



Waitaki

DISTRICT COUNCIL

TE KAUNIHERA Ā ROHE O WAITAKI

**I hereby give notice that the
Waihemo Community Board Meeting
will be held on:**

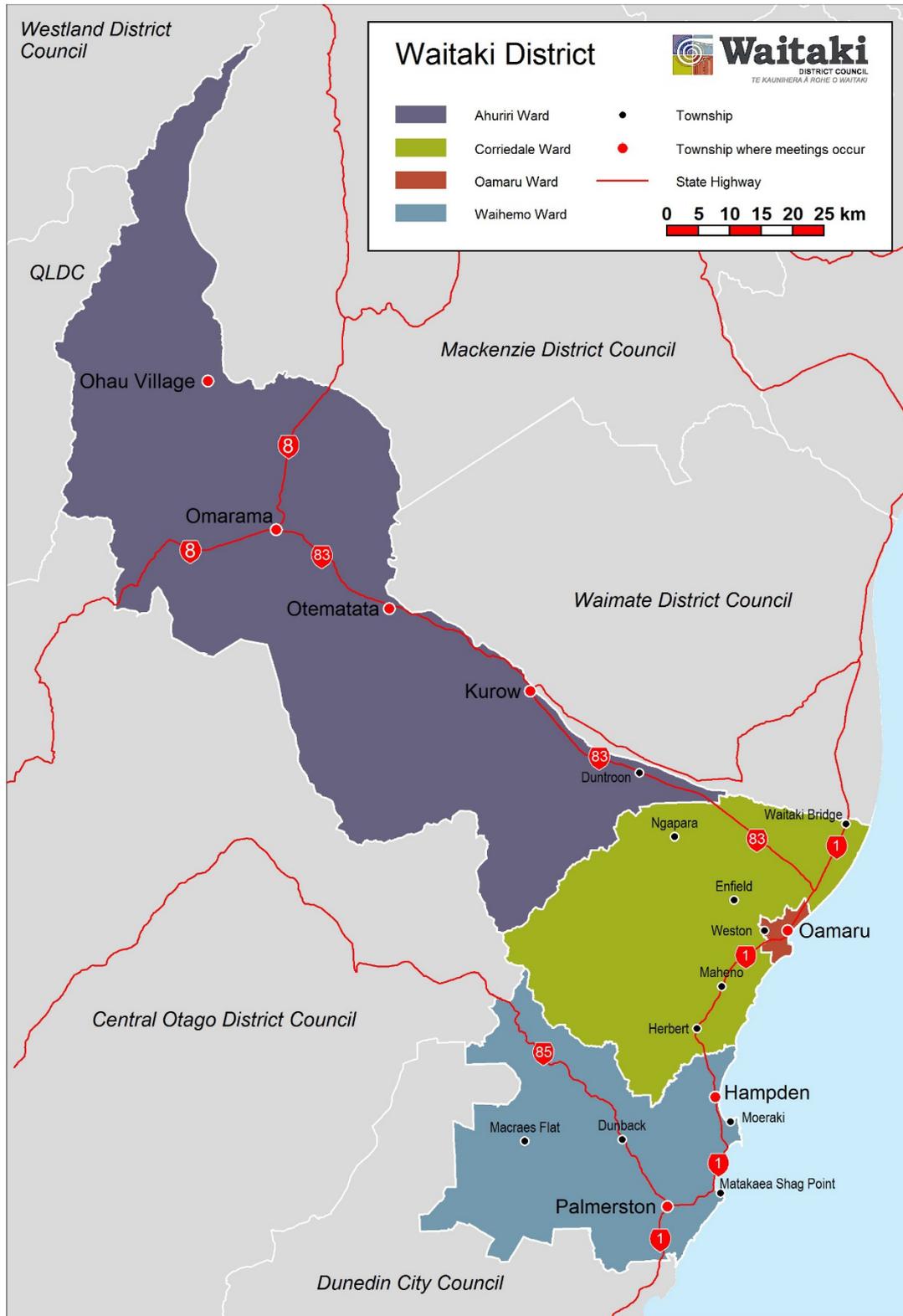
Date: Monday, 4 July 2022
Time: 6.00pm
Location: Waihemo Service Centre, Palmerston

Agenda

Waihemo Community Board Meeting

4 July 2022

Alex Parmley
Chief Executive



STRATEGIC FRAMEWORK

Waitaki THE BEST PLACE TO BE!

Waitaki - Whenua taurikura

EMPOWERING OUR PEOPLE AND PLACE TO THRIVE

Whakapuāwai takata, Whakapuāwai whenua

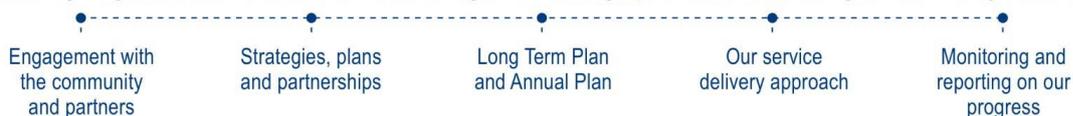
COMMUNITY OUTCOMES



STRATEGIC PRIORITIES



Ensuring we get core business done while delivering on our strategic priorities and achieving our community outcomes



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1 APOLOGIES

2 DECLARATIONS OF INTEREST

3 PUBLIC FORUM

Registrations:

Speaker 1 – Mr Kerry Stevens, Secretary/Treasurer of the Hampden Hall Committee

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

**4.1 PUBLIC MINUTES OF THE WAIHEMO COMMUNITY BOARD MEETING HELD ON 2
MAY 2022**

Author: Ainslee Hooper, Governance and Policy Advisor

Authoriser: Lisa Baillie, People and Culture Group Manager

Attachments: 1. **Public Minutes of the Waihemo Community Board Meeting held on 2
May 2022**

RECOMMENDATION

That the Waihemo Community Board confirms the Public Minutes of the Waihemo Community Board Meeting held on 2 May 2022, as circulated, as a true and correct record of that meeting.

UNCONFIRMED MINUTES

**OF THE WAIHEMO COMMUNITY BOARD MEETING
HELD IN THE HAMPDEN MAIN HALL, HAMPDEN
ON MONDAY, 2 MAY 2022 AT 6.04PM**

PRESENT: Mrs Heather McGregor (Chair), Mr Paul Roy (Deputy Chair), Mrs Katrina Dodd, Ms Casey Linklater, and Cr Jim Thomson

APOLOGY: Mrs Carol Watson

IN ATTENDANCE: Alex Parmley (Chief Executive)
Lisa Baillie (People and Culture Group Manager)
Leanne Kingan (Executive Assistant)

IN ATTENDANCE FOR SPECIFIC AGENDA ITEMS:

Mandy McIntosh (Corporate Development Officer)

MEETING OPEN

The Chair declared the meeting open at 6.00pm and welcomed everyone present. She extended a warm welcome to Board Member Casey Linklater who has returned from six months approved leave of absence. The Chair also acknowledged receipt of an apology for this meeting, from Mayor Gary Kircher.

1 APOLOGIES

RESOLVED WCB 2022/014

Moved: Ms Casey Linklater
Seconded: Cr Jim Thomson

That the apology received from Mrs Carol Watson be accepted.

CARRIED

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 PUBLIC FORUM

Speaker 1: Hampden Hall Committee – Mr Kerry Stevens (Secretary/Treasurer) and Mrs Jill France (Chair)

Mrs France spoke to the Board about the desperate need of a new roof on the Hampden Hall because the existing iron on the roof was 70 years old and in a deteriorating condition. She advised that the roof leaks, the ceilings are mouldy and there is no building paper installed or any insulation. The hall committee made enquiries into painting the roof and were told by a contractor that that would be a waste of community funds. Mrs France advised that the hall is frequently used as a community centre by a wide range of users, and they wish to preserve their hall for future generations to come.

