INITIATIVES

We have implemented the Mobile Roads phone app to complete sump inspections, recording the location of these and providing photos of the asset.

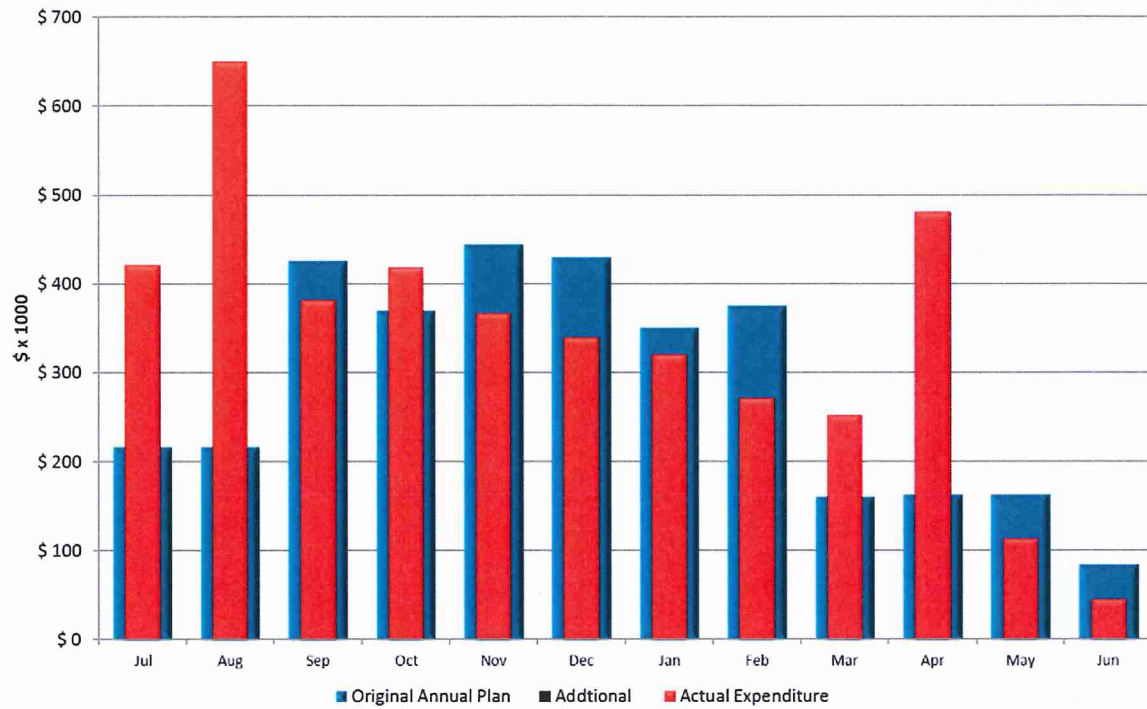
TRAFFIC CRASH/DAMAGE REPORT

No accidents to report this month.

