



# Waitaki

DISTRICT COUNCIL  
TE KAUNIHERA Ā ROHE O WAITAKI

Notice of the Meeting of the

## *Waihemo Community Board*

at the

Waihemo Service Centre, Tiverton Street,  
Palmerston

on

Monday 10 April 2017

at

7.00pm

***In the interests of the environment and to help reduce photocopying costs, please bring  
your agenda with you to the meeting***

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# Waihemo Community Board

Monday 10 April 2017 at 7.00pm

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## Waitaki District Council

### Waihemo Community Board

#### **Minutes of the Meeting of the Waihemo Community Board held in the Waihemo Service Centre, Tiverton Street, Palmerston on Monday 6 March 2017 at 7.00pm**

<b>Present</b>	Mrs Dennison (Chair), Mrs McGregor, Mrs Watson, Mr Brown, Mr Roy, Cr Wheeler
<b>Apologies</b>	Mayor Kircher
<b>In Attendance</b>	Cr Hopkins Mrs Baillie (Customer Services Group Manager) Mrs Hansen (Committee Secretary)

#### **Declarations of Interest**

There were no declarations of interest.

#### **1. Public Forum**

Mr Lawson congratulated Paul Mutch and his team on a very successful A&P Show.

Mr Lawson had a successful meeting with Mr Neil Jorgensen and Cr Bill Kingan discussing Ainges Road. Mr Lawson questioned grading of the roads and asked if the roads are not requiring grading does the money go back into the rural road fund.

Paul Mutch presented information on work that has been completed for improvement and redevelopment of ground conditions at the A&P Showgrounds. The improved conditions of the ground have contributed significantly to their usability with an increase from two to nine days per year in 2017.

#### **2. Confirmation of Meeting Minutes**

RESOLVED  
WCB17/010

Mr Roy/Mr Brown

"The Waihemo Community Board confirms the minutes of Waihemo Community Board meeting dated 23 January 2017."

CARRIED

#### **3. Request for Funding – Palmerston-Waihemo A&P Show**

To respond to a request to provide funding assistance following the preparation of Palmerston Showgrounds in readiness for the Palmerston-Waihemo 150<sup>th</sup> A&P Show held in February 2017.

RESOLVED  
WCB17/011

Mr Brown/Mrs McGregor

"The Waihemo Community Board decline the request for funding at this stage and request further financial information to possibly enable the matter to be reconsidered in the future."

CARRIED

RESOLVED  
WCB17/012

Mr Brown/Mrs McGregor

"The Waihemo Community Board request that the financial information be made available on or before 30 April 2017."

CARRIED

#### 4. **Building Consents Issued in Waihemo Ward for the Month of January 2017**

To provide the Board members with a list of building consents issued in the Waihemo Ward for the month of January 2017.

RESOLVED

WCB17/013

Mr Brown/Mrs McGregor

"The Waihemo Community Board receives the information."

CARRIED

#### 5. **Assets Update**

To update the Board on issues, operations and projects managed by the Assets Group, occurring within the Waihemo Ward since the last Board meeting.

RESOLVED

WCB17/014

Mr Roy/Mrs Watson

"The Waihemo Community Board receives the information."

CARRIED

#### 6. **Recreation Update**

The purpose of this memorandum is to update the Waihemo Community Board on routine work, maintenance issues and progress on minor projects for the period 13 January 2017 to 20 February 2017.

RESOLVED

WCB17/015

Cr Wheeler/Mr Roy

"The Waihemo Community Board receives the information."

CARRIED

#### 7. **2017-18 Annual Plan**

The purpose of this memorandum is to ensure the Community Board is informed about the 2017/18 Annual Plan (AP) and Council's intention to invite feedback from the community.

RESOLVED

WCB17/016

Mrs McGregor/Mr Brown

"The Waihemo Community Board receives the information."

CARRIED

#### 8. **Report on Separate Rate Accounts and Funds Available for Distribution for Community Projects**

This memorandum reports the detailed movements in and the unspent balance of funds available for distribution to community projects within the Board's ward.

RESOLVED

WCB17/017

Mr Roy/Mrs Watson

"The Waihemo Community Board receives the information."

CARRIED

## 9. Verbal Updates: Chairperson's Report; Community Board Member Area Reports; Councillor's Report

Kathy Dennison

- Power net upgrade in the town centre area, replacing overhead lines with underground cables, replacing with heritage poles at their cost
- Spoke to Ting Ge regarding a price for overlay asphalt in the town centre footpaths in Hampden. The request was to have a price in hand for the Board to look at while viewing the Amenity Projects that the community may highlight
- Attended Dunback Hall Committee meeting
- Liaised with Jane Matchett regarding parks projects and cemetery signs
- Working with Tourism Waitaki regarding signs
- Liaised with Helen Algar on the Skate 8 park event. It was suggested that the event be planned for September/October
- Carol Watson and Heather McGregor are attending the Community Board Conference
- Contacting Sport Waitaki to add any projects that could be included in the Waihemo Ward (gentle movement etc)
- Spoke to Aquatic Centre about swimming lessons at East Otago Community Pool (next season) and possibly Aqua Aerobics
- Organising a trip to Hampden for the Board to visit the Top Tip Shed and Community Project Cultural and Heritage Centre. The trip will be scheduled for 22 or 29 March from 9am – 1pm
- Jane Matchett is costing a third notice board
- An informal Board meeting will be held on Wednesday 15 March at 5pm
- A meeting is to be organised by Lisa Baillie with the two community boards to discuss Health and Safety
- Correspondence – H2OUR Health newsletter – this is to be distributed to the Board members
- Letter received regarding Mull and Runbrake Streets – no channel curbing. When it rains the ditch fills with water along the street and spills out onto the road
- Letter received on roading signs and Tourism Waitaki signs
- Would like to send a letter to transit about the overhead bridge and white railings as they both need painting

