



Waitaki

DISTRICT COUNCIL
TE KAUNIHERA Ā ROHE O WAITAKI

Notice of Meeting

of the

Waihemo Community Board

at the

Waihemo Service Centre, Tiverton Street,
Palmerston

on

Monday 11 December 2017

at

7.00pm

www.waitaki.govt.nz

Waihemo Community Board

Waihemo Service Centre, Tiverton Street, Palmerston
Monday 11 December 2017 at 7.00pm

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Waitaki District Council**Waihemo Community Board**

**UNCONFIRMED MINUTES of a Meeting of the
Waihemo Community Board
held in the Waihemo Service Centre, Tiverton Street, Palmerston
on Monday 6 November 2017 at 7.00pm**

Present Mrs Dennison (Chair), Mrs McGregor, Mr Brown, Mr Roy,
Mrs Watson, Cr Wheeler

Apologies Mayor Kircher

In Attendance Cr Garvan
Mrs Guyan (Acting Community Services Group Manager)
Ms Donovan
Ms Wala (Secretary)
Mr Bill Campbell (Otago Daily Times)

Public Forum

There were no members of the public in attendance.

Declarations of Interest

There were no declarations of interest.

Apologies

RESOLVED
WCB17/064

Mr Roy / Mrs Watson
"That the Waihemo Community Board accepts apologies for absence
from Mayor Kircher."

CARRIED

Palmerston Clock Update

The Chair advised the meeting that the decision had been taken to replace the face of the clock and to have it completely overhauled. The workshop about the clock that had been agreed at the last meeting could still happen in the future. Accordingly, rather than rescind that resolution, the item would remain as an agenda item, pending responses from both the contractor and property owner which would help inform the process going forward.

1. Confirmation of Previous Meeting Minutes

RESOLVED
WCB17/065

Mr Brown / Mr Roy
"That the Waihemo Community Board confirms the minutes of the
Waihemo Community Board meeting held on 25 September 2017, as
circulated, as a true and correct record."

CARRIED

2. Building Consents Issued in Waihemo Ward for the Month of September 2017

A memorandum had been circulated to provide the Community Board members with a list of building consents issued in Waihemo Ward for the month of September 2017.

RESOLVED Mr Brown / Mrs Dennison
WCB17/066 "That the Waihemo Community Board receives the information."

CARRIED

3. Assets Update

A memorandum had been circulated to update the Board on issues, operations and projects managed by the Assets Group, occurring within the Waihemo Ward since the last Board meeting.

RESOLVED Mr Roy / Mr Brown
WCB17/067 "That the Waihemo Community Board receives the information."

CARRIED

4. Recreation Update

A memorandum had been circulated to update the Waihemo Community Board on routine work, maintenance issues and progress on minor projects for the period 14 September to 24 October 2017.

RESOLVED Mrs McGregor / Mrs Watson
WCB17/068 "That the Waihemo Community Board receives the information."

CARRIED

5. Hampden Onsite Wastewater Management Systems Inspection and Cleaning

A memorandum had been circulated to update the Waihemo Community Board on the status of Hampden OWMS cleaning and inspection programme.

RESOLVED Mr Roy / Mrs Watson
WCB17/069 "That the Waihemo Community Board receives the information."

CARRIED

6. Palmerston Water Reticulation Renewal Design

A memorandum had been circulated to update the Waihemo Community Board on the status of the options report for the Palmerston Water Reticulation Renewal design work.

RESOLVED Mrs McGregor / Cr Wheeler
WCB17/070 "That the Waihemo Community Board receives the information."

CARRIED

7. Chairperson's Report

The Chairperson's report, as circulated, was taken as read. The Chair also noted that the East Otago Field Days had been an enormous success for the community, and had attracted over 4000 visitors. She extended her heartfelt thanks to the Field Day Committee who had helped make the day so successful.

RESOLVED
WCB17/071

Mrs Dennison / Mrs McGregor

"That the Waihemo Community Board receives the Chairperson's report."

CARRIED

8. Community Board Members' and Councillor's Reports (verbal)

Heather McGregor:

- 29 September – Ward Tour, visiting Macraes, Dunback, Hampden, Moeraki and Palmerston communities
- 2 October – Hampden Streetscape meeting
- 12 October – Otago Regional Council meeting re the Shag River Project at Dunback
- 19 October – Palmerston Field Days
- 20 October – Hampden Amenity Rate Project meeting with Ting Ge
- 30 October – Palmerston Amenity Rate workshop with Ting Ge
- Also attended other community meetings and events during the last six weeks
- Assisted Puketapu Radio with its Quiz Night, which raised over \$2000.

Carol Watson:

- 29 September – Waihemo community Board Tour of Macraes Domain, Dunback, Hampden, Moeraki and Palmerston.

Paul Roy:

- Have been working with Mark Renalson to source gravel supplies
- Macraes Road needs urgent fixing; the mine has already been asked to attend to it.
- Broom and gorse are currently in flower. The plants have not died off completely, but you can see where they have been sprayed.
- There is a very large hole in the Macraes-Middlemarch road in the gravel.

ACTION POINT: Mr Roy to take photographs of the gorse/broom and the hole in the road and to lodge a CRM with the Council.

Ken Brown:

- Congratulations to the organisers of the Field days
- Look forward to Ting Ge's Amenity Rate project report
- Rubbish bags were being discontinued, and only wheelie bins will be available, at a 40% increase in cost – quite a lot. Bins are harder to take up the driveway for some of the elderly. There is also a concern that this will lead to an increase in fly dumping.

In response to Mr Brown's third bulletpoint, Ms Donovan advised that it was an issue for the private waste management company (which was responsible for the wheelie bin service) rather than Council. She undertook to pass on Mr Brown's comments to the company so that they could look at options to improve customer service, including through providing smaller bins or maybe collecting bins for some elderly customers.

Community Councillor Jan Wheeler:

- 29 September – Waihemo Community Board tour of Macraes domain, Dunback, Hampden, Moeraki and Palmerston.
- 2 October – Hampden Hall Meeting of Waihemo Community Board with community. Items discussed included Hampden streetscape plan for tree planting ideas, and the report on NZTA traffic-calming methods on SH1. English trees and flowering and fruit trees were put forward as plant options.

- 18 October – East Otago Field Days – This was a great success with over 4,000 people attending and with many of the 130 business site holders rebooking for next year. Congratulations to Paul Mutch and his superb organising team. It was a fantastic event with many business and farming information sites, and food and health-related stalls. The musical entertainment, Fleur from Moeraki, and Bevan Smith from Riverstone, fashion parades, Special Guests and Celebrity MC Jim Hopkins created an extremely successful event for all.
- Mayor Gary Kircher introduced the new Chief Executive Fergus Power at the Field Days, after which they visited other sites in the district including Macraes Oceana Gold, Palmerston Centre, Moeraki Holiday Park and Herbert Poultry Farm.
- 20 October – Hampden Village meeting and workshop with Ting Ge
- 30 October – Palmerston Service Centre Meeting
- Wallabies moving into Otago – Groups of wallabies have moved south of the Waitaki River over the last two years and there have been quite a few sightings in North Otago. Members of the public in the Waitaki district are encouraged to contact Kevin Allan, Senior Environmental Officer for the Otago Regional Council based at the Palmerston ORC office (in the Waihemo Service Centre in Tiverton Street) to report sightings. He can also be contacted by telephone (03) 474 0827 or 0800 474 082; or via email at kevin.allan@orc.govt.nz
- 30 October – Palmerston Amenity Rate Workshop with Ting Ge
- The Moeraki Beach Steps have now been replaced and look very good.
- It is good to see the list of WDC grading and bridge repairs on Waihemo roads during September and October 2017.

RESOLVED
WCB17/072

Mr Brown / Mr Roy

“That the Waihemo Community Board receives the update reports from Community Board Members and the Ward Councillor.”

CARRIED

9. Information Report – Mayor, Chief Executive, and Health and Safety Updates

The Information Report, containing updates as set out below, had been circulated with the agenda and were taken as read:

- Mayor’s and Chief Executive’s Report to 25 October 2017 Council meeting
- Customer Services Group Manager – Health and Safety Update to 11 October 2017 Customer Services Committee Meeting

The Chair asked for a progress report on the internship programme. Mrs Guyan advised that several applications had been received, and were now being considered individually for a match up of skills to specific projects. The projects are listed on Council’s website, and will remain there until the work has been completed.

In response to a question from the Chair, Mrs Guyan advised that the structural realignment was progressing, with the proposed changes having been sent to staff and the feedback period from them having closed last Friday.

RESOLVED
WCB17/073

Mrs McGregor / Mrs Watson

“That the Waihemo Community Board receives the Information Report.”

CARRIED

Verbal Update From Rostered Councillor – Cr Garvan:

- On 10 or 15 November, annual valuations for properties will be issued by Quotable Value. The valuations are used for rating purposes only. Google Maps can be used to get these valuations, together with some sales in the area. Residents in the Waitaki district are encouraged to look closely at their valuation, and note that the objections period closes on 22 December 2017.

There being no further business, the Chairperson declared the meeting closed at 8.20pm.

Confirmed this 11th day of December 2017 at the Waihemo Service Centre, Palmerston.

Chairperson

UNCONFIRMED

Waihemo Community Board Memorandum

From Regulatory Services Unit Manager

Date 11 December 2017

Building Consents Issued in Waihemo Ward for the month of October 2017

Recommendation

That the Waihemo Community Board receives the information.

Summary and Purpose

To provide the Board members with a list of building consents issued in Waihemo Ward for the month of October 2017.

58 Norwich Street, Hampden	Relocate existing Portacom from CHCH and place on foundations and connect to services	\$22,000
96 Tiverton Street, Palmerston	Demolish existing laundry, bathroom and W.C. Construct new laundry, bathroom, W.C, sunroom and covered deck	\$45,000
35 Chester Street, Hampden	Construct new 64m ² MITEK lean to implement shed	\$10,000
23 Tenby Street, Moeraki	Extension of living area and deck to existing dwelling	\$60,000
Palmerston Dunback Road	Construct Totalspan Heritage Style Barn for use as implement shed	\$50,000
205 Palmerston Dunback Road	Erect two Marquees from 17/10/2017 – 20/10/2017 for East Otago Field Days	\$5,000
39 Mull Street, Palmerston	Install a free standing Woodsman wood burner and Heat saver flue into existing chimney	\$4,500

Lichelle Guyan
Acting Community Services Group Manager

Waihemo Community Board Memorandum

From Regulatory Services Unit Manager

Date 11 December 2017

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Palmerston-Dunback Road	Amendment to BC 2016/3413 for change of woodburner to Masport insert LE4000	\$0.00
Tenby Street	Construct new double garage	\$25,000.00
Tenby Street	Amendment 2017/3940/2 to add toilet, shower and hand basin to boat shed	\$10,000.00
Bluff Hill Road	Construct 5 bay Strong built Goldpine Pole Shed	\$45,000.00

Lichelle Guyan
Acting Community Services Group Regulatory Manager

Waihemo Community Board Memorandum

From Assets Group Manager

Date 11 December 2017

Assets Update

Recommendation

That the Waihemo Community Board receives the information.

Summary and Purpose

To update the Board on issues, operations and projects managed by the Assets Group, occurring within the Waihemo Ward since the last Board meeting.

Roading

The contractor is back to normal works following completion of storm damage. With the probability that the aggregate scarcity will be resolved soon, then we will catch-up on programmed works.

Customer Requests	<ul style="list-style-type: none"> • Request to fix the approach to the ford on Ainges Road • Request to seal Brough road • Request to grade Worcester Street and Quarry and McDonald Roads • STOP sign at the rail crossing required reinstatement • 1 Storm Water enquiry • Road markings faded at Rail Crossing • 1 vegetation overgrown • 2 Dunback Domain Road Bridge repairs – including a thank you from Graymont Lime for Council's prompt response. • Sign on Butter and Egg Road missing • Campervans on Kemp Road
Road Maintenance	<ul style="list-style-type: none"> • Very Rural Roads Project has been approved by Council and Councillors have agreed to the roads on the programme – list attached • Signs have been replaced in Haven and Birsa Streets • 86.21kms of Grading has been carried out in the district • 112.2 m² of levelling has been carried out • 301.5m of edge break has been completed • 111,632 m² of mowing has been carried out in the district
Bridges and Structures	<ul style="list-style-type: none"> • Domain Road bridge approach improvement has been completed – prepping for the sealing programme which will be completed in December.
Aggregate Supplies	<ul style="list-style-type: none"> • Both SouthRoads and Council have been working on aggregate supplies and they are expected to be available during February 2018. Work will then begin on the renewal metalling programme and the Very Rural Roads Project.
Street Lighting	<ul style="list-style-type: none"> • The LED Upgrade has started. The State Highway LED renew and improvement will be carried out prior to Christmas; local roads will be started in the New Year. Assessments will also be carried out for improvement.

Road Markings and Signage	<ul style="list-style-type: none"> District wide road remarking is underway
Road Resurfacing	<ul style="list-style-type: none"> Bond and Sanday Streets had an asphalt slurry resurface carried out in October. The reseal crew will return in December / January to complete chip sealing in the area.
Road Rehabilitation	<ul style="list-style-type: none"> The tender has closed for Contract 660 for this year's road rehabilitation programme. This includes 1.5kms of Horse Range Road, from the cattle yards to Jacks Road.
Roading Land Transport Plan (RLTP)	<ul style="list-style-type: none"> The Roothing Business case deadline for 2018-21 RLTP is 16 December 2017. This identifies the budgets for the next three years and forms part of the 2018 – 28 Long Term Plan Process.

Solid Waste

Palmerston

There will be some changes to the drop off location and the booth positioning at the Palmerston landfill, to help with operations and to better meet resource consent compliance requirements.

Water Supply

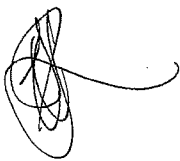
Hampden-Moeraki

Recent applications for new water connections in the Moeraki area are being approved but will not be physically installed until network improvements have been sufficiently completed to provide reliable flow and pressure to the Moeraki area. These works include connecting the Hampden-Moeraki and Herbert-Waianakarua supplies, upgrading the trunk main through Hampden township, and a new pump station and rising main at Hillgrove. The supply currently struggles to deliver sufficient water to Moeraki during summer months.

Waste Water

Moeraki

Agreement with the Runanga on the mussel bed sampling is expected to be signed off this month. This is the last requirement to obtain the resource consent for the new disposal area at Katiki, and work on final design will proceed once the consent has been obtained.



