



# Waitaki

DISTRICT COUNCIL

TE KAUNIHERA Ā ROHE O WAITAKI

## Notice of Meeting

and

## AGENDA

# Ordinary Council Meeting

**Tuesday 8 May 2018**

**9.00am – 12.00pm**

**A Public Forum will be held at the commencement of the meeting,  
from 9.00am – 9.30am.**

**If you wish to speak during the Public Forum,  
please register your interest with the Governance and Policy Advisor  
by 12.00pm on Friday 4 May 2018.**

**VENUE: Council Chamber, Third Floor  
Waitaki District Council Headquarters  
20 Thames Street, Oamaru**

# *Waitaki District Council Meeting*

**Council Chamber, Third Floor,  
Waitaki District Council Headquarters, 20 Thames Street, Oamaru**

**9.00am, Tuesday 8 May 2018**

		Page/s
1.	<b>Apologies – Cr Bill Kingan, Cr Colin Wollstein</b>	-
2.	<b>Declarations of Interest</b>	-
3.	<b>Public Forum</b>	-
4.	<b>Confirmation of Previous Meeting Minutes (Public)</b>	
	• Council Meeting – 27 March 2018	4 – 15
	• Council Meeting (additional) – 10 April 2018	16 – 19
5.	<b>Mayor's Report</b>	
	• Memorandum and Recommendation	20 – 28
6.	<b>Chief Executive's Report</b>	
	• Memorandum and Recommendation	29 – 31
	• Attachment 1 (included with the memorandum)	32
	• Attachments 2 – 4 (circulated as separate PDF agenda attachments)	(separate)
7.	<b>Recommendations from Finance, Audit and Risk Committee Meeting – 10 April 2018</b>	
	• Decision Report and Recommendations	33
8.	<b>Recommendations from Assets Committee Meeting – 1 May 2018</b>	
	• Decision Report and Recommendations	34
9.	<b>Waitaki District General Bylaw – Minor Amendments to meet Minister of Conservation Requirements</b>	
	• Decision Report and Recommendations	35 – 38
	• Attachment – Waitaki District General Bylaws 2018 (May 2018) (circulated as a separate PDF agenda attachment)	(separate)
10.	<b>Water Management Zone Committees – 2017 Annual Reports</b>	
	(a) <b>Lower Waitaki Water Zone Committee</b>	
	(b) <b>Upper Waitaki Water Zone Committee</b>	
	• Memorandum and Recommendations	39 – 48

**11. Council-Controlled Organisation Half Yearly Report  
– Waitaki District Health Services Limited (WDHSL)**

- (cover report only; CCO report circulated as a separate PDF agenda attachment)

49  
(separate)

**12. Resolution to Exclude the Public**

"That the public be excluded from the following parts of the proceedings of this meeting, namely items 13, 14, and 15.

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows (refer next page):

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter - Section 48(1)
Public Excluded:	To protect the privacy of natural persons.
• Confirmation of Public Excluded Meeting Minutes – Council Meeting 27 March 2018 PE	Section 48(1) (a). (The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned.)
• Land at Livingstone PE	
• Lease of Land PE	To enable the Council to carry out commercial negotiations without prejudice or disadvantage. Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item."

**13. Confirmation of Public Excluded Meeting Minutes PE**

- Council Meeting – 27 March 2018

50 – 51

**14. Land at Livingstone PE**

- Report and Recommendations

52 – 54

**15. Lease of Land PE**

- Report and Recommendation

55 – 60

**Resolution to Return to Public Session**

That Council resumes in open meeting and decisions made in public excluded session are confirmed and made public as and when required and considered.

**16. Release of Public Excluded Information**

Public excluded information that is approved for release during the Public Excluded session of this meeting will be included in the public minutes of this meeting, under Agenda Item 16.

**Waitaki District Council****Council**

**UNCONFIRMED MINUTES of a meeting of the  
Waitaki District Council held in the Council Chamber,  
Waitaki District Council Headquarters, Third Floor, 20 Thames Street, Oamaru  
on Tuesday 27 March 2018 at 9.00am**

---

<b>Present</b>	Mayor Gary Kircher (Chair), Deputy Mayor Melanie Tavendale, Cr Craig Dawson, Cr Peter Garvan, Cr Jeremy Holding, Cr Jim Hopkins, Cr Bill Kingan, Cr Guy Percival, Cr Hugh Perkins, Cr Jan Wheeler, and Cr Colin Wollstein
<b>In Attendance</b>	Graham Sullivan (Chair of the Ahuriri Community Board) Fergus Power (Chief Executive) Neil Jorgensen (Assets Group Manager / Deputy Chief Executive) Paul Hope (Finance and Corporate Development Group Manager) Lisa Baillie (People and Culture Group Manager) Lichelle Guyan (Heritage, Environment and Regulatory Group Manager) Ainslee Hooper (Governance and Policy Advisor)
<b>Part Attendance</b>	Renee Julius (Property Manager) Grant Rhodes (Projects and Assets Officer)

The Chair declared the meeting open at 9.00am, and welcomed everyone present.

- 1. Apologies**  
There were no apologies.
- 2. Declarations of Interest**  
There were no declarations of interest.
- 3. Public Forum**  
There were no members of the public present in the room who wished to speak to Council.
- 4. Confirmation of Previous Meeting Minutes**

RESOLVED  
WDC 2018/036

Cr Craig Dawson / Cr Colin Wollstein  
That Council confirms the public minutes of the 13 February 2018  
Council Meeting, as circulated, as a true and correct record of that  
meeting.

CARRIED

RESOLVED  
WDC 2018/037

Deputy Mayor Melanie Tavendale / Cr Craig Dawson  
That Council confirms the minutes of the 6 March 2018 (additional)  
Council Meeting as a true and correct record of that meeting, with  
minor amendments.

CARRIED

**5. Mayor's Report**

The Mayor's report, as circulated, was taken as read. It provided comments to bring Councillors and the public up-to-date with a number of issues that have arisen since the last Council meeting. Topics included The Cultural Facilities Development; Alps2Ocean Ultra; and Meetings Attended.

*[NOTE: The full version of the Mayor's Report is available on Council's website as part of the "27 March 2018 Council Meeting Agenda Papers PUBLIC", and can be accessed through the pathway "Council / Council Meetings / Agendas and Minutes".]*

The Mayor congratulated Deputy Mayor Melanie Tavendale for her successful application to Local Government New Zealand's Governance Programme for the coming year, which would enable her to be an ex-officio at LGNZ's National Council meetings.

RESOLVED

WDC 2018/038

Deputy Mayor Tavendale / Cr Bill Kingan

That Council receives and notes the information.

CARRIED

**6. Chief Executive's Report**

The Chief Executive's Report, as circulated, was taken as read. It provided comments to bring Councillors up-to-date with issues that have arisen since the last Council meeting. Topics included Leadership; Proposed Waitaki Whitestone UNESCO Global Geopark Business and Site Visits; and Meetings Attended.

*[NOTE: The full version of the Chief Executive's Report is available on Council's website as part of the "27 March 2018 Council Meeting Agenda Papers PUBLIC", and can be accessed through the pathway "Council / Council Meetings / Agendas and Minutes".]*

Cr Jim Hopkins congratulated Tourism Waitaki staff and others for the excellent presentation at the Landmarks celebration the previous Friday.

RESOLVED

WDC 2018/039

Cr Jeremy Holding / Cr Jim Hopkins

That Council receives and notes the information.

CARRIED

**7. Recommendations from Finance, Audit and Risk Committee Meeting – 13 February 2018**

The report, as circulated, sought Council's approval of recommendations agreed at the Finance, Audit and Risk Committee Meeting held on 13 February 2018.

**(a) Treasury Strategy, Third and Fourth Quarters, 2017-18 Financial Year**

A cover report, as circulated, discussed Council's proposed Treasury Strategy for the final two quarters of the 2017-18 financial year.

RESOLVED

WDC 2018/040

Cr Colin Wollstein / Cr Jim Hopkins

That Council adopts the proposed Treasury Strategy to cover the third and fourth quarters of the 2017-18 financial year, by continuing the use of term deposit facilities for terms between 7 days and 12 months, and continuing to make minimal use of the call account, always dependent on consideration of short-term operational cash requirements and on achieving target interest rates.

CARRIED

**(b) Community Contract Funding Commitments**

The memorandum, as circulated, sought to inform the Finance, Audit and Risk Committee of the funding commitments that have been made across a number of community contracts.

RESOLVED  
WDC 2018/041

Cr Colin Wollstein / Cr Jim Hopkins  
That Council reviews its Community Contract Funding Commitments as part of its deliberations during the 2018-28 LTP process.

CARRIED

## **8. Recommendations from Assets Committee Meeting – 20 March 2018**

The report, as circulated, sought Council's approval of recommendations agreed at the Assets Committee Meeting held on 20 March 2018.

**(a) Kurow Irrigation Race Easement**

The report, as circulated, sought to formalise existing occupation rights of the Kurow Duntroon Irrigation Company Limited to convey water across recreation reserves by granting easements.

RESOLVED  
WDC 2018/042

Cr Bill Kingan / Cr Craig Dawson  
That Council directs the Chief Executive to grant easements for the right to convey water, over Part Section 2, Block XVI, Town of Kurow and Part Lot 2A, SO 4774 to the Kurow Duntroon Irrigation Company Limited, subject to notification and the consideration of any submissions.

CARRIED

**(b) Draft Waste Management and Minimisation Plan**

The report and attachments, as circulated, sought Council's approval of the Draft Waste Management and Minimisation Plan 2018-24 (Statement of Proposal) and Summary of Information to go out for public consultation from Thursday 29 March until Monday 30 April 2018 by undertaking a Special Consultative Procedure in accordance with the requirements of the Waste Minimisation Act 2008 and Local Government Act 2002.

Group Manager Neil Jorgensen confirmed that a number of modifications had been made to the Plan following Councillors' feedback at the recent workshop.

RESOLVED  
WDC 2018/043

Cr Bill Kingan / Cr Craig Dawson  
That Council:

- 1 Approves the attached Draft Waste Management and Minimisation Plan 2018-24 (Statement of Proposal) and Summary of Information to go out for public consultation from Thursday 29 March until Monday 30 April 2018.
- 2 Notes that a Special Consultative Procedure, in accordance with Local Government Act 2002 (LGA), is required as part of the mandatory six-yearly review of Council's Waste Management and Minimisation Plan.
- 3 Notes the attached Draft Waste Management and Minimisation Plan 2018-24 (Statement of Proposal) and Draft Summary of Information is intended for public consultation.

*(continued next page)*

- 4 Notes the attached Communication Plan.
- 5 Notes that all community feedback on the Draft Waste Management and Minimisation Plan will be considered following closure of the submission period on 30 April and before the Draft Plan is adopted in June 2018, and that an opportunity for verbal submissions will be provided in conjunction with the Draft Long Term Plan 2018-28 submission hearings.

CARRIED

## 9. 2018-28 Long Term Plan – Approval for Consultation (discussion part 1)

The agenda report, along with its supporting information (in the form of 10 attachments and the Consultation Document), sought the approval of Council in order that community consultation on the 2018-28 Long Term Plan could commence.

An addendum report had also been circulated. It provided information on changes to Attachments 2, 3 and 4 of the substantive agenda report, as well as to the Consultation Document, following final audit clearance that had occurred after the agenda for this meeting was circulated on 21 March 2018. Copies of the addendum report and the revised attachments (including the Consultation Document) were tabled at the meeting, and also provided to members of the public and media in attendance.

Group Manager Paul Hope spoke to the substantive agenda report (circulated on 21 March) and also to the addendum report (circulated on 26 March and tabled at the 27 March meeting) which helped explain key aspects of the changes arising from the final audit process. The following matters were highlighted:

- The adjustments that needed to be made to some of the documents on 26 March flowed through to the strategies, including the Infrastructure Strategy which was being updated separately to reflect the new graphs and commentary in the Draft Financial Strategy. The revised graphs would not alter the underlying message in the Infrastructure Strategy document itself.
- A key change was the finalised number for the district's roading revaluation. It had been significantly more than expected – adding \$70m to Council's wealth. That, in turn, had other implications, the impact of which still needed to be worked through. Further information about the impact would follow in due course.
- The Consultation Document had also been changed, to absorb as much as possible of the feedback provided by Councillors and others (including auditors). The Office of the Auditor-General had asked for some additional sentences, to provide more explanation about certain issues.
- The unmodified Audit opinion had been received yesterday (26 March), and was subject to Council adopting the draft Long Term Plan at today's meeting. If Council did not accept it today, then that opinion would become invalid. The key message is that the Auditor is happy with what is being presented to the meeting today, and believes that the Consultation Document is fit for purpose and that it reflects the underlying information. Therefore, the five recommendations in the substantive agenda report are ready for Council to consider, along with the addendum and its accompanying revised support documents.

Mayor Gary Kircher thanked Mr Hope for his efforts and those of his team to get the LTP documentation to this point, and also thanked him, Alena Lynch and Ainslee Hooper for working over the weekend to get the revisions made, copied and distributed appropriately for today's meeting.

When asked about the effect of depreciation on roading, Group Manager Paul Hope advised that the specifics on that were not yet available, since the changes had only been made by Audit the previous day. The impact on categories would be considered and reported on in the next month.

**ACTION POINT: Group Manager Paul Hope, Finance Team**

At 9.33am, the Chair announced there would be a pause in discussion on Agenda Item 9, whilst the meeting moved to Agenda Item 14. He welcomed Tourism Waitaki Board members to the meeting.

**AGENDA ITEMS ARE TAKEN OUT OF ORDER from this point forward.  
They are recorded in the order of discussion and resolutions at the meeting.**

#### **14. Council-Controlled Organisation Half Yearly Report – Tourism Waitaki**

The cover report provided to Council, by way of attachment, the Tourism Waitaki half-yearly report for the period ending 31 December 2017. Tourism Waitaki Board members were in attendance to present the report and answer questions.