Mr Stevens advised that the Hampden Hall Committee (HHC) had received several quotes for a new roof, ranging from (\$54,000 to \$90,000). The hall rate account currently has a balance of \$40,000, so if the lowest quote were taken, there would be a shortfall of approximately \$13,500. The HHC has been applying for funding from Council and other organisations without success; their recent application to the Council Community Grants Fund was declined. Mr Stevens spoke about the Council's building maintenance plan that was commissioned in 2018, which had identified a list of recommended property maintenance that was far beyond the hall's budget. Mr Stevens had requested a meeting with Council officers on several occasions. He had met with the Accounting Manager and was still waiting for a reply from the Property Manager. He was concerned that the Hampden Hall Committee may be asked to go into overdraft to pay for their new roof, as this would take years to pay back, and the committee would still need to continue paying for the usual running costs of the hall. Mr Stevens felt that the HHC had been tasked with looking after a Council facility which was proving to be an impossible task with very little support from Council.

Group Manager Mrs Lisa Baillie advised that she would follow up regarding the meeting between the Property Manager and Mr Stevens. She asked why the Grants and Awards Committee had declined the Committee's request for a community grant, to which Mr Stevens replied that the response letter had stated that there were more applications than funds available. Chief Executive Alex Parmley added that there were some big decisions to be made around the Council property portfolio especially with regard to Council's aging properties, and that Council was currently undertaking a property review. Therefore, although he had no answers for the committee tonight, he would follow up on the matter they had raised.

Speaker 2: Mrs Alison MacTavish:

Mrs MacTavish gave a brief update on the Kuri Creek Reserve project. This was now the third year of the planting programme and it had been a good growing season. The group had secured funding from sponsors, and the bulk of planting would be completed by the end of winter. She acknowledged the Council's Parks and Recreation team had been most helpful, and the project group was hoping for another good season ahead.

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

4.1 PUBLIC MINUTES OF THE WAIHEMO COMMUNITY BOARD MEETING HELD ON 7 MARCH 2022

RESOLVED WCB 2022/015

Moved: Cr Jim Thomson
Seconded: Mr Paul Roy

That the Waihemo Community Board confirms the Public Minutes of the Waihemo Community Board Meeting held on 7 March 2022, as circulated, as a true and correct record of that meeting.

CARRIED

5 DECISION REPORTS

5.1 DRAFT UPDATED WAIHEMO COMMUNITY BOARD PLAN

The report, as circulated, sought to obtain a commitment and agreement from the Waihemo Community Board to progress with the development of the Waihemo Community Board 10 Year Plan 2021-31; to engage with the community to get feedback on the Plan; and to agree matters

relating to that community engagement and key dates associated with the process for adopting the Plan.

Mrs Baillie thanked the Board Chair and members and Corporate Development Officer Mandy McIntosh for their considerable recent work on updating the Waihemo Community Board's 10 Year Plan. She acknowledged the fast-approaching local elections and the difficulty of not knowing now the composition of the incoming Board and whether they might have a different view on the contents of the updated plan. She suggested that the Board could consider a revised set of recommendations that would approve the progress of an interim Updated Waihemo Community Board 10 Year Plan now and leave it to the incoming Waihemo Community Board to review the interim version and discuss matters of any Plan changes and community engagement once it was in place after the elections.

The Board Chair thanked Ms McIntosh for the work that had been done on the updated plan and to get a decision report to this meeting for the Board's consideration. After a brief discussion, Board members agreed a preference to see the interim Updated Plan progressed in accordance with the revised set of recommendations. The resulting resolution is recorded below.

RESOLVED WCB 2022/016

Moved: Ms Casey Linklater

Seconded: Cr Jim Thomson

That the Waihemo Community Board:

1. Agrees to progress the development of an Interim Updated Waihemo Community Board 10 Year Plan dated May 2022, as included at Attachment 1;
2. Approves the publication of the updated May 2022 version of the Plan, without any changes, to the Waihemo Community Board page on Council's website, for the information of the public, as soon as practicable after this meeting;
3. Acknowledges the need for the incoming Waihemo Community Board after the 8 October 2022 Local Elections to conduct a review of the Interim Updated Draft of the Plan (May 2022 version), with a view to making any changes and required decisions relating to a community engagement process that it so wishes during 2023; and
4. Recommends to the incoming Waihemo Community Board that it aligns its review of the May 2022 version of the Plan, and any updated changes and a community engagement process with the strategic processes of Council for Annual Plans and Long Term Plans.

CARRIED

6 MEMORANDUM REPORTS

6.1 ASSETS UPDATE

The report, as circulated, updated the Board on issues, operations and projects managed by the Assets Group, occurring within the Waihemo Ward since the last Board meeting.

The Chair updated the Board on progress relating to the watermains, which had taken longer than expected. She also noted that the Board would like to see repairs of broken seal on the footpaths and roads rectified by the contractor when the work was completed.

An update on the status of the Boys Brigade building was requested. The Board had resolved at its 6 December 2021 meeting that the buildings were to be tendered for removal or demolition, but the buildings appeared to be still in use which was causing anxiety amongst some ratepayers.

ACTION: Officers to follow up

RESOLVED WCB 2022/017

Moved: Mr Paul Roy
Seconded: Mrs Katrina Dodd

That the Waihemo Community Board receives and notes the information.

CARRIED

6.2 WAIHEMO COMMUNITY BOARD FINANCIAL UPDATE

The report, as circulated, updated the Waihemo Community Board on financial matters and activities within the Waihemo ward.

RESOLVED WCB 2022/018

Moved: Mr Paul Roy
Seconded: Ms Casey Linklater

That the Waihemo Community Board receives and notes this report which details movements and the balance of funds available for distribution to community projects within the Board's ward.

CARRIED

6.3 BUILDING CONSENTS ISSUED IN THE WAIHEMO WARD FOR FEBRUARY AND MARCH 2022

The report, as circulated, provided the Board members with a list of building consents issued in the Waihemo Ward during February and March 2022.

RESOLVED WCB 2022/019

Moved: Ms Casey Linklater
Seconded: Mrs Katrina Dodd

That the Waihemo Community Board receives and notes the information.

CARRIED

6.4 CHAIRPERSON'S REPORT

The report, as circulated, shared the Chairperson's report with Board Members and the public.

With regard to the Dunback Anzac Day Service attended by the Chair, the question was raised whether there was a fund or grant available to reimburse the Dunback Bowling Club for the Special Licence fee that had been required to be paid to host the Dunback Anzac Day Service.

ACTION: Officers to follow up and advise

The Otago Rally was highlighted as a wonderful fundraiser event for the local school.

RESOLVED WCB 2022/020

Moved: Mrs Heather McGregor
Seconded: Ms Casey Linklater

That the Waihemo Community Board receives and notes the information.

CARRIED

6.5 COMMUNITY BOARD MEMBERS' AND COUNCILLOR'S REPORTS

The report, as circulated, provided a framework for reports from the Waihemo Community Board Members and the Waihemo Ward Councillor.

RESOLVED WCB 2022/021

Moved: Cr Jim Thomson
Seconded: Mr Paul Roy

That the Waihemo Community Board receives and notes the information.

CARRIED

6.6 COUNCIL INFORMATION REPORT - LINKS TO COUNCIL MEETING AGENDA PAPERS

The report, as circulated, provided a link to the final agenda paper for the most recent Ordinary Council Meeting that contained reports by the Mayor and Chief Executive, and the latest Health and Safety Update, for the information of Community Board members and their communities.

The Chair thanked Council representatives for the links to their latest reports and invited the Chief Executive and the Group Manager to speak to their reports or provide any updated information they wished to share with the Board.

Chief Executive Alex Parmley briefed the Board on the busy workload at Council, with multiple reforms happening at present. He highlighted the recent meeting between Council's elected members and the Executive Leadership Team with the Future For Local Government panel, which had been very positive, and they had welcomed Waitaki's contributions to the process. Regarding the Three Waters reform, he advised that the central government working group was asking for or a lot more information, which Council officers were now working to provide. Mr Parmley acknowledged that Waitaki District Council does not support the model that central government was proposing and was continuing to work with them to find a model which would work better for the Waitaki district. He also briefly mentioned other Council business including the Economic Development Strategy, Housing Strategy, the Annual Plan consultation, and the adoption of the Draft District Plan for community consultation starting on 1 June 2022.

