

WAITAKI BIODIVERSITY FUND ACCOUNTABILITY FORM

- All recipients of funds from Council must complete this form within 9 months of receiving the funding (or by arrangement).
- If you do not complete and return this form with supporting receipts you may not be eligible for future funding through Council.

1. **Name of applicant:** _____

2. **Name and location of project:** _____

3. **Date of project:** _____

4. **Amount received from the Biodiversity Fund: \$** _____

5. **Please give details of how the money was spent. Your contribution to the project (cash or in-kind) and the Waitaki Biodiversity Fund funding you received must be accounted for.**

Please attach receipts and photo evidence of equipment/structures/plantings where appropriate.

	\$
	\$
	\$
	\$
	\$
	\$
	\$

PTO

6. **How has the grant helped you to achieve your purpose?**

Please include:

- How you/your organisation has benefited from the grant?
- What progress your organisation has made on achieving its objectives for this project/purpose

7. Do you have any feedback about the funding process? How could we improve the process?

8. Declaration:

I/We declare that all details contained in this report are true and correct to the best of our knowledge and that we have the authority to provide it on behalf of our organisation.

Name:

Signature:

Position/Role:

Date:

I do not wish to have the details of this funding grant used for publicity purposes.

Please complete this form and return to:

Grants Administration
Waitaki District Council
Private Bag 50058
OAMARU
grantsadmin@waitaki.govt.nz