Chairman Mike McElhinney introduced the Board members, including the two recently appointed Directors Rick Ramsay and Megan Crawford. He offered an apology for General Manager Margaret Munro who was attending a family event.

The highlights for Tourism Waitaki in the first half of the year had included increased bookings at the Penguin Colony and from participation in and support for the Alps 2 Ocean event; and the opening of the Omarama Information Centre and the Kurow one in progress. A future highlight is the TRENZ Exhibition in Dunedin.

The Chair congratulated the Tourism Waitaki Board and staff for the work that was done to support the Alps 2 Ocean, which had been a showcase event for the district. He also acknowledged their efforts with the Otago Landmarks launch, with a wonderful play that had been executed well and with great humour.

The Chair thanked the Tourism Waitaki Board members for attending the meeting and presenting their report.

RESOLVED

WDC 2018/044

Cr Jim Hopkins / Cr Craig Dawson

That Council receives and notes the information.

CARRIED

*[Tourism Waitaki Board Members left the meeting.]*

The Chair directed the meeting back to Agenda Item 9, for continued discussion.

#### **9. 2018-28 Long Term Plan – Approval for Consultation (discussion part 2)**

It was AGREED that the meeting would work through the recommendations in the substantive agenda report, dealing with relevant matters as they appeared in each one.

RESOLVED

WDC 2018/045

Cr Colin Wollstein / Cr Bill Kingan

That Council:

1. Notes that Council staff have implemented final Councillor direction and external audit directives relating to the Waitaki District Council 2018-28 Long Term Plan Consultation Document and supporting planning information.

CARRIED

Recommendation 2 from the substantive agenda report was put as a motion (moved by Deputy Mayor Melanie Tavendale, and seconded by Cr Craig Dawson). Brief discussion followed, with two points highlighted:

- (a) The new table in the Addendum Report was the replacement table for the one originally sent with the substantive agenda report as Attachment 2.
- (b) Questions were raised about Attachment 3 regarding commercial and development activities. Group Manager Paul Hope undertook to report back to the meeting in response to the questions following the next agenda item and the morning tea break.

At 10.00am, the Chair paused the discussion on Agenda Item 9, to move the meeting on to Agenda Item 15.

## **15. Council-Controlled Organisation Half Yearly Report – Whitestone Contracting Limited**

The cover report provided to Council, by way of attachment, the Whitestone Contracting Limited half-yearly report for the period ending 31 December 2017.

The Chair welcomed members of the Whitestone Contracting Limited Board to the meeting to present the company's report and answer any questions from Councillors.

Chairman Michael de Buyzer acknowledged that profit was down a bit, which was somewhat disappointing given that revenue had increased. The situation was expected to right itself over the remaining six months of the financial year. The Board was very pleased with the high volume of work going through the company; it was on track to have completed \$25m of work by the end of June, which would be a company record. The new bitumen sprayer was another highlight; it was already being put to good use.

Mr de Buyzer advised that specific contract work had been secured which would deliver potential savings to Council. He also noted that, once subventions had been finalised, the dividend payment would be completed which was expected to be around \$500k.

Cr Jan Wheeler congratulated the Board on another amazing business year, and for supporting the community in the way it did.

The Chair thanked the Whitestone Contracting Limited Board members for attending the meeting and presenting their report.

RESOLVED

WDC 2018/046

Cr Jim Hopkins / Cr Peter Garvan

That Council receives and notes the information.

CARRIED

## **16. Council-Controlled Organisation Half Yearly Report – Omarama Airfield Limited**

The cover report provided to Council, by way of attachment, the Omarama Airfield Limited half-yearly report for the period ending 31 December 2017. Group Manager Paul Hope advised that, whilst Omarama Airfield Limited Directors had said they would attend, it had been decided they did not need to in light of the distance some of them would need to travel to do so. He undertook to field questions on the Board's behalf.

Following feedback, officers were asked to send the Omarama Airfield Limited Board a letter seeking more detail about land use activities that had not been discussed in the report, and Cr Dawson was invited to contribute to that letter by forwarding his specific expectations to Group Manager Paul Hope.

**ACTION POINT: Group Manager Paul Hope, with Cr Craig Dawson**

RESOLVED

WDC 2018/047

Cr Colin Wollstein / Cr Hugh Perkins

That Council receives and notes the information.

CARRIED

*The meeting was adjourned at 10.14am, and reconvened at 10.30am.*

The Chair directed the meeting back to Agenda Item 9, for continued discussion.

## **9. 2018-28 Long Term Plan – Approval for Consultation (discussion part 3)**

Regarding the questions raised about Attachment 3, Group Manager Paul Hope provided an explanation, and then undertook to ask the Accounting Manager to provide a quick reconciliation to Councillors.

**ACTION POINT: Group Manager Paul Hope, Accounting Manager**

Mr Hope also clarified that the commentaries were not required to be part of the attachment, and had been deleted.

Attachment 4 – Infrastructure Strategy: Group Manager Neil Jorgensen confirmed that the final version of the Strategy was version 4, which incorporated changes that had been requested by the Audit team. A Schedule of Changes had been drafted to explain the differences between the final strategy and the one that had had to be despatched with the agenda on 21 March (version 3). Group Manager Paul Hope explained that the changes were only in relation to graphs, which had been reflected in the revised Draft Financial Strategy circulated on 26 March and tabled at the meeting today. Because of that, it was not considered necessary to circulate the Schedule of Changes to the Infrastructure Strategy. The Mayor accepted that explanation on behalf of the meeting.

During the ensuing discussion, several matters were put forward for consideration as amendments to or follow up on items in Attachment 4. The following were recorded as

### **ACTION POINTS:**

- Page 11 – the Table lacked clarity and required some rewording.
- Page 17 – There were typographical errors to correct.
- Page 18, paragraph 3.6.5, first bulletpoint, Resourcing – more clarification was required around what “other options” meant.
- Page 42 – Government priorities and legislative environment, under 5.7 – reconsideration of the wording was required to ensure it reflected the new Government’s approach and priorities.
- Paragraph 6.3 depreciation – graph for water activity, and 6.2.4 footpath graph – depreciation. There was a request for exactly what Audit’s comments of 26 March would mean for depreciation on these and other items.

Cr Bill Kingan shared his view that it was a comprehensive report, and his particular focus on the red flags for the Roding and Water teams around the skill levels of people. Although not a question to be addressed, he felt this was a warning to be heeded of issues to come. This point was generally acknowledged and endorsed by the meeting.

*Cr Percival left the meeting at 10.45am, and returned at 10.47am.*

### **Attachment 4 – Draft Financial Strategy (revised)**

Cr Jim Hopkins requested a change to the cover page, under Overview, fifth paragraph, to replace “has” in the sentence “... level of affordability has impacted negatively ... with “may have” because there was no evidence that it had. This was AGREED.

### **ACTION POINT**

### **Attachment 5**

Group Manager Paul Hope noted that this document contained key assumptions that the auditors reviewed to match up with the financial models and commitments. Accordingly, it would be quite difficult to suggest amendments, other than slight wording changes.

Suggested changes included:

- At the bottom of page 2, under Demographics, Population section, qualifying word to be added: “This plan is assuming no “significant” growth [insert the word ‘significant’]...”
- In the Risk box for the same line item, again add a qualifying word, namely: “The LTP has been prepared on the basis that population will not grow “significantly” [add the word “significantly”].

- On page 2, Population Profile, last paragraph of Risk: It was AGREED to suggest that the specific percentage of the population that would be over 65 should be stated.
- On page 3, under Affordability, it was AGREED to suggest that the word “individual” in the sentence ... “Average household income will remain static, and the individual share of national GDP over previous 30 years will continue to decrease.” ... be replaced by the word “district” [to read “district share”].

**ACTION POINT: Group Manager Paul Hope, to discuss with Auditors**

*Cr Peter Garvan left the meeting at 10.55am, and returned at 10.57am.*

**Attachment 6**

The Chair noted that there was no reference to how Council worked with Te Roopu Taiao to obtain their input into some of the work Council did now.

**ACTION POINT: Group Manager Paul Hope, to discuss with Auditors**

**Attachment 7** – No changes were suggested.

**Attachment 8**

It was suggested that measures and targets needed to include a specific target, and accordingly that the words “and when” be added to the heading on page 1.

**ACTION POINT: Group Manager Paul Hope**

Page 5 – Property Management and Investment

It was suggested that the target be changed to 90% (instead of 80%).

**ACTION POINT: Group Managers Neil Jorgensen and/or Paul Hope**

**Attachment 9** – No changes were suggested.

**Attachment 10** – Communication Plan Outline.

It was suggested that consideration should be given to extend the print media to include the Otago Daily Times, given that the reach of the Oamaru Mail alone did not fully cover the whole Waitaki district. It was suggested that advertising costs in the Otago Daily Times should be sought and shared with Councillors before any decision was taken.

**ACTION POINT: Alena Lynch (Communications Advisor), Group Manager Paul Hope**

There was discussion on the idea of holding drop-in sessions, similar to those held at the Opera House previously. It was AGREED that the Communications Portfolio Councillors would consider and agree on a plan of action regarding these and other communications-related issues mentioned above.

**ACTION POINT: Alena Lynch, Communications Portfolio Councillors, Group Manager Paul Hope**

**RESOLVED**

WDC 2018/048

Deputy Mayor Melanie Tavendale / Cr Craig Dawson

That Council:

2. Approves for consultation the supporting planning information that underpins the Waitaki District Council 2018-28 Long Term Plan Consultation Document as listed below:
  - Attachment 2 – Projected rate revenues (with revisions on 26 March 2018)
  - Attachment 3 – Financial and rating information (with revisions on 26 March 2018)
  - Attachment 4 – Thirty (30) Year Infrastructure Strategy, and Draft Financial Strategy (with revisions on 26 March 2018)
  - Attachment 5 – Planning assumptions, uncertainty and risk
  - Attachment 6 – Māori Contribution to decision-making
  - Attachment 7 – Assessment of Water and Sanitary Services and Waste Management
  - Attachment 8 – Performance framework, measures and targets
  - Attachment 9 – LTP Council workshops and meetings
  - Attachment 10 – Communication Plan outline

CARRIED

**Consultation Document:**

It was suggested that mention of the Cultural Facilities Development Project in the Consultation Document was initially difficult to find, and could benefit from an additional explanatory sentence (eg adding “(gallery, museum, and archives)” after the project title) because it was not as self-explanatory to the public as it was to Councillors or staff.

**ACTION POINT: Group Manager Paul Hope, to discuss with Auditors**

It was suggested to add the word “Coastal” before “Cycleway” on page 9, to remove any ambiguity about including other types of cycleways.

**ACTION POINT: Alena Lynch, Group Manager Paul Hope**

Page 11, “Option 1 cost plus” – It was suggested that more clarification be provided on what this option meant.

**ACTION POINT: Alena Lynch, Group Manager Paul Hope**

RESOLVED

WDC 2018/049

Deputy Mayor Melanie Tavendale / Cr Craig Dawson  
That Council:

3. Approves for consultation purposes the Waitaki District Council 2018-28 Long Term Plan Consultation Document as circulated under separate cover including revisions on 26 and 27 March as agreed

CARRIED

RESOLVED

WDC 2018/050

Cr Jim Hopkins / Cr Colin Wollstein  
That Council:

4. Receives the Audit New Zealand Audit Report on the Waitaki District Council 2018-28 Long Term Plan Consultation Document and supporting planning information for inclusion in the Consultation Document (as attached to the addendum report to this meeting).

CARRIED

RESOLVED

WDC 2018/051

Cr Jim Hopkins / Cr Colin Wollstein  
That Council:

5. Approves implementation of community consultation for the Waitaki District Council 2018-28 Long Term Plan beginning 29 March and ending 30 April 2018, with any additions to be approved by the communications portfolio councillors.

CARRIED

RESOLVED

WDC 2018/052

Cr Jim Hopkins / Cr Hugh Perkins  
That Council:

6. Receives and notes the information in this addendum report.

CARRIED

## 10. Goodland Heights Subdivision Road Naming

The report, as circulated, sought Council's approval for the two private right of way roads which have been created as part of a recently approved subdivision, reference 202.2017.883 located at Joy Street granted to Abib (Oamaru) Limited.

There was brief discussion on whether the road names should better reflect the land's past use as a hospital or other historical factors.

RESOLVED

WDC 2018/053

Deputy Mayor Melanie Tavendale / Cr Craig Dawson

That Council approves the following private right of way road names for the two access ways as part of the Goodland Heights subdivision:

- Lot 25 – Newman Drive
- Lot 26 – Goodland Drive

CARRIED

## 11. De Geest Subdivision Road Naming

The report, as circulated, sought Council's approval for the proposed right of way accesses as part of a recently approved subdivision at Waitaki Drive West granted to de Geest Properties Limited. Planning Manager Hamish Barrell was present for this agenda item.

RESOLVED

WDC 2018/054

Deputy Mayor Melanie Tavendale / Cr Hugh Perkins

That Council approves the following road names for the two right of way access roads as part of the de Geest Properties Limited subdivision of the former Otematata school site:

- Right of way as part of stage one – The Dutch Way
- Right of way as part of stage two – Albert Place

CARRIED

## 12. Council Office Requirements

The report, as circulated, sought to resolve a shortage of office accommodation for Council operations in the short term.

*Cr Hopkins left the meeting at 11.40am, and returned at 11.42am.*

Group Manager Neil Jorgensen noted that other options had also been investigated and that, whilst there was no wrong answer, there were different consequences to each option. Key discussion points included the following:

- How the Chamber would be divided up if staff were to be accommodated there, and the costs associated with that
- How long the proposed absence from the Chamber might have to be (officers put forward that the period could be from 18 months to three years, to enable a permanent solution to be found)
- Which particular space in the Oamaru Opera House might be used, and at what rate.

