



Notice of a Meeting

of the

*Ahuriri Community Board*

at

Omarama Community Centre  
Omarama

at 3.15pm on Monday 27 November 2017

[www.waitaki.govt.nz](http://www.waitaki.govt.nz)

# Ahuriri Community Board

## Agenda

Venue: Omarama Community Centre, Omarama

Monday 27 November 2017 at 3.15pm

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Apologies

Declaration of Interests

Public Forum

- |    |  |         |
|----|--|---------|
| 1. | <b>Confirmation of Previous Meeting Minutes</b>  |         |
|    | • 16 October 2017  | 3 – 7   |
| 2. | <b>Assets Update</b>   |         |
|    | • Memorandum and recommendation  | 8 – 17  |
| 3. | <b>Recreation Update</b>   |         |
|    | • Memorandum and recommendation  | 18      |
| 4. | <b>Building Consents Issued in Ahuriri Ward for the month of October 2017</b>                              |         |
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| 5. | <b>Richie McCaw Statue Project</b>   |         |
|    | • Committee presentation and verbal update at meeting  | 20      |
| 6. | <b>Community Board Discretionary Funding Items</b>   | 21 – 24 |
|    | • Invoice 11223 for Pontoon work at Omarama – from Otago Maintenance Limited                               |         |
|    | • Request to install drinking water fountain at Hydro Place, Kurow – from Waitaki Valley Community Society |         |
| 7. | <b>Elected Members' and Executive Management's Information Report</b>                                      | 25 – 38 |
|    | • Chairperson's Report   |         |
|    | • Community Board Members' Updates   |         |
|    | • Community Councillor's Update  |         |
|    | • Mayor's and Chief Executive's Reports to Council Meeting, 25 October 2017                                |         |
|    | • Health and Safety Update to Customer Services Committee meeting, 11 October 2017                         |         |

**Waitaki District Council****Ahuriri Community Board****UNCONFIRMED Minutes of the Ahuriri Community Board Meeting  
held at the Lakes Centre, Otematata  
on Monday 16 October 2017 at 3.16pm**

**Present** Mr Sullivan (Chairman), Mr Reid, Mr Cowles, Mrs Munro,  
Councillor Dawson (from 3.21pm)

**Apologies** Mr Chapman

**In Attendance** Mayor Kircher  
Cr Perkins (rostered Councillor)  
Mr Power (Chief Executive)  
Mrs Baillie (Customer Services Group Manager)  
Ms Hooper (Board Secretary)

**Apologies**

RESOLVED  
ACB17/065

Mr Reid / Mrs Munro  
"That the Ahuriri Community Board accepts an apology for absence from  
Mr Chapman and for lateness from Cr Dawson."

CARRIED

The Chairman declared the meeting open at 3.16pm, and welcomed everyone to the meeting. He extended a special, warm welcome to new Chief Executive Fergus Power who was attending his first Ahuriri Community Board meeting.

**Declarations of Interest**

There were no declarations of interest.

**Public Forum**

Mr Carl Carson addressed the meeting about damage being caused by flooding of the Otematata River. It had made access to his property difficult. It was a paper road owned by Council, but he maintained it as a matter of choice. Floods had washed out the bank, which meant the river upstream of the bridge filled up and cut off the access to his property. Unless the river direction was changed, he believed there would be serious issues into the future. The situation required fixing after every rainfall; in the last four weeks, the river had flooded three times; it took a day to recede once the rain stopped. Even a small amount of rain was enough to restrict access.

Mr Carson noted that the river, not the road, was the primary problem. Heavy machinery was needed to remove the gravel from the riverbed 100-150 metres from the bridge. An alternative was to raise the road. He provided photographs of the problems, which were circulated at the meeting. Special mention was made of large, fallen trees coming down the river and not clearing under the bridge, and the fact that the river had a dog-leg in it which was not helping with maintaining a good flow.

*Cr Dawson joined the meeting, at 3.21pm.*

The Chair thanked Mr Carson for bringing the matter to the Board's attention, and advised that the matter would be discussed and some follow up action agreed. The Mayor suggested that the next step should include talking to NZTA which was responsible for the river either side of the bridge,

and finding a way to work together. If Council put some money into it, then NZTA would need to do some work and contribute funds as well. He took the opportunity to thank Mr Carson for assisting the community with the clean up after the major flood event in July.

The Chairman declared the Public Forum closed, at 3.31pm.

## 1. Confirmation of Meeting Minutes

RESOLVED  
ACB17/066

Cr Dawson / Mr Reid

"That the Ahuriri Community Board confirms meeting minutes of 4 September 2017, with one correction – delete Mr Cowles name from the "Present" list."

CARRIED

## 2. Assets Update

To update the Ahuriri Community Board on issues, operations and projects managed by the Assets Group, occurring within the Ahuriri Ward since the last Board meeting.

RESOLVED  
ACB17/067

Mr Reid / Mrs Munro

"That the Ahuriri Community Board receives the information."

CARRIED

A short question and answer session addressed issues as set out below:

- Question: Can we have more grass seed sent up please for the Otematata East Road traffic island?
- Answer: This will be referred to the Parks unit for action.
- Question: When will visioning meetings be happening?
- Answer: Phase 1 would commence after 17 November. Outcomes would go to the Community Plan stage in May 2018.
- Question: Is our water going to have chlorine in it?
- Answer: It is expected that that will be the case, because that had become the default position after the Havelock North situation.
  - Comment: Sometimes there is a strong smell of chlorine from the water.
  - Response: That is a good thing, as there would only be a smell when the chlorine is reacting to a contaminant in the water.

## 3. Recreation Update

The purpose of this memorandum is to update the Ahuriri Community Board on routine work, maintenance issues and progress on minor projects from 24 August to 3 October 2017.

RESOLVED  
ACB17/068

Mrs Munro / Mr Reid

"That the Ahuriri Community Board receives the information."

CARRIED

The Chair extended congratulations to the Recreation Manager for the work he has done, especially working with ECAN.

With regard to the proposal for the swim area at Parsons Rock, Cr Dawson suggested it would be a good Board project, ie "Proudly sponsored by the Ahuriri Community Board". It was agreed this could be discussed further, when Mr van der Spek tabled an update paper.



There was discussion about the appetite locally for leasing out camps as opposed to having in-house management. There was general agreement that the community would be unlikely to support it; crib owners would be worried about access; and things were working well as they were. The Mayor noted that the matter had been looked at again, and some improvements had been made. With big costs for infrastructure likely in future, the Community Services Committee had recommended to Council to provide more marketing, and target the shoulder season. The Chief Executive suggested ten or so solar showers for hire could be a useful addition.

The Chair agreed that more marketing was required. It was noted that a marketing programme for the shoulder season was an ideal project for an intern to do, if someone with marketing skills applied for the internship programme.

With regard to the situation at the Omarama dump station, a plumber had been called in and had to alter a lot of the set up – the tanks sloped back towards themselves, and the place was a “real mess”. Council was now investigating the problem, and Board members hoped that the matter could be addressed with the contractor.

With regard to the Kurow Island boat ramp, the Society would come back to the Community Board with a recommendation, and also look at raising funds. It needs to be taken another four metres, and would cost around \$30,000. The longer ramp was required so that the rescue boat could be launched. It was noted that the Board could not do anything, but the Valley Society could.

On the matter of maintenance for Kurow Island, Mr van der Spek had suggested that, once the budget was finalised each year, the funds were paid to the Society and it could then pay the bills, with copies of invoices being emailed to Mr van der Spek at the time of payment. Board members were happy with this proposed arrangement; the Mayor and the Chief Executive also agreed. It was noted that a health and safety plan would still need to be provided.

**ACTION POINT: Mr van der Spek to put together a Memorandum of Understanding regarding this new financial process.**

#### **4. Building Consents Issued in Ahuriri Ward for the Months of August and September 2017**

The report, as circulated, provided the Ahuriri Community Board with a list of building consents issued in Ahuriri Ward for the months of August and September 2017.

RESOLVED  
ACB17/069

Mrs Munro / Mr Cowles

“That the Ahuriri Community Board receives the information.”

CARRIED

The cost for the marque erection was considered hire. It was noted that that could include hire costs as well as consent costs.

The Mayor congratulated the ward for the high level of activity happening there.

**ACTION POINT:** There was a request for the number of dwellings in the ward to be advised to Community Board members.

#### **5. Otematata Cricket Nets**

The report, as circulated, presented information about the Otematata Sports Club's request to construct cricket practice nets on Otematata Domain for use by the community and visitors.

RESOLVED  
ACB17/070

Cr Dawson (wholeheartedly) / Mr Cowles  
The Ahuriri Community Board recommends:  
That Council:

1. Approves the Otematata Sports Club's request to construct cricket practice nets on the Otematata Domain.

UNANIMOUSLY CARRIED

Cr Dawson said this was a 'great community project' that he was very pleased to wholeheartedly support. The Chair said the nets could be up in the next few weeks.

## 6. Elected Members' and Executive Management's Information Report

The report, as circulated, presented collated updates from Elected Members of the Ahuriri Community Board and of Council, and from Executive Management, in order to share information about matters and events that have occurred since the previous Board meeting. Contributing reports were presented in two parts, as follows:

### Part I – Community Board Elected Members

- Chairperson's Report to this meeting;
- Community Board Members' Reports to this meeting;
- Community Board Councillor's Report to this meeting;

### Part II – Management and Council Elected Members and Management

- Mayor's Report to 13 September 2017 Council Meeting
- Acting Chief Executive's Report to 13 September 2017 Council Meeting
- Customer Services Group Manager's Health and Safety Update to Customer Services Committee 30 August 2017

RESOLVED  
ACB17/071

Mr Cowles / Mrs Munro  
"That the Ahuriri Community Board receives the information, and the reports be taken as read."

CARRIED

Key discussion points from the Chair's Report included:

- The recent Zone meeting, and the fact that four Community Board members had attended and found it to be a valuable networking experience.
- The very serious issue of the Otematata river, as discussed during the Public Forum before this meeting. The Mayor confirmed that Council would address the issue with ECAN about what NZTA can and will do, and would then report back to the Community Board.

The matter of youth at the Lake camp over Labour Weekend was also raised. It was suggested that a plan needed to be in place each year for how to deal with any disturbances.

**Mayor's Report:** The Mayor spoke to his report, and provided updates on the following issues:

- Mycoplasma bovis – It had been reported last week that 4000 cows were being culled from one property. For now, the virus seemed to be contained, but testing would continue.
- NOIC was closer to having everything turned on.
- The district was busy with section sales and building activity, which was great to see.
- Lakes camping had got off to a great start.
- The Zone Meeting of South Island Councils held last Thursday and Friday had included a presentation from Fran Wilde, Chair of the Remuneration Authority, about a total revamp of the way elected members were paid. It looked like increases would happen, so that was good news.

**Chief Executive's Report:**

The Chief Executive spoke to his report, and highlighted the internship programme as presenting opportunities. He emphasised that it would be great for the "like to do" projects, including those from communities. He encouraged the Board to put forward any projects that could benefit from the involvement of an intern. They could be emailed through the Board Secretary, who would pass them on to Mr Hope who was the responsible Group Manager for the internship programme. Mr Power added that there was a need to remain aware that the completion of projects would be limited by which interns actually signed up and the skill set they could provide. Cr Dawson added that he was very supportive of the Chief Executive's internship initiative, and endorsed the suggestion for the Board to put forward any projects that could be considered by an intern with the right mix of skills. The Chair thanked the Chief Executive for his explanation of the programme, and for the invitation to put forward projects. He thought it was a very interesting option for the Board.

Mr Power provided background to the proposed realignment of Council positions and reporting lines.

Cr Perkins enquired about the status of the rest home in Kurow. In response, Mr Reid said it was very full (13-14 beds), with a waiting list. It had a new manager.

Mrs Baillie spoke to the Health and Safety Update, and in particular drew Board members' attention to the explanation of the differences between "lag" and "lead" indicators which had been added to the report content. She noted that a key incident occurring was that of bullying of staff from members of the public, including on the street. Management was working with staff to upskill them on how to de-escalate such conflicts, and training for resilience. Reporting of slips, trips and falls at the pool was also highlighted as important to show trends.

With regard to the six-monthly statistics, there was greater awareness around lifting, and the number of incidences recorded was higher than compared to the previous year.

In response to a question about who would be responsible for an incident here, at a Community Board meeting, Mrs Baillie advised that this would be considered a Council workplace, and it was important for all Board members to understand Council's policies and processes around health and safety.

The Chair raised the following points for potential future discussion:

- There was a need for the Board to start looking at the District Plan. Mr Reid said the key issue would be looking at where the zones are and whether there was any ability to have slightly smaller areas, for example, for rural residential.
- The local café in Omarama had closed down, which had caused some concern. The Mayor noted that other services will still be provided, and that it presented a business opportunity for someone else.

There being no further business, the Chairman declared the meeting closed at 5.13pm.

Confirmed on this 27<sup>th</sup> day of November 2017 at Omarama Community Centre, Omarama.

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Chairman

# Ahuriri Community Board

## Memorandum

**From** Assets Group Manager

**Date** 27 November 2017

### Assets Update

#### Recommendation

That the Ahuriri Community Board receives the information.

#### Summary and Purpose

To update the Board on issues, operations and projects managed by the Assets Group, occurring within the Ahuriri Ward since the last Board meeting.