Neil Jorgensen

Assets Group Manager

Attachments

Very Rural Roads Project

Attached information on works that have been undertaken in Waihemo Ward

4329	Complete	SHAW RD	0	430	430	Grading	Full grade full width TS 251139	25/10/2017 11:27	WAIHEMO
4330	Complete	PILBROW RD	0	1780	1780	Grading	Full grade full width TS 251139	25/10/2017 11:28	WAIHEMO
4364	Complete	MUNRO RD EAST	0	844	844	Grading	Full grade full width TS 251141	26/10/2017 08:03	WAIHEMO
4415	Complete	SWITCHBACK RD	426	4650	4224	Grading	Full grade full width TS 251142	27/10/2017 07:29	WAIHEMO
4416	Complete	STOUR ST - PALMERSTON	887	1382	495	Grading	Full grade full width TS 251142	27/10/2017 07:30	WAIHEMO
4417	Complete	SUTHERLAND RD - MEADOWBANK	0	1000	1000	Grading	Full grade full width TS 251142	27/10/2017 07:33	WAIHEMO
4418	Complete	MCELWEE RD	0	570	570	Grading	Full grade full width TS 251142	27/10/2017 07:35	WAIHEMO
4419	Complete	TAIERI PEAK RD	12520	16520	4000	Grading	Part grade full width TS 251142	27/10/2017 07:37	WAIHEMO
4592	Complete	TAIERI PEAK RD	7950	16520	8570	Grading	Part grade full width TS 251143	31/10/2017 14:47	WAIHEMO
4593	Complete	AINGES RD EAST	0	4380	4380	Grading	Full grade full width TS 251144	31/10/2017 14:49	WAIHEMO
4594	Complete	STONEBURN RD	0	1046	1046	Grading	Full grade full width TS 251144	31/10/2017 14:51	WAIHEMO
4595	Complete	STONEBURN RD	1270	4720	3450	Grading	Full grade full width TS 251144	31/10/2017 14:53	WAIHEMO
4596	Complete	PHILIP RD	0	2990	2990	Grading	Full grade full width TS 251144	31/10/2017 14:55	WAIHEMO
4638	Complete	GRANGE HILL RD	0	1400	1400	Grading	Part grade full width TS 251145	01/11/2017 07:40	WAIHEMO
4639	Complete	LIMEKILN RD	1312	2620	1308	Grading	Part grade full width TS 251145	01/11/2017 07:43	WAIHEMO
4640	Complete	MCLEW RD	0	380	380	Grading	Full grade full width TS 251145	01/11/2017 07:46	WAIHEMO
4641	Complete	MCLEW RD	650	2000	1350	Grading	Full grade full width TS 251145	01/11/2017 07:48	WAIHEMO
4642	Complete	STENHOUSE RD	207	1003	796	Grading	Full grade full width TS 251145	01/11/2017 07:50	WAIHEMO
				86215		Total			
1480	Complete	DISTRICT RD - PALMERSTON	1244	1252	20	Level - Subsidence	Reseal 17/18 DS 435255outside 119	16/10/2017 12:29	WAIHEMO
1457	Complete	DISTRICT RD - PALMERSTON	913	916	3	Level - Uneven Surface	Reseal 17/18 DS 435255In trench	16/10/2017 11:21	WAIHEMO
1458	Complete	DISTRICT RD - PALMERSTON	1094	1106	20.4	Level - Uneven Surface	Reseal Fire Hydrant to Real Estate Sign DS 435255	16/10/2017 10:19	WAIHEMO
2678	Complete	START ST	190	199	9	Level - Uneven Surface	RESEALS 17/18 prelevel beside curb DS 435255	16/10/2017 13:57	WAIHEMO
2679	Complete	DISTRICT RD - PALMERSTON	942	945	3	Level - Uneven Surface	RESEALS 17/18 Prelevel DS 435255	16/10/2017 10:48	WAIHEMO
2693	Complete	HAVEN ST	1644	1655	11	Level - Uneven Surface	RESEALS 17/18 DS Prelevel	16/10/2017 15:56	WAIHEMO
3968	Complete	HORSE RANGE RD	7947	7952	15	Level - Uneven Surface	DS 435087 Blowout	10/10/2017 11:42	WAIHEMO
3970	Complete	LIMEKILN RD	1337	1338	3	Level - Uneven Surface	DS 435087 Blowout	10/10/2017 15:23	WAIHEMO
3983	Complete	HORSE RANGE RD	2308	2311	3	Level - Uneven Surface	DS 435091 level blowout	11/10/2017 11:19	WAIHEMO
3988	Complete	HORSE RANGE RD	3946	3951	2.5	Level - Uneven Surface	DS 435091 level	11/10/2017 12:32	WAIHEMO
3989	Complete	HORSE RANGE RD	4186	4188	2	Level - Uneven Surface	DS 435091 level	11/10/2017 13:46	WAIHEMO
4077	Complete	DISTRICT RD - PALMERSTON	932	938	6	Level - Uneven Surface	RESEAL 17/18 Prelevel DS 435255	16/10/2017 10:49	WAIHEMO
4078	Complete	DISTRICT RD - PALMERSTON	919	930	14.3	Level - Uneven Surface	RESEAL 17/18Prelevel DS 435255	16/10/2017 11:13	WAIHEMO
				112.2		Total			
4654	Entered	TAIERI PEAK RD	4868	0	1	Maintenance required	DS 435106 construct a rock headwall		WAIHEMO
4356	Complete	HAMPDEN SQUARE WEST	17	0	0	Maintenance	DS 168840 install a replacement post	25/10/2017 11:00	WAIHEMO
3984	Complete	HORSE RANGE RD	2295	0	1	Missing	DS 435090 Reinstate curve advisory signs & install replacement post	11/10/2017 11:20	WAIHEMO
4730	Complete	HAMPDEN SQUARE EAST	0	0	111632	Mowing	Mowing October, Hampden 20142 x 2 , Moeraki 13107 x 2 , Shag Point 5697 x 2, Palmeston 15291 x 2	03/11/2017 08:38	WAIHEMO
830	Complete	MACLEAN RD	3899	0	0	New Installation	2400 chevron DS 435405	10/10/2017 08:26	WAIHEMO
4134	Complete	FRASER RD	325	0	0	Pothole sealed	Filled hole in the top of a culvert to make it safe until a replacement culvert can be installed. DS 168844	18/10/2017 14:08	WAIHEMO
3996	Entered	HORSE RANGE RD	8024	0	0	Pothole unsealed	DS 435089put gravel in patch near forest entrance		WAIHEMO
739	Complete	HAVEN ST	1420	1433	13	Premix Reshaping Method	RESEAL 17/18 DS 435255	16/10/2017 14:54	WAIHEMO
740	Complete	HAVEN ST	1528	1534	13.2	Premix Reshaping Method	RESEAL 17/18 DS 435255	16/10/2017 15:28	WAIHEMO
1469	Complete	DISTRICT RD - PALMERSTON	1483	1488	14.07	ReChip -Texture Loss	Reseal scabbing	16/10/2017 16:27	WAIHEMO
4363	Complete	BOBBYS HEAD RD	2300	0	0	Removal of Wilding Trees	DS 419947 Remove large trees from road reserve, one of which had fallen over into the farmers padd	03/11/2017 09:53	WAIHEMO
4215	Complete	WILKINSON RD	77	0	1	Replace Existing Sign		20/10/2017 10:40	WAIHEMO
4610	Complete	HAVEN ST	1431	0	1	Replace Existing Sign	DS 168500 replace RG6 post	31/10/2017 12:03	WAIHEMO
1195	Complete	BIRSA ST	143	153	10	Rework Surface water channel mtce	CRM dig new channel from end of pipe (by netting) to open channel also see John (owner of land) to	03/11/2017 15:56	WAIHEMO
2677	Complete	START ST	139	0	1	Sevr Cover Broken / Uneven	RESEALS 17/18 raise service cover	03/11/2017 11:40	WAIHEMO

Dispatch	Call Status	Road	Start	End	Quantity	Fault Description	Notes	Actual Completed Date	Area
3666	Complete	SHINGLY CREEK RD	0	400	0	Aggregate Loss	Spread AP 40 limerock on road to cover up flood damage. DS 419723Six loads	09/10/2017 09:12	WAIHEMO
3333	Complete	BUSHY HILL RD	60	0	0	Blocked Culvert - clear debris	EVENT 07/17 REINSTATEMENT.JET CULVERT DS 165346	06/10/2017 12:41	WAIHEMO
3334	Complete	BUSHY HILL RD	95	0	0	Blocked Culvert - clear debris	EVENT 07/17 REINSTATE,MENTJET CULVERT DS 165346	06/10/2017 12:42	WAIHEMO
4243	Complete	AUSKERRY ST	282	0	1	Clear Litter		20/10/2017 13:32	WAIHEMO
4618	Complete	HILLGROVE-MOERAKI RD	704	0	1	Clear Litter	DS 168499 litter	31/10/2017 15:49	WAIHEMO
1471	Complete	IPSWICH ST	524	618	94	Digout SWC	RESEALS 17/18	03/11/2017 10:13	WAIHEMO
2676	Complete	COPINSHA ST	328	396	68	Digout SWC	RESEALS 17/18 ACCESS RDClean water table DS 419726	03/11/2017 15:48	WAIHEMO
4645	Dispatched	MOUNT MISERY RD	0	0	0	Digout- Depression	DS 168493 Erect signs at pavement failure		CORRIEDALE
2685	Complete	HORSE RANGE RD	4672	4695	23	Edge Break	RESEALS 17/18 DS 435254Edgebreak	13/10/2017 09:13	WAIHEMO
2686	Complete	HORSE RANGE RD	5108	5138	30	Edge Break	RESEALS 17/18 DS 435254Edgebreak	13/10/2017 10:10	WAIHEMO
2688	Complete	HORSE RANGE RD	5412	5625	213	Edge Break	RESEALS 17/18 DS 435254Edgebreak	13/10/2017 12:38	WAIHEMO
2689	Complete	HORSE RANGE RD	5835	5869	0	Edge Break	RESEALS 17/18Edgebreak	13/10/2017 13:58	WAIHEMO
4027	Complete	HORSE RANGE RD	5169	5184	15	Edge Break	RESEAL 17/18 edgebreak DS 435254	13/10/2017 10:11	WAIHEMO
4028	Complete	HORSE RANGE RD	4465	4471	5	Edge Break	RESEAL 17/18 Edgebreak DS 435254	13/10/2017 14:17	WAIHEMO
4612	Complete	LIGHTHOUSE RD	2916	2917	1	Edge Break	DS 436001 ebreak	31/10/2017 13:48	WAIHEMO
4614	Complete	HILLGROVE-MOERAKI RD	711	712	1	Edge Break	DS 436001 ebreak	31/10/2017 15:01	WAIHEMO
4615	Complete	HILLGROVE-MOERAKI RD	709	710	1.5	Edge Break	DS 436001 ebreak	31/10/2017 15:01	WAIHEMO
4616	Complete	HILLGROVE-MOERAKI RD	680	671	11	Edge Break	DS 436001 ebreak	31/10/2017 15:28	WAIHEMO
4617	Complete	HILLGROVE-MOERAKI RD	637	638	1	Edge Break	DS 436001 ebreak	31/10/2017 15:30	WAIHEMO
					301.5	Total			
4619	Complete	HILLGROVE-MOERAKI RD	569	0	1	Edge Marker Post	DS 436003 emp	31/10/2017 15:56	WAIHEMO
4620	Complete	HILLGROVE-MOERAKI RD	551	0	1	Edge Marker Post	DS 436003 emp	31/10/2017 15:57	WAIHEMO
3883	Complete	BUSHY HILL RD	100	0	0	Flooding	Dug out detritus at the ends of two culverts before jetting. DS 419725	09/10/2017 09:17	WAIHEMO
4733	Complete	DOMAIN RD	450	450	1	Flooding	Complete Drainage, clear debris, widen shoulder and form bridge approach ready for stabilisation. 43	03/11/2017 09:43	WAIHEMO
4768	Complete	TIVERTON ST	100	0	0	Flooding	Cleaned sumps and drains around palmerston after heavy rain. DS 419729	03/11/2017 16:03	WAIHEMO
4248	Complete	HUGHES RD	0	347	347	Grading	Full grade full width TS 251138	24/10/2017 11:17	WAIHEMO
4249	Complete	HUGHES RD	548	4266	3718	Grading	Full grade full width TS 251138	24/10/2017 11:19	WAIHEMO
4250	Complete	JONES RD	0	620	620	Grading	Full grade full width TS 251138	24/10/2017 11:21	WAIHEMO
4304	Complete	SETTLEMENT RD - WAIANAKARUA	0	2330	2330	Grading	Full grade full width TS 251135	24/10/2017 16:24	WAIHEMO
4305	Complete	SHAG POINT RD	2230	3080	850	Grading	Full grade full width TS 251135	24/10/2017 16:25	WAIHEMO
4306	Complete	WALSH RD	50	402	352	Grading	Full grade full width TS 251135	24/10/2017 16:28	WAIHEMO
4307	Complete	WALSH RD	506	4794	4288	Grading	Full grade full width TS 251135	24/10/2017 16:30	WAIHEMO
4308	Complete	WALSH RD EAST	0	330	330	Grading	Full grade full width TS 251135	24/10/2017 16:32	WAIHEMO
4312	Complete	FLEMING RD	80	3124	3044	Grading	Full grade full width TS 251136	24/10/2017 16:43	WAIHEMO
4313	Complete	BLACKS RD	0	1470	1470	Grading	Full grade full width TS 251136	24/10/2017 16:50	WAIHEMO
4314	Complete	PAGAN RD	0	1670	1670	Grading	Full grade full width TS 251136	24/10/2017 16:54	WAIHEMO
4315	Complete	GUFFIE RD	0	4520	4520	Grading	Full grade full width TS 251136	24/10/2017 16:56	WAIHEMO
4316	Complete	FACTORY RD	64	626	562	Grading	Full grade full width TS 251136	24/10/2017 16:58	WAIHEMO
4317	Complete	CHISHOLM RD - PALMERSTON	0	606	606	Grading	Full grade full width TS 251136	24/10/2017 17:00	WAIHEMO
4318	Complete	MILL RD	0	630	630	Grading	Full grade full width TS 251136	24/10/2017 17:03	WAIHEMO
4319	Complete	TAIERI PEAK RD	0	7950	7950	Grading	Part grade full width TS 251137	25/10/2017 11:01	WAIHEMO
4321	Complete	BURRANESS ST	700	1640	940	Grading	Full grade full width TS 251137	25/10/2017 11:10	WAIHEMO
4322	Complete	BOUNDARY RD	0	2290	2290	Grading	Full grade full width TS 251137	25/10/2017 11:12	WAIHEMO
4323	Complete	BROUGH RD	0	880	880	Grading	Full grade full width TS 251137	25/10/2017 11:14	WAIHEMO
4324	Complete	JOHN ST	45	270	225	Grading	Full grade full width TS 251137	25/10/2017 11:15	WAIHEMO
4326	Complete	CHALMERS RD	0	5450	5450	Grading	Full grade full width TS 251139	25/10/2017 11:22	WAIHEMO
4327	Complete	CRAIG RD	0	3160	3160	Grading	Grading road full width	25/10/2017 11:23	WAIHEMO
4328	Complete	BURNETT RD	0	970	970	Grading	Full grade full width TS 251139	25/10/2017 11:25	WAIHEMO

4728	Complete	HUGHES RD	1525	0	0	Soft Shoulder	DS 167190 Place cone to delineate the shoulder drop off	03/11/2017 08:49	WAIHEMO
4696	Complete	FLEMING RD	50	0	2	Spillage	Truck stop serviced on the 13th and the 25th of October 2017DS 419085	02/11/2017 08:45	WAIHEMO
4697	Complete	FLEMING RD	50	0	2	Spillage	Truck stop cleaned on the 13th and the 25th of October 2017DS 419085	02/11/2017 08:47	WAIHEMO
332	Complete	START ST	190	259	82.68	SurfaceRepair - 2nd Coat Seal	Along new kurb and chanel	16/10/2017 17:11	WAIHEMO



WDC 642 Summary Report September 2017

PERFORMANCE

EFFECTIVENESS	CRM's	Structures	Monthly	4
		Culverts/Side drains	Monthly	17
		Fallen Trees	Monthly	-
		Flooding Roads/Footpaths	Monthly	8
		Frost and Ice Response	Monthly	-
		Grading/Metalling	Monthly	30
		Kerb and Channel	Monthly	2
		Road Litter	Monthly	4
		Signs Missing/Damaged	Monthly	9
		Roadside Vegetation	Monthly	4
		Safety Road Condition	Monthly	1
		Sealed Road Failures	Monthly	3
		Potholes	Monthly	15
		Snow Clearing	Monthly	-

PEOPLE / CULTURE	TEAM SAFETY		Month	YTD	
		Medical Treatment Intervention - #	Monthly	0	1
		Lost Time Injury - #	Monthly	0	0
		Near Miss/IOF	Monthly	11	43
		Incidents	Monthly	12	31
Safety Audits/Tours completed	Monthly	5	7		

September has been a pleasant relief in the weather department, giving us the opportunity to tidy up the majority of the outstanding flood repairs. This has given us the capacity to get the reseal repairs underway.

The Cross Street intersection upgrade has kept the siteworks teams busy with a lot of concrete work and asphalt work completed for the month. The footpath team are also getting stuck into some programmed work with Caledonian St ready for asphalt and Towey and Cross St completed.

The drainage crews have been busy clearing slips, blocked water channels and fixing scouring on the sides of roads. Boundary Creek Rd was another project keeping the 13t digger crew busy repairing the damaged road after logging had happened in the area.

The 17/18 Maintenance Metal program is underway and the very rural road project has been released and is to be programmed. We are continually trying to source new aggregate sites in the Waihemo area but are struggling to lock in sites. We have dug test holes in four potential sites in the greater Palmerston area with them all being blanks. The McLew Rd site is in the process of being handed over to the WDC to pursue which we hope will give the WDC more control over the long term of this asset.

The premix crew has been busy helping out with flood repairs for the first part of the month. The second half saw the crew completing repairs on reseal sites in the Corriedale and Ahuriri wards.

Our graders have been busy finishing up the majority of the flood damage on the unsealed roads and moving back onto their maintenance beats. We will be pushing to stick to the maintenance programmes to make sure we do not fall behind with too much bouncing around.

