



## **Notice of Meeting**

and

## **AGENDA**

of the

## ***Waihemo Community Board***

Waihemo Service Centre, Tiverton Street,  
Palmerston

**6.30pm – 8.30pm**

**Monday 21 May 2018**

# *Waihemo Community Board*

**Waihemo Service Centre, Tiverton Street, Palmerston**

**Monday 21 May 2018 at 6.30pm**

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**Waitaki District Council****Waihemo Community Board****UNCONFIRMED MINUTES of a Meeting of the  
Waihemo Community Board  
held in the Waihemo Service Centre, Tiverton Street, Palmerston  
on Monday 10 April 2018 at 6.30pm**

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**Present** Kathy Dennison (Chair), Heather McGregor, Ken Brown, Paul Roy,  
Carol Watson, Cr Jan Wheeler

**Apology** Mayor Gary Kircher

**In Attendance** Cr Peter Garvan (rostered Councillor)  
Neil Jorgenson (Assets Group Manager)  
Ainslee Hooper (Governance Advisor)  
Bill Campbell (Media – East Otago Review)

The Chair opened the meeting at 6.30pm, and welcomed everyone present.

**1. Apologies**

RESOLVED

WCB 2018/015

Heather McGregor / Carol Watson

That the Waihemo Community Board accepts an apology from Mayor  
Gary Kircher due to his attendance at another official event.

CARRIED

**2. Declarations of Interest**

There were no declarations of interest.

**3. Public Forum**

**Speaker 1 – Liz Moir:** Ms Moir said she had several matters to bring to the Board's attention, namely:

1. Who owned the land the A&P Society was occupying, and – if it was leased to them by Council – then what are the terms of the lease?
2. Ms Moir raised three matters in relation to the Motorhome Association's use of the Palmerston and Dunback domains. Assets Group Manager Neil Jorgensen advised the meeting that Council officers had had several discussions with Ms Moir previously, and that it was difficult for Council to intervene in communications between her and the Association. He also noted that information had been supplied to the Board in relation to issues Ms Moir had raised previously.

The Chair thanked Ms Moir for bringing the matters to the Board's attention, and advised that they would be discussed further and any follow up action taken as soon as practicable.

#### 4. Confirmation of Previous Meeting Minutes

RESOLVED

WCB 2018/015

Ken Brown / Paul Roy

That the Waihemo Community Board confirms the minutes of the Waihemo Community Board meeting held on 19 February 2018, as circulated, as a true and correct record.

CARRIED

Cr Jan Wheeler asked for her name to be noted in the previous meeting minutes as the mover of the motion (which was ultimately declared lapsed in the absence of a seconder) to adopt Option 2 for the Lincoln Street Pedestrian Concerns (there was currently no reference to had put forward the motion). The Chair considered and AGREED to this request.

ACTION POINT: Board Secretary to amend minutes

With regard to the recommendation left lying on the table for the Gilligan Street works, the Chair advised that road counters were going to be laid and therefore she proposed that the Board continue to leave the recommendation lying until such time as the results of that were known. This was AGREED.

#### 5. Waihemo Bike Park

The report, as circulated, sought consideration of options for the Waihemo Community Board for the matters of project ownership, decision-making, and budget expenditure relating to the Waihemo Bike Park.

Group Manager Neil Jorgensen explained that a minor amendment to the right-hand boundary of the track would be required. The report's recommendation, if resolved at this meeting, would give the go ahead for the project, with public consultation to happen in the future. He also noted that planting could be an alternative option to fencing, and that that could be discussed at a later meeting.

RESOLVED

WCB 2018/016

Heather McGregor / Carol Watson

The Waihemo Community Board recommends:

That Council delegates expenditure of the \$50,000 Waihemo Bike Park budget to the Waihemo Community Board to construct a "learn to ride" bike park in Palmerston consistent with the concept plan in Attachment Two of the agenda report.

CARRIED

#### 6. Palmerston Town Clock

The report, as circulated, recommended that a Board workshop be held to discuss options for the Palmerston Town Clock.

The Chair advised that the Board's preference was to have this work done as soon as possible. Group Manager Neil Jorgensen noted that it would be dependent on the availability of the contractor and parts.

RESOLVED

WCB 2018/017

Paul Roy / Heather McGregor

That the Waihemo Community Board approves a budget of \$15,000 to repair the Palmerston Town Clock funded from the Waihemo Community Board Community Grants account.

CARRIED



## 7. Assets Update April 2018

The memorandum, as circulated, sought to update the Board on issues, operations and projects managed by the Assets Group, occurring within the Waihemo Ward since the last Board meeting.

Group Manager Neil Jorgensen advised that gravel is being crushed now for the rural and gravel road, which will bring the work programme up to date.

There was general discussion about:

- Worchester Street
- Septic tank clearing
- Car rally on 15 April, and the fact that roads were videoed before and after the race so that any damage incurred could be easily identified for repairs.

RESOLVED

WCB 2018/018

Paul Roy / Carol Watson

That the Waihemo Community Board receives and notes the information.

CARRIED

## 8. Recreation Update

The memorandum, as circulated, sought to update the Waihemo Community Board on routine work, maintenance issues and progress on minor projects since the last Board meeting.

Board members provided positive feedback on items in the report, as listed below:

- Ken Brown congratulated Council staff for getting on top of all of the mowing
- The Chair noted that the Moeraki kiosk sign looked great
- The Dunback toilets looked great and had been well received in the community.

RESOLVED

WCB 2018/019

Ken Brown / Heather McGregor

That the Waihemo Community Board receives the information.

CARRIED

## 9. Building Consents Issued in Waihemo Ward for the month of February 2018

The memorandum, as circulated, provided the Waihemo Community Board with a list of building consents issued in Waihemo Ward for the month of February 2018.

RESOLVED

WCB 2018/020

Paul Roy / Carol Watson

That the Waihemo Community Board receives the information.

CARRIED

## 10. Chairperson's Report

The Chairperson's report, as circulated, was taken as read. The Chair commented further as follows:

- Thank you to Board and community members for their participation in the community visioning workshops. The Board itself had since met to discuss the community views and ideas put forward, and had added its own to the mix. The workshop outcomes documents would now be produced by the facilitator and provided back to the Board for consideration, and then distribution to the workshop participants. They were expected to be available for inclusion in the 21 May Board meeting agenda papers.

- A meeting had recently been held with Council's Mark Burgher to discuss the Bike Park and possible locations for dump sites.

**RESOLVED**

WCB 2018/021

Kathy Dennison / Paul Roy

That the Waihemo Community Board receives the Chairperson's report.

CARRIED

**11. Community Board Members' and Councillor's Reports (verbal)****Heather McGregor:**

- Attended Visioning Workshops in Dunback (21 February) and Palmerston (22 February)
- 4 March A&P/Motor Home meeting at the Palmerston Sports Hall
- 19 March meeting with Mark Renalson re District Road
- 2 April meeting with Mark Burgher re the Bike Park and possible dump sites.
- Board Visioning workshop with facilitator.

Comments: The two visioning workshops I attended were well supported by the community. And, it was great to see the light at the Memorial Gates completed and ready for ANZAC Day.

**Carol Watson:**

- Attended 2 of 3 visioning workshops, and the Board's follow up Visioning workshop last Friday.

**Paul Roy:**

- Attended 2 of the 3 visioning workshops.
- Attended a meeting with the Mayor, Group Manager and Mark Renalson at Macraes to discuss resource consents. An independent engineer has been employed to ensure that the road being repaired will be done properly. It was frustrating to have to do this, but the Mayor and Group Manager had been supportive and understanding of the requirement.
- SouthRoads had been taking big basalt boulders from Macraes along Horse Flat Road. Mr Roy felt that consents did not allow this. He was keen to try and get them to take a different route through Hall Road instead. Group Manager Neil Jorgensen advised that Council would not be able to force people to use specific routes.

**Ken Brown:**

- Attended 2 of the 3 visioning workshops, and the Board's follow up Visioning workshop.
- Attended the meeting with Mark Burgher to discuss the Bike Park and dump site locations.
- Attended an onsite meeting with Mark Renalson to discuss a new footpath in Palmerston.

**Councillor Jan Wheeler:**

- Attended all of the 3 community visioning workshops, which were excellent; facilitator was wonderful
- 26 February – Waste Strategy Meeting  
 27 February – Council Workshop – Long-Term Plan  
 3 March – Palmerston Showgrounds and Domain – Welcome Speech for Otago Motorhome Association Rally members  
 6 March – Council Meeting and business visits to Heliventures, Topflite, and Oamaru Airport  
 12 March – Council Strategic Workshops – UNESCO Global Geopark, and Oamaru Precinct World Heritage  
 13 March – Council Retreat – Omarama  
 15 March – "Promotion of Palmerston" (POP) Meeting, Waihemo Lodge  
 20 March – Council Committees Day

20 March – business visit to North Otago Irrigation Company sites  
 27 March – Council Meeting  
 3 April – Council Workshops  
 6 April – Waihemo Community Board Visioning Workshop

Cr Wheeler also read out some complaints she had received from ratepayers. After viewing the complaints as recorded, both the Chair and Group Manager Neil Jorgensen noted that many of the issues should properly be dealt with as CRMs and Cr Wheeler was encouraged to advise the authors to submit CRMs for them.

**ACTION POINT:** Board Secretary to email complaints to Group Manager Neil Jorgensen for further investigation; Cr Wheeler to encourage ratepayers to submit CRMs

**RESOLVED**

WCB 2018/022 Ken Brown / Paul Roy

That the Waihemo Community Board receives the update reports from Community Board Members and the Community Councillor.

CARRIED

## 12. **Information Report – Mayor, Chief Executive, and Health and Safety Updates**

The Information Report, containing updates as set out below, had been circulated with the agenda and was taken as read:

- Mayor's and Chief Executive's Report to the 27 March 2018 Council meeting
- Health and Safety Update to the Finance, Audit and Risk Committee Meeting, 20 March 2018.

The Chair asked Cr Peter Garvan to expand on the UNESCO Global Geopark bid and application process. Cr Garvan noted that a lot of work had been going into the Expression of Interest application, and that the submission deadline was 30 April. Waitaki's application would be assessed with others from New Zealand, and only the best two would be selected for development into a business case to go to the UNESCO meeting next year. He noted that the Moeraki boulders was likely to be a key feature in a Waitaki district's UNESCO Global Geopark, so he encouraged the Waihemo communities to "watch this space" for developments in the next few weeks.

Cr Garvan also updated Board members on the following topical issues:

- Council is looking at rates issues, and forestry was expected to be asked to make a contribution.
- Healthy Homes insulation – Clutha District Council has an initiative for ratepayers, which attracts incentives from Central Government. Waitaki District Council is looking into this.

Assets Group Manager Neil Jorgensen advised that the pipeline project was still on track, with an end of July proposed completion date.

The Chair noted the absence of Board Secretary Pat Wala, following her departure from Council. Board members here was general sentiment expressed around the table that Ms Wala would be sorely missed, and that they had all enjoyed working with her and appreciated her bubbly and helpful personality. The Governance Advisor Ainslee Hooper would

**RESOLVED**

WCB 2018/023 Heather McGregor / Carol Watson

That the Waihemo Community Board receives the Information Report.

CARRIED

There being no further business, the Chair declared the meeting closed at 7.18pm.

TO BE CONFIRMED at the next Waihemo Community Board meeting,  
scheduled to be held on the 21<sup>st</sup> day of May 2018 at the Waihemo Service Centre, Palmerston.

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Chairperson

UNCONFIRMED

# Waihemo Community Board Memorandum

**From** Board Secretary on behalf of the Chairperson **Date** 21 May 2018

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## Waihemo Community Visioning Workshops – Outcomes Documents and Next Steps

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### Recommendation

That the Waihemo Community Board receives and notes the information, and discusses and agrees on next steps in the community visioning process.

### Summary

The Waihemo Community Board hosted three facilitated community visioning workshops within the Waihemo ward during February 2018, namely:

21 February	Dunback – Macraes Flat
22 February	Palmerston
24 February	Moeraki – Hampden.

The outcomes documents from all three workshops are attached.

Also attached is the Waihemo Community Board's Action Plan, which arose from the Board's own discussion on its vision and objectives for the Waihemo communities following the individual visioning workshops.

### Next Steps

The Chair would like Waihemo Community Board members to discuss and agree on the next steps in the community visioning process. Options may include participating in a Board workshop with Councillors and / or Council's lead manager/s for the Waihemo Community Board.



Ainslee Hooper

**Waihemo Community Board Secretary**  
**for and on behalf of the Waihemo Community Board Chairperson**

### Attachments

**Waihemo Community Visioning Workshops – Outcomes Documents (3)**  
**Waihemo Community Board – Community Visioning Action Plan**





Topic	Leadership responsibility	Board role/ action	Timeframe
<ul style="list-style-type: none"> <li>Road safety</li> <li>Parking</li> <li>Electric car charging stations</li> </ul>	NZTA leadership	<p>Encourage the community to get involved in NZTA 'Safer Roads' process</p> <p>Hold a workshop with NZTA to discuss road safety issues identified in all Waihemo townships, then consider what needs to be taken further with the Council</p>	<p>Now</p> <p>2018-19</p>
	NZTA/ Council leadership	Monitor the parking issue in Palmerston and investigate potential for improvements (e.g. parking times, parking for people catching the bus)	Community Board 10-year plan
	Powernet leadership	<p>Investigate possibility of charging station for Palmerston</p> <p>Support community initiative on getting a charging station at Macraes Flat</p>	<p>2018-19?</p> <p>Now</p>
<p>Community facilities</p> <ul style="list-style-type: none"> <li>Recreation areas/ facilities</li> <li>Palmerston Museum</li> </ul>	Council leadership	<p>LTP submission:</p> <ul style="list-style-type: none"> <li>Ask for a recreation survey and development of a plan for the future of recreation facilities in Waihemo (including use of existing facilities and development of walking/ biking tracks)</li> <li>Support feasibility study for Oamaru-Palmerston cycleway</li> <li>Advocate for the Council's Recreation team to work with the Board to develop a plan for amenity maintenance and improvement for Millers Bay and the Millennium Track in Moeraki</li> </ul> <p><i>Is there also a longer term role for the Board in development and implementation of the recreation plan?</i></p>	<p>Now</p> <p><i>Community Board 10-year plan?</i></p>
	Council leadership	Work with the with Council Recreation team on the plan for amenity maintenance and improvement for Millers Bay and the Millennium Track	2018-19, Community Board 10-year plan
	Community leadership	<p>Support initiatives of the Hall Committee to improve the usability of the Palmerston sports hall</p> <p>Support and encourage the community to make progress on the feasibility study for a recreation dam at Macraes</p>	<p>Community Board 10-year plan</p> <p>Community Board 10-year plan</p>
	Community leadership	Continue existing funding	Now, Community Board 10-year plan



Topic	Leadership responsibility	Board role/ action	Timeframe
		Support community initiatives for enhancement/future development	Community Board 10-year plan
Community services	Various	Support ongoing retention of services that are important to the community	Community Board 10-year plan
Community events	Community leadership	Support community initiatives	Community Board 10-year plan
Growth	Council leadership	Pass request for targeted marketing of Waihemo on to the Council's Economic Development team	Now
		Input to district plan review process: <ul style="list-style-type: none"> <li>Advocate for the district plan to provide more opportunities for residential subdivision at Dunback</li> </ul>	2018-19
Heritage and environment features <ul style="list-style-type: none"> <li>Developing natural and cultural heritage themes</li> </ul>	Community leadership	Support community initiatives	Community Board 10-year plan
		LTP submission: <ul style="list-style-type: none"> <li>Ask the Council to investigate ways of achieving a co-ordinated approach to enhancing/ developing wildlife and heritage initiatives, including getting various providers to work together on this</li> </ul>	Now
		Look at the potential to link initiatives in the Dunback/Macraes Flat area with initiatives to increase awareness of the Maori and European cultural heritage in the Moeraki/ Hampden area, including approaching Ngāi Tahu to see if there are any Moeraki and Puketeraki plans that could be integrated with this (e.g. Moeraki cultural centre)	Community Board 10-year plan
	Council leadership	Support continued access to Puketapu via walkway	Community Board 10-year plan
		Pursue better signage at entrance	Now? 2018-19?
Tourism development <ul style="list-style-type: none"> <li>Information and marketing</li> </ul>	Council/ Tourism Waitaki leadership	LTP submission: <ul style="list-style-type: none"> <li>Request renewal of entrance signs for Waihemo towns</li> </ul>	Now

Topic	Leadership responsibility	Board role/ action	Timeframe
<ul style="list-style-type: none"> <li>Tourist experiences/ visitor attractions</li> </ul>		Invite Tourism Waitaki Chief Executive to come and look at the community's needs, including: <ul style="list-style-type: none"> <li>Signage</li> <li>Promotion of walkways and cycleways</li> <li>Development of a Waihemo marketing plan</li> </ul>	2018-19
	Community leadership	Support community initiatives	Community Board 10-year plan

**Record of community visioning workshop outcomes: Moeraki-Hampden**

**Attendance:** Approx. 25 community members, with approximately one third coming from Hampden. Comments were also provided from several people who could not attend. Contact details provided are attached.