There was discussion about the impact on the business operations of the Opera House if Council relocated its meetings there, and about the potential length of time of such an arrangement which could be from 18 months to 3 years. It was also noted that the time meetings had been held offsite recently whilst July flood damage repairs to the Council building had been made had been somewhat disruptive to follow up discussions on important matters raised in meetings and workshops that facilitated joint and informed decision-making. In addition to that, Assets and Project Officer Grant Rhodes provided updated information that the Chamber may not, in the end, be large enough to house all of the 11-12 staff that needed to be relocated, and therefore may not be the best option.

The Chair then put forward the following revised motion:

Amended  
MOTION

Mayor Gary Kircher / Deputy Mayor Melanie Tavendale  
That Council Instructs the Chief Executive to prepare a report on  
options for medium-term office accommodation.

There was no further discussion, so the revised motion was put to the meeting.

RESOLVED  
WDC 2018/055  
(revised wording)

Mayor Gary Kircher / Deputy Mayor Melanie Tavendale  
That Council instructs the Chief Executive to prepare a report on  
options for medium-term office accommodation.

CARRIED  
AGAINST: Cr Jan Wheeler

## 12. Development Contributions Decisions Made Under Delegated Authority

The report, as circulated, sought to ensure that Council is informed of the decisions made by the Development Contributions Committee under delegated authority.

In response to a query about the apparent misalignment of some references in the agenda report and the Committee report attachment, Group Manager Paul Hope acknowledged that the commentaries did contain an error, but that the table contents were correct. The Chair accepted and endorsed the explanation for the record.

RESOLVED  
WDC 2018/056

Cr Craig Dawson / Cr Jim Hopkins  
That Council receives and notes the information.

CARRIED

## 17. Resolution to Exclude the Public

RESOLVED  
WDC 2018/057

Deputy Mayor Melanie Tavendale / Cr Jim Hopkins  
That the public be excluded from the following part of the  
proceedings of this meeting, namely:

- Confirmation of Public Excluded Meeting Minutes – Council Meeting 13 February 2018 PE
- Commercial Property PE

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter – Section 48(1)
Public Excluded:	
18. Confirmation of Public Excluded Meeting Minutes – Council Meeting 13 February 2018 PE	To protect the privacy of natural persons. Section 48(1)(a) (The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned.)
19. Commercial Property PE	To enable the Council to carry out commercial negotiations without prejudice or disadvantage. Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

CARRIED

<b>Public Excluded Minutes apply</b>
--------------------------------------

**Resolution to Return to the Public Meeting**

RESOLVED

WDC 2018/062

Cr Craig Dawson / Cr Peter Garvan

That Council resumes in open meeting and decisions made in public excluded session are confirmed and made public as and when required and considered.

CARRIED

**20. Release of Public Excluded Information**

**In accordance with** Clause 17.5 of the Waitaki District Council Standing Orders 2016 to 2019, Council agreed, whilst in public excluded session, to release in the public minutes of this 27 March 2018 Council Meeting the following previously public excluded information:

**Confirmation of Public Excluded Meeting Minutes PE  
– 13 February 2018**

RESOLVED

WDC 2018/058

Cr Craig Dawson / Cr Colin Wollstein

That Council confirms public excluded minutes of the 13 February 2018 Council meeting, as circulated, as a true and correct record.

CARRIED

There being no further business, the Chair declared the meeting closed at 12.16pm.

TO BE CONFIRMED on the 8<sup>th</sup> day of May 2018 in the Council Chambers, Third Floor, Waitaki District Council Building, 20 Thames Street, Oamaru.

---

 Chairperson

## Waitaki District Council

# Council

**UNCONFIRMED MINUTES of a meeting of the Waitaki District Council  
held in the Council Chamber, Waitaki District Council Building, Third Floor,  
20 Thames Street, Oamaru  
Tuesday 10 April 2018 at 10.28am**

---

**Present** Mayor Gary Kircher (Chair), Deputy Mayor Melanie Tavendale, Cr Craig Dawson, Cr Peter Garvan, Cr Jeremy Holding, Cr Jim Hopkins, Cr Bill Kingan, Cr Guy Percival, Cr Hugh Perkins, Cr Jan Wheeler, Cr Colin Wollstein

**In Attendance** Fergus Power (Chief Executive)  
Neil Jorgensen (Assets Group Manager / Deputy Chief Executive)  
Paul Hope (Finance and Corporate Development Group Manager)  
Lichelle Guyan (Heritage, Environment and Regulatory Group Manager)  
Jason Evered (Environmental Services Manager)  
Mandy McIntosh (Corporate Development Officer)  
Ainslee Hooper (Governance and Policy Advisor)

The Chair declared the meeting open at 10.28am, and welcomed everyone present.

**1. Apologies**

There were no apologies.

**2. Declarations of Interest**

There were no declarations of interest.

**3. Public Forum**

One speaker had registered to speak during the Public Forum. The Chair welcomed him to the meeting.

- (a) **Mr Neil Roy** distributed a typed paper (copy received) summarising his concerns, which included locks on public roads, incorrect road names and culvert numbers, and a buried fence. He believed his complaints were legitimate, but had not been dealt with in a timely or positive manner; some issues went back five years. He sought an explanation from Council as to why there had been such a long delay in resolving the matters.

The Mayor thanked Mr Roy for bringing his concerns to the Public Forum.

Mr Jorgensen believed a discussion with Mr Roy outside of the Public Forum would be more helpful. Council officers had had previous discussions with Mr Roy, but not all of the issues had been able to be put right because some of them were complex in nature, including issues such as inaccurate road alignment.

The Mayor agreed that a discussion could take place outside of this Public Forum, but that there would be a response provided to Mr Roy and that result would be made public at a future meeting.

At 10.43am, the Mayor declared the Public Forum closed, and the meeting moved on to other Agenda Items.

#### 4. Adoption of the Draft Revenue and Financing Policy 2018 for Consultation

The report, as circulated, summarised that Council is required to develop and adopt a revenue and financing policy. This needs to be adopted prior to the setting of rates for the 2018/19 year. This is a key part of the revenue and rate setting process. A number of non-significant amendments to this Policy have been developed and are now ready to be consulted on.

Group Manager Paul Hope spoke to his report and the accompanying documents, namely the:

- (a) Table of Proposed Changes and Impacts
- (b) Draft Revenue and Financing Policy 2018
- (c) Draft Rating Policy 2018
- (d) Draft Funding Needs Analysis 2018
- (e) Statement of Proposal.

Councillors then discussed each line of the Table of Proposed Changes and Impacts.

They AGREED to make no changes to the following line items:

- District Libraries
- Civil Defence
- Lakes Camping
- Rural Fire
- Waste Management
- Roding – Funding Mix

Line Item: **Public Toilets:**

MOTION

for amendment

Cr Hugh Perkins / Cr Jan Wheeler

That Council approves a UAGC of 95% rather than 100% as proposed under Public Toilets on page 7.

The Chair then put the motion for amendment to the meeting, and declared it LOST.

FOR: Cr Jan Wheeler

Line Item: **Roding – Forestry Differential:**

Group Manager Paul Hope noted that the funding impact of forestry on rural roads was something that all rural councils are grappling with. Research and development was continuing in order to identify a more targeted funding tool, but this was the best one available right now. It would create a reserve fund that Council could use to fix problems as they occur. Forestry owners would be contacted directly, so that they can make a submission if they wished. The process will continue to progress over the coming years. It was proposed that it would be reviewed every time the policy is reviewed. Group Manager Neil Jorgensen added that a New Zealand group was coming up with a formula to calculate the costs of forestry.

Ultimately, no changes were agreed.

Line Item: **Roding – Electrical Generation:**

- It was AGREED to delete "for each" in the 'Proposed Change' column for this item.

Line Item: **Roding – Mineral Extraction:**

MOTION

for amendment

Cr Hugh Perkins / Cr Jan Wheeler

That Council maintains the status quo on roding – mineral extraction.

The Chair then put the motion for amendment to the meeting, and declared it LOST.

FOR: Cr Jan Wheeler

RESOLVED  
WDC 2018/063

Cr Jim Hopkins / Deputy Mayor Melanie Tavendale  
That Council:

- 1 Approves the proposed amendments to funding arrangements for the following activities:
  - a. Roding – Forestry Differential
  - b. Roding – Electrical Generation
  - c. Roding – Mineral Extraction
  - d. Roding – Funding Sources Mix
  - e. Public Toilets
  - f. Civil Defence
  - g. Waitaki District Libraries
  - h. Waitaki Lakes Camping
  - i. Waste Management.
- 2 Adopts, with any amendments, the Draft Revenue and Financing Policy 2018 for consultation and adopts the supporting Draft Rating Policy 2018 and Draft Funding Needs Analysis 2018.
- 3 Consults on these changes in a manner that gives effect to section 82 of the Local Government Act 2002 and allows the policy to be adopted prior to setting the rates for the 2018/19 year.

CARRIED

AGAINST: Cr Hugh Perkins, Cr Jan Wheeler

## 5. Proposed Fee Changes for Environmental Health 2018/19

The report, as circulated, sought to gain approval from Council to increase the hourly rate charges for food registration/renewals and verification/compliance under the Food Act 2014.

Group Manager Lichelle Guyan advised that only the environmental health fees were included in this report, as officers wanted to work further with the building industry before presenting a paper to Council about fees for that industry.

*Cr Holding left the meeting at 11.37am, and returned at 11.40am.*

Mrs Guyan also advised that the Ministry of Primary Industries (MPI) had indicated it would consider some sort of grading system in the future, and Council officers had decided they would look at it in conjunction with MPI rather than doing something ahead of it.

RESOLVED  
WDC 2018/064

Cr Colin Wollstein / Cr Jim Hopkins

That Council approves the retention of the current fee model for food premises, and increases the hourly rate by 10%.

CARRIED

AGAINST: Cr Jan Wheeler

## 6. Draft 2018 Development Contributions Policy – Approval for Consultation

The report, as circulated, sought to inform Council of the changes made to the proposed 2018 Development Contributions Policy and confirm agreement to consult on the Policy.

It was AGREED to AMEND the Draft Policy on page 2, in the “Overview of the policy” section, by deleting the last sentence of paragraph 2 (namely “The projects are outlined in Council’s Long Term Plan.”).

Cr Jim Hopkins noted that there was no reference in the policy that hardship was a criteria for the Development Contributions Committee to consider when hearing requests for relief, and yet it was included as part of the Committee’s terms of reference.

It was AGREED to AMEND the Draft Policy to include a reference to the hardship criteria.

RESOLVED  
WDC 2018/065

Cr Jim Hopkins / Cr Craig Dawson  
That Council:

1. Adopts the draft 2018 Development Contributions Policy, with amendments as agreed at this meeting; and
2. Agrees to consult publicly on proposed changes to the Development Contributions Policy to demonstrate compliance with the Local Government Act 2002.

CARRIED

**7. Council Controlled Organisation Half-Yearly Report – Waitaki District Health Services Limited**

The Chair advised that this half-yearly report was not available to be discussed at this meeting, and instead would be an agenda item to the next Council Meeting scheduled for 8 May 2018.

There being no further business, the Chair declared the meeting closed at 11.46am.

TO BE CONFIRMED on the 8<sup>th</sup> day of May 2018 in the Council Chambers, Third Floor,  
Waitaki District Council Headquarters, 20 Thames Street, Oamaru.

---

Chairperson

# Waitaki District Council Memorandum

**From** Mayor Gary Kircher

**Date** 8 May 2018

---

## Mayor's Report

---

### Recommendation

That Council receives and notes the information.

### Purpose

The following comments are provided to bring Councillors and the public up-to-date with a number of issues that have arisen since the last Council meeting.

### What's been happening?

The 2018-28 Long Term Plan (LTP) is out for consultation as I write this, though submissions will have closed by the time this agenda is published. There has been a relatively quiet response so far, and I am not expecting that to change significantly. If there is not enough feedback on some critical items, then we may have to consider how we get more information. However, we shall cross that bridge when we come to it. In the meantime, we will have a number of verbal submissions to hear in a couple of weeks, and there will be the written submissions to consider as well.

Life has been very busy with the advancement of the UNESCO Global Geopark expression of interest process. I am blown away with the quality of the application our team have put together, and I am certain that it will be a stand-out application both for its quality of presentation, and more importantly, for its quality of subject matter. Time will tell of course, but we will not have too long to wait, with a response expected around the end of May. Either way – a huge congratulations to our staff and our interns who have worked on this. It is a document to be proud of!

This year was supposed to be the year that local RSA members took back the organisation of ANZAC Day, and until a few months ago, that was the case. However, it ended up back in our office, and I am so pleased we had the ability to not only take it on, but to oversee a series of services that went very well. Because of her experience with organising the day for the past few years, Mandy McIntosh took it on and managed to fit it into her busy schedule of other work. She did have to work quite a few nights to fit everything in, but I want to personally and publically thank her for her amazing efforts – they were appreciated by many, including the veterans who wanted me to thank her on their behalf for everything she had done. Thanks also to all the members of our community who help to make ANZAC Day so special for us all. To Councillors who represented the district at almost every service across the district, thank you very much for putting up your hands to represent us all.

### The Waitaki Lakes Shoreline Committee

As one of the key agencies with interests around the Waitaki lakes, our Council is a member of the Shoreline Committee. Other members include Waimate District Council, Environment Canterbury (Ecan), Meridian, Land Information New Zealand (LINZ) and its agent, the Department of Conservation (DOC).

Meetings are held twice yearly, and they are an excellent way for all of the stakeholder agencies to share what they are doing and coordinate work where possible, as well as air any concerns or challenges each may have. The meetings are generally productive and help with building better relationships.