Delta has completed the first full round of urban spraying. They are now completing the rural spraying currently working their way up from the Waihemo ward.

The signs programme is underway with sign audits completed throughout the month and replacement signs programmed. Edge marker posts seem to be getting damaged all over the district with the amount of stock and farm machinery on the road shoulders. The routine crews have been replacing these as they complete their patrols

PROGRESS

Item	Completed	Comments
Stabi's	667m ²	667m ² YTD
Maintenance Metaling (20,000m ³)	1,329 m ³	1,329 m ³ YTD
Grading (280km target)	144 km (MTD) 289 km (YTD)	The graders spent the start of the month completing flood damage
Road Sweeping	10 (MTD)	120 (YTD)
Signs	Cleaned 6 (MTD) Straightened 19 (MTD)	63 (YTD) 38 (YTD)
Roadside Litter Collection	13 (MTD)	89 (YTD)
Wilding Trees	1 (MTD)	21 (YTD)
Traffic Counts (300 per year)	51 (YTD)	51 (YTD) 17%

Inspection Table

Activity	Completed MTD	Completed YTD	Remaining Qty
Culvert Inspections (240/month)	134	405	2,555 (85.9%)
Bridge Inspections (15/month)	10	14	166 (92.2%)

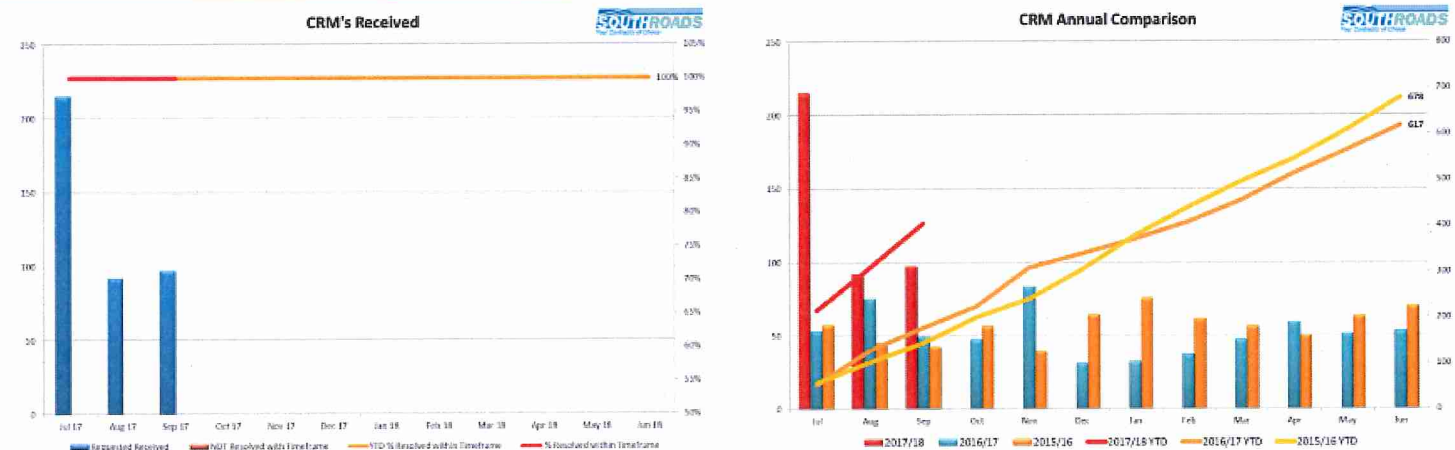
RISK & STRATEGY UPDATES

	Identified Risks	Update
Roads	Humber Street Bridge Repairs	The bridge has now been sealed and opened to traffic and pedestrians again. The seal will be monitored for any settlement over the next few months
	Coal Pit Road	Saturated material has been wind rowed and made a considerable difference. The hedge seems to be the culprit causing the wet pavement to not dry out. This should be programmed to be removed before next winter. The material will be laid back onto the road once it gets warmer
	Waianakarua Rd	Coastal erosion work programmed to start in October
	Horse Range Rd	Road narrowed to one lane. WDC working on design for the repair
Slips	Haven Street - Moeraki	Levelling work has been completed again this month. Bi-pass route has had vegetation trimmed back to allow for large vehicles
Strategic	RAMM Data	RAMM data has been updated throughout the transfer and programmes presented for approval
	Reseal sites	Reseal site changes have resulted in several changes to the programme. The sealed roads damaged by the floods we have almost completed and are now focusing on the reseal sites.

CUSTOMER SERVICE MANAGER REPORT

We received 97 CRM's for the month of September. The CRM's are more spread out this month with the three main requests being around blocked drains, grading and potholes. This is a reflection of the weather we have had and the need to be getting resources back onto their maintenance beats now that the flooding repairs are ramping down. Though the weather was a vast improvement this month we still had a period of heavy rain in the middle of September causing more blocked culverts and scouring on the network. The two cyclic trucks are putting a focus on getting around all the potholes appearing and getting on top of these.

CRM GRAPHS



PERFORMANCE MEASURE RESULTS –

For September performance measure have improved from again from August with more focus being put into the timeliness of reports. The Management Performance Measures we have scored a 95% compliance. Focus will be put into improving traffic count data as there is still some small issues around some data being sent through.

The Operational Performance results are at 89% compliance. Focus will be put into grading and spot metaling of unsealed roads, vegetation control around town and in surface water channels and to target pothole repairs to bring this score up.

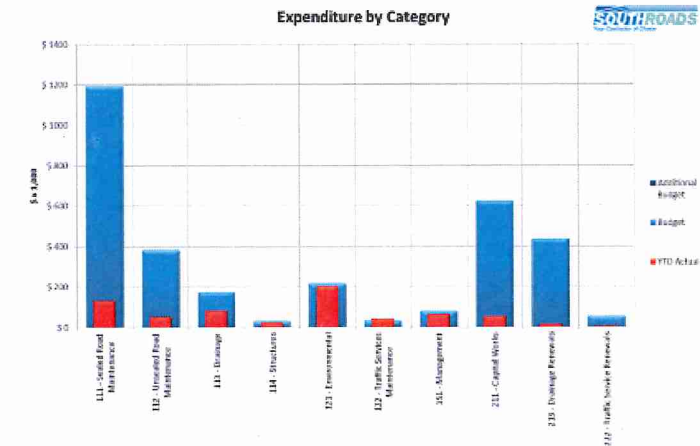
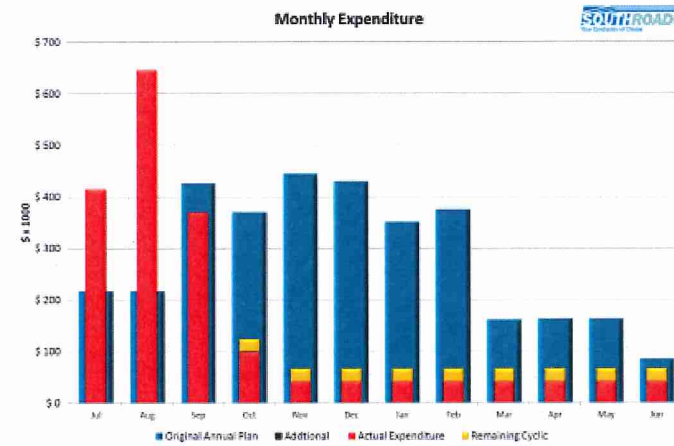
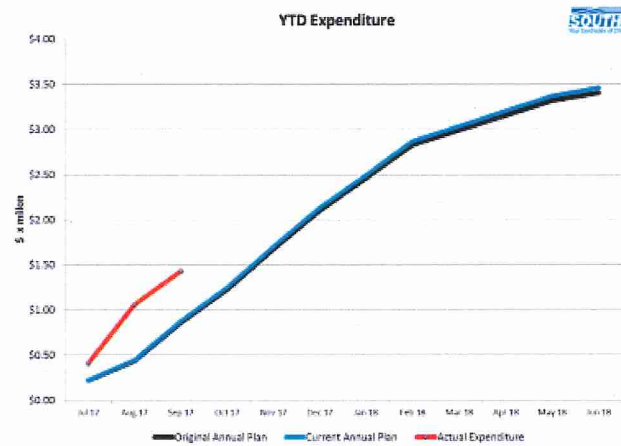
GOLD STAR INITIATIVES.

- ✓ We have implemented the Mobile Roads phone app to complete sump inspections, recording the location of these and providing photos of the asset.

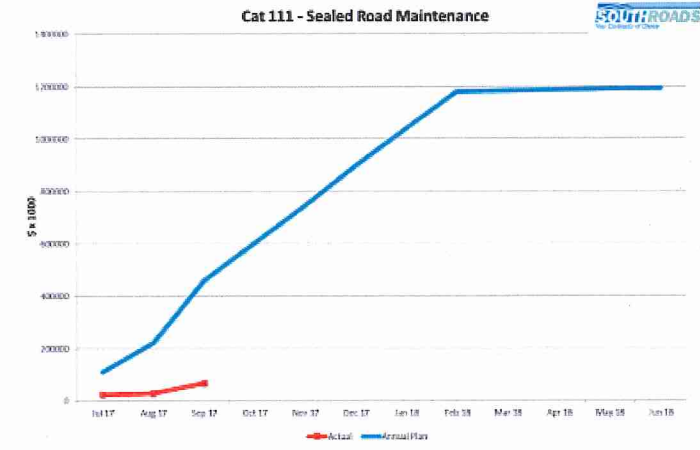
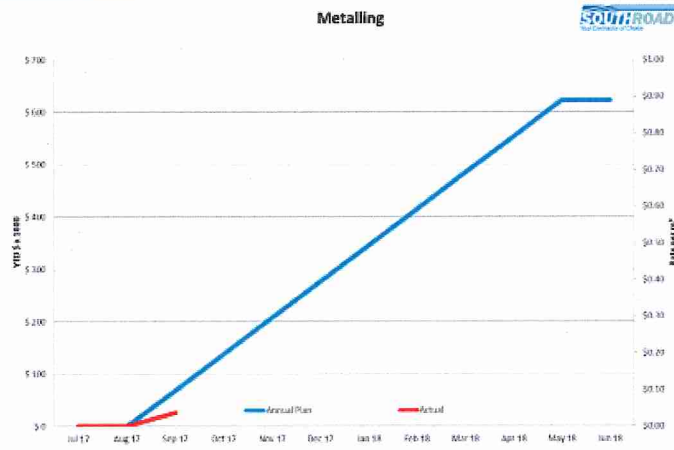
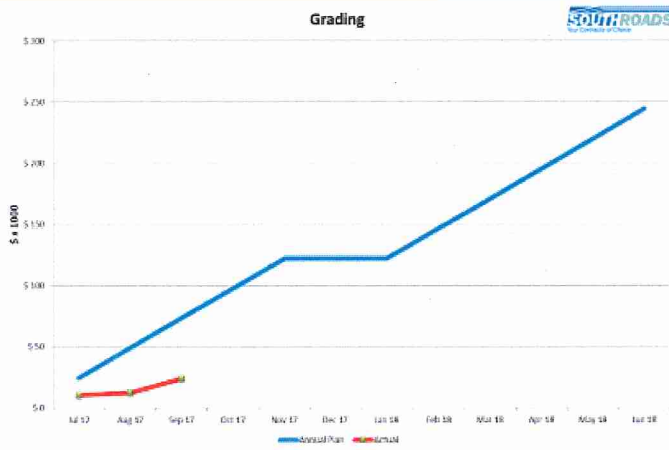
TRAFFIC CRASH/DAMAGE REPORT

1. No traffic crashes reported by the team this month

FINANCIAL GRAPHS



KEY PERFORMANCE INDICATOR GRAPHS



FINANCIAL SUMMARY

All Works Summary	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Under(-ve)/ Over (+ve)	% Under(-ve)/ Over (+ve)
Original Annual Plan	239541	239541	496330	447645	525579	459901	381218	404827	190870	185853	185853	107157	3864315		
Additional	0	0	0	0	0	0	0	0	0	0	0	0	0		
Current Annual Plan	244347	244347	501135	452450	530384	464706	386023	409633	195675	190659	190659	111962	3921979		
YTD Revised Annual Plan	244347	244347	501135	0	0	0	0	0	0	0	0	0	989829		
Actual Expenditure	439599	667704	404407	120603	63329	64151	64151	64151	63329	63329	63329	63329	2141413	-1780566	-45%
Remaining Cyclic	0	0	0	25170	25170	25170	25170	25170	25170	25170	25170	25170	226526		
Tasked Forward Work	0	0	0	390195	493216	237067	331556	115792	50110	0	11858	0	1629794		
Projected Expenditure	439599	667704	404407	535968	581715	326387	420877	205113	138608	88499	100357	88499	3997732	75754	2%

FINANCIAL COMMENTARY
 The year completed expenditure is \$1,511,710.00. The claim for the month was \$404,826.76 (including township works) and consisted of mainly flood repairs and maintenance activities.



WDC 642 Summary Report October 2017

PERFORMANCE

EFFECTIVENESS	CRM's	Structures	Monthly	2
		Culverts/Side drains	Monthly	6
		Fallen Trees	Monthly	-
		Flooding Roads/Footpaths	Monthly	-
		Frost and Ice Response	Monthly	-
		Grading/Metalling	Monthly	15
		Kerb and Channel	Monthly	-
		Road Litter	Monthly	7
		Signs Missing/Damaged	Monthly	6
		Roadside Vegetation	Monthly	8
		Safety Road Condition	Monthly	-
		Sealed Road Failures	Monthly	6
		Potholes	Monthly	12
		Snow Clearing	Monthly	-

PEOPLE / CULTURE	TEAM SAFETY		Month	YTD	
		Medical Treatment Intervention - #	Monthly	0	1
		Lost Time Injury - #	Monthly	0	0
		Near Miss/IOF	Monthly	17	56
		Incidents	Monthly	3	34
Safety Audits/Tours completed	Monthly	5	12		

October has been a busy month for the team with the majority of the flood repairs completed and the reseal repairs well on track to being completed around the end of November.

This siteworks crew has been able to complete the bollards on Tyne Street and the last of the Cross Street intersection upgrade. The footpath team are also getting stuck into some programmed work with Caledonian Rd, Eden St and Stoke Street footpaths repairs now asphalted.

The drainage crews have been busy tidying up some of the remaining flood damage and completing routine drainage works on reseal sites.

The Maintenance Metalling programme is underway and the very rural road project has been released and is to be programmed. We have found a potential aggregate source in Palmerston and have dug some test holes to determine the quality of the material. An agreement has been drafted and is under consideration for this site.

The premiss crew has been completing edge break and levelling work throughout the district. The first half of the month saw them completing reseal sites before moving onto other programmed repairs.

Our graders have been busy working on their monthly beats. The North grader has spent the end of the month in the Ahuriri ward. The South grader has been in the Waihemo ward working towards the Hampden area.

Delta has completed the first full round of sealed roads spraying and have made a start on the unsealed roads and the noxious spraying.

The signs programme is well underway with a good programme of works in front of them.

The stabi crew has made its way down from Omarama completing the reseal repairs on their way. They have completed the sites in the Oamaru area and are now working their way South.

Downer have been completing programmed surfacing repairs on flood damaged sites, reseal sites and outstanding programmed sites.

