

## Waitaki District Council

### Waihemo Community Board

#### CONFIRMED MINUTES of a Meeting of the Waihemo Community Board held in the Waihemo Service Centre, Tiverton Street, Palmerston on Monday 19 February 2017 at 6.30pm

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<b>Present</b>	Kathy Dennison (Chair), Heather McGregor, Ken Brown, Paul Roy, Carol Watson, Cr Jan Wheeler
<b>Apology</b>	Cr Guy Percival (rostered Councillor)
<b>In Attendance</b>	Mayor Gary Kircher Neil Jorgenson (Assets Group Manager) Pat Wala (Secretary) Bill Campbell (Media – East Otago Review)

The Chair opened the meeting at 6.30pm and welcomed everyone present.

#### 1. Apologies

RESOLVED

WCB 2018/001

Paul Roy / Ken Brown

That the Waihemo Community Board accepts an apology from Cr Guy Percival, the rostered councillor, for absence due to urgent business elsewhere.

CARRIED

#### 2. Declarations of Interest

There were no declarations of interest.

#### 3. Public Forum

**Speaker 1:** Liz Moir advised that she had three matters to raise with the Board. First, she shared her concerns regarding the collection of fees and checking of registrations at the Dunback Domain camping ground, which Council had taken on before Christmas. Ms Moir said that, two weeks before Christmas, the contractor talked to the subcontractor who, in the end, had neither checked the registrations nor collected fees. A Council officer had apologised to Ms Moir that the tasks had not been done, but she remains concerned that promises are not being kept.

Second, Ms Moir advised that she was unhappy that the proposed showers to be installed at the Dunback Domain had been scrapped, apparently because a consultant had counted 150 people using the Domain at peak times and had relied on that number when assessing the proposal. Ms Moir questioned the validity of that number. She also suggested consideration be given to putting the grey water into a holding tank, as other camping grounds do. The key issue was to prevent people at the Domain from bathing in the river, which would further contribute to water pollution.

Third, Ms Moir sought to highlight the lack of public access to the tennis club. To gain access, the current requirement is that people write to an address in Dunedin. This was not an acceptable arrangement, given that it is a community space and should be readily accessible to everyone in the local community.

The Chair thanked Ms Moir for bringing her concerns to the Board's attention. Group Manager Neil Jorgensen undertook to investigate the issues she had raised.

**Speaker 2:** John Dimelow advised that he supported Option 1 in the agenda report about the Hampden Amenity Project, due to the increased number of people using the area. The Chair noted in response that the Board would consider the report later in the meeting, and would discuss the funding sources available for the project.

With regard to widening the Lincoln Street camping ground and allocating \$20k towards that project, Mr Dimelow said the people of Hampden would prefer that the money be used to address safety matters and not for beautifying purposes. Therefore, he wanted Council to go with Option 2, not Option 1.

With regard to the proposal of bollards and parking at Hampden Beach, Mr Dimelow said he preferred the previous plan which had been tabled at the October Hampden meeting. The latest plan (attached to the agenda report to this meeting) did not allow room for picnics or children wanting to play cricket on the grass. It was important that children had somewhere safe to play away from traffic. Leaving the grass area unprotected could also encourage joy riders to damage the turf.

The Chair thanked Mr Dimelow for sharing his views and concerns, and noted that the Board would bear them in mind when deliberating on the relevant agenda items during the meeting.

#### **4. Confirmation of Previous Meeting Minutes**

RESOLVED

WCB 2018/002

Carol Watson / Paul Roy

That the Waihemo Community Board confirms the minutes of the Waihemo Community Board meeting held on 11 December 2017, as circulated, as a true and correct record.

CARRIED

#### **5. Hampden Amenity Project – Channelling along Lincoln Street**

The report, as circulated, sought to inform the Waihemo Community Board of the options to consider, and to approve a project from the Hampden amenity fund which currently has a budget of \$32,000.

RESOLVED

WCB 2018/003

Cr Jan Wheeler / Ken Brown

That the Waihemo Community Board approves a financial contribution to the construction of a dish channel, of approximately 130 metres, along the frontages on Lincoln Street connecting to the State Highway kerb to a budget of up to \$20,000 from the Hampden Amenity Rate, subject to suitable funding being identified which is acceptable to the Community Board.

CARRIED

#### **6. Lincoln Street Pedestrian Concerns**

The report, as circulated, sought to inform the Waihemo Community Board of the options to consider and approve for this project.

