

Waitaki District Council

Council

Minutes of a meeting of the Waitaki District Council held in the Council Chamber, Council HQ, 20 Thames Street, Oamaru at 9.00am on Wednesday 29 March 2017

Present	Mayor Kircher (Chair), Crs Tavendale, Dawson, Garvan, Holding, Kingan, Hopkins (from 11.16am), Percival, Perkins, Wheeler and Wollstein
Apologies	Cr Hopkins (lateness)
In Attendance	Mr Ross (Chief Executive) Mr Jorgensen (Assets Group Manager) Dr Cloete (Community Services Group Manager) Mrs Baillie (Customer Services Group Manager) (until 11.45am) Mr Hope (Chief Financial Officer) Mr Roesler (Policy & Communications Manager) Mrs Tanner (Policy Officer - Governance)

Declarations of Interest

There were no declarations of interest.

Apologies

RESOLVED
WDC17/034

Crs Garvan/Dawson
"That Council accepts an apology from Cr Hopkins for lateness."

CARRIED

1. Public Forum

Mr Henderson spoke on Council's public notices appearing in the Oamaru Mail as he hadn't seen today's Council meeting advertised. Mayor Kircher explained today's meeting was advertised in the ODT on 20 March.

Mr Henderson pointed out that the temporary liquor ban advertisement for the 'Laneway Long Lunch' was incorrectly worded as it appears to refer to all of Oamaru, not just the venue. Ms Guyan will follow up on this.

2. Confirmation of Minutes

RESOLVED
WDC17/035

Crs Tavendale/Dawson
"That Council confirms minutes of 15 February 2017 Council meeting."

CARRIED

RESOLVED
WDC17/036

Crs Wollstein/Kingan
"That Council confirms minutes of 15 March 2017 Extraordinary Council meeting."

CARRIED

3. Chief Executive's Report

The following comments are provided to bring Councillors up to date with issues that have arisen since the last Council meeting on 15 February 2017. The layout of this report is designed to mirror in part the KPI's set by Council for the CEO. These reflect our key community outcomes. A number of the comments are simply reporting back to Council on matters which have arisen over the last few weeks. Some of these include:

- Regulatory Services – over the past month we have employed three new staff members to fully complement our administration team and allow Regulatory Services to deliver critical functions.
- Councillors are keen to advance plans for further development in the harbour area, in particular visitor accommodation and the roading layout.
- Council's joint shared Health and Safety arrangement with Waitaki District Health Services is going well.
- Waitaki District Health Services – Mayor Kircher and I attended a dinner to celebrate the service of former Chairman, George Berry and to thank him for his nearly 20 years of service.
- Whitestone Contracting Limited – good to see Whitestone's interim profit is on target and hopefully the company is well positioned to earn a similar amount to last year.
- Tourism Waitaki is in the process of finalising its new project at the penguin colony with work due to be completed in April.
- Observatory Retirement Village has had success in signing up its apartments and gaining interest in their villas which are to begin construction shortly. There will be a tour of the facility this Friday morning at 9am for Councillors to view the apartments.
- Mayor Kircher and I attended the Rural and Provincial Sector meeting in Wellington on 16 and 17 March. There was an excellent update from President Yule and CEO Malcolm Alexander.

RESOLVED

WDC17/037

Crs Perkins/Dawson

"That Council receives the information."

CARRIED

4. Mayor's Report

The Mayor's report provides comments to bring Councillors and the public up to date with a number of issues that have arisen since the last Council meeting. Some of these include:

- Twelve apartments at the Observatory Retirement Village are now all under contract and when the complex opens in August they will be occupied. Stage 2 is planned and will be undertaken once demand builds up. Three show home villas are to be built shortly with nine villas now under contract.
- Official opening of the bike park was held on 18 March. This is an awesome addition to the harbour playground facility with many children enjoying the facility.
- Friendly Bay Family Day on 26 February was another success. It was great to get feedback from a number of visitors from Dunedin and Timaru who were quite envious of our day.
- I attended an event to celebrate the promotion of our local MP, Jacqui Dean, to become a Government Minister. Jacqui now holds the roles of Minister of Commerce and Consumer Affairs, Minister for Small Business, Associate Minister for ACC and Associate Minister for Local Government. Having our local member holding the Associate Minister for Local Government position gives us the potential to have a more direct link to Parliament.
- Kiwi Camps – Claire Barlow (ex-Mayor Mackenzie District) is rolling out a freedom camping option around the country and letting councils know what is involved. We will discuss with Claire what solutions, configurations and costs we will be looking for. This concept involves visitors using their smart phone, loaded with the Kiwicash app, to pay for services they use at park-over spots around New Zealand. It is free to park at these spots with facilities paid for simply by placing a phone (with Kiwicash app) next to the built-in sensors at the facility.

