



Waitaki

DISTRICT COUNCIL

TE KAUNIHERA Ā ROHE O WAITAKI

Notice of Meeting and

AGENDA

Ordinary Council Meeting

Extended Timeframe – now over two days

Tuesday 27 March 2018

9.00am – 12.15pm

The meeting will be adjourned at 12.15pm on this day,
and then reconvened on the second meeting day (Thursday 29 March 2018) to
conduct any remaining business.

and

Thursday 29 March 2018

9.00am – 12.15pm (or earlier, as required)

**A Public Forum will be held on Tuesday 27 March 2018 only,
from 9.00am – 9.30am.**

**If you wish to speak during the Public Forum,
please register your interest with the Governance and Policy Advisor
by 12.00pm on Friday 23 March 2018.**

**VENUE: Council Chamber, Third Floor
Waitaki District Council Headquarters
20 Thames Street, Oamaru**

www.waitaki.govt.nz

Waitaki District Council Meeting

Council Chamber, Third Floor,
Waitaki District Council Headquarters, 20 Thames Street, Oamaru

9.00am, Tuesday 27 March 2018

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– **Omarama Airfield Limited** (cover page; CCO report circulated separately)
17. **Resolution to Exclude the Public**

"That the public be excluded from the following parts of the proceedings of this meeting, namely items 18 and 19.

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows (refer next page):

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter - Section 48(1)
Public Excluded:	To protect the privacy of natural persons.
• Confirmation of Public Excluded Meeting Minutes – Council Meeting 13 February 2018 PE	Section 48(1) (a). (The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned.)
• Commercial Property PE	To enable the Council to carry out commercial negotiations without prejudice or disadvantage. Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item."

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• Report and Recommendations

Resolution to Return to Public Session

"That Council resumes in open meeting and decisions made in public excluded session are confirmed and made public as and when required and considered."

20. **Release of Public Excluded Information**
Public excluded information that is approved for release during the Public Excluded session of this meeting will be included in the public minutes of this meeting, under Agenda Item 20.

Waitaki District Council**Council**

**UNCONFIRMED MINUTES of a meeting of the
Waitaki District Council held in the Council Chamber,
Waitaki District Council Headquarters, Third Floor, 20 Thames Street, Oamaru
on Tuesday 13 February 2018 at 11.06am**

Present Mayor Gary Kircher (Chair), Deputy Mayor Melanie Tavendale,
Cr Craig Dawson, Cr Jeremy Holding, Cr Jim Hopkins, Cr Bill Kingan,
Cr Guy Percival, Cr Hugh Perkins, Cr Jan Wheeler and Cr Colin Wollstein

Apology Cr Peter Garvan

In Attendance Fergus Power (Chief Executive)
Neil Jorgensen (Assets Group Manager / Deputy Chief Executive)
Paul Hope (Finance and Corporate Development Group Manager)
Lisa Baillie (People and Culture Group Manager)
Lichelle Guyan (Heritage, Environment and Regulatory Group Manager)
Bill Chou (Information Services Group Manager)
Ainslee Hooper (Governance and Policy Advisor)

Partial Attendance Michael Voss (Roading Manager)
Erik van der Spek (Recreation Manager)
Renee Julius (Property Manager)
Mike Roesler (Policy and Business Improvement Manager)

1. Apologies

RESOLUTION
WDC 2018/001

Cr Dawson / Cr Tavendale
That Council accepts apologies from Cr Peter Garvan for absence
and Cr Bill Kingan for a late arrival due to his attendance at another
official event.

CARRIED

2. Declarations of Interest

There were no declarations of interest.

3. Public Forum

There were no members of the public present in the room who wished to speak to Council.

It was AGREED to take agenda items out of order at this time.

12. Resolution to Exclude the Public (Public Excluded Session 1)

RESOLUTION
WDC 2018/002

Cr Melanie Tavendale / Cr Craig Dawson
That the public be excluded from the following part of the
proceedings of this meeting, namely:

13. Confirmation of Public Excluded Meeting Minutes – Council
Meeting 6 December 2017 PE
14. Recommendations from Executive Committee Meetings –
CCO Director Appointments 2017 PE
 - (a) 4 October 2017
 - (b) 16 January 2018
15. Recommendations from Development Contributions Committee
17. Mackenzie Basin Alignment Project PE

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter – Section 48(1)
Public Excluded:	
13. Confirmation of Public Excluded Meeting Minutes – Council Meeting 6 December 2017 PE	To protect the privacy of natural persons. Section 48(1)(a) (The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned.)
14. Recommendations from Executive Committee Meetings – CCO Director Appointments 2017 PE (a) 4 October 2017 (b) 16 January 2018	To enable the Council to carry out commercial negotiations without prejudice or disadvantage. Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)
15. Recommendations from Development Contributions Committee	
17. Mackenzie Basin Alignment Project PE	

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

CARRIED

Refer to Minutes of Public Excluded Session 1

At 2.06pm, the Chair reconvened the meeting, back in Public session.

4. Confirmation of Previous Meeting Minutes

RESOLUTION
WDC 2018/014

Cr Jim Hopkins / Cr Melanie Tavendale
That Council confirms public minutes of the 6 December 2017 Council Meeting, as circulated, as a true and correct record.

CARRIED

5. Mayor's Report

The Mayor's report, as circulated, was taken as read. It provided comments to bring Councillors and the public up-to-date with a number of issues that have arisen since the last Council meeting. Topics included:

- 2017 wrap-up
- New Year's Eve Event
- UNESCO Global Geopark Progress
- International Intern Programme
- Infocouncil
- Steampunk Opportunity
- Meetings Attended

[NOTE: The full version of the Mayor's Report is available on Council's website as part of the "13 February 2018 Council Meeting Agenda Papers PUBLIC", and can be accessed through the pathway "Council / Council Meetings / Agendas and Minutes".]

RESOLUTION
WDC 2018/015

Cr Melanie Tavendale / Cr Jim Hopkins
That Council receives and notes the information.

CARRIED

6. Chief Executive's Report

The Chief Executive's Report, as circulated, was taken as read. It provided comments to bring Councillors up-to-date with issues that have arisen since the last Council meeting. Topics included Leadership; Internship Programme; Business and Site Visits; and Meetings Attended.

[NOTE: The full version of the Chief Executive's Report is available on Council's website as part of the "13 February 2018 Council Meeting Agenda Papers PUBLIC", and can be accessed through the pathway "Council / Council Meetings / Agendas and Minutes".]

The Chief Executive provided additional comments on his report contents, as follows:

- Internship programme update: Interns from France, The Netherlands and Germany were onsite and doing good work. The quality of interns is very high; and they have incredibly positive energy which is being appreciated by departments within Council and agencies.
- Employment matters: The Chief Executive's Key Performance Indicators (KPIs) were currently being refined, and Executive Team position descriptions adjusted to reflect them and the changed responsibilities arising from December's organisational restructure.

Cr Dawson left the meeting at 2.15pm, and returned at 2.17pm.

RESOLUTION
WDC 2018/016

Cr Bill Kingan / Cr Colin Wollstein
That Council receives and notes the information.

CARRIED

7. Omarama Top 10 Improvements

The report, as circulated, sought Council's permission to allow the lessee to construct six (6) new cabins to meet market demand.

RESOLUTION
WDC 2018/017

Cr Craig Dawson / Cr Jim Hopkins
That Council approves the construction of six (6) new cabins by the lessee at the Omarama Top 10 campground.

CARRIED

8. Contribution to Tennis Improvements

The report, as circulated, advised that the North Otago Lawn Tennis Association (NOLTA) is converting part of the grass courts to hard surface. The cost to do the work is higher than estimated. NOLTA has requested Council consider contributing \$20,000 towards the project

It was noted that the \$20K requested was to get the project completed; initially, NOLTA had not asked for any Council contribution at all. There was further discussion about the most appropriate source/s of Council funding, which included consideration of the RMA reserves and Whitestone dividend as options.

RESOLUTION
WDC 2018/018

Cr Jim Hopkins / Cr Hugh Perkins
That Council approves up to \$20,000 from the RMA reserves received in 2017/18 towards the development of six hard surface tennis courts by the North Otago Lawn Tennis Association (NOLTA).

CARRIED

9. Contribution to Cricket Pavilion

The report, as circulated, advised that the cost to complete the North Otago Cricket Association (NOCA) Pavilion is higher than estimated. NOCA has managed to offset the majority of this cost increase and expects to have a shortfall of \$20,000. NOCA has requested a grant from Council to cover the shortfall.

It was noted that a letter from NOCA had not accompanied its funding request, as had happened in the preceding agenda item (with NOLTA). Mr van der Spek tabled a breakdown of the costs associated with the project.

Request for Action: That letters from funds requesters are included in all future applications for Council funding assistance.

(Mr van der Spek; Mr Jorgensen)

Following discussion, it was noted that this funding would help complete the pavilion. An understanding had also been reached with NOCA that Council had carried out its community obligations, and NOCA now needed to get the work finished.

RESOLUTION
WDC 2018/019

Cr Jim Hopkins / Cr Melanie Tavendale
That Council approves up to \$20,000 additional funding from the RMA reserves towards the construction of the North Otago Cricket Association (NOCA) Pavilion.

CARRIED

10. Warrant of Appointment

The report, as circulated, sought Council's approval for an officer of the Waitaki District Council to be provided with enforcement powers associated with the role to which he has recently been appointed.

RESOLUTION
WDC 2018/020

Cr Craig Dawson / Cr Jim Hopkins
That, following receipt of a successful Police Vetting clearance, Waitaki District Council resolves as follows:

Waitaki District Council hereby appoints **Gordon Frank Bailey** (Parks Officer – Urban) as:

- a) A 'Ranger' under Section 8 of the Reserves Act 1977 with authority to exercise all the powers of a Ranger under the Reserves Act 1977.
- b) A 'Litter Control Officer' under Section 5 of the Litter Act 1979 with authority to exercise all the powers of a Litter Control Officer under the Litter Act 1979.
- c) A 'Dog Control Officer' under Section 11 of the Dog Control Act 1996 with authority to exercise all the powers of a Dog Control Officer under the Dog Control Act 1996.
- d) An 'Enforcement Officer' under Section 32 of the Freedom Camping Act 2011 with all the powers of an Enforcement Officer under the Freedom Camping Act 2011, and in particular the following powers:
 - i) Issue infringement notices for offences (s27);
 - ii) Require certain information (s35);
 - iii) Require certain persons to leave the area (S36); and
 - iv) Seize or impound certain property (s37).

CARRIED

11. Development Contributions Decisions Made Under Delegated Authority

The report, as circulated, sought to ensure that Council is informed of the decisions made by the Development Contributions Committee under delegated authority.