#### 1. Roothing

Maintenance activities have been building up in Ahuriri Ward towards the Christmas break. Council's contractor has completed maintenance grading of the ward, whilst Recreation Construction has completed the repairs to Otiake Bridge that were caused during the July rain event. Townships are being tidied for the Christmas influx and extra litter bins will again be placed near the public toilets in Omarama.

A request to film at Clay Cliffs has been approved and up to 65 vehicles are expected to support the filming on 17-19 November, including 25 heavies.

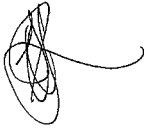
Two roading reports are attached to the update, one gives a detailed view of work carried out in the ward, whilst the second provides a general summary of work on the entire network. Feedback on the usefulness of this information would be appreciated.

<b>CRM</b>	<ul style="list-style-type: none"> <li>4 Customer requests received since 1 October</li> <li>2 for grading of Birchwood Road</li> <li>1 for failed repair of old service trench</li> <li>1 for a sign</li> </ul>
<b>Bridges and Structures</b>	<ul style="list-style-type: none"> <li>Routine inspections of some bridges</li> <li>Completion of repairs to Otiake bridge #2 approach and wing walls after flood damage in July</li> </ul>
<b>Amenity Rate Projects</b>	<ul style="list-style-type: none"> <li>A bench has been ordered for the Otematata Township upgrade</li> <li>The Kurow lighting upgrade will be carried out in the New Year, though no Amenity rate will be used for this project</li> </ul>
<b>Footpaths</b>	<ul style="list-style-type: none"> <li>Omarama and Kurow will have footpaths resurfaced in January - February as part of the footpath renewal program. Only the paths that are due will be done (usually 10-12 years since last recorded date of surfacing)</li> </ul>
<b>Road Resurfacing</b>	<ul style="list-style-type: none"> <li>Road resurfacing has been completed in October on the numerous sites (7km in total). 3km on Lake Ohau Road, Quailburn Road, (Henburn to the end of the seal), Hardacre, Kowhai, Sunset Places, Nimbus Drive, Waitaki Dam Road, Wynyard Street</li> </ul>
<b>Road Maintenance</b>	<ul style="list-style-type: none"> <li>106m of edge break</li> <li>71.8km of grading has been carried out</li> <li>25 edge marker posts have been replaced</li> <li>16 signs have been replaced</li> <li>Clean pipe and soak hole in Ohau Drive</li> <li>76m<sup>2</sup> pre level</li> <li>Remove wilding trees – Quailburn and Loch Laird Roads</li> <li>Stabilise – Deformation – 1285,41 m<sup>2</sup></li> <li>Two coat seal 26.25 Hardacre Place</li> </ul>

<b>Street Lighting</b>	<ul style="list-style-type: none"> <li>• State Highway upgrade is programmed prior to Christmas with the exception of Kurow, due to a special order for black heads</li> <li>• Township carparks design have been completed</li> </ul>
<b>Flooding event Reinstatement</b>	<ul style="list-style-type: none"> <li>• All the major works associated with the rain event in July have been completed. The total for the region was \$1.1 million in repair costs</li> </ul>

**2. Solid Waste Ohau**

Officers are continuing to work with contractors and the community to find a suitable solid waste collection and recycling option for the Ohau Village.



Neil Jorgensen  
**Assets Group Manager**

Attached information of work carried out in the Ward



Dispatch	Road	Start	End	Quantity	Asset Type	Fault Description	Notes	Actual Completed Date	Area
3904	OHAU DR	0	0	0	Culvert Maintenance	Blocked Culvert - clear debris	DS 419946 Excavate soakhole to a depth of approx 2	03/11/2017 09:53	AHURIRI
4444	LOCH LAIRD RD	798	0	0	Environment	Clear Litter	DS435530 litter	27/10/2017 10:18	AHURIRI
4693	SH 63 - 5 OMARAMA	100	0	0	Environment	Clear Litter	Cost to empty the wheely bin at the Omarama camp	02/11/2017 08:36	AHURIRI
1572	HARDACRE PL	92	109	17	Pavement	Edge Break	reseal site RESEALS 17/18 DS 415699	05/10/2017 14:09	AHURIRI
1580	WAITAKI DAM RD	41	44	3	Pavement	Edge Break	RESEALS 17/18 DS 415699	05/10/2017 16:30	AHURIRI
3794	LAKE OHAU RD	18256	18257	1	Pavement	Edge Break	edgebreak DS 435072	04/10/2017 08:36	AHURIRI
3795	LAKE OHAU RD	17978	17979	1	Pavement	Edge Break	edgebreak DS 435072	04/10/2017 08:47	AHURIRI
3796	LAKE OHAU RD	18009	18012	3	Pavement	Edge Break	edgebreak DS 435072	04/10/2017 09:20	AHURIRI
3797	LAKE OHAU RD	18020	18023	3	Pavement	Edge Break	edgebreak DS 435072	04/10/2017 09:21	AHURIRI
3812	LAKE OHAU RD	6606	6630	24	Pavement	Edge Break	Edgebreak DS 415699	05/10/2017 10:54	AHURIRI
3813	LAKE OHAU RD	6849	6870	21	Pavement	Edge Break	Edgebreak DS 415699	05/10/2017 11:07	AHURIRI
3814	LAKE OHAU RD	7123	7140	17	Pavement	Edge Break	Edgebreak DS 415699	05/10/2017 11:19	AHURIRI
3815	LAKE OHAU RD	7345	7361	16	Pavement	Edge Break	Edgebreak DS 415699	05/10/2017 11:35	AHURIRI
				106 m					
3710	LAKE OHAU RD	63	0	1	Signs	Edge Marker Post	Marker Post DS 435069	03/10/2017 09:03	AHURIRI
3712	LAKE OHAU RD	4391	0	1	Signs	Edge Marker Post	Marker Post DS 435069	03/10/2017 09:40	AHURIRI
3717	LAKE OHAU RD	4533	0	1	Signs	Edge Marker Post	Marker Post DS 435069	03/10/2017 11:01	AHURIRI
3719	LAKE OHAU RD	9555	0	1	Signs	Edge Marker Post	Marker post DS 435069	03/10/2017 11:27	AHURIRI
3720	LAKE OHAU RD	9335	0	1	Signs	Edge Marker Post	Marker Post DS 435069	03/10/2017 11:31	AHURIRI
3721	LAKE OHAU RD	8311	0	1	Signs	Edge Marker Post	Marker Post DS 435069	03/10/2017 11:39	AHURIRI
3725	LAKE OHAU RD	12351	0	1	Signs	Edge Marker Post	Marker post + 2 reflectors DS 435069	03/10/2017 13:02	AHURIRI
3726	LAKE OHAU RD	12400	0	1	Signs	Edge Marker Post	Marker post + 2 reflectors DS 435069	03/10/2017 13:10	AHURIRI
3727	LAKE OHAU RD	14027	0	1	Signs	Edge Marker Post	Marker post + 2 reflectors DS 435069	03/10/2017 13:19	AHURIRI
3728	LAKE OHAU RD	15399	0	1	Signs	Edge Marker Post	Marker post DS 435069	03/10/2017 13:26	AHURIRI
3729	LAKE OHAU RD	18824	0	1	Signs	Edge Marker Post	Marker post DS 435069 2 reflectors	03/10/2017 13:39	AHURIRI
3730	LAKE OHAU RD	21112	0	1	Signs	Edge Marker Post	Marker post DS 435069	03/10/2017 13:53	AHURIRI
3785	LAKE OHAU RD	0	0	1	Signs	Edge Marker Post	Marker post DS 435069		AHURIRI
3842	PROHIBITION RD	1474	0	1	Signs	Edge Marker Post	DS 435081 edge marker	06/10/2017 13:22	AHURIRI
3846	PROHIBITION RD	705	0	1	Signs	Edge Marker Post	DS 435081 edge marker	06/10/2017 13:59	AHURIRI
3847	PROHIBITION RD	489	0	1	Signs	Edge Marker Post	DS 435081 edge marker	06/10/2017 14:04	AHURIRI
4038	MCAUGHTRIES RD	265	0	1	Signs	Edge Marker Post	Marker post DS 435069	13/10/2017 10:37	AHURIRI
4039	MCAUGHTRIES RD	312	0	1	Signs	Edge Marker Post	Marker post DS 435069	13/10/2017 10:44	AHURIRI
4040	MCAUGHTRIES RD	1342	0	1	Signs	Edge Marker Post	Marker post DS 435069	13/10/2017 10:50	AHURIRI
4041	MCAUGHTRIES RD	1429	0	1	Signs	Edge Marker Post	Marker post DS 435069	13/10/2017 10:57	AHURIRI

4042	MCAUGHTRIES RD	1928	0	1	Signs	Edge Marker Post	Marker post DS 435069	13/10/2017 11:15	AHURIRI
4043	MCAUGHTRIES RD	4943	0	1	Signs	Edge Marker Post	Marker post DS 435069	13/10/2017 11:34	AHURIRI
4044	MCAUGHTRIES RD	8833	0	1	Signs	Edge Marker Post	Marker post DS 435069	13/10/2017 11:52	AHURIRI
4045	MCAUGHTRIES RD	9734	0	1	Signs	Edge Marker Post	Marker post DS 435069	13/10/2017 12:06	AHURIRI
4046	MCAUGHTRIES RD	9636	0	1	Signs	Edge Marker Post	Marker post DS 435069	13/10/2017 12:10	AHURIRI
				25	each				
4854	TOTARA PEAK CRES	0	0	0	Surface Water C	Flooding	Totara Peak Crescent and Black Peak Rd - Uplift wod	08/11/2017 09:21	AHURIRI
4081	SPRINGHILLS RD	0	2430	2430	Unsealed	Grading	Part grade full width TS 239688	17/10/2017 08:37	AHURIRI
4292	BIRCHWOOD RD	0	6500	6500	Unsealed	Grading	Part grade full width TS 239690	24/10/2017 16:06	AHURIRI
4293	BIRCHWOOD RD	6500	14500	8000	Unsealed	Grading	Part grade full width TS 239691	24/10/2017 16:08	AHURIRI
4301	BIRCHWOOD RD	14500	20000	5500	Unsealed	Grading	Part grade full width TS 239691	24/10/2017 16:17	AHURIRI
4325	BROKEN HUT RD	10880	17900	7020	Unsealed	Grading	Full grade full width TS 239693	25/10/2017 11:20	AHURIRI
4365	SHORT CUT RD	0	3910	3910	Unsealed	Grading	Full grade full width TS 239694	26/10/2017 08:05	AHURIRI
4366	GOLF COURSE RD	0	1420	1420	Unsealed	Grading	Full grade full width TS 239694	26/10/2017 08:07	AHURIRI
4414	HENBURN RD	0	6500	6500	Unsealed	Grading	Part grade full width TS 239695	27/10/2017 07:25	AHURIRI
4804	HENBURN RD	3400	9565	6185	Unsealed	Grading	Part grade full width TS 239695	31/10/2017 14:58	AHURIRI
4605	QUAILBURN RD	6674	11674	5000	Unsealed	Grading	Part grade full width TS 239696	31/10/2017 15:01	AHURIRI
4606	QUAILBURN RD	11674	18287	6613	Unsealed	Grading	Part grade full width TS 239697	31/10/2017 15:03	AHURIRI
4607	LAKE OHAU RD	23040	25040	2000	Unsealed	Grading	Part grade full width TS 239697	31/10/2017 15:05	AHURIRI
4643	LAKE OHAU RD	25040	35040	10000	Unsealed	Grading	Part grade full width TS 239698	01/11/2017 07:52	AHURIRI
				71078	m				
1574	CIRRUS	93	96	3	Pavement	Level - Uneven Surface	RESEALS 17/18Prelevel DS 415699	05/10/2017 13:34	AHURIRI
1575	SUNSET PL	61	63	2	Pavement	Level - Uneven Surface	RESEALS 17/18Prelevel DS 415699	05/10/2017 15:59	AHURIRI
1576	SUNSET PL	73	74	1	Pavement	Level - Uneven Surface	RESEALS 17/18Prelevel DS 415699	05/10/2017 15:59	AHURIRI
1577	KOWHAI PL	85	106	10.5	Pavement	Level - Uneven Surface	reseal siteRESEALS 17/18 DS 415699	05/10/2017 14:57	AHURIRI
1578	KOWHAI PL	123	124	0.25	Pavement	Level - Uneven Surface	RESEALS 17/18 DS 415699	05/10/2017 15:09	AHURIRI
1579	KOWHAI PL	172	172	0.25	Pavement	Level - Uneven Surface	RESEALS 17/18 DS 415699	05/10/2017 15:08	AHURIRI
2965	SUNSET PL	9	18	16.2	Pavement	Level - Uneven Surface	RESEALS 17/18Prelevel DS 415699	05/10/2017 15:58	AHURIRI
2968	LAKE OHAU RD	5581	5616	42	Pavement	Level - Uneven Surface	RESEALS 17/18Prelevel DS 415699	05/10/2017 10:35	AHURIRI
4289	AHURIRI DR - NTH EN	11	12	1	Pavement	Level - Uneven Surface	DS 435520 level	24/10/2017 09:55	AHURIRI
				76.2	m2				
1562	SPRINGHILLS RD	0	4470	430.313	Unsealed	Maintenance Metalling	3/20 full road requires metal Maerephanua DS 16833	16/10/2017 08:36	AHURIRI