Group Manager Lisa Baillie also referenced the busy time at Council with the reforms, the Annual Plan process, and business as usual. She updated the Board on the COVID-19 situation, including that 6-7 staff members per week were isolating having caught it. Despite that, Council had been able to relax some of its COVID restrictions recently and would continue to monitor its response to any changes in the Government's traffic light settings and protocols. Mrs Baillie also advised that she was working with the chairs of both community boards to arrange a combined community board workshop as a replacement for the one that had had to be cancelled earlier in the year because of COVID. She also briefed the Board about the partnership between Network Waitaki and Waitaki District Libraries to launch the "Healthy Home Toolbox", which is now available through all Waitaki district library branches for residents to borrow.

RESOLVED WCB 2022/022

Moved: Ms Casey Linklater
Seconded: Mr Paul Roy

That the Waihemo Community Board receives and notes the information.

CARRIED

7 MEETING CLOSE

The Chair declared the meeting closed at 7.12pm.

TO BE CONFIRMED at the Waihemo Community Board Meeting to be held on Monday, 4 July 2022.

.....
CHAIRPERSON

UNCONFIRMED

5 DECISION REPORTS

5.1 RATIFICATION OF WAIHEMO COMMUNITY BOARD SUBMISSION ON WAITAKI DISTRICT COUNCIL'S ANNUAL PLAN 2022-2023

Author: Ainslee Hooper, Governance and Policy Advisor

Authoriser: Lisa Baillie, People and Culture Group Manager

Attachments: 1. **WCB Submission to the WDC Annual Plan 2022-2023 - dated 4 May 2022**

RECOMMENDATION

That the Waihemo Community Board formally ratifies its submission on the Waitaki District Council's Annual Plan 2022-2023, as attached.

PURPOSE

The purpose of this report is to provide a copy of the Waihemo Community Board's submission on the Waitaki District Council's Annual Plan 2022-2023, for formal ratification by the Board and for the information of members of the Waihemo community.

DATE: 4 May 2022, 9.36am
TO: Waitaki District Council (via consult@waitaki.govt.nz)
FROM: Heather McGregor, Waihemo Community Board Chair
SUBJECT: Waihemo Community Board – Submission on Waitaki District Council Annual Plan 2022

Recreational Facilities

Bike Stands

The Waihemo Community Board would like to see bike stands located in the Palmerston Bike and Skate Park known as Centennial Park, in addition to bike stands in the Town Centre.

Biking and cycling are becoming popular recreational activities, particularly for families and visitors to the area.

Brough Road Mountain Bike Track

The Waihemo Community Board would like further funds to assist with the establishing of the Mountain Bike Track.

The track is being established by a group of volunteers who are completing the work most weekends. These tracks are very popular, and there is no other track between Dunedin and Dansey's Pass for people to use. It will be a great asset to bring visitors to the area. This track will be extended to join up with the newly established one in Moonar Street, creating a recreational facility for walkers and bike enthusiasts.

Puketapu Track

The Board supports the Puketapu Trust in establishing a walking track. The Board would like to see that the current track is kept for users who like to have a challenging aspect of climbing up Puketapu. The Board understands that Council is considering bringing forward funding for the Puketapu Trust to year FY 23/24 from year 27/28. If that is the case, then the Waihemo Community Board supports that move.

Hampden Skate Park

The Board would like to support the Hampden Skate Park group who are refurbishing the Skate Park adjacent to the Beach.

Supporting this project would have a huge benefit for the youth in Hampden, particularly for their emotional, social, and physical wellbeing.

Camp Fees

The Waitaki Lakes brings a lot of people from outside of the district to enjoy our facilities, which contributes to Council's vision of Waitaki being the "best place to be". The Board would like to encourage more Waitaki ratepayers to the Lakes district as well, by asking Council to consider a reduced rate for seasonal and casual tickets in the Camp Fees at the Waitaki Lakes Camping Grounds for Waitaki District ratepayers.

The Board has received correspondence from the community requesting the reduced rate, and suggesting that ratepayers could show their rates demand or some form of ID when purchasing seasonal tickets.

Footpaths

Footpaths Improvements

The Board would like to see improvements of the footpaths in Palmerston. Concern has been raised by a number of ratepayers over the uneven state of the footpaths. This is a safety concern, particularly for walkers, prams, bikes, and mobile scooters, and the Board requests that Council reviews and looks at prioritising any improvements of the footpaths in the Waihemo ward.

Moeraki Rabbits

The Board would like Council to consider funding ongoing maintenance of rabbit control in the Council Reserves.

With the ever-increasing rabbit population in the Moeraki area, there is a need to be mindful of allocating funding and resources to addressing the matter as soon as possible.

Feedback Questions 1 to 4

1 Our Roads

The Waihemo Community Board supports the view that we pay more for the maintenance of the roads district wide.

2 Drainage

The Waihemo Community Board supports that Council set aside extra funds for drainage across the district.

3 3 Waters

The Waihemo Community Board supports Council in bringing forward 3 Waters Projects to ensure that we have quality water across the district and infrastructure.

4 Reforms

The Waihemo Community Board supports Waitaki District Council working to be a leading Council in ensuring local government in the future is better able to meet our community needs.

Thank you for the opportunity to submit to the Annual Plan.

Heather McGregor
Chair, Waihemo Community Board
(on behalf of the Waihemo Community Board)

**5.2 CREATION OF AN EXTRAORDINARY VACANCY OF ELECTED MEMBER TO
WAIHEMO COMMUNITY BOARD**

Author: Ainslee Hooper, Governance and Policy Advisor

Authoriser: Lisa Baillie, People and Culture Group Manager

RECOMMENDATIONS

That the Waihemo Community Board:

1. Formally receives and notes the information relating to the creation of an extraordinary vacancy on the Waihemo Community Board following the resignation of Ms Casey Linklater, with effect from 3 June 2022; and
2. Agrees to not fill the extraordinary vacancy on the Board created by the resignation of Ms Casey Linklater from 3 June 2022, pursuant to section 119 of the Local Electoral Act 2001; and
3. Notes that the Board's decision on this matter will be publicly notified in the Oamaru Mail of either 8 July or 15 July 2022, to meet legislative requirements.

PURPOSE

To formally notify the Waihemo Community Board of the creation of an extraordinary vacancy on the on the Board by the resignation of former Board Member Casey Linklater on 3 June 2022, and to seek the Board's formal decision in response to leave that extraordinary vacancy unfilled pursuant to section 119 of the Local Electoral Act 2001.

BACKGROUND

On Friday 3 June 2022, Council received a letter of resignation from Ms Linklater as an elected member to the Waihemo Community Board. The resignation takes effect from the date of the letter. Formal acceptance of the resignation letter has been sent to Ms Linklater on behalf of Council.

FORMAL NOTIFICATION OF CREATION OF EXTRAORDINARY VACANCY

Ms Linklater's resignation as an elected member to the Waihemo Community Board creates an extraordinary vacancy on the Board with effect from the date of her resignation – ie 3 June 2022. The Board Chair was notified of this extraordinary vacancy creation at that time, and it was also acknowledged that the 3 June 2022 resignation date is less than 12 months before the next triennial general election for local government (scheduled to be held on 8 October 2022). The following excerpt from Section 117(2) of the Local Electoral Act 2001 applies in this situation:

If a vacancy occurs in the office of a member of a local authority or in the office of an elected member of a local board or community board 12 months or less than 12 months before the next triennial general election, the chief executive of the local authority concerned must notify the local authority or local board or community board of the vacancy immediately.

This agenda report formally records the creation of the extraordinary vacancy on the Waihemo Community Board with effect from 3 June 2022, for the information of the Board and the wider community.

OPTIONS FOR THE BOARD IN RESPONSE TO THE CREATION OF AN EXTRAORDINARY VACANCY

The Waihemo Community Board has two options under legislation relating to the extraordinary vacancy – to fill it, or to leave it unfilled. Both options are discussed in the paragraphs below.

Option 1: FILLING OF EXTRAORDINARY VACANCY

The process for filling an extraordinary vacancy to a community board is set out in Section 117(3) and (4) of the Local Electoral Act 2001, as stated in the paragraphs below.