RESOLUTION
WDC 2018/021

Cr Jim Hopkins / Cr Craig Dawson
That Council receives and notes the information.

CARRIED

At 2.43pm, the Chair signalled his intention to move the meeting back into public excluded.

12. Resolution to Exclude the Public (for Public Excluded Session 2)

RESOLUTION
WDC 2018/022

Cr Colin Wollstein / Cr Melanie Tavendale
That the public be excluded from the following part of the proceedings of this meeting, namely:
16. Economic Development Resourcing – Executive Officer PE

CARRIED

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter – Section 48(1)
Public Excluded: 16. Economic Development Resourcing – Executive Officer PE	To enable the Council to carry out commercial negotiations without prejudice or disadvantage. Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

CARRIED

Refer to Minutes of Public Excluded Session 2

Resolution to Return to the Public Meeting

RESOLUTION
WDC 2018/025

Cr Colin Wollstein / Cr Craig Dawson
That Council resumes in open meeting and decisions made in public excluded session are confirmed and made public as and when required and considered.

CARRIED

18. Release of Public Excluded Information

RESOLUTION
WDC 2018/026

Cr Hopkins / Cr Craig Dawson
That Council, in accordance with Clause 17.5 of the Waitaki District Council Standing Orders 2016 to 2019, releases in the public minutes of this 13 February 2018 Council Meeting previously public excluded information as set out below, namely:

**Recommendations from Executive Committee Meetings –
CCO Director Appointments 2017 PE****(a) Executive Committee Meeting, 4 October 2017****Council Controlled Organisation Whitestone Contracting Limited –
Director Appointments 2017**

RESOLUTION
WDC 2018/004

Cr Melanie Tavendale / Cr Craig Dawson

That Council reappoints directors to the Whitestone Contracting Limited Board as follows:

- (a) Mr John Rowell – for a two-year period, from 1 January 2018 to 31 December 2019; and
- (b) Mr Michael de Buyzer – for a three-year period, from 1 January 2018 to 31 December 2020.

CARRIED

(b) Executive Committee Meeting, 16 January 2018**Council Controlled Organisations (CCO) Directors' Appointments
2017 – Tourism Waitaki Limited, and Waitaki District Health
Services Limited PE**

The report, as circulated, discussed four Directors' appointments for 2017, namely for Council Controlled Organisations (CCOs) Tourism Waitaki Ltd (TWL) and Waitaki District Health Services Limited (WDHSL), and made recommendations for the Committee's consideration.

RESOLUTION
WDC 2018/005

Cr Craig Dawson / Cr Melanie Tavendale

That Council appoints Mr Rick Ramsay as a Director on the Board of Tourism Waitaki Limited with effect from 1 March 2018, and for review in December 2020.

CARRIED

RESOLUTION
WDC 2018/006

Cr Melanie Tavendale / Cr Colin Wollstein

That Council appoints Ms Megan Crawford as a Director on the Board of Tourism Waitaki Limited with effect from 1 March 2018, and for review in December 2020.

CARRIED

RESOLUTION
WDC 2018/007

Cr Colin Wollstein / Cr Melanie Tavendale

That Council reappoints Mr Chris Swann as a Director on the Board of Waitaki District Health Services Limited for two years, with effect from 1 January 2018, and for review in December 2019.

CARRIED

RESOLUTION
WDC 2018/011

Cr Melanie Tavendale / Cr Craig Dawson
That Council appoints Mr Paul Allison as a Director on the Board of Waitaki District Health Services Limited with effect from 1 March 2018, and for review in December 2020.

CARRIED

(c) Recommendation from Development Contributions Committee PE

The report, as circulated, sought to consider the recommendation to Council by the Development Contributions Committee following a request for deferral of water and wastewater development contributions on a residential subdivision at 86 Weston Road, Oamaru (Stage 1 being 7 lots and a Resource Consent for Stage 2 of a further 6 lots is yet to be approved).

RESOLUTION
WDC 2018/009

Cr Jim Hopkins / Cr Hugh Perkins
That Council:

1. Endorses the recommendation made by the Development Contributions Committee under delegated authority to allow a deferred payment agreement to be established for the water and wastewater development contributions as secured by legal agreement.
2. Endorses that roading contributions for each lot shall be levied on the owner of a lot at the time building consent is granted for a building on that lot.

CARRIED

There being no further business, the Chair declared the meeting closed at 3.34pm

TO BE CONFIRMED on the 27th day of March 2018 in the Council Chambers, Third Floor, Waitaki District Council Headquarters, 20 Thames Street, Oamaru.

Chairperson

Waitaki District Council

Council

**UNCONFIRMED MINUTES of a meeting of the Waitaki District Council
held in the Council Chamber, Waitaki District Council Building, Third Floor,
20 Thames Street, Oamaru
at 9.00am on Tuesday 6 March 2018**

Present Mayor Gary Kircher (Chair), Deputy Mayor Melanie Tavendale, Cr Craig Dawson, Cr Peter Garvan, Cr Jeremy Holding, Cr Jim Hopkins, Cr Bill Kingan, Cr Guy Percival, Cr Hugh Perkins, Cr Jan Wheeler, Cr Colin Wollstein

In Attendance Fergus Power (Chief Executive)
Neil Jorgensen (Assets Group Manager / Deputy Chief Executive)
Paul Hope (Finance and Corporate Development Group Manager)
Lisa Baillie (People and Culture Group Manager)
Lichelle Guyan (Heritage, Environment and Regulatory Group Manager)
Bill Chou (Information Services Group Manager)
Ainslee Hooper (Governance and Policy Advisor)

**In Attendance
(part of meeting)** Mike Roesler (Policy and Business Improvement Manager)
Michael Voss (Roading Manager)

1. **Apologies**

There were no apologies.

2. **Declarations of Interest**

There were no declarations of interest.

3. **Public Forum**

Two speakers had registered to speak during the Public Forum. The Chair welcomed them to the meeting.

- (a) **Mrs Felicity (Fliss) Butcher spoke on the subject of “Road improvements in Ardgowan Road”.** Mrs Butcher said she had received notification last year that road improvements would be undertaken along Ardgowan Road between Eden and Homestead Streets, and that delays could be expected from January to March. She was concerned that the work could result in more traffic, and especially more speeding traffic. She contacted the letter’s author to find out if a pathway/cycleway would happen at the same time, and was informed that it would not. The work has been done now, and her initial concerns have been realised. She sent a flyer to Redcastle Road residents (copy supplied), and had decided to prepare a submission to the Long Term Plan. She also met with the Deputy Mayor, and read through the roading activity management (RAM) business case. To date, 35 people had contacted her, including the Board of Trustees of Ardgowan School. People are concerned about the increased speed of traffic now that the road is wider. Deep swales were also a problem. Accordingly, Mrs Butcher was here today to ask Councillors to put in a cycleway now, rather than digging up the road in a few years’ time (as was scheduled). The RAM mentioned “cycling and walking throughout”, and there was also provision for a pathway in the budget. Collectively, concerned residents sought to encourage Council to act on the advice in the RAM (page 13) to continue to enhance the area now rather than wait, in order to get walkers and cyclists safely off the road. She had met with the Deputy Mayor, who had suggested Mrs Butcher bring this matter to a public forum.

The Mayor thanked Mrs Butcher for bringing the matter to Councillors’ attention, and for covering off the key issues well in her presentation. He advised that Council would discuss

her concerns later in the meeting, and would follow up with her in due course. He encouraged her to make a submission to the LTP, and thanked her for appreciating the need for Council to prioritise and balance budgets when considering its work programme.

- (b) **Bruce Blaikie spoke on the subject of Harbour Street.** Mr Blaikie sought to remind Councillors that a letter had been sent to them on behalf of Harbour Street businesses advising that the Friday – Sunday road closures had resulted in a downturn in trade on Fridays in particular. He appealed to Councillors to empathise with traders and reconsider the Friday closure.

In response, the Mayor noted that some businesses had been against the weekend trial last year, but it had seemed to result in increased trade. Mr Blaikie agreed that traders were happy with the Saturday and Sunday closure, but the Friday option had come “out of the blue” and was now eating into business profits.

In response to a question about the overall effect of the three-day closure, Mr Blaikie acknowledged that there had been an upturn in business overall and people were enjoying the weekend trade. However, Fridays were crucial, especially from a local point of view, and businesses were struggling on that day.

The Mayor noted that he had responded to Mr Blaikie’s comments in the media, but that the Council’s door remained open and he continued to encourage traders to engage directly with Council. He added that, once a decision is made, it was difficult to overturn it, particularly when it was in effect; Mr Blaikie acknowledged that point.

There was brief discussion about the previous Council resolution and specifically about re-engagement with businesses after the trial. The Mayor reminded everyone that the survey had included a question about whether people supported two, three, or a seven-day closure of Harbour Street and that, while a majority had supported the seven-day closure, the Council had gone with the three-day period as a compromise to all involved. In that way, traders’ needs had been considered, but the Mayor acknowledged that the communication around that had not been the best it could have been and he apologised for that. The Mayor thanked Mr Blaikie for attending.

At 9.16am, the Mayor declared the Public Forum closed, and the meeting moved on other Agenda Items.

4. Dog Pound – Assessment of Options for Refurbishment or Relocation

The report, as circulated, summarised that the existing Waitaki District Pound on Chelmer Street, Oamaru, requires improvement to address deferred maintenance and operational issues that are impacting animal welfare and operational effectiveness. Options to redevelop the existing site or establish a new Greenfields site were considered against values-based performance and then cost. The evaluation identified that refurbishing the existing site provided the best performance/cost compromise. The increased cost of a Greenfields site did not provide noticeable performance improvement in areas that were highly valued.

Group Manager Lichelle Guyan spoke to the report, and noted that aspects of the refurbishments (eg double-glazing, cubicles, better parameter fencing) were expected to help sort some of the previous animal welfare and security issues that had been raised previously.

RESOLVED

WDC 2018/027

Deputy Mayor Melanie Tavendale / Cr Jim Hopkins

That Council:

1. Approves the existing pound site redevelopment at an estimated cost of \$82,000
2. Approves that the recovery park redevelopment fund contributes to the development of shared ablutions to an estimated cost of \$9,200
3. Approves that the redevelopment of the pound be funded from dog control reserves
4. Notes that officers will confirm final design and costs once quotes are available.

CARRIED

5. Hampden Lincoln Street Improvements

The report, as circulated, summarised that, in December 2017, the Mayor and Chief Executive met with Mr John Dimelow from the Hampden Four Square to discuss drainage problems outside of the supermarket in Lincoln Street. As a result of the meeting, it was agreed that the drainage would be improved. The report sought approval of \$20,000 funding to put towards a \$48,000 improvement project.

