



Waitaki

DISTRICT COUNCIL

TE KAUNIHERA Ā ROHE O WAITAKI

Notice of Meeting of

Council

in the

**Whitestone Cheese Empire Room, Oamaru Opera House
94 Thames Street, Oamaru**

from

9.00am on Wednesday 2 August 2017

*In the interests of the environment and to help reduce photocopying costs,
please bring your Council agenda with you to the meeting*

www.waitaki.govt.nz

Waitaki District Council Meeting

**9.00am, Wednesday 2 August 2017
Whitestone Cheese Empire Room, Oamaru Opera House
94 Thames Street, Oamaru**

**Apologies
Declarations of Interest**

		Page
	Public Forum	
1.	Confirmation of Meeting Minutes • Council – 21 June 2017	4 – 18
2.	Mayor's Report • Memorandum and Recommendation	19 – 26
3.	Acting Chief Executive's Report • Memorandum and Recommendation	27 – 28
4.	Recommendations from Finance, Audit and Risk Committee Meeting 12 July 2017 • Report and Recommendation	29
5.	Recommendations from Assets Committee Meeting 19 July 2017 • Report and Recommendation	30
6.	Recommendations from Customer Services Committee Meeting 19 July 2017 • Report and Recommendation	31
7.	Road Naming Business Case – Response to Survey • Report and Recommendation	32 – 37
8.	Road Naming – Waiareka Park Subdivision • Report and Recommendation	38 – 41
9.	Recommendations from Community Services Committee Meeting 19 July 2017 • Report and Recommendation	42
10.	Sport Waitaki Report • Memorandum and Recommendation	43 – 46
11.	Fee Exemption for Disability Assist Dogs • Report and Recommendation	47 – 49
12.	Easter Sunday Shop Trading in the Waitaki District • Report and Recommendation	50 – 55

"That the public be excluded from the following parts of the proceedings of this meeting, namely items 13 – 15.

The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter - Section 48(1)
Public Excluded:	
<ul style="list-style-type: none"> • Confirmation of Public Excluded Meeting Minutes – Council 21 June 2017 • Recommendation from Finance, Audit and Risk Committee Meeting 12 July 2017 • District Licensing Committee Appointments 	<p>To protect the privacy of natural persons. Section 48(1) (a). (The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned).</p> <p>To enable the Council to carry out commercial negotiations without prejudice or disadvantage. Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations).</p>

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item."

- | | | |
|------------|--|----------------|
| 13. | Confirmation of Public Excluded Meeting Minutes | 56 – 57 |
| | <ul style="list-style-type: none"> • Council Meeting – 21 June 2017 | |
| 14. | Recommendation from Finance, Audit and Risk Committee Meeting 12 July 2017 | 58 |
| | <ul style="list-style-type: none"> • Report and Recommendation | |
| 15. | District Licensing Committee Appointments | 59 – 60 |
| | <ul style="list-style-type: none"> • Report and Recommendation | |

Waitaki District Council

Council

Minutes of a meeting of the Waitaki District Council held in the Council Chamber, Council HQ, 20 Thames Street, Oamaru at 9.00am on Wednesday 21 June 2017

Present Mayor Kircher (Chair), Crs Tavendale, Dawson, Garvan, Hopkins, Holding, Kingan, Percival, Perkins, Wheeler and Wollstein

Apologies

In Attendance Mr Ross (Chief Executive)
Dr Cloete (Community Services Group Manager)
Mrs Baillie (Customer Services Group Manager)
Mr Hope (Chief Financial Officer)
Mrs Julius (Property Manager) – until 9.50am
Mr Roesler (Policy & Communications Manager)
Mrs Tanner (Secretary)

Declarations of Interest

There were no declarations of interest.

1. Public Forum

Mr Henderson spoke on Hamnak water and the cost to Oamaru's ratepayers. Mr Henderson noted that Council decided that everyone should pay the same ie Oamaru ratepayers will pay an increase in rates and not in services in light of the cost for water schemes eg Kakanui and Hamnak.

Mrs Thorn spoke on the traffic in Harbour Street. For example, on the morning of the Rotary book sale there were many cars parked on Harbour Street causing confusion. Mrs Thorn feels it important something be done about the traffic.

Dr Brookes and Bill Malcolm spoke on Corriedale Water. There was a meeting with representatives of Corriedale Water and Council officers in April. Subsequently Corriedale Water held a meeting and put resolutions to Council's Assets Manager. There are issues with pump sheds that cannot be formally certified although their performance can be assessed. Dr Brookes tabled information to give Councillors time to peruse this. Mr Malcolm suggested report on Recommendations from Assets Committee have a wording change to 1a: Obtaining certification, 'if possible'.... or alternatively 'obtaining annual inspection from a qualified person' (rather than certification).

2. Confirmation of Minutes

RESOLVED
WDC17/080

Crs Tavendale/Hopkins
"That Council confirms minutes of 10 May 2017 Council meeting with minor amendments."

CARRIED

RESOLVED
WDC17/081

Crs Kingan/Wollstein
"That Council confirms minutes of 12 June 2017 Extraordinary Council meeting."

CARRIED

3. Recommendations from Finance, Audit and Risk Committee – 10 May 2017

Fourth Quarter 2016-2017 Treasury Strategy

RESOLVED

WDC17/082

Crs Wollstein/Hopkins

"That Council adopts the proposed Treasury Strategy for the fourth quarter of the 2016-17 financial year, continuing the use of term deposit facilities for terms between seven days and 12 months, dependent on short-term operational cash requirements and on achieving target interest rates."

CARRIED

Cirrus Place

RESOLVED

WDC17/083

Crs Dawson/Wollstein

"That Council write off the Cirrus Place subdivision residual loan balance as at 30 June 2017 and that this be funded from the general reserve."

CARRIED

Irrigation Remissions

RESOLVED

WDC17/084

Crs Hopkins/Garvan

"That Council, due to the resolution of valuation issues, agree that no remissions be granted on irrigation assessments for the 2017-18 rating year."

CARRIED

4. Chief Executive's Report

The following comments are provided to bring Councillors up to date with issues that have arisen since the last Council meeting on 10 May 2017. The layout of this report is designed to mirror in part the KPI's set by Council for the CEO. These reflect our key community outcomes. A number of the comments are simply reporting back to Council on matters which have arisen over the last few weeks. Some of these include:

- Leadership Council's Executive Committee met with the Executive Team on Monday 15 May to discuss matters relating to how the organisation was progressing in the terms of some of our key development projects eg Information Systems.
- A review of the structure of our Information Services Team is currently underway with the staff being consulted on a proposal to change the structure to better align with the organisation's needs.
- Council's Annual Plan is on this agenda for final adoption by Council. It proposes an increase of 1.19%. This is 2.5% less than was originally proposed in our last Long Term Plan.
- Regulatory Building Consent Team have prepared well for their IANZ Audit 20 – 22 June.
- Government Funding - We were delighted to hear the announcement from Minister Bennet that our district had been successful with its two funding applications for upgrading toilet facilities at both Duntroon and at the Dunback Domain. The total grants amount to \$223k and will significantly assist us to meet the needs in both those areas for improved access to more modern facilities.
- On 26 May a number of staff represented Council at Waitaki Girls Careers Expo. This is an annual event attended by a broad selection of local employers.
- Waitaki Arts Festival initiative will be announced next month. This will be based at the Opera House.
- Mr Ross outlined some of his key achievements during his 13.5 years as Council's Chief Executive.

RESOLVED

WDC17/085

Crs Tavendale/Garvan

"That Council receives the information and notes this is Mr Ross's final report."

CARRIED

RESOLVED
WDC17/086

Crs Hopkins/Dawson

"That Council thanks Mr Ross for his service and contribution to the district and wishes he and Susie all the best in his retirement."

CARRIED

5. Mayor's Report

The Mayor's report provides comments to bring Councillors and the public up to date with a number of issues that have arisen since the last Council meeting. Some of these include:

- Chief Executive Recruitment - We started with 72 applications for the CEO role which we whittled down to a long list of 13. After an initial interview with each of them by our consultant, and then a discussion with elected members, this became a list of five candidates. They were then interviewed by the Executive Committee who reported back to the rest of our Councillors with their recommendation of the two considered best suited for our combined criteria.
- Business Visit - Numat Group - As part of our ongoing visits to local businesses, Michael Ross and I called into Numat Group recently to see their new premises, and have a chat about business. The company moved late last year from Network Waitaki's Chelmer Street site to the industrial area by T Y Duncan Rd.
- Business Visit - Firman's Joinery - One of the most recent additions to Oamaru's Business Park is Firman's Joinery, and our Chief Executive and I have been to see their new premises.
- Harbour Management - One of the ongoing issues for the harbour is the management of traditional activities as the area changes and more pressure comes on the availability of space.
- The General Bylaw, and the District Plan Review - Both of these policy reviews are important in the everyday lives of our people, and we will be doing all we can to get the public to appreciate that fact and get them to engage if they wish to.
- Tourism Infrastructure - Waitaki has been successful in gaining a \$223,000 government subsidy towards new toilets at Duntroon and Dunback. We have six months to get the work substantially completed, which means it will be just in time for the busier part of the tourist season.
- Whitestone City - It is excellent to see that the new Whitestone City attraction is now open and operating.
- Phoenix Mill Water Wheel - After a lot of background work over the past two years, the water wheel from Old Mill Rd is about to be taken back to its site where it will be restored and rebuilt. The trust overseeing the work includes Carol Berry, Alan McLay and myself.
- Michael Ross, CEO - Last, but by no means least, I want to acknowledge that this meeting marks the last Council meeting for the Waitaki District with Michael Ross at the helm as CEO.

RESOLVED
WDC17/087

Crs Hopkins/Wollstein

"That Council receives the information."

CARRIED

Cr Wollstein left the meeting at 9.55am and returned at 9.57am

Meeting adjourned at 10.05am and reconvened at 10.20am

6. Youth Council Activity Report

The purpose of this memorandum is to inform Council about the activities of the Youth Council for the period covering April 2016 to 31 May 2017.

Mayor Kircher welcomed Chair of Youth Council Amy Hunter and Youth Council member Lily Stock. Amy and Lily outlined some of the activities that Youth Council have been involved in.

RESOLVED
WDC17/088

Crs Tavendale/Dawson

"That Council receives the information."

CARRIED

7. Recommendations from Finance, Audit and Risk Committee – 14 June 2017

Council's BNZ Credit Card Report

RESOLVED

WDC17/089

Crs Tavendale/Hopkins

"That Council:

1. consider and confirm how and when the credit card should be used
2. authorise officers to apply to the BNZ for a new credit card in the name of Neil Jorgensen, Acting Chief Executive, to replace that issued to Mr Michael Ross in his capacity as Chief Executive, from 1 July 2017.
3. upon the commencement of the new Chief Executive, cancels all existing credit cards and obtains a new credit card in that individual's name."

CARRIED

Rating Adjustment 105893

RESOLVED

WDC17/090

Crs Wollstein/Hopkins

"That Council agrees:

- 1 all outstanding rates and arrears on assessment number 105893, a property owned by Department of Conservation at 151 Haven Street, Moeraki be written off.
2. this recommendation be considered in public at the Council meeting."

CARRIED

Rating Adjustment 104100

RESOLVED

WDC17/091

Crs Dawson/Wollstein

"That Council agrees:

- 1 all outstanding rates and arrears on assessment number 104100, a property owned by the late William Cree at Collins Street, Oamaru North, be written off.
- 2 this recommendation be considered in public at the Council meeting."

CARRIED

Rating Sales Process Summary

RESOLVED

WDC17/092

Crs Wollstein/Tavendale

"That Council:

- 1 approve the writing off debt of all outstanding balances following the completion of the recent rating sales and sale of abandoned land processes
2. agree that the report be amended to exclude personal information and be made publically available."

CARRIED

Request for Rating Remission

RESOLVED

WDC17/093

Crs Tavendale/Hopkins

"That Council agree that the issues raised in the Network Waitaki rating remission appeal be considered as part of the 2018/28 Long Term Plan."