Jan Wheeler

- Council Committees day
- Council workshop
- Council meetings
- Waihemo Ward Bus Tour
- Committees/Workshops
- Hampden Hall Committee and Residents meeting
- Moeraki visit – looking at lookout area, toilets and the Millennium Track
- Footpath at Hampden

Heather McGregor

- Waihemo Ward Bus Tour
- Moeraki visit – looking at lookout area, toilets and the Millennium track
- Dunback Hall Committee AGM
- CRM's – have put some roading CRM's through using Snap, Send and Solve App regarding pot hole repairs in Runbrake, Mull and Burraness Streets and gravel required for Bough Road
- Overhanging tree in Stour Street and overgrown section in Muir Street
- Vandalism in the disabled toilets recently – the toilets were tagged

Carol Watson

- Attended the Palmerston A&P Show
- Waihemo Ward Bus Tour
- Attended to a community response
- 150<sup>th</sup> Flag Swamp School celebrations

Ken Brown

- Waihemo Ward Bus Tour
- Ratepayer discussions – minor problems
- Cost of the Community Board
- Historic overhead bridge needs a spruce up and painting

Paul Roy

- Waihemo Ward Bus Tour
- Macraes Cricket Ground – met with Jane Matchett to discuss drainage issues on the ground
- Old signs –Waitaki District signs need to be replaced as they are all fading.

RESOLVED

WCB17/018

Mrs Watson/Mr Roy

"The Waihemo Community Board receives the information."

CARRIED

Cr Hopkins

- Attended the Waihemo Ward Bus Tour
- Cr Hopkins spoke to the Board about being masters and mistresses of their own destiny. The Board can do things in their own right. Approach as a Board to others if you have the evidence, accept responsibility of pursuing it as a Board, and the ability to act on your own behalf as a Board.

## 10. Items for Information

To provide Waihemo Community Board members with a copy of the following items for information:

- Mayor's report to 15 February 2017 Council meeting.
- Customer Services Group Manager's Health and Safety Update to Customer Services Committee Meeting – 1 February 2017.
- Oceana Gold Coronation North Application and Bonds to Extraordinary Council – 14 December 2016.
- Moeraki Boulders SH1 Safety Improvements Update to Assets Committee – 1 February 2017.

RESOLVED

WCB17/019

Mr Roy/Cr Wheeler

"The Waihemo Community Board receives the information."

CARRIED

There being no further business the Chairperson declared the meeting closed at 8.45pm.

Confirmed this day, 10<sup>th</sup> April 2017 at Waihemo Service Centre, Palmerston.

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Chairperson

# Waihemo Community Board Memorandum

**From** Regulatory Services Manager

**Date** 10 April 2017

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## Building Consents Issued in Waihemo Ward for the Month of February 2017

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### Recommendation

That the Waihemo Community Board receives the information.

### Summary & Purpose

To provide the Board members with a list of building consents issued in Waihemo Ward for the month of February 2017.

117 District Road	Demolish part of medical centre and construct new	\$782,000
68 Ronaldsay Street	Internal alterations, install woodburner	\$ 5,000
59 Ronaldsay Street	Internal alterations	\$ 2,000
881 Palmerston-Waikouaiti Road	Install woodburner, wetback	\$ 4,000
212 Shag Point Road	Install woodburner	\$ 5,000

Lichelle Guyan  
**Regulatory Services Manager**

  
 Thunes Cloete  
**Community Services Group Manager**

# Waihemo Community Board

## Memorandum

**From** Assets Group Manager

**Date** 10 April 2017

### Assets Update

#### Recommendation

That the information be received.

#### Summary and Purpose

To update the Board on issues, operations and projects managed by the Assets Group, occurring within the Waihemo Ward since the last board meeting.

#### Roading

The expansion of Macraes mining operations which are the subject of consenting conditions have been taking up considerable staffing time to ensure the appropriate conditions are established and that the outcomes won't create any disadvantage. Much of this work is in conjunction with Dunedin City Council as it covers joint districts and common roads.

<b>Customer Requests</b>	<ul style="list-style-type: none"> <li>13 CRM's have been actioned this period. Two received for blocked culverts, one for sealed section of Oceana Gold Road, two road signage missing, eight for unsealed road maintenance – two slippery when wet, two bridge approaches, three Taieri Peak Road, one grader</li> <li>These were 35% of the total CRM's received for the month</li> </ul>
<b>Amenity Rate Projects</b>	<ul style="list-style-type: none"> <li>Funding enquiries have been received for an upgrade of the footpath along SH1 in Hampden. Town upgrades are to be funded from the Amenity Rate</li> </ul>
<b>Bridges and Structures</b>	<ul style="list-style-type: none"> <li>Routine maintenance has been carried out and repairs done to damage on Auskerry Street footbridge (missing upright)</li> <li>Galbraith Road bridge replacement to begin on 12 April and will take three months to complete. The successful tenderer was Fulton Hogan at \$186,031.22. New abutments are to be constructed and components recycled from the old Kurow Bridge on SH82</li> </ul>
<b>Road Maintenance</b>	<ul style="list-style-type: none"> <li>Bond Street – Contractor to complete some minor works for fix settlement/ponding of water</li> <li>Work on signs, marker pegs and potholes has been carried out in Duncan, Mile Flat, Derby Roads and Chelmsford Street West</li> <li>Wilding trees have been removed from Macraes and Duncan Roads. Vegetation has been removed Goodwood and Trotters Gorge Roads</li> <li>Repairs have been carried out on footpaths in Hampden</li> <li>Roads graded: Moonlight, Nenthorn, Mt Misery, Brough, Walsh, Goodwood Settlement, Ireland, Adam Sutherland, McCallum, Puketapu, Stoneburn, McLew, Pagan, Blacks, Mill, Factory, Chisholm, Anderson, Bobby's Head, Pilbrow, Chalmers, Munro East, Jacks, Patterson, Horse, McElwee, Switchback, Shaw, Burdett Roads</li> </ul>



**Water***Hampden-Moeraki*

The Oamaru to Hampden water pipeline is currently out for public tender through Tenderlink. The tender period closes on 27 April.