With the latest meeting held in Otematata a couple of weeks ago, one of the main topics was the proposed clearing of problem trees on Lake Benmore's islands and parts of its lakeside. It has been a real concern for many that the islands actually were not only more attractive with the trees, but that if trees were poisoned, the chances that they could fall on people or into the lake where they would become boating hazards caused many concerns. With that general feedback, and further comments

shared at the meeting, it has been determined by LINZ that it should focus on selective removal of trees. If there were trees which did not have a wilding risk, then they could stay. The rest would go, but there would be special care in how that happened. Those near the water's edge would be felled, perhaps leaving up to two metres of trunk standing which would act as a barrier to the trees in the inland side of them from falling and rolling into the water. There is also the possibility of replanting some other trees in their place; trees that would not create a wilding risk and that would add to the amenity of the islands.

We shared our latest season's camping information, and Waimate District Council shared theirs. There has been a solid increase in camper numbers and stays, brought about in part by the better weather. But there is anecdotal evidence that more people are leaving other overly-busy areas such as Wanaka and are now camping in the more traditional Kiwi-camping places like our lakeside camps. Waimate is intending to increase its permissible campsite size to 110 square metres, compared to our usual 60 square metres. We may have to look at whether our size is still right for us, given the increases in vehicle and caravan sizes, and the number of campers who have boats.

Other topics included the programme that Ecan and Meridian have in place to deal with aquatic weeds, and what was going to happen with the Dunkirk trees near the Waitaki Dam. The forum continues to be very useful and there is such good value in having these groups sitting around the same table on a regular basis.



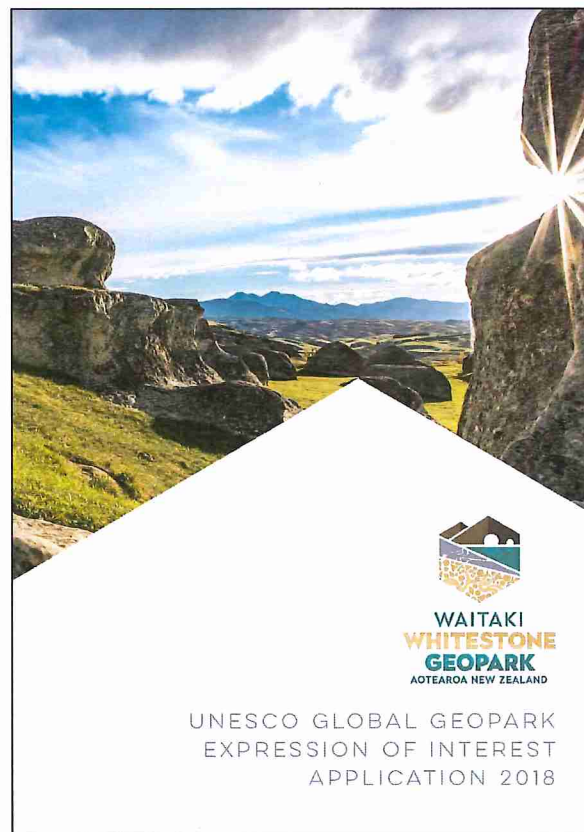
More popular than ever – our Waitaki lakes!

### The Provincial Growth Fund

As you will be aware, the Provincial Growth Fund of \$1,000,000,000 per year for the next three years is being heavily targeted by many as the panacea for many ills. And to be fair, I have a foot in that camp! It definitely will not solve many districts' issues, but if used properly, it can solve some. And that is the key proviso – it has to be used properly and on things that will make a difference. Three billion dollars is a lot of money in most people's language, unless you're in Zimbabwe. (Out of interest, \$3b Zimbabwe dollars is worth a bit under NZ\$12m.) For Waitaki, that could mean that our 'share' of the

fund over three years could be around \$20m on a per capita basis. That is not how it's being dished out though, but it gives a context for what it could mean to us.

You do not have to have too much imagination to realise just how much of a difference that sort of money could make if applied to some key economic development projects. We are working on several at the moment which could benefit from such funding. Most of the 64 applicable districts across New Zealand are working on how they can get their share (or more, as may be the case.) We have made progress on our own potential applications and have started discussions with officials. Although we do not have a regional economic development strategy for Otago, we do have one for Canterbury which we are part of and that gives us an important foot in the door to access the fund. This is now a priority as we develop credible plans on how best to apply to the fund and gain the most benefit.



UNESCO Global Geopark –  
Just one of Waitaki's economic development opportunities

### The Oamaru Whitestone Civic Trust

One of the trusts I am on due to my role as Mayor is the Oamaru Whitestone Civic Trust (OWCT). It is quite a commitment to keep on top of issues and opportunities at the Trust, but it is doing a very worthwhile job in what can sometimes be a difficult and occasionally political environment. The role performed by OWCT over the years has seen previously run-down or even derelict buildings brought back to life. It has been done on the proverbial 'smell of an oily rag' by a succession of trustees and volunteers, with paid coordinators dealing with the day-to-day work. The area has been transformed and it is amazing – when looking at before and after photos – just how much change has occurred over that time.

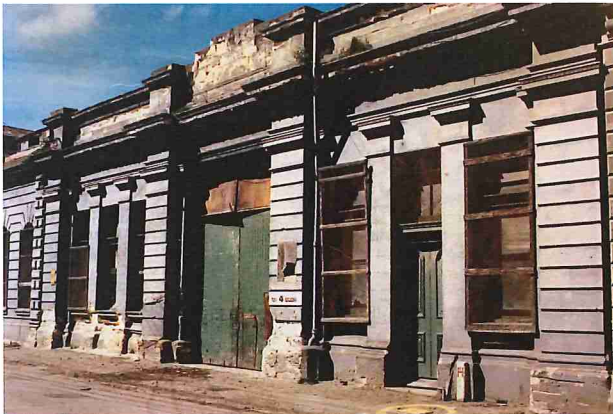
It is an area that is subject to many different interests, and many different views on what should happen there and how it should happen. It is an area of passionate people, and that is almost always better than apathy.

One of the latest challenges is the belief that OWCT does not support the arts, based on one proposed change to one of the tenanted spaces. Without going into details, the simple fact of the matter is that the current tenant was on a short-term lease with the absolute understanding that it was temporary and that, if another opportunity came along, then the Trust would not renew that lease but instead offer the premises to the new business. Because it is an art-related business that is going out,

and a different type coming in, the perception is that OWCT does not care about the arts. That is patently incorrect given the numerous other arts-related businesses that the Trust has as tenants, including some that are on quite generous lease terms. Arts, culture and heritage all go hand in hand when it comes to an area like the precinct and the Trust realises that. It continues to support the arts and it is focused on having businesses in the area that attract visitors and locals, and that add to the overall interesting nature of Oamaru.

The OWCT is in an interesting phase now – it has made huge progress with its buildings, and is working on a number of projects at the moment. It has built up a credible level of rental income and most spaces that it owns are leased to a wide range of businesses. There is still a great deal of work to be done. And there are still opportunities to create more leasable space. But the low-hanging fruit has been picked, and the spaces left generally need more work. Some of the spaces that are leased could earn more, but in its responsibility to have the precinct as a major drawcard for the district, those spaces are leased out at lower-than-market-rates to interesting and quirky businesses... businesses that are so cool they don't like to be called cool!

At some point the Council should look at whether it steps up the assistance that it gives to the Trust. This has been talked about numerous times, and some assistance has been given. Is that enough? That is the topic for a proper discussion and one that I hope we have soon.



Then....



And now!



### Trustpower National Volunteer Awards

One of the great aspects of being Mayor is that I get to publically acknowledge the great work that our volunteers do on behalf of our community. A district like ours cannot afford all of the things we would like, and it is often our volunteers that step up and help give us much more than we would otherwise have. Whether it is social services, health services, activities for the elderly or our children, providing events or attractions, and much, much more, volunteers often make it happen. The Trustpower Awards are a fantastic way to acknowledge that effort, both at our regional level and at the national level. This year the awards were held in Queenstown, and Kerry and I were there with Waitaki's 2017 winners – the Harbour Street Jazz & Blues Festival.

Once again, Trustpower looked after all of us very well, giving the volunteers a particularly good experience with its excellent hospitality. The Saturday was spent as usual with all groups giving presentations of what each had one, and with the judging panel marking them accordingly. Those points made up half of the total, with the other half coming from all of the other groups. It was an amazing opportunity to share stories, ideas, and experiences with each other. I know that the attending Mayors are always on the lookout for cunning new ways to get things done to improve things in their communities!

Our group did an excellent job, but the winning group was a difficult one to beat! The Edgecumbe Volunteer Fire Brigade took out the supreme award due to their huge year dealing with a flooding event last year.



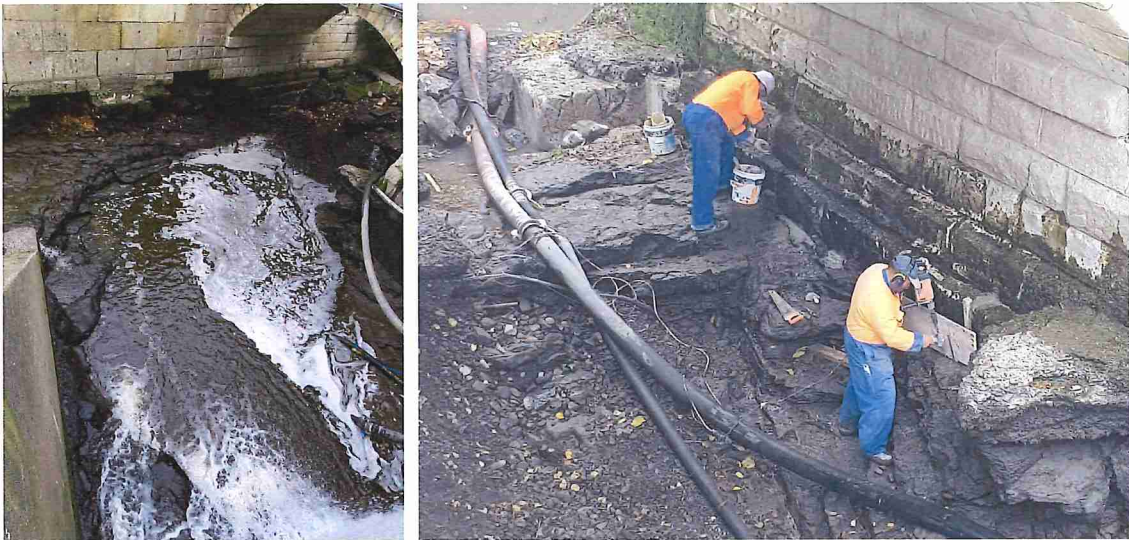
Julie-Anne Barclay sings during our presentation



Lucianne and Kerry enjoy the hospitality

### Fixing and Improving

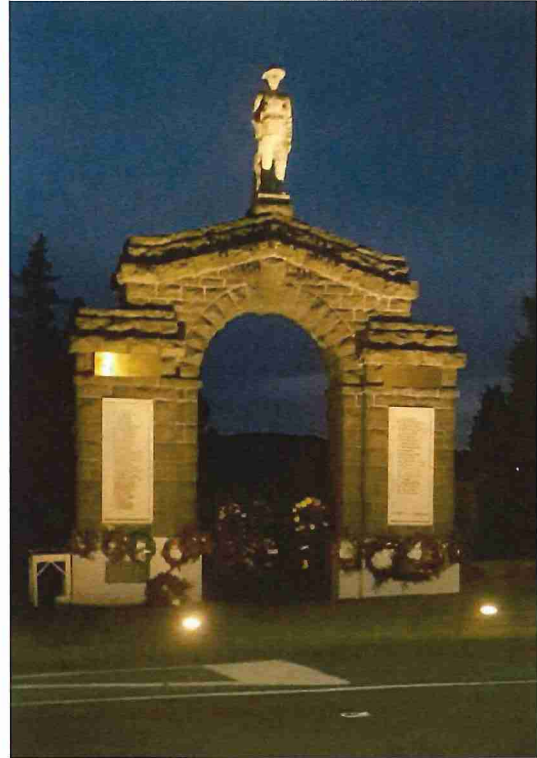
There has been good progress on a number of smaller projects, and one or two larger ones. We recently celebrated the restoration and lighting of the Craig Fountain in the Oamaru Public Gardens, but there are a number of other projects on the go. I thought it would be useful to take a step back and look at a few of the positive things we are involved in at the moment...



Showing the damage on the eastern abutment, and workmen repairing the western side



The eastern side with a solid concrete footing and a strong beam of concrete filling the main fault area



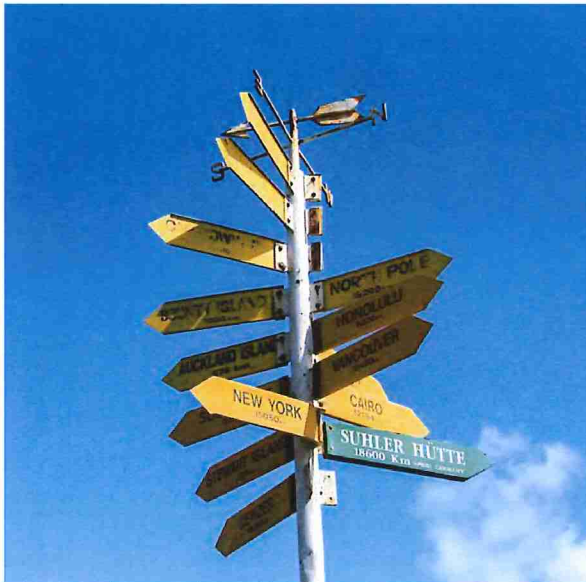
The lighting of the Palmerston War Memorial Gate – an \$8k project that was assisted with a generous \$2,000 donation by the Rotary Club of Oamaru.  
(I am pictured here on ANZAC Day with Rotary Club representative, Paul Mortimer.)