The Chair noted that the Waihemo Community Board supported this project, and had agreed to put some of Hampden's amenity rates funding into it (\$20,000). It was an historical issue, where a pipe had been broken underneath the supermarket entrance, and it had been decided to expand the project to tidy up the area for the benefit of the whole community.

Group Manager Neil Jorgensen advised that the Community Board had assessed this work at Hampden to be a priority, because it was in a high-use area and would make a difference to a lot of people. He was not aware of any other project identified for the specific funding at the moment.

RESOLVED
WDC 2018/028

Cr Jan Wheeler / Cr Jim Hopkins
That Council approves \$10,000 from the Waihemo Ward unsubsidised roading budget and \$10,000 from the Whitestone dividend be used to fund drainage improvement works outside the supermarket in Hampden.

CARRIED

6. 2018-28 Long Term Plan (LTP) Proposal

The report, as circulated, sought to enable Council to provide final direction on the 2018-28 Long Term Plan Consultation Document (CD) and detailed supporting information, prior to approval for public consultation at its 27 March 2018 meeting.

Group Manager Paul Hope advised that this meeting was the final chance for Councillors to make any amendments or adjustments to the consultation document and papers supporting it, including listed projects, prior to all items being finalised to go to the 27 March 2018 Council Meeting for approval to go out to public consultation. Mayor Gary Kircher clarified that the final LTP would be discussed and was scheduled for final approval in late June, after the public had had a chance to comment on the draft and after any submissions had been heard in May.

There was brief discussion about information still to come (eg on the Cultural Facilities Development Project (CFDP), library funding etc) which may require further changes to the documents and how that could be fed into the process. The Mayor noted that the CFDP would be the subject of a workshop on 12 March. Mr Hope said adjustments may be able to be made that day, but after that, it could be difficult prior to the 27 March agenda being finalised.

Cr Hopkins left the meeting at 9.41am.

Mr Hope advised that actions on discussions at last week's workshop had been focused on removal of projects where there had been strong indications from Councillors to do so; and on producing any additional information between the draft and final versions (so that it was available for consideration alongside feedback from the public). He added that a list of projects for which additional information had been requested was available.

Cr Hopkins returned to the meeting at 9.43am.

The Chief Executive left the meeting at 9.53am, and returned at 9.55am.

Councillors worked through the spreadsheet and confirmed projects / amounts or discussed and agreed changes.

It was AGREED to suspend Standing Orders for the duration of the discussion on the LTP proposal.

Property section

There were no changes made.

Planning section

There was discussion on the cost of the proposed Heritage Advisor. Group Manager Lichelle Guyan and the Chief Executive outlined the objectives of the position and the “investment” (as opposed to “cost”) it represented for the wise management of Waitaki’s heritage aspects which were important to the district culturally and economically. Mr Power noted that other regions had heritage advisors, and yet Waitaki did not. Cr Jim Hopkins suggested the appointment could be deferred, given that Parliament had given heritage buildings a longer period of time to bring things up to the new earthquake strengthening codes. He put forward a motion:

MOTION Cr Jim Hopkins / Cr Peter Garvan
That the appointment of a heritage advisor be deferred for further consideration, and that \$40K be paid into the Waitaki Heritage Fund in the first year of the 2018-28 LTP.

Discussion on the motion:

Various views were aired, including some concern with ambiguity around the wording of the motion. The motion, with minor changes, was then put to the meeting, as follows:

RESOLVED Cr Jim Hopkins / Cr Peter Garvan
WDC 2018/029 That the appointment of a heritage advisor be deferred for the first year of the 2018-28 Long Term Plan, and that \$40K be paid instead into the Waitaki Heritage Fund for that year.

CARRIED

RESOLVED Cr Jim Hopkins / Cr Craig Dawson
WDC 2018/030 That the \$40K for the Waitaki Heritage Fund in the previous resolution come from the Whitestone Dividend Fund.

CARRIED

Regulatory section

MOTION Cr Jim Hopkins / Cr Guy Percival
That the \$20K for general bylaw education implementation and education be removed from the Proposals included in the 2018-28 Long Term Plan draft financial forecasts (Attachment 2).

Discussion followed, with speakers for and against the motion.
The Chair then put the motion to the meeting, and it was declared LOST (4 votes to 6).

Roading Section

Cr Jan Wheeler sought to move a motion “That Council spends the \$150K this year in Year 2 and Year 3 as well, to help with reducing roading costs to the whole community.”

Cr Wheeler’s motion was not seconded, and was declared lapsed by the Chair in favour of the advice provided to the meeting which was accepted by Councillors.

Cr Peter Garvan left the meeting at 10.44am, and returned at 10.46am.

Cycleways section

A correction was needed to project 19033/40 “Great rides and Coastal cycleway feasibility” – \$50K would be coming out in the first year. **ACTION POINT: Finance team to update**

Recreation section

Discussion on the indoor recreation centre project focused on whether it should be left in the LTP, with Councillors expressing an overall preference that it remain in the draft plan to allow the public to make submissions on it.

There was discussion about project 19041 Toilet / infrastructure upgrades, and whether the toilet strategy should be looked at again or to consider paring back the funding allocation in the hope that costs could be lowered through negotiation. Discussion points ranged from those who wished to include less of the planned toilets in the LTP, to those who supported the toilet strategy and wished to retain the capital expenditure in the plan. The latter view prevailed.

Library section

RESOLVED
WDC 2018/031

Cr Jim Hopkins / Cr Craig Dawson
That \$40K for the library feasibility study should be deleted.

CARRIED

Gallery section

It was noted that project 19044 "Cultural Facilities Development (updated)" would be the subject of a workshop on 12 March.

Opera House section

There was no discussion or changes made.

GIS / IT section

There was brief discussion on the efficiency gains to be made with the proposed system improvements and savings on an annual basis going forward as a result of the phone system upgrade. Group Manager Bill Chou also highlighted the reputational costs associated with a phone system that was past its use-by-date, especially at times of civil defence emergencies or when ratepayers were trying to call during normal business hours. After additional discussion around potentially offsetting savings, the following motion was put to the meeting:

MOTION

Cr Jim Hopkins / Cr Jan Wheeler
That Council's training and development budget be reduced by \$10K to offset the savings with the phone system.

This motion was discussed. The Chair put the motion, and it was declared LOST (votes 5 – 6).

MOTION

Cr Hugh Perkins / Cr Guy Percival
That officers reduce depreciation funding by \$100K per year unless officers produce information to substantiate its inclusion before 27 March 2018.

Discussion on this motion:

Group Manager Paul Hope advised that officers would be unlikely to be able to come up with compelling evidence as required by this motion before 27 March; instead, it would need to be part of the final process (leading up to the adoption of the LTP in June 2018).

Accounting Manager Ian Wells further advised that the wording should be changed to reflect a wish to "unfund depreciation" (rather than reduce it), since it was a charge and largely fixed by accounting rules and regulations. As the mover and seconder, Cr Hugh Perkins and Cr Guy Percival agreed, and the following revised motion was put to the meeting:

REVISED
MOTION

Cr Hugh Perkins / Cr Guy Percival
That officers look at options for unfunding a further \$100K of depreciation and report back to Council prior to the final adoption of the 2018-28 LTP.

Deputy Mayor Melanie Tavendale sought to amend the revised motion, by putting the following motion:

"That Council instructs officers to come back to Council with savings on depreciation".

Cr Craig Dawson seconded that motion.

Discussion on the amended motion followed.

The Chair put the amended motion to the meeting, which was declared LOST (votes 2 – 9).

The substantive motion was then put to the meeting, as follows:

RESOLVED

WDC 2018/032

Cr Hugh Perkins / Cr Guy Percival

That officers look at options for unfunding a further \$100K of depreciation and report back to Council prior to the final adoption of the 2018-28 LTP.

CARRIED

Against: Deputy Mayor Melanie Tavendale

Corporate section

RESOLVED

WDC 2018/033

Cr Jan Wheeler / Cr Peter Garvan

That funding for the "Queen VIC 200 celebration" be removed from the Proposals for the 2018-28 LTP.

CARRIED

RESOLVED

WDC 2018/034

Cr Jim Hopkins / Cr Hugh Perkins

That \$250K of Council investment funds be set aside to support a voluntary targeted rate home insulation scheme, subject to EECA involvement and agreement of the terms of reference.

CARRIED

Cr Guy Percival left the meeting, at 11.35am.

With discussions having reached the end of the Proposals spreadsheet, the Chair signalled his intention to move the report recommendations all at once.

RESOLVED

WDC 2018/035

Mayor Gary Kircher / Deputy Mayor Melanie Tavendale

That Council:

1. Notes that it is scheduled to approve consultation on the 2018-28 Long Term Plan at its 27 March 2018 meeting.
2. Notes that Council staff have implemented direction provided at the 27 February 2018 Councillor workshop about proposed projects and funding requirements for the 2018-28 Long Term Plan and that this is provided in Attachment 2.
3. Approves the information provided in Attachment 2, as amended as the basis for Council staff to complete the 2018-28 Long Term Plan Consultation Document.
4. Notes that direction provided at the 27 February 2018 Councillor workshop on the following LTP components is being implemented and will be submitted for approval at the 27 March 2018 Council Meeting:
 - 30 Year Infrastructure Strategy and Financial Strategy
 - Planning Assumptions, Uncertainty and Risk
 - Māori Contribution to decision-making
 - Assessment of Water and Sanitary Services and Waste Management Plan
 - Financial and Rating Information
 - Performance Framework, Measures and Targets.

5. Directs Council staff to complete the Consultation Document and underlying information for the 2018-28 Long Term Plan, for approval at the 27 March 2018 Council meeting
6. Notes that Council staff will work with Communications Portfolio Councillors to complete the Consultation Document for approval at the 27 March 2018 Council meeting.

CARRIED

The Chair thanked all Councillors and staff for their efforts and time on getting the LTP documents to this point in the process. He asked all Councillors to actively encourage people in their communities to make submissions on the LTP once it was released for public consultation after the 27 March 2018 Council Meeting.

There being no further business, the Chair declared the meeting closed at 11.36am.

TO BE CONFIRMED on the 27th day of March 2018 in the Council Chambers, Third Floor, Waitaki District Council Headquarters, 20 Thames Street, Oamaru.

Chairperson

Waitaki District Council Memorandum

From Mayor Gary Kircher

Date 27 March 2018

Mayor's Report

Recommendation

That Council receives and notes the information.

