

Waitaki District Council

Heritage, Environment and Regulatory Committee

**CONFIRMED MINUTES of a meeting of the
Heritage, Environment and Regulatory Committee of Waitaki District Council
held in the Council Chamber, Waitaki District Council Headquarters,
20 Thames Street, Oamaru
on Tuesday 1 May 2018 at 9.45am.**

Present	Cr Hugh Perkins (Chair), Cr Jim Hopkins (Deputy), Cr Craig Dawson, Cr Peter Garvan, and Cr Bill Kingan
Apology	Mayor Gary Kircher
In Attendance	Deputy Mayor Melanie Tavendale Cr Jeremy Holding Cr Guy Percival Cr Jan Wheeler Cr Colin Wollstein Fergus Power (Chief Executive) Neil Jorgensen (Assets Group Manager / Deputy Chief Executive) Lichelle Guyan (Heritage, Environment and Regulatory Group Manager) Lisa Baillie (People and Culture Group Manager) Hamish Barrell (Planning Manager) (part of meeting) Helen Algar (Community Development Coordinator) Ainslee Hooper (Governance and Policy Advisor)

At 9.45am, the Chair declared the meeting open, and welcomed everyone present.

1. Apologies

RESOLVED

HERC 2018/007

Cr Jim Hopkins / Cr Craig Dawson

That the Heritage, Environment and Regulatory Committee accepts an apology for absence on leave from Mayor Gary Kircher.

CARRIED

2. Declarations of Interest

There were no declarations of interest.

3. Confirmation of Meeting Minutes

RESOLVED

HERC 2018/008

Cr Jim Hopkins / Cr Bill Kingan

That the Heritage, Environment and Regulatory Committee confirms minutes of the public meeting of the Committee held on 20 March 2018, as circulated, as a true and correct record.

CARRIED

4. Heritage, Environment and Regulatory Group Activity Report for the period 6 March to 16 April 2018

The memorandum, as circulated, sought to inform the Committee about the activities of the Heritage, Environment and Regulatory Group during the reporting period.

Group Manager Lichelle Guyan and Community Development Coordinator Helen Algar spoke to the report, and contributed to discussions as recorded below.

Discussion focused on the following topics:

- There is considerably more complexity in building consent applications these days, as well as a greater volume of them – there have been more new dwellings already this year than in each preceding year as a whole. Whilst new staff are being trained up (including with block training as well as on-the-job learning), outsourcing to contractors has been required.
- Alcohol and Drug Issues in Oamaru – Education is key, and a whole raft of educational opportunities are being looked at and progressed.
ACTION POINT: Local Police to be invited to address a future Committee meeting to discuss this issue (Group Manager Lichelle Guyan)
- Men’s Hui – This had been hugely successful, with participants coming from Waitaki, Dunedin, Christchurch, the West Coast, and the North Island. Local participants are now proposing to get together and organise their own local support group.
- The Over-65’s Group – The group was looking to source funding to create a “Dementia Friendly Community” project plan. It would be brought to Council in due course, because the changing demographics in the Waitaki district meant that the initiative would be an important one for the community.
- The “wander tracking system” – this is available from the Alzheimer’ Society.
- CluedUp Seniors’ Survey – this was aimed at letting mostly local people know what services are available to them in the community, and especially enabling them to make connections with regard to access to services, sports and recreation activities.
- Cosy Homes – uptake numbers have been pleasing, with five referrals coming directly from the CluedUp Expo. Specific numbers will be reported once received.
- Building warrants of fitness – these are required by buildings that have a specified system – eg for fire safety, exits and sprinklers; about 370 in the district.
- Complaints about menacing dogs have dropped, which is good news.
- Freedom camping fines
ACTION POINT: The next Group Activity Report to include a breakdown of infringements, and to identify whether the fines were covering the cost of administering the system – Group Manager Lichelle Guyan)
- Increased illegal dumping in the district
ACTION POINT: The next Group Activity Report to include some statistics on this – Group Manager Lichelle Guyan)

RESOLVED

HERC 2018/009

Cr Jim Hopkins / Cr Peter Garvan

That the Heritage, Environment and Regulatory Committee receives and notes the information.

CARRIED

There being no further business, the Chairman declared the meeting closed at 10.20am.

CONFIRMED at the Heritage, Environment and Regulatory Committee Meeting held on the 5th day of June 2018 in the Council Chamber, Waitaki District Headquarters, 20 Thames Street, Oamaru.

[signed]

Chairman