The Oamaru Courthouse. This has been a long time coming, but the Council now owns the building and has commenced the approximately \$900k\* strengthening and refurbishment project.  
(\* not including the tenants' works)



The Phoenix Mill Water Wheel restoration is getting very close to being completed. The wheel will be lifted back into place soon, once the stonework has been repaired. The area will then be tidied up and we will have the wheel back as a great heritage attraction.



The old Lookout Point sign...



Sign of improvement ...

#### Meetings Attended:

20 March	OWCT Board Meeting
21 March	Corporate Planning Meeting
22 March	Mayor's Strategic Workshop and Dinner
23 March	Landmarks Oamaru Celebration Whitestone City
24 March	Harbour Street Jazz Festival
27 March	Council Meeting
27 March	Tourism Waitaki Shareholder Meeting
27 March	Council Big Data Workshop and discussion
27 March	Councillor Briefing
28 March	Corporate Planning Meeting
28 March	OWCT AGM
29 March	Meeting with Oamaru Charity Shop
29 March	Whitestone Global Geopark Advisory Group Meeting
3 April	Mayor and CEO Catch-up

3 April	Meeting with Allan Dick
3 April	Council Workshop
3 April	Jay-Jay Feeney radio promotion
4 April	Coordination Group Meeting
4 April	Trustpower Presentation run through
4 April	Meeting with Anna Frost DIA Community Advisor
4 April	Weston School opening of Junior Classrooms
4 April	Corporate Planning Meeting
5 April	Meeting with Diane Talanoa regarding Sports Centre
5 April	Waitaki Boys High School Science Block Opening
5 April	Meeting with Alan McLay regarding the Harbour area
6 April	Presentation by Bill Nye regarding book collection on Antarctica and climbing
6 April	Observatory Retirement Village Board Meeting
6 April	Meeting with Craig Smith, Commissioner at WBHS
7 April	Meeting with Hon Jacqui Dean
9 April	Mayor and CEO Catch-up
9 April	Meeting with Neil Rooney regarding Resource Consent process
9 April	Evening with NASA Astronaut Michael S Hopkins, Otago Museum
10 April	FAR Committee Meeting and Council Meeting
10 April	Adventure Books public presentation
11 April	Corporate Planning Meeting
12 April	Meeting with Paul Mutch, East Otago A&P Assn
13-15 April	Trustpower National Awards
16 April	Mayor and CEO Catch-up
16 April	Meeting with Phoenix Mill Water Wheel Trust
16 April	Ahuriri Community Board Meeting
17 April	Meeting with Graeme Johnson, CEO Fulton & Hogan
17 April	Council Workshops
17 April	UNESCO Global Geopark Briefing with Tourism Waitaki Board
18 April	Council Workshops
19 April	Waitaki Lakes Shoreline Authorities Committee Meeting
20 April	Coordination Group Meeting
20 April	Draft Agenda Meeting for Committees Day
20 April	LTP Session at Palmerston Supermarket
20 April	Forrester Gallery Exhibition – The Print Laboratory
20 April	Opening the Maheno Rugby Club Lighting Project, Maheno verses Kurow
21 April	Opening of the Bricktopia LEGO Exhibition
21 April	LTP Session at Omarama 4 Square
22 April	Oamaru Farmers Market AGM
23 April	Meeting with Margaret Munro, General Manager Tourism Waitaki
23 April	Mayor and CEO Catch-up
23 April	ANZAC Day preparation meeting
23 April	Waitaki Whitestone Geopark Advisory Group Meeting
23 April	Executive Committee Workshop
23 April	Meeting with Jenny Wang
23 April	Oamaru Victorian Heritage Celebrations AGM
24 April	Council Workshops
24 April	NZMCA Motorhome Friendly Towns Presentation
24 April	Posy laying Service, Oamaru Cemetery
24 April	Councillor Briefing
25 April	ANZAC Day Services – Dawn Service, Alma Totara Service, Palmerston Service, Main Parade



**Mayor Gary Kircher**

# Waitaki District Council Memorandum

**From** Chief Executive

**Date** 8 May 2018

---

## Chief Executive's Report

---

### Recommendation

1. That Council receives and notes the information.

### Purpose

The following comments are provided to bring Councillors up-to-date with issues that have arisen since the last Council meeting on 27 March 2018.

#### 1. Three Waters Review

Hon Nanaia Mahuta, Minister of Local Government, has announced the next steps for the Three Waters Review.

The first stage of the review found that the three waters sector is facing a number of challenges, including funding pressures, meeting rising environmental standards, climate change, seasonal pressure from tourism, and the recommendations of the Havelock North Inquiry. The Government has now agreed to engage directly with local government on how to meet these challenges.

The Minister's letter is attached, along with:

- the 9 April 2018 Cabinet paper – Three Waters Infrastructure: Findings and Next Steps;
- the Key Findings from Stage 1 of the Three Waters Review; and
- a report by BECA on 'Cost estimates for upgrading water treatment plants to meet potential changes to the New Zealand Drinking Water Standards'.

As noted in the Minister's letter, while the Government is taking a lead with the review, the solutions lie with all parties involved in the ownership, management and delivery of three waters services. The Department of Internal Affairs (DIA) will continue to work with Local Government New Zealand (LGNZ) and councils on the Water 2050 programme, on the various ways local government can engage with the review, and on supporting the Minister's engagement with councils through the next stage.

DIA will be engaging with councils, sector groups and others on the issues under four workstreams:

- Effective oversight, regulatory settings, and institutional arrangements relating to three waters;
- Funding and financing mechanisms, including analysis of a range of options for funding the three waters infrastructure system;
- Capacity and capability of decision-makers and suppliers (including consideration of the Government Havelock North Drinking Water Inquiry's recommendations for the aggregation and licensing of drinking water suppliers); and
- Information for transparency, accountability and decision-making.

The Government has asked for a report back on options for meeting the challenges facing the three waters system by October 2018. Council is working with LGNZ to discuss the various ways in which local government can engage with the review.

## 2. Proposed Waitaki Whitestone UNESCO Global Geopark

On 30 April 2018, Council lodged its Expression of Interest (EoI) in establishing the Waitaki Whitestone Geopark as the Waitaki Whitestone UNESCO Global Geopark. It is anticipated that the New Zealand National Commission for UNESCO will announce its decision regarding endorsement of Council's bid on or about 30 May 2018.

It was pleasing to receive letters of support for the Global Geopark application from:

- Tourism New Zealand
- The University of Otago
- Waitaki Tourism Association
- Tourism Waitaki
- Riverstone Kitchen
- Whitestone Cheese
- Heliventures New Zealand; and
- The Waitaki Valley Winegrowers Association.

Irrespective of the nature of the outcome of the New Zealand National Commission for UNESCO's decision, the work undertaken over the past several weeks has resulted in a much-improved understanding of the wide range of attractions that the Waitaki district has as a geo-tourism destination. Preliminary surveys of the numbers of visitors to some of our geologically-interesting sites (known as 'geosites' in the parlance of UNESCO Global Geoparks) have shown surprisingly high visitor attendances – especially in light of the fact that these sites are not actively marketed to any significant extent.

The establishment of the Geopark (and the potential for future endorsement by and adoption of the 'brand' of UNESCO as a UNESCO Global Geopark), along with the creating of substantial interpretation materials (embodied by the detailed content of the EoI) and an attractive website – means that numbers of visitors can confidently be expected to increase.

## 3. Business and Site Visits

29 March	Dr David Harrowfield and Antarctic Huts
3 April	Whitestone Cheese, Business after 5, Otago Chamber of Commerce
4 April	Bill Nye, Adventure Books
10 April	'Dream Mezzanine' proposal public meeting – Adventure Books

## 4. Meetings Attended

27 March	'Big Data' Workshop, Oamaru
28 March	Dr David Harrowfield
28 March	Guest Speaker – Oamaru Whitestone Civic Trust
29 March	Waitaki Whitestone Geopark Advisory Group Meeting, Dunedin
4 April	Meeting with Anna Frost, Department of Internal Affairs
4 April	Meeting with Margaret Munro, Tourism Waitaki
4 April	Jane Macknight – re-welcoming
5 April	Waitaki Whitestone Geopark Project Group Meeting
6 April	Meeting with Bruce Paton, Milligans Food Group
6 April	Skype Meeting - Regional Economic Development Meeting
9 April	Waitaki Whitestone Geopark Project Group Meeting
9 April	Meeting with Fi Mackay, MBIE
10 April	Karen Aitken – President, North Otago Rock & Mineral Club
10 April	Bill Bayfield, Chief Executive ECan
12 April	Pricewaterhouse Coopers Chief Executives' Forum, Auckland
13 April	Teleconference – Regional Priorities

13 April	Meeting with Lauren Vosper, Tourism New Zealand
16 April	Teleconference with Ian Simpson, Chief Executive GNS
18 April	Meeting with Michael de Buyzer, Berry & Co
19 April	Meeting with Minister David Clark
20 April	Regional Priorities Workshop, Dunedin
23 April	Waitaki Whitestone Geopark Advisory Group Meeting
24 April	Jeff Page – Meridian Energy
25 April	ANZAC Day Commemoration
26 April	Jeff Page – Meridian Energy
26 April	Teleconference with Jim Harland, NZTA
27 April	Helen Wyn and Abby Cheeseman, MBIE, Dunedin
28 April	Meeting with Dr David Harrowfield
30 April	Canterbury Chief Executives' Forum, Selwyn
3 May	Meeting with Glenn Campbell, Whitestone Contracting Ltd
3 May	Whitestone Contracting Ltd Shareholder Meeting
4 May	Otago Chief Executives' Forum, Dunedin
4 May	Emergency Management and Civil Defence Otago Meeting, Dunedin



Fergus Power  
**Chief Executive Officer**

Attachment 1 – Letter from the Office of Hon Nanaia Mahuta (attached to this report)

The remaining three attachments are being distributed as separate PDF agenda papers:

- Attachment 2 – Review of three waters infrastructure services key findings November 2017
- Attachment 3 – Review of three waters infrastructure services key findings and next steps April 2018
- Attachment 4 – BECA Report Cost Estimates for Upgrading Water Treatment Plants



27 April 2018

Via email

Tēnā koe

I am writing to confirm that the Government will this year undertake a broad-ranging review of the way wastewater, stormwater and drinking water are managed in New Zealand.

This recognises that the Local Government sector is facing variable service delivery challenges and significant cost pressures related to ageing waters infrastructure.

In coming months, the review, led by the Department of Internal Affairs, will work with Councils, industry sector groups and others to assess and scope options of key issues, including costs, relating to better management of water services infrastructure.

We need to deal more effectively with the pressing issues confronting waters infrastructure but with a strategic approach in mind. The Government is committed to confronting the scope of this challenge as we seek to protect the health of people and the environment, and to support a strong economy. That is especially so in the face of challenges like climate change, declining populations in rural areas and increasing funding and financing pressures on small communities.

As forecast capex shows, costs of upgrading infrastructure are challenging. Developing the right solutions will require strong co-operation from the likes of Councils, iwi, business and central Government to ensure we best manage the risks, opportunities and costs. The Government is taking a lead but the solutions lie with all of us.

The review will include looking at what structures and entities are best suited for three waters provision. I am also mindful that the core principle of public ownership of these services will underpin considerations that will result from this review.

The review will also look at whether the existing regulatory framework for the three waters is appropriate and fit for purpose.

I look forward to working closely with you all on this important review. Please feel free to contact Allan Prangnell, Director, Central/Local Government Partnerships, at the Department of Internal Affairs ([allan.prangnell@dia.govt.nz](mailto:allan.prangnell@dia.govt.nz)) if you have any queries relating to the process for the review.

Nāku noa, nā

Hon Nanaia Mahuta  
Minister of Local Government

# *Waitaki District Council Report*

**From** Finance and Corporate Development Group Manager **Date** 8 May 2018

---

## **Recommendation from Finance, Audit and Risk Committee Meeting – 10 April 2018**

---

### **1. Otago Rural Fire Authority Establishment Loan Write-off**

The report, as circulated, sought to resolve outstanding issues following the disestablishment of the Otago Rural Fire Authority.

RESOLVED  
FAR 2018/012

Mayor Gary Kircher / Cr Colin Wollstein


The Finance, Audit and Risk Committee recommends:

That Council:

1. Approves the write-off of the Otago Rural Fire Authority Establishment Loan, and that this write-off be funded from existing rural fire depreciation reserves
2. Approves the transfer to the General Reserve of any unused balance in the depreciation reserve.

CARRIED

Against: Cr Jim Hopkins



Paul Hope  
**Finance and Corporate Development Group Manager**

# Waitaki District Council Report

**From** Assets Group Manager

**Date** 8 May 2018

---

## Recommendation from Assets Committee Meeting, 1 May 2018

---

### 1. Springfield Road Pipeline

The report, as circulated, discussed keeping Springfield Road open during periods of heavy and prolonged rainfall and subsequent increases in pond levels, in order to assist adjacent landowners to have more productive land available for their operations.

RESOLVED  
AC 2018/018

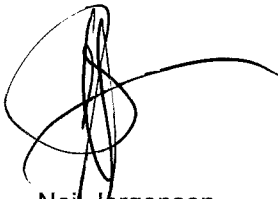
Deputy Mayor Melanie Tavendale / Cr Bill Kingan

The Assets Committee recommends:

That Council contributes a budget of up to \$15,000 from unsubsidised roading budgets towards works associated with a private pipeline project that will keep pond levels below the existing level of Springfield Road east of Fortification Road.