Purpose

The following comments are provided to bring Councillors and the public up-to-date with a number of issues that have arisen since the last Council meeting.

What's been happening?

This report is a very brief one, as we work on a number of high priority projects, with particular focus on the Long Term Plan. This has consumed a large amount of time for Councillors and me, and even more so for staff. We will be adopting the draft at this meeting, and the Consultation Document will be confirmed for distribution. It is good to get to this stage where we can inform the public what we believe should be done over the next ten years. It is the public's opportunity to tell us what they want, and as importantly, what they don't want. This is valuable feedback and we will listen to it and consider it as we make final decisions in June.

The Cultural Facilities Development

This project has been the major amenity project for us over the past four years. As people will know by now, the project has been put on hold as we reconsider what our goals and objectives are for our arts, culture and heritage. Although such things can often be seen as elitist and not relevant, it is important for us to acknowledge and remember our past and our culture. We want to be able to tell our stories to our locals and to visitors, in a way that engages them and explains as well as possible who we are in Waitaki.

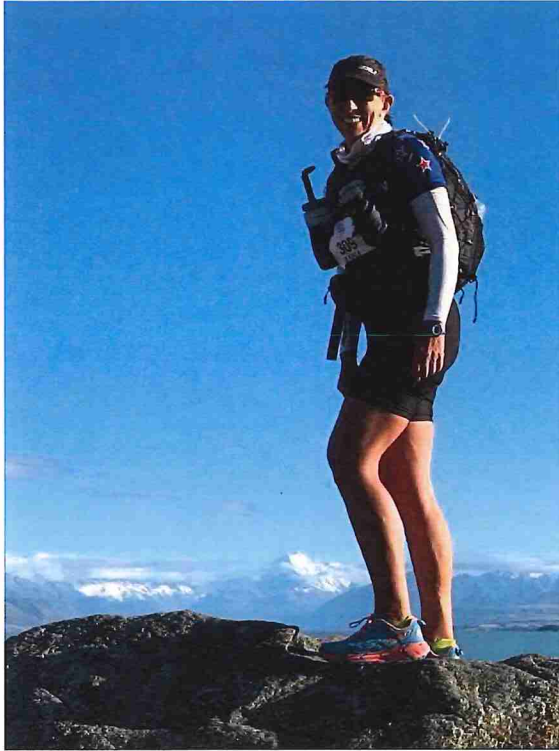
What has become clear is that the proposed facility was not going to achieve that. The reality was that there have been compromises along the way that were going to affect how it operated. But even more importantly than that, was the fact that we are facing a very different context for our culture and heritage now. We are looking at exciting opportunities for UNESCO Global Geopark recognition, for World Heritage Status, and for building new partnerships with Ngai Tahu to tell their stories as well. We also have the opportunity for significant funding from the Government's Provincial Growth Fund which will be a game-changer for us if we are successful.

It is time for a rethink, but it is not a time for delays. I am committed to getting on with the development plan of what we want to achieve and how we will do that. We have a smorgasbord of opportunities that are just waiting for a cohesive plan to tie them together to create a series of sites and stories that could put Waitaki on the international map as a centre of excellence for culture and heritage. The opportunities have been there for some time, but it is only now that the planets have aligned for us to be able to make it happen!

Alps2Ocean Ultra

I want to make special mention of the organisers of the Alps2Ocean Ultra race. This has been an amazingly successful event which has publicised our piece of paradise to the world! Michael Sandri was the instigator of the event and was joined by a small team who spent a huge amount of time over the past year putting the event together, and getting the 130 athletes from around New Zealand and the world to the start line. Key members of that team were Linton Clarke and John Crombie. The trio have done us proud as they pulled off one of the most professionally-run events in New Zealand – not bad for their first effort and for the first staged ultra event to be held in our country. Photographs of the event, mostly featuring the stunning scenery of Waitaki, have spread across the planet as the athletes have spread their stories through social media, talks to various groups and so on. The peripheral economic benefits have been significant. Direct benefits included over \$30,000

going to the A2O trail for maintenance, and a significant sum will be available for distribution to charitable causes that benefit the youth of Waitaki. The Waitaki District Council contributed \$10,000 from our economic development fund early on, and that money has been very well spent. We will be supporting the event again in 2019, which is already close to capacity for entries. So that will be another 130 athletes and their supporters coming to Waitaki for a week or more to enjoy our place. As much as you can when you are running about 330 km in a week!

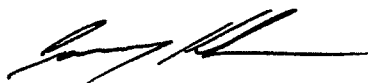




Meetings Attended:

1 February	Whitestone Shareholder Meeting
2 February	Meeting with OWCT Trustees
2 February	Draft Agenda meeting
2 February	Meeting with Richie McCaw Statue Committee, Kurow
6 February	Waitangi Day celebrations at Bluff Marae
6 February	Otago/Southland Mayoral Forum dinner (Invercargill)
7 February	Combined Otago/Southland mayoral Forum meeting (Invercargill)
7 February	Te Roopu Taio meeting
8 February	Mayor and CEO Catch-up
12 February	Phoenix Water Wheel Trust Meeting
12 February	Meeting re Family Fun day
12 February	Business after 5, NO Motor Group
13 February	Committee Meetings
13 February	Council Meeting
13 February	Councillor Briefing
14 February	Mayor and CEO Catch-up
14 February	Corporate Planning Meeting
15 February	Victorian Wardrobe morning tea
15 February	Family Day Briefing
16 February	Family Day catch-up
16 February	Meeting with Margaret Munro, new Tourism Waitaki GM
18 February	Friendly Bay Family Day 2018
19 February	Mayor and CEO Catch-up
19 February	Solid Waste Working Group meeting
19 February	WDC Office Reconfiguration meeting
19 February	Waihemo Community Board meeting
20 February	LGNZ Better Economic Development Workshop, Tekapo
21 February	Meeting with Waitaki Boys High School Year 13 design class
21 February	Meeting with Jane Watson re Publication
21 February	Guest Speaker at Rotary Meeting
22 February	Palmerston Visioning Session

23 February	Meeting with Heather McGregor
23 February	A2O welcome to athletes, Opera House
23 February	A2O Ultra Run Welcome Dinner
24 February	North Otago A&P Show
26 February	Mayor and CEO Catch-up
26 February	Meeting re Harbour Street
26 February	Visit to Challenge Farms
26 February	Ahuriri Community Board Meeting
27 February	LTP Workshop
27 February	Guest Speaker at Oamaru Lions Club
28 February	Meeting with Harcourts re Friendly Bay Family Day 2019
1 March	Canterbury Mayoral Forum working dinner
2 March	Canterbury Mayoral Forum, Christchurch
3 March	Omarama Visioning Session, Omarama
3 March	Alps2Ocean Ultra race finish
5 March	Mayor and CEO Catch-up
5 March	Meeting with Peter McIlraith and Barney McCone, Whalan Lodge Trust
5 March	Audit NZ Handover
5 March	Meeting with Gordon Martin re Rotary
5 March	Citizenship Ceremony
5 March	Oamaru Creek Bridge Project meeting
6 March	Council Meeting
6 March	Council Workshop
6 March	Business visits: Topflite, Heliventures and Oamaru Airport
7 March	Site Visit, Macraes Roads
7 March	Corporate Planning Meeting
7 March	Meeting with Mark Mattingly re resource consent matter
7 March	Meeting with Helen Brookes re history of North Otago electricity supplies
8 March	Ministerial Meeting re Freedom Camping
8 March	LGNZ Rural and Provincial Meeting
8 March	LGNZ Stakeholder Function
8 March	Meeting with Mike Jebson, CEO QEII Trust
9 March	Rural and Provincial meeting
9 March	Meeting with Andrew Coleman, CEO of Heritage NZ
9 March	Otematata Visioning Session
12 March	Mayor and CEO Catch-up
12 March	Draft Agenda Meeting
12 March	Council Workshops
12 March	Dinner and Workshop debrief
13 March	Councillor and Executive Team Strategy Day, Omarama
14 March	Landmarks discussion
14 March	Meeting with Andrew Minturn, Qualtech International Limited
14 March	LJ Hooker Community video interview
15 March	Meeting with Warren Egen and Grant Finn (NZ Whiskey)
15 March	Meeting with Mainland Poultry Limited
15 March	Meeting with Ian Taylor, Animation Research Limited
15 March	Meeting with Internal Affairs, Dunedin
15 March	Meeting with Barbara Bridges, CE Otago Community Trust
16 March	Meeting with Michael Forgie re Cultural Facilities Development
16 March	Communications Portfolio Meeting re LTP Consultation Document
16 March	Meeting with Ryan Fraser re Maheno Ship memorial for Maheno
16 March	Official Lighting of the Craig Fountain
19 March	Mayor and CEO Catch-up
19 March	Draft Agenda Meeting
19 March	NZTA/Waitaki District Council Liaison meeting
19 March	Oamaru Steam and Rail meeting
20 March	Finance, Audit and Risk and Standing Committees Meeting Day
20 March	Council Business Visit – North Otago Irrigation Company



Mayor Gary Kircher

Waitaki District Council Memorandum

From Chief Executive

Date 27 March 2018

Chief Executive's Report

Recommendation

That Council receives and notes the information.

Purpose

The following comments are provided to bring Councillors up-to-date with issues that have arisen since the last Council meeting on 13 February 2018.

1. Leadership

The first in a new series of 'All Staff' meetings was held on 16 February. It is intended that these meetings occur on a regular basis. The length of these meetings has been increased from 30 minutes to 1 hour in order that both internal and external guest speakers can have an opportunity to inform all staff of important topical matters. The opportunity will also be taken to introduce newly-arrived staff and international interns, and to celebrate the successes of staff.

2. Proposed Waitaki Whitestone UNESCO Global Geopark

It is becoming increasingly apparent that the above project has great potential to add a fascinating and unique addition to the tourist experience of the Waitaki district.

A project group has been established to further the collation of the necessary materials which are required to be provided in the Expression of Interest (EoI) which is due to be lodged with the New Zealand UNESCO Commission by 30 April 2018. A Project Group has been meeting weekly for the past few weeks, and is comprised of me, Mike Gray (Chair of Vanished World), Faye Ormandy (Vanished World), Margaret Munro (General Manager of Tourism Waitaki), Katrina Clark (Planner- Waitaki District Council), Suzanne Butler (GIS – Waitaki District Council), and Sonia Martinez (Digital Multimedia Specialist, Waitaki District Council).

Good progress is being made, with the inaugural meeting of the Waitaki Whitestone UNESCO Global Geopark Advisory Group scheduled for 29 March. At this meeting, the Project Group will report to the Advisory Group on the status and content of the draft Expression of Interest document.

