

Now that your resource consent has been granted, you must ensure that you comply with all conditions of the consent.

It is important that you read and understand the conditions prior to work starting on site.

The type of consent, and the scale or intensity of the activity will initially determine the type and frequency of monitoring undertaken by Council.

Monitoring

Council has a dedicated compliance monitoring officer who will assess your consent to determine the type of monitoring that will be required. They will contact you to advise you of this and to provide further information on the monitoring process.

Some consents can be monitored remotely using photos taken at appropriate stages in the activity/works and submitted by you as the consent holder (or contractor on your behalf), whereas other consents may require site visits at key stages to monitor compliance with the conditions. In some cases, several site visits or ongoing monitoring for the lifetime of the consent may be required.

To help the monitoring process run smoothly, it is important to ensure that you update the compliance monitoring officer on the best point of contact for the consent.

After a site visit

When a site visit has been completed, the compliance monitoring officer will issue a monitoring report. This document is used to record observations made during the site visit so both the consent holder and Council have a clear record of this. Depending on the complexity of the consent or any non-compliance observed, the outcome of the inspection may also be discussed with you directly.

The monitoring report will include an overall assessment grade for the site visit, details of the consent conditions assessed and whether the activity complied with those conditions.

If non-compliance has been noted, the reasons for non-compliance will be clearly outlined along with any actions to be taken to achieve compliance and a date the action is to be completed by.

The inspection process

Waitaki District Council has well developed guidelines on how to assess compliance and the process to follow when non-compliance is identified. This allows Council officers to take on a 'no surprises' approach to all consent monitoring and helps ensure transparency and consistency in decision making. The 'Inspection Process Guidelines' provide further information on the monitoring process and outcomes.

Monitoring fees

The consent holder may be charged monitoring fees which are set by Council, which is something the compliance monitoring officer will cover with you. There are also times when the Council might need to employ an independent expert to help assess compliance with technical conditions of a resource consent. It is important to note when this happens this will be as a cost to the consent holder.

Compliance with the conditions of a resource consent will help reduce the likelihood of complications and increased costs for the consent holder, whilst also ensuring Waitaki's diverse environment is valued and protected.

To submit information for your consent, or for further information please email consentmonitoring@waitaki.govt.nz



Waitaki

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TE KAUNIHERA Ā ROHE O WAITAKI

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COUNTING ON COMPLIANCE IN WAITAKI



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INSPECTION PROCESS GUIDELINES

INITIAL
INSPECTION
COMPLETED