CARRIED

8. Recommendations from Assets Committee Meeting – 7 June 2017

Corriedale Water Management Ltd (CWML) Options and Risk Assessment

RESOLVED
WDC17/094

Crs Kingan/Garvan

"That Council:

1. Require CWML to bring the supplies into full compliance with the Health (drinking-water) Amendment Act 2007 on or before 1 July 2017 by:
 - a. Obtaining certification from a qualified person of the correct operation of the existing liquid chlorination systems for the four supplies;
 - b. Installing gas chlorination systems at the four supplies should certification of the existing liquid chlorination systems not be possible.
 - c. Achieving a FAC (free available chlorine) of 0.6 or greater at the treatment plants of all supplies at all times.
2. Extend operational management of the four supplies by CWML for a period of five years providing Council is satisfied by 1 July 2017 that all immediate Public Health risks are addressed including the requirements of recommendation one.
3. Require CWML to gain approved Water Safety Plans for each of the four supplies no later than 31 December 2017.
4. Require that all Water Safety Plans include an upgrading pathway as is necessary to ensure each supply meets the requirements of the Drinking-water Standards for New Zealand.
5. Require CWML to undertake such upgrading as is necessary to meet the requirements of the Drinking-water Standards for New Zealand no later than 30 June 2022.
6. Require CWML to continue to address the identified MoU compliance short-comings no later than 1 July 2018.
7. At the completion of the five year period the operation of CWML be reviewed and that Council decide whether to continue with CWML or return to Council, or that CWML would seek a transfer of ownership of some or all the supplies.
8. Officers develop a performance monitoring plan, in consultation with Corriedale Water, with designated intervention points and contingencies should performance not be achieved by CWML.
9. Should any breach of the stated measures occur, Council staff will immediately work with CWML to rectify the matter.
10. Recommendation 1a will be refined and brought back to the next Assets Committee meeting."

CARRIED

Consultation Plan for Draft Rooding Business Case

RESOLVED
WDC17/095

Crs Kingan/Wollstein

"That Council:

1. Approve the Consultation Plan for the draft Rooding Business Case and that the communication plan be approved by Communication Portfolio Councillors."

CARRIED

Access to Metal Supplies

RESOLVED
WDC17/096

Crs Dawson/Kingan

"That Council proceeds with planning towards securing metal supply assets for the purpose of road maintenance and renewals."

CARRIED

Severn Street Wall: Reconstruction

RESOLVED
WDC17/097

Mayor Kircher/Cr Kingan
"That Council:

1. Request Officers investigate options for Severn Street Wall reconstruction, including replacement with a full retaining wall, and bring back to Council for consideration."

CARRIED

9. Recommendations from Customer Services Committee – 7 June 2017**Annual Plan Performance Measures Adjustments**

RESOLVED
WDC17/098

Crs Wollstein/Perkins
"That Council:

1. Agrees suggested improvements to the performance measures in Attachment 1 (from Customer Services Committee meeting of 7 June 2017) for inclusion in the 2017/18 Annual Plan."

CARRIED

Cr Holding left the meeting at 11.11am and returned at 11.14am

Cr Dawson left the meeting at 11.14am and returned at 11.17am

Cr Garvan left the meeting at 11.16am and returned at 11.18am

Approval of Draft Waitaki District General Bylaw 2017 (June 2017) for public consultation

RESOLVED
WDC17/099

Crs Tavendale/Dawson
"Council agrees:

1. That, having regard to sections 155, 159 and 160 of the Local Government Act 2002 (the Act):
 - a. A bylaw is the most appropriate way to address the perceived problems to protect persons using and trading in reserves and public places, and minimise nuisance and maintain public health and safety associated with the keeping of animals, birds and bees; and
 - b. The Waitaki District Council General Bylaw 2006 should be revoked and replaced with a new Bylaw; and
 - c. The proposed Bylaw attached as Appendix 3 is the most appropriate form of bylaw; and
 - d. The proposed Bylaw is consistent with the New Zealand Bill of Rights Act 1990 as the controls are reasonable and justifiable in the circumstances.
2. That it approves the Statement of Proposal (with amendments) for public viewing attached as Appendix 2 as required under the special consultative procedure (section 83 of the Act).
3. That it approves the Draft Waitaki District General Bylaw 2017 (with amendments) for public viewing attached as Appendix 3 as required under the special consultative procedure.
4. That it approves the Communication Plan (with amendments) attached as Appendix 4, to specify Council's expectations for public consultation under the special consultative procedure.
5. That it approves the Consultation Document (with amendments) attached as Appendix 5 summarising the key messages of the Draft Bylaw and providing the opportunity for public feedback under the special consultative procedure.
6. That Council engages directly with the Oamaru Poultry Society."

CARRIED

Cr Perkins left the meeting at 11.23am and returned at 11.25am

Cr Wollstein left the meeting at 11.29am and returned at 11.31am

10. 2017-18 Annual Plan Adoption

To comply with key statutory requirements under the Local Government Act 2002 relating to planning, accountability and decision-making and adopt the Waitaki District Council 2017/18 Annual Plan (AP). This enables the Council, via a separate and subsequent report, to set the rates from 1 July 2017 for the 2017/18 financial year.

RESOLVED
WDC17/100

Mayor Kircher/Cr Tavendale

"That Council:

1. Notes the following steps for completing the 2017/18 Annual Plan process:
 - a. Adopt the 2017/18 Annual Plan
 - b. Receive and note the 2017/18 fees and charges
 - c. Set the rates by resolution for the 2017/18 year
2. Adopts the attached Waitaki District Council 2017/18 Annual Plan with amendments.
3. Delegates authority to the Council's Chief Executive Officer in consultation with the Finance Audit Risk Committee Chairperson to make any necessary and final corrections to the 2017/18 Annual Plan prior to legal deposit."

CARRIED

11. Resolution to Set the Rates – 2017/18 Financial Year

RESOLVED
WDC17/101

Crs Hopkins/Tavendale

"That Council:

1. Agrees to set the rates and due dates for payment and authorise the penalty regime for the 2017/18 financial year commencing 1 July 2017 and ending 30 June 2018, in accordance with the information contained in the 2017/18 Annual Plan summarised as follows. All amounts are GST inclusive and the rates in the dollar are shown per \$100 of value:

Name of Rate	Summary Narrative (Must be read in conjunction with the Funding Impact Statement).	LGRA Ref	Rate Set (GST Inclusive)	Required Revenue (GST Inclusive)
General Rate	A uniform rate in the dollar based on the land value of each rating unit in the District.	s13(2)(a)	\$0.0530	\$2,020,874
Uniform Annual General Charge	Charged on each Separately Used or Inhabited Part (SUIP) of a rating unit in the District.	s15(1)(b)	\$450.00	\$5,992,987
District Services Rate	A targeted rate be set at a uniform rate in the dollar, based on the capital value of each rating unit in the District.	s16(3)(a)	\$0.0256	\$1,857,319
Ward Services Charges	Charged on each Separately Used or Inhabited Part (SUIP) of a rating unit in the District differentiated by Ward.	s16(3)(b)		
Ahuriri Ward Services Charge			\$175.00	\$280,669
Corriedale Ward Services Charge			\$324.00	\$904,237
Oamaru Ward Services Charge			\$508.00	\$3,526,298
Waihemo Ward Services Charge			\$175.00	\$348,100

WDC 21.06.17

Name of Rate	Summary Narrative	LGRA	Rate	Required
Ward Services Rates	A targeted rate be set at a uniform rate in the dollar, based on the capital value of each rating unit in each Ward.	s16(3)(b)		
Ahuriri Ward Services Rate			\$0.0223	\$362,948
Corriedale Ward Services Rate			\$0.0099	\$285,312
Oamaru Ward Services Rate			\$0.0563	\$1,060,105
Waihemo Ward Services Rate			\$0.0563	\$480,321
Community Board Rates	A targeted rate be set at a uniform rate in the dollar, based on the land value of each rating unit in each Ward.	s16(3)(b)		
Ahuriri Community Board Rate			\$0.0070	\$39,333
Waihemo Community Board Rate			\$0.0214	\$114,994
Targeted Rates by Locality	Targeted rates be set at a uniform rate in the dollar, based on the capital value of each rating unit in the defined area.	s16(3)(b)		
Oamaru Business Area Rate A			\$0.4755	\$592,721
Oamaru Business Area Rate B			\$0.2377	\$110,427
Oamaru Urban Area			\$0.0190	\$281,377
Township Amenity Rates	Targeted rates set at a uniform rate in the dollar, based on the land value of each rating unit in the defined area.	s16(3)(b)		
Duntroon			\$0.0608	\$1,725
Hampden			\$0.2178	\$34,500
Herbert			\$0.0546	\$1,725
Kakanui			\$0.0121	\$5,750
Kurow			\$0.1428	\$20,932
Lake Ohau			\$0.0252	\$3,994
Maheno			\$0.0915	\$1,725
Moeraki			\$0.0208	\$6,445
Oamaru			\$0.1313	\$609,882
Omarama			\$0.0573	\$21,172
Otematata			\$0.1285	\$64,076
Palmerston			\$0.1958	\$35,774
Shag Point			\$0.0163	\$1,725
Weston			\$0.1328	\$48,414
Civil Defence and Rooding Rate	A differentiated targeted rate based on the capital value of each rating unit in the District.	s16(3)(a)		
Electrical Generation			\$0.0516	\$379,769
Mineral Extraction			\$3.0360	\$364,315
All Other Uses			\$0.0968	\$6,294,948
Lakes Camping Rates	A differentiated targeted rate, based on the land value of each rating unit in the District.	s16(3)(a)		

WDC 21.06.17

Name of Rate	Summary Narrative	LGRA	Rate	Required
Electrical Generation			\$1.1860	\$142,105
All Other Uses			\$0.0016	\$60,902
Public Hall Rates	Charged on each Separately Used or Inhabited Part (SUIP) of a rating unit in the defined areas.	s16(3)(b)		
Airedale Public Hall Rate			\$20.00	\$540
Ardgowan Public Hall Rate			\$20.00	\$2,420
Awamoko Public Hall Rate			\$30.00	\$2,460
Dunback Public Hall Rate			\$30.00	\$3,870
Duntroon Public Hall Rate			\$20.00	\$2,780
Enfield Public Hall Rate			\$20.00	\$2,680
Five Forks Public Hall Rate			\$20.00	\$1,480
Hampden Public Hall Rate			\$30.00	\$8,220
Kakanui Public Hall Rate			\$20.00	\$7,320
Kurow Public Hall Rate			\$50.00	\$15,150
Lower Waitaki Public Hall Rate			\$60.00	\$10,980
Macraes Public Hall Rate			\$60.00	\$3,120
Maheno Public Hall Rate			\$30.00	\$5,490
Moeraki Public Hall Rate			\$40.00	\$8,640
Ngapara Public Hall Rate			\$20.00	\$1,660
Omarama Public Hall Rate			\$50.00	\$17,000
Otekaieke Public Hall Rate			\$20.00	\$1,040
Otematata Public Hall Rate			\$40.00	\$18,480
Otepopo Public Hall Rate			\$20.00	\$3,280
Palmerston Public Hall Rate			\$30.00	\$20,520
Pukeuri Public Hall Rate			\$20.00	\$1,980
Tokarahi Public Hall Rate			\$30.00	\$3,270
Totara Public Hall Rate			\$40.00	\$8,760
Waianakarua Public Hall Rate			\$30.00	\$1,740
Waitaki Bridge Public Hall Rate			\$20.00	\$3,000
Weston Public Hall Rate			\$40.00	\$21,280
Windsor Public Hall Rate			\$30.00	\$1,920
Sewerage Rates and Charges	Targeted rates based on a fixed amount per water closet. Some targeted rates will be differentiated.	s16(3)(b)		
Oamaru			\$139.00	\$1,070,297
Duntroon			\$85.00	\$851
Kakanui			\$139.00	\$44,439
Kurow			\$211.00	\$61,234
Lake Ohau Village			\$242.00	\$14,257
Lake Ohau Village - connection availability			\$121.00	\$8,337
Moeraki			\$760.00	\$136,772
Moeraki - connection availability			\$380.00	\$18,996
Omarama			\$246.00	\$127,118
Otematata			\$308.00	\$145,421
Palmerston			\$319.00	\$192,838