Neil Jorgensen  
**Assets Group Manager**

# Waihemo Community Board

## Memorandum

**From** Recreation Manager

**Date** 10 April 2017

### Recreation Update

#### **Recommendation**

The Waihemo Community Board receives the information.

#### **Purpose**

The purpose of this memorandum is to update the Waihemo Community Board on routine work, maintenance issues and progress on minor projects for the period 21 February 2017 to 29 March 2017.

#### **Comment**

- *Macraes Domain Drainage* – Officers met onsite to discuss the stormwater drain from the pavilion that is affecting the domain. Once Macraes Community Incorporated have reinstated the stormwater drain from the pavilion, Council will reinstate the drain between the carpark and northern side of the field.
- *Palmerston Cemetery Sign* – Three signs will be installed in the next few months. This has been delayed while accuracy was checked.
- *Palmerston Walking Improvements* – Council has purchased the land known as 'Larnock Lane'. Officers intend to have a workshop with the Waihemo Community Board in April to discuss walking improvements.
- *Palmerston Streetscape* – With the 3<sup>rd</sup> Sign for the town centre located, it has been agreed that this should be installed as originally proposed. This will require the perspex to be replaced with a waterproof seal and a new lock installation. It has been requested that all three information cabinets have another coat of paint at the same time and some plantings intensified to provide better buffering, including those surrounding the toilets.
- *Mill Domain* – Work to improve drainage on Mill Domain has begun. This should be completed in the next few weeks with the new grass established in time for next seasons cricket matches.
- *Moeraki Lookout Memorial Rock* – Officers have not received an update from the community on this.
- *Moeraki Beach Reserve* - Bill Pile's work is not yet completed. We are unsure what this work entails.
- *Moeraki Lookout Kiosk Replacement* – Planned for May.
- *Moeraki Fencing Renewals* – The Lookout is not very accessible due to the stock fences and gates required by the leasee to manage stock. It has been suggested the existing setup be replaced with a new purpose-built enclosure at a cost of \$4,000. This is to be considered by the Community Board with the option of utilising improvement funds.
- *Dunback, Hampden Streetscapes* – Meetings have been held with Hampden and Dunback communities. The initial concepts are available on the Council website under 'consultation'. Feedback is expected to be completed by 14 April. Comments will then be included where possible (subject to the various constraints) to generate a final concept for approval by the Waihemo Community Board.

- *Dunback Domain Toilets* – Recently it has been discovered that the septic tank overflows have been caused by tree roots in the old tailrace. This has been replaced.
- *Hampden Hall New Toilets* – Painting of the toilets has been completed. Officers have directed Downer to spray off the garden areas in preparation for the agreed plantings.
- *Reserve Improvement Fund* - \$12,000 is available for Improvements. \$3,000 has been committed to the A&P Association work on the Palmerston showgrounds. Officers request the Community Board identify two priority projects that we can plan and price prior to bringing these back to the Board for consideration. Officers suggest the following could be considered:
  - Moeraki beach stairs/board walk onto beach                      Subject to requirements
  - Additional picnic tables at Hampden Beach                      \$3,000 each installed with pad
  - Bollards and carpark area at Hampden Beach                      \$5,000
  - Moeraki Lookout fencing                      \$4,000



Erik van der Spek  
**Recreation Manager**

Thunes Cloete  
**Community Services Group Manager**

# *Waihemo Community Board*

## Verbal Updates:

- Chairperson
- Area Representatives
- Mayor
- Councillor

# Waihemo Community Board

## Memorandum

**From** Policy Officer - Governance

**Date** 10 April 2017

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### Items for Information

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#### **Recommendation**

That the information be received.

#### **Summary**

The following reports present information prepared by the Mayor, Chief Executive and Customer Services Group Manager.

- Mayor's and Chief Executive's report to 29 March 2017 Council meeting.
- Health and Safety Update to Customer Services Committee meeting 15 March 2017.

#### **Purpose**

The purpose of this information is to bring Community Boards up to speed with matters considered by Council over the preceding period.

Community Boards and Community Board Chairs may have already received this information.



Mike Roesler  
**Policy & Communications Manager**



Lisa Baillie  
**Customer Services Group Manager**

# Waitaki District Council Memorandum

**From** Mayor Gary Kircher

**Date** 29 March 2017

## Mayor's Report

### Recommendation

That Council receives the information.

### Purpose

The following comments are provided to bring Councillors and the public up to date with a number of issues that have arisen since the last Council meeting.

### What's been happening?

The year is ticking along at a great rate, as we spend our time on numerous projects and dealing with the occasional issue. The kids' bike park in the harbour area is now open, following two years of promoting the idea and gaining support. It will add significantly to the area as a facility that many youngsters can enjoy at the same time. We have also made good progress on the HamNak pipeline project, and the roading team have completed their re-tender of the roading maintenance contract.

The RSA building proposal has taken up its share of our time, with the Courthouse project in the background but also making progress. I hope that we can get costs for the Courthouse confirmed within the next two months, and conclude our negotiations with the Ministry. That would improve the likelihood of court services being back in the building before Christmas this year.

Our Annual Plan also continues on track to meet timeframes and Councillors' expectations. The need for our District Plan review is becoming more and more obvious as time passes. I have had numerous comments and anecdotes that indicate the review is necessary and changes need to be made, particularly in relation to minimum lot sizes during the subdivision of Rural Residential, and Rural General land. Thankfully we are getting a bit closer to having the reviewed plan ready for public consultation. I have covered off a number of other topics in more detail below.