PROGRESS

Item	Completed	Comments
Stabi's	3,160m ²	3,827m ² YTD
Maintenance Metaling (20,000m ²)	2,449 m ³	3,778 m ³ YTD
Grading (280km target)	212 km (MTD)	501 km (YTD)
Road Sweeping	36 (MTD)	156 (YTD)
Signs	Cleaned 45 (MTD) Straightened 26 (MTD)	108 (YTD) 64 (YTD)
Roadside Litter Collection	34 (MTD)	123 (YTD)
Wilding Trees	6 (MTD)	27 (YTD)
Traffic Counts (300 per year)	28 (MTD)	79 (YTD) 26%

Inspection Table

Activity	Completed MTD	Completed YTD	Remaining Qty
Culvert Inspections (240/month)	701	1,106	1,774 (61.6%)
Bridge Inspections (15/month)	10	24	156 (86.7%)

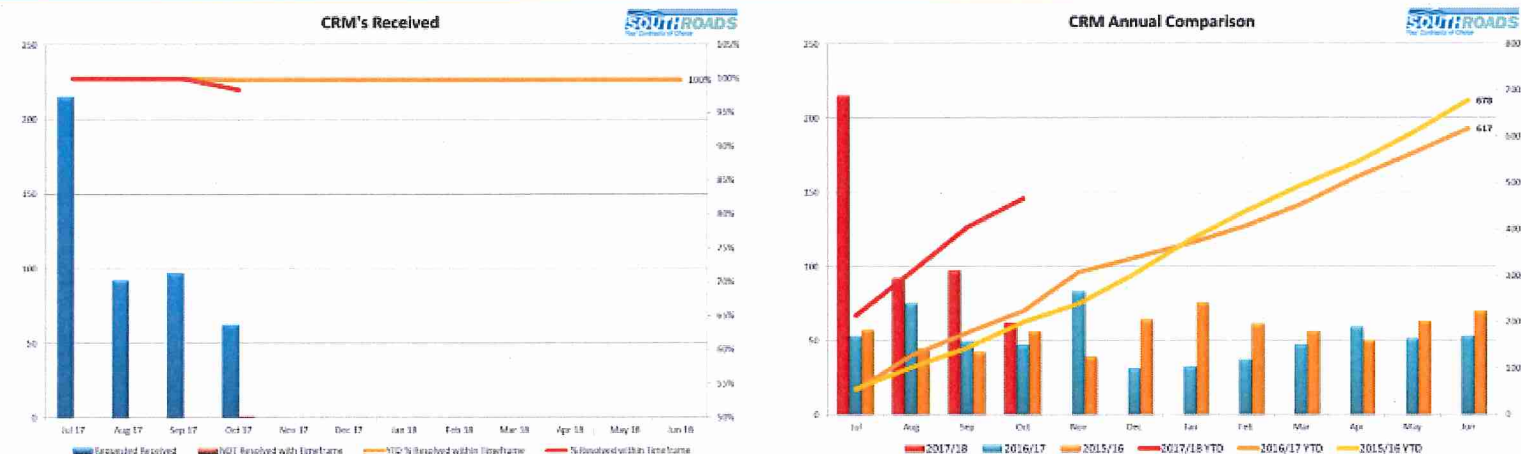
RISK & STRATEGY UPDATES

	Identified Risks	Update
Roads	Humber Street Bridge Repairs	The bridge has now been sealed and opened to traffic and pedestrians again. The seal will be monitored for any settlement over the next few months
	Coal Pit Road	Saturated material has been wind rowed and made a considerable difference. The hedge seems to be the culprit causing the wet pavement to not dry out. This should be programmed to be removed before next winter. The material will be laid back onto the road once it gets warmer
	Waianakarua Rd	Coastal erosion work has started. This section of road will need closely monitored for erosion going forward.
	Horse Range Rd	Road narrowed to one lane. This has had the culvert pipe re-connected and rock replaced and will be monitored for any subsidence.
Slips	Haven Street - Moeraki	Levelling work has been completed again this month. Bi-pass route has had vegetation trimmed back to allow for large vehicles
Strategic	RAMM Data	RAMM data has been updated throughout the transfer and programmes presented for approval
	Reseal sites	Reseal site changes have resulted in several changes to the programme. The majority of sealed roads damaged by the floods have been repaired. This has allowed us to catch up on reseal sites having everything North of Oamaru completed.

CUSTOMER SERVICE MANAGER REPORT

We received 62 CRM's for the month of October. The CRM's are starting to smooth out after the floods with this month having the lowest amount for the year. The three main requests being around grading/metalling of unsealed roads, potholes on sealed roads and roadside vegetation/litter. Vegetation seems to have had a few more CRM's than previous months which is a reflection of the growth we have been having. We should start to see this plateau as the spraying starts to take effect. The potholes are grading will continue to be addressed as weather allows.

CRM GRAPHS



PERFORMANCE MEASURE RESULTS –

For October the Management Performance Measures we have scored a 95% compliance. Focus will be put into improving traffic count data as there is still some small issues around some data being sent through.

The Operational Performance results are at 89% compliance. Focus will be put into grading and spot metalling of unsealed roads, vegetation control around town and in surface water channels and to target pothole repairs to bring this score up.

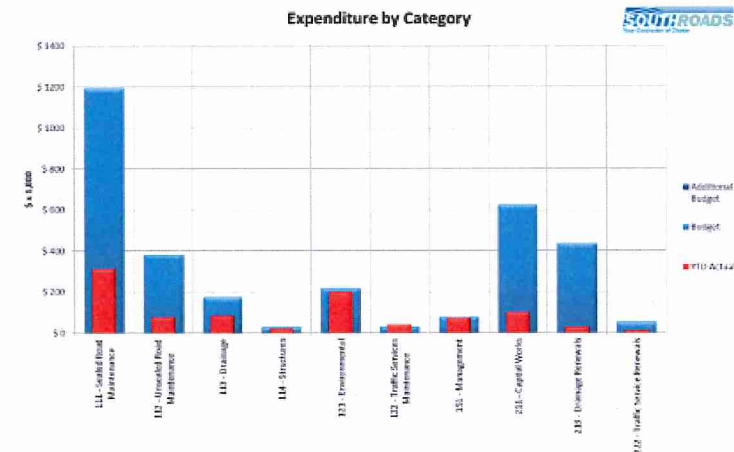
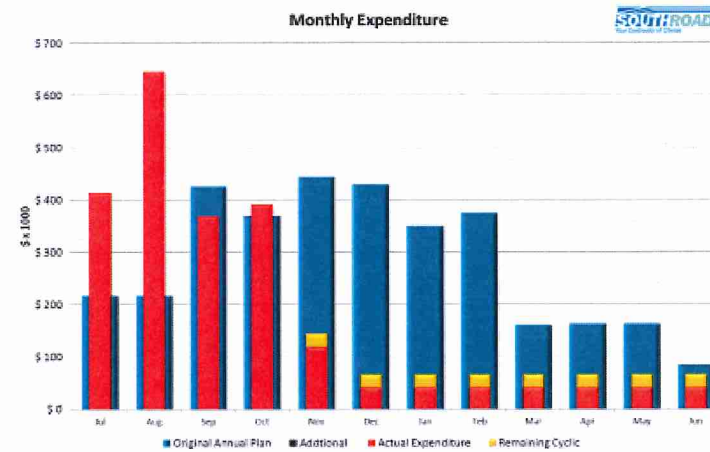
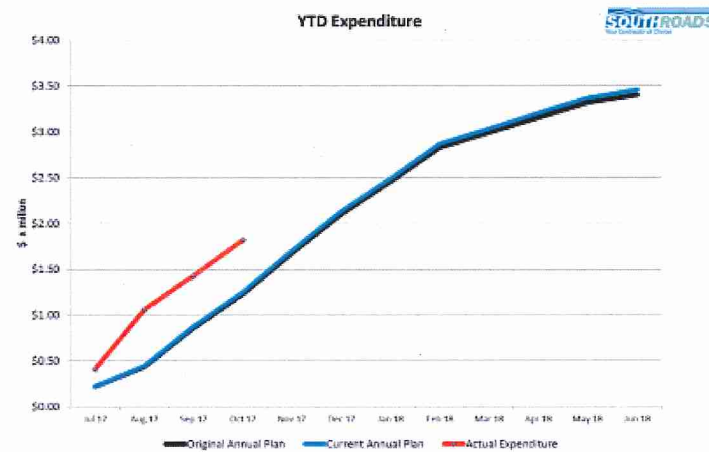
GOLD STAR INITIATIVES.

- ✓ We have implemented the Mobile Roads phone app to complete sump inspections, recording the location of these and providing photos of the asset.

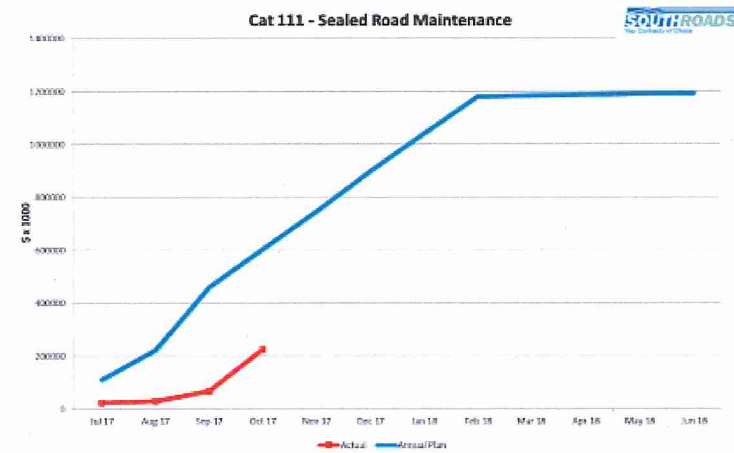
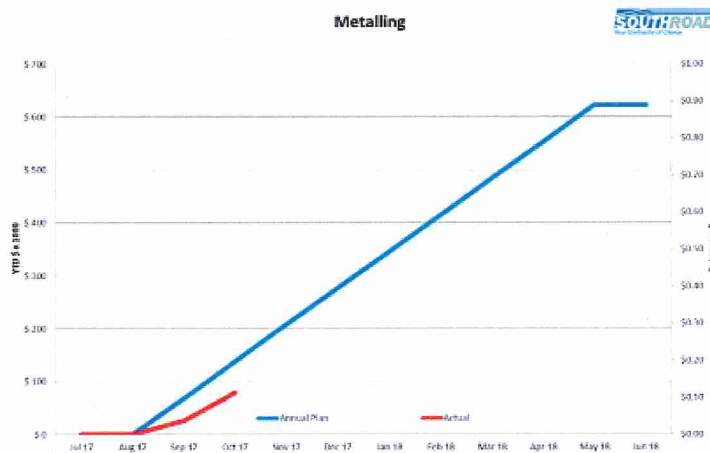
TRAFFIC CRASH/DAMAGE REPORT

1. No traffic crashes reported by the team this month

FINANCIAL GRAPHS



KEY PERFORMANCE INDICATOR GRAPHS



FINANCIAL SUMMARY

All Works Summary	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Under(-ve)/Over (+ve)	%age Under(-ve)/Over (+ve)
Original Annual Plan	239541	239541	496330	447645	525579	459901	381218	404827	190870	185853	185853	107157	3864315		
Additional	0	0	0	0	0	0	0	0	0	0	0	0	0		
Current Annual Plan	244347	244347	501135	452450	530384	464706	386023	409633	195675	190659	190659	111962	3921979		
YTD Revised Annual Plan	244347	244347	501135	452450	0	0	0	0	0	0	0	0	1442279		
Actual Expenditure	439599	667704	404407	448173	140156	64151	64151	64151	63329	63329	63329	63329	2545809	-1376170	-35%
Remaining Cyclic	0	0	0	0	25170	25170	25170	25170	25170	25170	25170	25170	201356		
Tasked Forward Work	0	0	0	0	495549	457882	344180	119919	50110	0	11858	0	1479498		
Projected Expenditure	439599	667704	404407	448173	660875	547203	433501	209240	138608	88499	100357	88499	4226663	304684	8%

FINANCIAL COMMENTARY
 The year completed expenditure is \$1,959,883.00. The claim for the month was \$448,592.92 (including township works) and consisted of mainly programmed works and maintenance activities.

Waihemo Community Board Report

From Recreation Manager

Date 11 December 2017

Recreation Update

Recommendation

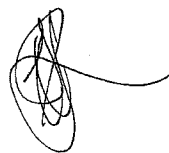
That the Waihemo Community Board receives the information.

Purpose

The purpose of this memorandum is to update the Waihemo Community Board on routine work, maintenance issues and progress on minor projects for the period 25 October 2017 to 30 November 2017.

Comment

- *Palmerston Cemetery* – Driveways are scheduled to be graded in the coming months and an additional beam installed this summer.
- *Palmerston Walking Improvements* – Officers continue to pursue our neighbour for a meeting to discuss options to link SH1 and District Road.
- *Bike Park* – Officers have had a workshop with community board members. A concept has been provided for the community board to approach schools and other stakeholders to seek their views and support. To leverage the funding allocated by Council, a community incorporated society or trust needs to be found that would apply to various funders to provide additional attractions as part of the project.
- *Mill Domain* – Council's contractor has reopened and added additional peagravel to the drains, cultivated uneven areas, brought in additional soil to mix with the existing, levelled and resown. As the base soil has a high clay content, further renovation work is planned, consisting of :
 - Mini-moling to carry water to the installed drains
 - Aeration to improve microbial activity
 - Liming and fertilising to improve soil quality
 - Tree works to reduce shading
 - An ongoing soil and turf management programme based on annual assessments carried out by sportsturf specialists.
- *Moeraki Memorial Rock* – Officers have not received any further information on this project.
- *Moeraki Lookout Kiosk Replacement* – The contractor has been held up by suppliers and is trying to get this rectified.
- *Dunback Domain Toilets* – Resource consent has been obtained. Tenders for installation of the toilet closed on 8 December. Installation will be scheduled for late January.
- *Hampden Cemetery* – Price to rabbit-proof the cemetery is \$6,000. Shooting is unlikely to be effective given the surrounding cover and likelihood of reinvasion if all the surrounding area is not done. Officers consider the best option is to wait for the release of a new strain of the RCD virus.
- *Little Kuri Creek, Hampden* – Planting of flaxes has been completed.



Erik van der Spek
Recreation Manager

Neil Jorgensen
Assets Group Manager

Waihemo Community Board Report

From Recreation Manager

Date 11 December 2017

Hampden Streetscape

Recommendation

The Waihemo Community Board recommends:
That Council approves the plan in Attachment Two for streetscape improvements in Hampden.

Summary

The concept plan for streetscape improvement in Attachment Two has arisen from two public meeting and feedback sessions with the Hampden community.

Summary of Decision Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	No	Environmental Considerations	No
Legal	No	Cultural Considerations	No
Significance	No	Social Considerations	No
Financial Criteria	No	Economic Considerations	No
Community Views	Key	Community Board Views	Key
Consultation	Moderate	Publicity and Communication	No

Background

Council allocated \$30,000 in the 2016/17 Annual Plan to design streetscape improvements for Maheno, Hampden, Hampden, Duntroon and Herbert.

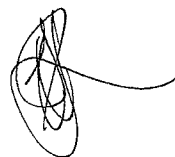
An information session was held in Hampden with the community, followed by a period of receiving submissions. These submissions were used to develop a concept plan which was presented back to a community meeting. The concept plan was generally favorably received, with minor comments recommended.

The design in Attachment Two was modified to take these comments into account and discussed in a workshop with the Waihemo Community Board. If the Waihemo Community Board approves this concept plan, officers intend to place an enlarged version of this on the local community noticeboard.

Summary of Options Considered

Option 1 – The Waihemo Community Board recommends that Council approves the plan in Attachment Two for streetscape improvements in Hampden.

Option 2 – The Waihemo Community Board requests officers to make changes to the streetscape plan.



Neil Jorgenson
Assets Group Manager

Erik van der Spek
Recreation Manager

Attachments:

Additional Decision Making Considerations
Hampden Streetscape Plan

Attachment One: Additional Decision Making Considerations

The following matters have been considered in making the decisions.

Outcomes

This decision contributes to Council Outcome 'We provide and enable services and facilities so people want to stay and move here'.