WDC 21.06.17

Name of Rate	Summary Narrative	LGRA	Rate	Required
Water Rates - Urban	Targeted rates based on a fixed amount per rating unit or nature of connections. Some targeted rates will be differentiated.	s16(3)(b)		
Oamaru Water - Supply			\$185.00	\$1,201,066
Oamaru Water - Reticulation			\$187.00	\$1,148,094
Kurow			\$505.00	\$145,321
Lake Ohau Village			\$235.00	\$14,579
Lake Ohau Village - connection availability			\$118.00	\$7,995
Omarama			\$537.00	\$166,816
Otematata			\$404.00	\$201,970
Palmerston Zone - Waihemo Water			\$708.00	\$370,428
Rural Water	Uniform targeted rates based on the type of connection.	s16(3)(b)		
Awamoko			\$450.00	\$113,338
Bushy Creek			\$131.00	\$12,802
Dunback Zone - Waihemo Water			\$708.00	\$142,377
Duntroon			\$465.00	\$35,823
Enfield Zone - Oamaru Water			\$470.00	\$124,396
Goodwood Zone - Waihemo Water			\$708.00	\$163,994
Hampden/Moeraki domestic supply			\$342.00	\$166,382
Hampden/Moeraki rural supply			\$429.00	\$41,431
Herbert/Waianakarua			\$321.00	\$191,691
Kakanui Zone Oamaru Water -ordinary supply			\$470.00	\$197,397
Kakanui Zone Oamaru Water -crib unit supply			\$378.00	\$18,139
Kauru Hill			\$422.00	\$78,193
Lower Waitaki			\$484.00	\$207,244
Stoneburn			\$299.00	\$95,324
Tokarahi			\$369.00	\$253,527
Weston Zone - Oamaru Water			\$470.00	\$456,667
Windsor			\$341.00	\$63,076
Metered Water Rates	Targeted rates per cubic metre, based on the volume of water supplied.	s19(2)(a)		
Oamaru Water – All zones - metered supply			\$0.98	
Hampden/Moeraki - metered supply			\$0.29	
Kurow - metered supply			\$0.47	
Omarama - metered supply			\$0.87	
Otematata - metered supply			\$0.47	
Waihemo Water - All Zones - metered supply			\$0.98	
Construction Loan Rates	See full description in the Funding Impact Statement.			
Moeraki Reticulation Construction Loan Rate			\$315.00	\$32,394
Moeraki Treatment Construction Loan Rate			\$202.00	\$19,388
Oamaru Water Treatment Loan Rate (excludes businesses with water meters)			\$98.00	\$551,453

WDC 21.06.17

Name of Rate	Summary Narrative	LGRA	Rate	Required
Oamaru Water Treatment Loan lump sum payment (plus current year rates)*			\$713.00	
Omarama Upgrade Loan rate			\$95.00	\$14,975

*(lump sum repayment option available only if paid by 30 June 2018)

It should be noted that lump sum repayment options will not be offered in 2017/18 for the Moeraki Reticulation Construction Loan rate, the Moeraki Treatment Construction Loan rate and the Omarama Upgrade Loan rate as these loans will be fully repaid during the 2018/19 financial year, and the lump sum repayment option now provides no real benefit for early repayment.

Instalments

Rates will be collected by four equal quarterly instalments due on the following dates or the first working day after this date. Payments will be applied to the oldest debt first.

Instalment Number	Due Date
One	25 August 2017
Two	25 November 2017
Three	25 February 2018
Four	25 May 2018

Penalty Regime

As authorised under section 58(1)(a) the Local Government (Rating) Act 2002 an additional charge of 10% of any amount of an instalment that remains unpaid after the due date for that instalment will be added on or after the 25 August 2017, 25 November 2017, 25 February 2018 and 25 May 2018 respectively for each instalment.

As authorised under section 58(1)(b) the Local Government (Rating) Act 2002 a further additional charge of 10% of any amount of rates that remain unpaid from previous financial years will be added on 7 July 2017 and as authorised under section 58(1)(c) the Local Government (Rating) Act 2002 a further charge of 10% on any amount of rates that remain unpaid from previous financial years will be added on 7 January 2018.

Delegations

Council confirms that all matters that can be delegated under section 132 of the Local Government (Rating) Act 2002 are delegated to the Chief Executive Officer, Chief Financial Officer, and Rates Supervisor."

CARRIED

12. CCO's Statement of Intent

To receive the Council Controlled Organisations (CCO's) Statements of Intent (SOI) for the 2017-2018 year by 30 June 2017.

RESOLVED
WDC17/102

Crs Wollstein/Holding

"That Council receives the attached Statements of Intent for the Council Controlled Organisations:

- Omarama Airfield Limited
- Tourism Waitaki Limited
- Waitaki District Health Services Limited
- Whitestone Contracting Limited."

CARRIED

13. Cultural Facility Development Project: Progress

To update Council on the outcomes of the Cultural Facility Development Projects (CFDP) funding applications and recommend Council approve increasing the budget cap by \$330,000 to enable the CFDP Committee to get the final plans and costing drawn up for the February 2018 funding round.

WDC 21.06.17

RESOLVED
WDC17/103

Crs Tavendale/Hopkins

"That Council:

1. Take note of the funding applications results.
2. Approve the continuation of final plans and costings development to be ready for applications in February/March 2018 subject to Cultural Facility Development Project Advisory Committee's recommendations to Council.
3. Approve the increase of the pre-approved funding cap from \$500,000 to \$830,000. Funded from loans."

CARRIED
AGAINST Cr PercivalRESOLVED
WDC17/104

Crs Dawson/Tavendale

"That the public be excluded from the following part of the proceedings of this meeting, namely:

- Chief Executive Officer Recruitment and Selection."

CARRIED

"The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter - Section 48(1)
Public Excluded:	
<ul style="list-style-type: none"> • Chief Executive Officer Recruitment and Selection 	<p>To protect the privacy of natural persons. Section 48(1)(a) (The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned).</p> <p>To enable the Council to carry out commercial negotiations without prejudice or disadvantage. Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations).</p>

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item."

<p align="center">Refer to Public Excluded Minutes</p>

RESOLVED
WDC17/106

Crs Wollstein/Kingan

"That Council resumes in open meeting and decisions made in public excluded session are confirmed and made public as and when required and considered."

CARRIED

Meeting adjourned at 12.00pm and reconvened at 1.00pm

14. Otago Rural Fire Authority Update

The purpose of this memorandum is to update Council on the transition process to Fire and Emergency New Zealand (FENZ) and acknowledge the success of ORFA during its three year existence.

RESOLVED
WDC17/107

Crs Dawson/Perkins

"That Council:

1. Receive the information.
2. Pass a minute of appreciation to the volunteers, staff, and Board of the Otago Rural Fire Authority (ORFA).
3. Request the Mayor pass on this appreciation in letters to each Volunteer Rural Fire Force and the ORFA Board and PRFO/CEO."

CARRIED

15. Anzac Day Council Involvement

Waitaki District RSA Welfare Trust have expressed their wish to take the lead role in delivering future commemorative services.

RESOLVED
WDC17/108

Crs Kingan/Wollstein

"That Council:

1. Passes the majority of the Anzac Day responsibilities to the Waitaki District RSA Welfare Trust.
2. Agrees with the terms of the MoU between the Waitaki District Council and the Waitaki District RSA Welfare Trust."

CARRIED

RESOLVED
WDC17/109

Mayor Kircher/Cr Kingan

"Council thanks Mandy McIntosh for the work she had done for various services over the past few years."

CARRIED

16. Development Contributions Decisions Made Under Delegated Authority

The objective of this report is to ensure that Council are informed of the decisions made by the Development Contributions Committee under delegated authority.

RESOLVED
WDC17/110

Crs Hopkins/Dawson

"That Council receives the information."

CARRIED

Cr Percival left the meeting at 1.47pm and returned at 2.20pm

17. RMA Delegation for Network Waitaki Consents

To delegate the power to resolve the Network Waitaki appeals through a consent order.

RESOLVED
WDC17/111

Crs Hopkins/Wollstein

"That Council delegate to the Planning Manager the power to resolve any appeals lodged to the Network Waitaki consent."

CARRIED

18. HamNak Water Project Update

This memorandum provides information about the final costs for the project, including additional works and what this means for the budget and for ratepayers.

RESOLVED
WDC17/112

Crs Kingan/Hopkins
"That Council receives the information."

CARRIED

RESOLVED
WDC17/113

Crs Hopkins/Holding
"That the public be excluded from the following part of the proceedings of this meeting, namely:

- Confirmation of Meeting Minutes Extraordinary Council 12 June 2017
- Development Contributions Committee Recommendations."

CARRIED

"The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter - Section 48(1)
Public Excluded:	
<ul style="list-style-type: none"> • Confirmation of Meeting Minutes Extraordinary Council 12 June 2017 • Development Contributions Committee Recommendations 	<p>To protect the privacy of natural persons. Section 48(1)(a) (The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned).</p> <p>To enable the Council to carry out commercial negotiations without prejudice or disadvantage. Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations).</p>

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item."

Refer to Public Excluded Minutes

RESOLVED
WDC17/116

Crs Wollstein/Perkins
"That Council resumes in open meeting and decisions made in public excluded session are confirmed and made public as and when required and considered."

CARRIED

There being no further business the Chairman declared the meeting closed at 2.32pm.

Confirmed on this day, Wednesday 2 August 2017, in the Whitestone Cheese Empire Room, Oamaru Opera House, 94 Thames Street, Oamaru.

Chairman

Waitaki District Council Memorandum

From Mayor Gary Kircher

Date 2 August 2017

Mayor's Report

Recommendation

That Council receives the information.

Purpose

The following comments are provided to bring Councillors and the public up to date with a number of issues that have arisen since the last Council meeting.

What's been happening?

Aside from the great deluge, the past 6 weeks have been a little quieter, with a number of key projects getting further traction – some getting close to completion, or completed. The period has had its share of controversy too, with the release of the indoor sports centre report and its headline-grabbing costings, the delays and change in direction for the coastal protection work, and some strong criticism on a couple of other relatively minor activities which are still important to many.

Civil Defence State of Emergency

Well, the forecasters definitely got it right when they predicted a lot of rain for coastal Otago and Canterbury on 21-22 July. Oamaru ended up with 176mm of rain, which fell onto already saturated soils. Creeks turned into rivers in a very quick time, and a number of them breached, spilling water onto neighbouring land.

We were reasonably well prepared for it, though an absence of some key staff due to holidays and illness created some minor issues. I'm pleased how well these were dealt with though, and it was great to see Acting Emergency Manager, Tristan Hope, activate the Emergency Operations Centre and call in experienced Controller, Murray Linwood. With a small team of staff in volunteer roles, the centre was set up and preparations made for the emerging emergency situation.

From there on, things went as smoothly as we could hope for. There are always a few things that can be improved, but I was very pleased with the level of response and we have received excellent feedback on the flow of information to the public; on the great majority of activity that went on around the affected areas; and the cooperation between the various emergency services. What also became evident was that this rainfall event was not like others that we've had in the last 10 years. Much more rain was falling on coastal North Otago than anywhere else and the final statistics bore that out. Oamaru received 174mm in the 24-hour period, with surrounding areas close behind.

By 7pm, Timaru District had declared a state of emergency for their area, and we were advised that Dunedin was likely to follow suit. We were at a stage that our services were stretched and the local situation was worsening. A number of slips were threatening houses and we needed help.

It was in this context that I signed my first declaration for a civil defence emergency. It is one of the more important roles that a Mayor has and it isn't done lightly. But with the widespread flooding throughout coastal areas from Christchurch through to Clutha, it was obvious that we needed the extra assistance and powers that such a declaration provides. The response to that was very positive. Obviously we were taking the situation very seriously, but it showed the public that we were doing all we could to maintain the safety of people and property, and that we would have the ability to call in external resources if required.