Filling of extraordinary vacancies

117 *Extraordinary vacancy in local authority or local board or community board*

(3) *On receiving notice under subsection (2), the local authority or local board or community board must, at its next meeting (other than an extraordinary meeting) or, if that is not practicable, at its next subsequent meeting (other than an extraordinary meeting), determine by resolution—*

(a) *that the vacancy will be filled by the appointment by the local authority or local board or community board of a person named in the resolution who is qualified to be elected as a member; or*

(b) *that the vacancy is not to be filled.*

(4) *If for any reason the person specified in the resolution is unavailable, or otherwise unable to be notified of the appointment, a further vacancy occurs in that office.*

Officer comment: As the resignation date of 3 June 2022 is very recent, and the local elections are due to be held in just over three months, the Waihemo Community Board Chair has advised the Board's preference is not to fill the extraordinary vacancy at this time.

For that reason, the option of appointing to the extraordinary vacancy under section 118 of the Local Electoral Act 2001 is not explored in this agenda report.

Option 2: LEAVING THE EXTRAORDINARY VACANCY UNFILLED

The process for leaving an extraordinary vacancy to a community board is set out in Section 119 of the Local Electoral Act 2001:

119 **Notice of intention to leave vacancy unfilled**

If, under [section 117\(3\)\(b\)](#), a local authority or local board or community board resolves not to fill a vacancy, it must immediately give public notice of its decision.

Officer comment: At this 4 July 2022 meeting of the Waihemo Community Board, the Board needs to formalise its stated preference, and resolve to not fill the extraordinary vacancy pursuant to section 119 of the Local Electoral Act 2001. The report's recommendations enable that decision to be made. If the decisions are made as recommended, then the Board's meeting resolution will be publicly notified in the Oamaru Mail of Friday 8 July 2022 (subject to being able to meet the deadline for that edition), or the Friday 15 July 2022 edition (if the 8 July edition's deadlines cannot be met).

5.3 MOERAKI STORMWATER OUTFALL CONSENT

Author: Mike Harrison, Roding Manager

Authoriser: Paul Hope, Acting Assets Group Manager

RECOMMENDATION

That the Waihemo Community Board:

1. Supports the Moeraki Stormwater Outfall Improvement Project, and
2. Recommends that Council establishes a budget to undertake the works.

DECISION OBJECTIVE

To seek a recommendation from the Waihemo Community Board to the Waitaki District Council regarding the allocation of funding for the work required to satisfy a Retrospective Resource Consent for the operation of the coastal stormwater outfalls from the Millers Bay Reserve, Moeraki.

SUMMARY

Otago Regional Council undertook a scheduled Consent Compliance audit of the community roading project work at Haven Street, Moeraki. Otago Regional Council noted the incomplete state of the stormwater outfalls during this audit. The Otago Regional Council issued a significant non-compliance from the audit outcome, and the non-conformance notice required a retrospective consent application.

Components of the 2010 Consented Work were undertaken when the community undertook the project in 2015 however further complications during the project affected the stormwater components. The stormwater works were not completed, and work done was not in accordance with the Resource Consent. The consent required work to be completed within consented timeframes, which have been exceeded.

DECISION-MAKING EXPECTATIONS

Governance Decision-Making:	Indicate support of the project, and recommend to Council that a budget be established for the works
Operational Decision-Making:	Procure and complete the project
Communications	Media Releases – contributed to by officers and Elected Members Media/public enquiries regarding governance decision-making topics above can be addressed by governance Media/public enquiries regarding operational decision-making topics above can be addressed by officers

SUMMARY OF DECISION-MAKING CRITERIA

	No/Moderate/Key		No/Moderate/Key
Policy/Plan	No	Environmental Considerations	Moderate
Legal	Moderate	Cultural Considerations	No
Significance	No	Social Considerations	No
Financial Criteria	Moderate	Economic Considerations	No
Community Views	Moderate	Community Board Views	Key
Consultation	No	Publicity and Communication	No

BACKGROUND

Land stability in Moeraki is a well-documented issue. Council has been investigating and assessing solutions to the instability of Haven Street over many years and has implemented a range of solutions, some of which have been successful in the short term. It is universally agreed that ground movements within the Moeraki area are compounded by stormwater management and runoff. How this stormwater runoff is directed and managed is seen as a key action to limiting subsidence.

Council sought resource consents from Otago Regional Council in July 2010 to enable drainage works to reduce the rate of ground movement in the Haven Street area. This consent activity was aiming to ensure road route security and to enhance safety and reliability for road users. The approved works included the collection and diversion of stormwater from the identified section of Haven Street at greatest risk, for control within Millers Reserve. Prior to completion of works, a significant rainfall event in 2013 resulted in a section of Haven Street collapsing. This event required a change to the proposed works.

Some components of the 2010 Consented Work commenced with the 2015 Community Project, but further complications during the project affected the stormwater works completion. The works were not completed, and work done was not in accordance with the Resource Consent. The consent required work to be completed within consented timeframes, which have been exceeded. Otago Regional Council undertook a scheduled Consent Compliance audit and noted the incomplete state of the outfalls. The Otago Regional Council issued a significant non-compliance from the audit outcome, and the non-conformance notice required a retrospective consent application. Retrospective consents have been sought from Otago Regional Council for the amended works:

- Draft Coastal Permit RM20.301.01: To disturb the foreshore of the coastal marine area and to place and maintain outfall structures and associated erosion protection.
- Draft Coastal Permit RM20.301.02: To occupy the coastal marine area with two outfall structures.

Otago Regional Council granted the Retrospective Resource Consents in May 2022.

The new consent works required are outlined in Figure 1 below.