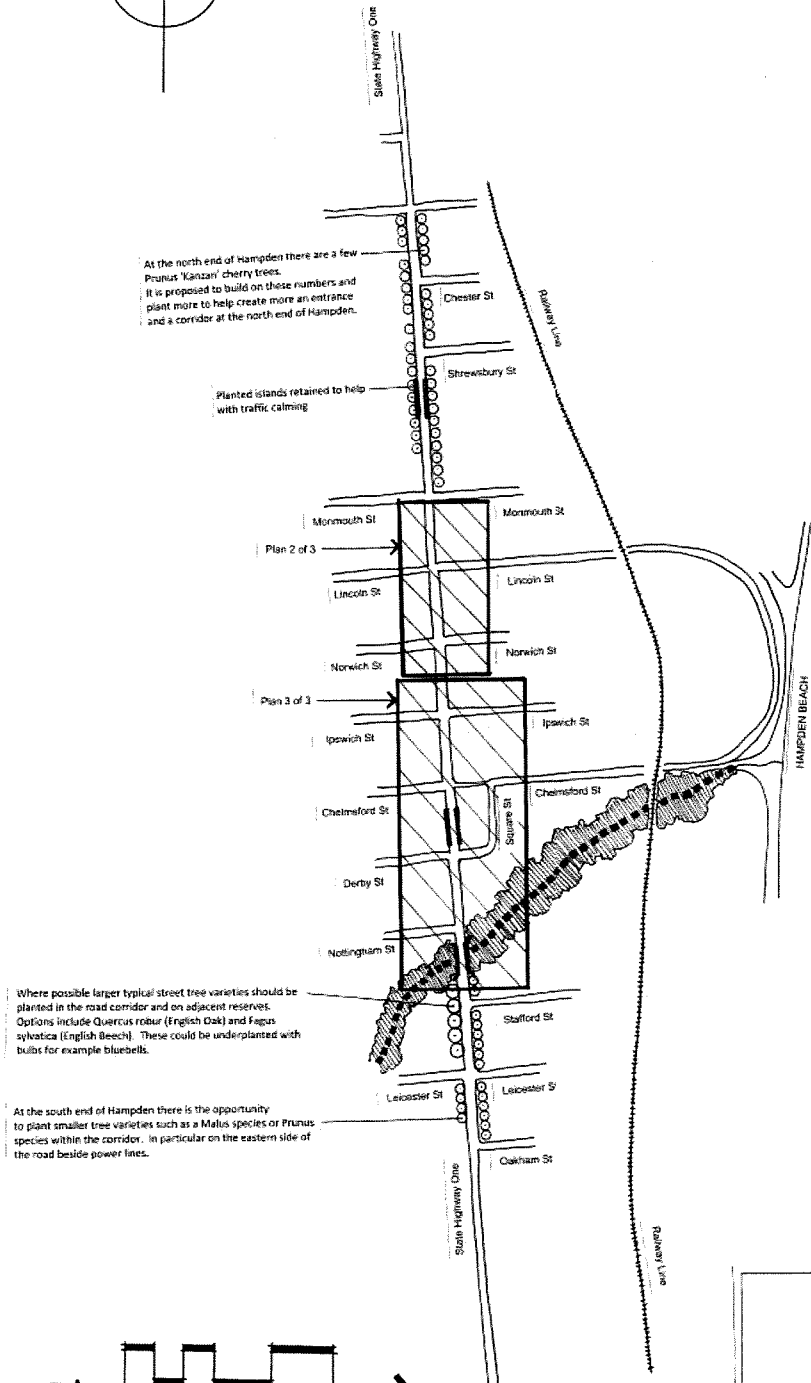
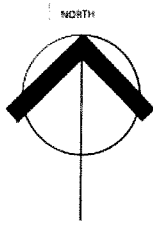
Community Views

The plan has resulted from two meetings with the community, and incorporates submissions.

Financial Considerations

Council has allocated a budget for carrying out streetscape works and the work will be planned to be completed within that budget.

Attachment Two: Hampden Streetscape concept plan

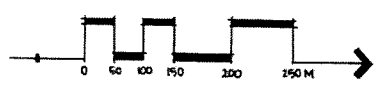


At the north end of Hampden there are a few *Prunus 'kanonzi'* cherry trees. It is proposed to build on these numbers and plant more to help create more an entrance and a corridor at the north end of Hampden.

Planted islands retained to help with traffic calming

Where possible larger typical street tree varieties should be planted in the road corridor and on adjacent reserves. Options include *Quercus robur* (English Oak) and *Fagus sylvatica* (English Beech). These could be underplanted with bulbs for example bluebells.

At the south end of Hampden there is the opportunity to plant smaller tree varieties such as a *Malus* species or *Prunus* species within the corridor. In particular on the eastern side of the road beside power lines.

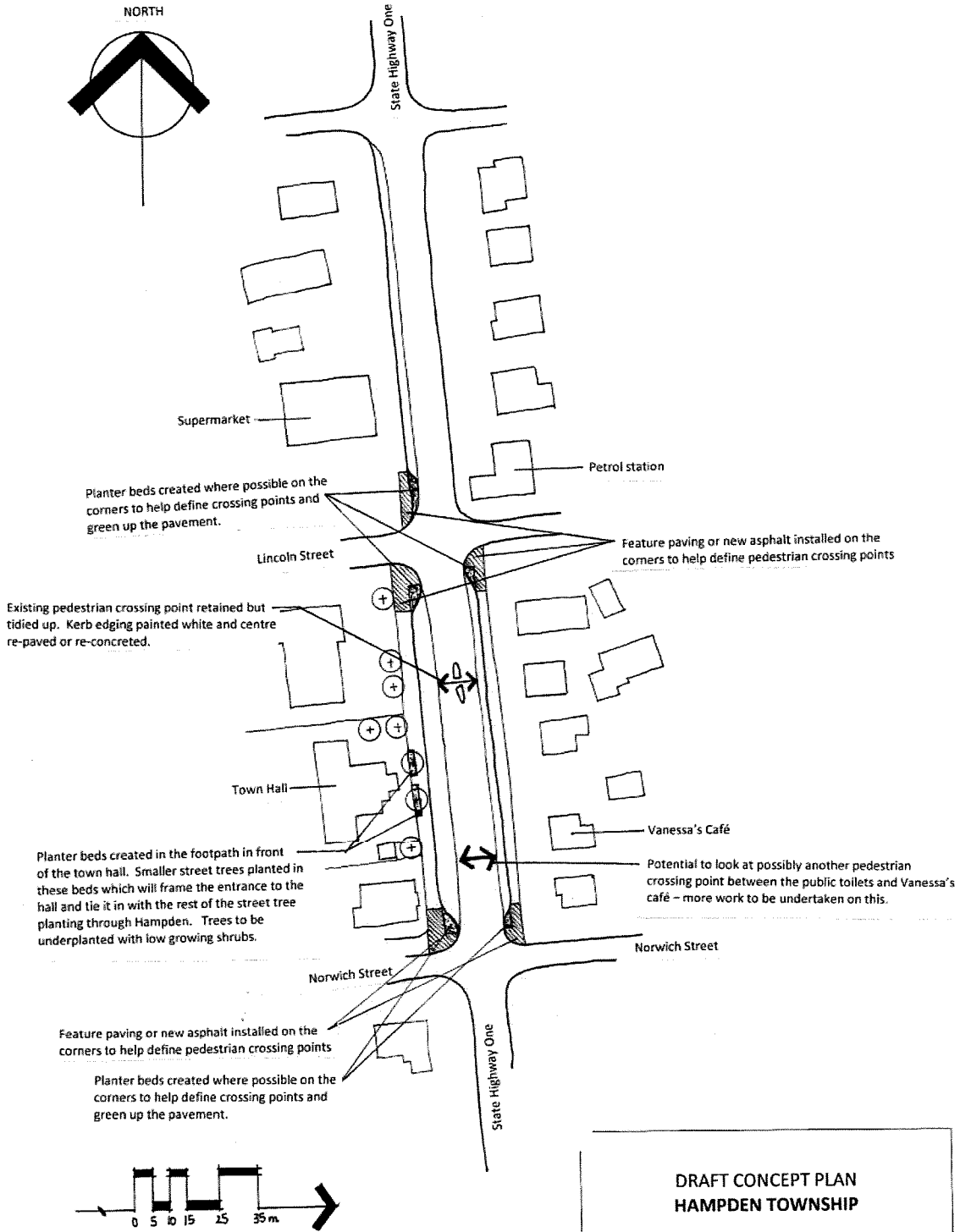


**DRAFT CONCEPT PLAN
HAMPDEN TOWNSHIP**

PLAN 1 of 3

23 November 2017
Scale on plan

Drawn by: Stephanie Scott (BLA) PH: 0274 387875
RD1, Waikouaiti, Otago 9471. braesfarm@xtra.co.nz

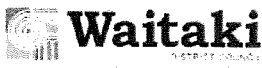


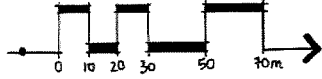
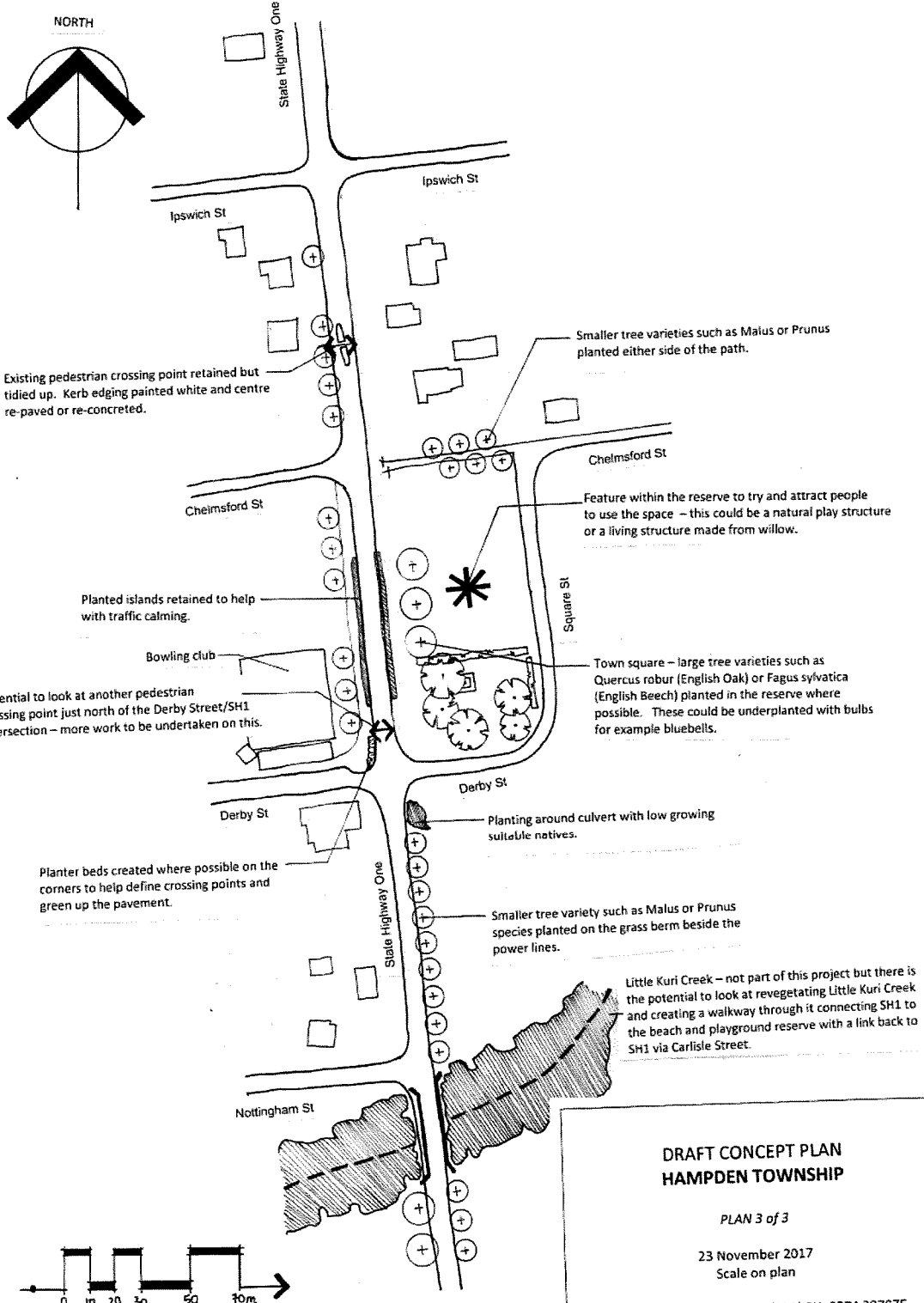
**DRAFT CONCEPT PLAN
HAMPDEN TOWNSHIP**

PLAN 2 of 3

23 November 2017
Scale on plan

Drawn by: Stephanie Scott (BLA) PH: 0274 387875
RD1, Waikouaiti, Otago 9471. broesfarm@xtra.co.nz





**DRAFT CONCEPT PLAN
HAMPDEN TOWNSHIP**

PLAN 3 of 3

23 November 2017
Scale on plan

Drawn by: Stephanie Scott (BLA) PH: 0274 387875
RD1, Waikouaiti, Otago 9471. braesfarm@xtra.co.nz

PLANT PALETTE FOR HAMPDEN

LARGE STREET TREE OPTIONS



Quercus robur
(English Oak)



Quercus robur (autumn)



Fagus sylvatica
(English beech)



Fagus sylvatica (autumn)



Example of trees underplanted with bluebells

SMALLER STREET TREE OPTIONS



Prunus 'Kanzan' to tie
in with existing plantings
at the north end.



Malus variety
(flowering crab apple)

Features of the planting:

- Includes planting suggestions from consultation.
- Provides colour and texture year round.

LOW GROWING SHRUBS



White flower carpet rose



Hebe 'red edge'



Libertia ixioides



DRAFT PLANT PALETTE
HAMPDEN TOWNSHIP
HAMPDEN, OTAGO
 Prepared by: Stephanie Scott, Landscape Architect
 PH: 0274 387 875
 24 November 2017

Waihemo Community Board Report

From Governance Officer

Date 11 December 2017

Schedule of Meetings 2018 – Waihemo Community Board

Recommendation

That the Waihemo Community Board receives and endorses the attached Schedule of Meetings 2018 for the Waihemo Community Board.

Objective

To supply, for endorsement, the Schedule of Meetings 2018 for the Waihemo Community Board, as adopted by Council on 15 November 2017 and updated to incorporate subsequent agreement with the Board Chair on a revised date and time for the December 2018 meeting.

Summary

At an Extraordinary Council Meeting on 15 November 2017, Council adopted the Schedule of Meetings 2018, subject to some minor amendments and in particular subsequent discussion and agreement with both Community Board Chairs on the date and time of their respective Board Meetings in December 2018. Those discussions have since taken place, and the updated Schedule of Meetings 2018 for the Waihemo Community Board has been agreed with the Waihemo Community Board Chair.

Consequently, full Board endorsement is now sought for the following attached documents:

- the Schedule of Meetings for 2018 for the Waihemo Community Board, as adopted by Council on 15 November 2017 and as subsequently updated and agreed with the Waihemo Community Board Chair with regard to the December 2018 meeting; and
- the Councillor roster for 2018 attendance at Community Board meetings.

Community Board meeting dates and times have been confirmed, as set out below:

Community Boards	Day	Time
Waihemo	Monday night	6.30pm – 8.30pm
Ahuriri	Monday afternoon	3.15pm – 5.15pm

Additional Information and Supporting Documentation

At the 15 November 2017 Extraordinary Council Meeting, Council also resolved that:

- Meeting Day will be Tuesday from 2018 (rather than Wednesday in 2017 and earlier)
- Reserve Day will continue to be Monday
- Council and Committee Meetings will continue to start at 9.00am on their scheduled day
- There will now be four main Committee meetings (rather than the previous three), and – following the adopted realignment on 24 November 2017 – they will be named as follows:
 - Assets Committee
 - Heritage, Environment and Regulatory Committee
 - Community and Culture Committee
 - Finance, Audit and Risk Committee
- Dates and times for Extraordinary Council and Extraordinary Committee meetings, as well as meetings of other Sub-Committees including a new Information Services Committee will be agreed, scheduled and publicly notified as the need arises.
- A printed copy of the entire set of Schedules of Meetings 2018 will be provided to Community Board members in the near future, and will also be published on the Council website.



Ainslee Hooper
Governance Officer



Lisa Baillie
Customer Services Group Manager

Attachments:

Schedule of Meetings 2018 – Waihemo Community Board
Councillor and Executive Management – Community Board Roster 2018

Meeting Dates and Deadlines 2018

Waihemo Community Board

Meetings will be held as close as possible to six-weekly, on a Monday evening from 6.30pm, at the Waihemo Service Centre. **Waihemo Community Board Final Agenda Papers are due at 12.00pm the Friday ten days prior to the Monday meeting date.** The compiled Waihemo Community Board agenda will be distributed to Councillors and other stakeholders, and uploaded to the Council website, that same Friday afternoon.