A full report on the event will be developed in due course, so I won't go into too much detail here, but suffice to say I was very impressed and pleased with our overall response. There will be some lessons learnt from this which will help inform us for future events, but the way our small team swung into action, and the way our emergency services responded, was absolutely fantastic!

I'll be sending letters of thanks to all those who we are aware of, but it has been a case of a community really looking out for each other! Incredible job everyone!



Thames Highway (Photo – Altitude Surveying)



Orana Park



Corriedale



Chelmer Street Bridge (Photo – Altitude Surveying)



Neil Jorgensen leads one of the numerous briefings at the EOC



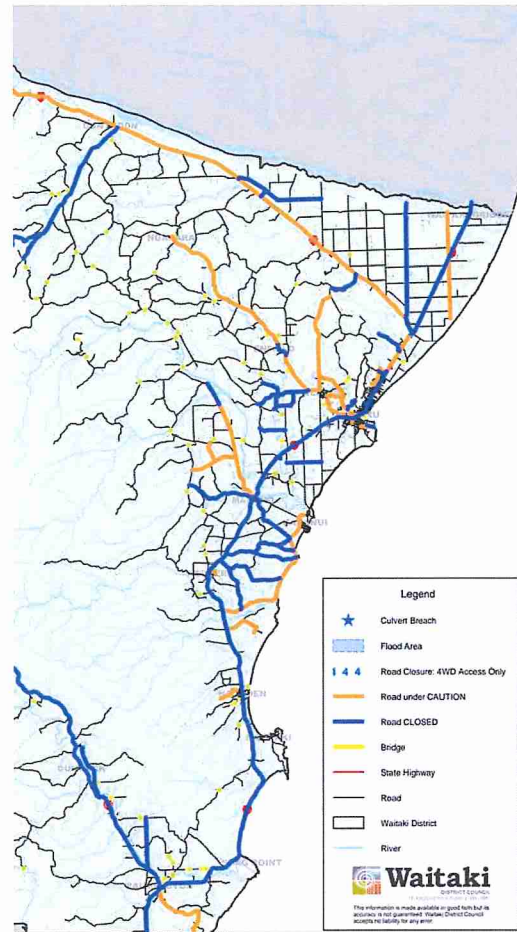
Centennial Park flooding



One of a great many slips to affect our roads



The North Otago A&P showgrounds oval



One of the maps from our GIS expert, Suzanne Butler, showing closed and affected roads

CE Recruitment

We were pleased to announce in July the appointment of Fergus Power as the new Chief Executive Officer. Fergus has his first official day in the office on 18 September, though he is doing some good background work getting prepared for the role. He brings some excellent skills to the role, particularly around innovation, attention to detail, and a passion for effective IT. We are looking forward to Fergus' arrival and will be working with him to ensure he gets around much of the district as soon as possible.

In the meantime, Neil Jorgensen has stepped into the Acting CE role, and is working hard to keep the organisation running smoothly as well as keeping his own group functioning efficiently. I want to take the opportunity to thank all staff, especially the Executive Team and the Asset Group's managers, for the extra effort being made as we work through this transitional time.

Business visit – NZ Whisky Company

I had a visit with Grant Finn, local manager for the NZ Whisky Company. The company is at a crossroads with its operation and location. For the long-term future of the company, they need to resolve two matters – they need to get production underway within a defined timeframe in order to have saleable product to carry on with when the current stock runs out; and they want suitable premises which will allow them to produce new product there, store the whisky, and still have a cellar door.

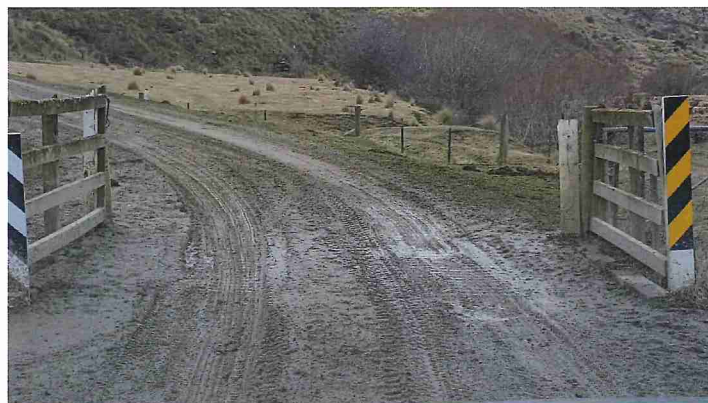
The company has looked at numerous options, and obviously we would prefer to keep them in our district. There is a lot of benefit to them being here but, as reported in the media, they are currently considering both Oamaru and Dunedin options. Our strengths lie in our lower commercial rents, our very good workforce, and the heritage buildings which act as a perfect backdrop to any whisky company! We will keep working with the company to find them a solution which allows them to stay here in "New Zealand's coolest town."



More money for our roads

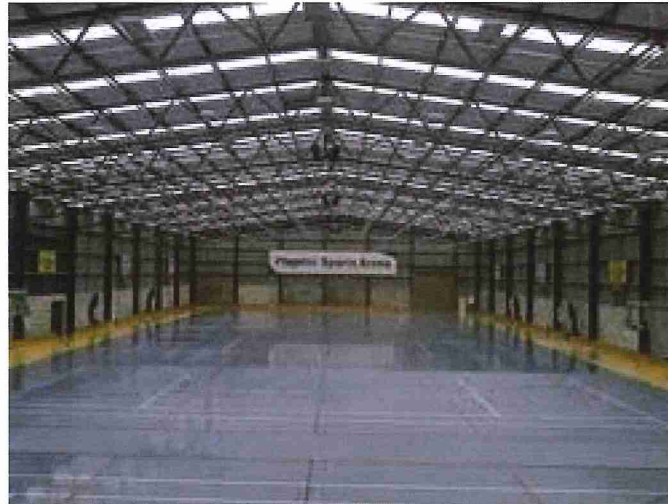
The past month has seen some positive consultation on whether ratepayers want us to spend more money on our roads. I've been quoted as saying that I believe it is a no-brainer; that we must spend more; and that we need to lift the standard of our roading system. We have received 65 submissions and will be working our way through them. There's no doubt that most people want to see that improvement and I'm hopeful that not only will we proceed with the increase, but that NZTA also see sense in what we are proposing as we need their 'co-investment'. I was able to have a chat in the past week with Jim Harland, NZTA's Regional Relationships South Island Director. He wasn't aware of the consultation that we were having, but he is keen to see our request for extra funding.

If our application does get approved, this will see a significant addition of around \$1m spent on our roads in the next twelve months, then an extra \$2m in 2018/19 and \$3m more in 2019/20. It will lift the standard of our roads, and ensure that these roads which connect our communities socially and economically, are fit for purpose as Waitaki moves ahead. Combined with our programme to get greater control over the supply of aggregate for our roads, this is a crucial step to getting on top of the roading issues.



Indoor Sports Centre

We are officially receiving the report at this meeting that we commissioned from Sport Otago. Some of the headline-grabbing elements of the report have already been published on media and people have had the opportunity to give us their current feedback on those elements. I believe we need to have a very comprehensive process for consulting with the public. We need to give more complete information on options – the specifications of the facility, the location of it, the probable costs, and the funding options for it. Like any such facility, there will be people passionately for it and passionately against it. I have an open mind about the size and location of such a facility, but for it to happen, I believe it has to fit the needs of the wider community, and be at a price we can afford. We have to be inventive with the specifications and with how we fund it. By no means is there any certainty that it'll happen, and only a thorough process will see it go ahead.



Balclutha's Cross Recreation Centre

NOSLAM

We have been liaising with the North Otago Sustainable Land Management group for some time as they work on getting funding and volunteers together to lift the quality of the Kakanui River catchment. This dovetails neatly into the work that we are doing around biodiversity and improving our environment, and I'm pleased to see that we are able to take a much more coordinated approach to this work than we would have had if we were working on our own. A letter dated 25 July announcing Robert McTague's engagement as the NOSLAM Coordinator is attached.

As one of the partners in this project, we are able to help NOSLAM gain \$200,000 of matching funding from the Ministry for the Environment to improve the water quality of the Kakanui River. Other partners included ORC, NOIC and Mackenzie & Co. Our contribution comes from the allocation of some of our existing staff member's time and budget to the project. It is a major tick for our environmental box; it is bringing a significant level of government funding to Waitaki and it will help get the Kakanui back to being a fully swimmable river!

noslam

North Otago Sustainable Land Management

Collectively enhancing North Otago's Land, Water and Community Resources

Proudly partnering with...



Waitaki
DISTRICT COUNCIL
A COMMITMENT TO THE FUTURE

North Otago
Irrigation Company
Delivering Opportunities Together

mckenzie+co
CONFIDENTIALITY | BUSINESS ADVISORS

Breakwater Access

The issue of public access to Oamaru's breakwater has been an ongoing one. With penguin welfare and public safety in mind, it is back on the agenda and we will need to review our decision to allow 24-hour access to it. We received a letter from a member of the public who was very critical of the effect on the penguins of having dozens of people in an uncontrolled environment, potentially making noise and using flash photography. Various local and national media have been prompted to follow up on the

complaint, and in this case, I do believe it is a decision that we need to revisit. It is not the only feedback that has been received and I'm sure it won't be the last.

Whether access can continue but with stricter controls, or whether it should be stopped during dusk and night time, remains to be seen. I'm adamant that we can and should continue general access during the day, but we can look forward to having a meeting with Tourism Waitaki in the near future to discuss the options and to make a decision on this matter.

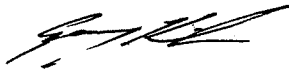


Getting interviewed by the Seven Sharp team about the issue (Photo – Anonymous)

Meetings Attended:

12 June	Mayor and CEO catch-up
12 June	CEO Recruitment workshop
12 June	CEO Recruitment – Extraordinary Council meeting
12 June	Citizenship Ceremony
12 June	Annual Plan Submitter meeting
13 June	Meeting with Waitaki Valley Business Group, Kurow
13 June	Meeting with Nathan and Felicity Cowan re Meeks Mill
13 June	Kakanui Bridge Consultation
13 June	Meeting with Barry Rooney re signage
13 June	Forrester Gallery presentation – Dr Feeney re Colin Wheeler
14 June	Finance, Audit and Risk Committee Meeting and Observatory Village funding workshop
14 June	Executive Committee / Executive Team meeting
15 June	Rural and Provincial meeting, Wellington
16 June	Rural and Provincial meeting, Wellington
16 June	Parliamentary visit, Wellington
19 June	Mayor and CEO catchup
19 June	Radio Waitaki Interview – Dan Lewis
19 June	CFDP Funding sub-committee
19 June	Meeting re Arts Festival
19 June	Phoenix Mill Wheel trust meeting
19 June	Meeting with Erik Van Der Spek re public toilets and camping
20 June	Public Information workshop re Lower Waitaki flooding, Waimate
20 June	Business meeting: Scott's Brewery walk-about with Michael Ross
20 June	Meeting with Mark Smith re Oamaru Whitestone Civic Trust
21 June	Port FM – Mayoral Musings
21 June	Council Meeting
21 June	Councillor Briefing
21 June	Formal Farewell for Michael Ross
22 June	Meeting with Lucianne White re Fire and Steam
22 June	Business meeting: NZ Whisky Co
22 June	Meeting with Phil Agnew – ARA institute

23 June	Upper Waitaki Zone Committee, Twizel
23 June	Meeting with Tourism Minister Paula Bennett, Queenstown
25 June	Matariki Maori New Year Dawn Celebration, Oamaru Harbour
26 June	Mayor and CEO catchup
26 June	Harbour Area Committee meeting
27 June	Executive Committee meeting
27 June	Meeting with Robert Gonzales re Hospital
28 June	Council Workshops
29 June	Meeting with Auditors
29 June	Meeting with KJ Jennings – Film Otago Southland
30 June	Farewell Morning Tea for Michael Ross
30 June	Luncheon for Retiring Library Volunteers, Otematata
30 June	Cultural Facility Catch up
1 July	Meeting with new CEO Fergus, Introduction to HQ
1 July	Meeting with Waitaki Girls High School
2 July	Masonic Lodge Charitable Trust presentations
3 July	Executive Committee meeting with Neil Jorgensen
3 July	Radio Waitaki Interview
3 July	Waihemo Community Board meeting
4 July	Meeting with Aoraki Development Trust
5 July	Visit Rendell on Reed
5 July	Discussion on TIF Application
5 July	Youth Council
5 July	Visit to Phoenix Mill wheel site



Mayor Gary Kircher

Attachment 1: 25 July 2017 Letter from North Otago Sustainable Land Management



North Otago Sustainable Land Management

Collectively enhancing North Otago's Land, Water and Community Resources

25th July 2017,

The North Otago Sustainable Land Management Committee are delighted to announce that following a robust recruitment process, we have engaged our NOSLaM Coordinator, Robert McTague.