A motion was moved by Cr Jan Wheeler to adopt Option 2 instead of the report's recommended Option 1. Due to the lack of a seconder, the motion was declared LAPSED.

After brief discussion, the report's recommendation was then put to the meeting.

RESOLVED  
WCB 2018/004

Heather McGregor / Ken Brown  
That the Waihemo Community Board approves maintaining the status quo and monitors information over the next 12 months to determine any necessary works on Lincoln Street.

CARRIED

## 7. Palmerston Amenity Project – Sealed Footpath Gilligan Street

The report, as circulated, sought to inform the Waihemo Community Board of the options to consider regarding the footpath in Gilligan Street, and to approve the project to be funding from the Palmerston amenity rate fund.

After discussion, the agenda report's recommendation (as copied below) was left lying on the table, by the resolution recorded.

### Report Recommendation

That the Waihemo Community Board approves the construction of a sealed footpath on Gilligan Street connecting Stronsa Street to District Road with a pedestrian refuge, up to a budget of \$16,000 from the Palmerston Amenity Rate.

**DECISION: left lying on the table**

RESOLVED  
WCB 2018/005

Heather McGregor / Carol Watson  
That the Waihemo Community Board leave the recommendation lying on the table until the drainage issues are resolved.

CARRIED

## 8. Palmerston Amenity Project – Kerbing at Muir Street

The report, as circulated, sought to inform the Waihemo Community Board of the options to consider regarding the kerbing at Muir Street, and to approve funding for the project from the Palmerston Amenity Rate.

RESOLVED  
WCB 2018/006

Heather McGregor / Ken Brown  
That the Waihemo Community Board approves the construction of a nib kerb on Muir Street intersection with Stour Street, up to a budget of \$10,000, funded from the Palmerston Amenity Rate.

CARRIED

## 9. Palmerston Amenity Project – Kerbing at Ross Park

The report, as circulated, informed the Waihemo Community Board of the options to consider and approve this project regarding kerbing at Ross Park.

RESOLVED  
WCB 2018/007

Ken Brown / Paul Roy  
That the Waihemo Community Board approves the construction of a nib kerb at Ross Park intersection with Stromness and Runbrake Streets, up to a budget of \$7,000, funded from the Palmerston Amenity Rate.

CARRIED

## 10. Hampden Beach Improvements

The report, as circulated, sought to approve funding to carry out minor improvements at Hampden Beach.

Group Manager Neil Jorgensen advised that there was \$6K available for the Reserve works for this financial year, which would cover the costs of the picnic table and the bollards. Ken Brown shared his view that the majority of Hampden residents wanted to retain the access, and see it in its natural state.

RESOLVED

WDC 2018/008 Paul Roy / Heather McGregor

That the Waihemo Community Board:

1. Approves up to \$6,000 from the Waihemo reserve improvement fund to:
  - a. Install bollards to separate the Hampden Beach playground from the road and parking areas, AND
  - b. Provide an additional picnic table at Hampden Beach.

CARRIED

## 11. Assets Update February 2018

The memorandum, as circulated, sought to update the Board on issues, operations and projects managed by the Assets Group, occurring within the Waihemo Ward since the last Board meeting.

Mr Jorgensen advised that additional aggregate had been applied to Haven Street, and it had packed down well over the Christmas period.

RESOLVED

WCB 2018/009 Paul Roy / Heather McGregor

That the Waihemo Community Board receives the information.

CARRIED

## 12. Recreation Update

The memorandum, as circulated, sought to update the Waihemo Community Board on routine work, maintenance issues and progress on minor projects for the period 30 November 2017 to 19 January 2018.

Group Manager Neil Jorgensen advised that a meeting had been held with the schools in relation to the bike park funding. A possible \$50k could come from Council, and contributions from the Otago Community Trust and charitable funds could bring the total sum up to around the \$90k mark.

RESOLVED

WCB 2018/010 Ken Brown / Carol Watson

That the Waihemo Community Board receives the information.

CARRIED

## 13. Building Consents Issued in Waihemo Ward for the months of October and November 2017

The memorandum, as circulated, provided the Waihemo Community Board with a list of building consents issued in Waihemo Ward for the months of October and November 2017.

RESOLVED

WCB 2018/011 Heather McGregor / Paul Roy

That the Waihemo Community Board receives the information.