WAIHEMO COMMUNITY BOARD MEETING DATE and TIME Mondays, 6.30pm – 8.30pm	FINAL AGENDA PAPERS Deadline – 12.00pm Fridays ten days prior to meeting (except January and April)	VENUE (subject to final confirmation)
Monday 22 January (combined workshop with Ahuriri Community Board)	Workshop papers due by Wednesday 17 January – 12.00pm *** exception	Waitaki District Council Headquarters, Oamaru
Monday 19 February	Friday 9 February – 12.00pm	Waihemo Service Centre
Monday 9 April	Thursday 29 March – 12.00pm *** *** exception due to Good Friday 30 March)	Waihemo Service Centre
Monday 21 May	Friday 11 May – 12.00pm	Waihemo Service Centre
Monday 2 July	Friday 22 June – 12.00pm	Waihemo Service Centre
Monday 13 August	Friday 3 August – 12.00pm	Waihemo Service Centre
Monday 24 September	Friday 14 September – 12.00pm	Waihemo Service Centre
Monday 5 November	Friday 26 October – 12.00pm	Waihemo Service Centre
Monday 10 December	Friday 30 November – 12.00pm	Waihemo Service Centre

Councillor and Executive Management – Community Board Roster 2018

	January	February	March	April	May	June	July	August	September	October	November	December
Waihemo	22	19	-	9	21	-	2	13	24	-	5	10
	Cr Hopkins	Cr Percival		Cr Perkins	Cr Tavendale		Cr Wollstein	Cr Garvan	Cr Dawson		Cr Holding	Cr Kingan
	Mrs Baillie	Mr Power		Mr Jorgensen	Mrs Guyan		Mr Hope	Mrs Baillie	Mr Power		Mr Jorgensen	Mrs Guyan
	January	February	March	April	May	June	July	August	September	October	November	December
Ahuriri	22	26	-	16	28	-	9	20	-	1	12	17
	Cr Hopkins	Cr Holding		Cr Kingan	Cr Percival		Cr Perkins	Cr Wheeler		Cr Tavendale	Cr Wollstein	Cr Garvan
	Mrs Baillie	Mr Hope		Mr Chou	Mr Power		Mr Jorgensen	Mrs Guyan		Mrs Baillie	Mr Hope	Mr Chou

The same councillor (Cr Hopkins) and the same Executive Manager (Mrs Baillie) are rostered on for both Community Boards for the combined Community Boards' workshop on 22 January 2018.

Councillors and Executive Managers who are unable to attend the Community Board Meeting on their rostered day are asked to change with another Councillor or Executive Manager respectively and advise the Governance Officer of that change via email, so that the roster can be updated.
Thank you for your assistance.

Waihemo Community Board Report

From Chairperson Kathy Dennison

Date 11 December 2017

Chairperson's Report

Recommendation

That the Waihemo Community Board receives the information.

Project Updates

- 1 **Amenity rate project – Palmerston–Hampden**
Council officers are currently estimating costs of projects for the Community Board to consider. We will receive this information in the New Year and will then seek to prioritise the projects. I wish to thank all residents who submitted ideas for these projects.
- 2 **Hampden Stormwater**
During the Waihemo Community Board Ward tour, there was a lot discussion regarding stormwater issues for residents. The Board is currently liaising with Council to produce an information sheet that may help property owners be more aware of obligations around this issue and who to contact if they have concerns.

Updates on previous meeting agenda items

- 3 **Firefighting capacity in Palmerston water reticulation network**
Council officers are meeting with the fire service to work through the Board's request on this issue.
- 4 **Hampden onsite wastewater inspection and cleaning**
Council officers are working on engaging a contractor and will be liaising with property owners in the township. This project is expected to start early in the New Year.

Ward Tour Topics

- 5 The recent Ward tour incorporated visits to Macraes, Dunback, Hampden, Moeraki and Palmerston. Some of the topics residents identified included:
 - Locked gates on public roads
 - Edge break on roads
 - Dunback Swing Bridge, Entrance road sign (Picnic table area)
 - Walkway for Dunback identified
 - Willow trees in Shag River
 - Dunback Domain (Boys Bridge Huts, BBQ for Domain)
 - Ford at Grange Hill. Road maintenance after flooding
 - Stormwater issues around Hampden
 - Hampden beach – new rubbish bins, dog sign (on lead?)
 - Tree at beach that has been identified for removal; consider rock protection and a plan for coastline protection in this area.

Monday 27 November – Recreation Workshop

- 6 The Board met with Eric Van der Spek and Mark Burgher to discuss Waihemo Ward recreation projects including:
- Palmerston walking improvements
 - Palmerston Bike Park Project – We have been given a layout design for this project to consider (no final design yet). We will be talking to Community groups regarding a fundraising project.
 - Dunback domain toilet block and disposal field – The contract is currently out for tender for this project and is progressing well.

Wednesday 29 November – Council Strategic Priorities Workshop

- 7 Community Board Chairs were invited to participate in a Council Strategic Priorities Workshop for Waitaki district, identifying potential initiatives and opportunities for the district, to generate a strategic list of inclusions of projects for this LTP 2018-2028. I wish to thank the Chief Executive for the opportunity to attend and contribute to the discussions and proposed outputs from the day's programme.
- 8 **Palmerston Clock update – to be given verbally at the meeting**

Year's End Message

Finally, I want to take this opportunity to thank all Waihemo Community Board members and Council officers for the support they have provided to the community and the work they have done for our benefit and enjoyment throughout this year. We have some excellent projects planned, and many are expected to be completed early in 2018.

I wish everyone a Merry Christmas and prosperous New Year, and look forward to another busy year ahead.

Kathy Dennison
Waihemo Community Board Chair

Waihemo Community Board Report

From Waihemo Community Board Members

Date 11 December 2017

Community Board Members' and Councillor's Reports

Recommendation

That the Waihemo Community Board receives the Community Board Members' and Councillor's reports.

- **Community Board Members' Reports (verbal report at meeting)**

- **Councillor's Report (verbal report at meeting)**

Waihemo Community Board Memorandum

From Customer Services Group Manager

Date 11 December 2017

Information Report to Community Boards – December 2017

Recommendation

That the Waihemo Community Board receives the information.

Summary

The following reports present information prepared by the Mayor, Chief Executive and Human Resources Manager:

- Mayor's and Chief Executive's reports to the 6 December 2017 Council meeting
- Customer Services Group Manager – Health and Safety Update to Customer Services Committee 22 November 2017.

Purpose

The purpose of this information is to bring Community Boards up to speed with matters considered by Council over the preceding period.

Community Boards and Community Board Chairs may have already received this information.



Lisa Baillie
Customer Services Group Manager

Waitaki District Council Memorandum

From Mayor Gary Kircher

Date 6 December 2017

Mayor's Report

Recommendation

That Council receives the information.

Purpose

The following comments are provided to bring Councillors and the public up-to-date with a number of issues that have arisen since the last Council meeting.

What's been happening?

The Long Term Plan is progressing well, to the stage where we have determined a number of priorities, new expenditure, and some savings. We should receive some preliminary numbers for the change in the rate requirement very soon, which we will fine-tune further in the New Year.

Our Chief Executive Mr Power now has his feet well and truly under the desk, and we will continue our programme of visits and introductions to people within the community. The initial contacts have received a good response and people I speak to in the community are enthusiastic about the possibilities for Waitaki going forward.

The International Intern Programme

The first of our international interns has been signed up, and will be arriving in January next year. I'm really excited about this for a number of reasons. I believe they will bring some excellent capabilities and capacity to our Council, and I think their very presence could be an invigorating addition to our office environment. But even more importantly, they will be a signal to our community that this Council is working hard to be innovative and deliver better services more efficiently. If all goes well, our people will see Waitaki District Council take on some big challenges and opportunities, and deliver them effectively. It's a big ask, and I think we can deliver.

Harbour Accommodation

The Harbour Area Committee has been working with staff to evaluate the expressions of interest that we received through our advertised process. The process has been detailed at times as we strive to get interested parties who will deliver on our key criteria. It is as important as ever to have trusted operators who are not only capable of delivering a quality product, but who will also add to the reputation that Oamaru has for being interesting and quirky.

The proposals deliver those requirements in varying ways and to varying degrees. Council will get an opportunity to make some decisions on these as the recommendations come through from the Harbour Area Committee for consideration. This is an important time for us as it will be another transformational change for the harbour. Any approved development will be a multi-million dollar investment for the people involved, and this is some of the best land available for such visitor accommodation.



Restorative Justice Service



One of the important services we have here is Restorative Justice. It doesn't always work, but the opportunity for victims of crime to face the person who wronged them can be an empowering event. Our local group recently held a function to bring together the various stakeholders – to thank them and to let them know how the organisation was going. We have excellent volunteers in our district and this was a chance for me to acknowledge some of them.

Mediator Marion Shore speaks about the service, flanked by volunteers Bill Young and Clare Kearney

Gold Star Service Awards

Another chance to acknowledge significant volunteer service on behalf of the community came when the Kakanui Fire Unit gathered to congratulate Tim Bell for his 25 years of service to their unit.

25 years is a long time, especially when you consider just how many training sessions and how many call outs have occurred over that time. I was pleased to present the Gold Star to Tim, and to thank him on behalf of the Waitaki community. Fire brigade volunteers face all manner of situations, and all too often have to deal with things that many of us would hate to do. Their work is so important and so valuable to all of us. It presents an opportunity too, to acknowledge the sacrifice that the volunteers' families also make to allow them to serve. Thank you to all who give their time and dedication to our community.



Thanking Tim and his wife for their contribution to Waitaki

Art on Bikes



Just one of many events during the recent inaugural Waitaki Arts Festival was Art on Bikes, which is aimed at some of our younger community members. There was a good turnout in spite of the less than ideal weather. Youth Council members played their part by face-painting participants before they headed off from Weston to make their way to the end of the Alps 2 Ocean cycle trail at Friendly Bay. Congratulations again to Frances McElhinney for her excellent work in coordinating the whole event which promises to become a regular feature on our events calendar!

Getting set up for the start of the event.
Youth Council members were face-painting in the red gazebo

LGNZ Zone 5 and 6 Meeting – Cromwell

Central Otago hosted the recent zone meeting which was attended by most of the councils across the South Island. They organised a number of different topics and used a variety of venues to create a more interactive session for Council representatives. Cr Holding and Mr Power attended the meeting with me, and I found it quite informative.

We started the day at Highlands Motorsport Park, where we heard a number of presentations. One of them was by Fran Wilde, Chair of the Remuneration Authority which sets the levels of remuneration for elected members. There is a recognition that the various criteria the Authority considers when setting remuneration unfairly disadvantages a lot of elected members. Population is one of the factors taken into account but it appears to play too much of a role in calculating remuneration. Their stance is that, regardless of the size of population of a district, there is a certain amount of work that has to be done regardless, and so the Remuneration Authority is seeking feedback from the sector to see what elected members themselves think should be considered. In a Council like Waitaki, I don't think any one of us is in it for the money, but remuneration for our Councillors is at a level where it does attract good people and yet there are large parts of the community who can't consider being a Councillor as an option. This particularly includes younger people who often need a certain level of income as they are at the young family stage of life. Submissions to the Remuneration Authority close on the 15th of December and WDC will be making a submission.



We also heard from Tony Quinn, owner of Highland Motorsports and one of NZ's wealthier individuals. He gave a down-to-earth speech about life, failure, success and people. It was an interesting talk by a man who loves life and works hard to succeed. He has a reputation for being brutally honest, and we certainly saw that during his speech. The great thing is that he loves Otago and has invested a lot of money to make it a more interesting place. I learnt a few things from him, and I'm sure the rest of the audience also appreciated the opportunity to hear Tony speak.

Tony Quinn gives us his candid views on life

We left Highlands and travelled north on the Tarras-Cromwell road, to one of the lakeside areas where a lot of freedom camping takes place. We heard from Mayor Tim Cadogan about the pressures CODC faces from freedom campers, especially the seasonal workers who choose to save money by camping for free. Many orchardists and vineyard owners are now supplying facilities for workers, at a very cheap rate, but some workers still prefer to drive a distance to an area where they can stay for nothing. Add them to the rest of those travellers who want free camping, and the Council has a reasonably large headache. But like Waitaki, they are working on solutions and over time they will make progress. The key message though, was to keep lobbying central government to come up with a nation-wide policy that takes care of the worst effects of freedom camping. The South Island Councils are very united on their stance on freedom camping, and we have to keep getting our message across that the national standards for freedom camping behaviour have to be lifted.



Mayor Tim Cadogan explains the issues his Council faces with freedom camping

Rainbow Colour Run

The organisers of the Rainbow Colour Run had another successful event this year, with a good turnout in spite of less than ideal weather. I helped out Youth Council members with their efforts, dousing participants with plenty of purple colouring. It is pleasing to see our young people getting out and helping events like this run, and everyone had a lot of fun – especially when they got to “bomb” me with the powder!

No one was allowed to escape un-purpled!



East Otago Field Days

The second annual East Otago Field Days was recently held, with even more exhibitors and much better weather than last year. Once again, a lot of work went into the field days' organisation, by a small but dedicated team of people. It really put the spotlight on Palmerston and there was an increase in visitors to the event. Early feedback was that there had been a good number of sales and enquiries, which is always the key measure for events such as this.

I had the pleasure of officially opening the event on the first day, then Mr Power and I both attended for a while on the second. Cr Hopkins was officiating on MC duties, and Cr Wheeler and Chair Kathy Dennison and other members of the Waihemo Community Board were present to show their support. It is hoped that the event will go from strength to strength in years to come, and that it will be a must-visit field days for farmers throughout Otago and beyond. Well done to the committee and the numerous volunteers who helped make it happen.

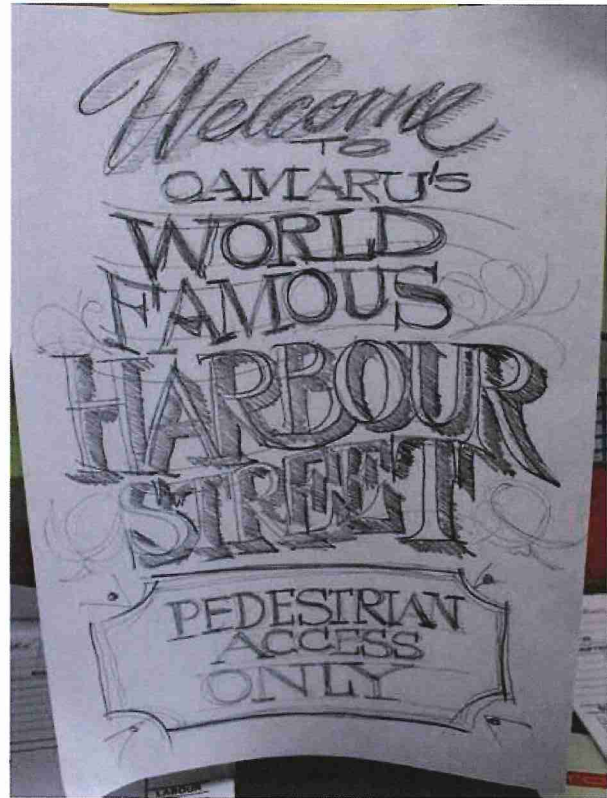


Speeches being made by Mr Power, and Cr Wheeler

Harbour Street Closure

After a series of attempts and a trial last year, the Council has made a decision to close Harbour Street for three days per week of the busiest season to help control the issues in that area. Although the closure was approved, it was not to commence until the initial infrastructure was in place, and that has only just happened due to the lack of availability of contractors. There is still more to be done to make the most of the closure, and that will happen over time. However, this is a major step forward for our heritage area, and it will provide a marvellous environment for our locals and visitors during the busy tourist season. A working group will meet shortly to discuss other landscaping opportunities.

An draft of the signage to be used at both ends of the street



Onya Bike Project

Some time ago, the Council received an informal presentation of the Onya Bike programme. The brainchild of local cycling enthusiast Adair Craik and songwriter Rob Greaney, the programme aims to get youngsters out of cars and back onto bikes, to improve their health and fitness. The other part of the programme is to make drivers of other vehicles more cycle-aware so they are less likely to cause harm to cyclists on our roads.

Part of the programme was to make a music video which would be part of the promotional push to make cycling more attractive to young people again. Mr Greaney arranged for Constable Carrie Hamilton and me to be part of the video, with plenty of support from many kids. The video was filmed at the kids' bike park, which was very apt. This really is a very worthy programme, and I'm sure we all join in wishing Adair and Rob all the best as they work to change the trend and get kids on their bikes!



The kids get their riding instructions from Rob Greaney, while Carrie Hamilton gets her moves right for the camera

High School Graduations and Prize Givings

It has been that time of year when our high schools have been holding their senior prize-givings and graduation ceremonies. The three Oamaru high schools have all had their ceremonies, and East Otago has a combined junior and senior prizegiving on the 7th of December.