The Advisory Group is comprised of the Mayor of Waitaki District Council, me, Mike Gray, David Higgins (Ngāi Tahu), Dr Ewan Fordyce (Geology Department, University of Otago), Dr Katharina Ruckstuhl, (Associate Dean Māori – Division of Commerce, University of Otago), Professor Richard Walter (Department of Archaeology and Director, South Pacific Archaeological Research, University of Otago), Lauren Vosper (General Manager Public Relations & Major Events, International Media and Major Events Team, Tourism New Zealand), Margaret Munro (as above), James Glucksman (Chair, Waitaki Tourism Association), Chloe Searle (North Otago Museum, Waitaki District Council), Sally Jones (Regional Manager, Department of Conservation), and Dr Ian Griffin (Director, Otago Museum).

Council's interest in exploring accreditation as a UNESCO Global Geopark has been noted and viewed favourably by Andrew Coleman, the Chief Executive of Heritage New Zealand, who believes that pursuit of UNESCO Global Geopark status alongside UNESCO World Heritage Area status for Historic Oamaru is an exciting prospect.

3. Business and Site Visits

26 February	Challenge Farms
6 March	Business Visits - Topflite, Heliventures and Oamaru Airport
6 March	Otago Chamber of Commerce 'Business After 5), Oamaru
13 March	Waitaki Valley Winegrowers Association – introduction to Councillors, Kurow
20 March	North Otago Irrigation Company – site visit to irrigation areas.

4. Meetings Attended

14 February	Meeting with Mike McElhinney, Tourism Waitaki
15 February	A2O Joint Committee and Project team meeting
16 February	Meeting with Margaret Munro, GM Tourism Waitaki
19 February	Participation in Heritage, Environment & Regulatory management team workshop
19 February	UNESCO Global Geopark Project Group Meeting
19 February	Meeting with Stephen England-Hall, Chief Executive of Tourism New Zealand
20 February	Mackenzie Tenure Review, Tekapo
21 February	Mackenzie Basin ENGO Meeting, Christchurch
22 February	Otago Regional Economic Development meeting
23 February	Meeting with Alicia Mackay (Structured Conversations)
23 February	Meeting with Ian Griffin, Director of Otago Museum
23 February	Meeting with Lauren Vosper, General Manager Public Relations & Major Events, International Media and Major Events Team - Tourism New Zealand
26 February	Oamaru Heritage Tourism and Seismic Resilience workshop
26 February	Ahuriri Community Board
27 February	Meeting with Glenn Campbell, Whitestone Contracting
27 February	Council Long Term Plan Workshop
1 March	UNESCO Global Geopark Project Group Meeting
1 March	Meeting with Professor Richard Blaikie, Deputy Vice-Chancellor (Research and Enterprise), University of Otago
1 March	Meeting with Dr Nick Taylor, Lincoln University
1 March	Canterbury Mayoral Forum Working Dinner, Christchurch
2 March	Canterbury Mayoral Forum, Christchurch
5 March	Meeting with Cr Melanie Tavendale
5 March	Meeting with Audit NZ
7 March	UNESCO Global Geopark Project Group Meeting
8-9 March	LGNZ Rural and Provincial Meeting, Wellington
8 March	Meeting with Mike Jebson, Chief Executive, QEII Trust, Wellington
9 March	Meeting with Andrew Coleman, Chief Executive of Heritage NZ
12 March	Workshop on UNESCO World Heritage Area status for Historic Oamaru, and the proposed Waitaki Whitestone UNESCO Global Geopark
12 March	Workshop on Cultural Facilities Development Project
13 March	Executive Management Team and Elected Members' Retreat
14 March	Meeting with Elizabeth Soal, Waitaki Irrigators Collective
14 March	Meeting with Andrew Minturn (Qualtech International Ltd) and Steven Finlay (LGNZ Equip) re Building Consent Authority
15 March	Meeting with Margaret Munro, GM Tourism Waitaki
15 March	Meeting with Michael Guthrie, Mainland Poultry Limited
15 March	Meeting with Ian Taylor, Animation Research Limited, Dunedin

15 March	Meeting with Barbara Bridges, Chief Executive of Otago Community Trust, Dunedin
16 March	Oamaru Licensing Trust Meeting
16 March	Meeting with Auditor re Draft Long Term Plan Consultation Document
16 March	UNESCO Global Geopark Project Group Meeting
19 March	Meeting with NZTA, Oamaru
19 March	Meeting with Oamaru Steam and Rail
19 March	AA District Council Meeting – roading update
21 March	UNESCO Global Geopark Project Group Meeting
22 March	Heritage North Otago General Meeting
23 March	Otago Landmarks Celebration



Fergus Power
Chief Executive

Waitaki District Council Report

From Finance and Corporate Development Group Manager **Date** 27 March 2018

Recommendations from Finance, Audit and Risk Committee Meeting – 13 February 2018

1. Treasury Strategy, Third and Fourth Quarters, 2017-18 Financial Year

A cover report, as circulated, discussed Council's proposed Treasury Strategy for the final two quarters of the 2017-18 financial year.

RESOLVED
FAR 2018/005

Cr Jim Hopkins / Cr Wheeler
The Finance, Audit and Risk Committee recommends:
That Council adopts the proposed Treasury Strategy to cover the third and fourth quarters of the 2017-18 financial year, by continuing the use of term deposit facilities for terms between 7 days and 12 months, and continuing to make minimal use of the call account, always dependent on consideration of short-term operational cash requirements and on achieving target interest rates.

CARRIED

2. Community Contract Funding Commitments

The memorandum, as circulated, sought to inform the Finance, Audit and Risk Committee of the funding commitments that have been made across a number of community contracts.

RESOLVED
FAR 2018/006

Cr Jim Hopkins / Cr Jan Wheeler
The Finance, Audit and Risk Committee recommends:
That Council reviews its Community Contract Funding Commitments as part of its deliberations during the 2018-28 LTP process.

CARRIED



Paul Hope
Finance and Corporate Development Group Manager

Waitaki District Council Report

From Assets Group Manager

Date 27 March 2018

Recommendations from Assets Committee Meeting – 20 March 2018

1. Kurow Irrigation Race Easement

The report, as circulated, sought to formalise existing occupation rights of the Kurow Duntroon Irrigation Company Limited to convey water across recreation reserves by granting easements.

RESOLVED
AC 2018/011

Deputy Mayor Melanie Tavendale / Cr Jeremy Holding
The Assets Committee recommends:
That Council directs the Chief Executive to grant easements for the right to convey water, over Part Section 2, Block XVI, Town of Kurow and Part Lot 2A, SO 4774 to the Kurow Duntroon Irrigation Company Limited, subject to notification and the consideration of any submissions.

CARRIED

2. Draft Waste Management and Minimisation Plan

The report and attachments, as circulated, sought Council's approval of the Draft Waste Management and Minimisation Plan 2018-24 (Statement of Proposal) and Summary of Information to go out for public consultation from Thursday 29 March until Monday 30 April 2018 by undertaking a Special Consultative Procedure in accordance with the requirements of the Waste Minimisation Act 2008 and Local Government Act 2002.

RESOLVED
AC 2018/012

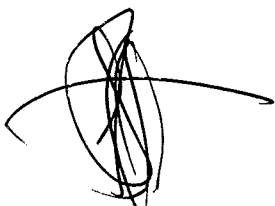
Mayor Gary Kircher / Deputy Mayor Melanie Tavendale

The Assets Committee recommends:

That Council:

- 1 Approves the attached Draft Waste Management and Minimisation Plan 2018-24 (Statement of Proposal) and Summary of Information to go out for public consultation from Thursday 29 March until Monday 30 April 2018.
- 2 Notes that a Special Consultative Procedure, in accordance with Local Government Act 2002 (LGA), is required as part of the mandatory six-yearly review of Council's Waste Management and Minimisation Plan
- 3 Notes the attached Draft Waste Management and Minimisation Plan 2018-24 (Statement of Proposal) and Draft Summary of Information is intended for public consultation.
- 4 Notes the attached Communication Plan.
- 5 Notes that all community feedback on the Draft Waste Management and Minimisation Plan will be considered following closure of the submission period on 30 April and before the Draft Plan is adopted in June 2018, and that an opportunity for verbal submissions will be provided in conjunction with the Draft Long Term Plan 2018-28 submission hearings.

CARRIED



Neil Jorgensen
Assets Group Manager

Waitaki District Council Report

From Policy Manager

Date 27 March 2018

2018-28 Long Term Plan – Approval for Consultation

Recommendations

That Council:

1. Notes that Council staff have implemented final Councillor direction and external audit directives relating to the Waitaki District Council 2018-28 Long Term Plan Consultation Document and supporting planning information
2. Approves for consultation the supporting planning information that underpins the Waitaki District Council 2018-28 Long Term Plan Consultation Document as listed below:
 - Attachment 2 – Projected rate revenues
 - Attachment 3 – Financial and rating information
 - Attachment 4 – Thirty (30) Year Infrastructure Strategy and Financial Strategy
 - Attachment 5 – Planning assumptions, uncertainty and risk
 - Attachment 6 – Māori Contribution to decision-making
 - Attachment 7 – Assessment of Water and Sanitary Services and Waste Management
 - Attachment 8 – Performance framework, measures and targets
 - Attachment 9 – LTP Council workshops and meetings
 - Attachment 10 – Communication Plan outline
3. Approves for consultation purposes the Waitaki District Council 2018-28 Long Term Plan Consultation Document as circulated under separate cover
4. Receives the Audit New Zealand Audit Report on the Waitaki District Council 2018-28 Long Term Plan Consultation Document and supporting planning information for inclusion in the Consultation Document
5. Approves implementation of community consultation for the Waitaki District Council 2018-28 Long Term Plan beginning 29 March and ending 30 April 2018.

Purpose of this report

To enable Council to begin community consultation on its 2018-28 Long Term Plan.

Summary of decision-making considerations (Attachment 1)

The table below summarises key considerations associated with the recommendations in this report.

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	Key	Environmental Considerations	Key
Legal	Key	Cultural Considerations	Key
Significance	Key	Social Considerations	Key
Financial Criteria	Key	Economic Considerations	Key
Community Views	No	Community Board Views	No
Consultation	Key	Publicity and Communication	Key

Background

Part 6 and Schedule 10 of the Local Government Act 2002 (LGA) require all councils to adopt a Long Term Plan every three years. The LGA defines the purpose of a long term plan and the need for the current Waitaki District Council 2015-25 Long Term Plan to be replaced by 30 June 2018.