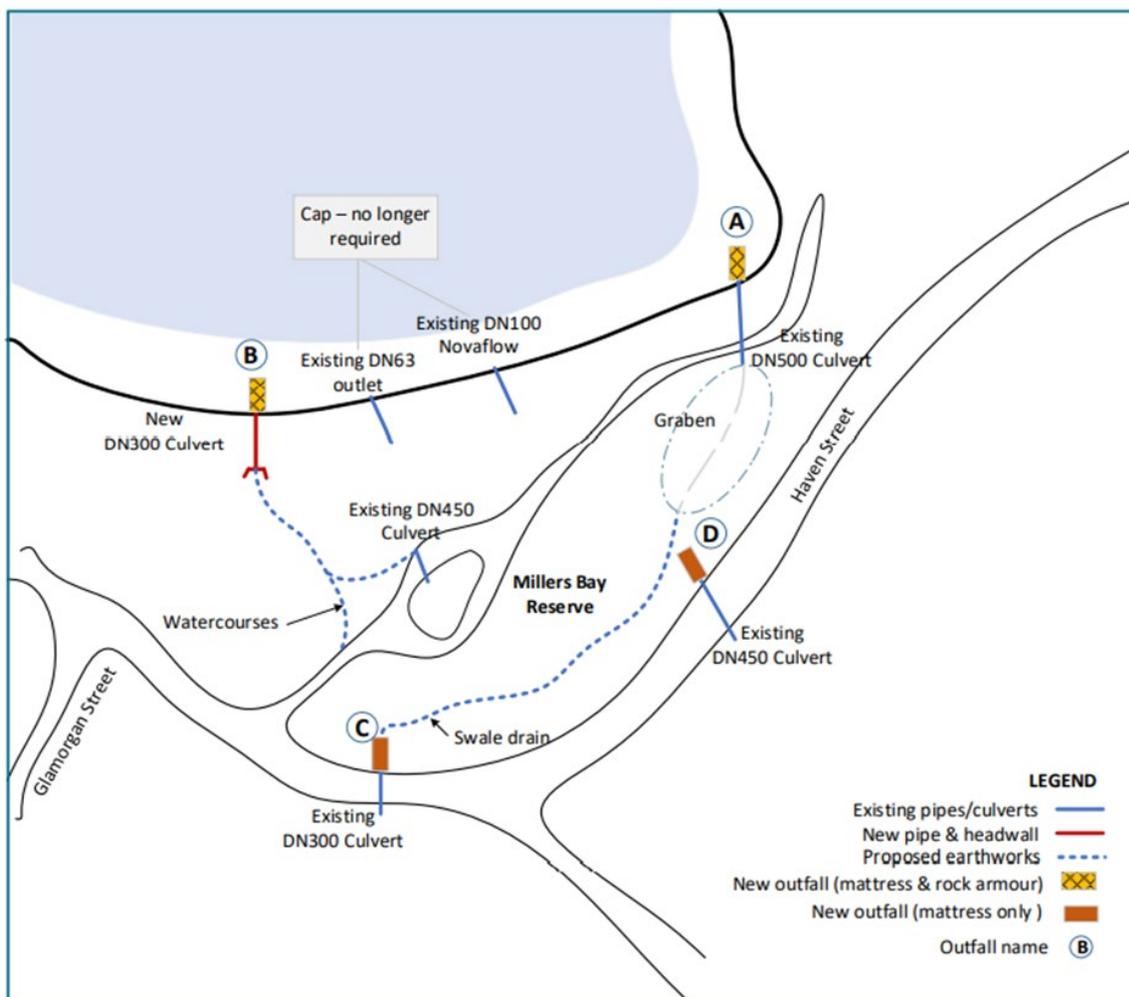


Figure 1: Proposed Works

The Moeraki community undertook fundraising efforts to establish funds to undertake the work completed on Haven Street. These funds are held by Council in trust for the Community, with the use of funds managed by the Haven Street Roding Committee. Officers from Council met with that Committee recently to discuss Haven Street and the need for this project. The Committee has not yet determined where to spend the remaining funds from community fundraising.

The revised works are indicatively costed at \$100,000 to \$150,000. Officers seek confirmation from the Waihemo Community Board that it is supportive of funding options to be explored by Council.

SUMMARY OF OPTIONS CONSIDERED

- Option 1** – The Waihemo Community Board shows support for the project and requests Council to set aside funds for the work (Preferred)
- Option 2** – The Waihemo Community Board does not indicate support for this project, but requests Council set aside funds for the work
- Option 3** – The Waihemo Community Board declines to make a recommendation to Council on this project

ASSESSMENT OF PREFERRED OPTION

The undertaking of the works as consented has been a negotiated outcome after the non-compliance audit result. Compliance with the retrospective consent to correct previous works does not provide any option other than for the work to be undertaken.

It is desirable that Council be made aware of local support for this work to be undertaken, recognising the importance of local awareness to this resource consent issue.

CONCLUSION

Stormwater management has been identified as a component to alleviate the ground movement issues at the Haven Street site. Works that are non-compliant with Resource Consents have been constructed and remedial works are therefore required. Council needs to progress the works in accordance with the revised project plans and granted resource consents from Otago Regional Council before May 2024. The Waihemo Community Board is asked to support this project and recommend to Council that budget is put aside for the works to be undertaken at the best available time.

ADDITIONAL DECISION-MAKING CONSIDERATIONS

Outcomes

We keep our district affordable

We enable opportunities for new and existing business

We provide and enable services and facilities so people want to stay and move here

We understand the diverse needs of our community

Waitaki's distinctive environment is valued and protected

We maintain the safest community we can

Community Views

The additional work and expense will require a public communications plan.

Financial Considerations

A new budget is required.

Legal Considerations

The retrospective Resource Consent was required after a significant non-compliant audit result and there are legal considerations applying to the decision of this report.

Environmental Considerations

Work activity is to address Retrospective Resource Consent.

Publicity and Community Considerations

The additional work and expense will require a public communications plan.

5.4 DISCRETIONARY FUND REQUEST - HAMPDEN HALL COMMITTEE

Author: Ian Wells, Accounting Manager

Authoriser: Paul Hope, Finance and Corporate Development Group Manager

Attachments: 1. Application to WCB from Hampden Hall Committee for a WCB Community Grant - 9 June 2022

RECOMMENDATIONS

That the Waihemo Community Board:

1. Receives and notes the correspondence dated 9 June 2022 from the Secretary/Treasurer of the Hampden Hall Committee requesting a grant of \$5,000 + GST from the Board's community grant fund as a contribution to the cost of the proposed re-roofing of Hampden Hall including improved insulation and mould-resisting features
2. Approves a community grant be paid to the Hampden Hall Committee, at a figure to be determined by the Board at this meeting, on the conditions that the amount is exclusive of GST, that all expenditure is channelled through Council's Finance team in order to gain the benefit of Council's GST registration, and that the money is credited to the separate rate account held by Council on behalf of the Hampden Hall Committee to enable the works to proceed as soon as practicable.

PURPOSE

The purpose of this report is to refer, for the Board's consideration and a decision in response, an application from the Secretary/Treasurer of the Hampden Hall Committee dated 9 June 2022.

SUMMARY

The funding request letter from Mr Kerry Stevens, Secretary/Treasurer of the Hampden Hall Committee, dated 9 June 2022 is attached.

The Hampden Hall Committee is requesting a contribution of \$5,000 to add to funds already accumulated for the purpose of completing the re-roof of the Hampden Hall, incorporating building paper and modern insulation materials which will address issues of leaking and mould, and improve heat retention.

The Hall Committee has obtained quotes from local builders ranging from \$54,154 to \$89,973, and the Committee has accepted the lowest of these prices.

Council currently holds on the Committee's behalf approximately \$42,000 in the hall's separate rate account, all of which will be available for the project. Council has agreed to increase the hall rate for the 2022-23 financial year from \$30 to \$40 (both GST inclusive) per household to provide further funding to support the hall's operations and this project.

Council confirms that it will allow the Hall Committee to operate its rate account in deficit for a period of time as a means of providing further support for the work, as has been done for similar projects in the past.

At 30 June 2022, the Waihemo Community Board holds \$40,853 in its community grants fund, of which \$20,000 represents funds tagged for the Waihemo Museum, leaving \$20,853 available for other purposes. A further \$4,000 will be added to this untagged balance as part of the 2022-23 Annual Plan.

OFFICER ASSESSMENT:

The Hampden Hall Committee's application for a grant from the Waihemo Community Board fully addresses the grant criteria and includes appropriate information to enable the Board to make a decision. The project will result in improved community outcomes. The list of uses to which the Hampden Hall is put indicates strongly that this is a community asset that is well worth the Board's support.

Officers note that the Board has made no grants from either of its community or discretionary funds for any group in the Hampden community in recent times.

Officers note that there is sufficient funding in the Board's community grant account to award more than the requested sum of \$5,000 to be directed to this project, at the Board's discretion.

OPTIONS

The Board has options which include approving the requested \$5,000 grant; awarding a grant for a different amount; or declining the request.

Option 1 – approves the request for a community grant of \$5,000 (exclusive of GST) on the proviso that the grant be credited to the hall's rate account held by Council, and that all expenditure related to the project be channelled through Council to gain the benefit of Council's GST registration

Option 2 – approves a community grant be paid to the Hampden Hall Committee, at a figure to be determined by the Board at this meeting, on the conditions that the amount is exclusive of GST, that all expenditure is channelled through Council's Finance team in order to gain the benefit of Council's GST registration, and that the money is credited to the separate rate account held by Council on behalf of the Hampden Hall Committee to enable the works to proceed as soon as practicable (recommended)

Option 3 – declines the request for a community grant of \$5,000 but allows the Committee to operate its rate account in deficit to cover the cost of the required work.

CONSIDERATION OF THE OPTIONS

Because of considerations concerning ownership of the land on which the hall sits, Council is deemed to own the property, including the hall buildings. Council levies an annual rate to provide funds to support the operations of the hall, but administration and maintenance of the facility is the sole responsibility of the hall committee. Therefore, unspent monies held in the hall's rate account represent the only Council funding available for this, or any other, project connected to the hall.

Officers believe that the application from the Hampden Hall Committee presents a very compelling case for support from the Waihemo Community Board and recommends that the Committee's application for a grant is considered favourably. It is a facility that is well-used by the local community, and the work is urgently required to ensure that the community can continue to use it well into the future. By providing financial assistance for this work, the Board will be helping to future-proof the facility by ensuring that it is impervious to the weather and well-insulated so that it can continue to benefit the community.

The Board holds sufficient funds to meet the requested grant and has not had any other requests for funding from this source in the past year or more.

