

## Waitaki District Council

### Assets Committee

**CONFIRMED MINUTES of Assets Committee Meeting of the  
Waitaki District Council held in the Council Chamber,  
Waitaki District Council Headquarters, 20 Thames Street, Oamaru  
on Tuesday, 13 February 2018 at 11.35am.**

<b>Present</b>	Cr Bill Kingan (Chair), Cr Guy Percival (Deputy), Cr Jeremy Holding, Cr Hugh Perkins, Deputy Mayor Melanie Tavendale, Mayor Gary Kircher
<b>In Attendance</b>	Cr Craig Dawson Cr Jim Hopkins Cr Jan Wheeler Cr Colin Wollstein Fergus Power (Chief Executive) Neil Jorgensen (Assets Group Manager) Paul Hope (Finance and Corporate Development Group Manager) Lisa Baillie (People and Culture Group Manager) Lichelle Guyan (Heritage, Environment and Regulatory Group Manager) Erik van der Spek (Recreation Manager) Renee Julius (Property Manager) Martin Pacey (Water Services and Waste Manager) (partial attendance) Ainslee Hooper (Governance and Policy Advisor)

The Chair opened the meeting, at 11.35am.

#### 1. **Apologies**

There were no apologies.

#### 2. **Declarations of Interest**

There were no declarations of interest.

**It was AGREED to take agenda items out of order at this time.**

The Chair signalled his intention to move the meeting into public excluded.  
The member of the public present left the room.

RESOLVED  
AC 2018/001

Cr Guy Percival / Deputy Mayor Melanie Tavendale  
That the public be excluded from the following part of the proceedings of this meeting, namely:

- Agenda Item 7 – Confirmation of Previous Meeting Public Excluded Minutes – Assets Committee 22 November 2017 PE

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows (refer over page):

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter – Section 48(1)
Public Excluded: • <b>Confirmation of Previous Meeting Public Excluded Minutes – Assets Committee 22 November 2017 PE</b>	To protect the privacy of natural persons. Section 48(1) (a). (The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned.)  To enable the Council to carry out commercial negotiations without prejudice or disadvantage. Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations.)

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.”

CARRIED

<b>Refer to Public Excluded Minutes</b>
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RESOLVED  
AC 2018//004

Cr Hugh Perkins / Cr Jeremy Holding  
That Council resumes in open meeting and decisions made in public excluded session are confirmed and made public as and when required and considered.

CARRIED

*The public and the media representative rejoined the meeting, at 11.40am.*

### 3. Confirmation of Previous Meeting Minutes

RESOLVED  
AC 2018/005

Deputy Mayor Melanie Tavendale / Mayor Gary Kircher  
That the Assets Committee confirms public meeting minutes for 22 November 2017, as circulated, as a true and correct record of that meeting, with one correction: That Resolution AC17/058 was seconded by Cr Tavendale (not Cr Wollstein).

CARRIED

**It was AGREED to continue to take agenda items out of order, by taking agenda item 5 next.**

### 5. Waitaki Resource Recovery Trust Limited Quarterly Report

The report, as circulated, presented the Assets Committee with the Waitaki Resource Recovery Trust Limited quarterly report for the period ending 30 September 2017.

Mr Dave Clare of the Waitaki Resource Recovery Trust attended the meeting for this item, and answered questions directed to him by Councillors. Discussion topics included recycled items, staff wages, return on investment, green waste, and builders' waste (well below budget).

RESOLVED  
AC 2018/006

Cr Hugh Perkins / Deputy Mayor Melanie Tavendale  
That the Assets Committee receives the Waitaki Resource Recovery Trust quarterly report for the period ending 30 September 2017.

CARRIED

It was **AGREED** to return to agenda item 4.

#### 4. Results from New Zealand Transit Authority (NZTA) Audit

The report, as circulated, presented to the Assets Committee information on the findings, and the Roding Unit's responses to the NZTA Procedural Audit.

*Mayor Kircher left the meeting at 11.57am, and returned at 11.59am.*

RESOLVED

AC 2018/007 Deputy Mayor Melanie Tavendale / Cr Guy Percival  
That the Assets Committee receives the New Zealand Transit Authority (NZTA) Procedural Audit.

CARRIED

#### 6. Assets Group Activity Report

The memorandum, as circulated, sought to inform the Assets Committee about the activities of the Assets Group for the period 9 November 2017 to 22 January 2018.

During the discussion, there were two Requests for Action, as follows:

- (a) To supply further details regarding the Road Safety Update and Serious Injury Crashes  
**(ACTION: Mr Jorgensen)**
- (b) To provide a status update on the LED upgrade  
**(ACTION: Mr Jorgensen)**

RESOLVED

AC 2018/008 Cr Jeremy Holding / Deputy Mayor Melanie Tavendale  
That the Assets Committee receives the information.

CARRIED

#### 8. Release of Public Excluded Information

In accordance with Waitaki District Council Standing Orders 2016 to 2019, Clause 17.5, and pursuant to Resolution AC 2018/003 of this meeting, the Committee APPROVED the release of previously public excluded information as set out below because there is no longer a need for continued protection under section 48(1) of the Local Government Official Information and Meetings Act 1987.

#### 7. Confirmation of Public Excluded Meeting Minutes PE

RESOLVED

AC 2018/002 Deputy Mayor Melanie Tavendale / Cr Guy Percival  
That the Assets Committee confirms public excluded meeting minutes for 22 November 2017, as circulated, as a true and correct record of that meeting.

CARRIED

There being no further business, the Chair declared the meeting closed at 12.23pm.

CONFIRMED at the Assets Committee Meeting held on the 20<sup>th</sup> day of March 2018  
in the Council Chamber, Waitaki District Council Headquarters, 20 Thames Street, Oamaru.

*[signed]*

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Chairperson