**Future vision**

Vision idea	Where are we now?	What future action is needed?	Council/ Community Board feedback
<b>Improving infrastructure</b>			
Improve road safety <ul style="list-style-type: none"> <li>○ Make Hampden speed limit 50 km/h</li> <li>○ Extend the private road from Moeraki Boulders car park to Moeraki so the turn-off to the Boulders comes off the Moeraki turn-off</li> <li>○ Have information and road signs in visitor languages</li> <li>○ Improve parking at Hampden, especially for big trucks</li> <li>○ Improve safety for pedestrians and cars at Hampden</li> </ul>	Concerns: <ul style="list-style-type: none"> <li>○ Parking issues on main road at Hampden               <ul style="list-style-type: none"> <li>- parking affects visibility from Lincoln St intersection</li> <li>- crossing and parking safety at Vanessa's Café</li> </ul> </li> <li>○ [Comment from non-attendee] Safe parking in Moeraki, and parking for boat trailers</li> <li>○ Having 3 speed limits in Hampden is confusing               <ul style="list-style-type: none"> <li>- [Comment from non-attendee] should be 50 km/h all through Hampden</li> </ul> </li> <li>○ Safety at Boulders turn-off and Moeraki turn-off</li> <li>○ Road safety between Hampden and Waianakarua</li> </ul>	<ul style="list-style-type: none"> <li>○ Community could support WDC to lobby NZTA for changes</li> <li>○ Get ORC involved?</li> <li>○ Lobby central government through Council for restrictions on overseas tourists re road rules</li> </ul>	<p>The Board will hold a workshop with NZTA to discuss road safety issues, and then will consider what needs to be taken further with the Council.</p> <p>NZTA is working through a 'Safer Roads' process for the area between Oamaru and Dunedin. The Board encourages the community to get involved in this.</p>
Ensure infrastructure is in place to support growth <ul style="list-style-type: none"> <li>○ Water supply – water metering for businesses?</li> <li>○ Direction of stormwater disposal</li> <li>○ [Comment from non-attendee] Growth must be sustainable and</li> </ul>	Concerns: <ul style="list-style-type: none"> <li>○ Infrastructure (Moeraki)               <ul style="list-style-type: none"> <li>- Water, drainage, sewerage, roads</li> <li>- [Comment from non-attendee] Road maintenance - David St,</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○ Council could get money from tourist infrastructure funds/ regional development fund – find out possibilities of this</li> </ul>	<p>Through its LTP submission, the Board will request the Council to draw up an infrastructure maintenance and improvement plan for the Waihemo townships, including a review of service standards to ensure these are</p>

Vision idea	Where are we now?	What future action is needed?	Council/ Community Board feedback
recognise natural environment ○ Lighthouse Road needs to be sealed	Tenby St, Lighthouse Rd ○ Freedom camping and lack of toilets at north end of Katiki Beach		appropriate.
<b>Increasing focus on environmental protection and heritage</b>			
A safe haven for wildlife ○ Secure future of penguins future – extend protection along top of cliff		Develop 2 themes: 1. Protection of penguins and other wildlife– need agreed approach between stakeholders ○ Centred on continuous ecosystem ○ Control through guided tours and perhaps café – paid guides? ○ Stakeholder meetings to get ideas – include rūnanga, Council, DOC, business owners, volunteers ○ Approach Yellow-Eyed Penguin Trust for funding/ help? ○ Respect the pa site ○ Marine reserve  2. Historic and geological heritage – need to develop interest and buy-in for this ○ Theme of developing window on history – Maori, whaling, English village with seat of government built environment ○ Maybe museum/ historical centre? ○ Investigate government funding	Through its LTP submission, the Board will ask the Council to investigate ways of achieving a co-ordinated approach to enhancing/ developing wildlife and heritage initiatives, including getting various providers to work together on this.
Heritage protection ○ [Comment from non-attendee] Slipway and trolley, whaling pots (Moeraki)			



Vision idea	Where are we now?	What future action is needed?	Council/ Community Board feedback
		for pre-European tourism	
<b>Enhancing amenity</b>			
<p>Deal with environmental damage and improve amenity</p> <ul style="list-style-type: none"> <li>○ Millers Bay - road erosion, surface water</li> <li>○ Hampden beach – coastal erosion, car parking, playground improvement, fencing off</li> <li>○ Wilding pines</li> <li>○ Remove advertising signs north and south of Hampden that are no longer current</li> <li>○ [Submitted by Board Chair from 2017 community engagement] Millennium Track – walkway signs</li> </ul>	<p>Assets:</p> <ul style="list-style-type: none"> <li>○ The sea is an asset               <ul style="list-style-type: none"> <li>- Beaches</li> </ul> </li> <li>○ Hills</li> </ul> <p>Concerns:</p> <ul style="list-style-type: none"> <li>○ Rabbits (in Moeraki and Hampden)</li> <li>○ Coastal erosion problems</li> <li>○ Maintenance of public land               <ul style="list-style-type: none"> <li>- Millers Bay Reserve is messy – noxious weeds, abandoned-looking</li> <li>- Millennium Track not kept in good condition – coastal erosion problem</li> <li>- Trees need trimming on Tenby St and near Hall</li> </ul> </li> <li>○ [Comment from non-attendee] Entrance to Moeraki is untidy</li> </ul>	<p>Millers Bay</p> <ul style="list-style-type: none"> <li>○ Tidy up Millers Bay reserve</li> <li>○ Protect bay with riprap</li> </ul> <p>Coastal erosion</p> <ul style="list-style-type: none"> <li>○ Ask Council to develop effective policy on causative factors like climate change</li> </ul>	<p>The Board will work with Council Recreation team to develop a plan for amenity maintenance and improvement for Millers Bay and the Millennium Track, and will advocate for this through its LTP submission.</p>
<b>Stimulating economic development</b>			
<p>Develop walkway/ cycleways</p> <ul style="list-style-type: none"> <li>○ Walking and bike tracks – Waianakarua, Hampden-Katiki-Shag Point</li> <li>○ Cycle trail Moeraki to Beach Road</li> </ul>		<ul style="list-style-type: none"> <li>○ Cycle trail in 10 year plan?</li> <li>○ Push feasibility study Oamaru-Palmerston</li> </ul>	<p>Recreation planning:</p> <p>Through its submission to the Council's Long Term Plan (LTP), the Board will ask for a recreation survey and development of a plan for the future of recreation facilities (including use of existing facilities and development of walking/ biking tracks).</p> <p>A feasibility study for an Oamaru-</p>

Community planning workshop: Moeraki-Hampden  
24 February 2018

Vision idea	Where are we now?	What future action is needed?	Council/ Community Board feedback
			Palmerston cycleway is proposed in the draft LTP. The Board will support this in its submission.
Develop new visitor attractions in Moeraki <ul style="list-style-type: none"> <li>o Fish shop at port (need someone who has quota)</li> <li>o Coffee house at lighthouse, with glass viewing area</li> <li>o [Comment from non-attendee] Recognise Moeraki is a significant drawcard for visitors to district</li> </ul>	Assets: <ul style="list-style-type: none"> <li>o The sea is an asset               <ul style="list-style-type: none"> <li>- Beaches</li> <li>- Harbour and boats</li> <li>- Fishing</li> </ul> </li> <li>o Vibrancy and economic benefits from tourists</li> </ul>	Fish shop <ul style="list-style-type: none"> <li>o Approach Talleys re fish shop at port</li> <li>o Council regulations re position of shop? – how far from hotel and Fleurs</li> <li>o May be something underway already</li> </ul> Lighthouse <ul style="list-style-type: none"> <li>o Ask Ngāi Tahu about possibility of cultural centre at lighthouse</li> <li>o Link with geopark concept?</li> </ul>	These ideas need to be led by the community. The Board will support community initiatives on these. The Board will also approach Ngāi Tahu to discuss the cultural centre concept.
<b>Managing growth</b>			
Questions about growth <ul style="list-style-type: none"> <li>o How are we going to get more permanent residents?</li> <li>o What are we going to do to increase jobs?</li> <li>o Do we want growth? – maybe not</li> </ul>			
[Comment from non-attendee] Cottages on flat for old people – get land set aside (Meeting was dubious about where flat land would be found)	Concerns: <ul style="list-style-type: none"> <li>o [Comment from non-attendee] Lack of rental housing for workers</li> </ul>		
<b>Providing for community life</b>			
A safe community	Assets:		The Board will support ongoing retention of services that are
Make sure Hampden school and	<ul style="list-style-type: none"> <li>o Relaxing/ peaceful ambience</li> </ul>		

Community planning workshop: Moeraki-Hampden  
24 February 2018

Vision idea	Where are we now?	What future action is needed?	Council/ Community Board feedback
library are retained	<ul style="list-style-type: none"> <li>Community</li> <li>Being able to access essential services</li> <li>[Comment from non-attendee] The playground is a great asset (Moeraki)</li> </ul>		important to the community.
Promote Cosy Homes			



## Record of community visioning workshop outcomes: Dunback - Macraes Flat

**Attendance:** Approx. 11 community members, including 3 from Macraes Flat, with written ideas provided by one person who could not attend. Contact details provided are attached.

### Future vision

☺ indicates votes allocated by participants

Vision idea	Where are we now?	What future action is needed?	Council/ Community Board feedback
<b>Better Council/ community communication</b>			
Two-way communication between Council and Board/ community ☺☺☺	Concerns: <ul style="list-style-type: none"> <li>Communication has become one-way – plenty of reports but nobody listens to local opinion. Nothing done about 10 year complaint about locked gates on road (Macraes)</li> </ul>	Make communication two-way <ul style="list-style-type: none"> <li>Council needs to let Community Board know if they can't do what they have promised</li> <li>Provide feedback on how CRMs are dealt with</li> <li>Use communication channels that suit the community – get input from the community about how</li> </ul>	The Board is working to ensure good communication with the community.
<b>Infrastructure to support the community</b>			
Road improvement ☺☺☺☺	Concerns: <ul style="list-style-type: none"> <li>Pedestrian safety in Dunback (NZTA responsibilities) <ul style="list-style-type: none"> <li>Traffic speed - would like speed camera or better speed limit, and for the location of the limited speed area to be extended. Don't want speed limit to go up to 80 kph</li> <li>Potholes along road margins</li> </ul> </li> <li>Road maintenance <ul style="list-style-type: none"> <li>Grader damage to road</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Plan improvements so they are lasting (not band-aids)</li> <li>Look at innovations (e.g. recycled glass road materials) to keep costs down while providing good standards</li> <li>Make it a priority to spend rates on improvements needed in the community – fair distribution of roading money</li> <li>Better planning (programming)</li> </ul>	<p>Road safety:</p> <p>The Board will hold a workshop with NZTA to discuss road safety issues.</p> <p>Road improvements:</p> <p>The Board strongly supports the need for road improvements. Through its LTP submission, the Board will request the Council to draw up an infrastructure</p>

Community planning workshop: Dunback - Macraes Flat  
21 February 2018

Vision idea	Where are we now?	What future action is needed?	Council/ Community Board feedback
	margins needs fixing at Horseflat Road and School Road, Macraes Flat - Stoneburn/ Ramrock Road	of maintenance and improvements and communication about this	maintenance and improvement plan for the Waihemo townships and rural roads, including a review of service standards to ensure these are appropriate.
Improve our town for those who live there before tourists 😊 <ul style="list-style-type: none"> <li>Recycle facility</li> <li>Affordable broadband internet</li> </ul>	Concerns: <ul style="list-style-type: none"> <li>Street planting (going ahead) – [written suggestion] plantings of tussocks/ colour at road signs, particularly the Dunback sign</li> </ul>		Recycling facilities: The Board encourages the community to raise this in a submission on the Waste Minimisation Plan that is out for consultation now.  Internet access: Through its LTP submission, the Board will request the Council to investigate ways of achieving better internet access in Dunback.
Car charging station for Macraes 😊			The Board will support the community initiative to get a charging station at Macraes Flat.
<b>Improved recreation facilities</b>			
Develop recreation dam at Macraes post-mining 😊😊😊			The Board will support and encourage the community to make progress on the feasibility study for a recreation dam at Macraes.
Use Dunback Domain to its potential – bring into the 21 <sup>st</sup> century <ul style="list-style-type: none"> <li>Add showers and more planting for pricy camping – check what others are doing</li> <li>Fix tennis courts that were flood damaged 😊</li> </ul>	Assets: <ul style="list-style-type: none"> <li>Dunback Domain is a good asset, and the new signage is good</li> </ul> Concerns: <ul style="list-style-type: none"> <li>Would like a sign at the petrol</li> </ul>	<ul style="list-style-type: none"> <li>Develop 10 year maintenance/ upgrade plan for recreational facilities in the area</li> <li>Resilience planning</li> <li>Continue community/ Council joint projects</li> </ul>	Recreation planning: Through its submission to the Council's Long Term Plan (LTP), the Board will ask for a recreation survey and development of a plan for the future of recreation facilities (including use of existing facilities)

Community planning workshop: Dunback - Macraes Flat  
21 February 2018

Vision idea	Where are we now?	What future action is needed?	Council/ Community Board feedback
<ul style="list-style-type: none"><li>o Add picnic tables and seats 😊</li><li>o Sign showing attractions</li></ul>	pumps pointing to public toilets at the Domain		and development of walking/ biking tracks).
Develop swing bridge area <ul style="list-style-type: none"><li>o Picnic table 😊</li></ul>	Concerns: <ul style="list-style-type: none"><li>o Would like improvements e.g. a picnic table – it was noted that drainage would be a problem in this area</li><li>o Concern about safety of bridge and need for repairs</li></ul>		
Develop white railings picnic area (Cameron's Crossing?) 😊😊	Concerns: <ul style="list-style-type: none"><li>o Amenity improvements needed e.g. white palings</li></ul>		
Develop a dog park – fitness for residents as they get older			
Promotion and development of walkways/ cycleways			
Cycleways and walkways <ul style="list-style-type: none"><li>o Cycleway Palmerston to Dunback 😊😊</li><li>o Keep zig-zag open to Hampden from Dunback 😊😊</li><li>o Walking tracks – Dunback, Waynestown 😊</li></ul>		<ul style="list-style-type: none"><li>o Promote what is available, including providing updated brochures and promoting new areas</li><li>o Clarify use of Queens Chain/ riparian edges – find out what is open for access</li><li>o Get Walking Access to come and talk about opportunities</li><li>o Link Dunback to Macraes</li><li>o Make sure safety is considered</li></ul>	Maintenance and development of cycleways and walkways: See above response on recreation planning.  Promotion: The Board will discuss promotion of walkways and cycleways with Tourism Waitaki.
Tourism development			
Improve tourism promotion and information 😊 <ul style="list-style-type: none"><li>o Put Waynestown on the map 😊</li><li>o Signage at Dunback about the</li></ul>	Concerns: <ul style="list-style-type: none"><li>o Dunback needs to appear on Council maps</li><li>o Tourists not encouraged to</li></ul>	<ul style="list-style-type: none"><li>o Develop marketing plan for area</li><li>o Have signage for entrances to towns</li><li>o Have signage for particular</li></ul>	The Board will discuss tourism promotion/ information needs and the potential for developing a Waihemo marketing plan with