### Chief Executive Recruitment

We have appointed Mike Stenhouse from Sheffield's as our recruitment consultant, and the Councillors and I had a very good initial session with Mike to run through our expectations of the process to be followed, the advertising required, and our respective views on what attributes an ideal candidate might bring to the role. I remain confident that we will have a good level of interest in our CE role, and look forward to getting through the process. At this stage, we are on track to make an appointment in the latter part of June.

### The Observatory Retirement Village

As you know, this project is very much a community one – it is set up as a community trust, providing a facility which was deemed to fill a gap in our district, with profits going to benefit the whole community in the form of improved health services. This Council has backed it and we continue to be very supportive of it. It is in this context that I update you on the latest progress for the project.

The retirement village is on track to open in August, with the resthome part of the business starting with what should be a full house, because of the closure of Rendell On Reed which is timed for the same month. Work is progressing as quickly as possible to increase the number of available beds, so we minimise any moving of our older folk to resthomes outside Waitaki.

The trust has also been busy in the other areas of the retirement village as well. With 12 apartments available for occupation from August, the trust has been showing potential clients through them. The list of interested people has been used as the basis for this and priority given to those who indicated particular interest in the apartments. The very good news that I am pleased to share with you is that the response to the apartments has been overwhelming.



It is with great pleasure that I can report that all 12 apartments have been signed up – eight with unconditional contracts and four conditional ones. They are all expected to go unconditional very soon. The purchasers have bought the Occupational Right Agreements for the apartments, to a total of approximately \$3.3m, a hugely encouraging affirmation of the need for such a facility in Waitaki!

There is a second stage planned for the apartments, though the timing of that is yet to be determined and will rely on considerations such as cashflow. But it is a very auspicious start!

A start has also been made on the construction of three 'showhome' villas. There are three designs available, and one of each design is to be built. Interest is also strong in these, with a number of sales being made from the plans. I hope to be able to give a verbal update on this at our meeting. Suffice to say, everyone involved in the project has been overwhelmed by the support of the community for the project. It bodes very well for the future.



Trustees inspect the apartments as they near completion

### **Bike Park**

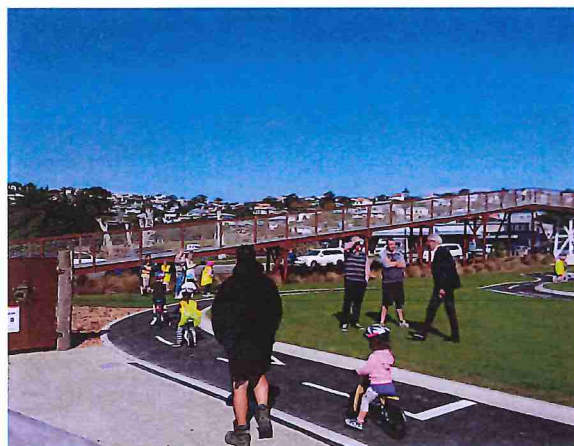
We held the official opening of the bike park on the 18<sup>th</sup> of March. It has been over two years since I first floated the idea of the bike park on my Mayoral Facebook page, using images of the Napier one. The response then was extremely positive, and every time I have featured the project on my page, it has continued to show excellent support. The opening went very well, with a variety of youngsters using it for the first time.

I want to take the opportunity to thank everyone who worked so hard to make this happen, especially businesses who provided goods and services for free or discounted costs; staff who looked after elements of the project, including Rodger McGaw for the design work and Erik van der Spek for his project management; and to Councillors and the public who provided the support to make it happen! It is an awesome addition to the harbour playground facility. A special mention to the Otago Community Trust for their \$55,000 grant to the project, and to Cr Tavendale who was instrumental in putting together the application and for her involvement in the small project team from the start.

There are still some elements to be completed – the addition of the major play piece in the north-west area, picnic tables and the last of the landscaping (when funding allows). I have also been in discussion with a local business about the sponsorship of a drinking fountain.

It is projects such as this which really add to our goal of Waitaki being a great place to live, and I'm sure there is a bunch of wee kids and their parents who agree with that!





Opening Day!

### Harbour Street

We are a month into the trial period and the feedback I have received to date has been positive. We have been closing the road at 10am and reopening it at 4pm. There has been an opportunity to try a number of different things, depending on the weather and the activities in the area. The most common feedback (limited though it is) is that the trial closure has improved business which is obviously what we were expecting. This feedback includes at least one business which was against the closure so I am heartened by their comments. When I asked them what we could do to improve the closure for them, their answer was an unequivocal, "Keep it closed until 6 o'clock!"



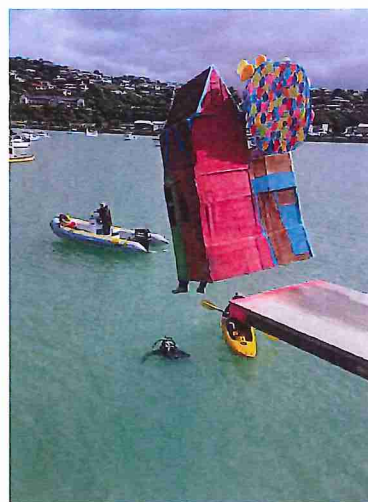
Last weekend, it was raining on Sunday and the forecast was for rain all day. We made the decision to postpone the closure and it stayed open. Although I did overhear some negativity about vehicles in the street, it still allowed businesses to trade well. If the closure becomes a regular event, then we do need to set up some protocols so businesses and the public have a good understanding of what will happen in different circumstances. I would also want us to work on other ways to enhance the environment in the street before any regular closures occurred. We still have some time to go before the trial is completed. At that stage, we will have a debrief with stakeholders and get together the information that we will need to make a good decision.

