

**AUTHORITY TO ACCEPT  
DIRECT DEBITS**  
*(not to operate as an assignment  
or agreement)*

**Authorisation Code**

**0 2 0 6 8 0 3**

*(User Number)*

# Variable Amount Direct Debit Authority

Completed form to be forwarded to **Finance Services**

Your Rates account needs to be current for a Direct Debit Authority to be loaded

Name of the Account Holder on your Bank Statement:

.....

**Customer (acceptor) to complete:**

BANK / BRANCH / ACCOUNT & SUFFIX of account to be debited

--	--	--	--	--	--

BANK BRANCH NUMBER

--	--	--	--	--	--	--	--	--	--

ACCOUNT NUMBER

--	--	--

SUFFIX

Does this replace an existing direct debit?  
**YES / NO**

**Assessment Number(s)**

1. ....
2. ....
3. ....
4. ....
5. ....

To: **The Manager** (please print the FULL postal address clearly)

Bank & Branch

.....

Address  
(PO Box)

.....

Town / City

.....

**PAYMENT OPTION**

- FORTNIGHTLY
- MONTHLY (on the 20<sup>th</sup>)
- QUARTERLY (install)

Date:

I / we authorize you until further notice in writing, to direct debit my/our account with you, all the amounts which

**WAITAKI DISTRICT COUNCIL**

*(hereinafter known as the Initiator)*

the registered Initiator of the above authorization code, may initiate by Direct Debit. I / we acknowledge and accept that the bank accepts this authority based upon the conditions listed on the reverse of this form.

Information to appear on my/our Bank Statement (to be completed by the W.D.C)

Payee Details (Assessment No.)

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Payee Code

--	--	--	--	--	--	--	--	--	--	--	--

Payee Reference

--	--	--	--	--	--	--	--	--	--	--	--

ALLOW 10 WORKING DAYS FOR PROCESSING

**Customer to Complete**

.....  
**Authorised Signature**

Contact Phone Number .....

Email Address .....

.....  
**Authorised Signature**

Contact Phone Number .....

Email Address .....

**APPROVED  
0680**

**02/1998**

**FOR BANK USE ONLY**

Date Received:

Recorded By:

Checked By:

**BANK STAMP**

**Original – Retain at Branch  
Copy – Forward to the Initiator if requested**

## **CONDITIONS OF THIS AUTHORITY TO ACCEPT DIRECT DEBITS**

### **(1) The Initiator (Waitaki District Council)**

- (a) has agreed to give written advance notice to the Acceptor of the net amount of each Direct Debit and the due date of the debiting at least **10 calendar days before** (but not more than 2 calendar months) the date when the Direct Debit will be initiated. This advance notice will include the following message:

“Unless advice to the contrary is received from you by (date\*), the amount of \$..... will be directly debited to your Bank account on (initiating date).”

“ This date will be at least two (2) days prior to the initiating date to allow for amendment of Direct Debits.

- (b) may, upon the relationship which gave rise to this Authority being terminated, give notice to the Bank that no further Direct Debits are to be initiated under the Authority. Upon receipt of such notice the bank may terminate this Authority as to future payments by notice in writing to me/us.

### **(2) The Customer may:**

- (a) at any time, terminate this authority as to future payments by giving written notice of termination to the Bank and to the Initiator.
- (b) stop payment of any Direct Debit to be initiated under this Authority by the Initiator by giving written notice to the Bank **prior** to the Direct Debit being paid by the Bank.

### **(3) The Customer acknowledges that:**

- (a) this authority will remain in full force and effect in respect of all Direct Debits passed to my/our account in good faith notwithstanding my/our death, bankruptcy or other revocation of this authority until actual notice of such events is received by the Bank.
- (b) in any event this authority is subject to any arrangement now or hereafter existing between me/us and the Bank in relation to my/our account.
- (c) any dispute as to the correctness or validity of an amount debited to my/our account shall not be the concern of the Bank except in so far as the Direct Debit has not been paid in accordance with this authority. Any other dispute lies between me/us and the initiator.
- (d) the Bank accepts no responsibility or liability for the accuracy of information about Direct Debits on Bank Statements.
- (e) the Bank is not responsible for, or under any liability in respect of:
- any variations between notices given by the Initiator and the amounts of direct Debits.
  - the Initiator's failure to give written advance notice correctly nor for the non-receipt or late receipt of notice by me/us for any reason whatsoever. In any such situation the dispute lies between me/us and the Initiator.

### **(4) The Bank May:**

- (a) in its absolute discretion conclusively determine the order of priority payment by it of any monies pursuant to this or any other authority, cheque or draft properly executed by me/us and given to or drawn on the Bank.
- (b) at any time terminate this authority as to future payments by notice in writing to me/us.
- (c) change its current fees for this service in force from time to time.