3800	LAKE OHAU RD	27889	0	1	Signs	Missing	RM 6 DS 435074	04/10/2017 10:55	AHURIRI
3803	LAKE OHAU RD	34237	0	0	Signs	Missing	new RM6 DS435074	04/10/2017 12:14	AHURIRI
3840	BEN OMAR RD	3139	0	1	Signs	Missing	DS 435079 new RM6 & post	06/10/2017 12:12	AHURIRI
4053	MCAUGHTRIES RD	265	0	1	Signs	Missing	DS 435501 Marker post	16/10/2017 10:38	AHURIRI
4054	MCAUGHTRIES RD	312	0	1	Signs	Missing	DS 435501 Marker post plus 2 delineators	16/10/2017 10:38	AHURIRI
4055	MCAUGHTRIES RD	1342	0	1	Signs	Missing	DS 435501 Marker post	16/10/2017 10:38	AHURIRI
4056	MCAUGHTRIES RD	1429	0	1	Signs	Missing	DS 435501 Marker post	16/10/2017 10:36	AHURIRI
4060	MCAUGHTRIES RD	1928	0	1	Signs	Missing	DS 435501 Marker post + 2 reflectors	16/10/2017 10:37	AHURIRI
4061	MCAUGHTRIES RD	4808	0	1	Signs	Missing	DS 435501 Marker post + 2 reflectors	16/10/2017 10:50	AHURIRI
4062	MCAUGHTRIES RD	0	0	1	Signs	Missing	DS 435501 Marker post	16/10/2017 10:53	AHURIRI
4063	MCAUGHTRIES RD	9734	0	0	Signs	Missing	DS 435501 Marker post	16/10/2017 10:55	AHURIRI
4064	MCAUGHTRIES RD	9636	0	1	Signs	Missing	DS 435501 Marker post	16/10/2017 10:57	AHURIRI
				10	each				
4731	FERGUSON ST	0	0	22082	Environment	Mowing	Mowing October, Omarama 2291 x 2 , Kurow 8750 x	03/11/2017 08:39	AHURIRI
3949	QUAILBURN RD	8311	0	0	Environment	Removal of Wilding Trees	DS 435083 remove wildlings	09/10/2017 11:49	AHURIRI
3950	QUAILBURN RD	8581	0	0	Environment	Removal of Wilding Trees	DS 435083 remove wildlings	09/10/2017 11:52	AHURIRI
3951	QUAILBURN RD	8688	0	0	Environment	Removal of Wilding Trees	DS 435083 remove wildlings	09/10/2017 11:57	AHURIRI
3952	QUAILBURN RD	11444	0	0	Environment	Removal of Wilding Trees	DS 435083 remove wildlings	09/10/2017 12:57	AHURIRI
3953	QUAILBURN RD	12030	0	0	Environment	Removal of Wilding Trees	DS 435083 remove wildlings	09/10/2017 13:32	AHURIRI
4443	LOCH LAIRD RD	531	0	0	Environment	Removal of Wilding Trees	DS 43530 wildlings	27/10/2017 09:48	AHURIRI
557	MCAUGHTRIES RD	168	169	2	Signs	Replace Existing Sign	Renew PW 69 chevron 2400 x 600 DS 435100	16/10/2017 07:44	AHURIRI
4183	BIRCHWOOD RD	17800	0	1	Signs	Replace Existing Sign	DS 435513 replace RM 6	19/10/2017 10:14	AHURIRI
4184	BIRCHWOOD RD	17802	0	1	Signs	Replace Existing Sign	DS 435513 replace RM 6	19/10/2017 10:15	AHURIRI
4185	BIRCHWOOD RD	17795	0	1	Signs	Replace Existing Sign	DS 435513 replace RM 6	19/10/2017 10:15	AHURIRI
4186	BIRCHWOOD RD	17794	0	1	Signs	Replace Existing Sign	DS 435513 replace RM 6	19/10/2017 10:16	AHURIRI
				6	Each				
867	LAKE OHAU RD	224	239	104.5	Pavement	STAB - Deformation	Stabi DS 435307	13/10/2017 08:59	AHURIRI
868	LAKE OHAU RD	150	195	247.76	Pavement	STAB - Deformation	Stabi DS 435309	13/10/2017 08:57	AHURIRI
2966	HARDACRE PL	416	422	28.8	Pavement	STAB - Deformation	RESEALS 17/18Two coat seal	02/11/2017 15:21	AHURIRI
2967	HARDACRE PL	132	138	24.18	Pavement	STAB - Deformation	RESEALS 17/18Two coat seal	02/11/2017 15:17	AHURIRI
2969	LAKE OHAU RD	5645	5675	178.1	Pavement	STAB - Deformation	RESEALS 17/18 DS 435309Stabi	13/10/2017 08:56	AHURIRI
2970	LAKE OHAU RD	7572	7724	399	Pavement	STAB - Deformation	RESEALS 17/18 DS 435306Stabi	13/10/2017 08:52	AHURIRI
2971	QUAILBURN RD	5390	5420	99.82	Pavement	STAB - Deformation	RESEALS 17/18 DS 435310Stabi	16/10/2017 08:42	AHURIRI

2972	QUAILBURN RD	6469	6491	110	Pavement	STAB - Deformation	RESEALS 17/18 DS 435310Stabi	16/10/2017 08:45	AHURIRI
3963	LAKE OHAU RD	6154	6164	57.6	Pavement	STAB - Deformation	STABI RESEAL 17/18 DS 435306	13/10/2017 08:54	AHURIRI
3964	QUAILBURN RD	5403	5416	35.65	Pavement	STAB - Deformation	STABI RESEALS 17/18 DS 435310	16/10/2017 08:44	AHURIRI
				1285.41	m2				
3965	HARDACRE PL	300	306	26.25	Pavement	STAB - Deformation	Two coat seal RESEALS 17/18	02/11/2017 15:16	AHURIRI
97				26.25	12				





# WDC 642 Summary Report September 2017

## PERFORMANCE

EFFECTIVENESS	CRM's	Structures	Monthly	4
		Culverts/Side drains	Monthly	17
		Fallen Trees	Monthly	-
		Flooding Roads/Footpaths	Monthly	8
		Frost and Ice Response	Monthly	-
		Grading/Metalling	Monthly	30
		Kerb and Channel	Monthly	2
		Road Litter	Monthly	4
		Signs Missing/Damaged	Monthly	9
		Roadside Vegetation	Monthly	4
		Safety Road Condition	Monthly	1
		Sealed Road Failures	Monthly	3
		Potholes	Monthly	15
		Snow Clearing	Monthly	-

				Month	YTD
PEOPLE / CULTURE	TEAM SAFETY	Medical Treatment Intervention - #	Monthly	0	1
		Lost Time Injury - #	Monthly	0	0
		Near Miss/IOF	Monthly	11	43
		Incidents	Monthly	12	31
		Safety Audits/Tours completed	Monthly	5	7

September has been a pleasant relief in the weather department, giving us the opportunity to tidy up the majority of the outstanding flood repairs. This has given us the capacity to get the reseal repairs underway.

The Cross Street intersection upgrade has kept the siteworks teams busy with a lot of concrete work and asphalt work completed for the month. The footpath team are also getting stuck into some programmed work with Caledonian St ready for asphalt and Towey and Cross St completed.

The drainage crews have been busy clearing slips, blocked water channels and fixing scouring on the sides of roads. Boundary Creek Rd was another project keeping the 13t digger crew busy repairing the damaged road after logging had happened in the area.

The 17/18 Maintenance Metal program is underway and the very rural road project has been released and is to be programmed. We are continually trying to source new aggregate sites in the Waihemo area but are struggling to lock in sites. We have dug test holes in four potential sites in the greater Palmerston area with them all being blanks. The McLew Rd site is in the process of being handed over to the WDC to pursue which we hope will give the WDC more control over the long term of this asset.

The premix crew has been busy helping out with flood repairs for the first part of the month. The second half saw the crew completing repairs on reseal sites in the Corriedale and Ahuriri wards.

Our graders have been busy finishing up the majority of the flood damage on the unsealed roads and moving back onto their maintenance beats. We will be pushing to stick to the maintenance programmes to make sure we do not fall behind with too much bouncing around.

Delta has completed the first full round of urban spraying. They are now completing the rural spraying currently working their way up from the Waihemo ward.

The signs programme is underway with sign audits completed throughout the month and replacement signs programmed. Edge marker posts seem to be getting damaged all over the district with the amount of stock and farm machinery on the road shoulders. The routine crews have been replacing these as they complete their patrols

## PROGRESS

Item	Completed	Comments
Stabi's	667m <sup>2</sup>	667m <sup>2</sup> YTD
Maintenance Metaling (20,000m <sup>2</sup> )	1,329 m <sup>3</sup>	1,329 m <sup>3</sup> YTD
Grading (280km target)	144 km (MTD) 289 km (YTD)	The graders spent the start of the month completing flood damage
Road Sweeping	10 (MTD)	120 (YTD)
Signs	Cleaned 6 (MTD) Straightened 19 (MTD)	63 (YTD) 38 (YTD)
Roadside Litter Collection	13 (MTD)	89 (YTD)
Wilding Trees	1 (MTD)	21 (YTD)
Traffic Counts (300 per year)	51 (YTD)	51 (YTD) 17%

Inspection Table

Activity	Completed MTD	Completed YTD	Remaining Qty
Culvert Inspections (240/month)	134	405	2,555 (85.9%)
Bridge Inspections (15/month)	10	14	166 (92.2%)

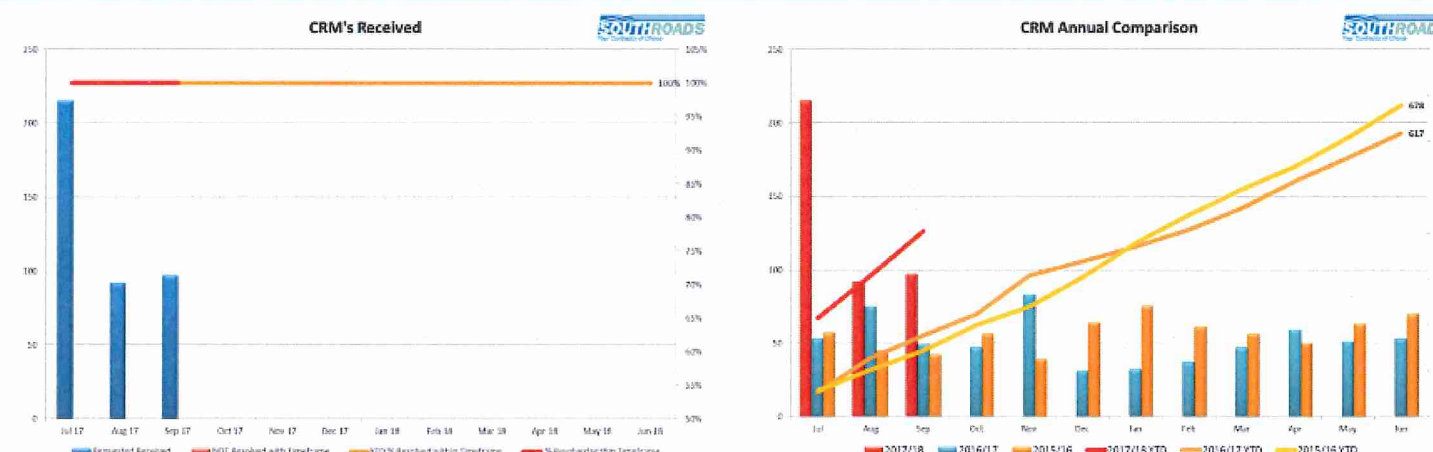
## RISK & STRATEGY UPDATES

Identified Risks		Update
Roads	Humber Street Bridge Repairs	The bridge has now been sealed and opened to traffic and pedestrians again. The seal will be monitored for any settlement over the next few months
	Coal Pit Road	Saturated material has been wind rowed and made a considerable difference. The hedge seems to be the culprit causing the wet pavement to not dry out. This should be programmed to be removed before next winter. The material will be laid back onto the road once it gets warmer
	Waianakarua Rd	Coastal erosion work programmed to start in October
	Horse Range Rd	Road narrowed to one lane. WDC working on design for the repair
Slips	Haven Street - Moeraki	Levelling work has been completed again this month. Bi-pass route has had vegetation trimmed back to allow for large vehicles
Strategic	RAMM Data	RAMM data has been updated throughout the transfer and programmes presented for approval
	Reseal sites	Reseal site changes have resulted in several changes to the programme. The sealed roads damaged by the floods we have almost completed and are now focusing on the reseal sites.

## CUSTOMER SERVICE MANAGER REPORT

We received 97 CRM's for the month of September. The CRM's are more spread out this month with the three main requests being around blocked drains, grading and potholes. This is a reflection of the weather we have had and the need to be getting resources back onto their maintenance beats now that the flooding repairs are ramping down. Though the weather was a vast improvement this month we still had a period of heavy rain in the middle of September causing more blocked culverts and scouring on the network. The two cyclic trucks are putting a focus on getting around all the potholes appearing and getting on top of these.