### **Friendly Bay Family Day**

The day was another success, although it would have been better if the weather had been another 5 degrees warmer. I believe the crowd was a similar size to last year's, although generally families didn't stay for as long. The addition of live music went well, with the frame being used as a stage for the first time. We had attempted to have a corporate challenge using extra-large paddle boards, but a number of teams had to withdraw at the last minute, leaving us with no choice but to cancel that particular event. I still collected the boards from Timaru and there were plenty of kids, and older tourists, who got a lot of enjoyment from them. We are keen to attempt the challenge again next year, with the benefit of greater experience.

Once again, the day's success was largely due to local businesses and individuals getting behind it, and helping to keep it as a free event for everyone. Special mention goes to Cr Holding who spent much of the afternoon in the water looking after children as they enjoyed the giant paddleboards and the kayaks – it was an exceptional effort!

It was great to get feedback from a number of visitors from Dunedin and Timaru who were quite envious of our day, wishing that they had something similar in their hometowns. A start to organising next year's Friendly Bay Family Day has begun already.



Lots of activity at the Friendly Bay Family Day



### **New Associate Minister for Local Government**

I attended an event celebrating the promotion of our local MP, Jacqui Dean, to become a Government Minister. She now holds the roles of Minister of Commerce & Consumer Affairs, Minister for Small Business, Associate Minister for ACC, and Associate Minister for Local Government. It is this last role which is of the most interest to us. Having our local member holding this position gives us the potential to have a more direct link to Parliament.

With her background as a Councillor and past Deputy Mayor of the Waitaki District Council, I believe we have the opportunity to give Mrs Dean a good insight into the current workings, and frustrations, of local government as we struggle at times to work within the legislative restraints that all too often lead to perverse outcomes – those situations where we want to get on and make things more efficient, as central government often wants us to, but cannot because that same body has put restrictions and excessive procedural impediments in the way. I want us to grab the opportunity to reacquaint Mrs Dean with our Council, and show her first-hand how we can work together to improve the situation.



The Hon Jacqui Dean addresses the crowd at her event

### **Waitaki Sports Awards**

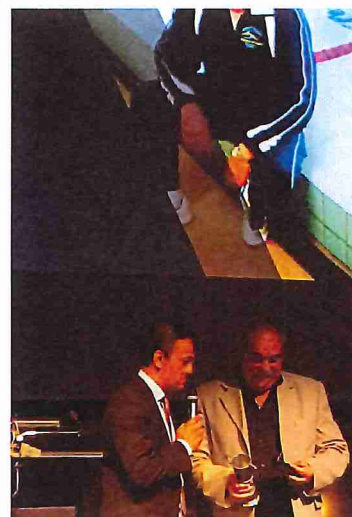
Every year, the annual Waitaki Sports Awards impress me with the variety and calibre of our local athletes, and this year was no exception! The supreme Sportsperson Of The Year was Courtney Duncan, a very deserving champion in a field that was very difficult to choose from. I'm just pleased I'm not on that judging panel!

Coach of the Year went to our very own Narcis Gherca, the popular and successful coach of our swimming squad. This is the second year in a row that Narcis has won the award and the continued success of his athletes is something we should all be proud of.

The guest speaker this year was Anna Grimaldi. Anna is a para-athlete and has raised her profile significantly with her gold medal in the Women's long jump at last year's Paralympics in Rio. A very unassuming youngster, Anna spoke well and was truly inspirational. Another truly great Kiwi athlete!



Anna Grimaldi gives her speech



Narcis Gherka receives his award

### Katiki Point

As part of the Councillor tour of the southern part of our district, we called into Katiki Point at Moeraki. We got to see first-hand the challenges and opportunity that the area offers. It is the home to a good number of yellow-eyed penguins, and it is about the only place on the mainland where numbers of the penguins are reasonably stable. This is due to the very good work of a group of volunteers, including the hard-working Rosalie Goldsworthy who gave us a tour of the site. It is very clear that the birds' popularity is a major risk to them, and it appears to many of us that the best chance of a sustainable future is to turn that popularity into an advantage. Creating a tourism experience that visitors pay for will provide the necessary funding to help the endangered birds to not just survive, but to increase in number.

We need to continue to use every avenue open to us to get the key parties together. Only then can we make progress. The demands of tourists will only increase, and the pressure on the penguins and the volunteers will only get greater. Let's get it sorted before it is too late.

For more info, see: <http://www.penguins.org.nz/>



Rosalie Goldsworthy points out the penguins (apologies for the photo quality)

### Freedom Camping

One of the best presentations at the Rural & Provincial Councils meeting in Wellington on the 16<sup>th</sup> of March, was given by ex-Mayor of Mackenzie District, Claire Barlow. She was there on behalf of KiwiCamp, along with the man behind the concept, Chris Wagner of Blenheim.

The concept is a part of the solution to the problem many areas face with freedom camping. It uses readily available technology and could change the face of budget tourism in New Zealand. The concept itself is quite simple – visitors use their smart phone, loaded with the Kiwicash app, to pay for services



they use at park-over spots around the country. It is free to park there but the facilities provided are paid for, simply by placing a phone (with Kiwicash app) next to the built-in sensors on the facility.

For example, if someone wants a shower, they can put their phone with loaded app to the shower sensor, and it will give them a pre-set amount of hot water for a set charge. The same applies to hot water for doing dishes, using washing machines, accessing wifi, or whatever else is set up to operate in this way. The basic facilities of toilets, rubbish & recycling are recommended to be free, to ensure they are actually used. The costs of the other services can be set to recover the overall costs of the area.

There is also the ability to control the number of vehicles in a camping area through a barrier arm controlled by the app. If it is set to 25 vehicles, it won't open for the 26<sup>th</sup> one to come along. This could even allow a camper to drive from the site to a shop, restaurant or other attraction, without losing their space.

