Did you know you can request your vaccine pass by phone?
Call: **0800 222 478**
Have your NHI number ready
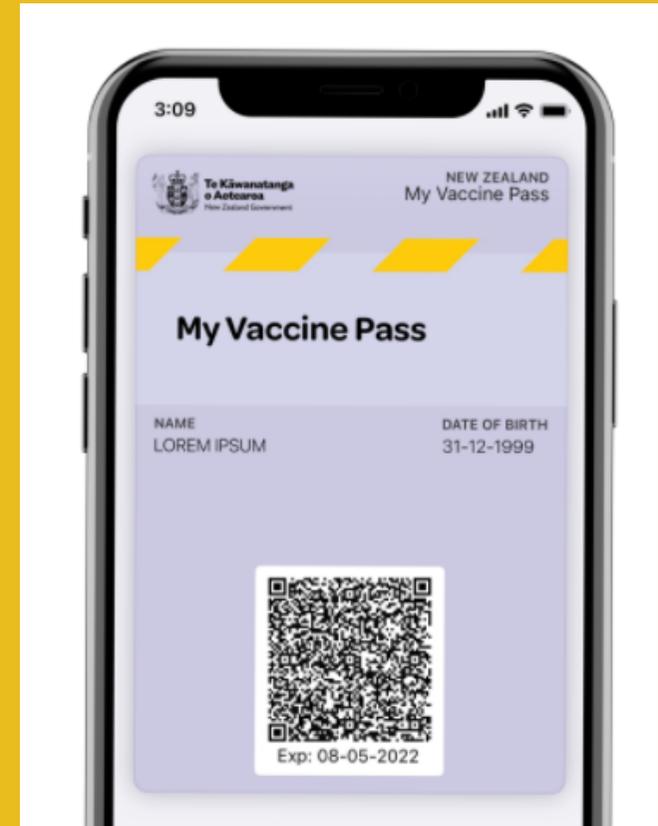
CONTACT US

Waitaki District Libraries

Phone: 03 433 0850

Email: library@waitaki.govt.nz
facebook: Waitaki District Libraries

WAITAKI DISTRICT Libraries

WAITAKI DISTRICT Libraries

My Vaccine Pass

3:09

Te Kāwanatanga
o Aotearoa
New Zealand Government

NEW ZEALAND
My Vaccine Pass

My Vaccine Pass

NAME
LOREM IPSUM

DATE OF BIRTH
31-12-1999

Exp: 08-05-2022

HOW TO GET YOUR VACCINE PASS:

A STEP BY STEP GUIDE

My Covid Record

STEP 1:

Please ensure you have one of the following New Zealand documents with you:

Driver's licence
Passport
Birth certificate, issued after 1st Jan 2003
Citizenship certificate

If you are an Australian citizen, you can use your Australian passport or birth certificate.

You also must know your email address and know the password. NOTE: you must have your own email address. You cannot use a shared email address.

STEP 2:

Open up your browser (e.g. Google Chrome or Safari, etc) and search for the website: **mycovidrecord.health.nz**

STEP 3:

Click **Sign Up**
Then, **Sign Up for my Health Record**
Now sign up with your email address (this is the easiest method)
Tick **terms and conditions**, then click the **Start** button
Enter email address, then click **Send Verification Code** (Note: you have 20 mins to check for your email verification code.
Now check your email account to get your verification code.

STEP 4:

Enter the verification code in the box and then click **Create Password**
Your password can either be a 12 character password OR at least 7 characters with 3 of the following:

Upper case A-Z
Lowercase a-z
Numbers 0-9
*Symbols (e.g. #, @, * etc)*

Enter password
Click **Continue**

STEP 5:

Go to M**y Health Account** to complete the process.
Use the details from your identity document to complete the process. You will need to enter this into the boxes on the screen once you've selected which ID you will use (e.g. driver's licence).

STEP 6:

Once your ID details have been submitted, the application will proceed by finding your National Health Index number (NHI)
Now click on **My Covid Record**
Select **My Vaccine Pass**
Or
International Travel Vaccination Certificate
Check your details before pressing **Request Pass**

STEP 7:

We suggest you get your certificate printed. We can do this for free at the Ōamaru Public Library or the Waihemo Service Centre. NOTE. We do not offer a laminating service.

The pass can also be added to Google Pay or Apple Wallet. We have a video of this process on our Facebook page: Waitaki District Libraries.