Community planning workshop: Dunback - Macraes Flat  
21 February 2018

Vision idea	Where are we now?	What future action is needed?	Council/ Community Board feedback
church and Wellingtonia pine 😊😊	come through the area south of Moeraki or via the Pigroot	features	Tourism Waitaki.
“Experiences” not “shopping” <ul style="list-style-type: none"> <li>More fishing tours etc., ecotourism</li> <li>Stanley Hotel – camping sites and glamping</li> </ul>		<ul style="list-style-type: none"> <li>Look at providing BBQ facilities in recreational areas (link to ‘Recreational facilities’)</li> <li>Take better advantage of heritage and environment features (e.g. stamping battery and Macraes wetland) by developing as attractions and promoting them (link to ‘Valuing heritage’)</li> <li>Improve visitor facilities – food places and toilets</li> </ul>	These ideas need to be led by the community. The Board will support community initiatives.
Communities to work together for an overall tourist experience, not singularly – the cobweb effect			
<b>Growth</b>			
More people in the area 😊 <ul style="list-style-type: none"> <li>More families and young children 😊</li> <li>Note on Macraes – current community mixed: young farming families and mining people; not many old people, as they have left</li> <li>[Submitted by Board Chair from 2017 community engagement] A playgroup at Macraes</li> </ul>		<ul style="list-style-type: none"> <li>Make more land available – input to district plan process</li> <li>Provide more facilities for children/ families to have something to do (link to other topics?)</li> <li>Investigate job situation</li> </ul>	The Board will advocate, through input on the district plan review, for the district plan to provide more opportunities for residential subdivision.
<b>Valuing heritage</b>			
Keep what we have got – repair, not leave as is or pull down		<ul style="list-style-type: none"> <li>Take better advantage of heritage and environment</li> </ul>	The Board will support community initiatives on heritage and

Community planning workshop: Dunback - Macraes Flat  
21 February 2018

Vision idea	Where are we now?	What future action is needed?	Council/ Community Board feedback
<ul style="list-style-type: none"> <li>○ Tidy up around the stamping battery at Macraes and make it an attraction like Kyeburn Engineering</li> <li>○ Keep history alive and teach about local history in schools as part of study ☺</li> </ul>		features (e.g. stamping battery and Macraes wetland) by developing as attractions and promoting them (link to 'Valuing heritage') – talk to DOC and Tourism Waitaki	environment, and will also look at the potential to link initiatives in the Dunback/Macraes Flat area with initiatives to increase awareness of the Maori and European cultural heritage in the Moeraki/ Hampden area. .
<b>Community spirit</b>			
Bring back community spirit			
Entertainment/ BBQs etc. at the local hotel			
<b>Environment</b>			
River protection and development (planting)	Concerns: <ul style="list-style-type: none"> <li>○ Flooding damage               <ul style="list-style-type: none"> <li>- Need plan for riparian planting along the river through the Domain</li> <li>- Willows along the river are a hazard (ORC responsibility)</li> </ul> </li> </ul>		Through its LTP submission, the Board will raise these concerns with the Council. The Board will also raise the concern with ORC.
DOC should have the Otago skins open for public viewing			The Board will support community initiatives to raise awareness of the area's environmental values.

**Record of community visioning workshop outcomes: Palmerston****Attendance:** Approx. 20-25 community members (Contact details provided are attached.)**Future vision**

Vision idea	Where are we now?	What future action is needed?	Council/ Community Board feedback
<b>General</b>			
Address immediate problems/ concerns, then focus on more positive ideas			
<b>Valuing environment and heritage</b>			
Value Puketapu <ul style="list-style-type: none"> <li>Continuing public ownership and care for Puketapu reserve land</li> <li>Signage to and for Puketapu</li> <li>Night sky viewing (move over Mt John!)</li> </ul>		<ul style="list-style-type: none"> <li>Put signage at the top of Start St where it connects with Runbrake – arrow towards Stronsa with another sign</li> <li>Council to secure rights on land</li> <li>Perhaps develop koura ponds in tree area</li> <li>Research night sky viewing (Community Board)</li> </ul>	The Community Board supports continued access to Puketapu via walkway and will pursue better signage at entrance.
Improve town centre amenity <ul style="list-style-type: none"> <li>Private/ Council collaboration to tidy town centre</li> <li>Encourage shop owners to take pride in the look of their shops</li> <li>Sunflowers in centre gardens</li> <li>[Submitted by Board Chair from 2017 community engagement] More seating in town centre</li> </ul>	Concerns: <ul style="list-style-type: none"> <li>The clock needs to be fixed (the Council is working on this)</li> <li>Vandalism of statues – who is responsible? The statues are on private land</li> <li>Derelict buildings need tidying up</li> <li>Waterwheel needs fixing</li> </ul>	<ul style="list-style-type: none"> <li>Get retired builders to compete in making shops more presentable – materials provided by Community Board</li> <li>Would have to work with building owners</li> <li>Investigate funders such as Resene, Whitestone Civic Trust</li> <li>Maybe rate reductions for improvements</li> </ul>	Improvements in look of centre: This needs to be led by the community. The Board will support community initiatives.  Vandalism of statues: These are on private land and the Board has no role.
Future development/ use of the		<ul style="list-style-type: none"> <li>Community fundraising to buy a suitable building (e.g. Post</li> </ul>	The Board will continue existing funding for the museum and will



Vision idea	Where are we now?	What future action is needed?	Council/ Community Board feedback
museum <ul style="list-style-type: none"> <li>o Museum in Council building OR</li> <li>o Shifting museum to old post office</li> </ul>		office, Town Hall, or bank building) – could ask Macraes	support community initiatives for enhancement/future development.
<b>Improving and developing recreational facilities</b>			
A reason to come here for recreation			
Improve existing facilities <ul style="list-style-type: none"> <li>o Tidy up of public grounds</li> <li>o Development of Ross Park (e.g. cycle track; tree identification)</li> <li>o Finish sports hall to allow for more use</li> <li>o Develop skate park</li> </ul>		<ul style="list-style-type: none"> <li>o Survey of recreation usage and needs</li> <li>o Develop a plan for Council land</li> <li>o Put ceiling in sports hall to make it easier to heat (Hall committee)</li> <li>o Explore external funding</li> </ul>	Recreation planning: Through its submission to the Council's Long Term Plan (LTP), the Board will ask for a recreation survey and development of a plan for the future of recreation facilities (including use of existing facilities and development of walking/ biking tracks).  Sports hall: The Board will support initiatives of the Hall Committee to improve the usability of the hall.
Develop new facilities <ul style="list-style-type: none"> <li>o Bike park; off-road cycle track on new forestry area on Brough St</li> <li>o Community gardens</li> <li>o BBQ area</li> </ul>			
Develop walking and biking tracks <ul style="list-style-type: none"> <li>o Walking track up Puketapu</li> <li>o Oamaru to Palmerston cycleway</li> <li>o Hampden to Dunback walkway</li> <li>o [Submitted by Board Chair from 2017 community engagement] Walkway – "The Plank" – Mill Road</li> </ul>		<ul style="list-style-type: none"> <li>o Council-led and driven track submissions</li> </ul>	
<b>Enhancing community life</b>			
Develop community events and opportunities <ul style="list-style-type: none"> <li>o Men's shed to allow knowledge to be passed down to youth –</li> </ul>	Assets: <ul style="list-style-type: none"> <li>o Casual, laid-back and safe community</li> <li>o Alive, vibrant</li> </ul>	<ul style="list-style-type: none"> <li>o Community group consultation with public</li> <li>o Community group directory – could be done by a community</li> </ul>	This needs to be led by the community. The Board will support community initiatives.



Vision idea	Where are we now?	What future action is needed?	Council/ Community Board feedback
partnership with Macraes ○ Sports coach for young and old ○ Senior computing ○ Movie evenings at Four Square (okayed) for koha and proceeds towards charity ○ Community barn dance e.g. for Matariki		group? Would need someone to manage updating and maybe Council help ○ Explore external funding	
<b>Stimulating growth and economic development</b>			
Encourage residential development ○ Retirement village (x 2 groups) ○ Expedite residential subdivision and lifestyle blocks ○ Make land available for housing		Targeted marketing of district – reasons to move here, financial advantages, cheaper land, close to Dunedin and Oamaru ○ Via internet ○ Throughout NZ and overseas ○ Would need to be well-managed to get the type of development wanted ○ Employ marketing specialist – start with WDC intern Ease the way ○ Funding – Council to prime the pump and recover the costs later	Targeted marketing of district: The Board will pass this request on to the Council's Economic Development team  Ease the way for development: The Council can assist by negotiating the timing of development contributions for new subdivisions.
Encourage business development ○ Make land available for light industry ○ Make it easy to start up business - assist new businesses to set up	Assets: ○ Fantastic land-based business sector		
Tourism development ○ Palmerston junction town – encourage motorhomes to stop and stay (but no dump station) ○ Proposal for motorhome park at A&P grounds	Assets: ○ SH1 very important ○ Junction town	○ A&P to approach Council about motorhome proposal	This proposal is currently a Council procedural matter.
<b>Improving infrastructure</b>			
Improve road safety		○ WDC and Community Board to	The Board will hold a workshop

Vision idea	Where are we now?	What future action is needed?	Council/ Community Board feedback
<ul style="list-style-type: none"> <li>○ Town centre intersection improvement – roundabout?</li> <li>○ Make speed limits 50 km/h throughout town –70 km/h limit on Dunback Rd is unsafe for children</li> </ul>		<ul style="list-style-type: none"> <li>○ lobby NZTA</li> <li>○ Petition on speed limits?</li> </ul>	with NZTA to discuss road safety issues.
Better parking in town centre (x 2 groups)	Concerns: <ul style="list-style-type: none"> <li>○ Need better parking and bike stands</li> </ul>	<ul style="list-style-type: none"> <li>○ WDC and Community Board to lobby NZTA</li> </ul>	The Board will monitor the parking issue and investigate potential for improvements (e.g. parking times, parking for people catching the bus)
Improve roading, footpaths and drainage <ul style="list-style-type: none"> <li>○ Kerb and channel concerns – amenity and drainage</li> <li>○ More and better maintained footpaths – where existing to be tar sealed</li> </ul>	Concerns: <ul style="list-style-type: none"> <li>○ Maintenance of culverts and creeks, and rubbish removal               <ul style="list-style-type: none"> <li>- Flooding is occurring from clogging of systems by gravel and rubbish</li> <li>- The creek is used as a dumping ground</li> </ul> </li> <li>○ Not enough paths, or well-maintained paths               <ul style="list-style-type: none"> <li>- Loose gravel on paths is a hazard</li> </ul> </li> <li>○ There are areas with inadequate street lighting (Council will be installing LED lights and is intending to look at street lighting needs once the LEDs are in place)</li> </ul>	<ul style="list-style-type: none"> <li>○ Develop a maintenance plan for roading and footpaths</li> <li>○ Community Board to take up with Council</li> </ul>	Roothing, footpaths and stormwater drainage: The Board is currently working on developing a plan for improvement of amenities. Through its LTP submission, the Board will also request the Council to draw up an infrastructure maintenance and improvement plan for the Waihemo townships, including a review of service standards to ensure these are appropriate. The Board also encourages residents to make more use of CRMs to obtain action on maintenance problems.  Clogging of waterways: The Board will talk to Council staff about developing a fact sheet about responsibilities for care of waterways to be provided to people

Community planning workshop: Palmerston  
22 February 2018

Vision idea	Where are we now?	What future action is needed?	Council/ Community Board feedback
			with waterways through their properties.
Waste management <ul style="list-style-type: none"> <li>o Rubbish collection/ rubbish bins</li> <li>o Green waste free to dump</li> </ul>		<ul style="list-style-type: none"> <li>o Community Board to take up with Council</li> </ul>	The Board encourages the community to raise these matters in a submission on the Waste Minimisation Plan that is out for consultation now.
Communications <ul style="list-style-type: none"> <li>o Free phone calling to Dunedin</li> <li>o Free Wifi</li> <li>o Firm date for fibre internet in Palmerston to encourage internet businesses</li> </ul>		<ul style="list-style-type: none"> <li>o Community Board to get Council to approach Spark</li> </ul>	Through its LTP submission, the Board will request the Council to investigate ways of achieving better internet access in Palmerston.
Renewal of Palmerston signs		<ul style="list-style-type: none"> <li>o Community Board to take up with Council and NZTA</li> </ul>	The Board will raise this with Council through its LTP submission, and will also invite the Tourism Waitaki Chief Executive to come and look at the community's needs.
Electric car charging station		<ul style="list-style-type: none"> <li>o Community Board/ Council to approach Powernet</li> </ul>	The Board will investigate this.

# Waihemo Community Board Memorandum

**From** Board Secretary

**Date** 21 May 2018

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## Waihemo Community Board – Submission on the Long Term Plan 2018-28

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### Recommendation

That the Waihemo Community Board receives and notes the information.

### Summary

The Waihemo Community Board made a submission on the Waitaki District Council's Long Term Plan 2018-28.

At the Chair's request, a copy of the Board's submission is being included as an agenda item to this meeting. It is also available on Council's website, as part of the meeting's final agenda papers. The link to the relevant page on the website is provided below, for ease of reference.

<http://www.waitaki.govt.nz/our-council/council-meetings/agendas-and-minutes/Pages/default.aspx>



Ainslee Hooper

**Waihemo Community Board Secretary**

**for and on behalf of the Waihemo Community Board Chairperson**

Attachment

**Waihemo Community Board Submission on Long Term Plan 2018-28**

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## 2018-28 LONG TERM PLAN SUBMISSION

Date: 30 April 2018

Name: Waihemo Community Board

Email: kathy.d@xtra.co.nz

Phone number: 027 4812491

✓ We would like to present our submission to Council.

### INTRODUCTION

The Waihemo Community Board generally supports the proposals included in the Draft 2018-28 Long Term Plan. However there are a number of matters affecting the communities in the Waihemo ward that the Board wishes to bring to the Council's attention.

In February this year, the Board led a series of workshops to hear about the visions and priorities that the communities of Moeraki, Hampden, Palmerston, Dunback and Macraes Flat have for their future. The Board thanks the Council for its support in this process and in other initiatives.

This submission reflects the outcomes of the community workshops, and highlights key priorities and concerns that the Board would like assistance from the Council to address.

### 1. COMMUNITY FACILITIES

**Support for existing facilities and services:** As the LTP consultation document highlights, facilities such as recreational areas, libraries, streetscapes and plantings are important to the quality of life of residents. The Board strongly supports ongoing provision of services and facilities, including the Waihemo Service Centre and Palmerston and Hampden libraries, and also supports continued provision for access to Puketapu, which is an iconic feature of Palmerston.