In common with most hall committees in the Waitaki district, the Hampden Hall Committee is not registered for GST, so officers propose that the proceeds of any grant approved by the Board should be credited to the rate account held by Council on behalf of that Committee and that all expenditure related to the project is channelled through the rate account to gain the most benefit from Council's GST registration. There have been similar projects in the past where Council has put such

arrangements in place, including the Omarama Hall Committee, which was involved in constructing the Omarama Sports Complex, and the Weston Hall Committee during the reconstruction of that hall several years ago.

Officers are aware that the Committee has pursued other funding sources without success to date. This includes Council's own Community Grants Scheme. It is likely that there will be a funding shortfall even if this application to the Board is successful. That scenario can be addressed in two possible ways.

First and in line with previous instances, Council has been prepared to allow hall committees to operate in deficit over a period of several years as the financial position returns to normal over time. The Finance team has confirmed that it is prepared to offer this deficit arrangement to assist the Hampden Hall Committee to cover any shortfall. In its application letter, the Committee has stated that it does not favour this option, because of the likelihood that unexpected maintenance issues will arise that may affect the Committee's ability to respond. However, officers believe that, as the work is considered urgent, it should proceed regardless of confirmation of other funding sources, to prevent further deterioration of the structure, and that any other maintenance issues that arise can be treated in the same manner (by adding to the deficit so that they can be remediated).

An alternative option for the Board is to grant more than the requested amount of \$5,000 for this project from its community grant account to cover all of the shortfall of funds after the total amount of the rate account's current balance is directed to it. Officers believe that the community benefits for this project have been articulated well in the grant application and recommend that the Board gives consideration to increasing the grant amount given other factors outlined above (including that there have been no community grants funding awarded to the Hampden area and this is one way that they could be awarded and make a difference).

54 Norwich Street
Hampden 9410

Waihemo Community Board
C/- Waitaki District Council

09 June 2022

Dear Waihemo Community Board members

Hampden Hall Committee (HHC) requests financial assistance from the Waihemo Community Board to help pay the costs for the proposed reroofing of Hampden Hall. Specifically, we request the sum of \$5,000 +GST from the Waihemo Community Board's Community Grant Fund, which is currently unspent for the 2021/22 year and has a balance of \$40,853.

This application attempts to identify all the community benefits required to qualify for a Community Grant. However, if further information is required then please do not hesitate to contact me.

According to Census 2018 data, Waihemo Ward has a population of 2,237 people and Hampden township has a population of 336 people. In that context, this funding application not only represents 12.2% of the available Community Grant Funds, but it is also on behalf of 15.0% of Waihemo Ward's population (not including Hampden Hall users such as Moeraki residents who regularly use the Library and/or participate in other local groups).

BACKGROUND INFORMATION

A brief summary that outlines Hampden Hall's history in general, and the proposed reroofing project in particular, is as follows:

- Built in 1953, Hampden & District Memorial Community Centre has served as a community hub for a wide range of local groups, and an equally diverse range of activities, for almost 70 years. Current and recent community users include:
 - ANZAC day commemorations
 - Hampden Library
 - Civil Defence Community Emergency Centre
 - Hampden Crafters, Puketapu Patchwork
 - Hampden Playgroup, Toddler Time
 - Waianakaru Garden Club
 - Waitaki Baha'i Community
 - Hampden Euchre Group
 - Hampden Rural Women
 - Gentle Flow Yoga
 - Steady As You Go, weekly gentle exercise/balance classes
 - Hampden School end of year prizegiving
 - plus other occasional community gatherings and meetings;
- The roof has performed well over the past 70 years but it is now rusting visibly where the iron overlaps, leaking in several places, and needs to be replaced urgently;
- Furthermore, the roof has never had roofing underlay so condensation causes ongoing mould problems. In addition, the lack of insulation in the ceilings above the Meeting Room and the Library makes heating difficult and expensive; and
- Replacing the roof will make Hampden Hall drier, warmer and healthier for all users of this community facility, so this application is essentially on behalf of all the above user groups.



COMMUNITY BENEFITS

The above social activities and gatherings provide significant community benefits because increased social connectedness improves mental health, creates a sense of belonging, and builds self-esteem. This results in a community that is vibrant and inclusive, has a strong sense of identity, and is resilient to adversity.

Furthermore, all of the above community groups are organised and run by volunteers. Volunteers actively working together also provide immense social and mental health benefits, not only for the individuals directly involved but also for the wider community.

From that perspective, Hampden Hall is more than just a historic building. It was built as, and continues to serve as, a local community centre that acts as a hub for local people and activities, which strengthen the social fabric of our community.

Aside from providing a local hub for community activities, Hampden Hall also serves as a key venue for several Council functions including:

- Hampden Library (8 hours/week over 4 days using volunteers)
- Civil Defence Community Emergency Centre
- and occasional Council meetings such as the current round of WDC community consultation meetings for the Draft District Plan and the recent Waihemo Community Board meeting.



In summary, Hampden Hall is not only well used as a community centre that provides excellent social and health benefits for our community, but it also used as a venue to deliver several district-wide Council services and functions. Reroofing Hampden Hall will ensure that the community continues to benefit from these activities over many years to come.

FINANCIAL INFORMATION

Waitaki District Council owns Hampden Hall and an annual rate is levied on all Hampden ratepayers for its maintenance. At present, the Hampden Hall Rate account receives approximately \$7,200 p.a. from local ratepayers, increasing this year to \$9,600 p.a. at the request of HHC. This account has accumulated \$42,709 after paying ongoing expenses for power, insurance and maintenance costs. Hampden Hall Committee has identified the reroofing project as its main priority and will authorise Council to use up to 100% of these funds for this project when the shortfall of funds has been obtained. A copy of the most recent Hampden Hall Rate account report is attached.

Additionally, Hampden Hall Committee has a separate bank account to receive rent paid by local users, and to pay the costs for cleaning, lawn mowing and minor building repairs and maintenance. HHC currently receives approx. \$1,950 p.a. in hall hire income and spends all of this on the above ongoing costs. Hall hire charges are kept low to make it affordable for all users - increasing rents significantly is not a viable option because many local users are small groups comprised of retired people on low and fixed incomes. Therefore, HHC's bank account is unable to contribute significantly to this project. A copy of HHC's Annual Accounts for the year ended 31 December 2021, and a summary of HHC's current financial position, are attached to this application.

Hampden Hall Committee has obtained several quotes from local licensed builders for the cost of reroofing Hampden Hall. The quotes received range from \$54,154 to \$89,973 +GST. A copy of these quotes is attached to this application, but we request that the details of these quotes are kept confidential due to commercial sensitivity.

FUNDING OPTIONS

If the lowest quoted price of \$54,154 is accepted, and if the Hampden Hall Rate account is fully utilised, then the current shortfall in funding for this project is \$11,445 +GST.

If zero maintenance is carried out (which is unrealistic because the roof is already leaking), then the funding shortfall equates to almost two years of imminent ratepayer funding for building maintenance. However, building costs are increasing rapidly so HHC does not favour delaying this project because the delay is likely to extend to 3 or 4 years, with significant risk of structural damage to the building and/or its internal linings in the meantime.

Another funding option is for the Hampden Hall Rate account to go into deficit with WDC to cover the projected shortfall in funding until Council receives the rates. HHC does not favour this option, primarily because it will inevitably delay other imminent building maintenance that is lower priority, but still looming. Furthermore, this option carries an inherent risk of unexpected repairs preventing planned maintenance for several years to come.

Therefore, Hampden Hall Committee's preferred funding option is to seek grants from funders whose objectives are well-aligned to the community benefits that Hampden Hall provides. In that regard, HHC is currently applying for three grants simultaneously, including:

- A WCB Community Grant of \$5,000; and
- A Tip Top Shop Community Grant from Hampden Community Energy of \$3,000 (which equates to 60% of their available funds); and
- An OceanaGold Macraes Fund community grant of \$4,000.

When HHC has secured full project funding, we will liaise with Waitaki District Council staff to contract a suitable licensed builder to carry out the reroofing project without delay, hopefully in August 2022.