## CRM GRAPHS





## PERFORMANCE MEASURE RESULTS –

For September performance measure have improved from again from August with more focus being put into the timeliness of reports. The Management Performance Measures we have scored a 95% compliance. Focus will be put into improving traffic count data as there is still some small issues around some data being sent through.

The Operational Performance results are at 89% compliance. Focus will be put into grading and spot metaling of unsealed roads, vegetation control around town and in surface water channels and to target pothole repairs to bring this score up.

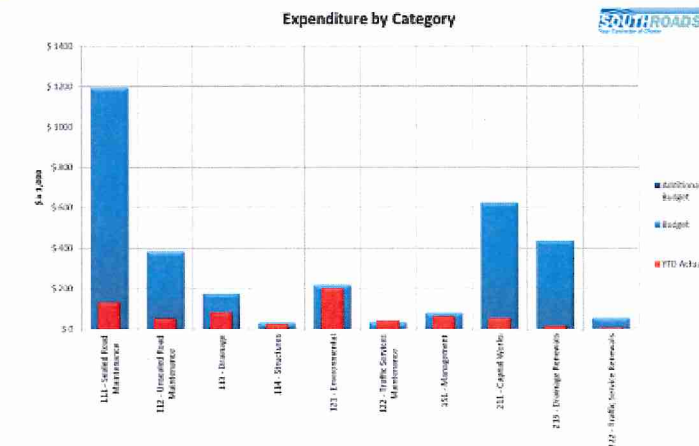
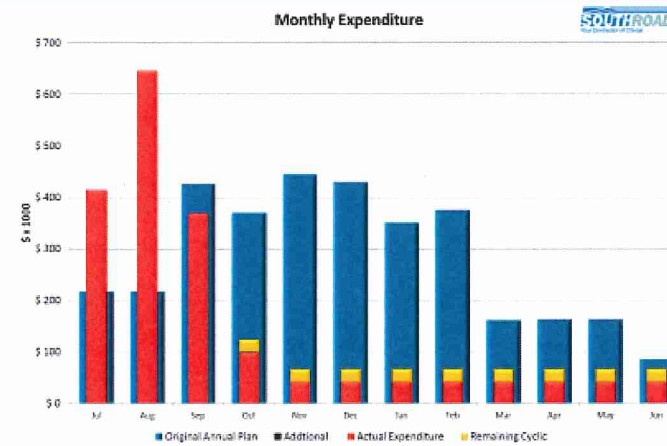
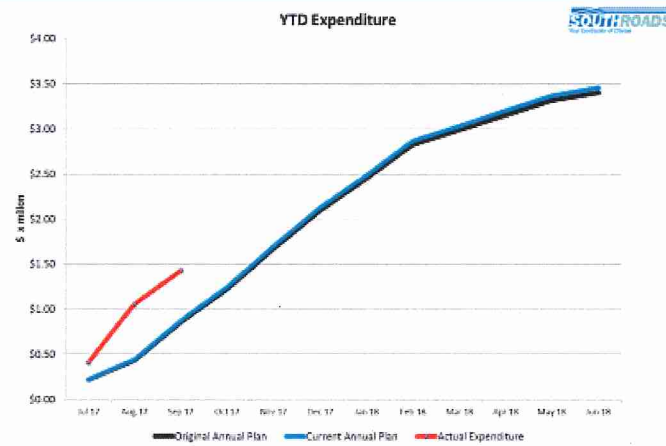
## GOLD STAR INITIATIVES.

- ✓ We have implemented the Mobile Roads phone app to complete sump inspections, recording the location of these and providing photos of the asset.

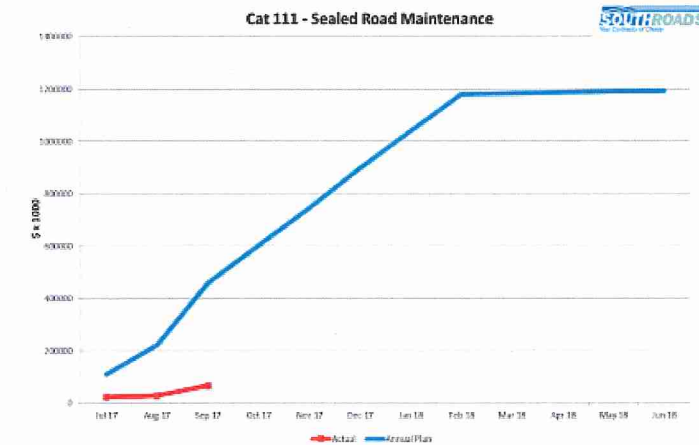
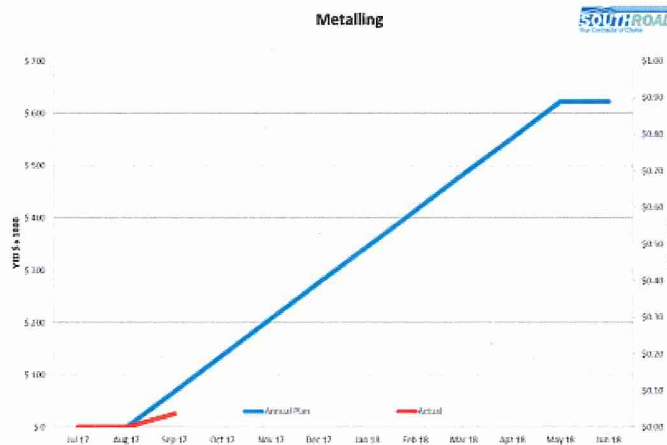
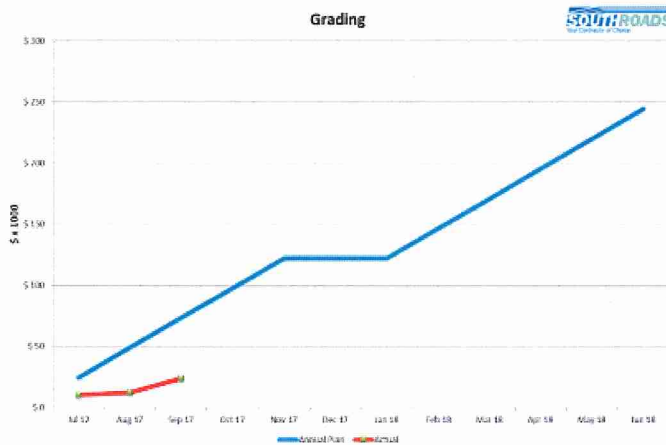
## TRAFFIC CRASH/DAMAGE REPORT

1. No traffic crashes reported by the team this month

## FINANCIAL GRAPHS



## KEY PERFORMANCE INDICATOR GRAPHS



## FINANCIAL SUMMARY

All Works Summary	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Under(-ve)/ Over (+ve)	%age Under(-ve)/ Over (+ve)
Original Annual Plan	239541	239541	496330	447645	525579	459901	381218	404827	190870	185853	185853	107157	3864315		
Additional	0	0	0	0	0	0	0	0	0	0	0	0	0		
Current Annual Plan	244347	244347	501135	452450	530384	464706	386023	409633	195675	190659	190659	111962	3921979		
YTD Revised Annual Plan	244347	244347	501135	0	0	0	0	0	0	0	0	0	989829		
Actual Expenditure	439599	667704	404407	120603	63329	64151	64151	64151	63329	63329	63329	63329	2141413	-1780566	-45%
Remaining Cyclic	0	0	0	25170	25170	25170	25170	25170	25170	25170	25170	25170	226526		
Tasked Forward Work	0	0	0	390195	493216	237067	331556	115792	50110	0	11858	0	1629794		
Projected Expenditure	439599	667704	404407	535968	581715	326387	420877	205113	138608	88499	100357	88499	3997732	75754	2%

### FINANCIAL COMMENTARY

The year completed expenditure is \$1,511,710.00. The claim for the month was \$404,826.76 (including township works) and consisted of mainly flood repairs and maintenance activities.





# WDC 642 Summary Report October 2017

## PERFORMANCE

EFFECTIVENESS	CRM's	Structures	Monthly	2
		Culverts/Side drains	Monthly	6
		Fallen Trees	Monthly	-
		Flooding Roads/Footpaths	Monthly	-
		Frost and Ice Response	Monthly	-
		Grading/Metalling	Monthly	15
		Kerb and Channel	Monthly	-
		Road Litter	Monthly	7
		Signs Missing/Damaged	Monthly	6
		Roadside Vegetation	Monthly	8
		Safety Road Condition	Monthly	-
		Sealed Road Failures	Monthly	6
		Potholes	Monthly	12
		Snow Clearing	Monthly	-

				Month	YTD
PEOPLE / CULTURE	TEAM SAFETY	Medical Treatment Intervention - #	Monthly	0	1
		Lost Time Injury - #	Monthly	0	0
		Near Miss/IOF	Monthly	17	56
		Incidents	Monthly	3	34
		Safety Audits/Tours completed	Monthly	5	12

October has been a busy month for the team with the majority of the flood repairs completed and the reseal repairs well on track to being completed around the end of November.

This siteworks crew has been able to complete the bollards on Tyne Street and the last of the Cross Street intersection upgrade. The footpath team are also getting stuck into some programmed work with Caledonian Rd, Eden St and Stoke Street footpaths repairs now asphalted.

The drainage crews have been busy tidying up some of the remaining flood damage and completing routine drainage works on reseal sites.

The Maintenance Metalling programme is underway and the very rural road project has been released and is to be programmed. We have found a potential aggregate source in Palmerston and have dug some test holes to determine the quality of the material. An agreement has been drafted and is under consideration for this site.

The premix crew has been completing edge break and levelling work throughout the district. The first half of the month saw them completing reseal sites before moving onto other programmed repairs.

Our graders have been busy working on their monthly beats. The North grader has spent the end of the month in the Ahuriri ward. The South grader has been in the Waihemo ward working towards the Hampden area.

Delta has completed the first full round of sealed roads spraying and have made a start on the unsealed roads and the noxious spraying.

The signs programme is well underway with a good programme of works in front of them.

The stabi crew has made its way down from Omarama completing the reseal repairs on their way. They have completed the sites in the Oamaru area and are now working their way South.

Downer have been completing programmed surfacing repairs on flood damaged sites, reseal sites and outstanding programmed sites.

## PROGRESS

Item	Completed	Comments
Stabi's	3,160m <sup>2</sup>	3,827m <sup>2</sup> YTD
Maintenance Metaling (20,000m <sup>3</sup> )	2,449 m <sup>3</sup>	3,778 m <sup>3</sup> YTD
Grading (280km target)	212 km (MTD)	501 km (YTD)
Road Sweeping	36 (MTD)	156 (YTD)
Signs	Cleaned 45 (MTD) Straightened 26 (MTD)	108 (YTD) 64 (YTD)
Roadside Litter Collection	34 (MTD)	123 (YTD)
Wilding Trees	6 (MTD)	27 (YTD)
Traffic Counts (300 per year)	28 (MTD)	79 (YTD) 26%

Inspection Table

Activity	Completed MTD	Completed YTD	Remaining Qty
Culvert Inspections (240/month)	701	1,106	1,774 (61.6%)
Bridge Inspections (15/month)	10	24	156 (86.7%)

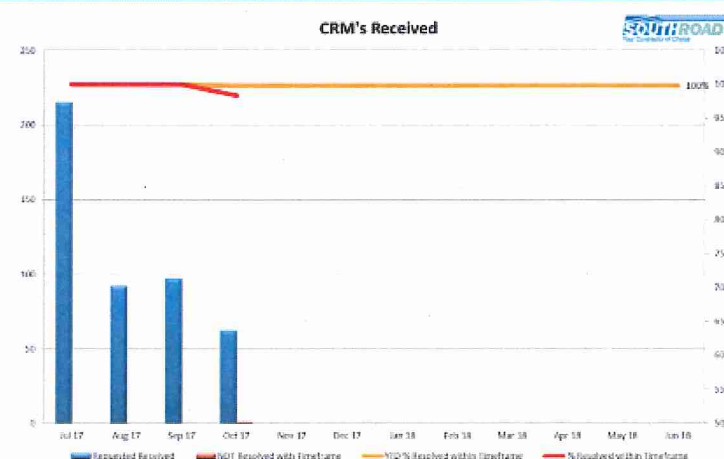
## RISK & STRATEGY UPDATES

Identified Risks		Update
Roads	Humber Street Bridge Repairs	The bridge has now been sealed and opened to traffic and pedestrians again. The seal will be monitored for any settlement over the next few months
	Coal Pit Road	Saturated material has been wind rowed and made a considerable difference. The hedge seems to be the culprit causing the wet pavement to not dry out. This should be programmed to be removed before next winter. The material will be laid back onto the road once it gets warmer
	Waiakanarua Rd	Coastal erosion work has started. This section of road will need closely monitored for erosion going forward.
	Horse Range Rd	Road narrowed to one lane. This has had the culvert pipe re-connected and rock replaced and will be monitored for any subsidence.
Slips	Haven Street - Moeraki	Levelling work has been completed again this month. Bi-pass route has had vegetation trimmed back to allow for large vehicles
Strategic	RAMM Data	RAMM data has been updated throughout the transfer and programmes presented for approval
	Reseal sites	Reseal site changes have resulted in several changes to the programme. The majority of sealed roads damaged by the floods have been repaired. This has allowed us to catch up on reseal sites having everything North of Oamaru completed.