Rob is an internationally recognised, award winning business coach of 16 years, and has successfully worked with business owners across a broad range of industries. Rob and his wife moved to Oamaru two years ago to be closer to their grandchildren and views his role as NOSLaM Coordinator being one through which he can utilise the skills he has developed over the years to make a meaningful contribution towards improving the environmental ethos within the region.

He believes every industry has a core culture and guiding principles, and the farming industry is no different. "I believe that improved land and water management practices require a collaborative approach by all parties. To get farmer buy in, the secret will be to seek to understand the land and water management issues being faced by individual farmers and introducing them to the resource most appropriate to them. Part of the challenge in the past has been that there are plenty of great organisations out there who are willing and able to help however the need for a connecting conduit that is farmer-led is paramount in this process. I believe that NOSLaM is well placed to demystify this and place the onus of environmental stewardship firmly in the hands of the farmer – encouraging a heightened sense of responsibility and opportunity."

As a Social Entrepreneur committed to making a difference, Rob initiated and co-founded a Registered Charitable Trust focussing on educating teenagers and young adults in business, entrepreneurship, life-skills and self-esteem. This Foundation was a key sponsor of the very successful "Young Enterprise Scheme", run in NZ Secondary schools. Rob has also been a member of the Business Advisory Committee for WelTec (Wellington Institute of Technology) and is a Trustee with the Waitaki Community Gardens.

We look forward to personally introducing Rob to you – his start date is August 1st 2017 and he will be working 20 hours per week.

Rob can be contacted at noslamoffice@gmail.com or by phone on (021) 194 9597

Kind regards,

Peter Mitchell, Lyndon Strang, Jane Smith on behalf of the NOSLaM Committee 2017.

Waitaki District Council

Memorandum

From Acting Chief Executive

Date 2 August 2017

Acting Chief Executive's Report

Recommendation

That Council receives the information.

Summary

The following comments are provided to bring Councillors up to date with changes since the last Council meeting on 21 June 2017. Most of the items have more detailed updates discussed within the appropriate Committee agendas.

1. Leadership Changes

The last month or so has seen some significant leadership changes, with Mr Michael Ross retiring on 30 June 2017 and the appointment of Mr Fergus Power as Council's new Chief Executive from 18 September 2017. In the meantime the Executive Team and I are working on preparing the organisation for the leadership change as well as preparing background information for Mr Power.

2. Appraisal Time

We are in the midst of the annual performance appraisal round. This is a great opportunity for the team to reflect on their achievements as well as plan improvements for the next 12 months. We are targeting to have completed performance appraisals by the end of July.

3. Annual Plan and LTP

The new financial year has just started and the focus is on developing the carryover programme and starting the new work in the Annual Plan. Planning for the LTP is well underway.

4. Managing our Internal Debt

The internal debt balance that will be reported at the end of the year will be significantly less than projected in both the Long Term Plan and Annual Plan. This reflects the combined impact of additional repayments from property sales and less new borrowing for projects, primarily caused by the revised timing of the Hamnak Water Project. The final balance for the year will be available as part of the Annual Report process and presented to the Finance Audit and Risk Committee. We will also be producing a report on the unfunded debt and some options for moving forward over the next few months.

5. S17a Reviews

All councils in Otago have formed a collaboration to undertake the S17a reviews. Work on the status of overall compliance with the section S17a reviews has been completed and a summary sheet is to be included in the Annual Reports of all Otago councils. The five more detailed reviews have commenced. These cover Solid Waste, Regulatory, Harbours and Waterways, Land Transport and 3 Waters.

6. Management of Investments

The key focus over the next month will be ensuring that the year-end accountabilities attached to all of Council's investments are delivered in the required timeframe and meet all specified standards. This includes the investments in the CCOs and the other debt-based investments. These will be reported through both the Finance, Audit and Risk Committee and Council.

7. Building Control and Regulatory Services

The recent IANZ audit was a positive experience with no corrective actions. Six strong recommendations will be detailed in the formal report which is expected soon. The media release has prompted interest from consultants offering services to move to the digital environment.

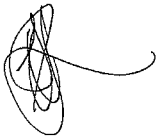
8. Expressions of Interest for the Harbour Development

We have received a good response from the request for Expressions of Interest for the Harbour Development. The process closes on 4 August, and we expect to have over 20 registered parties.

9. Cultural Facility Development Project

Council has approved the project to move to the developed final plans stage. These plans are required by major funders as part of the applications. Lotteries Significant Projects Fund has granted \$1,064,500 towards the project. This brings the total secured funds, including Council's contribution, to over 50% of the project's cost.

As part of the project's fundraising, a Unique Stories film competition is being held. This is an opportunity for film-makers, both amateur and professional, to make a three-minute film about Waitaki (with an exciting prize package on offer). There are four categories: Schools, 12 – 18 year olds, Open – amateur, and Open – professional. The finalists' entries will be shown, and category winners announced, at an awards evening at the Oamaru Opera House on Friday 8 September (tickets will be available soon).



Neil Jorgensen
Acting Chief Executive

Waitaki District Council Report

From Policy and Communications Manager

Date 2 August 2017

Recommendations from Finance, Audit and Risk Committee Meeting 12 July 2017

1. First Quarter 2017-18 Treasury Strategy Report

This report provides an update to the Committee on Council's proposed Treasury Strategy for the first quarter of the 2017/18 financial year.

RESOLVED
FAR17/043

Crs Hopkins / Dawson

"That the Finance, Audit and Risk Committee recommends to Council that it adopts the proposed Treasury Strategy for the first quarter of the 2017-18 financial year, by:

- continuing the use of term deposit facilities for terms between 7 days and 12 months, and
- continuing to make minimal use of the call account, but always dependent on consideration of short-term operational cash requirements and on achieving target interest rates."

CARRIED

Mike Roesler
Policy and Communications Manager


Paul Hope
Chief Financial Officer

Waitaki District Council Report

From Policy and Communications Manager

Date 2 August 2017

Recommendations from Assets Committee Meeting 19 July 2017

1. Moeraki Signage: NZTA Recommendations

To work with Safe Roads for safety improvements at Moeraki along State Highway 1.

RESOLVED
AC17/032

Crs Dawson / Cr Hopkins

"The Assets Committee recommends that Council:

1. Receive the report from NZTA Safe Roads on signage at Moeraki
2. Support the request from Safe Roads to simplify advertising signage with the community.

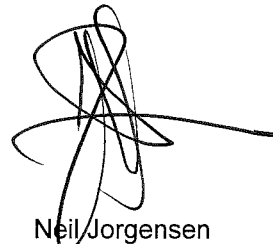
CARRIED

RESOLVED
AC17/033

Mayor Kircher / Cr Wheeler

"That the Assets Committee sends a letter of appreciation to NZTA and to Safe Roads."

CARRIED



Neil Jorgensen
Assets Group Manager

Mike Roesler
Policy and Communications Manager

Waitaki District Council Report

From Policy and Communications Manager

Date 2 August 2017

Recommendations from Customer Services Committee Meeting 19 July 2017

1. Easter Sunday Shop Trading in the Waitaki District

To confirm Council's intention to formally commence a review of Easter Sunday Shop Trading in the Waitaki District, including the recommended review process and timeframe.

RESOLVED
CUS17/017

Mayor Kircher / Cr Perkins

"That the Customer Services Committee recommends that Council:

1. Commence a review on the need for an Easter Sunday Trading Policy in the Waitaki District."

CARRIED

RESOLVED
CUS17/018

Mayor Kircher / Cr Percival

"That the Customer Services Committee recommends to Council:

That consultation is a one-step process, asking the community what it wants for our Easter Trading."

CARRIED

Mike Roesler
Policy and Communications Manager



Lisa Baillie
Customer Services Group Manager

Waitaki District Council Report

From Roding Manager

Date 02 August 2017

Roding Business Case: Response to Survey

Recommendations

It is recommended that:

1. The business case for further investment in the roading network, consistent with the proposed levels in the "Better Roads" information, be submitted as part of the Regional Land Transport Plan process.
2. The individual submissions be reviewed and options for improvement be developed and discussed with the Assets Committee.

Objective of the Decision

To proceed with the Roding Business Case investment plan to be submitted to the Regional Transportation Committee for inclusion in the Regional Land Transport Plan.

Summary

It is proposed that Council adopts the Roding Business Case investment plan for Financial Years 2018 – 2021 as a basis for maintenance and renewal spend on the roading network. With the definite preference by the community to increase investment expenditure on the network, an enhanced plan will be compiled by the Roding Manager seeking Council's direction that will include, or synthesise, many of the responses from the community survey.

We would like to thank those who took part in the survey. The information gathered is valuable, and has provided clear guidance on the direction of the business case. It has also given us a lot of other information which the team will go through and discuss with the individual submitters so that some further improvement options can be developed for Council to consider.

Summary of Decision Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	Key	Environmental Considerations	No
Legal	No	Cultural Considerations	No
Significance	No	Social Considerations	No
Financial Criteria	Key	Economic Considerations	Key
Community Views	Key	Community Board Views	No
Consultation	Moderate	Publicity and Communication	Moderate

Background

This report is in response to the previous submissions from the Roding Manager to the Assets Committee of 7 June 2017 tabled Consultation Plan for the Draft Roding Business Case concerning the shape and spend for the maintenance and renewal programmes during the Financial Year 2018 – 2021 triennium.

The growth in agriculture, forestry and tourism, accompanied by the increasingly large heavy commercial vehicles, is placing the District's roading network under increasing stress. This is self-evident in the types of feedback we now receive and the increasing costs of maintenance. Additionally, the reduction in Financial Assistance Rate to its target of 55% from NZTA will be in place by 2018.

Furthermore, when Waitaki is benchmarked against peer councils (of similar size of network and population), our costs suggest we are either underspending or have expenditure tightened right down to a level that leaves no room for changes to levels of service or growth demands.

The new maintenance contract which commenced on 1 July 2017 gave us the opportunity to reconfigure how we are to meet these demands from an asset management perspective. Even though we incorporated some customer feedback as part of the performance measures, and noted the poor showing of Roding's deliverables from previous customer surveys, it was felt that the community needed greater input into the level of our

deliverables to ensure fitness for purpose extended beyond that associated with asset need by allowing for community need. With that in mind, the consultation plan was implemented as a step in that direction.

The feedback was structured around three high-level but simplified fundamentals of widening, metalling and smoothing which were selected from the ONRC performance measures and feedback; and measured against less spend, business as usual, proposed spend (optioned by staff) and greater spend.

In addition to the 52 web-based Survey Monkey responses, Council had an additional eight responses from the newspaper, five open submissions, and a couple of emails.

Not all of the submissions could be translated directly into the survey, and I have added weight where I believe the writer intended to get the best picture possible from the survey.

Non Survey Monkey responses:

Activity	Business As Usual	Less than proposed	Proposed	Greater than proposed	Total for Activity
Widening	7	0	3	3	13
More metal	6	0	2	4	12
Smoothing	5	0	1	4	10
Total Responses	18	0	6	11	35

Considering the above responses, the final count looks like:

Activity	Business As Usual	Less than proposed	Proposed	Greater than proposed	Total for Activity
Widening	25	3	23	14	65
More metal	20	0	22	22	64
Smoothing	21	1	20	19	61
Total Responses	66	4	65	53	190

Summarised as:

Activity	Business As Usual	Less than proposed	Proposed	Greater than proposed	Total for Activity
Percentage favouring each option	35%	2%	35%	28%	100%

From the results above, it can be concluded that the respondents favour Council increasing its investment expenditure for roading equal to or above that proposed in the business plan.