The Waitaki District Council started work on its 2018-28 Long Term Plan (LTP) in early 2017. Over numerous workshops, Councillors, supported by staff, considered the current situation regarding services and funding, key issues and opportunities for the District and Council, new proposals, and financial and funding implications. Attachment 9 outlines the Council workshops and meetings and the nature of the discussions held at those meetings.

Discussion

Having provided Council staff with final direction on the proposals to include in the Draft Long Term Plan financial statements, Councillors are now in a position to approve community consultation.

This report provides four components that, following approval or receipt, will enable Council to take this next step. They include:

1. Waitaki District Council 2018-28 Consultation Document (CD)
2. Supporting planning information
3. Consultation approach
4. Audit New Zealand Report and Office of the Auditor General directives.

Consultation Document (CD)

The CD has been circulated under separate cover and Council's approval will assist communities and organisations in the Waitaki District to provide feedback on the significant proposals and changes. The Communications Portfolio Councillors have provided editorial feedback on its content, in addition to that provided by Audit New Zealand and the Office of Auditor General. Changes from this point would only be made to correct spelling mistakes or factual errors and done so after consultation with Audit New Zealand.

Supporting Information

The supporting planning information that supports the CD is also required as part of consultation. This information is provided in Attachments 3 to 8 for Council approval and includes:

- Attachment 3 – Financial and rating information
- Attachment 4 – Thirty (30) Year Infrastructure Strategy and Financial Strategy
- Attachment 5 – Planning assumptions, uncertainty and risk
- Attachment 6 – Māori Contribution to decision-making
- Attachment 7 – Assessment of Water and Sanitary Services and Waste Management
- Attachment 8 – Performance framework, measures and targets.

Consultation approach

After approving the CD and receiving the Audit Report, the Council approves community consultation. Attachment 10 shows how the Council will go about this. Consultation is programmed to start on Thursday 29 March and close 5.00pm Monday 30 April 2018. These dates assume approval of recommendation 5 of this report on 27 March 2018. A later approval date is likely to impact the timing of consultation.

External Audit

Audit New Zealand is engaged by the Council to complete the external audit requirements associated with completing the LTP. This work provides the community with a level of assurance on the accuracy and reliability of the CD and supporting information.

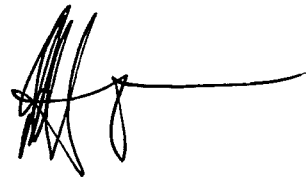
Audit New Zealand works as an agent for the Office of the Auditor General which has national oversight on LTP legislative compliance. Accordingly, both organisations provide feedback to the Council – feedback that in some instances has to be incorporated at a very late stage in the Council approval process. The Council must include the Audit Report in its CD.

Next Steps

Following the close of consultation, the Council will consider community feedback and decide what, if anything, needs to be changed for the LTP. This will occur during May, with final direction to be provided to Council staff in June. Audit New Zealand is also involved in checking those final changes and the integrity of the LTP. The 26 June 2018 Council meeting is scheduled to approve the LTP and it will come into effect from 1 July 2018, being the beginning of the Council's financial year.



Mike Roesler
Policy Manager



Paul Hope
Finance and Corporate Development Group Manager

Attachments to this report

Attachment 1: Additional decision-making considerations

Additional Attachments circulated separately (refer "Agenda Attachment" PDF documents)

- Attachment 2: Projected rate revenues
- Attachment 3: Financial and rating information
- Attachment 4: Thirty (30) Year Infrastructure Strategy and Financial Strategy
- Attachment 5: Planning Assumptions, Uncertainty and Risk
- Attachment 6: Māori Contribution to decision-making
- Attachment 7: Assessment of Water and Sanitary Services and Waste Management
- Attachment 8: Performance Framework, Measures and Targets
- Attachment 9: LTP Council workshops and meetings
- Attachment 10: Consultation approach

Related documents circulated separately

Waitaki District Council 2018-28 Long Term Plan Consultation Document (CD)

Attachment 1: Decision Making Considerations

The following matters have been considered in making the decisions.

Outcomes (S.14 LGA02: Economic, Social, Cultural, Environmental)

In determining significant matters to include in the Consultation Document (CD), Council has taken into consideration the importance of all the proposals against the four pillars of sustainable development.

Policy and Plan Considerations

This report assists the Council in its decision-making regarding the plan, policy and strategy requirements associated with the LTP process and related LGA02 requirements.

Community Views

Additional community views will sought following approval of the recommendations in this report.

Community Board Views

Community Board views will be sought following the approval of the recommendations in this report and as part of the community consultation process.

Financial Considerations

The Funding and Financial impacts of the draft Financial Forecasts are included.

Legal Considerations

This report enables the Council to comply with decision-making requirements under the LGA02 to approve an LTP for community consultation.

Publicity and Communication Considerations

A media release was provided in late February that signalled the Council's intentions regarding key proposals and funding impacts. Community consultation will begin as soon as practicable.

Waitaki District Council Report

From: Hamish Barrell, Planning Manager

Date: 27 March 2018

Goodland Heights Subdivision Road Naming

Recommendation

That Council approves the following private right of way road names for the two access ways as part of the Goodland Heights subdivision:

- Lot 25 – Newman Drive
- Lot 26 – Goodland Drive

Purpose

The purpose of this report is to seek Council approval for the two private right of way roads which have been created as part of a recently approved subdivision, reference 202.2017.883 located at Joy Street granted to Abib (Oamaru) Limited.

Background

Section 319 of the Local Government Act 1974 gives Council authority to name roads, and the Waitaki District Council Road Naming Policy recently adopted by Council outlines the requirements for selecting names for new roads.

Abib (Oamaru) Ltd has been granted a subdivision consent to subdivide land at Joy Street, legally described as Lots 3, 4, 5, 8, 15, 21, 23, 24 and 25 DP 406781 and Lot 2 DP 450612 (CRF's 425274, 572883, 425264, 618907, 618908, 618909 and 618911). Attachment 1 below sets out a location plan and Attachment 2 provides a copy of the approved scheme plan. As part of the subdivision consent, there will be two private access ways. The access ways will serve more than five resultant lots, there is a requirement that these be named pursuant to the Australian / New Zealand Rural and Urban Addressing Standard (AS/NZS 4819:2011).

The developer has suggested three road names (in order of preference) for Road one as follows:

- Newman Drive
- Fountain Place
- Bethany Drive

The developer has suggested the following name for Road two:

- Goodland Drive
- Newman Drive
- Kingscliff Drive

The developer has provided some background for the suggested road names.

Newman Drive

"Newman is taken from the New Testament Bible (KJV Eph. 2:15; Having abolished in his flesh the enmity, even the law of commandments contained in ordinances; for to make in himself of twain one new man, so making peace."

Fountain Place

"Fountain can be found in many verses in the Bible (ie Psalms 36:9 – For with thee is the fountain of life: in thy light we see light)."

Bethany Drive

"Bethany is a place in today's Jerusalem. It was the Place where Jesus went to perform the last miracle on Lazarus who had passed away by resurrecting him from the dead. KJV Gospel of John

12:1: Then six days before the Passover Jesus came to Bethany, where Lazarus was, whom he had raised from the dead."

Goodland Drive

"Good land refers to the land of Israel today where Moses led the children of Israel out of Egypt. (Book of Exodus 3:8: And I come down to deliver them out of the hand of the Egyptians, and to bring them up out of that land to good land and a large, unto a land flowing with milk and honey; unto the place of the Canaanites, and the Hittites, and the Amorites, and the Perizzites, and the Hivites, and the Jebusites."

Kingscliff Drive

"We have used this name on a very successful subdivision in the north of Auckland – The Goodland Estate that had been approved by the Rodney District Council."

Road Naming Policy Requirements

The developer's two preferred road names have been checked against the requirements of the Road Naming Policy, Council's Road Assessment and Maintenance Management software (RAMM) check carried out by the Roading Department and reviewed by LINZ.

Another of the selection criteria is Policy 4.4(f) continuing an established theme in a neighbourhood; the street the subdivision is located on is entitled Joy; the word 'joy' has the biblical connotations "Rejoice with me, for I have found my sheep which was lost" (Luke 15:5-6)¹, the preferred private access way names are considered to be in keeping with that existing theme.

As the two preferred private access way road names meet the policy requirements, it is recommended that Council approve Newman Drive for Lot 25 and Goodland Drive for Lot 26.

In accordance with the Road Naming Policy, the developer will pay for the required signs and installation, and Council will lodge the new road names with the Registrar-General of Land and the Surveyor General.