**Enhancement of recreation facilities:** Recreation facilities in the Waihemo communities are valued by residents. In the community workshops, concerns were raised about maintenance of some recreational areas (including Millers Bay and the Millennium Track at Moeraki), and a range of ideas about how existing recreational opportunities could be enhanced were put forward. Although the Sport Otago Sport and Recreation Needs Assessment carried out for the Council in 2017 includes an assessment of some existing facilities, that study was limited to reviewing the needs of organised sports and did not investigate needs and aspirations for informal recreation such as cycling, walking and playground activities. The Board considers a

broader survey of recreational needs in Waihemo is required to clarify community priorities. We would like to see this information used to develop a plan for the future of recreation facilities in the area, including use, maintenance and enhancement of existing facilities and development of new amenities such as walking and biking tracks. Related to this matter, we strongly support the draft LTP proposal to investigate the feasibility of a cycleway between Oamaru and Palmerston.

**Town centres:** The Board appreciates the assistance of the Council for the work that has already been done to enhance the Palmerston town centre. We are conscious that the improvements made will require upgrading over time, and consider it is essential that provision is made for this in the LTP. In addition, we would like provision to be made for future improvements in other Waihemo townships.

**Internet and cellphone access:** Reliable, fast internet access and reliable cellphone communication make a significant contribution to quality of life in the 21<sup>st</sup> century. At present, poor internet service and inadequate cellphone coverage in the Waihemo ward is a frustration for both personal and business uses. Achievement of better internet access and improved cellphone coverage would significantly enhance the attractiveness of the Waihemo area as a place to live and work.

**This submission supports the following:**

- 1.1 Continued funding of the Palmerston library and service centre and Hampden library, and promotion of enhanced activities in these facilities;
- 1.2 Assurance of continued public access to Puketapu; and
- 1.3 The proposal to fund a feasibility study for an Oamaru-Palmerston cycleway. We request that this be completed as soon as possible.

**This submission requests the following:**

- 1.4 That the Council initiate a recreation survey and development of a plan for future maintenance and enhancement of recreation facilities in Waihemo to meet community needs;
- 1.5 That provision be made in the LTP for upgrade of Palmerston town centre improvements in 3 to 5 years time, and for future improvements in other Waihemo townships; and
- 1.6 That the Council investigate ways of achieving better internet access and cellphone coverage throughout the Waihemo ward.

## 2. MAINTENANCE AND IMPROVEMENT OF CORE SERVICES

The Board supports investment in appropriate infrastructure and services to support Waihemo communities. In particular, the recycling stations in Hampden and Palmerston are valued by the community and the Board supports the continued provision of these facilities.

The Board supports proposals in the Draft LTP for infrastructure improvements in rural areas. We are pleased to see that the Council proposes to install a public toilet near the Katiki straight. This is sorely needed to support the increasing numbers of visitors to this area, and we request that it be given priority for early attention. We also request the Council to pursue any avenues available to ensure a public toilet is provided in the area of the Moeraki Boulders carpark.

We are also pleased that the Council is intending to increase investment in rural road improvements. The condition of rural roads in Waihemo, and the associated risks to safety, has been an ongoing concern for the community. A good standard of rural roads is critical to support the primary sector businesses that form the base of the area's economy.

As well as the condition of rural roads, concerns about maintenance of core infrastructure and amenities in the Waihemo towns, including roads, footpaths, stormwater channels and grassed areas have been identified by the communities. These concerns relate to both the general standard of maintenance (in particular, the maintenance of footpaths) and to the timeliness of maintenance activities carried out by contractors (for example regularity of mowing, and response time to attend to urgent issues). There is a perception in the communities that the rural towns are not given sufficient attention.

We consider that it is important that all communities are able to rely on standards of service that are fit for purpose, support health and safety and do not detract from a reasonable quality of life.

### **This submission supports the following:**

- 2.1 The proposal to invest in improvement of rural roads to increase safety and service standards;
- 2.2 The proposal to install a public toilet near the Katiki straight. The Board requests that this be addressed as soon as practicable; and
- 2.3 Continued provision of recycling facilities in Hampden and Palmerston.



**This submission requests the following:**

- 2.4 That the Council work with DOC to pursue available avenues to ensure a public toilet is provided at Moeraki Boulders car park;
- 2.5 That the Council work with the Board on an infrastructure maintenance and improvement plan for the Waihemo townships and rural roads, including a review of service standards to ensure these are fit for purpose, support health and safety, provide for appropriate quality of life and support the primary sector economy; and
- 2.6 That the Council review its maintenance contracts in rural towns to provide for more rigorous supervision and ensure prompt response to maintenance issues.

**3. ECONOMIC DEVELOPMENT AND GROWTH**

The Board wishes to support the community to make the most of the opportunities that are available, and to build on these opportunities, to attract both visitors and prospective residents to the Waihemo area. We consider that a targeted marketing plan for the area would increase awareness of its attributes as a place to live and its attractions for visitors. Renewal of town entrance signs is also desirable to draw the attention of travellers passing through.

The community workshops have identified an opportunity to develop a co-ordinated approach to showcasing the area's natural and cultural heritage, linking and enhancing visitor attractions relating to protection of yellow-eyed penguins and other wildlife, geological features, and both Maori and European history and culture. This would involve working with the various stakeholders, including business owners, DOC, Moeraki and Puketeraki rūnanga, community and voluntary groups to bring together an integrated experience for visitors. We would like the Council's assistance to investigate this opportunity further.

Initiatives such as the East Otago Field Days are an opportunity to showcase and stimulate land-based business activity in the area, and we are grateful to the Council for its support to this community initiative. We request the Council's assistance to develop the future success of the event.

As well as these specific initiatives, we also consider that potential for development in the area could be assisted by making more opportunities for residential growth available in the district plan, and by exploring potential to take advantage of the government's regional development fund.

**This submission requests the following:**

- 3.1 Development of a targeted marketing plan for the Waihemo area;
- 3.2 Urgent renewal of entrance signs for Waihemo townships;
- 3.3 Assistance from the Council to investigate ways of achieving a co-ordinated approach to enhancing/ developing wildlife protection, cultural and heritage initiatives in the Waihemo area, including getting various providers to work together on this;
- 3.4 Assistance with achieving the future success of the East Otago Field Days;
- 3.5 Provision, in the review of the district plan, for a wider range of residential and rural residential opportunities; and
- 3.6 That the Council explore opportunities to make use of the government's regional development fund.

**4. COMMUNITY BOARD PLAN**

The community visioning workshops held in February are intended as the initial step in development of a Community Board Plan that will set out priorities for the Board's engagement and support for the Waihemo communities over the next 10 years. We are grateful for the Council's and staff support and assistance in this process to date and request continuing support for its completion.

**This submission requests the following:**

- 4.1 Support and assistance for development and completion of a Community Board Plan by the end of 2018.

*(signed)*

Kathy Dennison

Chair, Waihemo Community Board

# Waihemo Community Board Memorandum

**From** Assets Group Manager

**Date** 21 May 2018

## Assets Update

### Recommendation

That the Waihemo Community Board receives and notes the information.

### Summary and Purpose

To update the Board on issues, operations and projects managed by the Assets Group, occurring within the Waihemo Ward since the last Board meeting.

### Roading

<b>Roading general</b>	<ul style="list-style-type: none"> <li>The good news is that affordable aggregates are now available in the Waihemo Ward and it is now being spread across the unsealed roads (see below).</li> </ul>
<b>Customer Requests</b>	<ul style="list-style-type: none"> <li>There are no outstanding customer requests.</li> </ul>
<b>Community Board Projects</b>	<ul style="list-style-type: none"> <li>SouthRoads is preparing to start the Hampden Community project in Lincoln Street later in May. This will be followed by the Palmerston Projects.</li> </ul>
<b>Bridges and Structures</b>	<ul style="list-style-type: none"> <li>It is planned to recoat Auskerry Street footbridge soon.</li> <li>The Stenhouse Bridge recoat is complete.</li> </ul>
<b>Street Lighting</b>	<ul style="list-style-type: none"> <li>Powernet Ltd is/will be replacing/carrying out asset maintenance to around 20 powerpoles in and around Palmerston.</li> </ul>
<b>Road Maintenance</b>	<ul style="list-style-type: none"> <li>SouthRoads has established a gravel pit in Blacks Road. The product is for road maintenance, and two truck and trailers have been delivering gravel onto roads since 23 April. They are concentrating on the backlog from 2017 – around \$80,000 worth of work.</li> <li>Crushing has commenced at Shark Hill and the contractor will move there once they are finished at Blacks – around \$65,000.</li> <li>In addition McDonald, Shingly Creek and Pringles Road will be funded from the Very Rural Roads Project (\$30,000). Please note that the gravel is more expensive than sources in the past and this will reflect on how many kilometres annually can be done in the future.</li> </ul>
<b>Road Markings and Signage</b>	<ul style="list-style-type: none"> <li>Road marking programme has been completed.</li> </ul>
<b>Road Resurfacing</b>	<ul style="list-style-type: none"> <li>Programme has been completed for the season.</li> </ul>
<b>Road Rehabilitation</b>	<ul style="list-style-type: none"> <li>Pavement rehabilitation of those Horse Range Road from Jacks Road to Cattle-yards has been completed.</li> </ul>

## Water

### Hampden Pipeline

The new 150mm water main through Hampden has been completed, and individual service connections will be cut across to the new main shortly. This new pipe will assist in delivering more water, and more consistent water pressure to Moeraki.

### Oamaru to Hampden Pipeline

Work is progressing steadily on the new pipeline connecting the Hampden-Moeraki and Herbert-Waianakarua water supplies to Oamaru. Approximately 400m of pipe is yet to be installed, and one creek crossing is yet to be completed. Various sections have been completed and are currently undergoing testing. Pump station 2 (just north of Herbert) is essentially complete, with pump station 1 (at Reidston) being fitted out at present.

### Moeraki Reservoir

Telemetry has been installed at the Moeraki reservoir, giving the ability to remotely monitor the amount of water in the reservoir at any time, and providing alarms if levels get low. Officers and operators will now be able to respond to leaks and other issues in the Moeraki reticulation much more quickly.

### Moeraki Pipelines

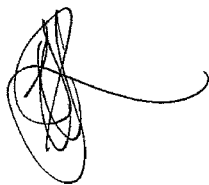
The pipeline upgrade to the new chicken farm (Horse Range Road) has been completed. This pipe is currently using the gravity pressure from Hampden, but will be under pump pressure once the new Hillgrove pump is commissioned. This will mean better and more consistent pressure out to Horse Range Road, an area that historically has struggled for supply during high demand periods.

The pipeline from Hillgrove to the Moeraki reservoir has been installed and is currently undergoing testing.

## Property

### Palmerston Town Clock

The contractor has been engaged to repair the Palmerston Town Clock and work is progressing well. Council is waiting on parts to arrive from overseas. Once these are received a timeframe, for reinstatement will be able to be provided.



Neil Jorgensen  
**Assets Group Manager**

### Attachment

SouthRoads Summary Report for March 2018

# WDC 642 Summary Report March 2018

Welcome to the March report, this month we have had some unsettled weather with a mix of both warmer and cooler days.

The footpath crews have been working on footpath repairs in Weston and tidying up some areas around Oamaru. They are now heading back to Waihemo to tidy up some outstanding work

The drainage crews have been completing drainage renewals on Ardgowan Road and have shifted into the Ngapara/Fiveforks area to complete dig-out repairs and side drainage.

The Maintenance Metalling programme is underway, and they have been focusing on the very rural road project working out of Robbs Crossing and Maerewhenua. Extraction has started at our Blacks Road site in Palmerston which is turning out really well. We will aim to get some of this metal on the roads in April.

The premix crew has been completing edge break and levelling work throughout the district. Focussing on our busy roads prior to the Easter rush.

Our graders have been busy working on their monthly beats. The North grader has made been working in the Corriedale ward tidying up some flood damage as well as their maintenance work. The South grader has been completing some very rural roads drainage works along with flood damage throughout the district to get things tidied from Cyclone Gita.

Delta have been focusing on noxious spraying and township spraying. They have been identifying some Lichen areas to spray in April and some trimming of vegetation to fit within the road envelope over the winter

The signs programme has had another busy month with staff completing programmed work and renewing a lot of old signs.

The stabi crew has completed some repairs on Weston – Ngapara Road before shifting down to Moeraki to complete some outstanding repairs.

## PERFORMANCE

EFFECTIVENESS	CRMs	Structures	Monthly	2
		Culverts/Side drains	Monthly	15
		Fallen Trees	Monthly	2
		Flooding Roads/Footpaths	Monthly	1
		Frost and Ice Response	Monthly	-
		Grading/Metalling	Monthly	46
		Kerb and Channel	Monthly	2
		Road Litter	Monthly	12
		Signs Missing/Damaged	Monthly	5
		Roadside Vegetation	Monthly	4
		Safety Road Condition	Monthly	5
		Sealed Road Failures	Monthly	5
		Potholes	Monthly	10
		Snow Clearing	Monthly	-

				Month	YTD
PEOPLE / CULTURE	TEAM SAFETY	Medical Treatment Intervention - #	Monthly	0	1
		Lost Time Injury - #	Monthly	0	0
		Near Miss/IOF	Monthly	17	132
		Incidents	Monthly	7	62
		Safety Audits/Tours completed	Monthly	6	42



## PROGRESS

Item	Completed	Comments
Stabi's	997.90m <sup>2</sup>	11,717.2m <sup>2</sup> YTD
Maintenance Metaling (20,000m <sup>3</sup> )	276.3 m <sup>3</sup>	11,112.9m <sup>3</sup> YTD
Grading (280km target)	81.5km (MTD)	1,374km (YTD)
Road Sweeping	30 (MTD)	321 (YTD)
Signs	Cleaned 5 (MTD) Straightened 16 (MTD)	272 (YTD) 251 (YTD)
Roadside Litter Collection	9 (MTD)	176 (YTD)
Wilding Trees	7 (MTD)	150 (YTD)
Traffic Counts (300 per year)	(MTD)	262 (YTD) 87.3%

Inspection Table

Activity	Completed MTD	Completed YTD	Remaining Quantity
Culvert Inspections (240/month)	162	1,995	885 (30.7%)
Bridge Inspections (15/month)	6	45	135 (75%)