This is not a cure for all of the problems associated with camping, but the applications for a district like Waitaki is great! Imagine using this at our lakes camps for added services... An existing holiday park owner could set up a secondary area to operate like this, and actually add to their business. Certainly it is something that I want us to look at more closely. It is a great solution to the problem.

[www.kiwicamp.nz](http://www.kiwicamp.nz)

[www.kiwicash.nz](http://www.kiwicash.nz)



Claire Barlow details the concept and its advantages. The technology can be added to existing facilities if required.

### The Frame

The frame at Friendly Bay has been getting a lot of use over the summer. Here are a couple of photos taken from the past few weeks:

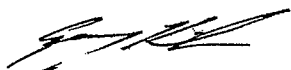


Thank you.

**Meetings Attended:**

13 February	Meeting with Mayor Damon Odey, Timaru
14 February	Mayor & CEO Catch up
14 February	Meeting with Chris Swan & Helen Algar, WDHSL
14 February	WGHS Excellence assembly
14 February	Meeting with Ray Simpson, NO Recreational Turf Trust
15 February	Council Meeting
15 February	FAR Committee Meeting
15 February	Councillor Briefing
16 February	Meeting with Mayor Bryan Cadogan and James Mather (Mayors' Taskforce for Jobs)
16 February	Meeting with Mike McElhinney, Tourism Waitaki
16 February	Meeting with Clare and Taranaki Smith re water issues
17 February	Meeting with Phoenix Mill Water Wheel Trust
20 February	Mayor & CEO Catch up
20 February	Meeting with Grant Finn, NZ Whisky Co.
20 February	Meeting with Dan Lewis, Radio Waitaki
21 February	Meeting with Mark Rogers, Aoraki Development Trust
21 February	Meeting with Klaus Steiner, Oamaru Lions Club
21 February	Meeting with Don Patterson, Railway Station
21 February	Meeting with OWCT
23 February	Canterbury Mayoral Forum ED Workshop, Christchurch
23 February	Canterbury Mayoral Forum Dinner
24 February	Canterbury Mayoral Forum, Christchurch
24 February	North Otago A&P Show
25 February	North Otago A&P Show Opening
25 February	Celebration Event for Dougal Allen – Challenge Wanaka Record Holder
26 February	Friendly Bay Family Fun Day
27 February	Mayor & CEO Catch-up
27 February	Council Workshop
27 February	Executive Committee Meeting
27 February	Meeting with Peter Scott, Oamaru Rowing Club
28 February	Meeting with Jason Menard, A2O
1 March	FAR Committee Meeting
1 March	Council Workshops
1 March	Councillor Briefing
2 March	Meeting with ORC re harbour activities
3 March	Maheno and Hampden Schools - Visit to Council
3 March	Iona Home Men's Group – Guest Speaker
6 March	The AM Show interview, Timaru
6 March	Southern Rail Campaign Meeting, Timaru
6 March	Waitaki Sports Awards
7 March	Mike Hosking Show Interview
8 March	PortFM Mayoral Musings
8 March	Councillor workshop with recruitment consultant
8 March	Meeting with Otago Regional Transport Committee
9 March	Meeting with Mike Lowe, McBrimar Holdings
9 March	Visit to Iona Home
9 March	Meeting with Mike McElhinney, Tourism Waitaki
12 March	Dr Rawlence talk on rare birds of Waitaki
13 March	Mayor & CEO Catch up
13 March	Council Business Development Workshop
13 March	Executive Committee Meeting
13 March	Citizenship Ceremony
14 March	AAPG Conference Opening, Opera House
14 March	Meeting with Probation Services
14 March	Meeting with Steve Bennett, DIA
14 March	Farewell Dinner for George Berry, WDHSL Chair
15 March	Extraordinary Council and Committee Meetings
15 March	Council Workshops
15 March	Councillor Briefing
16 March	Rural & Provincial Meeting, Wellington
16 March	LGNZ Stakeholder Function, Wellington

17 March	Rural & Provincial Meeting, Wellington
17 March	Cocktail Party, Lions Conference
18 March	Lions Conference Opening
18 March	Kids Bike Park Opening
21 March	Mayor & CEO Catch up
21 March	Phoenix Mill Trust Meeting
21 March	OWCT Meeting



**Mayor Gary Kircher**

# Waitaki District Council

## Memorandum

**From** Chief Executive

**Date** 29 March 2017

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### Chief Executive's Report

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#### Recommendation

That Council receives the information.

#### Purpose

The following comments are provided to bring Councillors up to date with issues that have arisen since the last Council meeting on 15 February 2017. The layout of this report is designed to mirror in part the KPI's set by Council for the CEO. These reflect our key community outcomes. There are also number of the comments are simply reporting back to Council on matters which have arisen over the last few weeks.

#### 1. Affordability

##### *Annual Plan*

This process is well underway for our 2017/18 Annual Plan, Council agreed the Community Engagement Plan and the consultation content at their extraordinary meeting on 15 March. At this stage the draft is indicating a rates increase in the area of approximately 1%.

##### *Managing our Internal Debt*

This is being managed and reported by our Chief Financial Officer at the Finance, Audit and Risk Committee (FAR) meeting.

##### *Manage Investments*

Our cash investments and their returns are reported on at the FAR meeting.

#### 2. Opportunities for new and existing businesses

##### *Regulatory Services*

Over the past month we have employed two new administration staff Glenda O'Neill and Monique Hamilton, a third staff member Jessica Mason will start on Monday 27 March (two fixed term and one permanent). This will fully complement our administration team to allow Regulatory Services to deliver critical functions over the next 12 to 18 months. This work includes the implementation of the Food Act 2014 where premises will transition over the next three years, updating over 300 Compliance Schedules for buildings requiring Building of Warrant of Fitness, integrating the inspection of Swimming Pools into our inspection work and recording information on Earthquake Prone Buildings plus assisting other areas of Regulatory Services to improve service delivery.