Hamish Barrell
Planning Manager

Lichelle Guyan
Heritage, Environment and Regulatory Group Manager

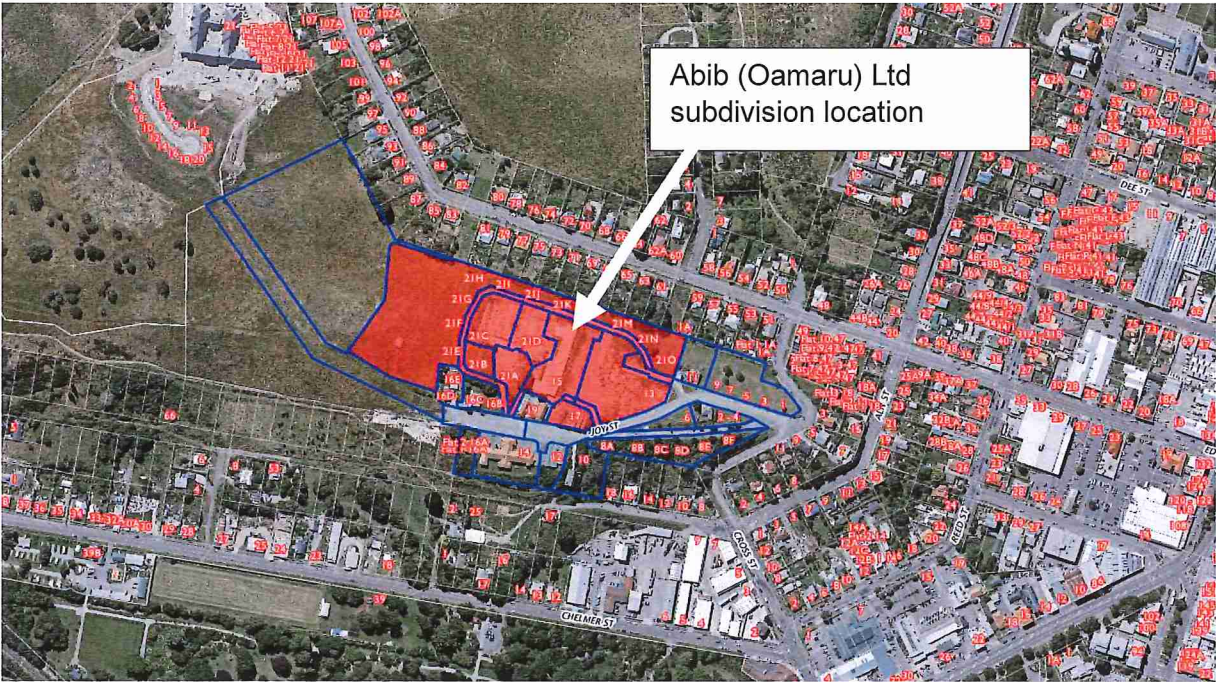
Attachments

Attachment 1 Location Plan

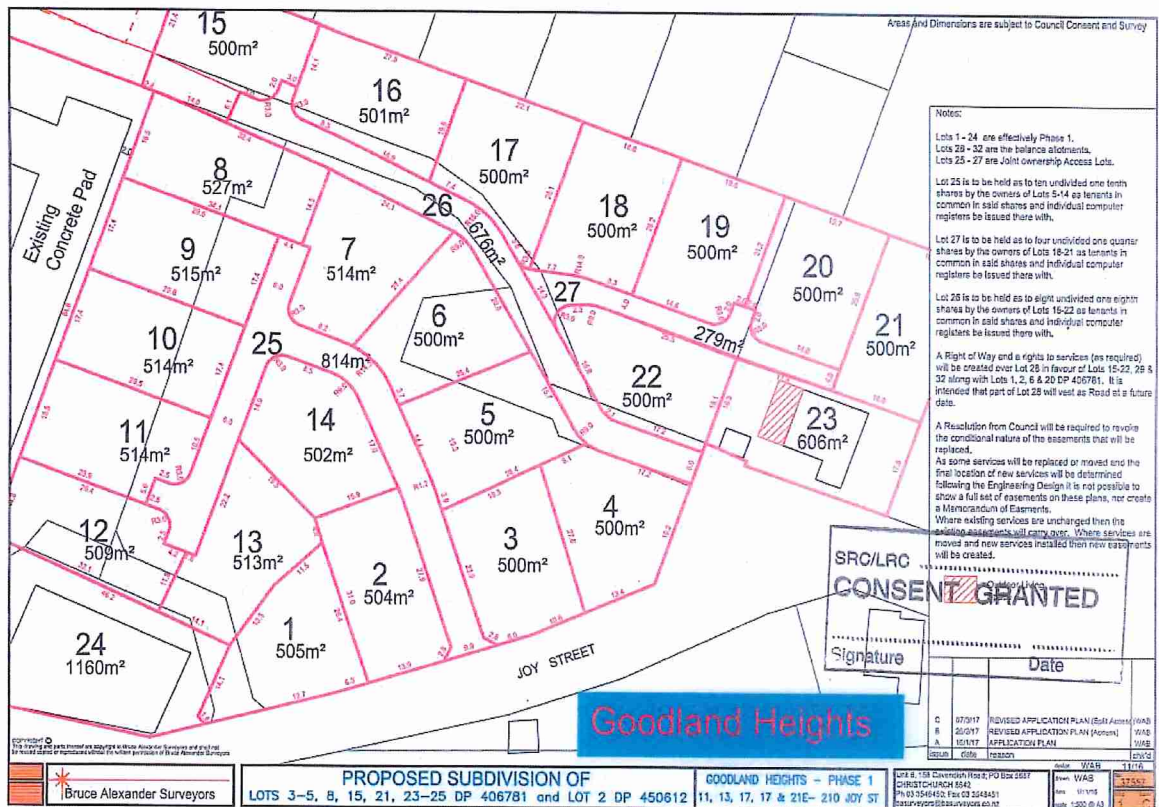
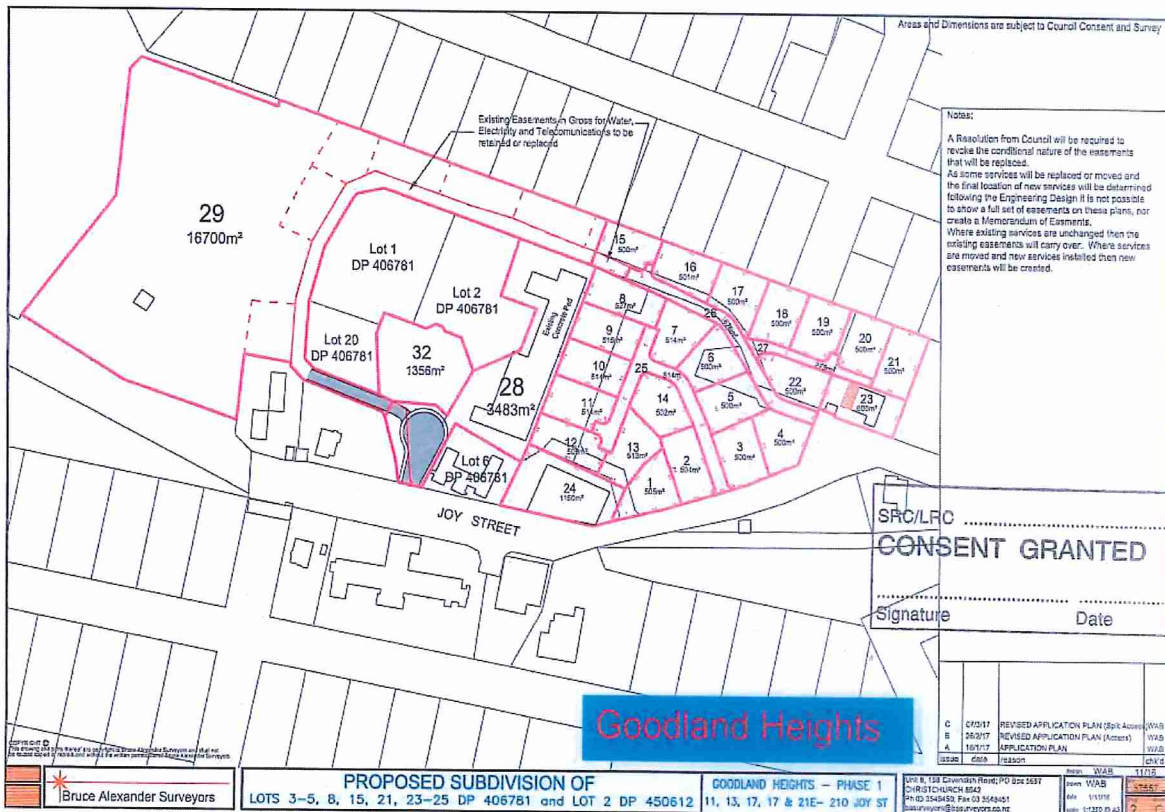
Attachment 2 Copy of the approved scheme plan for 'Goodland Heights'

¹ Jackson, Wayne. "The Emotions of Jesus." *ChristianCourier.com*. Access date: March 5, 2018.
<https://www.christiancourier.com/articles/20-emotions-of-jesus-the>

Attachment 1 Location Plan



Attachment 2 – Copy of the approved scheme plan for 'Goodland Heights'.



Waitaki District Council Report

From Hamish Barrell, Planning Manager

Date 27 March 2018

de Geest Subdivision Road Naming

Recommendation

That Council approves the following road names for the two right of way access roads as part of the de Geest Properties Limited subdivision of the former Otematata school site:

- Right of way as part of stage one – The Dutch Way
- Right of way as part of stage two – Albert Place

Purpose

The purpose of this report is to seek Council approval for the proposed right of way accesses as part of a recently approved subdivision at Waitaki Drive West granted to de Geest Properties Limited.

Background

Section 319 of the Local Government Act 1974 gives Council authority to name roads, and the Waitaki District Council Road Naming Policy recently adopted by Council outlines the requirements for selecting names for new roads.

De Geest Properties Limited has been granted a subdivision consent to subdivide land at Waitaki Drive West, legally described as Lot 4 DP 384373 (CFR 00/337312). A location plan is set out below in Attachment 1 and a copy of the approved subdivision scheme plan is set out at Attachment 2. As part of the subdivision consent, two right of ways will be formed. One for stage one and one for stage two. These two new right of ways require naming, in accordance with the Australian New Zealand Standard – Rural and urban Addressing 4819:2011.

The developer has suggested three road names (in order of preference) for the right of way for stage one, as follows:

- The Dutch Way
- Dutch Way
- Albert Place
- Le Bron Drive

The developer has suggested the following name for the right of way associated with stage two:

- Albert Place
- Le Bron Drive
- The Dutch Way
- Dutch Way

The developer has provided some background for the suggested road names.

The Dutch Way or Dutch Way

The “de Geest” family are of Dutch heritage.

Albert Place

Albertus (Albert) de Geest is Brian de Geest's deceased father. He, along with the rest of the de Geest family, have a long association with Otematata. Albert was involved in several building projects in and around Otematata and the Benmore Dam.

Le Bron Drive

This is a more sentimental one. Brian is very passionate about basketball and his son will be attending a college in the United States next year on a basketball scholarship. The Le Bron name is the first name of one of the most famous players to ever play the game in America “Le Bron James” https://en.wikipedia.org/wiki/LeBron_James.

Road Naming Policy Requirements

The developer's preferred road names have been checked against the requirements of the Road Naming Policy, Council's Road Assessment and Maintenance Management software (RAMM) check carried out by the Roding Department and reviewed by Land Information New Zealand (LINZ). The developer's right of way name preferences meet the policy requirements, the suggestions do not clash in the internal 'RAMM' review, and LINZ has confirmed that the proposed right of way names are acceptable.

Therefore, it is recommended that Council approve 'The Dutch Way' for the right of way associated with stage one and 'Albert Place' for the stage two right of way.

In accordance with the Road Naming Policy, the developer will pay for the required signs and installation, and Council will lodge the new road names with the Registrar-General of Land and the Surveyor General.



Hamish Barrell
Planning Manager

Lichelle Guyan
Heritage, Environment and Regulatory Group Manager

Attachments

Attachment 1 Location Plan

Attachment 2 Copy of the approved application plan for Stage 1 West Road/ Waitaki Drive West

Attachment 3 Copy of the approved application plan for Stage 2 West Road/ Waitaki Drive West

Attachment 1 Location Plan



Waitaki District Council Report

From Assets Group Manager

Date 27 March 2018

Council Office Requirements

Recommendations

That Council:

1. Agrees to release the Council Chamber and Lounge for staff use and move Council meetings to the Opera House, while other options are investigated.
2. Works with the Opera House operation so that other events are not overly affected by the holding of Council meetings.
3. Instructs the Chief Executive to prepare a report on options for permanent office accommodation and Council Chamber solutions.