There are a number of caveats that are to be considered including either no rate rise or rates diverted from other Council activities.

At least 90% of the respondents are rural residents which indicates where the day-to-day stresses are occurring on the network. This is to be expected, as urban residents are generally less concerned and the roading network appears more serviceable than a corresponding road in a rural setting. Another factor that colours responses is the speed and make-up of vehicles – the increase in heavy vehicles and their higher speeds is referred to in a number of the responses as being a significant factor affecting the respondent's use of the network.

Respondents from Waihemō Ward also weighted the survey, whereas only one or two respondents were from Ahuriri Ward. There was also a group of respondents who were either vague or did not indicate their residence which makes the geographical placement difficult.

Many respondents took the opportunity to make comments on the issues as they see them. Whilst we had the majority talking about their piece of road, we did receive a number that took a wider view of the issues.

Some quotes, paraphrases and comments:

- *never gets cheaper to fix than now...doesn't make sense not attracting government funding*
- *Some roads are in a poorer state than they have been in twenty five years.*
- *Roading investment and its link to climate change*
- *Widening and improvements will reduce safety by increasing speed*
- *Better roads may encourage further intensification needing better roads etc.*
- *Own supply of roading aggregates*
- *Need for territorial authority to spend on infrastructure*
- *User pays*
- *Ratepayers will want to see greater value for money from the additional expenditure*
- *More personal consultation – driving on the roads and visiting residents would be useful*
- *Make representation to government to raise the levy on tankers/logging trucks which are causing damage*
- *Better access to penguins may prove detrimental to their wellbeing.*
- *Need to do more for safe cycling*
- *Very little has been done to meet increased heavy traffic demands*
- *The roads are the arteries of the Waitaki Valley....treat them with respect*
- *The general condition of roading ...is very good and the current spending should maintain that condition*
- *Disgraceful lack of gravel*
- *Roads not kept up with growth*
- *Get on with the job – raise the rates – it's about future proofing....*

The majority of the comments indicate the rural roading network, though functional, has had its "capacity" consumed by the effects of growth. This roughly matches our position with our peer councils.

That notwithstanding, a couple of themes continue to be voiced; namely the dissatisfaction over the maintenance standards and the frequency of maintenance on unsealed roads.

These issues will be re-examined and quantified as part of our improvements policy and the outcomes. We plan to contact as many of the respondents as we can, to gain a more in-depth understanding of their needs. Once their responses have been analysed, we will be in a position to quantify and report findings, options and estimates back to the Assets Committee in a few months' time.

Summary of Options Considered

Option One – Proceed with submitting the proposed programme from the Draft Business Case to the Regional Transport Committee as it stands (recommended).

Option Two – Do not submit a business plan and retain current funding levels.

Option Three – Submit an amended programme with a greater amount of work than the proposal, along with the subsequent higher investment required.

Assessment of Preferred Option

Option One. Consultation clearly endorsed greater expenditure than business as usual. Some of the feedback requests even greater expenditure than that proposed by staff and we will develop those into options for a future report.

Therefore, the proposal to proceed with the programme will continue and the Business Case will be formalised.

By adopting Option One, the increase in rates for the draft LTP will be at approximately 1.5% per annum, or around 4.35% by year three. This rate will be proposed to increase proportionally (approximately 1% rate increase per \$300k) with further spending increases.

Having considered the options summarised above, the following conclusions have been reached:


1. The Business Case is based on the proposed level of expenditure and submitted in accordance with the Regional Land Transport Plan. The Business Case, with additional works identified, will be submitted to the Regional Transport Committee as representative of Waitaki District's needs for the roading network.

2. A number of options will be developed from the feedback, discussed with submitters, and reviewed with NZTA to maximise funding, before being brought back to Council for consideration.

Conclusion

The consultation has been useful, and shows that there is a clear mandate from the community for Council to submit a Business case as proposed, and that we also consider in depth the additional needs identified by the community to further increase investment spending on maintenance and renewals to meet the increasing demands from growth.

Furthermore, we will work on the submissions and issues raised, analyse the comments and information provided, and follow up with the submitters to develop a more comprehensive programme to present to Council in due course.



Michael Voss
Roading Manager

Neil Jorgensen
Assets Group Manager

Attachments

Additional decision making considerations
Consultation document

Additional Decision Making Considerations

The following matters have been considered in making the decisions.

Outcomes

We provide opportunities for new and existing businesses.

We keep our district affordable.

Policy and Plan Considerations

Roading Activity and Asset Management Plans

Financial Considerations

Additional expenditure will be 1% for every \$300,000 of projects (including 55% NZTA financial assistance).

Publicity and Communication Considerations

It is recommended that the outcomes from the consultation process are communicated with the community, and that the community is kept aware of future avenues for consultation during the Regional Land Transport Plan process.

Do you want better roads?

We're at a crossroads.

Council needs to decide whether to invest more money to improve Waitaki's roading network over the next three years.

We think there is a case for spending more money, and there is more money available from the government. But to get this money, ratepayers will need to contribute. Because this affects you, we want to hear what you think before we finalise our proposal to the government.

Please take 5 minutes to read the information below, and to tell us what you think.

Why does it matter?

We tend to take our roads for granted. When we hop in our cars or on our bikes, we don't tend to think much about the bigger role the road under our tyres plays - other than getting us from A to B. But when a road closes, or it isn't safe or smooth to travel on, it's a reminder how important they are in keeping our community connected and on the go. Our roading network is also a key player in growing Waitaki's economy.

Every part of our economy - from agriculture and industry, to tourism and education - benefits in some way from our roading network. There are almost 10,000 jobs in our \$1 billion economy and it's growing, especially in our rural areas. And this benefits us all. While growth is great, it presents some real challenges.

The price of growth

When Waitaki's roads were originally built, no one could have imagined how busy they would get and the larger types of vehicles that would travel on them.

Some of these roads now struggle to cope with the increase in heavy traffic that comes with land use changes and a growing economy. Many roads in the rural areas are unsealed and narrow. They can also be challenging to maintain.

This mix of challenging roads and changing use can increase the risk of crashes. Roads can also become less pleasant to travel on, with more corrugations and potholes.

Council has worked hard to keep up with these changing demands, but we are now beginning to consume more than we're investing.



Our roads in a nutshell

- State Highways - are managed and developed by the Government (NZTA)
- Waitaki's local roads and transport assets - are managed and developed by the Council
- Council has more than \$627m invested in transport assets and land
- Waitaki has more than 1800kms of local roads, along with various assets like bridges, street lights and footpaths
- 57% of our local roads are unsealed
- We currently spend about \$XX per annum maintaining and developing our roads and transport assets
- Waitaki's population is relatively small - we have a lot of roading to look after, but not many ratepayers
- Central government are a roading co-funder - that is, they provide some funding assistance for our local roads
- In real terms, the government's funding assistance to Waitaki has gradually been declining for the past five years

An opportunity

Growth looks set to continue in Waitaki. This will mean more traffic on our roads, especially heavy trucks and tourist vehicles.

If our investment in roading remains the same, the improvements we can make will be very limited.

But there is an opportunity for us to improve our roading network through increasing the mix of both local rates and central government funding over the coming three years (2018-2021 programme).

This opportunity has come about from a change in how the government (via NZTA) decides what to spend across the country. It's based on new information comparing roads

across all districts throughout New Zealand. If we present a good case (and we think we have one), there's every chance we will be able to get some additional government funding. The catch is, because it's a co-investment, we will need to meet the government about halfway - in other words, ratepayers will need to contribute around 45 cents for every dollar they invest.

With the additional funding proposed, we'll be able to improve our roads and transport assets where it's most needed:



The start of an ongoing conversation: what road do you want us to take?

Our proposal to the government is only the first step in planning for the future of our roading network over the next ten years. We recently started work on our ten-year plan. As part of this process, over the coming months and into 2018 we will be talking with you not only about how we spend our roading dollars, but also about

all the other facilities and services we provide throughout Waitaki.

It's important to consider that investing more or less in roading may affect what we invest in other services to achieve our goal of keeping rates affordable.

So, the conversation about our roads and other services does not end here.

The cost of improvement

Every additional \$300,000 Council spends on services and infrastructure equates to a 1% increase on rates overall. We're proposing to spend an additional \$2.4 million on our roads over the three years from 2018 to 2021 to make these improvements. Taking into account the government's contribution, this investment would equate to an across-the-board rate increase of around 4.35% over three years (or around 1.5% for each year).

Roading rates are based on capital value. To give you an indication of how this might affect your rates, we've provided some examples:

- If you currently pay \$1500 per annum for rates, you would pay an extra \$21.75 extra on your rates each year for three years
- If you currently pay \$2000 per annum for rates, you would pay around \$29 extra on your rates each year for three years
- If you currently pay a total of \$6000 per annum for rates, you would pay around \$87 extra on your rates each year for three years



How much bang are we getting for our roading buck?

For the past five years, in real terms, the level of funding assistance we get from the government has gradually declined. In the meantime, costs have increased, along with the traffic on our roads.

In an effort to keep up, Council has tried to squeeze as much value out of every dollar we have available. But there is a limit to this. Using new information available from the government, we've been able to compare our roading service levels with other councils

throughout Otago and the rest of New Zealand. This tells us we're doing pretty well in terms of getting value for money (that is, getting more for less).

In Waitaki, on average, we spend around \$1,500 per annum less for every kilometre of road than most other councils in New Zealand.

While this is good, it also suggests we might be under-investing. And in recent years, you as a community have been telling us our roads could be better. Our annual residents' survey

indicates that satisfaction with the district's roads, especially our rural roads, is quite low compared to satisfaction with the other assets and services we provide.

When we compare ourselves with other councils, there's also an indication we could be getting better results in terms of safety and resilience on our rural roads, and smoothness on both rural roads and urban roads.

We agree, our roads could be better. Our roading network needs to provide smooth and safe travelling routes for motorists, pedestrians, and cyclists alike. The question is, how much is the community prepared to spend on this?

The challenge is striking the right balance between our level of investment and having roads that are fit for purpose.



My preference:

Please circle or tick your preferred investment for each 'type of improvement' listed in the left-hand column. For example, you may want 'business as usual' for seal widening, but support Council's proposed investment of \$5,831,000 for smoothing roads.

Type of improvement work	'Business as usual' (current investment)	Less than proposed investment	Council's proposed investment	Higher than proposed investment
Widening high risk sealed rural roads	\$2,000,000	Between \$2,000,000 - and \$2,500,000	\$2,500,000	More than \$2,500,000
More metal (gravel) on high priority rural roads	\$1,800,000	Between \$1,800,000 - and \$2,700,000	\$2,700,000	More than \$2,700,000
Smoothing of rural and urban roads	\$4,331,000	Between \$4,331,000 - and \$5,831,000	\$5,831,000	More than \$5,831,000
OVERALL RATES INCREASE	N/A	Between 0% and 4.35% over 3 years	4.35% over 3 years	More than 4.35% over 3 years

Comment:

Name:

Address:

Phone:

Please give us your feedback by 5pm Friday 7 July 2017.

Waitaki District Council Report

From: Senior Planner

Date: 2 August 2017

Road Naming – Waiareka Park Subdivision

Recommendation

1. That the following road names are approved for the two roads to be vested in Council as part of the Waiareka Park subdivision:
 - Road one - **Avoca Drive**
 - Road two - **Stringer Crescent**

Purpose

The purpose of this report is to seek Council approval for road names for two roads to be vested in Council as part of a recently approved subdivision at 51 Weston Road granted to Waiareka Park Limited.

Background

Section 319 of the Local Government Act 1974 gives Council authority to name roads, and the Waitaki District Council Road Naming Policy recently adopted by Council outlines the requirements for selecting names for new roads.

Waiareka Park Limited has been granted a subdivision consent to subdivide land at 51 Weston Road, legally described as Lot 2 DP 467811. A location plan is below in Figure 1 and a copy of the approved application plan is below in Figure 2. As part of the subdivision consent, two roads are to be vested in the Waitaki District Council. These roads are shown on the application plan as Road one and Road two. Road one is a cul-de-sac that stretches the length of the subdivision, and Road two is a loop road with access from Road one. These two new roads require naming.