CARRIED

## 14. Chairperson's Report

The Chairperson's report, as circulated, was taken as read. The Chair made additional comments as follows:

- Palmerston Clock – the top part of the clock would be taken down to be assessed properly. A planned power outage to enable that to happen was scheduled for 21 February.
- The Chair extended congratulations to the dedicated volunteers who had made the A&P show such a success.
- There would be Palmerston's mini show in March.
- An annual skateboard event was being planned.

RESOLVED

WCB 2018/012 Kathy Dennison / Carol Watson

That the Waihemo Community Board receives the Chairperson's report.

CARRIED

## 15. Community Board Members' and Councillor's Reports (verbal)

### Heather McGregor:

18 January WCB Informal Meeting

22 January Combined Waihemo and Ahuriri Community Boards' workshop, Oamaru

2 February Palmerston and Waihemo Amenity Rate meeting with Mark Renalson  
{Network Operations Engineer}.

- Mrs McGregor advised that she had responded to a rate payer in Brough Street who was concerned about flooding and drainage on their property following heavy rain. The site was subsequently visited by Mark Renalson (Network Operations Engineer), who had advised the property owner of their options. The roadside drains had become blocked with vegetation, and arrangements had been made to have this cleared.
- A CRM request was made regarding overhanging trees on the Tiverton Street footpath. This had since been resolved.
- It was disappointing to see the Skate Park tagged in January. It was cleaned up promptly by the contractor.
- Work is continuing in Ronaldsay Street.
- It was pleasing to see the Mill Domain being used once again for cricket.
- The Palmerston Fire Brigade is holding an Open Day on 17 March to encourage volunteers for the Fire Service. The Palmerston St John's have a new ambulance.
- The Palmerston Health Centre is up and running and the staff are enjoying the new building.
- The contractors will be here this week forming the car park. That work would be followed by landscaping. A date has yet to be set for the official opening.

### Carol Watson:

The A&P Show had been an excellent event.

### Paul Roy:

Thank you to the Marcraes grader driver who was doing a very good job.

The mine section of the road was in a terrible state, and Mr Roy sought Council's assistance to do something about it.

### Ken Brown:

January Information Evening

22 January Combined Waihemo and Ahuriri Community Boards' Workshop, Oamaru

February A&P Show

February Palmerston and Waihemo Amenity Rate meeting with Mark Renalson

**Community Councillor Jan Wheeler:**

- 13 December Council Workshop LTP
- 13 December Mayor's Christmas Function, Opera House
- 14 December Catchup with Dave Bamford at Council HQ regarding UNESCO Global Geopark – possibility of registration for Waitaki District
- 15 Dec Opening of Craig Fountain at Oamaru Gardens
- 22 January Combined Waihemo and Ahuriri Community Boards' workshop, Oamaru
- 30 January Councillor Briefing
- 3 February Spoke at Opening of East Otago A&P Show
- 13 February WDC Council Meeting
- 15 February Promotion of Palmerston Meeting at Palmerston – Ideas for WDC Interns to work on and template requested for Guidelines from WDC Economic Development for new businesses
- 19 February WDC 6 year Waste Minimisation Development Strategy

- Cr Wheeler advised that she was going to email the Chief Executive asking what percentage of Waihemo Ward money was spent per head of population within Waihemo ratepayers' township and district.

**RESOLVED**

WCB 2018/013

Ken Brown / Carol Watson

That the Waihemo Community Board receives the update reports from Community Board Members and the Community Councillor.

CARRIED

## 16. Information Report – Mayor, Chief Executive, and Health and Safety Updates

The Information Report, containing updates as set out below, had been circulated with the agenda and was taken as read:

- Mayor's and Chief Executive's Report to the 13 February 2018 Council meeting
- Extract from the Health and Safety Advisor's report (February 2018) to the Finance, Audit and Risk Committee Meeting, 13 February 2018.

Mayor Gary Kircher supplemented his report with comments on the following topics:

- Recent appointments and reappointments to Council Controlled Organisations
- Margaret Munro had been appointed to the role of General Manager of Tourism Waitaki, and would commence on Monday 12 March.
- It had been a busy start to the new year, and the programme of work would see Council continue to strive for good customer service.
- The interns had arrived, and were already making positive contributions to the dynamics in the office environment.

**RESOLVED**

WCB 2018/014

Ken Brown / Paul Roy

That the Waihemo Community Board receives the Information Report.

CARRIED

There being no further business, the Chair declared the meeting closed at 8.03pm.

CONFIRMED at the Waihemo Community Board meeting held on the 9<sup>th</sup> day of April 2018 at the Waihemo Service Centre, Palmerston.

*[signed]*

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Chairperson