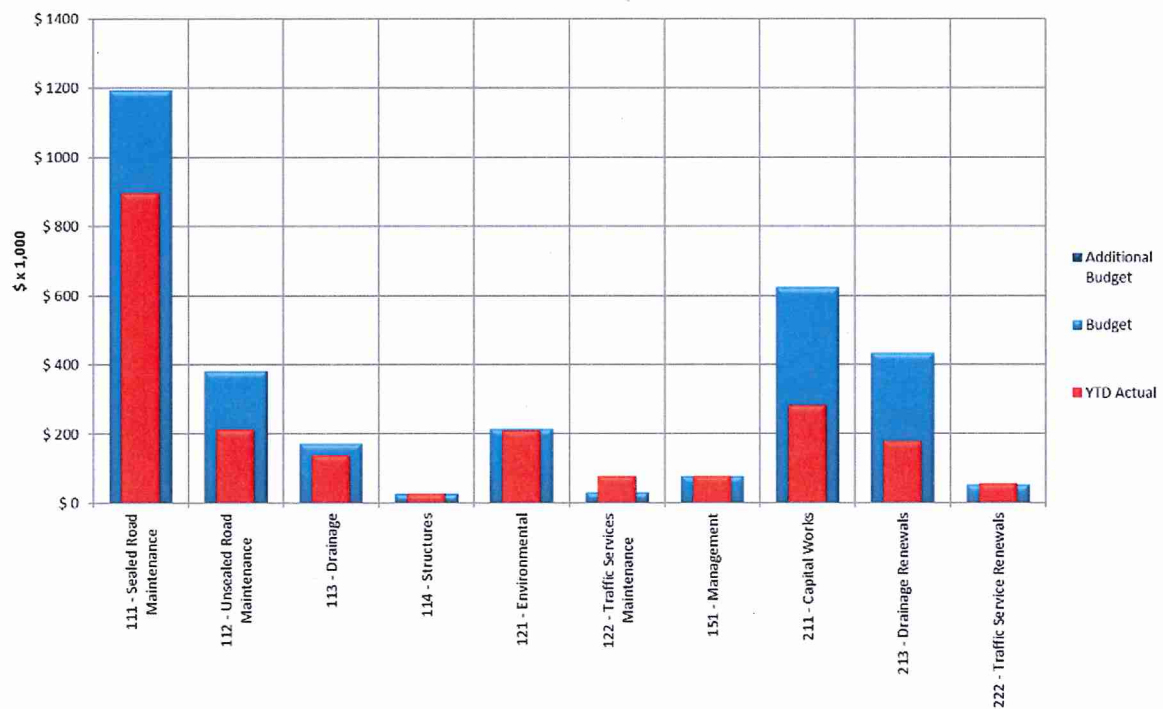
FINANCIAL GRAPHS



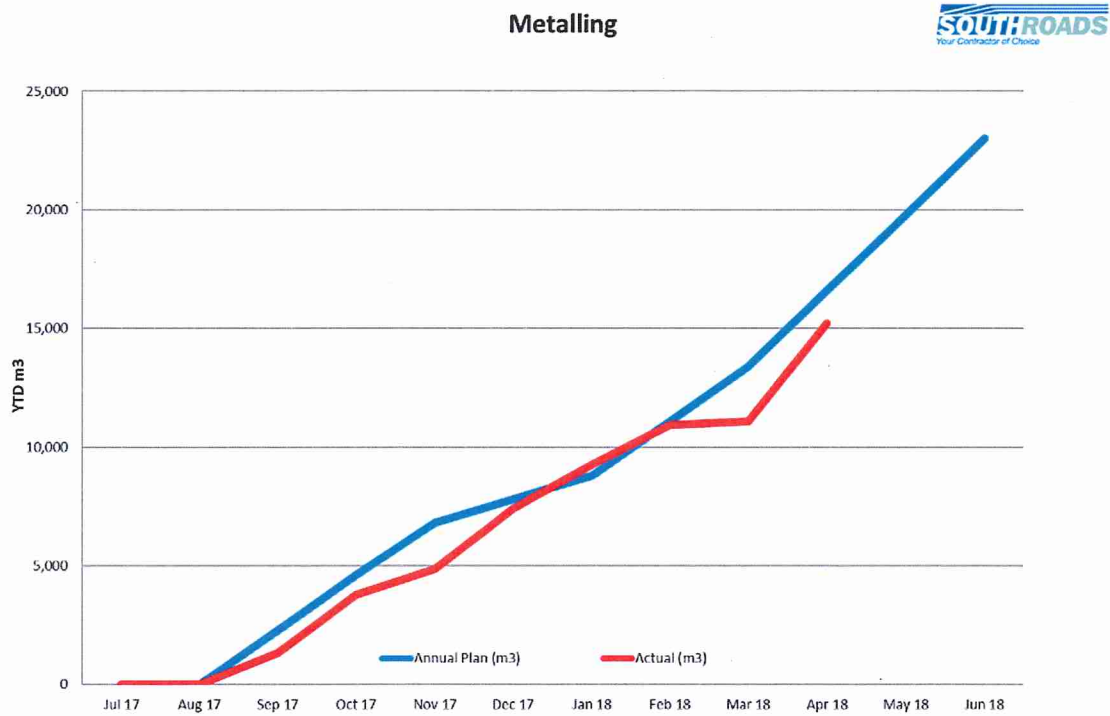
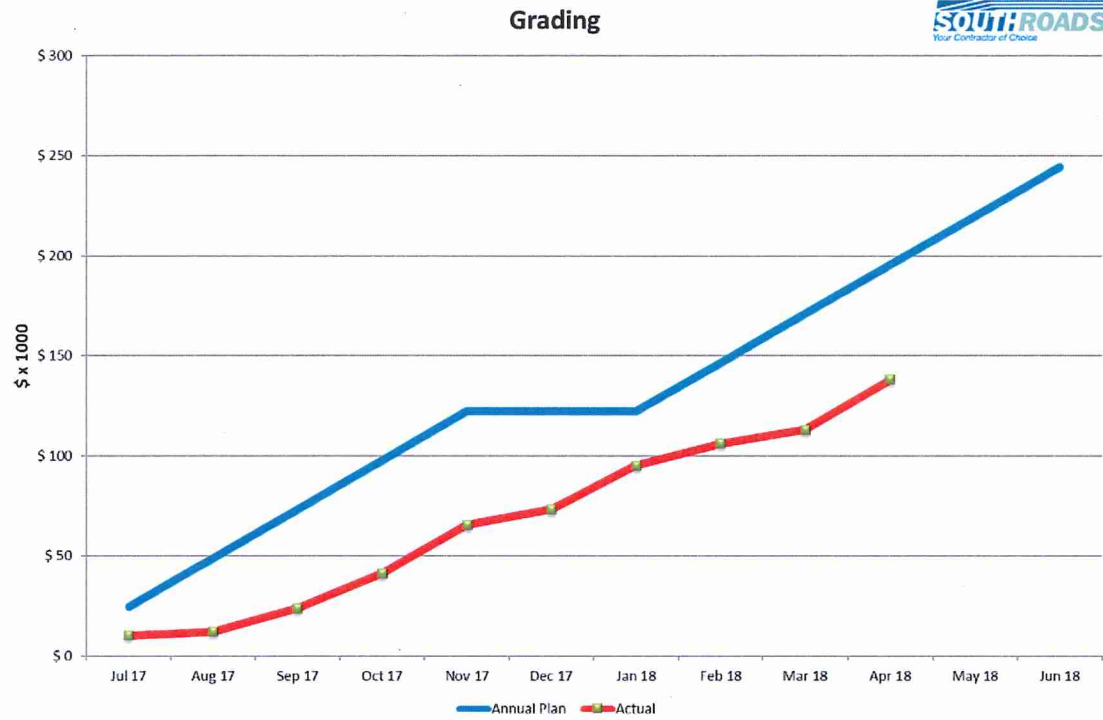
Monthly Expenditure