## RISK & STRATEGY UPDATES

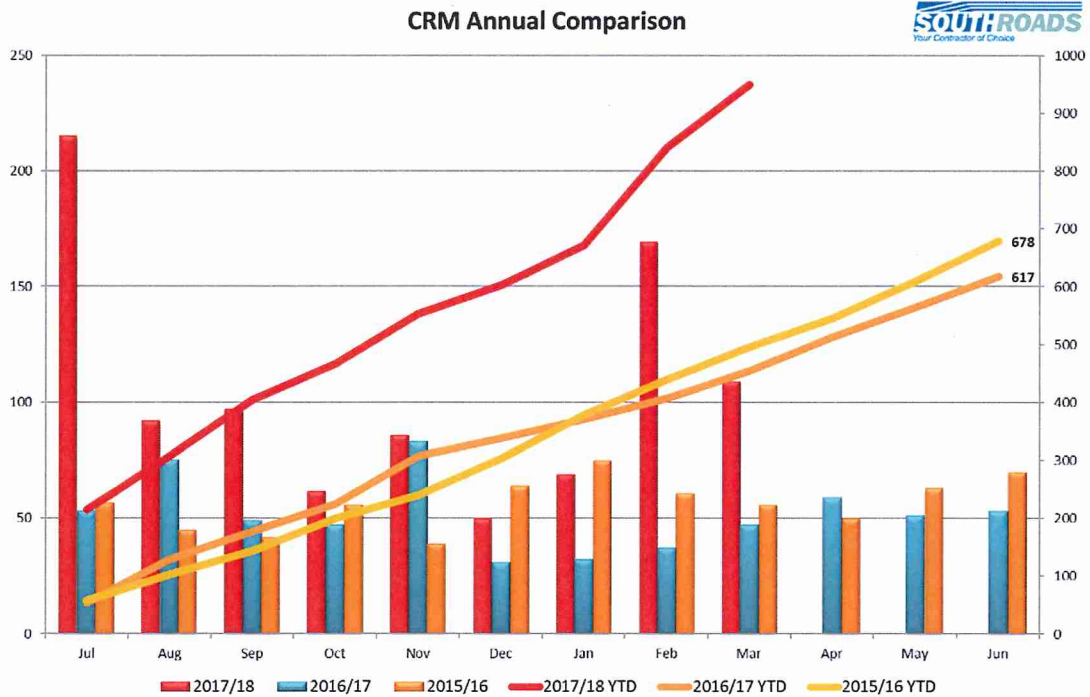
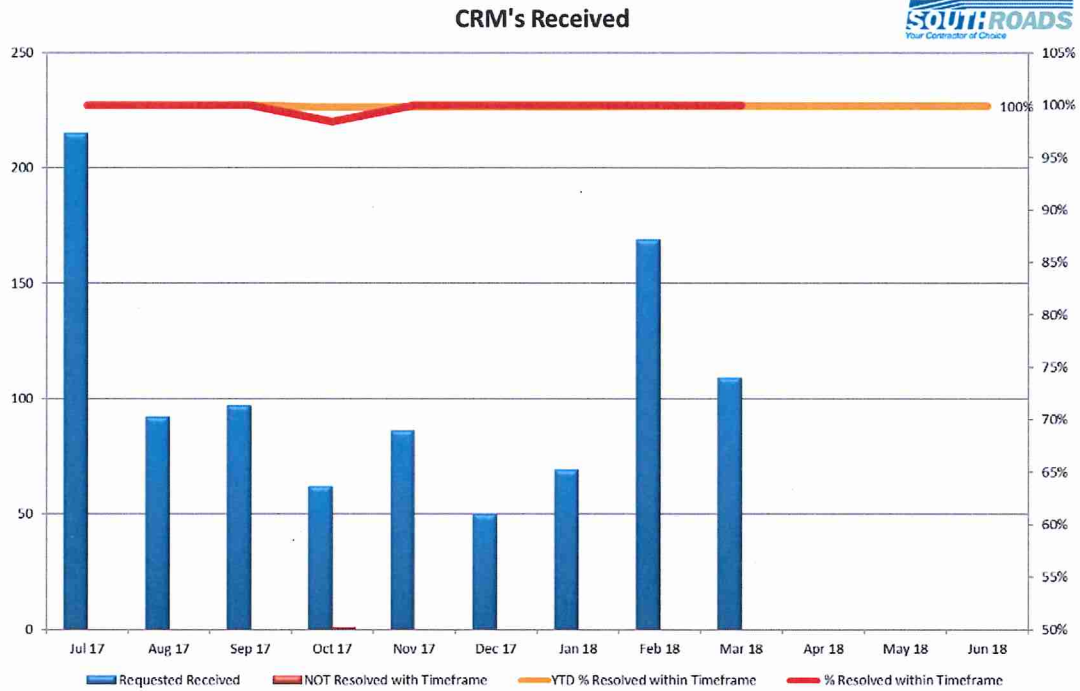
Identified Risks		Update
Roads	Henburn Road	This road has had a fair beating with traffic and the different weather extremes over the last few months. It will need some maintenance over the next while to keep up with the increased traffic volumes.
	Coal Pit Road	Saturated material should be programmed to be removed before winter.
	Waianakarua Road	Coastal erosion work has been completed. This section of road will be monitored for any other movements.
	Horse Range Road	Road narrowed to one lane. This has had the culvert pipe re-connected and rock replaced and will be monitored for any subsidence.
Strategic	Haven Street - Moeraki	Continually moving. This will continue to be monitored.
	RAMM Data	Pocket RAMM devices are being used to capture data in the field and programme repairs while onsite.
	Reseal sites	Reseal sites have been released for the 2018/19 season. These sites will then be inspected, and repairs programmed to get repairs underway before next season.



## CUSTOMER SERVICE MANAGER REPORT

We received 109 CRMs for the month of March. This is down 60 on last month, with last month spiking due to Cyclone Gita. There is still a lot of grading and spot metalling request to tidy up. The majority of these have resulted from the cyclone.

## CRM REPORT



## PERFORMANCE MEASURE RESULTS

For March the Management Performance Measures we have scored a 95% compliance. Focus will be put into improving traffic count data as there is still some small issues around some data being sent through. The Operational Performance results are at 89% compliance. Focus will be put into grading and spot metaling of unsealed roads, vegetation control around town and in surface water channels and to target pothole repairs to bring this score up.

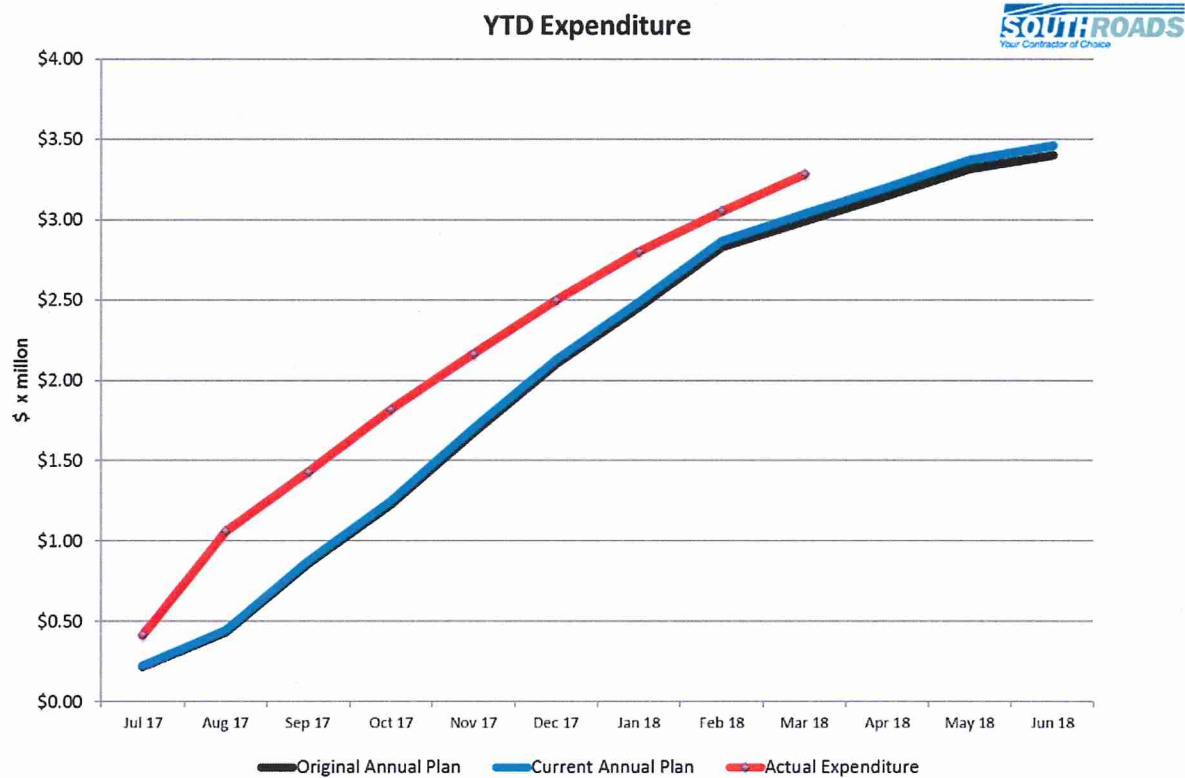
## GOLD STAR INITIATIVES

We have implemented the Mobile Roads phone app to complete sump inspections, recording the location of these and providing photos of the asset.

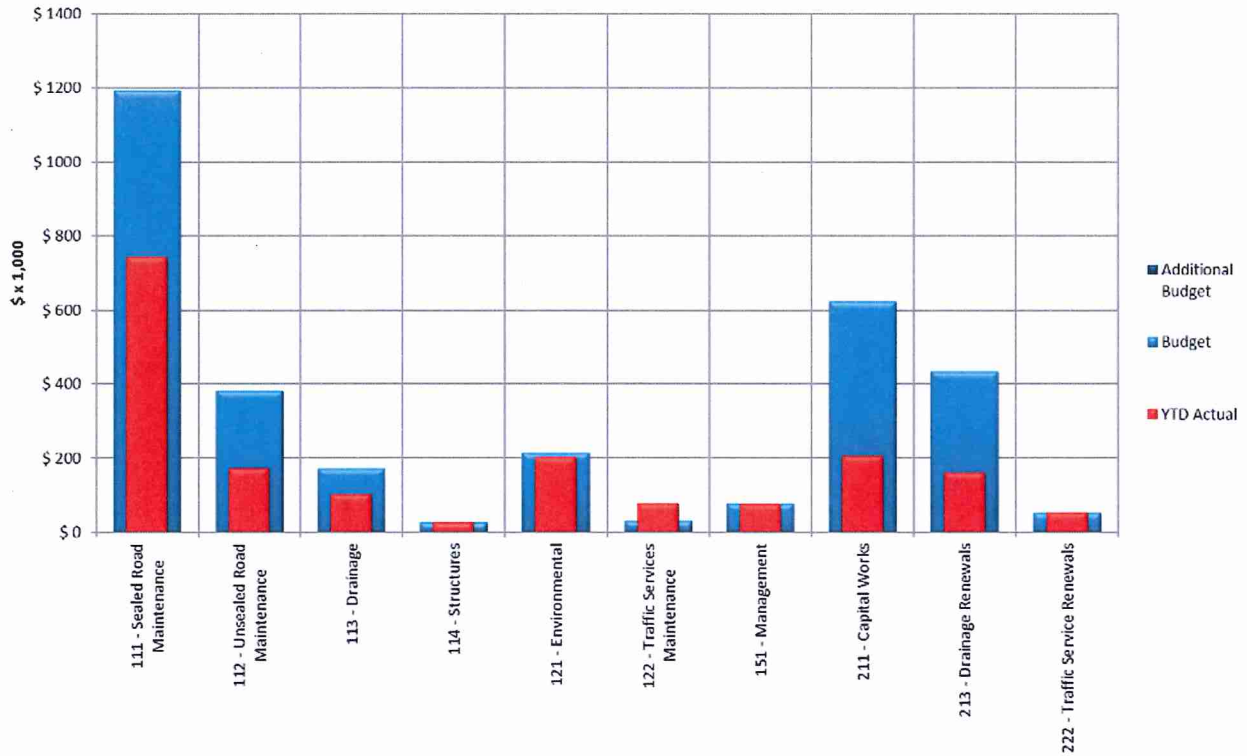
## TRAFFIC CRASH/DAMANAGE REPORT

Airedale Road – Car rolled and was called out by the police. Slippery surface signs put up and dust spread over the oil/fuel spilt on the road