Objective of the Decision

To determine how to resolve a shortage of office accommodation for Council operations in the short term.

Summary

The main Council Headquarters building does not meet space requirements for staff and it is proposed that Council consider releasing the Council Chamber for staff use by moving Council meetings to the Opera House (or other offsite locations) while a more permanent solution is found.

Summary of Decision Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	No	Environmental Considerations	No
Legal	Key	Cultural Considerations	No
Significance	No	Social Considerations	No
Financial Criteria	Key	Economic Considerations	Key
Community Views	No	Community Board Views	No
Consultation	No	Publicity and Communication	No

Background

There are some really positive drivers happening in Waitaki and one of these is economic growth. The growth of the district has meant many new subdivisions in the residential sector and development in the commercial / industrial sector. The continuing expansion of irrigation is having a positive effect in the agricultural sector as well as the A2O down the Waitaki Valley. Tourism is booming and the whole region appears vibrant.

New initiatives, such as Council in pursuit of UNESCO Global Geopark and UNESCO World Heritage status, are anticipated to further accelerate the economic growth of the Waitaki District.

There is a greater demand for Council to do things. There has been a drive to make more services available online. The community is asking for more communication about the various projects and initiatives and are wanting more of staff time as a consequence.

Council has also requested that the Chief Executive reduce the use of contractors (often an expensive way to obtain services) and to convert this expenditure into full time positions. In addition, Council has recently been successful in filling long-term vacancies. The new Intern Programme has also been an initiative to provide Council teams with more support to progress the work required.

It is exciting to be part of all this growth, but more staff have been employed and the Council offices are now bursting at the seams. The areas of most pressure are in the Building and Regulatory team (who are dealing with a greater number of Resource and Building consents due

to the increased activity), Information Services (who are putting the systems in place so that customers can do all their Council business online and at their convenience), Finance and Customer Services teams (who provide the support services for the increased activity), and the Property team (who have been heavily involved in economic development). Finally, space is also needed for Council's highly-successful international internship programme (they need somewhere to sit too).

The long and the short of it is that Council is not meeting acceptable workplace standards for office space. Council's Chief Executive Fergus Power is required by law to be a good employer and provide adequate office accommodation for staff. This report is not seeking to decide whether or not to provide more office space, rather where accommodation will be located.

The reconfiguration is somewhat urgent and seeks better compliance with Workplace Standards and Guidelines for office space as developed by Property Management Centre of Expertise (PMCoE) and the Ministry of Business, Innovation and Employment (MBIE).

The guidelines say that there should be 12-16m² per person and a kitchenette per level and full kitchen facilities every 2-3 levels. There are a number of work areas where staff are simply unable to find enough quiet time to do their work, which affects timelines and quality of output.

A Colliers International Workplace Report conducted in 2016 showed national central business district (CBD) office density was 17.2m² per person, with 18.1m² in private and 16m² in the public sector.

Council's existing headquarters office (Council HQ) will have 122 staff which gives an average density of 12m² per person. As mentioned earlier in the report, there are particular hotspots. On the ground floor, Building, Regulatory, Planning, Information Services and Environmental Services staff occupy an average of 7.6m² each. The customer service unit and finance have just under 11m² with the property unit with just 5.3m² each.

Better working conditions for staff within these departments will reduce over-crowded work areas and excessive noise and very likely lead to increased productivity.

Staff have been working on feasible solutions for some months and many options have been assessed. In essence, at least 17 staff need to be moved out of existing office space in Council HQ so that a much more workable density of 14m² per person can be achieved. In addition to this report, staff are reconfiguring the Council HQ building to provide better utilisation of space that is available.

Summary of Options Considered

Option 1 – Office Space is leased privately

Council requires about 240m² of office space for the relocated staff. The office space needs to be relatively close to the main office building. The commercial office lease rental for this type of space is in the order of \$30,000 + GST per annum.

Assessment of Option 1

This option does mean that Council can provide enough accommodation to house its staff. Council meetings will still be able to be held in the Council Chamber located in the main Council building. However, staff located in the offsite premise will become disconnected from the rest of the Council team and there will be increased time when liaising between different departments on a daily basis. There is also an increased cost of \$30,000 + GST to Council's operational budget. Although this can be allowed for by current under-expenditure in the Property budget, it will be factored into future operational budgets.

For the public, there is no change to the ability to access Council meetings.

In summary, this option will cost an additional \$30,000 and will make it easier for Councillors to maintain continuity. However, it disconnects relocated staff from the Council HQ and creates liaison issues on a daily basis.

Option 2 – Council holds all of its meetings at the Opera House (recommended option)

This option means that staff permanently occupy the Council Chamber for the short term, which – although it has less space than a commercial option – can be made to work. There would be the loss of the Council Lounge as a meeting space. There is a meeting cost to use the Opera House of about \$500 per full meeting and \$300 for a small meeting. The total cost is expected to be in the order of \$15,000 per annum.

Assessment of Option 2

It does mean that all Council meetings and workshops will need to be held at the Opera House or at other venues (for example, The Brydone) while more permanent solutions are found. The Opera House would prefer not to have Council as a permanent tenant and create any conflict with its core purpose. This would mean that any conflicts between events that require Opera House space would mean that Council meetings need to be moved elsewhere from time to time.

It is envisaged that the use of the Opera House would be temporary and work would continue to find a permanent location for the Council Chambers and / or office accommodation. This solution will mean that Councillors do not have a permanent home which will be disruptive on a weekly basis. However, offsite locations (the Opera House) have been used successfully for extended periods before.

For the public, the Opera House is more accessible than the current chamber and easier to manage from a security perspective.

In summary, this option is likely to cost an additional \$15,000 and makes it easier for staff to maintain continuity on a daily basis but is less space and may potentially result in disruption of Council Meeting arrangements on a weekly basis. It is more accessible to the public, but may affect other Opera House activities.

Conclusion

Both options presented to Council have advantages and disadvantages. There is no wrong option, rather just different impacts from each option on the public, Opera House operation and both staff and Councillors.

On review of the options, officers consider that the daily impact on staff (by moving teams offsite) is likely to be detrimental to Council's operation and its ability to meet its objectives efficiently. This, coupled with the increased expense of a commercial lease, means that officers have a preference for Council moving the location of Council meetings to the Opera House, while a more permanent solution is found.



Neil Jorgensen
Assets Group Manager

Attachments

Additional decision making considerations

Additional Decision Making Considerations

The following matters have been considered in making the decisions.

Outcomes

We keep our District affordable.

Waitaki District Council Memorandum

From Finance and Corporate Development Group Manager

Date 27 March 2018

Development Contributions Decisions Made Under Delegated Authority

Recommendation

That Council receives and notes the information.

Objective

The objective of this report is to ensure that Council is informed of the decisions made by the Development Contributions Committee under delegated authority.

Summary

The Development Contributions Committee has made three decisions and one recommendation to Council on requests for waiver, review or deferral of development contributions under delegated authority since last reported in February 2018.

Officers have made four decisions under delegated authority.

Discussion

The Development Contributions Committee has the power to act to reduce, waive or defer development contributions on any one development up to the amount of \$40,000 excluding GST, and the power to recommend to Council to reduce, waive or defer development contributions in excess of \$40,000 excluding GST.

Officers have the authority to make a decision on a request for waiver, review or deferral of payment if the sum involved is less than \$5,000 excluding GST.

As attached, there have been three decisions made by the Development Contributions Committee under delegated authority since last reported in February 2018.

There has been one recommendation to Council made by the Development Contributions Committee under delegated authority since last reported.

There have been four decisions made under Officer-delegated authority since last reported.



Paul Hope
Finance and Corporate Development Group Manager

Attachments

Attachment 1: Copy of decisions made under Delegated Authority

Attachment 1

Development Contributions Policy

There have been three decisions and one recommendation to Council made under the Development Contributions Committee's delegated authority, and four decisions made under Officer-delegated authority since the last report to Council in February 2018.

Development Contributions

There have been three decisions made under the delegated authority of the Development Contributions Committee since the last report to Council in February 2018.

Property Address	Decision Requested	Decision Made
Waianakarua Road, Kakanui	Waive roading development contributions	Require full Roding development contributions.
Kurow-Duntroon Road, Oamaru	Waive roading development contributions	Waive Roding development contributions.
Kurow-Duntroon Road, Oamaru	Waive roading development contributions	Require full Roding development contributions allowing a deferred payment and then repayment over 24 months.

There have been no recommendations to Council made under the delegated authority of the Development Contributions Committee since the last report to Council in February 2018.

There have been two decisions made under Officer-delegated authority since the last report to Council in February 2018.

Property Address	Decision Requested	Decision Made
Trailview Lane, Weston	Apply roading remission	Roding remission already applied. Require full payment of development contributions sought.
Avoca Lane, Ohau	Review Water development contributions	Require full Water development contributions as 1HEU.

Waitaki District Council

Memorandum

From Finance and Corporate Development Group Manager

Date 27 March 2018

Council-Controlled Organisation Half Yearly Report – Tourism Waitaki

Recommendations

That Council receives and notes the information.

Purpose and Summary

To provide Council with the Tourism Waitaki half-yearly report for the period ending 31 December 2017. Tourism Waitaki managers will be in attendance at the meeting to present the report and answer questions.

A copy of the half-yearly report is attached.



Paul Hope
Finance and Corporate Development Group Manager

Attachment

CCO Half Yearly Report – Tourism Waitaki

Waitaki District Council

Memorandum

From Finance and Corporate Development Group Manager

Date 27 March 2018

Council-Controlled Organisation Half Yearly Report – Whitestone Contracting Limited

Recommendations

That Council receives and notes the information.

Purpose and Summary

To provide Council with the Whitestone Contracting Limited half-yearly report for the period ending 31 December 2017. Whitestone Contracting Limited managers will be in attendance at the meeting to present the report and answer questions.

A copy of the half-yearly report is attached.



Paul Hope
Finance and Corporate Development Group Manager

Attachment

CCO Whitestone Contracting Limited Half-Yearly Report

Waitaki District Council

Memorandum

From Finance and Corporate Development Group Manager

Date 27 March 2018

Council-Controlled Organisation Half Yearly Report – Omarama Airfield Limited

Recommendations

That Council receives and notes the information.

Purpose and Summary

To provide Council with the Omarama Airfield Limited half-yearly report for the period ending 31 December 2017. Omarama Airfield Limited managers will be in attendance at the meeting to present the report and answer questions.

A copy of the half-yearly report is attached.



Paul Hope
Finance and Corporate Development Group Manager

Attachment

Council-Controlled Organisation Half Yearly Report – Omarama Airfield Limited