RESOLVED

WDC17/038

Crs Tavendale/Kingan

"That Council receives the information."

CARRIED

5. Recommendations from Committees: 15 March 2017

Assets Committee

Waitaki Resource Recovery Trust (WRRT) Redevelopment Funding

RESOLVED
WDC17/039

Crs Kingan/Tavendale

“That Council:

1. Confirms that resolution WDC16/234 relating to glass noise at the WRRT site, has been met, and
2. Approves WRRT’s redevelopment plan, and
3. Confirms that by meeting resolution WDC16/234 and approving the redevelopment plan, resolution WDC16/235 relating to the funding of the WRRT redevelopment has also been met.”

CARRIED

Community Services Committee

North Otago Hockey Turf Funding (NORTT)

RESOLVED
WDC17/040

Crs Wollstein/Tavendale

“That Council:

1. Directs staff to include \$36,000 in the 2017/18 draft budgets for the NORTT playing surface replacement project.
2. Notes approval of any contribution to this NORTT project will occur at the 21 June 2017 Council meeting at which the Annual Plan 2017/18 is adopted.
3. Directs staff to write a letter of support for NORTT application to lotteries for replacement of the playing surface stating that Council is proposing a \$36,000 financial contribution in its Annual Plan consultation.”

CARRIED

Otematata Tennis Court Fence

RESOLVED
WDC17/041

Crs Dawson/Wheeler

“That Council declines to fund \$5,000 from the RMA Fund with the balance of funds required to come from the ‘Ahuriri Recreation Reserves Fund’.”

CARRIED

6. Approval of Fees under the Food Act 2014

It is proposed that Council approve the fees proposed under the Food Act 2014. New fees will apply for the 2016/17 financial year for businesses transitioning in year one and 2017/18 financial year.

RESOLVED
WDC17/042

Crs Wheeler/Tavendale

“That Council adopt the proposed fees below under the Food Act 2014 to take effect Monday 3 April 2017.”

Food Act 2014 (Food Control Plan or National Programme)		
New Application	Base fee plus 155.00 per hour after first hour	155.00
Renewal		155.00
Amendments	Base fee plus 155.00 per hour after first hour	155.00
Verification Inspection	Base fee plus 205.00 per hour after first hour (capped at 4 hours)	205.00

Food Act 2014 (Food Control Plan or National Programme)		
Improvement Notice/ Corrective Action		155.00
Re-inspection	Base fee plus 205.00 per hour after first hour	205.00
Compliance Verification	Base fee plus 205.00 per hour after first hour (capped at 4 hours) Only charged for verified complaints	205.00
Mentoring Service - provider advisement available on request		N/A
Food Control Plan		30.00

CARRIED

7. Register of Delegations to Elected Members 2017

This report presents the proposed 'Register of Delegations to Elected Members 2017' (Register) to the Council for adoption.

RESOLVED

WDC17/043

Crs Dawson/Tavendale

"That Council:

1. Notes the direction provided by Council at 22 March workshop has been reflected in the proposed Delegations Register 2017.
2. Adopts the Register of Delegations to Elected Members 2017."

CARRIED

8. Standing Orders 2016-2019

The objective of this report is to ensure that Council has appropriate and relevant guidance and rules for the conduct of the proceedings of local authorities, committees, subcommittees and subordinate decision-making bodies and community boards.

RESOLVED

WDC17/044

Crs Tavendale/Wollstein

"That Council:

1. Notes that Council considered and gave feedback to staff on the Draft Waitaki District Council Standing Orders 2017 at 15 February 2017 Council meeting.
2. Notes that feedback from 15 February 2017 Council meeting has been considered by Council staff and that the action points were communicated to all Councillors leading into 29 March 2017 meeting.
3. Adopts the Waitaki District Council Standing Orders 2017 for use over the 2017-2019 triennium."