CARRIED

Division Vote called: 3 versus 2  
AGAINST: Cr Guy Percival



Neil Jorgensen  
**Assets Group Manager**

# Waitaki District Council Report

**From** Finance and Corporate Development Group Manager **Date** 8 May 2018

## Waitaki District General Bylaw – minor amendments to meet Minister of Conservation requirements

### Recommendations

That Council:

1. Agrees to the implementation of minor changes to the Waitaki District General Bylaw 2017 (now referred to as the Waitaki District General Bylaws 2018) to meet the requirements of the Minister of Conservation; and
2. Adopts the Waitaki District General Bylaws 2018 (as set out in Appendix 2), to come into effect on 1 July 2018.

### Summary

Council adopted the Waitaki District General Bylaw 2017 (the Bylaws) at its meeting on 6 December 2017 subject to the approval of the Reserves Bylaws by the Minister of Conservation (as required under section 108 of the Reserves Act).

Officers submitted the Bylaw to the Department of Conservation in December 2017 in order to gain the approval of the Minister of Conservation. Feedback was received from the Department of Conservation's lawyers in early March 2018 requiring minor changes to the Bylaw to satisfy their requirements. The Bylaws have been revised accordingly, and Department of Conservation's lawyers have confirmed that the revisions meet their requirements in order to recommend that the Minister of Conservation approves the Reserves section of the Bylaw.

### Summary of Decision Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	Key	Environmental Considerations	No
Legal	Key	Cultural Considerations	No
Significance	Key	Social Considerations	Key
Financial Criteria	Moderate	Economic Considerations	Moderate
Community Views	Key	Community Board Views	Key
Consultation	Key	Publicity and Communication	Key

### Recommended changes to Bylaws

The following changes to the Bylaws are required to meet the requirements of Department of Conservation lawyers in order to achieve sign-off of the Reserves Bylaws by the Minister of Conservation:

- A change of the name of the bylaw to "Waitaki District General Bylaws 2018" to take into account multiple bylaws within the one document and the date of effect of the bylaws;
- Clarification around the legislation under which each section of the Bylaws is made;
- Removal of reference to the activity controls in the Waitaki Reserves Management Plan 2014 (to avoid this provision being ultra vires);
- Minor grammatical changes;
- Minor changes to ensure consistency of terms; and
- The use of full sentences in the interpretation and definitions section.

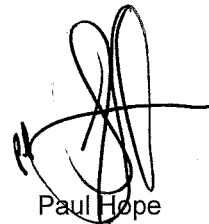
### Discussion and preferred option

Officers endorse the recommended changes by Department of Conservation lawyers which ensure that the Bylaws comply with the Reserves (Model Bylaws) 2004, and that no provision of the Bylaws are ultra vires. Officers are comfortable with removing reference through the bylaws to the activity controls defined in the Waitaki Reserves Management Plan 2014 as, in addition to the Reserves Bylaws provisions, there are alternative enforcement mechanisms available through the provisions of the Reserves Act 1977 and other relevant legislation.

**Conclusion**

The Waitaki District General Bylaw 2017 (now referred to as the Waitaki District General Bylaws 2018) has been revised to take into account the amendments required by Department of Conservation's lawyers in order to meet their requirements to recommend approval by the Minister of Conservation. Council is now required to adopt the revised bylaws which form the Waitaki District General Bylaws 2018. The Waitaki District General Bylaws 2018 are due to come into effect on 1 July 2018.

Victoria van der Spek  
**Reporting officer**  
**Consultant – policy and planning**



Paul Hope  
**Finance and Corporate Development**  
**Group Manager**

**Appendices**

1. Additional decision-making considerations
2. Waitaki District General Bylaws 2018

## **Appendix 1: Additional decision making considerations**

The following matters have been considered in making the decisions.

### **Waitaki Community Outcomes**

This project will contribute to the following community outcomes:

- We maintain the safest community we can
- We understand the diverse needs of our community

### **Policy and Plan Considerations**

The Waitaki District General Bylaws 2018 is consistent with Council's bylaw making powers under the Local Government Act 2002 (LGA02) including:

- Protecting the public from nuisance;
- Protecting, promoting and maintaining public health and safety; and
- Minimising the potential for offensive behaviour in public places.

The Waitaki District General Bylaws 2018, in its recommended format, is consistent with the New Zealand Bill of Rights Act 1990 as the controls are reasonable and justifiable in the circumstances.

### **Legal**

It is not a legal requirement for Council to have General Bylaws. However, without bylaws in place, Council has limited powers to protect persons using and trading in reserves and public places, and to minimise nuisance and maintain public health and safety associated with the keeping of animals, birds and bees. Council has a duty of care under the LGA02 to protect the health and safety of the local community and minimise other public nuisances.

### **Significance**

General Bylaws for the District will provide the community and relevant agencies with certainty around how Council wishes to manage public health and safety and public nuisances.

### **Financial and Economic Considerations**

The Bylaws will assist in Council decision-making and in setting levels of service which drive budgets.

### **Community Views and Consultation**

The draft Bylaws were consulted on with the community over a one-month period as required under the special consultative procedure of the LGA02. Submissions were considered, and incorporated into a final format for the bylaw.

### **Environmental Considerations**

There are no specific environmental considerations resulting from the development of the Bylaws.

### **Cultural and Community Board Considerations**

There are no specific considerations resulting from a review of the General Bylaw. Iwi and Community Boards have had the opportunity to express their views as part of the submissions process.

### **Social Considerations**

The Bylaws will affect social wellbeing.

**Appendix 2: Waitaki District General Bylaws 2018**

*(circulated as a separate PDF attachment to the agenda)*

# Waitaki District Council Memorandum

**From** Chief Executive Officer

**Date** 8 May 2018

## Lower Waitaki-South Coastal Canterbury and Upper Waitaki Zone Committees' Annual Reports 2017

### Recommendation

That Council receives and notes the information.

### Lower Waitaki-South Coastal Canterbury Zone Committee

The Lower Waitaki South Coastal Canterbury Zone Committee is a joint committee of Waitaki and Waimate District Councils and Environment Canterbury, and was formed in partnership with local rūnanga and Te Rūnanga o Ngāi Tahu to facilitate the implementation of the Canterbury Water Management Strategy (CWMS) in its zone. The Lower Waitaki-South Coastal Canterbury Zone Committee is required to report annually to its partner councils, rūnanga and Te Rūnanga o Ngāi Tahu Committees. The committee is pleased to present to the Waitaki and Waimate District Councils and Environment Canterbury its annual report for 2017 (attached).

### Key Achievements 2017

As noted in the attached report, the Lower Waitaki-South Coastal Canterbury Zone Committee has helped to drive on-the-ground actions that deliver sustainable benefits for water. Notably, it has:

- Allocated more than \$100,000 to community-driven projects that aim to protect and enhance the natural environment.
- Helped secure more than \$500,000 of national funding for the Te Mana Te o Wai project to help restore Wainono Lagoon.
- Supported the Department of Conservation research project to create nesting islands for braided river birds along the Waitaki River.
- Helped landowners understand how to comply with new environmental limits outlined in Plan Change 3.
- Encouraged landowners to implement good management practices on farm. This included a project with the Morven Glenavy Ikawai Irrigation Company (MGI) shareholders to identify actions farmers can take to reduce their environmental impact.
- Supported an investigation into the sources of *E.coli* at Black Hole (Waihao River). Work is underway to improve water quality so it is suitable for contact recreation.
- Initiated a science investigation into groundwater flows in the Northern Fan. The study confirms that groundwater flows from Elephant Hill / Waihuna to Waikakahi Springs. This information will help with making land management decisions in the area.

### Upper Waitaki Zone Committee

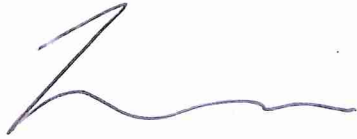
The Upper Waitaki Zone Water Management Committee is a joint committee of Mackenzie and Waitaki District Councils and Environment Canterbury, and was formed in partnership with local rūnanga and Te Rūnanga o Ngāi Tahu to facilitate the implementation of the Canterbury Water Management Strategy (CWMS) in its zone. The Upper Waitaki Zone Committee is required to report annually to its partner councils, rūnanga and Te Rūnanga o Ngāi Tahu Committees. The committee is pleased to present to the Mackenzie and Waitaki District Councils and Environment Canterbury its Annual Report for 2017 (attached).

### Key Achievements 2017

As noted in the attached report, the Upper Waitaki Zone Committee has been working with landowners, community members and interested organisations to improve water quality and ecosystems in the zone. Highlights in the 2017 year included:

- \$38,519 funding to help landowners and communities undertake biodiversity projects was approved.
- Willow Burn Stream rehabilitation project is now well underway. The project began in 2016 and is expected to run until the end of 2018. Multiple landowners have completed fencing to exclude stock and removed crack willow infestations.

- Landowners, rūnanga, Omarama School and the zone committee came together in November to celebrate the work that has been undertaken to protect Omarama Stream and a very special resident – the longfin eel (tuna).
- The committee sponsored a “Love Your Lakes” campaign to encourage visitors and recreationalists to use waste disposal facilities. This is the second year of the campaign and included advertising on the radio.
- Regular news items highlighted the unique biodiversity and ecosystems in the zone and celebrated the people and actions being taken.



Fergus Power  
**Chief Executive**

**Attachments**

- Lower Waitaki-South Coastal Canterbury Annual Report 2017
- Upper Waitaki Zone Committee Annual Report 2017

# Upper Waitaki Water Zone Committee

## 2017 Annual Report

### Delivering freshwater priorities

The Upper Waitaki Water Zone Committee has been working with landowners, community members and interested organisations to improve water quality and ecosystems in the zone.

In 2015 the committee worked intensively with the community to develop the policy direction for setting nutrient limits in the zone. This was contained in the Zone Implementation Programme Addendum (ZIPA) and in 2016 turned into a plan change to Land and Water Regional Plan (Plan Change 5).

In 2017 Plan Change 5 was under appeal and is still not operative. The zone committee has therefore focused on making progress on non-regulatory actions recommended in the Zone Implementation Programme (ZIP) and ZIPA.

In 2017 the committee has worked on:

- *Highlighting the unique biodiversity and ecosystems of the zone*
- *Celebrating actions to improve and protect our freshwater environment*
- *Making technical information more accessible*
- *Improving understanding of the impact of agriculture, aquaculture and visitors.*

The 2017 annual report outlines key achievements and provides examples of some of the work the zone committee has supported and been actively involved in.

### Challenges and opportunities

#### Limit setting

While Plan Change 5 is currently under appeal and is not operative, many of the actions signalled in the ZIPA are underway including the development of Farm Environment Plans (FEPs) and the exclusion of stock from waterways.

Once Plan Change 5 is made operative, opportunities for monitoring, compliance and review of consent conditions will become clearer.

#### Visitors and waste management

Visitor numbers to the zone are rising rapidly, putting a strain on current wastewater infrastructure (toilets and treatment facilities). Litter and the risk of the introduction and spread of invasive freshwater species is also increasing.

The increase in revenue coming into the zone is not sufficient to respond to these pressures so a national response is needed. It is hoped that the government agencies that will be working closer together will provide opportunities to upgrade facilities and increase awareness.

### Key achievements 2017

- *\$38,519 funding to help landowners and communities undertake biodiversity projects was approved*
- *Willow Burn Stream rehabilitation project is now well underway. The project began in 2016 and is expected to run until the end of 2018. Multiple landowners have completed fencing to exclude stock and removed crack willow infestations.*
- *Landowners, rūnanga, Omarama School and the zone committee came together in November to celebrate the work that has been undertaken to protect Omarama Stream and a very special resident – the longfin eel (tuna).*
- *The committee sponsored a “Love Your Lakes” campaign to encourage visitors and recreationalists to use waste disposal facilities. This is the second year of the campaign and included advertising on the radio.*
- *Regular news items highlighted the unique biodiversity and ecosystems in the zone and celebrated the people and actions being taken.*



#### Increased funding

The Minister of Conservation, Hon Eugenie Sage, has indicated that the Department of Conservation's (DOC's) budget will increase and the issues in the Mackenzie zone are one of her priorities as Minister of both Conservation and Land Information. Such interest provides an opportunity for DOC and Land Information New Zealand to become more actively involved in the committee's work programme.

#### Integrated monitoring

New technology, the roll-out for broadband and a willingness for groups to work together to share information will help provide a more comprehensive picture of what is happening in a zone.

## Otematata Wetlands Walkway gets a boost

The wet winter of 2017 provided no excuse to stay indoors for the hardworking volunteers behind the Otematata Wetlands Walkway restoration project, who received \$13,000 of funding for further development and planting.

This follows a previous grant of \$12,000 in 2016 – also funded through the Immediate Steps programme and supported by Environment Canterbury's biodiversity team.

Ten years ago, the wetlands site was a relic of the Benmore dam construction. What wasn't covered in gravel pits was overgrown with weeds, like gorse and broom.

Now, the site is a popular recreation area and much closer to its goal of returning to native biodiversity. That's thanks to the hard work of the volunteers that are part of the community-led Otematata Ratepayers Association and funding from grants and donations.

Volunteer Graham Sullivan has been involved in the project since it started.

"We've opened it up a lot and created wide tracks and access, we've cleared old willows and then we've put in a lot of native plantings like carex, tussocks, flaxes and cabbage trees. Since I retired, this is my forte now – my life!"

Graham says the walkway is now a busy – and accessible – spot for anyone wanting to get close to nature. He has also noticed more native wildlife returning to the area, including bellbirds and pūkeko.



Supporting community biodiversity projects such as the Otematata Wetlands is part of the Upper Waitaki Water Zone Committee's aim to create a corridor of natives from mountains to the sea – ki uta ki tai.

## Controlling cotoneaster – an attractive but invasive species

It may look attractive with its bright red berries but cotoneaster is an invasive pest that spreads easily and crowds out native species.

That's why a joint project, allocated funding by the water zone committee, has been set up to help stop the spread of this species in the Waitaki Lakes area. Environment Canterbury, the Ohau Conservation Trust, the Department of Conservation and landowners have all been working together to control cotoneaster both in domestic gardens and in farmland.

