

APPLICATION FOR EXTENSION OF TIME

HOW IT WORKS

You need to start your building work within 12 months of receiving your building consent, or your consent will lapse.

If you need an extension, talk to your council before the 12-month timeframe is up. If the consent has lapsed and you still want to do the work, you will have to re-apply for consent.

HOW TO SUBMIT YOUR APPLICATION

Check with the relevant Council/ Building Consent Authority (BCA) for more information on how to submit this form. Electronic submissions may be available with the applicable Council / BCA on their website.

1. PROPERTY INFORMATION

Street address of the building <i>For structures that do not have a street address, state the nearest street intersection and the distance and direction from that intersection</i>	
Consent Number	Issued by <i>(name of building consent authority)</i>

2. OWNER AND AGENT INFORMATION

Owner		Applicant <i>If the application is made on behalf of the owner</i>	
Name of Owner:		Name of Applicant:	
Contact person: <i>If the owner is not an individual</i>		Contact person: <i>If the Applicant is not an individual</i>	
Email:		Email:	
Mobile:		Mobile:	
Alternative Phone:		Alternative Phone:	
Street address:		Street address:	
Mailing Address: <i>If different from street address</i>		Mailing Address: <i>If different from street address</i>	

The first point of contact	<input type="checkbox"/> Applicant	<input type="checkbox"/> Owner
Who should we contact for invoicing	<input type="checkbox"/> Applicant	<input type="checkbox"/> Owner
Payee name for invoicing		

3. THE APPLICATION

What are you applying for?

- Extension of time to issue Code Compliance Certificate, **or**
- Extension of time to commence work

Why is an extension required?			
(New) Start Date:		Expected Completion:	

4. ACKNOWLEDGEMENTS

The information you have provided on this form is required so that your application or the building consent it relates to can be processed under the Building Act 2004. The Council, Territorial Authority (TA) or Building Consent Authority (BCA) collates statistics relating to building work and has a statutory obligation to provide information to third parties. The information is stored on a public register, which must be supplied to whoever requests the information. Under the Privacy Act 2020, you have the right to see and correct personal information the Council, TA and BCA hold about you.

In providing this information, you agree to your details being used for customer surveys carried out by the Council, TA or BCA.

All the information contained in the application is, to the best of my knowledge, true and correct.

Name:	
Signature: <i>Digital signatures acceptable</i>	
Date:	