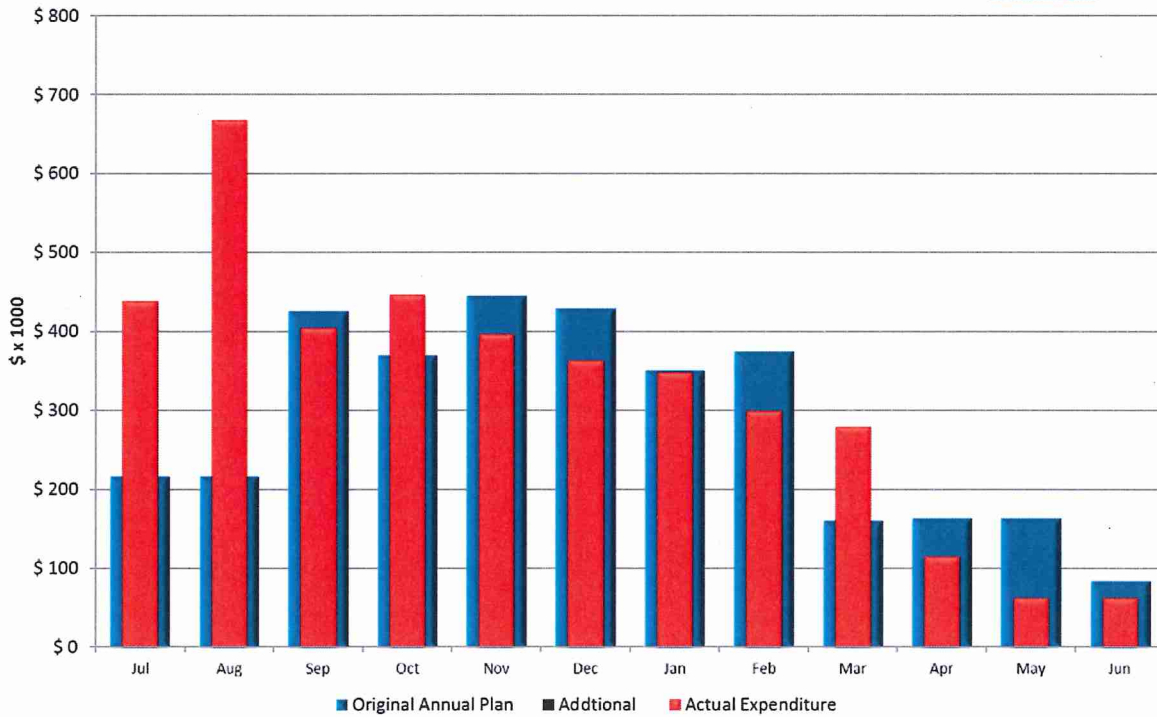
## FINANCIAL GRAPHS



### Expenditure by Category



### Monthly Expenditure

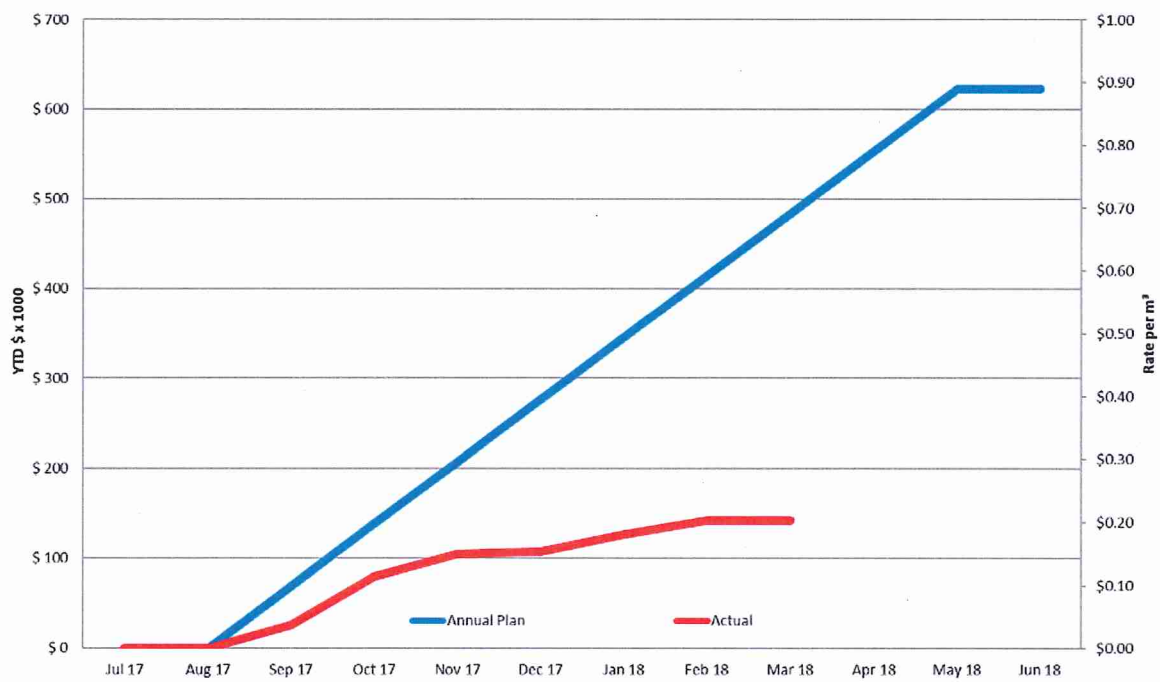


# KEY PERFORMANCE INDICATOR GRAPHS

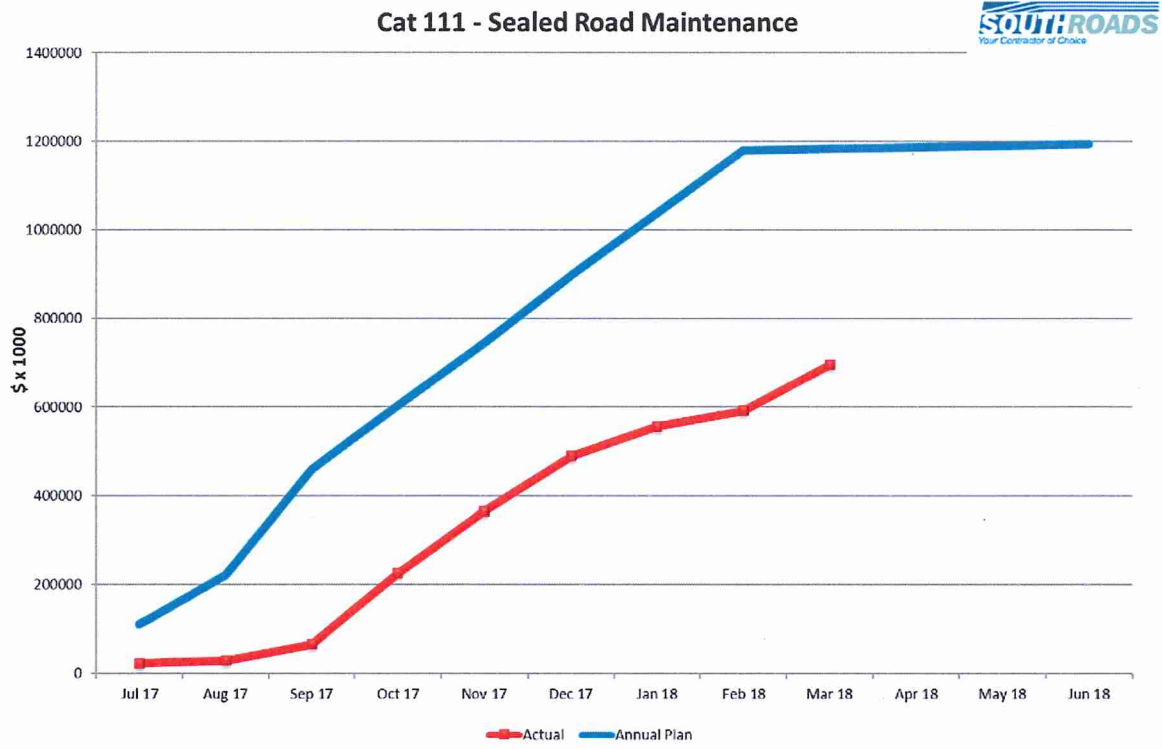
## Grading



## Metalling







## FINANCIAL SUMMARY

All Works Summary	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Under(-ve)/ Over (+ve)	%age Under(-ve)/ Over (+ve)
Original Annual Plan	239121	239121	495910	447225	525158	459480	380797	404407	190450	185433	185433	106737	3859273		
Additional	0	0	0	0	0	0	0	0	0	0	0	0	0		
Current Annual Plan	243926	243926	500715	452030	529964	464286	385603	409213	195255	190238	190238	111542	3916936		
YTD Revised Annual Plan	243926	243926	500715	452030	529964	464286	385603	409213	195255	0	0	0	3424917		
Actual Expenditure	441186	668124	404827	447086	397688	363852	349034	300277	302528	116323	63749	63749	3918425	1489	0%
Remaining Cyclic	0	0	0	0	0	0	0	0	0	0	0	0	0		
Tasked Forward Work	0	0	0	0	0	0	0	0	0	496576	630505	516797	1643878		
Projected Expenditure	441186	668124	404827	447086	397688	363852	349034	300277	302528	612899	694255	580546	5562303	1645367	42%

### FINANCIAL COMMENTARY

The year completed expenditure is \$3,674,603.00. The claim for the month was \$302,528.00 (including township works) and consisted of mainly programmed works and maintenance activities.

# Waihemo Community Board

## Memorandum

**From** Recreation Manager

**Date** 21 May 2018

### Recreation Update

#### Recommendation

That the Waihemo Community Board receives and notes the information.

#### Purpose

The purpose of this memorandum is to update the Waihemo Community Board on routine work, maintenance issues and progress on minor projects for the period 28 March to 2 May 2018.

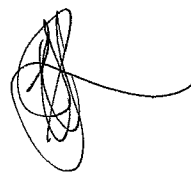
#### Comment

- *Staffing* – Council's replacement Parks Officer for Oamaru will join the team on 21 May. This will help to relieve some of the pressure on the Recreation team, but there is still a lot of unfinished tasks to complete. For over nine months, the Recreation team has been operating at 50% of normal operational capacity and it will be great to get back to full strength.
- *Maintenance* – Grass growth has slowed but Waitaki continues to get frequent rainfall events. Met-service statistics record that, towards the end of April, Oamaru had received 85% of its annual rainfall despite being only one-third of the way through 2018. Staff have been unable to create a summary of Palmerston's annual rainfall as a comparison, but assume a similar pattern. Reserves continue to be abnormally wet and this continues to cause difficulty in completing mowing rounds.
- *Dunback Domain* – The following information is provided in response to questions raised at previous Waihemo Community Board meetings:
  - *Fee collection* – In November 2017, Officers requested a contractor collect the fees while cleaning the toilets over the Christmas/ New Year period. A couple of weeks prior to Christmas, our proposed contractor advised that they would be unable to collect the fees and enforce payments. Officers were left with little time or option than to continue with the previous situation. Options for the 2018/19 summer will be considered closer to the time and all ideas on how to resolve this matter are welcomed.
  - *Showers* - The design capacity of 150 people came from discussions with people that have used/ visited the Domain over the Christmas/ New Year period. It was estimated there were up to/ likely to be 40 vehicles at times. At an average of 3 per vehicle this equated to 120 people. A margin was allowed for future increase/ demand. The NZ standard which is used to calculate waste water systems resulted in a disposal requirement of 7,000L per day for toilets and 18,000L per day for toilets and showers (Standard households are around 1,800L per day). The NZ standard is the reference document for obtaining resource consent. A sand bed disposal system for 18,000L was estimated at \$155,000 to \$175,000. Dripper disposal required a disposal area of between 3,400 to 5,700m<sup>2</sup>. Additionally, soil percolation tests identified only one site that was deemed to have satisfactory percolation. For these reasons, it was decided that it was not feasible or cost effective to provide shower facilities. Even if these numbers were halved, the cost is still not considered feasible.
  - *Public access to the pavilion* – The lease provides for local access to the pavilion. Officers understand that the tennis club has a key and that a key is available from Joyce's contracting.

- Complaints from the New Zealand Motor Caravan Society about the public toilets – Officers received one complaint regarding communication over the toilet location. Site investigations established this was the only site that complied with discharge requirements and this information had been provided to local community newsletters when the decision was made.
- *Bike Park* – Officers are waiting to receive the results of Community Board discussions with schools over the design and confirmation on who is completing the funding applications.
- *Palmerston Dump Station* – Officers will be applying to the Tourism Infrastructure Fund for funds to construct a caravan dump station in Palmerston.
- *Palmerston Walking Improvements* – Officers are in discussion with the neighbour over potential boundary adjustments to allow space for a good walking grade and easements to allow access to their property.
- *Palmerston Showgrounds* – The A and P society yards that have been left on the Council part of the showgrounds have not been removed, and the Society has not been forthcoming with an application for a lease or licence. As a permanent use that prevents legitimate use by other members of the community, a lease or licence and public notification is required under the Reserves Act.

The following information is provided in response to questions raised at previous Waihemo Community Board meetings:

- Palmerston A and P Society administered land - The Palmerston A and P Association is appointed by the Crown under the Reserves Act to control and manage 'part Section 75' for the purpose of showgrounds. Use of the land must comply with the requirements of the Reserves Act and the Waitaki District Council's Operative District Plan.
- Vandalism and graffiti costs – Costs associated with repairing vandalism and cleaning graffiti over the past 3-5 years would require some time to be spent reviewing financial claims. As the hall and squash club are operated and maintained by community committees, officers estimate any vandalism or graffiti costs would be negligible.
- *Moeraki Beach Reserve* – A large amount of earthworks has been carried out on the access road to the beach without Council's knowledge or involvement. This exposes Council to risk if the works are non-compliant with the district plan or if the work puts operators or members of the public at risk.
- *Hampden and Dunback Streetscape* – Officers are seeking prices and final approval by New Zealand Transport Agency (NZTA).
- *Hampden Beach Bollards* – This work is expected to be completed over coming months.
- *Waihemo Reserve Improvements budget* – The improvement budget for this year is \$97,100, of which \$50,000 is allocated to the bike park, \$30,000 for walkway connections, \$6,000 for Hampden Beach Bollards and picnic tables, \$2,000 for Dunback rubbish bin replacements (HSE issue), and \$6,000 for the Moeraki lookout signs. The remaining balance is \$3,100.



Erik van der Spek  
**Recreation Manager**

Neil Jorgensen  
**Assets Group Manager**



# Waihemo Community Board

## Memorandum

**From** Building Services Manager

**Date** 21 May 2018

### Building Consents Issued in Waihemo Ward for the Months of March and April 2018

**Recommendation**

That the Waihemo Community Board receives and notes the information.

**Purpose**

To provide the Board members with a list of building consents issued in Waihemo Ward for the months of March and April 2018.

**March 2018**

Ronaldsay Street	Two bedroom dwelling	\$285,000.00
Puketapu Road	Remove existing shed and replace with pole shed	\$96,000.00
Herbert-Hampden Road	Heater	\$4,000.00
Tenby Street	Three bedroom dwelling	\$200,000.00
Bride Street	Extension to pole shed	\$30,000.00
Horse Range Road	Three new laying sheds for chicken farm	\$3,300,000.00
Shag Point Road	Dwelling alterations	\$10,000.00
Horse Range Road	Piles, deck and septic system for relocated dwelling	\$30,000.00
Grange Hill Road	Heater	\$3,800.00
Mount Watkin Road	New dwelling	\$182,000.00
Tenby Street	Three bay implement shed	\$24,000.00
Tiverton Street	Three bedroom dwelling	\$370,000.00
Sanday Street	Extend and alter existing appliance bay (FENZ)	\$150,000.00
Herbert-Hampden Road	Piles, deck and septic system for relocated dwelling	\$90,000.00
Nottingham Street	Three bedroom dwelling	\$250,000.00

**April 2018**

44 Stromness Street	Installation of a free-standing woodburner and flue	\$3,000
47 Nottingham Street	Construction of a 2 level, 3 bedroom dwelling	\$250,000
54 Stenhouse Road	Construct a 54m2 Goldpine hay shed	\$6,000
2932 Herbert-Hampden Road	Foundations, new addition to dwelling	\$90,000
48 Haven Street	Internal re-fit of existing dwelling	\$99,000
42 Derby Street	Installation of a free-standing woodburner and Flue	\$2,000
42 Stronsa Street	Remove existing fire and install new woodburner with wet-back	\$4,500
74 Tiverton Street	Construct new 3 bedroom dwelling	\$370,000
969 Nenthorn Road	Installation of a new free-standing woodburner and flue	\$2,000

Roger Cook  
Building Services Manager



Lichelle Guyan  
Heritage, Environment and Regulatory Group Manager

# Waihemo Community Board Memorandum

**From** Accounting Manager

**Date** 21 May 2018

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## Waihemo Community Board Financial Update – May 2018

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### Recommendations

The Waihemo Community Board:

1. receives and notes the schedule detailing balances of separate rate accounts within the Waihemo ward; and
2. receives and notes the report detailing movements and the balance of funds available for distribution to community projects within the Board's ward.

### Background

#### Separate Rate Accounts

These are maintained where Council levies a targeted rate for specific purposes, such as water and sewer systems, township amenities (including stormwater systems if applicable), community halls and Ward Services generally (including the operations of the Community Board itself, parks and reserves, etc).

Because several of those targeted rates relate directly to communities within the Community Board's oversight, it is appropriate that the Board is kept informed of their status. This information is updated quarterly, at 30 September, 31 December, 31 March and 30 June in each financial year. The information attached is current at the date appearing on the report.

#### Community Funding

The annual budget for the Community Board includes amounts intended to enable it to provide a degree of additional financial support within its local community.

- **Discretionary Fund**

The Community Board has an annual budget to fund small community projects. As this budget is funded directly from rates, any balance remaining unspent at year end may be carried forward until spent. The current year's expenditure is detailed fully on the report.

- **Community Grants**

The Community Board has an annual budget allocation for "Community Grants", which includes \$5,000 specifically for the Palmerston Museum and, in the 2017/18 financial year, a further sum for general community groups. As with the Discretionary Fund, any unspent balances can be carried forward until spent.

### Conclusion

Any questions related to the information provided in these reports should be directed to Council's Financial Services unit via the Board's Chair.



Ian Wells  
Accounting Manager

Paul Hope  
Finance and Corporate Development Group Manager

### Attachments

Appendix (a) Separate Rate Accounts, balances at 31 December 2017

Appendix (b) Funds Available for Distribution at 31 March 2018

## Appendix (a) – Separate Rate Accounts at 31 December 2017

<b>Waihemo Community Board</b>						
<b>Separate Rate Accounts      1 July 2017 - 31 December 2017</b>						
	<b>Rate Account</b>		<b>Depreciation Reserve</b>		<b>Internal Loans</b>	
	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>
	<b>01-Jul-17</b>	<b>31-Dec-17</b>	<b>01-Jul-17</b>	<b>31-Dec-17</b>	<b>01-Jul-17</b>	<b>31-Dec-17</b>
<b>Ward Services</b>						
Waihemo Ward Services	360,536	<b>421,125</b>	148,918	<b>168,858</b>	(155,556)	<b>(143,618)</b>
<b>Specific projects to fund</b>						
Ward discretionary fund		20,000				
Waihemo reserve improvements		8,000				
Discretionary fund		7,576				
Community grants		31,465				
<b>Total committed</b>		<b>67,041</b>				
<b>Township Amenity</b>						
Hampden	92,009	<b>107,009</b>				
<b>Specific projects to fund</b>						
Septic Tank cleaning		<b>68,339</b>				
Moeraki	30,279	<b>32,715</b>	-	-	-	-
Palmerston	114,646	<b>122,305</b>	84,231	<b>87,298</b>	-	-
Shag Point	(3,297)	<b>(2,547)</b>	-	-	-	-
<b>Hall</b>						
Dunback	11,579	<b>12,521</b>	-	-	-	-
Hampden / Moeraki	27,297	<b>35,358</b>	-	-	-	-
Macraes	(379)	<b>(210)</b>	-	-	-	-
Moeraki	21,963	<b>20,533</b>	-	-	-	-
Palmerston	9,073	<b>11,417</b>	57,959	<b>61,938</b>	-	-
Waianakarua	5,411	<b>5,439</b>	-	-	-	-
<b>Water</b>						
Hampden	61,651	<b>45,882</b>	284,959	<b>182,937</b>	(147,701)	<b>(137,900)</b>
Stoneburn	76,002	<b>80,247</b>	166,239	<b>175,683</b>	-	-
Waihemo	(95,826)	<b>(96,291)</b>	(547,609)	<b>(510,013)</b>	(895,693)	<b>(890,504)</b>
<b>Sewerage</b>						
Moeraki	33,177	<b>19,995</b>	105,398	<b>106,477</b>	(35,648)	<b>(34,443)</b>
Moeraki Reticulation Loan	-	<b>1</b>	-	-	(53,633)	<b>(40,421)</b>
Moeraki Treatment Loan	-	<b>21</b>	-	-	(32,068)	<b>(24,161)</b>
Palmerston	45,224	<b>38,592</b>	512,591	<b>534,433</b>	(135,820)	<b>(132,527)</b>





# *Waihemo Community Board Memorandum*

**From** Board Secretary (on behalf of Chair)

**Date** 21 May 2018

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## **Waihemo Community Board Discretionary Funding Request – Palmerston Scooter Competition**

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### **Recommendations**

That the Ahuriri Community Board approves a contribution of \$320 to the Palmerston Scooter Competition being held at the Palmerston Skate Park on Sunday 4 November 2018 (or Sunday 11 November 2018 in the event of a postponement), payable from the Waihemo Community Board Discretionary Fund.