Birds distribute cotoneaster seeds widely and allow it to spread into gardens, hedges, roadsides and farmland. It matures quickly, is long-living, and crowds out and excludes native shrub species in a wide range of habitats. If people have cotoneaster on their property, they are being encouraged to destroy and remove it.

Information flyers and posters have been distributed to town-based audiences and the project team members are working directly with key landowners to help with destroying the weed.

Viv Smith from the Ohau Conservation Trust says it is possible, at this level of infestation, to eradicate cotoneaster from the Ohau Basin.

"Working with others to remove cotoneaster and ensuring it doesn't spread again is an important way to protect and enhance the special natural environment of Lake Ohau.

"The Trust can provide the on-the-ground 'eyes and ears' about the location and extent of spread. Raising awareness with residents and landowners of cotoneaster as a pest plant is also important, and the Trust is using our contacts to do this."

Improving native biodiversity by controlling invasive species is a key focus for the Upper Waitaki Water Zone Committee. The work will continue to be funded during 2018.



## Waitaki Lakes water quality

The zone committee received the latest water quality monitoring results for the Waitaki Lakes in October.

The Trophic Level Index (TLI) is used to give an overall picture of the health of a lake. It is calculated once a year, combining the monitoring data of four parameters (total nitrogen, total phosphorus, water clarity and chlorophyll-a).

Lake Alexandrina and Lake Pukaki changed trophic bands based on these results. Similar changes have been seen in the past. Lake Benmore has been relatively stable over the last few years.

Two lake sites in the zone that have previously been considered unsuitable for swimming (Loch Laird and Lake Alexandrina) improved

their grade and are now suitable but graded fair. Further up-to-date information on the current state of water quality in the lakes and rivers in the zone can be found at [www.lawa.org.nz](http://www.lawa.org.nz).

Unfortunately, some lakes and waterways in the zone have been affected by invasive species such as didymo (*Didymosphenia geminata*), lake snow (*Lindavia intermedia*) and lake weed (*Lagarosiphon major*).

A biosecurity advocacy officer was out and about over the Christmas – New Year period to remind recreationalists to "check, clean and dry" boats and equipment when moving from one waterway to the next.

The biosecurity advocacy officer was supported by both the Ministry for Primary Industries and Environment Canterbury. We hope to see more such joint agency initiatives in the zone.

## Progress towards CWMS targets

Ecosystem health and biodiversity	<p>\$38,519 funding to help landowners and communities undertake biodiversity projects was approved plus the multi-year project on Willow Burn Stream has been ongoing.</p> <p>Multiple agencies on invasive species such as wilding pines, didymo and lake weed.</p> <p>Multiple landowners and community groups to improve biodiversity.</p>
Natural character of braided rivers	No new work has been undertaken in 2017.
Kaitiakitanga	<p>The committee held an Omarama Stream hāngī and recognised taonga species such as the longfin eel.</p> <p>It acknowledged the cultural significance of waterways such as the Ahuriri River and made a tributary, the Willow Burn, a priority for restoration.</p> <p>Mana whenua were members of the committee.</p>
Drinking water	<p>No new work was undertaken in 2017.</p> <p>Water quality limits were set in Plan Change 5</p>
Recreational and amenity opportunities	<p>The committee raised awareness of the impacts of visitors and recreationalists through the “Love Your Lakes” and “Check, Clean and Dry” campaigns.</p> <p>It supported the Otematata Wetland Walkway Restoration Trust with funding and participated in a planting day.</p>
Water use efficiency	No new work was undertaken in 2017.
Irrigated land area	The committee increased awareness of good management practice (GMP), nutrient baselines and FEPs.
Energy security and efficiency	<p>No new work was undertaken in 2017.</p> <p>Hydro-electricity is the largest economic sector in the zone and also makes a significant contribution nationally.</p> <p>Water quality and quantity limits in the zone provide the sector with certainty within which it can operate.</p>
Regional and national economies	<p>No new work was undertaken in 2017.</p> <p>Regional gross domestic product from the zone’s economic sectors are: hydro-electricity \$660m, agriculture \$190m, tourism \$90m and aquaculture \$25m.</p> <p>The zone committee has been working to enable these sectors to operate within the environmental limits of the zone.</p>
Environmental limits	<p>No new work was undertaken in 2017.</p> <p>Water quality limits are set in Plan Change 5 (currently not operative)</p> <p>Water quantity limits are set in the Waitaki Catchment Water Allocation Plan.</p>

## Focus for 2018

### Integrated/collaborative approach

- Facilitate a collaborative approach to the delivery of the ZIP/ZIPA, in particular encourage a greater involvement of DOC and Land Information New Zealand.

### Communication

- Celebrate action by proactively sharing stories about the good work being done in the zone.
- Make technical information and monitoring data more accessible.
- Integrate monitoring data from multiple sources to provide a more complete picture of the state and trends in a catchment.

### Biodiversity and ecosystem health

- Follow up on biodiversity projects supported by the zone committee through Immediate Steps funding.
- Complete/celebrate the Willow Burn project – maintain and monitor the project – and identify next steps.

- Develop and pilot project on integrated monitoring of Omarama Stream catchment.
- Review the technical information on Lake Middleton – and identify next steps.

### Effluent management

- Understand what infrastructure upgrades district councils are undertaking and how central government may contribute and identify how the zone committee could add value.
- Understand how wastewater is managed in camp ground facilities and what improvements could be made.

### Limit setting

- Celebrate Plan Change 5 becoming operative.

# Willow Burn Stream restoration makes good progress

044

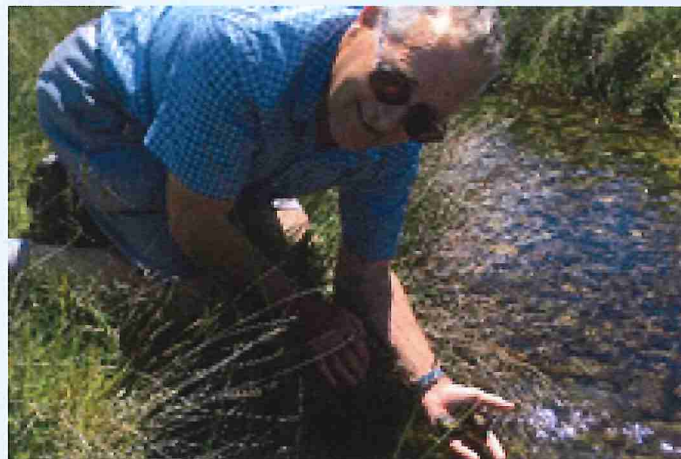
Good progress has been made on the restoration of Willow Burn Stream – a spring-fed waterway that runs for 60km in the land between Lake Ohau and Omarama.

The Willow Burn Stream project, which was allocated \$171,000 of funding from the Immediate Steps programme last year, aims to improve water quality and protect the biodiversity values within the catchment. Water monitoring shows that parts of the stream have high phosphate and nitrate levels, as well as sediment and *E. coli*. Higher nitrate levels can be caused by intensive farming practices, while higher phosphate, sediment and *E. coli* can be a result of livestock accessing the stream and its banks.

Many of the landowners involved in the project have now fenced all or some of their waterways to exclude stock. Work has also been carried out to remove crack willow infestations and improve the Nohoanga food gathering site. Native carex planting is also being used to suppress weed growth.

Work will continue next year to complete fencing of high-risk areas, particularly in the most high-value biodiversity areas, such as native wetlands.

The stream is a tributary of the Ahuriri River and a priority waterway for the water zone committee.



Ian Lyttle, Environment Canterbury Land Management Advisor, collects freshwater mussels at Willow Burn Stream in November 2017

## Hāngī by the stream

Talking about tuna, learning about local water management and enjoying a delicious hāngī were part of the day out of the classroom for Omarama School students at the November Upper Waitaki Water Zone Committee meeting.

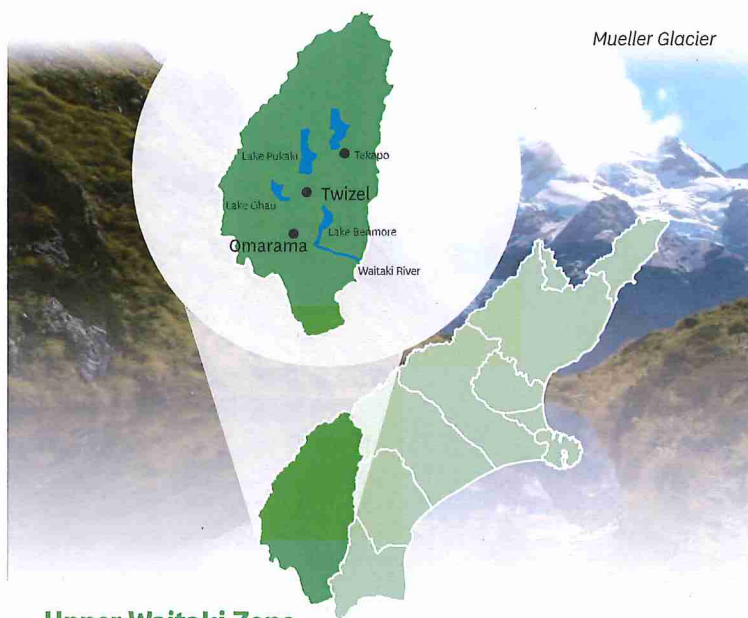
The whole school – that's 39 kids – was invited to Omarama Station by rūnanga and landowners Richard and Annabel Subtil. They got to learn about the native tuna (native longfin eel) relocation programme and to join in the Upper Waitaki Water Zone Committee hāngī after its meeting.

Tuna are considered taonga (treasure), having lived in our lakes, swamps, rivers and streams for more than 23 million years. To give them a chance to breed, selected tuna are caught and relocated to waters below local hydro-electric dams.

The outing complemented the work the students were doing in the classroom and at their school camp around tuna and their ecosystems.



Omarama School students (left to right) Robbie Anderson, Arabella Thomas and Archie Bochel with their plates of kai.



## Upper Waitaki Zone

The Upper Waitaki Zone covers the catchments upstream of the Waitaki Dam, from the Lindis Pass to Burkes Pass, including the Mackenzie Basin, and straddles parts of the Waitaki, Waimate and Mackenzie Districts.

The committee is a joint committee of the Mackenzie and Waitaki District Councils, and Environment Canterbury. The zone is in the rohe of Arowhenua Rūnanga, Moeraki Rūnanga and Waihao Rūnanga.

## Zone committee members

Simon Cameron (Chair)	Sandra Hampstead-Tipene (Rūnanga representative – Arowhenua)
Mat Bayliss (Deputy Chair)	Cr Jakki Guilford (Waimate District Council)
Lisa Anderson (Community member)	Craig Dawson (Waitaki District Council)
Barry Shepherd (Community member)	Russell Armstrong (Mackenzie District Council)
Richard Subtil (Community member)	John Sunckell (Environment Canterbury)
Jay Graybill (Community member)	
John Wilkie (Rūnanga representative – Waihao)	



The Upper Waitaki Water Zone Committee is a community-led committee supported by Environment Canterbury and local councils.



**Waitaki**  
DISTRICT COUNCIL  
TE KAUNIHĒRA A ROHE O WAITAKI



# Lower Waitaki Water Zone Committee

## 2017 Annual Report

### Delivering the community's goals for freshwater

The Lower Waitaki Water Zone Committee has worked with the community, councils and other organisations to help improve water quality and quantity in local waterways.

This has included developing local environmental limits and helping landowners reduce their impact on our waterways by developing Farm Environment Plans and using good management practices on farm.

The committee has been particularly focused on improving the water quality of Wainono Lagoon. This has included installing sediment traps to try to reduce the amount of sediment entering the lagoon.



Rob Carson and Helen Risk from Environment Canterbury surveying native eels in the Wainono Lagoon

### Key achievements for 2017

The committee has helped to drive on-the-ground actions that deliver sustainable benefits for water. Notably, it has:

- Allocated more than \$100,000 to community-driven projects that aim to protect and enhance the natural environment.
- Helped secure more than \$500,000 of national funding for the Te Mana Te o Wai project to help restore Wainono Lagoon.
- Supported the Department of Conservation research project to create nesting islands for braided river birds along the Waitaki River.
- Helped landowners understand how to comply with new environmental limits outlined in Plan Change 3.
- Encouraged landowners to implement good management practices on farm. This included a project with MGI shareholders to identify actions farmers can take to reduce their environmental impact.
- Supported an investigation into the sources of E. coli at Black Hole (Waihao River). Work is underway to improve water quality so it is suitable for contact recreation.
- Initiated a science investigation into groundwater flows in the Northern Fan. The study confirms that groundwater flows from Elephant Hill / Waihuna to Waikakahi Springs. This information will help with making land management decisions in the area.

### Work gets underway at Wainono

Controlling weeds, clearing willows and working on stream erosion – while looking after resident mudfish and tuna – have been the recent focus of the team working at Wainono Lagoon on Te Rūnanga o Waihao's Te Mana o Te Wai project.

The project aims to improve the water quality of the lagoon through a range of measures. It is led by the rūnanga and funded by the Ministry for the Environment with contributions from Environment Canterbury and the Department of Conservation.

The majority of the physical work carried out in the past year has focused on controlling weeds and willow trees that have an impact on the water quality and biodiversity of the lagoon. This has included working with the Department of Conservation to control the weeds on the gravel bar and completing willow control on important wetlands on the lagoon margins.

Work has also commenced on properties in Waituna. This willow clearance and bank protection work will reduce erosion into the waterway.

Two new native mudfish populations have been found in small streams that run into the lagoon and habitat protection and enhancement is being carried out to protect these sites. Fish barrier work to help prevent other fish species from preying on the mudfish is being undertaken on Buchanan's Creek by the Working Waters Trust.