## CUSTOMER SERVICE MANAGER REPORT

We received 62 CRM's for the month of October. The CRM's are starting to smooth out after the floods with this month having the lowest amount for the year. The three main requests being around grading/metalling of unsealed roads, potholes on sealed roads and roadside vegetation/litter. Vegetation seems to have had a few more CRM's than previous months which is a reflection of the growth we have been having. We should start to see this plateau as the spraying starts to take effect. The potholes are grading will continue to be addressed as weather allows.

## CRM GRAPHS





## PERFORMANCE MEASURE RESULTS –

For October the Management Performance Measures we have scored a 95% compliance. Focus will be put into improving traffic count data as there is still some small issues around some data being sent through.

The Operational Performance results are at 89% compliance. Focus will be put into grading and spot metalling of unsealed roads, vegetation control around town and in surface water channels and to target pothole repairs to bring this score up.

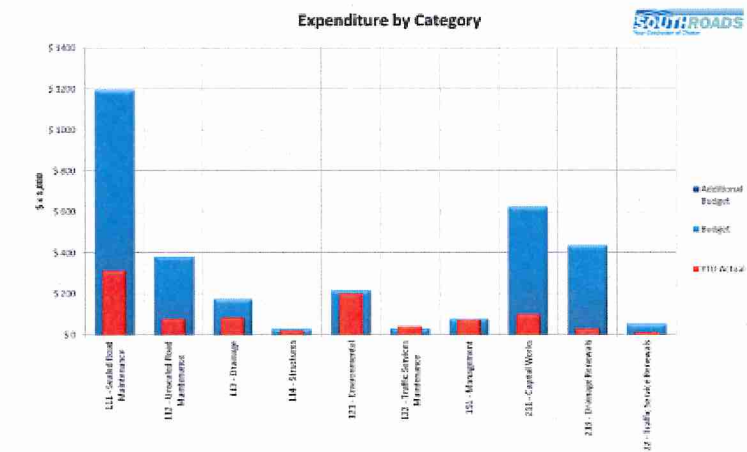
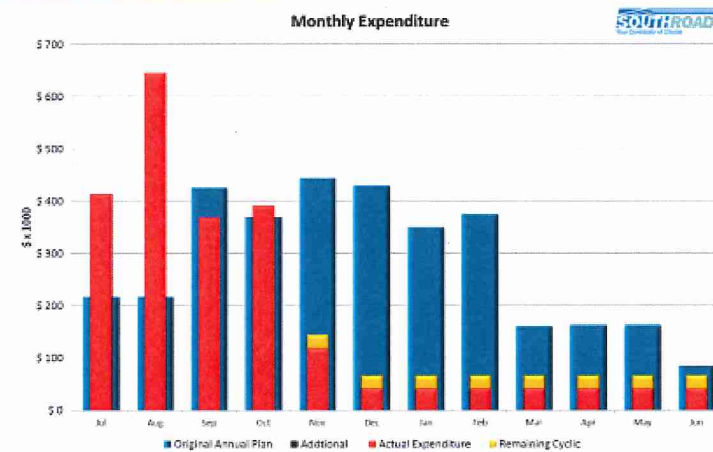
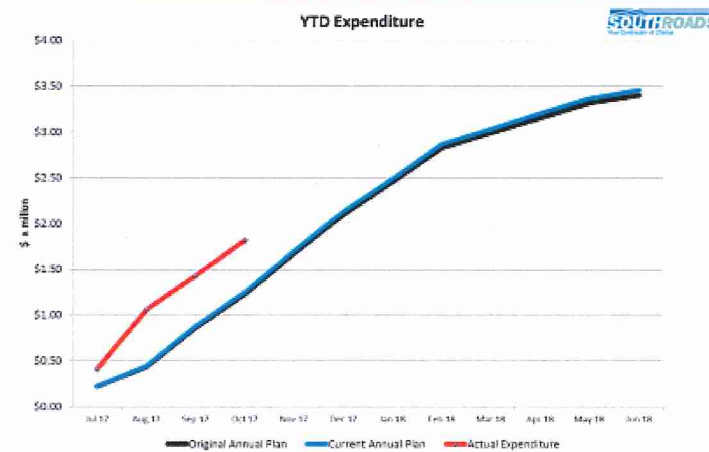
## GOLD STAR INITIATIVES.

- ✓ We have implemented the Mobile Roads phone app to complete sump inspections, recording the location of these and providing photos of the asset.

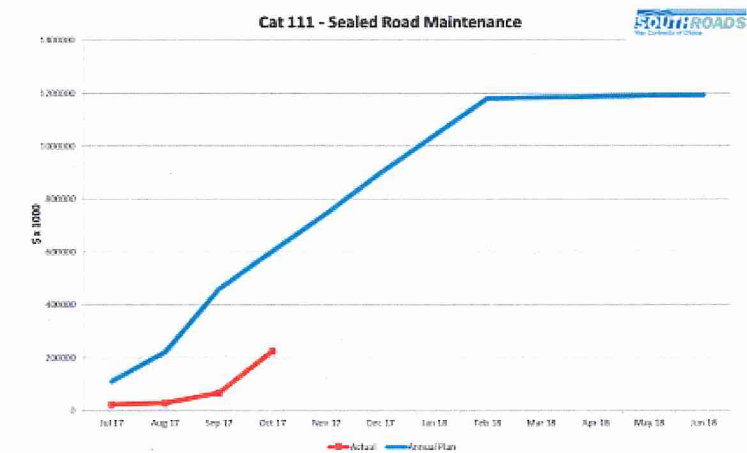
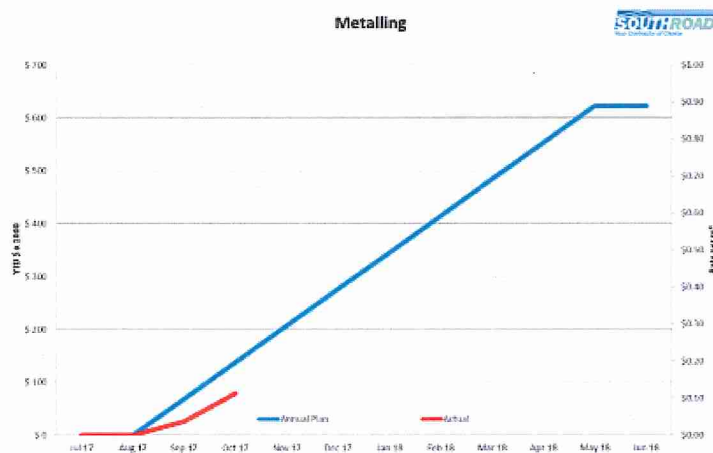
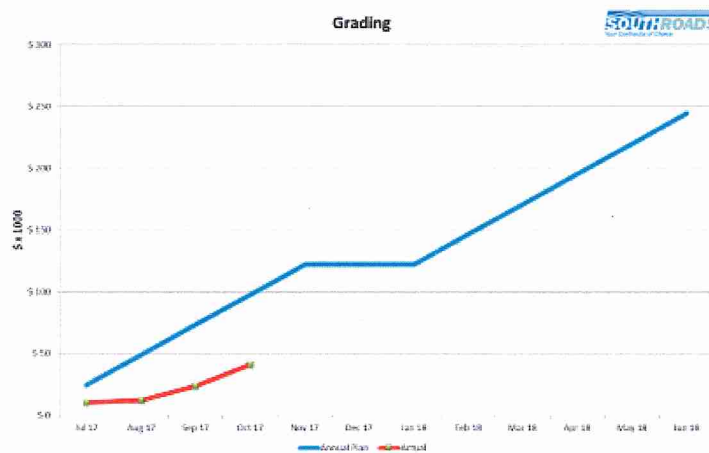
## TRAFFIC CRASH/DAMAGE REPORT

1. No traffic crashes reported by the team this month

## FINANCIAL GRAPHS



## KEY PERFORMANCE INDICATOR GRAPHS



## FINANCIAL SUMMARY

All Works Summary	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Under(-ve)/Over (+ve)	%age Under(-ve)/Over (+ve)
Original Annual Plan	239541	239541	496330	447645	525579	459901	381218	404827	190870	185853	185853	107157	3864315		
Additional	0	0	0	0	0	0	0	0	0	0	0	0	0		
Current Annual Plan	244347	244347	501135	452450	530384	464706	386023	409633	195675	190659	190659	111962	3921979		
YTD Revised Annual Plan	244347	244347	501135	452450	530384	464706	386023	409633	195675	190659	190659	111962	3921979		
Actual Expenditure	439599	667704	404407	448173	140156	64151	64151	64151	63329	63329	63329	63329	2545809	-1376170	-35%
Remaining Cyclic	0	0	0	0	25170	25170	25170	25170	25170	25170	25170	25170	201356		
Tasked Forward Work	0	0	0	0	495549	457882	344180	119919	50110	0	11858	0	1479498		
Projected Expenditure	439599	667704	404407	448173	660875	547203	433501	209240	138608	88499	100357	88499	4226663	304684	8%

### FINANCIAL COMMENTARY

The year completed expenditure is \$1,959,883.00. The claim for the month was \$448,592.92 (including township works) and consisted of mainly programmed works and maintenance activities.

# Ahuriri Community Board Memorandum

**From** Recreation Manager

**Date** 27 November 2017

## Recreation Update

### Recommendation

That the Ahuriri Community Board receives the information.

### Purpose

The purpose of this memorandum is to update the Ahuriri Community Board on routine work, maintenance issues and progress on minor projects from 24 August to 15 November 2017.

### Comment

#### *Camping:*

- Lakes camping had a positive start with no major events or problems over Labour weekend.
- The Aviemore Classic, although down on numbers from last year, had a successful event based at the Boat Harbour.
- Despite good early season pass sales, the camps have not been busy and revenue is down on the same time last year. With an anticipated dry hot summer, numbers are expected to pick up.
- The application to Environment Canterbury for the swim area at Parsons Rock has been submitted.

#### *Toilets:*

- *Omarama Dump Station* – Planting of tussocks on the Omarama dump station mounds will be completed when this work can be fitted into the work programme. Officers are waiting for our contractor to complete remedial work to improve usability.

#### *Parks:*

- Replacement of the Otematata tennis court fence is largely completed.
- Organisers of the 'ITM 2017 World Championship Jet Boat Marathon' did not arrange for portaloos to be provided for the Waitaki river leg that was held from Kurow Island, with resulting toilet waste appearing. Officers of the Department of Conservation, Waimate District Council and Waitaki District Council will need to liaise to manage this for future events.
- Environment Canterbury has notified us of gorse control required on some land in Kurow and Omarama. Our lessee has been asked to complete this as soon as possible.
- Environment Canterbury is monitoring 'African love grass' on Kurow Island and discussing the potential of this spreading with the Waimate mowing contractor.

#### *Alps to Ocean:*

- The annual Alps to Ocean summit was held on 6 November with representatives from Council.



Erik van der Spek  
Recreation Manager

Neil Jorgenson  
Assets Group Manager



# Ahuriri Community Board

## Memorandum

**From** Regulatory Services Unit Manager

**Date** 27 November 2017

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### Building Consents Issued in Ahuriri Ward for the month of October 2017

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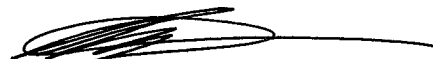
**Recommendation**

That the Ahuriri Community Board receives the information.

**Summary and Purpose**

To provide the Board members with a list of building consents issued in Ahuriri Ward for the month of October 2017.

2736 Otematata Kurow Road	Amendment: Installation of Gas heating	\$50,000
3904 Omarama Otematata Road	Upgrade to effluent fields for existing septic tanks	\$60,000
1789 Lake Ohau Road	Create new rooms and ensuites in existing dwelling	\$100,000
24 Wilkin Terrace, Otematata	Construct 7m x 7m Totalspan garage with WC and Hand basin	\$36,000
52 Ahuriri Drive, Omarama	Partial demolition of existing garages and internal walls for new motel units plus wing addition to existing building	\$450,000
51 Freyburg Ave, Kurow	Construct a 2 bedroom dwelling	\$145,000
14 Wilkin Terrace, Otematata	Install free standing Woodsman ECR Woodburner and Heat saver flue	\$4,500
3516 Kurow Duntroon Road	Install free standing Woodsman Tarras MKIII Woodburner	\$6,000
75 Omarama Lindis Pass Road	Install Kent Rata insert woodburner and flue into existing chimney	\$5,000
8 Totara Peak Crescent, Omarama	Install free standing Masport R5000 woodburner and flue	\$2,600
3761 Omarama Otematata Road	Erect Marquee from 1/11/2017 – 3/11/2017 for a lunch event	\$2,000
11 Sutherland Road, Omarama	Install freestanding Firenzo Viking AG woodburner and flue connected to wetback	\$4,000
9 Dobson Street, Otematata	Install freestanding Masport R5000 wood stacker woodburner and flue	\$3,000



Debbie Herron  
Technical Administration Team Leader

Lichelle Guyan  
Acting Community Services Group Manager

# ***Ahuriri Community Board Meeting***

Monday 27 November 2017

Agenda Item 5



**Richie McCaw Statue Project**

Members of the project committee will attend the meeting to provide a presentation and verbal update on the status of the project.