### **Purpose**

The purpose of this memorandum is to provide, as attachments, items for discussion by the Waihemo Community Board that require approval to spend discretionary funds, as supplied by the Chairperson.

### **Attachments**

- (1) A letter dated 10 May 2018 from Safer Waitaki coalition seeking a contribution from the Waihemo Community Board to help fund the Palmerston Scooter Competition, which is scheduled to be held at the Palmerston Skate Park on Sunday 4 November 2018 (or Sunday 11 November 2018 in the event of a postponement).
- (2) A budget for the event is also attached in support of Safer Waitaki's funding request letter.



Ainslee Hooper  
Waihemo Community Board Secretary  
**on behalf of the Chairperson**

Proudly supported by



Safer Waitaki Coalition  
100 Thames Street  
Oamaru

10 May 2018

Kathy Dennison  
Chairperson  
Waihemo Community Board  
Palmerston

Dear Kathy,

Re: Palmerston Scooter Comp

Waitaki District Council, Safer Waitaki, NZ Police and Sport Waitaki are bringing MGP professional flow riders Thomas Fitzgerald-Grout and Makaia Day-Brown to Oamaru on the Saturday 3<sup>rd</sup> November 2018 as part of a scooter comp at the Oamaru Skate Park. This event is being held to create a positive, family friendly environment at the park.

We would like to share this opportunity with young people and their families in East Otago and propose to hold an event at the Palmerston Skate Park on Sunday 4<sup>th</sup> November with a postponement date of Sunday 11<sup>th</sup> November 2018.

We have funding to support the event in Oamaru but would like to ask the Waihemo Community Board to contribute \$320.00 towards the funding of the Palmerston event. A budget is attached.

Thank you for your consideration of this request. We are very pleased to have the opportunity to provide East Otago young people with an exciting event.

Yours sincerely

Helen Algar  
Community Development Coordinator  
Waitaki District Council

**Palmerston Scooter Comp Budget**  
**November 2018**

<b>Required</b>	<b>Description</b>	<b>Cost</b>
Travel	Professional scooters and volunteers	\$100
Prizes	Prizes are mostly donated however larger prizes are subsidised	\$100
Catering	Barbeque provided – free for participants and supporters	\$120
Promotion	Poster design, printing, distribution	In kind – Soul Surf Skate, Safer Waitaki, Sport Waitaki
Shelter	Pop up marquee	In kind, Sport Waitaki
Event coordination / facilitation	Sport Waitaki, WDC Community Development, Soul Surf Skate	In kind
<b>Total Requested</b>		<b>\$320.00</b>

# *Waihemo Community Board Memorandum*

**From** Chairperson Kathy Dennison

**Date** 21 May 2018

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## **Chairperson's Report**

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### **Recommendation**

That the Waihemo Community Board receives and notes the information.

The Chairperson's report will be presented at the meeting.

The content of the report will subsequently be included in the meeting minutes under Agenda Item 12.

**Kathy Dennison**

Waihemo Community Board Chair

# *Waihemo Community Board Memorandum*

**From** Waihemo Community Board Members

**Date** 21 May 2018

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## **Community Board Members' and Councillor's Reports**

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### **Recommendation**

That the Waihemo Community Board receives the Community Board Members' and Councillor's reports.

- **Community Board Members' Reports (verbal reports at meeting)**
  
- **Councillor's Report (verbal report at meeting)**



# Waihemo Community Board Memorandum

**From** People and Culture Group Manager

**Date** 21 May 2018

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## Information Report to Community Boards – May 2018

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### Recommendation

That the Waihemo Community Board receives the information.

### Summary

The following reports present information prepared by the Mayor, Chief Executive and Finance and Corporate Development Group Manager:

- Mayor's and Chief Executive's reports to the 8 May 2018 Council meeting
- Health and Safety Update to the Finance, Audit and Risk Committee Meeting, 15 May 2018.

### Purpose

The purpose of this information is to bring Community Boards up to speed with matters considered by Council over the preceding period.

Community Boards and Community Board Chairs may have already received this information.



Lisa Baillie  
**People and Culture Group Manager**

# Waitaki District Council Memorandum

**From** Mayor Gary Kircher

**Date** 8 May 2018

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## Mayor's Report

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### Recommendation

That Council receives and notes the information.

### Purpose

The following comments are provided to bring Councillors and the public up-to-date with a number of issues that have arisen since the last Council meeting.

### What's been happening?

The 2018-28 Long Term Plan (LTP) is out for consultation as I write this, though submissions will have closed by the time this agenda is published. There has been a relatively quiet response so far, and I am not expecting that to change significantly. If there is not enough feedback on some critical items, then we may have to consider how we get more information. However, we shall cross that bridge when we come to it. In the meantime, we will have a number of verbal submissions to hear in a couple of weeks, and there will be the written submissions to consider as well.

Life has been very busy with the advancement of the UNESCO Global Geopark expression of interest process. I am blown away with the quality of the application our team have put together, and I am certain that it will be a stand-out application both for its quality of presentation, and more importantly, for its quality of subject matter. Time will tell of course, but we will not have too long to wait, with a response expected around the end of May. Either way – a huge congratulations to our staff and our interns who have worked on this. It is a document to be proud of!

This year was supposed to be the year that local RSA members took back the organisation of ANZAC Day, and until a few months ago, that was the case. However, it ended up back in our office, and I am so pleased we had the ability to not only take it on, but to oversee a series of services that went very well. Because of her experience with organising the day for the past few years, Mandy McIntosh took it on and managed to fit it into her busy schedule of other work. She did have to work quite a few nights to fit everything in, but I want to personally and publically thank her for her amazing efforts – they were appreciated by many, including the veterans who wanted me to thank her on their behalf for everything she had done. Thanks also to all the members of our community who help to make ANZAC Day so special for us all. To Councillors who represented the district at almost every service across the district, thank you very much for putting up your hands to represent us all.

### The Waitaki Lakes Shoreline Committee

As one of the key agencies with interests around the Waitaki lakes, our Council is a member of the Shoreline Committee. Other members include Waimate District Council, Environment Canterbury (Ecan), Meridian, Land Information New Zealand (LINZ) and its agent, the Department of Conservation (DOC).

Meetings are held twice yearly, and they are an excellent way for all of the stakeholder agencies to share what they are doing and coordinate work where possible, as well as air any concerns or challenges each may have. The meetings are generally productive and help with building better relationships.

With the latest meeting held in Otematata a couple of weeks ago, one of the main topics was the proposed clearing of problem trees on Lake Benmore's islands and parts of its lakeside. It has been a real concern for many that the islands actually were not only more attractive with the trees, but that if trees were poisoned, the chances that they could fall on people or into the lake where they would become boating hazards caused many concerns. With that general feedback, and further comments

shared at the meeting, it has been determined by LINZ that it should focus on selective removal of trees. If there were trees which did not have a wilding risk, then they could stay. The rest would go, but there would be special care in how that happened. Those near the water's edge would be felled, perhaps leaving up to two metres of trunk standing which would act as a barrier to the trees in the inland side of them from falling and rolling into the water. There is also the possibility of replanting some other trees in their place; trees that would not create a wilding risk and that would add to the amenity of the islands.

We shared our latest season's camping information, and Waimate District Council shared theirs. There has been a solid increase in camper numbers and stays, brought about in part by the better weather. But there is anecdotal evidence that more people are leaving other overly-busy areas such as Wanaka and are now camping in the more traditional Kiwi-camping places like our lakeside camps. Waimate is intending to increase its permissible campsite size to 110 square metres, compared to our usual 60 square metres. We may have to look at whether our size is still right for us, given the increases in vehicle and caravan sizes, and the number of campers who have boats.

Other topics included the programme that Ecan and Meridian have in place to deal with aquatic weeds, and what was going to happen with the Dunkirk trees near the Waitaki Dam. The forum continues to be very useful and there is such good value in having these groups sitting around the same table on a regular basis.



More popular than ever – our Waitaki lakes!

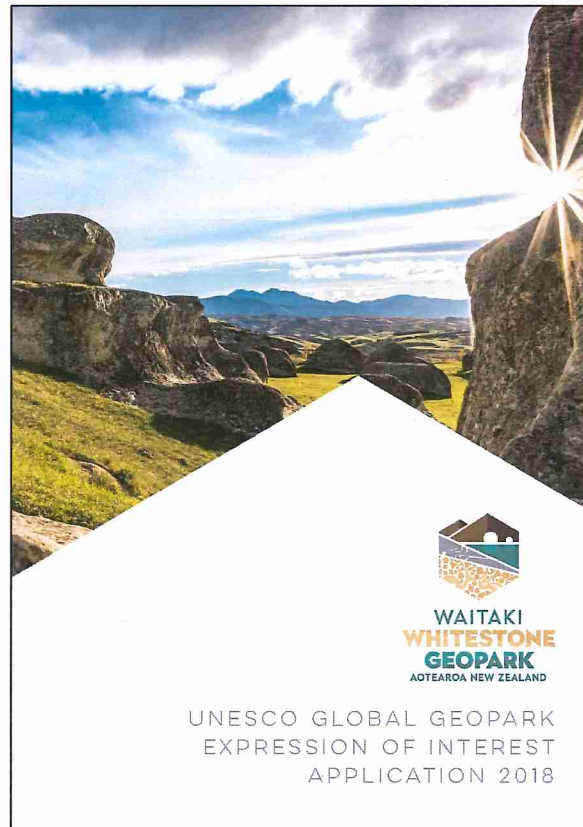
### The Provincial Growth Fund

As you will be aware, the Provincial Growth Fund of \$1,000,000,000 per year for the next three years is being heavily targeted by many as the panacea for many ills. And to be fair, I have a foot in that camp! It definitely will not solve many districts' issues, but if used properly, it can solve some. And that is the key proviso – it has to be used properly and on things that will make a difference. Three billion dollars is a lot of money in most people's language, unless you're in Zimbabwe. (Out of interest, \$3b Zimbabwe



dollars is worth a bit under NZ\$12m.) For Waitaki, that could mean that our 'share' of the fund over three years could be around \$20m on a per capita basis. That is not how it's being dished out though, but it gives a context for what it could mean to us.

You do not have to have too much imagination to realise just how much of a difference that sort of money could make if applied to some key economic development projects. We are working on several at the moment which could benefit from such funding. Most of the 64 applicable districts across New Zealand are working on how they can get their share (or more, as may be the case.) We have made progress on our own potential applications and have started discussions with officials. Although we do not have a regional economic development strategy for Otago, we do have one for Canterbury which we are part of and that gives us an important foot in the door to access the fund. This is now a priority as we develop credible plans on how best to apply to the fund and gain the most benefit.



UNESCO Global Geopark –  
Just one of Waitaki's economic development opportunities

### The Oamaru Whitestone Civic Trust

One of the trusts I am on due to my role as Mayor is the Oamaru Whitestone Civic Trust (OWCT). It is quite a commitment to keep on top of issues and opportunities at the Trust, but it is doing a very worthwhile job in what can sometimes be a difficult and occasionally political environment. The role performed by OWCT over the years has seen previously run-down or even derelict buildings brought back to life. It has been done on the proverbial 'smell of an oily rag' by a succession of trustees and volunteers, with paid coordinators dealing with the day-to-day work. The area has been transformed and it is amazing – when looking at before and after photos – just how much change has occurred over that time.

It is an area that is subject to many different interests, and many different views on what should happen there and how it should happen. It is an area of passionate people, and that is almost always better than apathy.

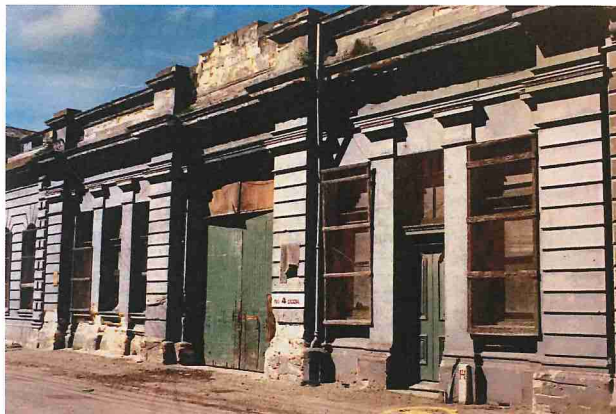
One of the latest challenges is the belief that OWCT does not support the arts, based on one proposed change to one of the tenanted spaces. Without going into details, the simple fact of the matter is that the current tenant was on a short-term lease with the absolute understanding that it was temporary and



that, if another opportunity came along, then the Trust would not renew that lease but instead offer the premises to the new business. Because it is an art-related business that is going out, and a different type coming in, the perception is that OWCT does not care about the arts. That is patently incorrect given the numerous other arts-related businesses that the Trust has as tenants, including some that are on quite generous lease terms. Arts, culture and heritage all go hand in hand when it comes to an area like the precinct and the Trust realises that. It continues to support the arts and it is focused on having businesses in the area that attract visitors and locals, and that add to the overall interesting nature of Oamaru.

The OWCT is in an interesting phase now – it has made huge progress with its buildings, and is working on a number of projects at the moment. It has built up a credible level of rental income and most spaces that it owns are leased to a wide range of businesses. There is still a great deal of work to be done. And there are still opportunities to create more leasable space. But the low-hanging fruit has been picked, and the spaces left generally need more work. Some of the spaces that are leased could earn more, but in its responsibility to have the precinct as a major drawcard for the district, those spaces are leased out at lower-than-market-rates to interesting and quirky businesses... businesses that are so cool they don't like to be called cool!

At some point the Council should look at whether it steps up the assistance that it gives to the Trust. This has been talked about numerous times, and some assistance has been given. Is that enough? That is the topic for a proper discussion and one that I hope we have soon.



Then....



And now!



### Trustpower National Volunteer Awards

One of the great aspects of being Mayor is that I get to publically acknowledge the great work that our volunteers do on behalf of our community. A district like ours cannot afford all of the things we would like, and it is often our volunteers that step up and help give us much more than we would otherwise have. Whether it is social services, health services, activities for the elderly or our children, providing events or attractions, and much, much more, volunteers often make it happen. The Trustpower Awards are a fantastic way to acknowledge that effort, both at our regional level and at the national level. This



year the awards were held in Queenstown, and Kerry and I were there with Waitaki's 2017 winners – the Harbour Street Jazz & Blues Festival.

Once again, Trustpower looked after all of us very well, giving the volunteers a particularly good experience with its excellent hospitality. The Saturday was spent as usual with all groups giving presentations of what each had one, and with the judging panel marking them accordingly. Those points made up half of the total, with the other half coming from all of the other groups. It was an amazing opportunity to share stories, ideas, and experiences with each other. I know that the attending Mayors are always on the lookout for cunning new ways to get things done to improve things in their communities!

Our group did an excellent job, but the winning group was a difficult one to beat! The Edgecumbe Volunteer Fire Brigade took out the supreme award due to their huge year dealing with a flooding event last year.