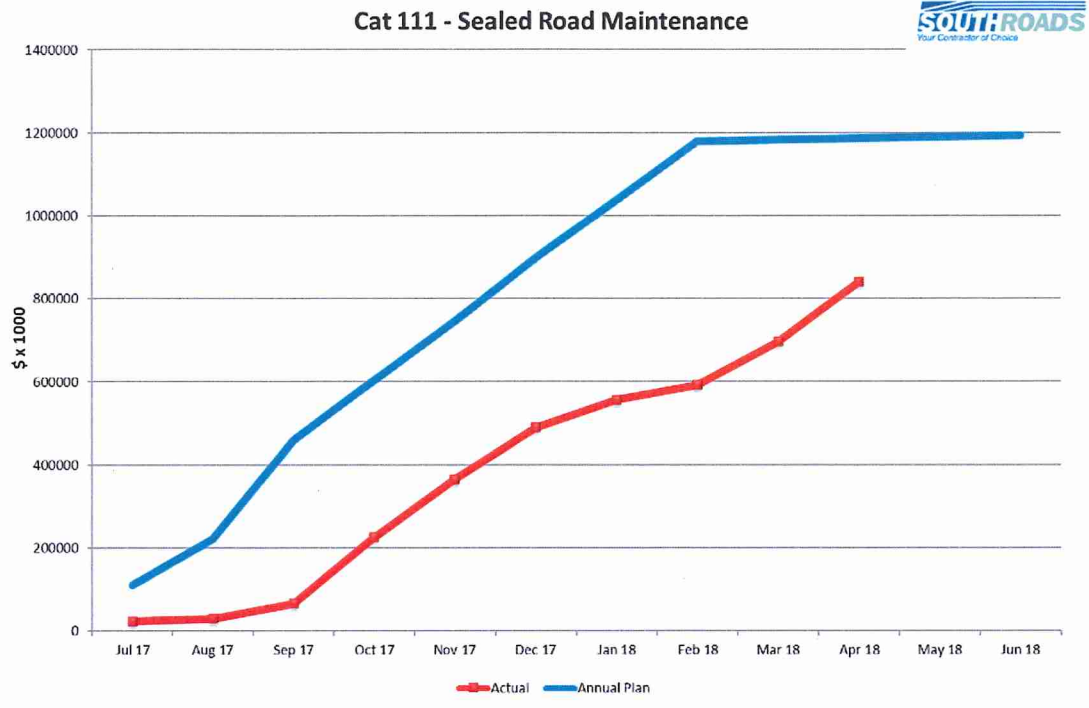


Expenditure by Category



KEY PERFORMANCE INDICATOR GRAPHS





FINANCIAL SUMMARY

All Works Summary	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Under(-ve)/ Over (+ve)	%age Under(-ve)/ Over (+ve)
Original Annual Plan	239121	239121	495910	447225	525158	459480	380797	404407	190450	185433	185433	106737	3859273		
Additional	0	0	0	0	0	0	0	0	0	0	0	0	0		
Current Annual Plan	243926	243926	500715	452030	529964	464286	385603	409213	195255	190238	190238	111542	3916936		
YTD Revised Annual Plan	243926	243926	500715	452030	529964	464286	385603	409213	195255	190238	0	0	3615156		
Actual Expenditure	441186	668124	404827	447086	397688	363852	349034	300277	302528	508261	131759	63749	4378373	461437	12%
Remaining Cyclic	0	0	0	0	0	0	0	0	0	0	0	0	0		
Tasked Forward Work	0	0	0	0	0	0	0	0	0	0	946220	437153	1383373		
Projected Expenditure	441186	668124	404827	447086	397688	363852	349034	300277	302528	508261	1077979	500903	5761746	1844810	47%

FINANCIAL COMMENTARY

The year completed expenditure is \$4,182,865.00. The claim for the month was \$508,261.00(including township works) and consisted of mainly programmed works and maintenance activities.