##### *Alps 2 Ocean*

Alps 2 Ocean project team and Joint Committee met with Ministry of Business Innovation and Employment, and New Zealand Cycle Trail in Omarama last month. We discussed the possibility of extending existing funding to include high profile off road sections. The A2O Project Team are also working closely with Department of Conservation to confirm an off road trail route.

##### *Quality Accommodation*

We have held a workshop on the Harbour Development Plan and Councillors are clearly keen to advance development in the area. Our Property team will be developing detailed plans to enable a number of projects to move ahead including:-

- Defining the potential site for visitor accommodation on the corner of Arun and Tyne Streets
- Planning a new road connection from Tyne to the Harbour.
- Seeking expressions of interest for the Tyne Streets and Esplanade Corner sites.



#### *Business Visits*

Visits have been made this year to Glide Omarama, The Wrinkly Ram, Waitaki Braids Lodge in Kurow and the McKeown Group.

### **3. Our Distinct Environment is Valued**

#### *District Plan Review*

Workshops have been held regularly with Council on the review. The latest of these was held on 22 March 2017 and covered Energy and Utilities.

### **4. We Maintain a Safe Community**

#### *Health and Safety*

I was pleased to hear from Robert Gonzales that our joint shared arrangement on Health & Safety is working well for both for us and Waitaki District Health Services – so well done Colleen Myers. They are enjoying working together with us on this and through our help – the hospital was able to achieve its ACC Accreditation.

### **5. Other**

#### *Cultural Facility Development*

Cultural Facility Development Project Team have put in applications to four major funders and are awaiting the outcomes. These are the Regional Culture and Heritage Facilities Fund (Ministry of Culture and Heritage), Environment and Heritage Fund (Lotteries), Significant Project Fund (Lotteries) and Otago Community Trust. The first community fundraising event, Forrester Laneway Long Lunch, will be held on 1 April (Appendix 1).

There is a paper on this agenda which is seeking Council's formal approval for the revised total value of the project – noting that fund raising activity is hoped to raise more and that our ex rates contribution remains at the original level discussed.

#### *Library set to Re-open.*

The Oamaru library is set to reopen on Monday 27 March. An opening is scheduled for 9am with a welcome from Deputy Mayor Melanie Tavendale followed by a karakia lead by Anne Te Maiharoa-Dodds.

The refreshed facility will then be open to the public at 9.30am

#### *Governance Support*

Workshops with Community Boards are being planned to assist them with the development of their plans for the current triennium.

#### *HamNak Project*

The pipeline contract is currently out for tender. Bids close just prior to Easter – so it will be interesting to see the outcome of this significant project for the community. There has been a good level of interest in this project from potential contractors.

### **6. Council Controlled Organisations**

#### *Omarama Airfield Limited*

A decision regarding a new director for OAL is to be made at this meeting. The process once an offer is made - is for the individual to carry-out their own due diligence on the company so as to be able to make an informed decision prior to accepting the offer of a role on the Board.

#### *Waitaki District Health Services*

WDHS will be presenting their 6 monthly report to this meeting. They also intend to outline how they see the future of health service delivery out into the community. Chairman Chris Swan and Deputy Chair Helen Algar will be presenting. The Board invited Mayor Kircher and I to attend a dinner to celebrate the service of former Chairman George Berry and to thank him for his nearly 20 years of service. He and his fellow directors have made a major contribution to the success of the company and to some key milestones along the way.

#### *Whitestone Contracting Limited*

The company presented its 6 monthly report at our last FAR meeting. It is good to see that their interim profit is on target and that hopefully the company is well positioned to earn a similar amount to last year. It was disappointing that they were not able to get back on to our



road maintenance contract in tier combined bid with Fulton Hogan – however the scoring process involving NZTA and an independent assessor clearly came out in favour of the bid from SouthRoads/Downer.

#### *Tourism Waitaki*

The company is in the process of finalising its project down at the penguin colony. Completion of work is now expected in April. Work on Alps2Ocean continues and TW is working with both Waitaki and Mackenzie District Council's in getting the trail firmly on the map and off the State Highway. It was tragic to see a visitor to this country killed in a cycle accident in the State Highway near to the Mt Cook turnoff just 10 days ago. This highlights just how important getting A2O off the highway sections really is. We would hate to have an accident created by road traffic on the trail.

#### *Observatory Retirement Village*

Great to hear of the success that the company has had in signing up its apartments and more recently in gaining interest in their villas – which are just beginning construction. As has previously been reported – Council is awaiting with interest the outcome of a new business case to see what may be affordable for the Trust to advance its plans for an additional care wing at the complex. More on this topic will be provided once that information comes to hand.

Councillors met with other service providers on Wednesday 22 March to discuss their views on the market in Waitaki. There is clearly some concern by other aged care facilities in Oamaru about the impact that Observatory Retirement Village may have on their business. The question of balancing the wider needs of the community with those of the existing providers continues to challenge Council.

#### *Rural and Provincial Sector Meeting – Wellington.*

Mayor Gary and I attended the above meeting on Thursday/Friday 16/17 March. There was an excellent update from President Yule and CEO Malcolm Alexander. Judge Peter Boshier – Chief Ombudsman outlined his views of the sector and how his office has had to respond more efficiently and effectively to requests in order to reduce the turnaround time for complaints to his office. He has also been a lot more definitive in declining to respond to complaints which appear to have little substance. Ministers Nicky Wagner outlined her priorities for tourism development and the funding to support local government with various infrastructure projects – much of which we already knew about. Lou Sanson Director General of DoC also presented on what DoC was doing with its team in the Tourism space. It was quite alarming to see the growth in numbers on some of the well-known DoC attractions – e.g. the Tongariro Crossing.