Julie-Anne Barclay sings during our presentation



Lucianne and Kerry enjoy the hospitality

### Fixing and Improving

There has been good progress on a number of smaller projects, and one or two larger ones. We recently celebrated the restoration and lighting of the Craig Fountain in the Oamaru Public Gardens, but there are a number of other projects on the go. I thought it would be useful to take a step back and look at a few of the positive things we are involved in at the moment...

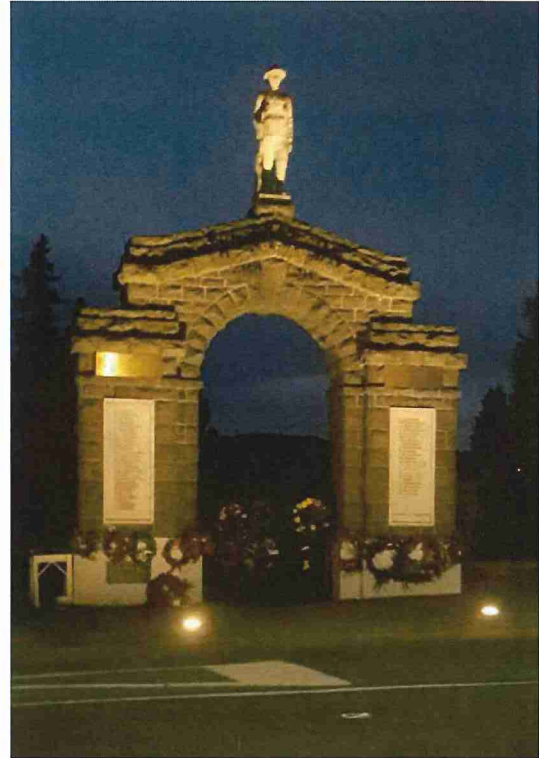


Showing the damage on the eastern abutment, and workmen repairing the western side



The eastern side with a solid concrete footing  
and a strong beam of concrete filling the main fault area





The lighting of the Palmerston War Memorial Gate – an \$8k project that was assisted with a generous \$2,000 donation by the Rotary Club of Oamaru.  
(I am pictured here on ANZAC Day with Rotary Club representative, Paul Mortimer.)

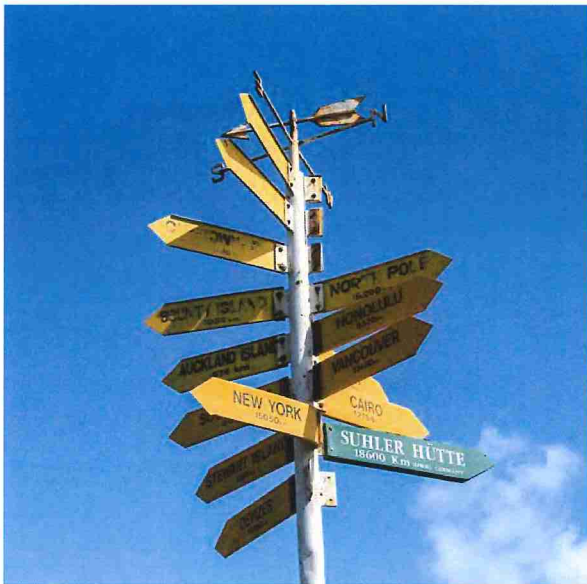


The Oamaru Courthouse. This has been a long time coming, but the Council now owns the building and has commenced the approximately \$900k\* strengthening and refurbishment project.  
(\* not including the tenants' works)

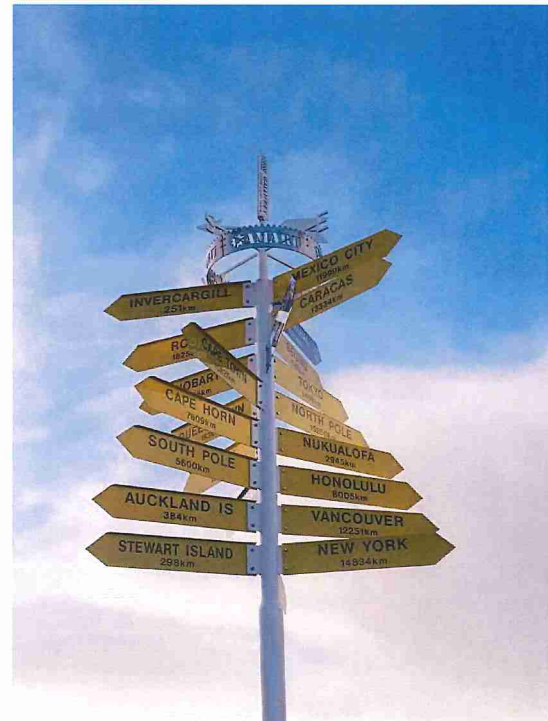




The Phoenix Mill Water Wheel restoration is getting very close to being completed. The wheel will be lifted back into place soon, once the stonework has been repaired. The area will then be tidied up and we will have the wheel back as a great heritage attraction.



The old Lookout Point sign...



Sign of improvement ...

#### Meetings Attended:

20 March	OWCT Board Meeting
21 March	Corporate Planning Meeting
22 March	Mayor's Strategic Workshop and Dinner
23 March	Landmarks Oamaru Celebration Whitestone City
24 March	Harbour Street Jazz Festival
27 March	Council Meeting
27 March	Tourism Waitaki Shareholder Meeting
27 March	Council Big Data Workshop and discussion
27 March	Councillor Briefing
28 March	Corporate Planning Meeting
28 March	OWCT AGM
29 March	Meeting with Oamaru Charity Shop
29 March	Whitestone Global Geopark Advisory Group Meeting

3 April	Mayor and CEO Catch-up
3 April	Meeting with Allan Dick
3 April	Council Workshop
3 April	Jay-Jay Feeney radio promotion
4 April	Coordination Group Meeting
4 April	Trustpower Presentation run through
4 April	Meeting with Anna Frost DIA Community Advisor
4 April	Weston School opening of Junior Classrooms
4 April	Corporate Planning Meeting
5 April	Meeting with Diane Talanoa regarding Sports Centre
5 April	Waitaki Boys High School Science Block Opening
5 April	Meeting with Alan McLay regarding the Harbour area
6 April	Presentation by Bill Nye regarding book collection on Antarctica and climbing
6 April	Observatory Retirement Village Board Meeting
6 April	Meeting with Craig Smith, Commissioner at WBHS
7 April	Meeting with Hon Jacqui Dean
9 April	Mayor and CEO Catch-up
9 April	Meeting with Neil Rooney regarding Resource Consent process
9 April	Evening with NASA Astronaut Michael S Hopkins, Otago Museum
10 April	FAR Committee Meeting and Council Meeting
10 April	Adventure Books public presentation
11 April	Corporate Planning Meeting
12 April	Meeting with Paul Mutch, East Otago A&P Assn
13-15 April	Trustpower National Awards
16 April	Mayor and CEO Catch-up
16 April	Meeting with Phoenix Mill Water Wheel Trust
16 April	Ahuriri Community Board Meeting
17 April	Meeting with Graeme Johnson, CEO Fulton & Hogan
17 April	Council Workshops
17 April	UNESCO Global Geopark Briefing with Tourism Waitaki Board
18 April	Council Workshops
19 April	Waitaki Lakes Shoreline Authorities Committee Meeting
20 April	Coordination Group Meeting
20 April	Draft Agenda Meeting for Committees Day
20 April	LTP Session at Palmerston Supermarket
20 April	Forrester Gallery Exhibition – The Print Laboratory
20 April	Opening the Maheno Rugby Club Lighting Project, Maheno verses Kurow
21 April	Opening of the Bricktopia LEGO Exhibition
21 April	LTP Session at Omarama 4 Square
22 April	Oamaru Farmers Market AGM
23 April	Meeting with Margaret Munro, General Manager Tourism Waitaki
23 April	Mayor and CEO Catch-up
23 April	ANZAC Day preparation meeting
23 April	Waitaki Whitestone Geopark Advisory Group Meeting
23 April	Executive Committee Workshop
23 April	Meeting with Jenny Wang
23 April	Oamaru Victorian Heritage Celebrations AGM
24 April	Council Workshops
24 April	NZMCA Motorhome Friendly Towns Presentation
24 April	Posy laying Service, Oamaru Cemetery
24 April	Councillor Briefing
25 April	ANZAC Day Services – Dawn Service, Alma Totara Service, Palmerston Service, Main Parade

*(signed)*

**Mayor Gary Kircher**



# Waitaki District Council Memorandum

**From** Chief Executive

**Date** 8 May 2018

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## Chief Executive's Report

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### Recommendation

1. That Council receives and notes the information.

### Purpose

The following comments are provided to bring Councillors up-to-date with issues that have arisen since the last Council meeting on 27 March 2018.

#### 1. Three Waters Review

Hon Nanaia Mahuta, Minister of Local Government, has announced the next steps for the Three Waters Review.

The first stage of the review found that the three waters sector is facing a number of challenges, including funding pressures, meeting rising environmental standards, climate change, seasonal pressure from tourism, and the recommendations of the Havelock North Inquiry. The Government has now agreed to engage directly with local government on how to meet these challenges.

The Minister's letter is attached, along with:

- the 9 April 2018 Cabinet paper – Three Waters Infrastructure: Findings and Next Steps;
- the Key Findings from Stage 1 of the Three Waters Review; and
- a report by BECA on 'Cost estimates for upgrading water treatment plants to meet potential changes to the New Zealand Drinking Water Standards'.

As noted in the Minister's letter, while the Government is taking a lead with the review, the solutions lie with all parties involved in the ownership, management and delivery of three waters services. The Department of Internal Affairs (DIA) will continue to work with Local Government New Zealand (LGNZ) and councils on the Water 2050 programme, on the various ways local government can engage with the review, and on supporting the Minister's engagement with councils through the next stage.

DIA will be engaging with councils, sector groups and others on the issues under four workstreams:

- Effective oversight, regulatory settings, and institutional arrangements relating to three waters;
- Funding and financing mechanisms, including analysis of a range of options for funding the three waters infrastructure system;
- Capacity and capability of decision-makers and suppliers (including consideration of the Government Havelock North Drinking Water Inquiry's recommendations for the aggregation and licensing of drinking water suppliers); and
- Information for transparency, accountability and decision-making.

The Government has asked for a report back on options for meeting the challenges facing the three waters system by October 2018. Council is working with LGNZ to discuss the various ways in which local government can engage with the review.

## 2. Proposed Waitaki Whitestone UNESCO Global Geopark

On 30 April 2018, Council lodged its Expression of Interest (EoI) in establishing the Waitaki Whitestone Geopark as the Waitaki Whitestone UNESCO Global Geopark. It is anticipated that the New Zealand National Commission for UNESCO will announce its decision regarding endorsement of Council's bid on or about 30 May 2018.

It was pleasing to receive letters of support for the Global Geopark application from:

- Tourism New Zealand
- The University of Otago
- Waitaki Tourism Association
- Tourism Waitaki
- Riverstone Kitchen
- Whitestone Cheese
- Heliventures New Zealand; and
- The Waitaki Valley Winegrowers Association.

Irrespective of the nature of the outcome of the New Zealand National Commission for UNESCO's decision, the work undertaken over the past several weeks has resulted in a much-improved understanding of the wide range of attractions that the Waitaki district has as a geo-tourism destination. Preliminary surveys of the numbers of visitors to some of our geologically-interesting sites (known as 'geosites' in the parlance of UNESCO Global Geoparks) have shown surprisingly high visitor attendances – especially in light of the fact that these sites are not actively marketed to any significant extent.

The establishment of the Geopark (and the potential for future endorsement by and adoption of the 'brand' of UNESCO as a UNESCO Global Geopark), along with the creating of substantial interpretation materials (embodied by the detailed content of the EoI) and an attractive website – means that numbers of visitors can confidently be expected to increase.

## 3. Business and Site Visits

29 March	Dr David Harrowfield and Antarctic Huts
3 April	Whitestone Cheese, Business after 5, Otago Chamber of Commerce
4 April	Bill Nye, Adventure Books
10 April	'Dream Mezzanine' proposal public meeting – Adventure Books

## 4. Meetings Attended

27 March	'Big Data' Workshop, Oamaru
28 March	Dr David Harrowfield
28 March	Guest Speaker – Oamaru Whitestone Civic Trust
29 March	Waitaki Whitestone Geopark Advisory Group Meeting, Dunedin
4 April	Meeting with Anna Frost, Department of Internal Affairs
4 April	Meeting with Margaret Munro, Tourism Waitaki
4 April	Jane Macknight – re-welcoming
5 April	Waitaki Whitestone Geopark Project Group Meeting
6 April	Meeting with Bruce Paton, Milligans Food Group
6 April	Skype Meeting - Regional Economic Development Meeting
9 April	Waitaki Whitestone Geopark Project Group Meeting
9 April	Meeting with Fi Mackay, MBIE
10 April	Karen Aitken – President, North Otago Rock & Mineral Club
10 April	Bill Bayfield, Chief Executive ECan
12 April	Pricewaterhouse Coopers Chief Executives' Forum, Auckland
13 April	Teleconference – Regional Priorities
13 April	Meeting with Lauren Vosper, Tourism New Zealand
16 April	Teleconference with Ian Simpson, Chief Executive GNS
18 April	Meeting with Michael de Buyzer, Berry & Co
19 April	Meeting with Minister David Clark

20 April	Regional Priorities Workshop, Dunedin
23 April	Waitaki Whitestone Geopark Advisory Group Meeting
24 April	Jeff Page – Meridian Energy
25 April	ANZAC Day Commemoration
26 April	Jeff Page – Meridian Energy
26 April	Teleconference with Jim Harland, NZTA
27 April	Helen Wyn and Abby Cheeseman, DIA, Dunedin
28 April	Meeting with Dr David Harrowfield
30 April	Canterbury Chief Executives' Forum, Selwyn
3 May	Meeting with Glenn Campbell, Whitestone Contracting Ltd
3 May	Whitestone Contracting Ltd Shareholder Meeting
4 May	Otago Chief Executives' Forum, Dunedin
4 May	Emergency Management and Civil Defence Otago Meeting, Dunedin

*(signed)*

Fergus Power  
**Chief Executive Officer**

Attachment 1 – Letter from the Office of Hon Nanaia Mahuta (attached to this report)

The remaining three attachments are available on Council's website as separate PDF documents, as "Attachments to the Final Agenda Papers" to the 8 May 2018 Council Meeting. They are:

Attachment 2 – Review of three waters infrastructure services key findings November 2017  
 Attachment 3 – Review of three waters infrastructure services key findings and next steps April 2018  
 Attachment 4 – BECA Report Cost Estimates for Upgrading Water Treatment Plants

## Health and Safety Update to Finance, Audit and Risk Committee Meeting, 15 May 2018

(Extract from the Finance and Corporate Development Group Activity Report):

### Health and Safety

#### Safehold Incidents April 2018

9 Incidents Reported – 6 of these were through the Aquatic Centre (slips, kicks, grazing). Other incidents occurred at the Opera House, Waihemo Service Centre, and out of office for work (near miss).

1 Occurrence of Lost Time – Opera House

2 Near Misses – 1 at the Aquatic Centre and 1 when an officer was travelling within the district for work

#### Safehold Incidents March 2018

7 Incidents Reported – 6 of these were through the Aquatic Centre (slips, kicks, grazing). The other incident was associated with a vehicle-related near miss.

1 Occurrence of Lost Time – Aquatic Centre

A serious “Near Miss” at the Pump Station was reported on 3 May, and is being investigated thoroughly by the contractors (Plunket Electrical and Network Waitaki).

### Sitewise

Council’s contractors are sitting at a 71% average score. There are still a number of unassessed contractors and 7 contractors are out of date.

Contractors 360Safety undertook a worksite audit on behalf of the Property Team in April to ensure Council’s contractors are performing within Health and Safety guidelines and best practice.

Staff flu vaccinations were provided in April.

Work has been done to update the Health and Safety Officer’s position description so that the position can be advertised.