The developer has suggested three road names (in order of preference) for Road one as follows:

- Avoca Drive
- Forrester Drive and
- Mulholland Drive

The developer has suggested the following name for Road two:

- Stringer Crescent

The developer has provided some background for the suggested road names:

Avoca Drive

"Avoca has been the name of the farm for decades which encompassed the Waiareka Park Land and much of the surrounding land."

Forrester Drive

"Needs no explanation"

Mulholland Drive

...."the family name of my grandmother's family who immigrated to NZ from the UK."

Stringer Crescent

George Stringer was Peter Garvan's Grandfather and owned the property prior to his death in 1969. He also owned Brookfield homestead. He was the driving force of local stock firm Stringer & Co. from 1930 to 1969. He was highly respected in North Otago."

Figure 1 Location Plan



Road Naming Policy Requirements

The developer's two preferred road names have been checked against the requirements of the Road Naming Policy. One of the selection criteria is that a new road shall not be named the same or sound similar to a road already in existence within the district.

There is a road at Lake Ohau village called Avoca Lane. However, Council's Roding Manager considers that the geographical separation between Weston and Ohau and the different suffix makes the suggested name of Avoca Drive for Road one appropriate. The preferred option of Stringer Crescent for Road two also meets the policy requirements.

As the two preferred road names meet the policy requirements, it is recommended that Council approve Avoca Drive for Road one and Stringer Crescent for Road two.

In accordance with the Road Naming Policy, the developer will pay for the required signs and installation, and Council will lodge the new road names with the Registrar-General of Land and the Surveyor General.

Mike Searle
Senior Planner



Neil Jorgensen
Assets Group Manager

Waitaki District Council Report

From Policy and Communications Manager

Date 2 August 2017

Recommendations from Community Services Committee Meeting 19 July 2017

1. Receiving Sport and Recreation Needs Assessment and Indoor Recreation Feasibility

To receive a report which will assist Council to:

- a. Make decisions about a new indoor recreation facility
- b. Identify and prioritise future mainstream sporting needs requiring Council support and investment.

RESOLVED
CSC17/019

Mayor Kircher / Cr Kingan

"That the Community Services Committee recommends Council:

1. Receives the 'Waitaki District Sport and Recreation Needs Assessment and Indoor Recreation Feasibility' report
2. Considers consulting on a preferred option as part of the 2018-2028 Long Term Plan
3. Notes Sport Otago's plan to hold an information session to thank sporting codes for their assistance with the report and to answer questions."

CARRIED
AGAINST: Cr Wheeler

2. North Otago Tennis Association Development Submissions

To consider submission on proposed North Otago Tennis Association lease and development and to determine any changes to previous resolution.

RESOLVED
CSC17/020

Crs Hopkins / Garvan

"That the Community Services Committee recommends Council:

1. Receives the submission on the proposed North Otago Tennis Association lease and development
2. Confirms its previous resolution (WDC 16/226) to:
 - a. Approve North Otago Tennis Association's request to develop six hard surface courts on the existing grass courts nearest their tennis pavilion, and
 - b. Approve a lease to North Otago Tennis Association for their pavilion and courts, to be consistent with the proposed lease terms in Appendix Four and subject to public notification, and
 - c. Approve a grant of \$4,000 per annum toward future resurfacing of the new courts subject to the courts being completed and available for agreed public use."

CARRIED

Mike Roesler
Policy and Communications Manager


Thomas Cloete
Community Services Group Manager

Waitaki District Council Memorandum

From Community Services Group Manager

Date 2 August 2017

Sport Waitaki Report

Recommendation

That Council receives the information.

Purpose and Summary

To provide Council with the Sport Waitaki report for the period 1 July 2016 to 30 June 2017.

A copy of the report is enclosed and a representative of Sport Waitaki will attend the meeting to present the report and answer questions.

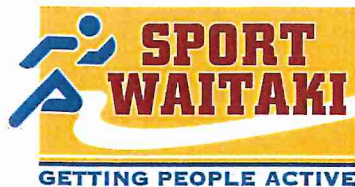


Thunes Cloete

Community Services Group Manager

Attachment:

Sport Waitaki Report



ABACUS HOUSE, CNR THAMES AND SEVERN STREET
POSTAL: 100 THAMES STREET, OAMARU 9400

PHONE: 03 434 9379

FAX: 03 434 9360

EMAIL: SPORTWAITAKI@SPORTOTAGO.CO.NZ

WEBSITE: WWW.SPORTOTAGO.CO.NZ

A REGIONAL OFFICE OF SPORT OTAGO

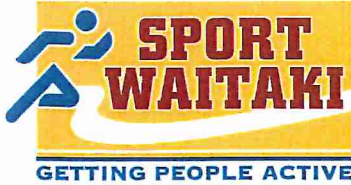
Summary of Key Achievements June 2016 - June 2017

Waitaki District Council Report
July 2017

- A total of 41 events involving 6,406 people were organised or supported by Sport Waitaki. Of these, 20 events were community focused, involving 3954 people and 21 events were school focused involving 2452 young people.
- Two Waitaki early childhood centres took part in the On Your Marks (OYM) Stage 1 initiative. OYM is a fundamental movement skills (FMS) based programme providing professional development opportunities for teachers to help them include FMS based activities in their teaching on a regular basis. In total, nine teachers were trained with 48 individual children taking part in the sessions.
- One Waitaki school (Palmerston) has signed up for the OYM Stage 2 initiative to be delivered in 2017-2018. Three teachers attended the initial training session.
- 28 Wriggle and Rhyme sessions were delivered in Waitaki libraries with 392 parents and 410 children participating in these sessions.
- 30 Mini Movers sessions were delivered in partnership with the Recreation Centre with 402 children in attendance.
- 33 students from four Waitaki schools completed Physical Activity Leaders (PALs) initial training. The PALs programme uses sport and physical activity as a basis for developing leadership and coaching skills of primary school children in Years 5-8. These PALs once trained, deliver physical activity and sporting opportunities within their school.
- 2016-2017 saw the continuation of the Waitaki District Activator Programme, delivered by Youthtown and supported by Sport Waitaki. This programme reaches over 1700 students from 14 schools around the district from Palmerston to Omarama. The aim of the programme is to increase the fundamental skills of school students and was kept affordable by a very successful Kiwisport funding application and the ongoing support of Youthtown.
- 3,532 individuals attended the Gentle Exercise Programme across Oamaru, Otematata, and Kurow. The Gentle Exercise Programme is a sustainable weekly seated exercise class which gives elderly people access to tai chi, seated dance, seated yoga and strength exercises for a gold coin donation. The attendees report better mobility and the class is regularly well attended.
- Over 1,500 students participated in the Waitaki Learn to Swim programme. Professional development sessions were delivered to swim coaches as part of the programme. The new Water Skills for Life programme is now underway in the Waitaki and is targeted at primary school aged children who have been identified as most in need of swim tuition.

A REGIONAL OFFICE OF SPORT OTAGO

- \$2900 was granted through 19 applications via the Sporting Chance programme. This programme helps children who are financially disadvantaged participate in sport.
- 21 funding referrals or assistance was given to community groups and sports clubs, with successful applications across the board. Other assistance and support has been given to local clubs over the year. For example, Sport Waitaki worked with Parafed Otago and the local small-bore rifle shooting club to set up a pathway for local tetraplegic man to get into shooting. Processes included meeting at club, developing accessibility to the club, the right equipment and coaching. Shooter now has targets on Paralympics and is hugely involved in club culture.
- Several Waitaki Coaches received scholarships to attend the connecting coaches conference in Dunedin. Sports represented included basketball, cricket, soccer and rugby union.
- Delivered the Coaches in Schools programme to St Kevin's College, with 20 students taking part. This programme aims to develop young coaches and get them coaching teams whilst they are still at school. The programme is proving to be very successful, with the majority of participants actively coaching teams.
- Five Sports Forums were held over the year with over 100 representatives from clubs and regional sports organisations attending. Some of the topics covered included a Club Secretary/Treasurer session, funding seminar and Public Health South's 'Game On' initiative.
- Facilitated and delivered four golf tournaments with 225 participants in total. Also worked with clubs to assist with volunteer and junior engagement. Some work associated with this included:
 - Working with Waitaki Boys High School, coaching juniors and promoting junior club memberships, which will see at least 10 students joining a club.
 - Introducing SNAG golf to Waitaki Valley School (110 participants) and Duntroon School (60 students) and delivering some basic teacher training.
- 8 community presentations were delivered to 154 people by Sport Waitaki, focusing on the services provided and the sport, recreation and health opportunities in the district. This included partnering with organisations such as the Heart Foundation and the Drug and Alcohol Coalition.
- 46 meetings were held with Principals and Sports Coordinators to plan sport provision for schools in the district.
- 81 interviews or articles promoting Sport Waitaki initiatives or participation opportunities were completed.
- 16 meetings were held with Waitaki District Council staff and/or Councillors advocating for sport and recreation. Regular meetings are held with Aquatics and Recreation facility managers and sports clubs to ensure strong links and communication.
- The Active Kids Holiday Programme run in conjunction with the Waitaki Community Recreation Centre has been held four times since July, involving 800 children. The programme has linked with 32 local sports clubs and sees strong ties created between young people and sports clubs/groups not accessible through school.



ABACUS HOUSE, CNR THAMES AND SEVERN STREET
POSTAL: 100 THAMES STREET, OAMARU 9400

PHONE: 03 434 9379

FAX: 03 434 9360

EMAIL: SPORTWAITAKI@SPORTOTAGO.CO.NZ

WEBSITE: WWW.SPORTOTAGO.CO.NZ

A REGIONAL OFFICE OF SPORT OTAGO

- The Network Waitaki Sports Awards Function was held at the Oamaru Opera House with 120 people in attendance. 10 awards were presented with guest speaker Anna Grimaldi.
- One Volunteer Recognition function was held with 63 people acknowledged for their contribution as volunteers to sport in the Waitaki region, and the Lotto Volunteers Programme was heavily promoted and utilised throughout the Waitaki District. A student leaders luncheon was also organised to acknowledge the regions young student leaders.
- Active Transport was promoted in schools, with three schools participating in Walk and Wheel Week.
- 74 Green Prescription referrals from 5 different medical practices were managed from the Waitaki District.

Waitaki District Council Report

From Regulatory Services Manager

Date 2 August 2017

Fee Exemption for Disability Assist Dogs

Recommendations

That Council agrees to:

1. Exempt registration fees for Disability Assist Dogs
2. Approve refunds for any qualifying registered Disability Assist Dogs for 2017/18 that are identified as a result of this change.

Objective of the Decision

To approve exemption of registration fees for Disability Assist Dogs.

Summary

It is proposed that Council exempt registration fees for this group of dogs.

Summary of Decision Making Criteria

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	Key	Environmental Considerations	No
Legal	Moderate	Cultural Considerations	No
Significance	Moderate	Social Considerations	No
Financial Criteria	Moderate	Economic Considerations	No
Community Views	Moderate	Community Board Views	No
Consultation	No	Publicity and Communication	Moderate

Background

In 2014 Council adopted a new Dog Control Bylaw and Policy. Under the Dog Control Act 1996 a Disability Assist dog means:

“a dog certified by 1 of the following organisations as being a dog trained to assist (or as being a dog in training to assist) a person with a disability

- (a) Hearing Dogs for Deaf People New Zealand
- (b) Mobility Assistance Dogs Trust
- (c) New Zealand Epilepsy Assist Dogs Trust
- (d) Royal New Zealand Foundation of the Blind
- (e) Top Dog Companion Trust
- (f) an organisation specified in an Order in Council made under section 78D”.

Currently there are two additional organisations that have been approved under this section – Assistance Dogs New Zealand and Perfect Partners Assistance Dogs Trust. The Department of Internal Affairs (DIA) website details the application process which is approved by the Governor-General.

Our Dog Control Policy includes a schedule of fees but Disability Assist Dogs are not included. This is most likely because no dogs of this nature were on record when the review took place.