Each school is different, putting their own touches to how their celebrations are run. But they all have one thing in common – they all show that we really don't need to worry about the next generation. We have some amazing achievers amongst our young people, and they are sure to make their mark in the world. It is an honour for me to be able to hand out awards at each of the schools, and to hear the various valedictorian speeches being made.



Waitaki Boys' High School prizegiving



St Kevin's College Year 13 students graduation

Goodland Group Development

For some time, we were hearing that there were very few good residential sections for sale in North Otago. Since then, we have had some rather significant subdivisions occur. There are the various rural-residential subdivisions which have been snapped up quite quickly, and we have seen the Waiareka Park subdivision take off. With over 40 sections for sale, most have sold at increasingly good prices, and three homes are under construction.

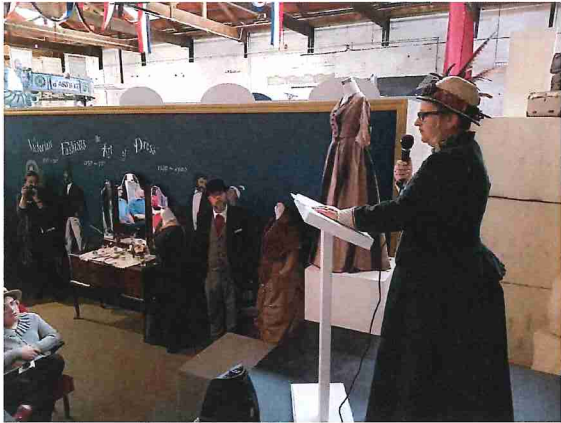
So it was pleasing to see more action on the Old Hospital Hill site. Since the clearance of the buildings last year, the site has been quiet but once again the trucks and diggers are busy. They are developing Stage 1 – a subdivision of 24 lots (one has an existing house on it.) The lot sizes are smaller than usual at around 500 sqm each, and the starting price is higher than what we are used to in Oamaru. But the views from a good number of the sites are excellent and may be just what a segment of the new home builders' market is looking for. The owners of the site have ambitious plans, and it will be great to see them succeed. It is another sign of the positivity in Waitaki!



Victorian Heritage Week

Oamaru's Heritage Celebrations is one of Waitaki's biggest events, and it is now over for another year. It was another success this year, though a few people commented on the need to make more changes to the event which has been running for more than two decades. Over the years there's been many changes from the event of those early years, but there's still plenty of the original action and we wouldn't want to lose things like the penny farthing races or the Oamaru Stone Sawing World Championships! It's now time for debriefing and to begin the planning for 2018.

This year's theme of Crime and Punishment allowed some good creativity and people are already asking what next year's theme will be. Overall it was a most enjoyable event for those who took part, and the volunteer committee deserves a lot of thanks and congratulations. Tourism Waitaki was very involved this year and helped to take some of the heavy-lifting from the volunteers. This has been a progressive change over the past few years and will continue to improve the sustainability of the event for many more to come. Thank you to all involved who have continue to evolve this important event.



Heritage NZ's Landmark Programme

Otago was announced by Heritage NZ as the second province to be assessed for Landmark Status, with Northland being first. I believe this is in recognition of the significant heritage sites that we have throughout the region. We have also heard from HNZ just how highly it rates the built heritage in Oamaru – for its quality, its quantity, and the cohesive story that our buildings tell. We are expecting an announcement around mid-December when the Minister for Culture and Heritage, Prime Minister Jacinda Ardern, will release the list of those sites identified across Otago as having Landmark Status.

This will be very important as it is an almost-necessary step to World Heritage Status that we are currently working on. If we don't get recognised in the December announcement, we will have a huge, uphill battle to get WHS. However, given the reasons mentioned in my first paragraph, I am quietly confident that we will get the recognition we are seeking for a number of sites around Oamaru and the Waitaki District.

Visit to Canterbury Wool Spinners Factory

Following an invitation from Canterbury Woolspinners (CWL) to visit their factory in Oamaru, the Councillors and I were pleased to get the guided tour through the factory. Some things look very similar to the way I remembered it back in the mid-1980s when I had a holiday job there at what was then Alliance Textiles, but there have been significant changes to some of the things they do, and the way they do them. When CWL took over the factory from the Sumitomo Corporation, they had to make these changes to become profitable and competitive. No longer would they produce wool for other customers. Instead their production was solely for their parent company, Godfrey Hirst.

The new operation started with just 30 staff, but it has gradually built to the current level of about 120 staff, making the factory once again a significant employer in Waitaki. They continue to fill a niche in the market which has disappeared in many other places, but the operation looks solid. Godfrey Hirst has just been bought out by an American company which could be concerning, however there could be more benefits than threats as this opens up whole new markets for CWL. We will continue to work with the company to help wherever possible, to keep growing the job opportunities for our people. They are doing an excellent job and are proudly flying the 'Made in Oamaru' flag!



A selection of shots from our tour of the Canterbury Wool Spinners factory in Oamaru

Committee Structure and Membership Realignment

It's been a year since we implemented the current Committee arrangement, and it was done with the intention to review it after 12 months. This review has coincided with some changes in our organisation's senior management structure, which has meant the timing is very fortuitous. The changes will see the Finance, Audit and Risk Committee put on the same level as our three other main committees, even though it will still continue to meet monthly rather than six-weekly.

The other changes will see the return of reporting for our Council Controlled Companies to the full Council. The Customer Services Committee and the Community Services Committee have both had some changes of responsibilities and the new structure will see both of them share responsibility for any bylaw work that is required during the rest of this term. All-in-all, we do have some ability to control our workloads and the Committees are a way to share the workload across all Councillors. Being a small Council, we tend to be more hands-on with the details of the topics we deal with, and there is always a lot to be done.

The report in today's agenda which looks at the committee structure and responsibilities will be followed up by one in the New Year which will detail the delegations to each committee. I appreciate the involvement and cooperation of Councillors in making these changes happen.

Rural and Provincial Meeting Summary

Deputy Mayor Tavendale's report on this meeting is attached as Appendix 1.

Meetings Attended:

2 October	Mayor and CE Catch-up
2 October	Draft Agenda Meeting
2 October	Introduction of New CE to Waitaki District Council
2 October	Introduction of new CE to North Otago Irrigation Company
4 October	Harbour accommodation EOI Update
4 October	Council Meetings
4 October	Council Workshops
4 October	Meeting with Mike McElhinney, Tourism Waitaki
4 October	Family Movie Night Trial
5 October	Meeting with Ivan Stevenson and Lawrence Gibb re Aviemore Classic Event
5 October	Introduction of new CE to Simon Berry (Whitestone Cheese)
5 October	Meeting with Michael Ross re NOIC
5 October	Introduction of new CE to Daryl Paterson, WBHS Rector
5 October	Meeting with North Otago St John
5 October	Meeting with Restorative Justice Stakeholders
6 October	Meeting with Marcel Roos re intern programme
6 October	Whitestone Cheese Factory expansion Opening
6 October	Prize draw for car competition, Anton Roswell
6 October	Whitestone Cheese Birthday Dinner
7 October	Radio Interview, with Carly Flynn, Radio Live, re Palmerston
7 October	Fire Service Gold Medal Award Event, Kakanui Hall
8 October	Art on Bikes with Youth Council
9 October	Mayor and CEO Catch-up
9 October	Corporate Planning Meeting
9 October	Meeting with Nikki Prendergast from MPI re M. Bovis
10 October	Meet and Greet with Fergus, around Library, Forrester Gallery, Aquatic Centre
11 October	Radio Interview, OJ from Port FM
11 October	Council Meetings
11 October	Council Workshops
11 October	Councillor Briefing
11 October	Meeting with Jason Gaskill, Tourism Waitaki
12 October	Meeting with Scott Tobin, Audit NZ
12 October	LGNZ Zone 5 and 6 Meeting, Cromwell
14 October	Rainbow Colour Run
15 October	America's Cup Carnival

15 October	Waitaki Boys' High School Movie Night
16 October	Mayor and CE Catch-up
16 October	Phoenix Water Wheel Trust meeting
16 October	Draft Agenda Meeting
16 October	Radio Interview with Dan Lewis
16 October	30 th Anniversary event for Recreation Centre
16 October	Meeting with Dave Heffernan re racecourse layby
16 October	Ahuriri Community Board Meeting
16 October	KRAIS Meeting
17 October	Meeting with Jock Webster re Springfield Road area flooding
17 October	Oamaru Whitestone Civic Trust Meeting
18 October	East Otago Field Days, Palmerston
18 October	Council Meetings
18 October	Council Workshop
18 October	Youth Council Meeting
19 October	East Otago Field Days
19 October	MPI Community Meeting, A&P Pavilion, Waimate
20 October	New Year's Eve event planning Meeting
20 October	Meeting with Richard Vinbrux
25-27 October	ICTC Main street Conference
25 October	Transforming Central Geelong, field trip
25 October	Melbourne Evening Economy field trip
2 November	Dugal Armour – Harbour Street Beautification
2 November	Whitestone Contracting Ltd Shareholding Meeting
2 November	Otago Mayoral Forum, hosting tour in Waitaki
3 November	Otago Mayoral Forum
3 November	Otago CDEM Meeting
3 November	Te Roopu Taiao
3 November	Ardgowan School Award Presentations for Pet Day
6 November	Meeting with Simon Williamson and Hamish Barrell, Otematata
6 November	SKC Senior Graduation Mass and Prize giving
7 November	Meeting with re possible Road Safety campaign
7 November	Waitaki Girls' High School Prize giving
8 November	Mayor and CE Meeting
8 November	Council Workshops
8 November	Waitaki Boys' High School Prize giving
9 November	Opening of South Island Library Managers' Meeting
9 November	Meeting with Damien Goodsir re community programmes
10 November	Harbour Area Committee Workshop – Visitor accommodation
10 November	Staff Farewell – Arthur Mahan
11 November	Armistice Day Commemoration
13 November	Mayor and CE Catch-up
13 November	Draft Agenda Meeting
13 November	Workshop 1 with ORC – Draft Air and Water Quality Plans
13 November	Meeting re New Year's Eve Event
13 November	Heritage District Walking Tour with CE
14 November	Phoenix Water Wheel Committee meeting
14 November	Meeting with Chris Barnes, re Coast Café road safety
15 November	Council Meetings
15 November	Youth Council Meeting
16 November	Meeting with Helen Algar
16 November	Mayoral Reception – Victorian Heritage Celebrations
17 November	Phoenix Water Wheel Social
19 November	Victorian Fete – Opening Speech
20 November	Mayor and CE Catch-up
20 November	Corporate Planning
20 November	Meeting – New Year's Eve Celebrations Planning
20 November	Meeting with WDC and Oamaru Licencing Trust
20 November	NOSLaM meeting
21 November	Meeting with Lucianne White – New Year's Eve Celebrations
21 November	Meeting with Oamaru Whitestone Civic Trust
22 November	Council Meetings
22 November	Factory Tour of Canterbury Spinners Limited

22 November	Council Workshops
23 November	Waitaki Lakes Shoreline Authorities Committee, Otematata
23 November	Meeting with Marise Martin, VHC
23 November	Judging of the Youth YouTube project
23 November	Crowe Horwath Christmas Function

(signed)

Mayor Gary Kircher

Attachment:

Deputy Mayor Tavendale's report on Rural and Provincial Meeting

APPENDIX 1

Rural and Provincial Meeting 16-17 November 2017**Deputy Mayor's report****Earthquake Prone Buildings**

Earthquake prone buildings were a major topic of discussion, with most concerns centred around the short timeframes in high-risk areas. The limited numbers of structural engineers will make deadlines hard to meet and is driving up prices. A number of Mayors are concerned the regulations could potentially devastate small towns.

Waitaki is fortunate that it falls in an area deemed low risk; we have time to learn from the experiences of other councils. However, we need to be mindful that the assessment and strengthening timeframes for low-risk areas are shared by a number of other regions and the limited availability of structural engineers will remain a challenge.

Hon. Nanaia Mahuta, Minister of Local Government, Minister of Maori Development, and Associate Minister of Environment

The Minister stressed that the new Government will take a fresh approach and work more collaboratively with local government. She would like Zone meetings to be used as a testing ground for potential new policy from early on in the process.

She highlighted that inequality, poverty and climate change are big discussions ahead of us, but to date their 100 Day Plan has chosen to focus on regional development, infrastructure and the 3 waters challenge. The new Government promises to look into regional rail opportunities, and is committed to creating other opportunities. This will include looking at how regional rail impacts and improves the passage of products, and having a nationwide look at our ports.

She wants to encourage Councils to move back into the affordable accommodation market, and look at new ways to approach state housing.

The Minister wants to increase civic participation, encourage youth participation, and look at how youth can impact the quality of our decision-making process in a more meaningful way. Electronic voting will help this.

Rhys Jones, Chief Executive, Fire and Emergency NZ (FENZ)

Primary message: FENZ wants to assure us they will remain in our communities. They recognise that rural fire brigades are the heart of many towns, and this will continue.

Wildfires are now an increasing reality of our life in New Zealand. We are seeing much drier seasons, but even wet conditions mean more growth that creates issues when it dries. We need to work together to raise awareness of this new threat.

Rob Phillips, Chief Executive, Environment Southland – Biodiversity

Biodiversity is an increasingly important national issue. LGNZ's new document is a think-piece, not a policy position, according to Mr Phillips.

A National Policy Statement (NPS) is currently under development. The collective response to this shows a confused picture, with a lack of clarity over roles and responsibilities. Regional councils are collectively spending \$70m nationally, yet biodiversity is still in decline. The document suggests that we need to up our game, as our current 'work as usual' approach is not enough. It is recommended that regulation be part of this, but one size will not fit all.

The document lists five recommendations for change:

- Strong leadership and clarity of roles
- Agreement on priorities
- A plan and coordinated action
- What does success look like – measurement
- Fit for purpose framework.

The group behind the biodiversity think-piece has come up with these recommendations, with a particular focus on the role and work of regional councils. They believe biodiversity is a key national issue and regulation will be a part of the solution, but it needs to be structured and implemented carefully.

A number of speakers voiced their concerns around private land rights and the suitability of it sitting with regional councils. LGNZ stressed this document has not been endorsed by them, and it is merely an attempt to encourage discussion.

More detail on these recommendations can be found at www.lgnz.co.nz/assets/Uploads/44744-LGNZ-Biodiversity-wraparound-7-FINAL.pdf

A full copy of the think-piece document can be found at <https://drive.google.com/file/d/0B6hiETGyE0fAR1FzT0JmbWZra1k/view>

Rural health workforce - Helen Morgan-Banda, Chief Executive, the Royal NZ College of General Practitioners

Challenges for patients:

- Cost of travel
- Long wait times
- GP vacancies
- Technology

You should be able to see a doctor when you need to see a doctor. There is a huge gap in the 35-50 age group, where fewer people trained as GPs. Many of the younger female practitioners work differently, and often do not want to work rurally.

We are struggling to get our New Zealand graduates to the regions, so tend to rely on international medical graduates. The availability of jobs for GP's partners can be a big factor.

We need to be better at marketing our towns and lifestyles. With lower rural wages, we need to consider how younger doctors pay back their student loans and buy into their practices. Some areas are coming up with inventive ways to address these issues.

Helen mentioned there could be potential for a rural school of health; perhaps Waitaki could look into this a bit more.

Hon Phil Twyford – Minister of Housing and Urban Development, Minister of Transport.

This new Government puts a premium on engagement with local government, and will start as they intend to go on.

Tackling the housing crisis is very close to the top of our list of priorities, with recognition that this is not exclusively an Auckland problem.

Regional Economic Development is one of the Government's top priorities. Negotiations with New Zealand First have pushed it even higher on the list. The Labour-led Government will invest \$1b a year towards rail and other economic development infrastructure.

Transport:

In larger urban centres, priority will be given to modern transport. Across the country how we handle freight needs to be worked on, with the best mix of modes to deliver the best outcomes.

Labour has been very vocal that the past Government has spent too much money on motorways. More information on this will be in the Global Positioning Statement, to be released early next year.

Housing:

The housing crisis has many forms, with the darkest and most compelling being homelessness. It robs people of their dignity, and kids are growing up denied the basic security needed. New Zealand has falling rates of home ownership, a poor quality housing stock, and every winter approximately 1600 (usually older) people are dying of preventable, housing-related deaths.

Local Government does not have access to all levers that need to be pulled to get results, but the Government does a better job when working collaboratively.