# Ahuriri Community Board Memorandum

**From** Board Secretary (on behalf of Chair)

**Date** 27 November 2017

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## Ahuriri Community Board Discretionary Funding Items

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### Recommendations

That the Ahuriri Community Board:

1. Approves payment of Otago Maintenance invoice 11223 dated 6 November in the amount of \$2,875.00 for work on the Pontoon at Omarama.
2. Considers the written request to the Board from the Waitaki Valley Community Society to install a drinking water fountain and bottle filler in the children's playground at Hydro Place, Kurow.

### Purpose

The purpose of this memorandum is to provide, as attachments, items for discussion by the Ahuriri Community Board that require approval to spend discretionary funds, as supplied by the Chairman.

### Attachments

- (1) Invoice 11223 dated 6 November 2017 in the amount of \$2,875 for work on the Pontoon at Omarama – from Otago Maintenance
- (2) Letter dated 26 October 2017 from Nikki Ormandy, Secretary of the Waitaki Valley Community Society, asking the Ahuriri Community Board to consider the installation of a drinking water fountain and bottle filler in the children's playground at Hydro Place, Kurow.



Ainslee Hooper  
Ahuriri Community Board Secretary  
**on behalf of the Chairman**




## OTAGO MAINTENANCE Ltd

Mobile. 027 4877729 A/H. 4877729 FAX.4877759  
 PO Box 2347  
 Dunedin South  
**Call free** 0800 OTAGO M or 0800 6 8 2 4 6 6

## INVOICE / STATEMENT

GST NUMBER	DATE	INVOICE #
117 413 233	6/11/2017	11223

<b>BILL TO:</b> 	<p><b>*PAYMENT TERMS</b>          By date shown below or by prior arrangement.</p> <p><b>*OWNERSHIP</b>          All products related to this invoice / statement remains property of Otago Maintenance until full payment is received.</p> <p><b>*COLLECTION TERMS.</b>          Any costs related to payment recovery will be added to amount owing.</p>
Otometata Residents Association ATTN: Graham Otometata 9412	

DESCRIPTION	QTY	RATE	PRICE
Thank you for the opportunity to carry out the following work on the Pontoon at Otometata			
Travel to site and inspect pontoon and asses repairs. 3 float chambers were found to have water in them due to all vent pipes being pulled off the chambers allowing water to enter. Return later that week and have it Hiab lifted onto our trailer and bring to Dunedin for repair and maintenance. Maintenance involved... <ol style="list-style-type: none"> <li>1. Make 2 new boarding ladders due to rust.</li> <li>2. Add 2 additional steel chambers underneath for extra buoyancy.</li> <li>3. Strengthen seat base to be sure it cannot brake off at base.</li> <li>4. Pressure test all 6 chambers and weld plastic as required.</li> <li>5. Fit new vents to all chambers and route tubes in manor to help prevent vandalism.</li> <li>6. Make 4 chamber vent pipe covers and screw in place around tank.</li> <li>7. Weld new 20mm shackle pontoons chain point.</li> <li>8. Provide new 20mm heavy mooring swivel and shackle to connect chain.</li> <li>9. Provide 2 brass padlocks, grease filled and used to stop people undoing shackles.</li> <li>10. New inspection cover lid required and to be pop reverted on to help prevent people removing it with tools.</li> <li>11. Paint underside and treat all minor corrosion.</li> <li>12. Transport back to Otometata and secure back in position with new shackles and swivel.</li> </ol>			

Price includes plastic welding contractor and Hiab lifting on site.			
Discounted price as indicated. Note this is about only 70% of actual hours and materials as it is our intention to look after this pontoon and is just part of our servicing of our products.			
			2500

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REMITTANCE ADVICE

Prompt payment reassures competitive future prices.

SUB TOTAL	2500.00
GST 15%	375.00
<b>TOTAL.</b>	<b>2875.00</b>

Our Ref: pontoon  
Pay to Westpac 03 1732 0176137 00

INVOICE- STATEMENT NO	11223
<b>AMOUNT DUE</b>	<b>2875.00</b>
<b>DATE DUE</b>	<b>20/11/2017</b>

TO **OTAGO MAINTENANCE**  
**PO Box 2347, South Dunedin 9044**



*PO Box 56, Kurow, 9446  
57 Bledisloe Street, Kurow  
Waitaki Valley  
Ph (03) 436 0950  
wvcsociety@gmail.com  
www.kurow.org.nz  
Fax (03) 436 0951*

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26 October 2017

To the Chairperson

The Waitaki Valley Community Society would like the Ahururi Community Board to consider the installation of a drinking water fountain and bottle filler in the children's playground at Hydro Place, Kurow.

This would support Ministry of Health policy for children with their healthy drink guidelines, less sugary drinks and it can also reduce the rates of heatstroke and dehydration with having a readily accessible supply. We can also be seen to be doing 'our thing' to help the environment by cutting down on the amount of single use plastic bottles ending up in our landfills.

Kind regards

Nikki Ormandy

*Secretary  
Waitaki Valley Community Society*

# Ahuriri Community Board Memorandum

**From** Customer Services Group Manager

**Date** 27 November 2017

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## Elected Members' and Executive Management's Information Report

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### Recommendation

That the Ahuriri Community Board receives the information.

### Summary

This report presents collated updates from Elected Members of the Ahuriri Community Board and of Council, and from Executive Management, in order to share information about matters and events that have occurred since the previous Community Board meeting.

Contributing reports are presented in two parts, as follows:

#### Part I – Community Board Elected Members

- Chairperson's Report to this meeting;
- Community Board Members' Reports to this meeting;
- Community Board Councillor's Report to this meeting;

#### Part II – Management and Council Elected Members and Management

- Mayor's Report to 25 October 2017 Council Meeting
- Chief Executive's Report to 25 October 2017 Council Meeting
- Customer Services Group Manager's Health and Safety Update to Customer Services Committee 11 October 2017

The Councillor and Executive Management representative rostered to attend this meeting will also have an opportunity to make a verbal report to this meeting. Their comments will be recorded and incorporated into the meeting minutes, under an additional "**Part III – Rostered Councillor and Executive Management**" to this information report.

### Purpose

The purpose of this information is to bring Community Boards up to speed with matters considered by Council over the preceding period.

Community Boards and Community Board Chairs may have already received this information.



Lisa Baillie  
Customer Services Group Manager

### Attachments

#### Contributing Reports



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## Elected Members' and Executive Management's Information Report to Ahuriri Community Board Meeting, 27 November 2017

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### PART I – COMMUNITY BOARD ELECTED MEMBERS

#### (a) Chairperson's Report

Due to illness, there will be no Chairperson's report to this meeting.

#### (b) Community Board Members

##### **Vicky Munro**

- Attended Omarama community fund raiser October garden tour. Perfect day, perfect organisation; thank you to the hosts for showing your gardens to so many attendees. It was a real pleasure to be part of this successful day. Congratulations to the Omarama Community, businesses and gardeners.
- The community working together to achieve funds for their proposed outdoor sports complex. A huge effort from all – congratulations to an awesome team.
- Attended Orai meetings 14 October and AGM 4 November.

##### **Calum Reid**

- Attended the October Society meeting.
- Attended the Society AGM. Good turn out with two new members being voted on.
- Met with ratepayer again about state of back road, and also noted that area is filling up with wrecks again. Also approached about safety, with both supply companies using the road as a loading area. Seems fine to me but may need a look by council staff?
- Had a look at some Memorial trees for Jane that had been hit by a contractor's truck, but unable to see where damage was done.
- Met with Network Waitaki over the positioning of the Electric Car charger and Plantings around the Transformer. I indicated that they had done a good job, and everything was tidy.
- Talked with Ting about street lighting. May now be done in the New Year.

##### **Tony Chapman**

- Attended 6 November A2O meeting in Omarama re update on trail.

#### (c) Community Councillor Craig Dawson

- 19 Oct – Omarama Residents Assoc – Finalised details for Garden Tour. This eventually raised just under \$30,000 towards our sports courts. Great team effort with very generous prizes up for grabs.
- 20 Oct – Upper Waitaki Water Zone Committee meeting. While the focus has been on farming and ways to mitigate the issues created by irrigation and more intensification, we were reminded by the impact anglers have had on our waterways, with the spread of Lake Snow and Didymo. These pests are causing problems in otherwise pristine waterways, clogging water filters and damaging the ecosystem.
- 25 Oct – Council meeting and workshops. Council is awaiting a further report to come back on Enviro-schools programme, before we decide on the \$25k support funding. I personally think this is a great project, which encourages better practices in the home in dealing with waste. Children will play a big part in the future of waste minimalisation.
- Glen Claridge (new Director Omarama Airfield) presented OAL's half-yearly report to the Council. The results of the recent visioning exercises with users and the public are expected to be publicised early next year. OAL is looking at a winch system to enable cheaper take off options for gliders.
- Mayor Dave Cull, President of LGNZ, gave a presentation on future plans and challenges of local government. Areas of concern were global warming and how infrastructure will be funded to deal with the dramatic challenges councils face in future.
- Quotable Value gave a presentation on the new values being proposed. These will be publicised/sent out on 15 November.
- 30 Oct – Solid Waste workshop.
- 2 Nov – Whitestone Contracting Board meeting. Also discussed the District Plan review. This is a costly exercise, but Council is required to review every provision in the plan every 10 years.

- 6 Nov – Alps to Ocean summit and a ride to Sailors' Cutting. I am sold on electric bikes!
- 8 Nov – Finance Audit and Risk committee meeting, followed by workshops.

## PART II – COUNCIL ELECTED MEMBERS AND EXECUTIVE MANAGEMENT

### (a) Mayor's Report to 25 October Council Meeting

#### Purpose

The following comments are provided to bring Councillors and the public up-to-date with a number of issues that have arisen since the last Council meeting.

#### What's been happening?

The year continues to fly past, and every day seems to bring new challenges, opportunities and issues. As the saying goes, variety is the spice of life and we seem to have plenty of that! In the background, we have ongoing work involving our internal systems and processes, and I'm pleased to see our new CEO get on with the task of improving them. The length of the Exec Team's weekly meetings is testament to that! I'm feeling positive that we will get improved staff morale and culture through this process.

As for the external interactions we have, our continued work on improving customer service is getting more focus than ever, and I support the approach of continuous improvement in all we do. There have been a number of hiccups and false starts over the past two years which I want us to learn from and move past. We need to get things right first time as much as possible, and we need to keep up our momentum, especially given that our district is moving forward at a relatively fast pace at the moment. We need to be nimble and responsive, and we need to be accurate with our actions.

#### The fire service merger

When the Otago Councils worked together to form the Otago Rural Fire Authority, there was some concern about how it would go, and whether it would last. Given that there was a significant contribution of equipment from the various TLAs, a loan document was created to record the contribution from each Council. In Waitaki's case, this was some \$285,000, with an approximately \$150,000 more contributed since then to buying five new tankers for use in our district. However, any concerns were unfounded as ORFA proved to be very effective and I believe that we were all happy with the progress it made in establishing new, improved standards across the region.

But time has moved on since then. Within a relatively short time, a review of fire and emergency services was conducted, and the government settled on a new merged structure which brought together rural fire brigades and the NZ Fire Service in a new entity – Fire and Emergency New Zealand. The merger has occurred and it appears to have gone quite painlessly. Concerns about the changes faced by a largely volunteer-based service with a largely-paid service have ensured that proper care was taken to look after everyone equally.

However, there remains the issue of the 'loan' documents held by each of the Otago Councils. Personally, I feel that these should be forgiven on the following provision – that any equipment given by any of the Councils should remain in the district which paid for it, for at least a five-year period unless agreed otherwise. That would ensure that equipment purchased using ratepayer money from a district, remained available to those ratepayers who paid for it. But not all Councils feel the same way,

Council	Loan Amount
Clutha District Council	\$34,491
Central Otago District Council	\$426,988
Dunedin City Council	\$148,677
Queenstown Lakes District Council	\$267,290
Waitaki District Council	\$285,145
<b>Total</b>	<b>\$1,162,592</b>

as is their right. This is a topic which we will be discussing at the upcoming Mayoral Forum and hopefully will see an agreed solution, which is both amicable and pragmatic.

#### Otago Museum

Another topic in the upcoming Otago Mayoral Forum is one which has been aired numerous times over the past three years. It is the vexed issue of the funding for the Otago Museum, which is set out in the Otago Museum Trust Board Act 1996. Of the contributing Councils outside Dunedin City Council, Clutha District Council pays the most, with WDC second, and Central Otago District Council



third. Payments are based on population and proximity to the museum. We felt we had reached agreement on the matter when Queenstown Lakes District Council, which had been deliberately omitted from having to contribute funds to the museum due to its own commitments, agreed to pay a share based on the formula used to calculate the contribution of the other Councils. Because of the legislation, it was agreed that their contribution would be used to offset that of Clutha District Council's, which would bring some greater equity to the situation. However, Clutha District Council voted against accepting the offer due to some misguided principle that Waitaki should be paying a considerable amount more. We have a greater population, but the majority of our population is further away and so has less access to the facility. Added to that is the fact that we pay a considerable amount towards the operation of our own cultural facilities – the museum, Forrester Gallery, and the archive. There is no way that I support any increase in the level of our contribution to Otago Museum. In fact, I would happily accept back all of the artefacts that came from Waitaki and are being kept at Otago Museum. We would have an improved collection if we had those items back in Waitaki.