Minister Anne Tolley then followed with an update on the Better Local Services Bill. It was good to hear that she is definitely not pushing the amalgamation agenda and was a lot softer than her predecessor on forced CCTO's – which have now been removed from the Bill.

Minister Joyce was the first to address us on the Friday morning – and was upbeat about NZ's place in the world and how we were performing in general. However he was also clear that in order to ensure our international competitiveness – that Local Government had a part to play in ensuring that our processes were as efficient as possible.

## **7. Meetings Attended**

22 February	Waihemo Ward Bus Tour
22 February	Mr Glenn Campbell, CEO, Whitestone Contracting Limited
23 February	Canterbury Mayoral Forum, Christchurch
27 February	Cultural Facility Development Committee Workshop
27 February	Executive Committee Meeting
1 March	Finance, Audit and Risk Committee
1 March	Downer, Open Space Manager
2 March	North Otago Irrigation Company Board meeting
6 March	Southern Rail Campaign meeting, Timaru District Council
7 March	Environment Canterbury, Southern Regional Manager, Tania Harris
8 March	Phil and Tyler Scott – Brewery Lease.
8 March	Otago Regional Transport Committee

9 March	Observatory Retirement Village – walkway easement.
14 March	Tourism Waitaki, Jason Gaskill
15 March	Extraordinary Council and Committee meetings
16/17 March	Rural and Provincial Meeting, Wellington
22 March	Council Workshops



Michael Ross  
**Chief Executive**

**Attachment**

Forrester Lane Way Long Lunch Poster

# FORRESTER LANEWAY LONG LUNCH

WITH BEVAN SMITH AND SALLY ANN DONNELLY



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*since 2006*

Midday onwards  
Saturday 1 April 2017

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A FUNDRAISING  
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GALLERY, MUSEUM  
AND ARCHIVE  
DEVELOPMENT  
PROJECT



\$150 per ticket

3 HOUR FEAST  
CASH BAR AVAILABLE



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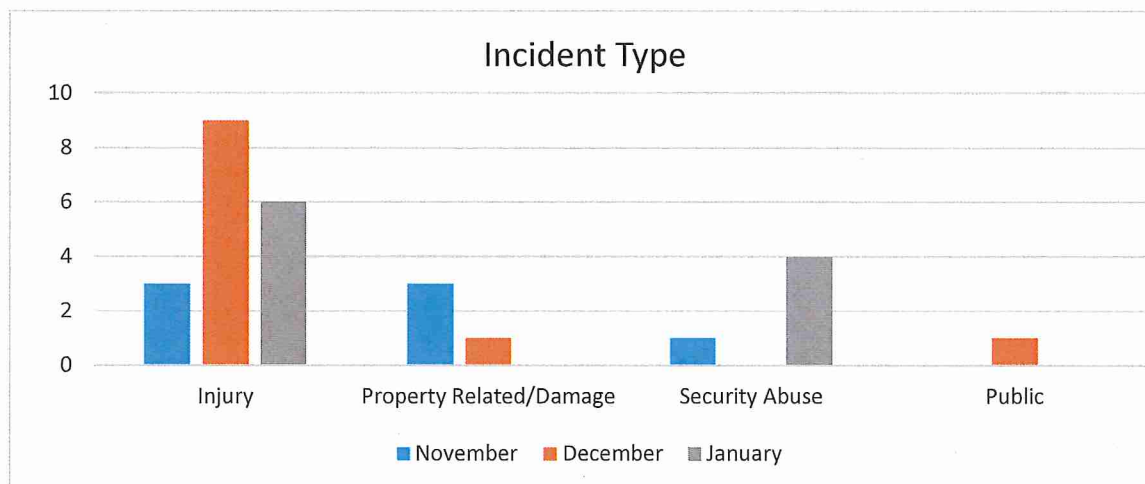
## Customer Services Committee Health and Safety Update – 15 March 2017

### 2. Health, Safety and Wellbeing

#### 2.1. Lag Indicator Statistics

	Near Misses	Incidents	Notifiable Events*	
			Injury	Incident
November 2016	0	7	0	0
December 2016	0	11	0	0
January 2017	2	11	0	0
2016/2017 Year to Date (including current period)	9	55	0	0

\* Refer Part 1 Sections 23-25 of the Health and Safety at Work Act 2015 for definitions



1 security/abuse in January was also an injury

#### 3.2. Lead Indicator Statistics

	Induction (individuals)	Training (individuals)	Safe Work Observations	Audits	Take5
November 2016	0	42	0	0	7
December 2016	1	10	0	1	10
January 2017	7*	0	2	0	22

\*6 contractors/1 new staff member

#### Hazards

- Step down area identified at Aquatic Centre – potential trip/slip and fall – being monitored. Previous control included a chain in place, however this proved a greater risk as people were seen climbing over it.

#### Training

- Safe Work Observations presentation and process currently being developed to be rolled out to staff as required.

#### 3.3. Health and Safety General

- Annual analysis of incidents for 2016 has been undertaken and is attached to this report as Appendix 1.
- Critical risks (likelihood of occurrence rare / potential consequence catastrophic) for the Waitaki District Council have been assessed
- Implementation of Safehold (electronic database for Health and Safety) progressing well. Plan to roll out to staff in the near future.
- Introduction and training on Safe Work Observations to be carried out over the coming months.
- Project Risk Assessments being introduced and facilitated with staff at the start of projects eg Library refit.

- First floor renovations for the Assets Department has now been completed with no injuries one near miss. Light fell from ceiling due to the ceiling grids not being securely tied up during a previous heat pump installation.
- March Health and Safety newsletter prepared and distributed (attached as Appendix 2 of this report).