KiwiBuild is a mass procurement programme looking at building 100,000 affordable homes. The aim is for the first time in 40 years the supply curve will be ahead of demand curve. Top priority will be given to end homelessness. The Minister is very aware that workforce constraints are one of the biggest obstacles. He does not apologise for being ambitious about this. The Government plan is to bring in skilled people from overseas. They believe building high-quality homes offsite, in factories, will create a superior product at a lower cost.

Last year 1400 state houses were sold; the Minister vowed to stop the sell-off of state housing. It will soon be illegal for landlords to rent out cold damp homes, and a review of tenancy laws will mean more security of tenure.

The Minister observed how quickly smaller housing markets can be destabilised and is very conscious of that. He does not want to see those who have invested in special housing areas to be disadvantaged. There needs to be a ready pipeline of debt financing, but the use of Housing Infrastructure Funds and crown partners will keep the financing off Local and Central Government balance sheets).

The Minister emphasised he would like Councils to play a role in the provision of housing in partnership with the Government. Government is committed to rolling up its sleeves to provide affordable housing, and the Minister challenges local government that there is no reason why we cannot be doing the same. The modern mix of housing New Zealand needs will not happen on its own. Waitaki Chief Executive Fergus Power raised our Observatory Retirement Village as a useful case study, with profits going back into healthcare locally. The Minister was hugely interested, and asked to be sent a letter better describing the initiative, including an invitation to Waitaki to see it for himself.

Melanie Tavendale
Deputy Mayor

Waitaki District Council Memorandum

From Chief Executive

Date 6 December 2017

Chief Executive's Report

Recommendation

1. That Council receives the information.

Purpose

The following comments are provided to bring Councillors up-to-date with issues that have arisen since the last Council meeting on 25 October 2017.

1. Leadership

A structural realignment of Council has been completed, with Council's resulting new Committee structure set out in Appendix A.

This structure came into effect on Monday 4 December 2017.

The proposed new Council Committee structure is anticipated to come into effect on 1 January 2018.

The outcomes sought in this realignment were:

- To provide functional cohesion and clarity to the group structure;
- To lift the leadership of key units of Council to the Executive level;
- To continue the people, systems and process drive of the organization;
- To reinforce an enhanced focus of the 'One Team' approach; and
- To position ourselves as a nimble, innovative and proactive Council, to better meet the needs of our community.

I believe that these goals will be met under the new structure.

2. Internship Programme

We are off to a very good start with respect to Council's new international tertiary student internship programme. Six out of seven initial intern opportunities have been filled, and it is anticipated that the international internship will shortly be fully subscribed.

3. LGNZ Rural and Provincial

Significantly, Ministers of the Crown, when addressing the LGNZ Rural & Provincial meeting on 16 and 17 November 2017, emphasised that government intended to reinstate the four wellbeings to be considered by local authorities - economic, environmental, cultural and social.

4. Business Visits

13 November	Mike Gray Heritage District Walkabout, Oamaru
17 November	Andrew Jefferies (CEO) and John Pagani (External relationships Manager) (NZOG) (Wellington)
20 November	Oamaru Licensing Trust
20 November	Presentation to Waitaki Tourism Association, Pen-y-Bryn, Oamaru
22 November	Canterbury Spinners Ltd
24 November	Penguin Colony Tour
24 November	Oamaru Steam and Rail, Oamaru



Inspection – Oamaru Steam & Rail

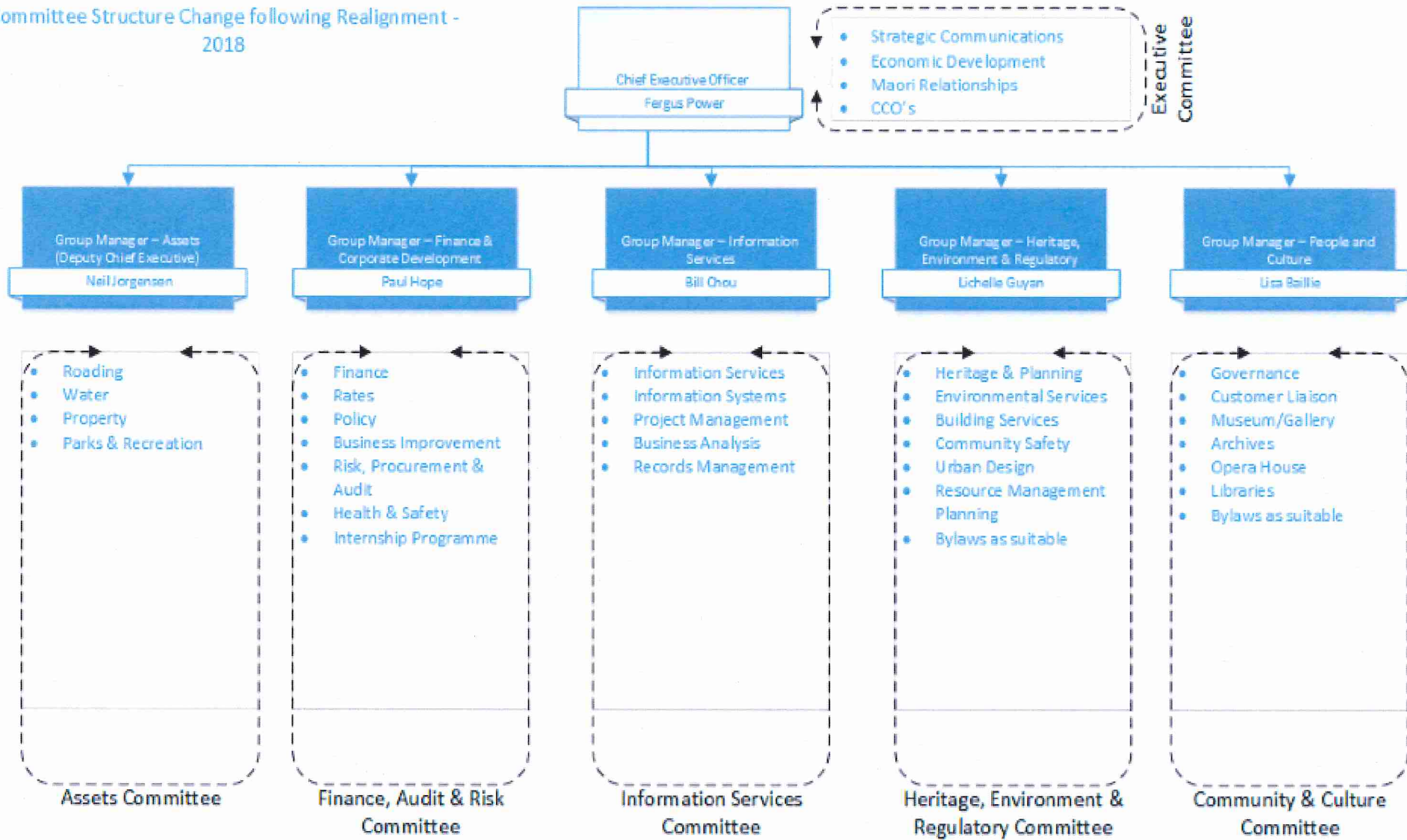
5. Meetings Attended

24 October	Glenn Campbell, Whitestone Contracting
25 October	LGNZ President and Vice President Roadshow Meeting, Oamaru
26 October	Brenda Reading, Horse Riding in the District/ Building Department
26 October	Paul Mutch, Palmerston AMP
27 October	John Hutchings (Henley-Hutchings) – Mackenzie Agency Alignment Project
30 October	Canterbury Chief Executives Forum, Christchurch
30 October	Struan Purdie, film maker, Christchurch
02 November	Professor Richard Walter
02 November	Whitestone Contracting Ltd Shareholders' Meeting
02-03 November	Otago Mayoral Forum, Oamaru
03 November	Whitestone Contracting Ltd
03 November	Annalisa Haskell (CEO, LG Professionals Australia, NSW)
03 November	Alicia Mackay (Structured Conversations)
06 November	Alps 2 Ocean Joint Committee Meeting, Omarama
06 November	Andrew Ballantyne, Chair, Waitaki Valley Winegrowers Association
06 November	Alps 2 Ocean Annual Summit 2017, Omarama
07 November	Qrious big data meeting
07 November	Maddy Maxwell, discussion re filming opportunities in Waitaki district
07 November	Steampunk NZ Trust (Helen Jansen, Trustee, Iain Clark, Trustee Caitriona Prunty, Festival Coordinator)
08 November	Bill Bayfield, CEO, ECan and Suzette van Aswegen (CE Mackenzie District Council) – Mackenzie Review
09 November	Philip Jones (LGNZ EquiP (Development Contributions))
09 November	Speech and panel for Library Managers Conference, Oamaru
10 November	South Island Library Manager's Dinner Meeting, Oamaru
10 November	Library Conference Opening, Oamaru
16-17 November	LGNZ Rural and Provincial Meeting, Wellington
18 November	Victorian Fete, Oamaru
19 November	Victorian Fete, Oamaru
20 November	Alicia Mackay (Structured Conversations)
21 November	BERL – discussion re economic benefit of Steampunk to Oamaru and Waitaki district
23 November	Rob Greaney, Healthsongs
23 November	Jacqui Dean, MP
23 November	Helen Stead
30 November	Canterbury Mayoral Forum
01 December	Canterbury Mayoral Forum
04 December	Film Otago Southland
05 December	Fi McKay (MBIE)
05 December	A2O Ultra Partners Function

(signed)

Fergus Power
Chief Executive Officer

Committee Structure Change following Realignment - 2018



Health and Safety Update to Customer Services Committee Meeting, 22 November 2017

4. Health, Safety and Wellbeing

4.1. Lag Indicator (Incidents) Statistics

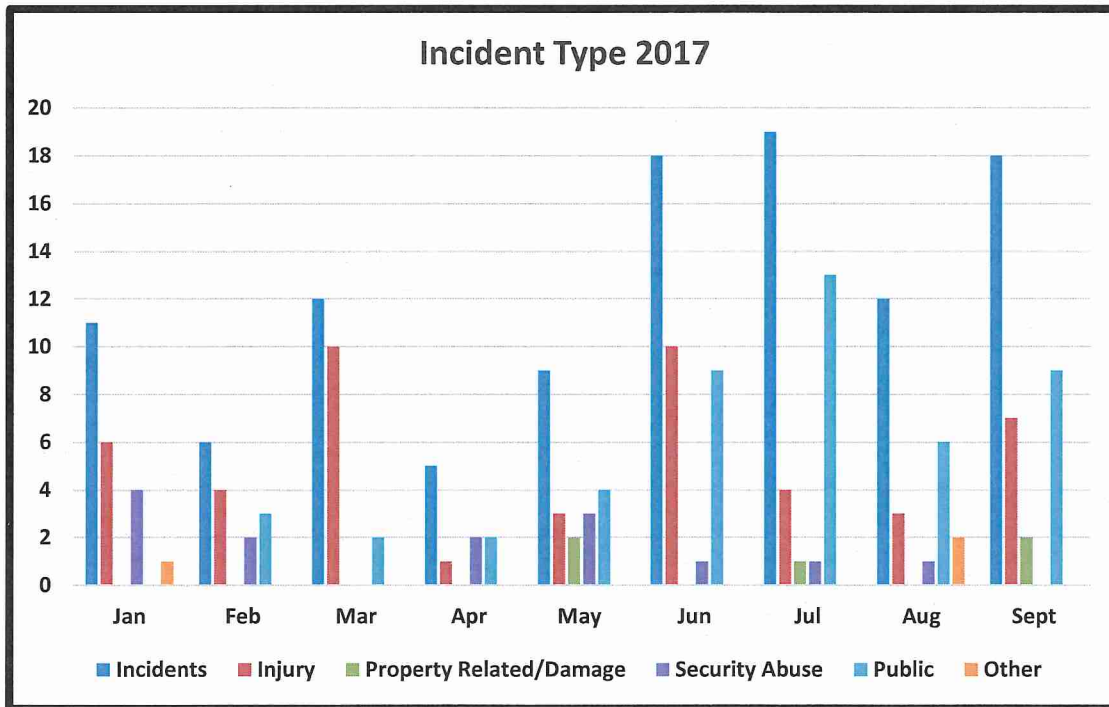
Lag indicator statistics include measurement of outputs in the form of past incidents. Issues that we aim to analyse and assess trends to support potential future learnings.

	Incidents	Near Misses (** included in incident number)
January 2017	11	2
February	6	0
March	12	1
April	5	2
May	9	2
June	18	0
July	19	4
August	12	0
September	18	2
2017 Year to Date ***	110	13

* Refer Part 1 Sections 23-25 of the Health and Safety at Work Act 2015 for definitions

**Included in incident number

*** Please note that half yearly and yearly analysis of this information will be provided to identify and discuss data trends. Benchmarking data on previous years is not yet available due to the implementation of a new Health and Safety System. This will be available in time.



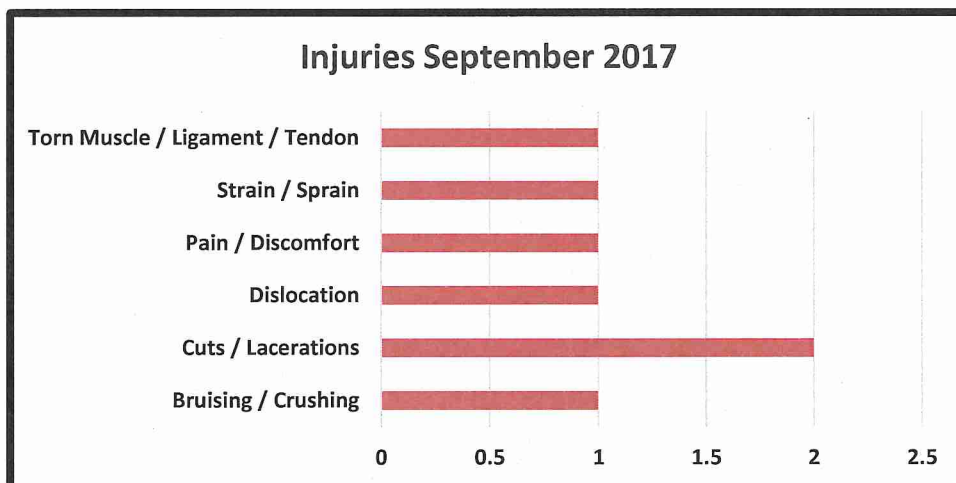
Please note: Several incidents will fit into more than one incident type. For example, in May there were 9 incidents, 4 of which also involved the public, (1 public also involved abuse and 1 public was also an injury), 2 abuse/security incidents (1 involved the public and 1 property damage police called), 2 property incidents (1 involved police), 3 injury/illness (1 involved the public).

	Notifiable Events*	
	Injury	Incident
January 2017	0	0
February 2017	0	0
March 2017	1***	0
April 2017	0	0
May 2017	0	0
June 2017	0	0
July 2017	0	0
August 2017	0	0
September 2017	0	0
2017 Year to Date	1	0

*** Aquatics Centre – Member of the Public – fractured pelvis/hospitalised

Public Incidents September (many minor incidents now reported through Safehold which is why an increase is being seen):

- 3 X float or wet rescues at Aquatic Centre
- 2 X slips, trips and falls at Aquatic Centre/Oamaru Gardens
- 4 X other general minor incidents at Aquatic Centre



No Lost Time Injuries for Staff during September

4.2. Lead Indicator (Measures to prevent incidents) Statistics

Lead indicator statistics include measures preceding or indicating a future event to drive and measure activities carried out to prevent and control injury.

	Induction (individuals)	Training (individuals)	Safe Work Observations	Audits	Take 5
January 2017	7	0	2	0	22
February 2017	2	0	0	0	25
March 2017	6	10	0	5	17
April 2017	3	28	2	0	11
May 2017	23	0	1	2	8
June 2017	6	4	4	0	5
July 2017	5	2	0	18	19
August 2017	3	65	3	0	18
September 2017	3	6	0	2	44

Inductions September: contractors x 1, staff x 2
Training September: Safe Work Observations x 6
Audits September: Workplace Audits x 2

Hazards Reported September: No new hazards identified or reported

Health and Safety General:

- Advisor attended Safeguard Legalsafe conference
- Sitewise guidance documents under development
- Site visits to Water and Sewage Treatment Plants regarding hazardous substances compliance
- Health and Safety Committee training on Safe Work Observations and Sitewise roll out