CARRIED

9. Capital Project Budget

It is proposed that Council approve the updated project budget which needs to be included in the funding applications to the following funders:

- Lotteries – Environment and Heritage Fund
- Lotteries – Significant Project Fund
- Otago Community Trust
- Regional Culture and Heritage Fund

RESOLVED
WDC17/045

Crs Perkins/Wheeler
"That Council:

1. Approves the capital budget for the Cultural Facility Development Project be increased from \$4,500,000 to a maximum \$6,000,000 and
2. Increases its contribution towards the Cultural Facility Development Project from \$1,500,000 to \$1,900,000 (\$1,500,000 loan funded and \$400,000 depreciation funded), and
3. Takes note, once the project and final plans are approved this estimated budget allocation may be reviewed."

CARRIED UNANIMOUSLY

10. Chief Executive Officer Recruitment and Selection Update

This report provides an overview of the process that has occurred to date and provides the timeline of the next steps in the Chief Executive Officer Recruitment and Selection process.

RESOLVED
WDC17/046

Crs Dawson/Tavendale
"That Council:

1. Receives this information regarding the progress of the Chief Executive Officer Recruitment and Selection process.
2. Approves the selection of Sheffield to coordinate the Recruitment and Selection process."

CARRIED

RESOLVED
WDC17/047

Crs Dawson/Wollstein

"That the public be excluded from the following part of the proceedings of this meeting, namely:

- Confirmation of Public Excluded Meeting minutes – Council 15 February 2017
- Recommendations from Executive Committee meeting – 13 March 2017
- CEO Performance Review 2016."

CARRIED

"The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter - Section 48(1)
Public Excluded:	
<ul style="list-style-type: none"> • Confirmation of Public Excluded Meeting minutes – Council 15 February 2017 • Recommendations from Executive Committee meeting – 13 March 2017 • CEO Performance Review 2016 	<p>To protect the privacy of natural persons. Section 48(1)(a) (The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned).</p> <p>To enable the Council to carry out commercial negotiations without prejudice or disadvantage. Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council's position in the negotiations).</p>

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.”

Refer to Public Excluded Minutes

RESOLVED
WDC17/051

Crs Perkins/Wollstein
“That Council resumes in open meeting and decisions made in public excluded session are confirmed and made public as and when required and considered.”

CARRIED

Meeting adjourned at 10.20am and reconvened at 10.30am

11. Waitaki District Health Services Limited Half Yearly Report

To provide Council with the Waitaki District Health Services Limited (WDHSL) half-yearly report for the period ending 31 December 2016. Robert Gonzales (General Manager), Helen Algar (Board Member) and Chris Swan (Board Chair) attended the meeting to present the report and answer questions.

RESOLVED
WDC17/052

Crs Garvan/Perkins
“That Council receives the information.”

CARRIED

RESOLVED
WDC17/053

Crs Garvan/Perkins
“That the public be excluded from the following part of the proceedings of this meeting, namely:

- Legal Update – Itchen Street.”

CARRIED

“The general subject of each matter to be considered while the public is excluded; the reasons for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter - Section 48(1)
Public Excluded:	
<ul style="list-style-type: none"> • Legal Update – Itchen Street 	<p>To protect the privacy of natural persons. Section 48(1)(a) (The disclosure of the information would cause unnecessary personal embarrassment to the persons concerned).</p> <p>To enable the Council to carry out commercial negotiations without prejudice or disadvantage. Section 48(1)(a) (Premature disclosure of the information would detrimentally affect the Council’s position in the negotiations).</p>

These resolutions are made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.”

Refer to Public Excluded Minutes

RESOLVED
WDC17/055

Crs Wollstein/Perkins
“That Council resumes in open meeting and decisions made in public excluded session are confirmed and made public as and when required and considered.”

CARRIED

Meeting adjourned at 11.44am to undertake a workshop and reconvened at 1pm.

12. Tourism Waitaki Half Yearly Report

To provide Council with the Tourism Waitaki half-yearly report for the period ending 31 December 2016. Tourism Waitaki representatives Jason Gaskill, Mike McElhinny, Adair Craik, Marcus Brown, Janine Tulloch and James Glucksman attended the meeting to present the report and answer questions.

RESOLVED
WDC17/056

Crs Wollstein/Dawson
“That Council receives the information.”

CARRIED

There being no further business the Chairman declared the meeting closed at 1.20pm.

Confirmed on this 10th day of May 2017 at Waitaki District Council Chambers, Oamaru.

Mayor Kircher