On behalf of the Hampden community, we respectfully request Waihemo Community Board to consider this funding request through three different lenses:

1. Firstly, from the perspective of local community benefits to Hampden groups and people, which this facility clearly provides.
2. Secondly, from the perspective of strategic importance to Waihemo Ward. Centrally located midway between Oamaru and Palmerston on SH1, Hampden Hall is situated perfectly to serve Waihemo for both routine Council services and emergency facilities, as and when required.
3. Thirdly, Hampden Hall contributes towards Waitaki District Council's Vision to make "Waitaki THE BEST PLACE TO BE!" In particular, Hampden Hall strongly contributes, albeit at a local level, towards WDC's Community Outcomes of Strong Communities and Quality Services.



We thank you in advance for your consideration of this request and look forward to your response.

Yours sincerely

Kerry Stevens
Secretary/Treasurer
Hampden Hall Committee

6 MEMORANDUM REPORTS

6.1 ASSETS UPDATE

Author: Joshua Rendell, Assets Operations Manager

Authoriser: Paul Hope, Acting Assets Group Manager

Attachments: 1. 14 June 2022 Assets Activity update

RECOMMENDATION

That the Waihemo Community Board receives and notes the information.

PURPOSE

To update the Board on issues, operations and projects managed by the Assets Group, occurring within the Waihemo Ward since the last Board meeting.

WAIHEMO WARD ACTIVITY HIGHLIGHTS

Whitestone Contracting Limited has completed the installation of watermains. Several watermains are yet to be commissioned, with delays being caused by staff illness (COVID). These works will be completed as soon as staff become available.

The Wastewater Dispersal Field at Palmerston has been installed and is in operation, with final commissioning to occur after delayed electrical components are received and installed.

The Stoneburn water supply boiled water notice was lifted on 9 June. The water team will begin investigating appropriate long-term water sources and treatment options for this water supply, with a view to meeting all new and future legislative requirements.

Recreation Officers have become aware of an exciting initiative that will be coming to the Waitaki region, from Tūhura Otago Museum in partnership with Sport Otago. The partnership hopes to inspire young people throughout Otago to realise the benefits of a more active lifestyle through increased access to sport/play equipment. They want to create a series of 'trybraries' throughout Otago to inspire active recreation. Like Lilliput libraries, these would eventually become self-sustaining, but rather than books, they would be repositories for equipment that can be used for free-style active play. The first phase is to deploy the trybraries (large, heavy duty boxes obtained and filled with a variety of equipment – photograph below).



Figure 1 - An example of a 'trybrary' being used by tamariki in Dunedin

The second phase of the initiative is to drive local engagement by hosting pop-up activations and a social media engagement programme. One or two of the team would regularly come by and use fun science demonstrations as a hook to draw attention to the boxes, while they simultaneously invite young people to record TikToks of themselves using the equipment in the boxes in creative ways. Awards would be given for 'most creative' or 'biggest cohort'. An example of a reward would be group passes to active recreation facilities that normally charge a fee – eg Clip 'n Climb.

Several bike jumps have been created in Ross Park without consultation or approval from the community, with complaints being received from neighbours. In conjunction with the Principal of East Otago High School, Officers are trying to encourage those involved to reinstate the park to its original condition and to have those who created the jumps focus their efforts in supporting the mountain bike development in the Brough Road forestry block.

The attached report is the Assets Group Activity Update that was presented to Council's Assets Committee Meeting on 14 June 2022. It includes further details of work that the Assets Group has been undertaking in the Waihemo Ward and in the Waitaki district as a whole in recent weeks, for the Community Board's information.



ASSETS GROUP

Activity Update – June 2022



Purpose

The purpose of this report is to provide insight into recent work undertaken by the Assets group departments.

3 WATERS

GENERAL

Staffing

Water Services is excited to welcome Cara Wilkinson to the role of Compliance Analyst. With the introduction of the revised Drinking Water Standards and Quality Assurance Rules from 1 July, Cara's extensive experience will be invaluable to the team.

The role of Technical Operations Engineer – Reticulation will soon be re-advertised following a withdrawal from the process by the preferred candidate.

Interviews are currently underway for the roles of Hydraulic Modelling Officer and Asset Planning Engineer. These roles will be pivotal in assisting the Planning and Systems portfolio to identify problem assets and prepare forward renewal and upgrade programmes.

POLICY AND PLANNING

3 Waters Investment Programme 2022-24

The team is making good progress with the 2021/22 projects and scoping and planning continues for a number of 2022/23 projects.

Officers are currently reviewing allocated project budgets. A workshop is being scheduled to discuss project budgets with Elected Members.

Backflow Prevention Inspection Programme

The inspection programme has been finalised and officers are now in the process of notifying property owners as per the Communication and Engagement Plan.

Compliance Software

Officers recently procured a new compliance software package called Infrastructure Data. This software will streamline compliance reporting to Taumata Arowai and the Regional Councils, which is critical as requirements continue to increase. Compliance data will all be held in the one repository and will be easily transferable to a report template. This process is currently very manual, time-consuming, and not easily repeatable.

OPERATIONS AND MAINTENANCE

Boil Water Notice

A boil water notice remains in place for the Stoneburn Water Supply following an algae bloom in the storage dam in late January 2022. The eight treated water reservoirs were successfully cleaned in April and the raw water storage reservoir has recently exhibited signs of improvement. However, chlorine residual levels in the network are still not sufficient to lift the notice. Work will soon commence on an issues and options assessment for the future upgrade of the supply to meet the revised Drinking Water Standards.

Conserve Water Notice

A conserve water notice was issued for the Enfield Zone of the Ōamaru Water Supply in early May after the reservoir failed to refill following a planned water shutdown. Unfortunately, the situation is unresolved, and it is suspected that unauthorised taking of water is occurring somewhere in the network. As such, the team is arranging for SouthRoads to check, and if necessary, replace all restrictors in the zone over the next two to four months. The Compliance team will carry out further investigation for any missing or tampered with restrictors, in accordance with the Water Supply Bylaw 2021.

DESIGN AND CONSTRUCTION

Ōamaru Water Main Renewals

SouthRoads has completed installation of a new watermain on the first section of the 550m of Till Street to be renewed. The new watermain replaces an old steel water main and will provide a significantly better level of service for residents and minimise disruptions to the water supply. SouthRoads will move to Stuart Street to renew a 200m section of watermain that has failed several times recently, before returning to complete the remainder of Till Street.



Figure 1 Till Street renewals

Wastewater Main Renewals – Ōamaru and Palmerston

HydroTech has been awarded the contract for renewal of wastewater mains in Ōamaru and Palmerston. Project commencement has been significantly impacted by delays in sourcing materials due to supply issues worldwide. The start date is now likely to be in July. Some parts of the work, including inspections of the pipes planned for renewal, will be carried out in conjunction with the wastewater mains CCTV inspection and cleaning contract.

Wastewater Mains CCTV Inspection and Cleaning

This contract was also awarded to HydroTech and work is expected to commence in early June.

Waihemo and Ahuriri Water Filling Stations

The Waihemo Community Board has endorsed the installation of a water filling station in Palmerston. The unit will be installed on Gilligan Street in mid-July.

Feedback is being sought from the Ahuriri Community Board on potential locations for a water filling station in the Waitaki Valley. Officers' preferred location is adjacent to the existing campervan dump station in Ōmārama.

Three Waters Reform Tranche One Funded Projects

Otematata Campground Water Supply Upgrades

Work has commenced on connecting four of Council's campgrounds in the Otematata area to the Otematata Water Supply. This will ensure campground users have access to potable water. The first stage of the project involves mole ploughing a new water main from Loch Laird to Otematata. Pipe jacking of a 225mm sleeve has been successful at two locations under State Highway 83. This is a great result, as officers were uncertain if ground conditions (large rocks) would impact the installation.



Figure 2 Parsons Rock state highway crossing and Figure 3 New PE watermain pipe prior to being installed through campground

Weston Watermain Upgrades

Specialised Services Group will complete watermain upgrades in Charles Street in the coming weeks. The work involves installing a new 200mm diameter PVC watermain and an additional rider main, replacing the old asbestos cement pipe prone to failure and service disruption for consumers. This completes the first stage of the Weston project.