Last year Council was contacted by the owner of a hearing dog. Initial research indicated a large number of councils do not charge to register qualifying disability assist dogs and an exemption was granted for this owner. We had intended to review this with the annual fee review but this was overlooked.

A recent media enquiry has highlighted we are an anomaly in the South Island with 11 of 15 councils not charging registration for Disability Assist Dogs.

Summary of Options Considered

Option 1 – Status Quo – continue to charge current registration fee. Fee varies based on qualifying category.

Option 2 – Exempt Disability Assist Dogs. A category exists in authority to identify qualifying dogs and the registration fee would be set at Nil.

Option 3 – Charged registration fee as working dog.

Assessment of Preferred Option

Option 2 is the preferred option. We do not know the number of these dogs currently in the district. Our Customer Contact Team have had only one or two enquiries. If there were 20 qualifying dogs the maximum reduction in revenue would be \$1,400.00.

Having considered the options summarised above, the following conclusions have been reached:

1. A large number of councils are exempting Disability Assist Dogs from registration fees.
2. The impact on revenue will be minimal.
3. Only qualifying dogs would be eligible for the exemption.

Conclusion

The cost of exempting disability assist dogs from registration is minimal. Owners of these dogs would provide evidence of certification prior to an exemption being approved and the dogs would continue to be registered each year. It is unlikely the list of qualifying organisations will grow substantially as applicants must provide evidence they have appropriate training practices and resources, and support for clients; and the organisation has a legal, management and governance structure that will ensure it can perform its role.



Lichelle Guyan
Regulatory Services Manager



Thunes Cloete
Community Services Group Manager

Attachment

Additional decision making considerations

Additional Decision Making Considerations

The following matters have been considered in making the decisions.

Outcomes

We understand the needs of our community.

Policy and Plan Considerations

Should this exemption be approved it would not be considered significant therefore, public consultation would not be required.

Community Views

It is most likely the general public would support this approach.

Financial Considerations

Revenue for 2016/17 is \$181k. Expenditure to date \$106k and overheads of \$45k total \$151k. Please note signage across the Waitaki district is still to be confirmed and part of the reason for the current underspend.

Publicity & Communication Considerations

It is recommended that we update Fees & Charges and update our website to educate the community on what is a disability assist dog and how they qualify for the exemption.

Waitaki District Council Report

From Policy and Communications Manager

Date 2 August 2017

Easter Sunday Shop Trading in the Waitaki District

Recommendations

That the Council:

1. Approves the approach for deciding on the Council's policy on Easter Sunday Shop Trading as outlined in the 'Proposal' section of this report
2. Notes that the suggested next step is for Council to approve the consultation proposal on Easter Sunday Shop Trading at its 13 September 2017 meeting
3. Notes that the consultation proposal would contain two options for community consideration, namely:
 - Option 1 - Status quo as currently defined in the Shop Trading Hours Act 1990 (attachment 2)
 - Option 2 - Full trading via a new Waitaki District Shop Trading Policy
4. Notes that a Special Consultative Procedure will be completed by October 2017 to decide the Council's future policy.

Objective of the Decision

This report provides the Council with an approach and timeline to decide a policy on Easter Sunday Shop Trading well in advance of Easter 2018.

Background

The Customer Services Committee, at its 19 July 2017 meeting, considered a report (attachment 3) providing a range of options to decide a policy on Easter Sunday Trading. The meeting resulted in the Committee recommending a preferred approach for Council's consideration and approval. This approach is presented in this 2 August report.

Proposal

Attachment 1 provides the key elements of the proposed consultation approach which will be a Special Consultative Procedure under the Local Government Act 2002. This approach would occur over two months with the following indicative dates:

- Council approval of the consultation proposal (13 September 2017)
- Community consultation/submission period (four weeks, September-October)
- Consideration and hearing of submissions (18 October)
- Council decision (25 October 2017)

The consultation proposal would provide the community with two options to consider:

- Option 1: Status quo – limited trading under the Shop Trading Hours Act 1990 (attachment 2)
- Option 2: A Waitaki District Shop Trading Policy that permits shop trading on Easter Sunday

To complete this consultation proposal, Council staff will draft a Shop Trading Policy and make this available to the community as part of the consultation process.

The above timeline is ambitious but could be extended to accommodate a later final decision date. However, completion within this timeframe assists in spreading Council's decision-making workload leading into the Christmas/New Year period, which will include the Long Term Plan process.

Financial implications

There is minimal financial impact on Council for implementing this process and deciding either of the proposed policy options.

Enforcement

If the 'Status quo' option is decided, the Shop Trading Hours Act 1990 does not name a particular regulator or organisation for the purposes of enforcement. That role currently lies with the Labour Inspectorate.

Policy / Plan / Legal considerations

Any Shop Trading Policy and process completed by Council will comply with the Shop Trading Hours Act 1990, and the Local Government Act 2002. If option two is decided in the final decision, a Waitaki Shop Trading Policy must be reviewed no later than five years after its adoption (ie before October 2022).



Mike Roesler
Policy and Communications Manager



Thunes Cloete
Community Services Group Manager

Attachment 1: Components of the Consultation Approach (Special Consultative Procedure)

Attachment 2: Status quo under the Shop Trading Hours Act 1990

Attachment 3: Report to 19 July 2017 Customer Services Committee meeting

Attachment 1 - Components of the Consultation Approach (Special Consultative Procedure)

Consultation Material

- Proposal – two policy options
- Summary of the proposal – promotional element
- Feedback Form – including questions for example:
 - 1) Should shops in the Waitaki District be allowed to trade on Easter Sunday? Yes/No
 - 2) If Easter Sunday trading was allowed in the Waitaki District, should trading be allowed anywhere or only in defined areas? Anywhere/ Only in defined areas / Comments on which areas

Access to Consultation Material

- Consultation material advertised and available to the community over a 4 week period
- Local newspapers - Summary of the proposal including feedback form
- Website – Designated page with all consultation material
- Facebook – links to website

Councillor Consideration of Community Feedback/Submissions

- Summary of submissions reported to Councillors
- Electronic (PDF) Submission booklet available for Councillors and the community
- Opportunity to hear verbal submissions
- Workshop to consider feedback on submissions and direct Council staff on final recommendations

Final Council decision

- Officers complete a report reflecting Councillor direction on options 1 and 2
- Decision made and policy position communicated to the community

Attachment 2 – Status quo under the Shop Trading Hours Act 1990

Under this Act shops are to remain closed on Easter Sunday unless they can meet the criteria for remaining open under the Act.

The criteria is as follows:

- Food, drink, a household item, personal items or automotive lubricant, parts, accessory of a kind that people may reasonably need to buy.
 - o If they are to fall under this exemption, they cannot stock more than what is needed for the people in the area or travelling through.
- Souvenirs, duty-free and food made for immediate consumption.
- Shops within a transport terminal, station etc can sell reading material or food and drink as stated above.
- Pharmacies.
- A shop in the premises of exhibits that are dedicated to agriculture, art / science etc, such as museums, galleries.
- Garden centres may also remain open.

Customer Services Committee Report

From Customer Services Group Manager

Date 19 July 2017

Easter Sunday Shop Trading in the Waitaki District

Recommendations

That the Customer Services Committee recommends to Council:

5. To commence a review on the need for an Easter Sunday Trading Policy in the Waitaki District; and
6. To pursue the review process and timeframe as outlined in Option A.

Objective of the Decision

To confirm Council's intention to formally commence a review of Easter Sunday Shop Trading in the Waitaki District, including the recommended review process and timeframe.

Summary

Council has received two formal requests from local retailers seeking clarification on Council's position around Easter Sunday Shop Trading. Most districts across the country have already considered their position on Easter Sunday Shop Trading. The Waitaki District Council has yet to do so. Based on the experience from a number of Territorial Authorities across New Zealand, officers expect that there will be polarised community views around this issue, and suggest that the normal consultation process may not be appropriate.

This report recommends that there is a need for a position to be formed on Easter Sunday Shop Trading in the Waitaki District, and that prior to any formal position being put forward by Council, the community is engaged to ascertain the appetite for shop trading on Easter Sunday. If a policy option is pursued, the proposed process would also allow members of the community a second bite at Council's draft position (through consultation on a draft policy) prior to a position being finalised in time for Easter 2018.

Background

In August 2016, the Government amended the Shop Trading Hours Act 1990 (the Act) which means that Councils can now decide to enable trading on Easter Sunday, by developing a local policy. This means that each district throughout New Zealand can decide on what best suits their own community needs. Currently there are particular businesses that can trade on Easter Sunday including dairies, service stations, takeaway food shops, restaurants, cafes, souvenir shops, pharmacies, and garden centres.

Under legislation, Council is restricted on what a local policy could cover. There are three options:

1. No shop trading on Easter Sunday throughout the entire District unless businesses have been exempted under law to trade (status quo)
2. Allow the option for shop trading on Easter Sunday across the whole District
3. Allow the option for shop trading on Easter Sunday in parts of the District.

The policy cannot specify particular shops or types of shops to open, or specify times when shops can open, or impose any other conditions. A policy on trading during Easter Sunday will affect all shops, as it could mean all shops can open and trade, not just those that are currently exempted as defined by the Act. If a policy was developed, there is still the option for shops to remain closed if they choose to do so.

Costs

The costs of community pre-engagement will be kept to a minimum utilising the existing Residents' Survey, and developing an in-house Survey Monkey questionnaire which will sit on Council's website. Pending the outcome of this community engagement, a policy may or may not need to be

developed. Council is limited on the scope of such a policy, so the costs of development are not expected to be high.

Enforcement

The Act does not name a particular regulator or organisation for the purposes of enforcement. This role currently lies with the Labour Inspectorate.

Options for review

The following review and timeframe options have been considered:

Option A: (RECOMMENDED)

Pre-engage with the community prior to any Council position being put forward, and then consider the need for a draft Policy based on this feedback utilising the following process and timeframe:

- August – September 2017: Survey Monkey questionnaire on Council's website (opt in option), a telephone poll linked to the Residents' Survey (random sample) – see Attachment 1
- Late September 2017: Council workshop to confirm Easter Sunday Shop Trading position
- [If policy option is pursued] 11 October 2017: Draft Easter Sunday Shop Trading Policy presented to Customer Services Committee, for recommendation to Council
- 25 October 2017: Draft Easter Sunday Shop Trading Policy adopted by Council for public consultation using Special Consultative Procedure (one month)
- 30 October – 30 November 2017: Consultation period open
- 6 December 2017: Public hearings / consideration of submissions
- March 2018: Easter Sunday Shop Trading Policy to be in place in time for Easter 2018 (Good Friday is 30 March 2018)

Option B: (NOT RECOMMENDED)

Consult with community on a draft Easter Sunday Shop Trading Policy for the Waitaki District (proposed position already anticipated by Council)

Option C: (NOT RECOMMENDED)

Delay development of an Easter Sunday Shop Trading Policy (retain status quo in interim)

Option D: (NOT RECOMMENDED)

No community engagement (Council makes decision to retain status quo position on Easter Sunday Shop Trading).

Option A is the preferred option as it allows Council to determine the community appetite around the need for a policy, and the preferred direction prior to any formal stance being made.

Policy / Plan / Legal considerations

Work on the Easter Sunday Shop Trading Policy will be aligned with Council's vision for Waitaki. Any policy and process must comply with the relevant provisions of the Act, and the Local Government Act 2002. If developed, a policy must be reviewed no later than five years after its adoption.

Community views, consultation and communication

As already discussed, Council is proposing to pre-engage with the community on the need for an Easter Sunday Shop Trading Policy in the Waitaki District prior to any formal position being reached. It is envisaged that a Communication Plan and Consultation Plan will be developed if a decision is made to develop and consult on a policy. Under the Act, if Council decides to develop an Easter Sunday Shop Trading Policy, there is a requirement to consult with the community using the special consultative procedure under the Local Government Act 2002 for a minimum period of one month. Council must also provide the opportunity for submitters to present at hearing, if they indicate they wish to do so.

Victoria van der Spek
Consultant – policy and planning

Lisa Baillie
Customer Services Group Manager