We are currently at an impasse. On the one hand, there is no reason why we should increase our contribution, nor any legal grounds for doing so. But Clutha appears to be wanting to force this issue, so we will meet them head on and use the facts to demonstrate why they are wrong to push for this change. If we are working on principles of equity, it will see their contribution decrease, rather than seeing ours increase.

### Central government elections

As I write this report, we are still waiting to see how negotiations go as to which major party will be leading the next government. The election this year became a torrid affair in many ways – the seemingly world-wide move towards politics of personal abuse hadn't passed us by, with many commenters getting pretty nasty in public and on social media. It is a shame that it appears to be more of an exception for us to be able to logically debate policies these days. A good example of this was the candidate forum in the opera house where some "supporters" needed to be told to stop booing to allow a candidate to speak. Contrast this to another meeting held by one of the main parties to discuss their key policies, where one commenter appeared to be genuinely surprised by the relatively polite debate that ensued. This was in spite of the good number of attendees who were particularly opposed to one of the policies. There is some hope, after all...



I also had the pleasure of chairing a candidate forum held in Palmerston for the Dunedin North candidates, and hosted by Bill Campbell of the East Otago Review. It was the first meeting where all eight candidates were present, with the one exception being a stand-in for the Green Party. The debate went well and the small crowd had plenty of time to hear what they had to say, and to question the candidates on a wide variety of topics. Given that our district is in that electorate from south of Maheno, it was useful for me to also hear what each candidate was bringing to the table as far as policies. Whichever party leads the next government, it is important for Waitaki to have good relationships with them for the benefit of the district.

Dunedin North candidates (Independent candidate, Stan Lusby, is just out of the shot)

### International intern programme

Fergus Power has hit the ground running with his international intern programme, as he sets the foundation for bringing it to Waitaki. It is such an exciting opportunity for us, with the number of possible projects that could be carried out by interns growing almost daily. These will often be projects that are really good to do, but that just don't normally get the opportunity to happen due to other



priorities. It gives us the chance to add real value to our work in the community, for a relatively low cost, whilst creating a win:win situation for us and the interns.

We are still working on accommodation options though there shouldn't be any problem getting this sorted in time for any arrivals. We will be discussing at this meeting the pastoral care of the interns, which is critical to the success of the programme. These young people are a long way from home and family, so it is important that they are not only made welcome, but that we look after them properly. If done well, they will become lifelong ambassadors for Waitaki, and more importantly, will get far more from their time with us.

It is an exciting opportunity, and I think it will be a game-changer for our district.

### **Duntroon's Vanished World**

A special stakeholder event was held in Duntroon recently, with the Vanished World as the centrepiece. The VW committee has been working away quietly in the background to advance plans to improve the attraction experience, with the ultimate goal of becoming a listed UNESCO Geopark. Such a Geopark could be quite extensive, perhaps even taking in locations such as Omarama's Clay Cliffs, as well as closer areas such as Elephant Rocks, and our pillow lava sites. This is yet another exciting opportunity, and one which has excellent potential to bring visitors to



Waitaki from around the world. It also helps to add to our own appreciation of our district. Once again, this will be a case of a group of our passionate volunteers helping to put Waitaki on the map. I'm keen to see the Council get right in behind them and help them make it happen!

### **Landmarks/World Heritage Status**

As the second region to be involved in the Landmarks programme, Otago has been given a special opportunity to recognise the heritage buildings, sites, and areas that have some significance for us all. Oamaru of course is the capital of spectacular Victorian buildings that we are becoming increasingly renowned for. So it is pleasing to see a submission process opened which allows our community to put forward the various landmarks that we want to see recognised.

## **LANDMARKS** *Whenua Tohunga*



Landmarks appears to be a NZ alternative to the international ICOMOS World Heritage Status that Oamaru sought some years ago. It has remained in the background as a possible goal one day, and there are a good number of people who haven't lost sight of it. It was good to see our CEO identify the possibility as something that he was not only interested in, but that we could work towards. The next step is to get Landmark status for our collection of

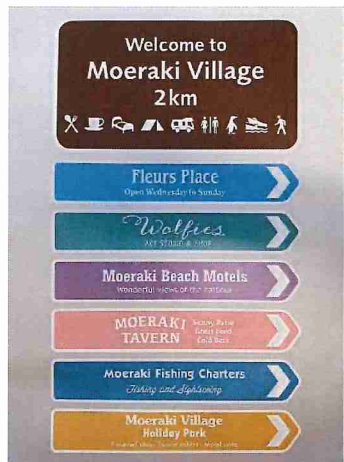
heritage buildings and heritage sites, but it is exciting to think that we may eventually get official international recognition for our heritage.

### **State Highway 1 - Moeraki**

The stretch of state highway around Shag Point, Moeraki, and Hampden has been the scene of many accidents, including a number of fatalities. There have been many calls from across our district to improve the road, and to make changes to cut the number and severity of accidents.



Many would like major changes made to the layout of the road itself, and I have a lot of sympathy with those comments. However, the most practical solutions are being put in place, to slow traffic when necessary, and to minimise confusion particularly at the turn-offs to Moeraki Boulders and the Moeraki Village. It has been difficult for visitors to know exactly where to turn off, often mistaking one for the other. And that has led to many near misses, and all too many injuries and deaths.



So it has been pleasing to see NZTA take on the issues, and take some reasonable steps towards making the area safer. This has recently included the installation of a RIAWS system, which flashes a reduced speed of 70kmh whenever a vehicle is entering or exiting the Moeraki Boulders turnoff. And since then, there has been an appreciable amount of work undertaken to clear up the multitude of signs in the vicinity of Moeraki. We are close to the culmination of that, as NZTA and its Safer Journeys partners have worked with the community to provide an alternative to the existing signs. I've appreciated the determination and cooperative nature demonstrated by the organisations to improve the situation, and thank them for their consultation with Councillors and me.

An example of possible new, simplified signage

### OBPC Carpark

We are waiting on the decision on our latest application to the government's Tourism Infrastructure Fund, and included in that is a significant application to tidy up the area around the Oamaru Blue Penguin Colony. As our top tourist attraction in Oamaru, the area has let us down for some time now, and we need to upgrade it. However, it is not just the OBPC customer who uses it, as the area is often busy during the day with many visitors just wanting to park and enjoy the wider area. We are hopeful for a positive response from MBIE, so that we can get on with it. The expected work will see a significant improvement – kerbing and channelling to delineate the area and remove stormwater;



sealing to get rid of the potholes and dust issues; and carpark marking to increase the efficiency of parking in the area. We will be able to designate bus parking and campervan parking, which will be a major improvement for those visitors. We have our fingers crossed for a successful outcome to help us achieve this goal!

The second-rate carpark as it currently is.

### America's Cup Visit

Thanks to the North Otago Yacht and Powerboat Club, we had the chance to see the America's Cup in Oamaru! They did well to be named as one of the hosts around NZ to have the Cup in their area, and Kevin Murdoch was pivotal in that. Kevin also arranged to get the area next to the NOYPBC tidied up through a real community effort, involving club members, and staff and machinery from Road Metals and SouthRoads, to whom I have sent letters of thanks.

WDC has been very supportive of the event, committing up to \$1,500 to the NOYPBC to help cover costs of hosting the cup. \$500 went to Oamaru Steam and Rail to pay for it to operate free rides from the walk bridge around to the end of the line where the event was located. Just another cool event for Waitaki!





The America's Cup and Team NZ members arrive in Oamaru!

### Mainstreet Conference

I am absent from this Council meeting (25 October) due to my participation at the ICTC Mainstreet Conference being held in Melbourne. This is a really good opportunity to see and hear about many very good examples of development and regeneration of cities, towns and villages. I expect to come away with many ideas that could be put into action around Waitaki, and I'll present a report on the conference for our next Council meeting. And I may have a few new project ideas for the LTP...

### Waitaki Arts Festival



A couple of the talented acts at the Made In The Waitaki show

The inaugural Waitaki Arts Festival appears to have gone very well. I have been to a couple of shows, and the imported and local talent on show was fantastic! The programme was a real credit to Frances McElhinney who led the coordination of the whole event.

It has added an excellent event to Waitaki's calendar, and one that I hope can grow and flourish in the years ahead. A big thank you to Frances for adding this gem to our great district!

### Congratulations to Whitestone Cheese

Whitestone Cheese turns 30 this year, and tomorrow the company will celebrate that impressive milestone with the opening of its latest, multi-million dollar expansion. The company has grown from humble beginnings, born out of the hard times of disappearing farm subsidies and 20+% interest rates. Founded by Bob and Sue Berry, the company is now headed up by their son, Simon, who has overseen the company's ongoing development. They're now an ingrained part of Waitaki culture, and a great asset to our community!





Company founder Bob Berry speaks at the opening of the new factory expansion.



The Big Cheeses...

Simon Berry, Fergus Power, and Bob Berry on a tour of the factory the day before the celebrations

### And Another 30<sup>th</sup> Birthday Celebration

The 16<sup>th</sup> of October marked the 30<sup>th</sup> anniversary of the opening of the Waitaki Recreation Centre. A celebration was held with invited guests, including a good number of those involved with the fundraising and construction of the facility. The 'rec centre', as we all know it, has served the community well over the years, and is still a vibrant place full of activity. Even if we go ahead with the new facility, I believe it will still play an important role in our community. Congratulations to trustees and staff from the past 30 years who have made it such a success.



Some of the guests watch on as speeches are made, followed by a cake cutting by the original Fundraising Committee Chair, Denis Dove, and then-principal of WGHS, Jeanette Aker.



**Meetings Attended:**

28 August	Meeting with Michael De Buyzer, Whitestone Contracting Chair
28 August	Corporate Planning Meeting
28 August	Waste Management Workshop
29 August	Mayor and CEO Catch-up
29 August	Meeting with Murray Linwood, CD debrief
29 August	Meeting with The Hospice Shop
29 August	Visit to MPI Operation Centre
30 August	Presentation at Forrester Gallery
30 August	Radio Interview, Port FM
30 August	Council workshops and Committee day
30 August	Councillor Briefing
31 August	Meeting with Dougal McGowan, Otago Chamber of Commerce
31 August	Meeting with Gillian Bremnar, Presbyterian Support
31 August	Meeting with Nigel Bryce, 4Sight Consulting
31 August	Meeting with Elizabeth Soal, Waitaki Irrigators Collective
31 August	Meeting with MPI
1 September	Meeting re Cultural Facility Development Project
1 September	Meeting with Ian Elliot, Tourism projects
4 September	Real FM Radio Interview
4 September	Mayor and CEO Catch-up
4 September	Draft agenda Meeting
4 September	Meeting re Whitestone Cheese DC
4 September	Citizenship Ceremony, Opera House
4 September	Business After 5 – Open Parallel
6 September	Youth Council Meeting
6 September	Rotary Club election debate
7 September	Catch-up with Michael Ross, NOIC
7 September	Meeting with Mark Smith, Oamaru Whitestone Civic Trust
8 September	Presentation Assembly, Pembroke School
8 September	Meeting with John Lesk, Baha'i Faith
8 September	Meeting with Jane Watson, Copensha Road
8 September	Presentation at the Polytech – International Literacy Day + graduation
8 September	Visit to ORV Rest home, Happy Hour
8 September	Unique Stories Film Competition Awards Night
13 September	Mayor and CEO Catch-up
13 September	Council meeting
13 September	Council Workshops
13 September	Councillor Briefing
14 September	Meeting with Darryl Paterson, Waitaki Boys' High School Rector
14 September	Meeting with Jill Corson, Urban Planner
14 September	TWA AGM, Brydone Hotel
15 September	Thunes' Farewell
15 September	Meeting with Tim Verkerk, Oamaru Repertory Society
15 September	Official Opening – Observatory Retirement Village
15 September	Labour campaign meeting – water royalty tax
16 September	Launch of Vanished World vision, Duntroon
18 September	Welcome to Fergus Power
18 September	Dan Lewis Radio Interview
18 September	All Staff Meeting to introduce Mr Power
18 September	Meeting re New Year's Eve planning
19 September	Meeting with Phoenix Mill Water Wheel Trust
19 September	Meeting with Oamaru Whitestone Civic Trust
20 September	Executive Committee Workshop
20 September	CEO and Councillors' Workshop
20 September	Council Workshops and Councillor Briefing
20 September	Chairing the Dunedin North Electorate Candidates' Forum, Palmerston
21 September	Introduction Meetings with Fergus Power and Michael de Buyzer, WCL
21 September	Meeting – Observatory Retirement Village
21 September	Introduction Meeting with Fergus Power, Robert Gonzales, WDHSL
21 September	Introduction Meeting with Fergus Power and Ian Hurst
21 September	Introduction Meeting with Fergus Power and Jason Gaskill & Mike McElhinney, TW
22 September	Introduction meeting with Fergus Power and Mark Smith, OWCT
22 September	Meeting re Youth Councils Family Movie Night