Annual tuna (eel) monitoring was also undertaken by rūnanga and Environment Canterbury biodiversity staff. The aim was to better understand eel populations as an indicator of overall ecological health in Wainono Lagoon and its catchments.

Wainono Lagoon is a 480-hectare coastal lagoon and wetland of national and international importance for its birdlife and native fish. Its importance derives from the lagoon's size, diversity of habitats and location in a chain of coastal wetlands. The lagoon and its tributaries are highly significant to Waihao rūnanga as a mahinga kai source and a cultural site.



## Focus on better winter grazing practices

Improving on-farm grazing practices during the winter months to reduce run-off into waterways was a key focus for the zone in 2017 with the development of clear information for farmers and on-farm events.



South Canterbury's soil types, topography and the quantity of winter feed crops make many farming areas high risk for phosphorus and sediment loss into our waterways. This can lead to poor water quality. Good winter grazing practices can help reduce run-off and also help improve soil productivity.

A new brochure 'Better grazing to help water quality' was produced for farmers to highlight simple and low-cost ideas to minimise pasture damage and reduce run-off into waterways. This proved timely with an extremely wet July in the area.

Key points included paddock selection (choosing paddocks away from waterways and wet areas), using grass buffer strips, and strategic grazing to protect wet areas over the wet months. Planting a cool-tolerant catch crop to soak up nutrients from soil is also suggested.

In addition, an on-farm field day with expert speakers was held near Waimate in May 2017 focusing on best soil practice for productivity and the environment.

Held at Hugh and Liz Wigley's Hook farm, the event attracted around 50 farmers and industry representatives. They heard from Trish Fraser from Plant and Food Research and Andrew Barber from Agrilink – as well looking at how the Wigleys have been addressing sediment loss, using sediment traps, bank battering and grass buffers next to risk areas.

The event was hosted by the Waihao Wainono Community Catchment Group, who promote good management practice on farms to improve sustainability and reduce environmental impacts. The Foundation for Arable Research, Te Rūnanga o Waihao, Farmlands and Environment Canterbury provided support.

Environment Canterbury offers free advice on best-practice water and soil management. This includes farm visits by experienced staff members who can offer guidance and support.

## Ancient 'Narnia' valley protected

Prehistoric limestone fossils dating back 23 million years, endangered marsh grass and freshwater crayfish are three reasons why the Lower Waitaki South Coastal Canterbury Zone Committee allocated funding to protect the biodiversity of a Duntroon valley.

The partnership project at 'Anatini' received funding of \$13,000 from Environment Canterbury's Immediate Steps Programme. Other funding included \$10,000 from the QEII National Trust, along with the contributions from landowners John and Margaret Hore.

The funding will enable the land to become a QEII covenant, safeguarding the natural features of wetland and limestone escarpment – which featured as a location in the 2005 Narnia film 'The Lion, The Witch and the Wardrobe'. Fencing and weed control will also contribute to protecting the local flora and fauna.

The wetland itself has been fenced from livestock for about 30 years and is already well-established with native plants, such as toetoe and bronze tussocks. However the funding will enable a wider buffer area to be fenced and more planting to take place.

The site has outstanding natural features such as the 23 million year-old limestone cliffs with fossils and its diverse plant community, including rare marsh arrow grass. The waterway is also home to at-risk freshwater kēkēwai crayfish.

A public walkway is also planned for the project – the Alps 2 Ocean Cycle Trail passes through the site and it is also part of the Vanished World fossil trail.



## Black Hole focus of collaborative river enhancement project

A popular recreational area on South Canterbury's Waihao River, the Black Hole, is to undergo a collaborative restoration project to improve its water quality.

The project involves landowners, community groups and local schools working together to enhance the river hole, which has been affected by poor water quality – particularly *E.coli* bacteria.

Work is underway to remove willows, plant natives along riparian margins, and manage gullies and wet areas. It's all aimed at mitigating run-off into the waterway, as well as enhancing the Waihao River walking track.

The restoration is part of a larger Waihao River extension project. That includes working with farmers in the upper catchments of the river to reduce nutrient run-off by using good management practices and following Farm Environment Plans.

The zone committee has identified the Black Hole as a priority for restoration due to its high recreational value as a once-popular summer swimming spot.



## Progress towards Canterbury Water Management Strategy targets

Ecosystem health and biodiversity	<p>Our major restoration project – Wainono Lagoon – is in the catchment of our coastal lagoon taonga. This project encompasses multiple scales: on-farm works, in-catchment works and lagoon riparian works.</p> <p>We have provided significant funding towards individual projects to protect and enhance biodiversity.</p> <p>Our recommendations for Plan Change 2 to the Waitaki Allocation Plan and Plan Change 3 to the Land and Water Regional Plan provide a pathway to higher flows in smaller rivers and better habitat over time using alternative sources of water to replace abstraction.</p> <p>A project with shareholders in the Morven Glenavy Ikawai Irrigation Company is underway to survey farms and work with landowners to develop practical and customised approaches to improving their management of water.</p>
Natural character of braided rivers	<p>A research project on the Waitaki River is looking at how to improve habitat for endangered nesting birds. This project will improve habitat in the Waitaki and develop transferable techniques for other braided rivers. The project is proving successful, with seven islands created and birds nesting on many of them.</p>
Drinking water	<p>We have set catchment load limits for nitrates for all the catchments in our zone.</p> <p>The Canterbury District Health Board is communicating nitrate risk to at-risk groups who are potentially exposed to drinking water with elevated nitrate concentrations.</p>
Kaitiakitanga	<p>Our committee process has enabled the expression of Kaitiakitanga through mana whenua's role in decision making. It has also enabled a broader understanding of customary values associated with water.</p> <p>Our recommendations for the Waitaki Plan Change (Plan Change 3) provide for an allocation of water specifically for the purpose of enhancing mahinga kai.</p>
Recreational and amenity opportunities	<p>Our recommendations for Plan Change 2 to the Waitaki Allocation Plan and Plan Change 3 to the Land and Water Regional Plan provide a pathway to higher flows in smaller rivers over time using alternative sources of water to replace abstraction.</p> <p>Faecal source tracking is underway at the Black Hole on the Waihao River to try to identify sources of <i>E.coli</i>. The aim is to use the information to help identify the hotspots and the possible actions that can be taken to reduce faecal contamination at the swimming site.</p>
Water use efficiency	<p>The zone committee is supporting the irrigation industry and local schemes, as well as local community initiatives, to increase water use efficiency. For example, recent surveys with shareholders of Waihao Downs have helped identify actions to improve irrigation efficiency which can be incorporated into Farm Environment Plans.</p>
Irrigated land area	<p>The Hunter Downs Irrigation Scheme is planning to progress with developing a scheme that will increase the amount of land irrigated in the zone with a reliable supply of water from the Waitaki River.</p>
Energy security and efficiency	<p>Our recommendations for changes to the Waitaki Allocation Plan provide more certainty for energy security, while also providing for other values.</p>
Regional and national economies	<p>Our zone will contribute to new growth in regional and national economies through the Hunter Downs and Waihao Downs irrigation schemes.</p>
Environmental limits	<p>We have completed our recommendations for water-quality limits for the South Coastal Canterbury and Waitaki parts of our zone, flow and allocation limits for South Coastal Canterbury, and recommendations for changes to the Waitaki Allocation Plan.</p> <p>The recommendations for South Coastal Canterbury are now operative.</p>

## The focus for 2018

- Encourage and support landowners to complete Farm Environment Plans and undertake good management practices on farm.
- Support augmentation of the Wainono Lagoon, as part of the committee's continued focus on improving the lagoon's water quality. Augmenting the lagoon with high-quality water from the Waitaki River will assist in meeting the agreed freshwater outcomes for the lagoon. Restoring the health of the lagoon is of significance to local rūnanga.
- Support local councils to work together to undertake a biodiversity project to help landowners protect grey scrub on their properties. The Waitaki valley contains some of the best remaining examples of Canterbury grey scrub. Protecting this scrub is important as it provides habitat for several threatened native species and benefits for farming systems.
- Improve recreational opportunities in the zone by ensuring there are plenty of safe, swimmable sites and good access to rivers. In 2017 an investigation was carried out to understand sources of *E.coli* at the Black Hole. This year, the focus will be on working with landowners to reduce the amount of *E.coli* entering the waterway.

# Irrigation scheme takes part in waterway survey

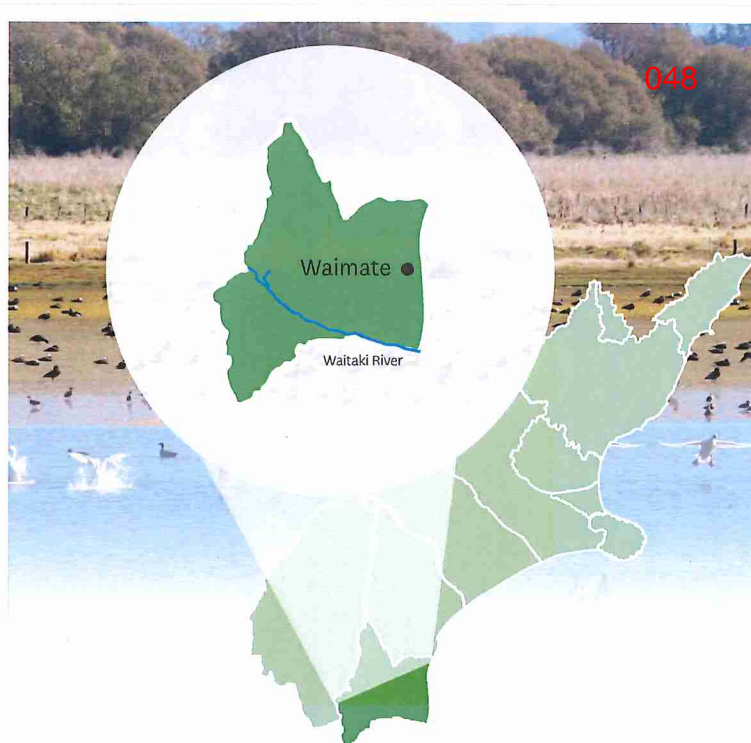
More than 8000 hectares of farmland in the Waihao area, south of Waimate, has been surveyed for its impact on water quality in a joint project between Environment Canterbury and the Morven Glenavy Ikawai Irrigation Company (MGI).

The entire collective of 22 local farmers in the scheme has been working with Environment Canterbury's Land Management and Biodiversity team to identify their Critical Source Areas – the small, low-lying parts of farms such as gullies and swales where run-off can enter the waterways.

Recommendations were then given to each farmer on the best ways to reduce phosphorous sediment, nutrients and bacteria transferring into the waterways on their property. The aim was to provide landowners with practical and customised approaches to improving their management of water, such as adding a wider grass buffer, or reducing winter grazing in hilly areas.

The Environment Canterbury advisors have also been able to help with prioritisation – figuring out what changes will have the biggest impact on the environment. For example, riparian planting might not be the best focus if the farmer also has poorly situated winter feed paddocks that could cause more run-off issues.

The recommendations from Environment Canterbury will also be incorporated into Farm Environment Plans, which are now required as part of the land use consenting process, with Plan Change 3 to the Canterbury Land and Water Regional Plan.



## Lower Waitaki-South Coastal Canterbury Zone

The Lower Waitaki-South Coastal Canterbury Zone Committee covers the Waimate District and part of the Waitaki District, including the Waitaki River and its tributaries below the Waitaki Dam, Wainono Lagoon and its tributaries including the Waihao and Hook rivers and the Makikihi and Otaio rivers.

It is a joint committee of the Waimate and Waitaki district councils, and Environment Canterbury. The zone is in the rohe of Kāti Huirapa.

The zone boasts significant recreational, cultural and natural values. It has a network of spring-fed streams, coastal lagoons and complex groundwater flows, and includes part of the large alpine Waitaki River, home to the largest hydro-electricity generation scheme in New Zealand.

### Canterbury Water Management Strategy vision:

"To enable present and future generations to gain the greatest social, economic, recreational and cultural benefits from our water resources within an environmentally sustainable framework."

## Zone committee members

Kate White, Community Member, Chair

Mark Giles, Community Member,  
Deputy Chair

Elizabeth Rollinson, Community Member

Andrew Hayes, Community Member

Mark Kingsbury, Community Member

Bruce Murphy, Community Member

Brent Packman, Community Member

Ranui Ryan, Rūnanga  
Representative Moeraki

Suzanne Eddington, Rūnanga  
Representative Waihao

Sandra Hampstead-Tipene, Rūnanga  
Representative Arowhenua, Regional  
Committee Representative

Andrew Feierabend, Meridian  
Representative

Miriam Morton, Waimate  
District Council Appointee

Jeremy Holding, Waitaki  
District Council Appointee

Peter Scott, Environment  
Canterbury Councillor



*The Lower Waitaki Water Zone Committee is a community-led committee supported by Environment Canterbury and local councils.*



**Waitaki**  
DISTRICT COUNCIL  
TE KAUNIHĒRA A ROHE O WAITAKI



# Waitaki District Council

## Memorandum

**From** Finance and Corporate Development Group Manager

**Date** 8 May 2018

---

### **Council-Controlled Organisation Half Yearly Report – Waitaki District Health Services Limited**

---

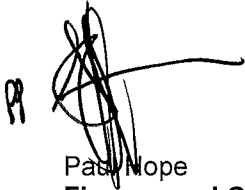
#### **Recommendations**

That Council receives and notes the information.

#### **Purpose and Summary**

To provide Council with the Waitaki District Health Services Limited half-yearly report for the period ending 31 December 2017. Directors of Waitaki District Health Services Limited will be in attendance at the meeting to present the report and answer questions.

A copy of the half-yearly report is attached.



Paul Hooper

**Finance and Corporate Development Group Manager**

#### **Attachment**

CCO Half Yearly Report – Waitaki District Health Services Limited