22 September	2017 Celebration of Sport, St Kevin's College
25 September	Mayor and CEO Catch-up
25 September	Meeting with Fergus Power and Bruce Blair, Canterbury Wool spinners
25 September	Waihemo Community Board Meeting
25 September	Citizens' Award presentation to Ron Sloan
26 September	Meeting with Bill Nye, Adventure books
26 September	Chinese celebrations Event, welcoming Consul General Wang Zhihian, Christchurch
27 September	Council Workshop – LTP plan
28 September	Meeting with Fundraising Committee re Richie McCaw Statue project, Kurow
28 September	University of Otago interview re the importance of heritage to Oamaru
28 September	Salvation Army Education and Employment training Graduation Event
28 September	Function – Made in the Waitaki, Opera House
29 September	Meeting with Lorraine Adams re Penguin Refuge fence at Holmes Wharf
29 September	Grants Meeting – Donald and Nellye Malcolm Trust
29 September	Meeting with Sarah Baker and Grant Rhodes
29 September	Youth Council's Family Movie Night Preparation
30 September	Totara School Gala

(signed)

**Mayor Gary Kircher**

## **(b) Chief Executive's Report to 25 October Council Meeting**

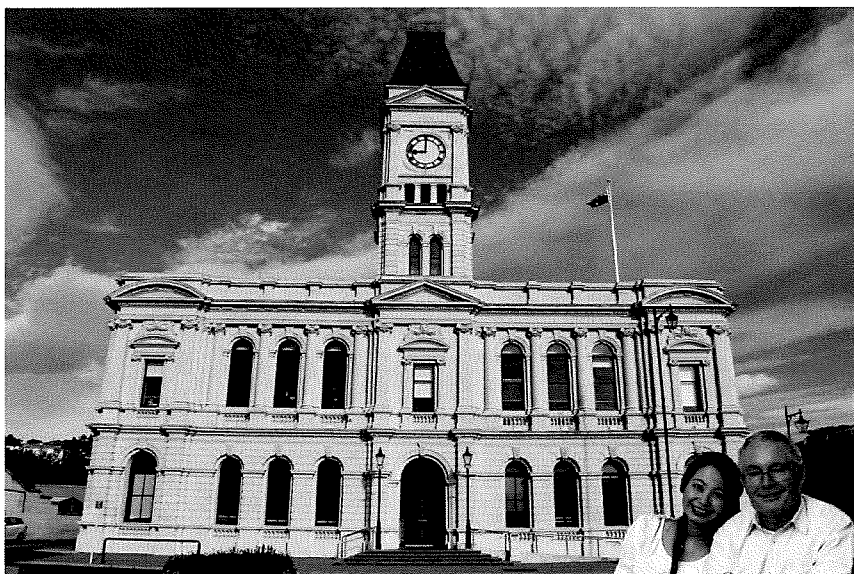
### **Purpose**

The following comments are provided to bring Councillors up-to-date with issues that have arisen since the last Council meeting on 13 September 2017.

#### **1. Leadership**

Firstly, I would like to thank the Mayor and Councillors for their faith in me in appointing me to the role of Chief Executive of Waitaki District Council. I would also like to acknowledge the contribution of former Chief Executive Michael Ross, which has meant that I commence my role with the organisation in sound condition, financially strong, and in good heart. In like manner, I also particularly wish to acknowledge the excellent stewardship of Neil Jorgensen, GM Assets, in undertaking the role of Acting Chief Executive prior to my arrival.

I am immensely impressed with the passion, dedication and professionalism of all of the staff that I have met over the past four weeks, and as a result I am confident that Council will continue to improve customer service, maximise value to the ratepayer, and leverage opportunities through a *One Team* approach.



My partner Tri has asked me to convey her heartfelt thanks for the warmth of our welcome in our district.

This being my first month in the role, a great deal of time has necessarily been devoted to familiarisation with key stakeholders in the district, and with the structure and workings of council. There are many more key stakeholders to meet, and so this process of 'familiarisation' will continue over the next two months or so.

## 2. Governance

I have commenced a series of one-on-one meetings with each of the elected members, and this process continues.

## 3. Structural Realignment

There has been an interim group structure in place for almost 12 months, and whilst it has been very effective in keeping the organisation moving forward, it was immediately clear that there was a need to replace the current 'holding pattern' of organisational structure with an agreed well-formed structure in place to provide a more secure and stable platform into the future. This platform will enable the organisation to successfully embark on planned future initiatives and directives.

A proposed structural realignment has been developed in close consultation with the Executive Team and Councillors. The proposed realignment will provide the necessary clarity, security and stability to move into the future as a more structured team with very clear synergies between groups, and a desire to focus on working across teams to achieve a more genuinely 'One Team' approach to service delivery. This proposal is currently being consulted upon with staff, and a final decision will be made at the conclusion of this process following the receipt of feedback.

## 4. IT Review

Considerable progress is being made in Information Services, and the proposed structural realignment (above) includes the promotion of our current Third-Tier Chief Information Officer (Bill Chou) to the Second-Tier Role of GM Information Services.

## 5. Internship Programme

Work is well underway to implement the Waitaki District Council's new University Internship Programme. This initiative aims to attract both domestic and international high calibre University interns to our district in order to carry out a wide range of projects that otherwise would (a) not be undertaken or (b) would be undertaken eventually, but with some delay. So far over 70 projects have been identified. Some of these projects will be Council operations-focused. Others will support community initiatives, or add to the economic, social or environmental resilience of our district.

This Council Agenda includes a report on our internship programme *Pastoral Care* document (for information purposes), and initial interviews with prospective international interns are due to commence on 27 October 2017. Integration with the community is a key element of this project and work is underway to develop a comprehensive programme which ensures that our interns experience everything that the Waitaki district has to offer, so that they can better deliver relevant and valuable services to our community (and also become excellent advocates for us in their home countries upon their return).

## 6. Election

The announcement of a Labour-led coalition government will result in the need to understand the impact of this election outcome on policies that relate to local government.

## 7. Business Visits

15 September	Attendance at Observatory Retirement Village Official Opening
21 September	Jason Gaskill, Tourism Waitaki
21 September	Ian Hurst, Observatory Retirement Village
21 September	Michael de Buyzer, Whitestone Contracting
21 September	Robert Gonzales, Waitaki District Health Services
22 September	Mark Smith, Whitestone Civic Trust
25 September	Bruce Blair, Canterbury Woolspinners
26 September	Familiarisation visit to the Northern Hotel, Oamaru
02 October	Robyn Wells, NOIC
05 October	Darryl Paterson, Rector of Waitaki Boys High School
05 October	Simon Berry, Whitestone Cheese
06 October	Hosting of international internships representatives, Oamaru



06 October	Joint meetings with Mark Smith (Oamaru Whitestone Civic Trust) and international internship representatives, Oamaru
16 October	Mike Lowe, McBrimar Building
18 October	James Glucksman, Chairman of the Waitaki Tourism Association, Pen-Y-Byrn, Jan Kennedy (Steampunk HQ) and Kevin Black (Hampden)

#### 8. Meetings Attended

28, 29 September	SOLGM Conference, Rotorua (with GM Assets, Neil Jorgensen)
02 October	Attendance at Otago Chamber of Commerce event, Oamaru
05 October	Film Otago Southland Industry Night, Queenstown
06 October	Civil Defence and Emergency Management Coordinating Executive Group (CEG) Meeting, Dunedin
06 October	Otago CEO Forum, Dunedin
12, 13 October	LGNZ Zone 5&6 Meetings, Cromwell
19 October	East Otago Fieldays + Waitaki District site visits
19 October	Gavin Lee, Oceana Gold
19 October	Moeraki Holiday Park
19 October	John Demelow, 4 Square, Hampden
19 October	Brent Craig, Craig's Poultry, Herbert
20 October	Waitaki District site visits (water and waste)

(signed)

Fergus Power  
Chief Executive

### (c) Customer Services Group Manager's Health and Safety Update – report to 11 October 2017 Customer Services Committee Meeting

#### 1. Health, Safety and Wellbeing

##### 1.1. Lag Indicator Statistics

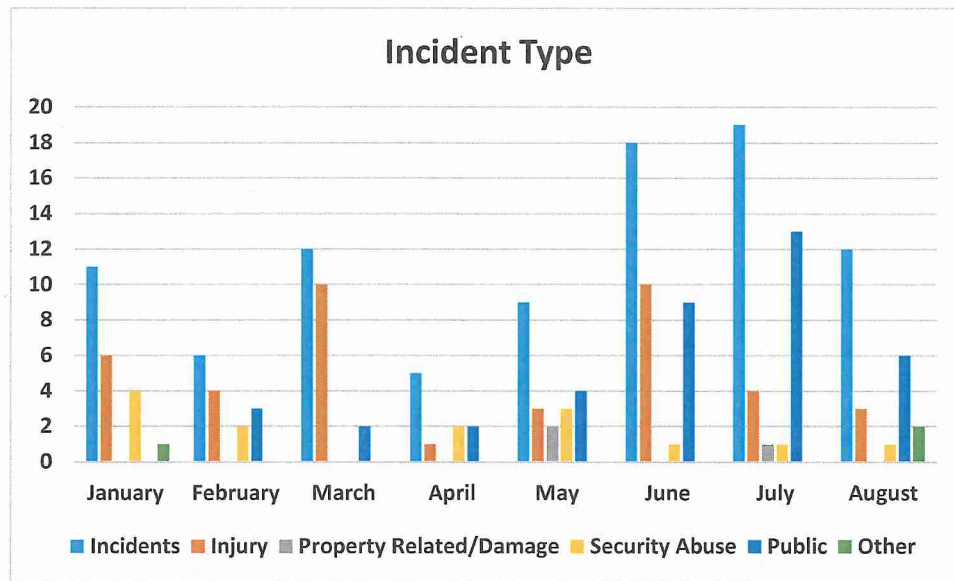
Lag indicator statistics include measurement of outputs in the form of past incidents. Issues that we aim to analyse and assess trends to support potential future learnings.

	Incidents	Near Misses (** included in incident number)
January 2017	11	2
February	6	0
March	12	1
April	5	2
May	9	2
June	18	0
July	19	4
August	12	0
2017 Year to Date ***	92	11

\* Refer Part 1 Sections 23-25 of the Health and Safety at Work Act 2015 for definitions

\*\*Included in incident number

\*\*\* Please note that half yearly and yearly analysis of this information will be provided to identify and discuss data trends



Please note: Several incidents will fit into more than one incident type. For example, in May there were 9 incidents, 4 of which also involved the public, (1 public also involved abuse and 1 public was also an injury), 2 abuse/security incidents (1 involved the public and 1 property damage police called), 2 property incidents (1 involved police), 3 injury/illness (1 involved the public).

	Notifiable Events*	
	Injury	Incident
January 2017	0	0
February 2017	0	0
March 2017	1***	0
April 2017	0	0
May 2017	0	0
June 2017	0	0
July 2017	0	0
August 2017	0	0
2017 Year to Date	1	0

\*\*\* Aquatics Centre – Member of the Public – fractured pelvis/hospitalised

**Public Incidents July/August (many minor incidents now reported through Safehold which is why there an increase is being seen):**

- 2x float or wet rescues at Aquatic Centre
- 9x slips, trips and falls at Aquatic Centre
- 4x other general minor incidents at Aquatic Centre
- 1x general incident Library
- 2x fainting episodes at Opera House
- 1x slips, trips and falls outside Council building

## 1.2 Lead Indicator Statistics

Lead indicator statistics include measures preceding or indicating a future event to drive and measure activities carried out to prevent and control injury.

	Induction (individuals)	Training (individuals)	Safe Work Observations	Audits	Take 5
January 2017	7	0	2	0	22
February 2017	2	0	0	0	25
March 2017	6	10	0	5	17
April 2017	3	28	2	0	11
May 2017	23	0	1	2	8
June 2017	6	4	4	0	5
July 2017	5	2	0	18	19
August 2017	3	65	3	0	18

Inductions July/August:	4 contractors, 4 staff
Training July/August:	CDEM Welfare Supervisor x1 Safety II – Safety Differently Masterclass x1 Stress Management Training x54 First Aid Refresher x11
Audits July/August:	Workstation Assessments x18

#### **Hazards Reported July/August:**

- Blocked exit community space in library – furniture moved now on library checks
- Dusty shelves at library – now regular maintenance schedule (environmental hazard)
- Obscured view with solid door – potential hazard if someone on other side – general awareness
- Draft from windows in finance – sealing of draft area under review
- Mobility scooters in reception area – evacuation risk – signage being purchased to state “mobility parking here” for outside building

#### **Health and Safety General:**

- Sitewise Pre-Qualification System – In the interests of continuous improvement in Health and Safety, and following on from direction provided at external audits, Council has implemented a contractor health and safety pre-qualification system for contractors. This system enables Council to have a clear understanding of current and potential contractors’ health and safety systems, procedures and performance to ensure that we are engaging contractors to work safely. Activity during this period included:
  - The rollout of Sitewise Pre-Qualification requirement for all new and existing contractors
  - Two workshops held at the Oamaru Opera House for local contractors to provide information and training of how to become Sitewise Pre-Qualified
  - Networking with Otago Regional Council, Central Otago, Clutha and Gore District Councils regarding the management of Sitewise within each council to ensure consistency
- Canterbury Health and Safety Advisors Group Meeting attended at Timaru District Council – sharing of information and resources
- Health and Safety Objectives set for 2017/2018

Colleen Myers

**Health and Safety Advisor**

*Safety by Choice not by Chance*