Figure 4 - Charles Street Weston

Palmerston Water Mains Renewal

This project was extended with the addition of replacement of service lines along SH85 (Brough Street to Tiverton Street), which are now installed. Commissioning of the new water mains is expected in the coming weeks.



Figures 5 and 6 – Trench shield and excavation for hydrant installation

Otematata Watermain Replacements

Except for some minor works and reinstatements, this project is now complete.

Palmerston Wastewater Dispersal Field Improvements

Specialised Services Group Limited is progressing well. All new irrigation pipelines, valves, sprinklers, cables, and conduits have been installed. A new pump station building complete with new pumps, valves, pipework, and control panel is established onsite ready for commissioning in the coming weeks.

ROADING

Operations and Maintenance

The Kerb, Channel and Footpath renewal in Solway Street was completed in early May. Solway Street was the final site in the kerb renewal programme for the financial year. The site has now been handed over to the road renewal team who is presently onsite through to mid-June. The footpath renewal crew has now established in Palmerston and made a start on planned maintenance of the chip seal footpaths in the township.

Planned maintenance works continued over April and May, with seal road repairs on major roads including Reed Street, Tokarahi-Duntroon Road, Whiterocks Road and Waianakarua Road. Grading and metalling of the unsealed network continues with a focus in the Corriedale ward prior to moving into the Ahuriri.

The team received a request for a minor spruce-up of River Road in Kakanui to provide the recently established 'biking school bus' a suitable route through to Kakanui School via this road. The vegetation was trimmed back, the surface evened out, and a fresh layer of gravel placed. Local residents are very pleased with the outcome.



Figure 7 River Road, completed works

The Kakanui Stormwater Project is progressing well, with the first stage in Stirling Street displaying the new shape drainage swales without deep water channels. The completion of the first section has received positive feedback from local residents. It was hoped to have the second stage along Semple Street completed with the system operational by mid-June.



Figure 8 Kakanui Stormwater Project, Stage One Stirling Street

Capital Work Programme

The capital programme is in the designing and procurement stages. Currently on the road, there is business as usual although there are few physical works to see. However, it has been busy in the office preparing for the tenders and/or projects that will be constructed over the next 18 months.

The team has had discussions with the contractors about their workloads/availability, what is pushing costs up, and other changing issues such as traffic management. It was notable that traffic management is fast becoming a significantly higher project cost than what has been seen in tender pricing previously.

The following are projects with preliminary works, and procurement processes currently in progress:

- Weston Ngapara Road Seal Widening – released 11 May 2022
- Seven Mile Road intersections and Seal Widening – released 17 May 2022
- Intersection Bundle – Georgetown Ngapara, Island Cliff, Settlement Road intersections – released 24 May 2022

Below are future tenders to be released:

- Essex Street and Gardiners Road intersections – due for publication on 31 May 2022
- Whiterocks, Fortification and Springhill Road intersections – due for publication on 8 June 2022
- Pavement Rehabilitations – Nore Street and Ribble Street Rehabilitations – due publication on 14 June 2022
- Shortland and Redcastle Road intersections – TBA – design completion
- Tutu Hill Road seal extension – TBA – design completion
- Gilligan Street Intersection – TBA – design completion

Works in progress due to commence:

- Whitestone Contracting Limited for the intersection upgrades on Reed Street, Wansbeck Street, Usk Street, and
- District Road and the Orwell and Eden Street pavement rehabilitation contracts
- Lower Eden Street road reconstruction
- Coastal Erosion Protection

Works in the initial design phase are:

- Footpath improvement work in Palmerston
- Ardgowan Road pedestrian and bike path.

There are continued delays to works this year as contractors struggle to cope with the effects of increased workloads, COVID, and delayed material supplies.

The annual bridge maintenance works have been largely completed, with final component replacements remaining. Bridge inspections are undertaken throughout the year.

SouthRoads Limited is applying the final touches to complete the rehabilitation of Solway Street which is due for completion on 10 June 2022.

The Intersection upgrades are Road 2 Zero (R2Z) funded activities and will commence in June starting with the Whiterocks - Westview intersection, then District and Weston Road, which will be followed with Wansbeck Street intersections and then Reed Street in July.

Whitestone Contracting was recently awarded the Weston Shared Path contract to construct a shared path along Weston Road between house number 42 and Essex Street. This project was approved in the 2021-24LTP and is due to commence 1 July.

The Weston Footpath construction works have recommenced, with Whitestone Contracting now having available resources. London, Argyle and Essex Streets footpaths completed the original planned site works.

Lower Eden Street's road pavement is to be reconstructed, and the tender for this work has been awarded to Downer Limited which intends to start in September.

The Annual Bridge maintenance works have been completed and includes rock rip rap protection, vegetation removal and component maintenance.

Road Safety Collaboration

Waitaki District Council continues to strengthen its road safety relationships with surrounding councils. Waitaki, Ashburton, Timaru, Waimate and Mackenzie District Councils collaborated to deliver a great MediaWorks radio campaign bringing a consistent message to drivers in these districts over the Easter period.



The campaign focused on reminding drivers to make good choices, with a competition where people chose to have a chocolate egg or hot cross bun.

Along with the radio advertisements, nearly 10,000 people were reached through Facebook, and those entering via text received a bespoke return message focused on road safety.

Figure 9

The Land Transport Rule: Setting of Speed Limits 2022

The Land Transport Rule: Setting of Speed Limits 2022 has been approved by the Minister of Transport and came into force on 19 May 2022. This new rule replaces the previous 2017 "Setting of Speed Limits Rule" and implements a more coordinated approach to speed management planning on New Zealand's roads.

The costs for delivering Speed Limit changes is a co-invested work programme with Waka Kotahi. However, there is no current programme of work and the programme costs, together with the availability for co-investment funding have not been quantified. While the setting of speed limits will now be a national rule-setting decision, consultation will remain with the local Council-led process every three years.



Figure 10

The main changes centre around a requirement to set speed limits on a regional basis, bringing consistency and the ability to alter speeds quicker and easier. All speed limits are now recorded in a National Speed Limit Register, rendering the existing Speed Limits Bylaw obsolete and eventually revoked. It also introduces standard speed limits around schools throughout New Zealand providing consistency. All schools will be classed as category 1 meaning the surrounding roads must eventually have a 30 km/h speed limit. A process will be available to reclassify a school to a category 2. However, the Road Controlling Authority (RCA) will need to justify the decision and a speed limit can be no higher than 60km/h.

The Waitaki district has two RCAs, with Council responsible for local roads and Waka Kotahi responsible for State Highways. The Government's aim is that, by June 2024, 40% of schools are to have an agreed speed limit and the correct signage in place, with all schools to be complete by December 2027.

The Roding Team has already started the planning work while waiting for the official guidance from Waka Kotahi. This work includes pulling together traffic data, crash data and boundary overlaps. This work will give us a view (not a decision) on a suggested way forward for each school, which can then be used as a starting point for when we consult with the community and stakeholders.

Of interest at the currently suggested 500m boundary of a school, 15 out of 22 schools have a boundary with a State Highway. This means the team will be working in partnership with Waka Kotahi to work with the community around the safe and appropriate speed for these schools.

Update – Coroner's Report – 2019 Ashburton Crash Recommendations

The Coroner report on a fatal crash in Ashburton district identified the intersection controls and visibility were contributors to the crash. Responding to the report, staff have commenced identifying similar rural intersections in the Waitaki district, with an estimated 50 intersections requiring assessment. These safety inspections will be carried out during June and July, building on intersection improvements started in 2016.

Upcoming events

RYDA

Due to COVID, the road safety day for year 12s had to be cancelled. A rearranged date has been set for 23 June for both Waitaki Boys' High School and St Kevin's College, while East Otago High School and Waitaki Girls' High School will be sometime next year.



Figure 11 RYDA

Clued up kids

The dates have been set for 3 and 4 August for the Clued-up kids, with even more schools than before booked to attend. It is anticipated that there will be around 350 kids in attendance over the day and a half.

Asset Management

The team has been busy with the following:

- The Roding Unit has successfully renewed the global resource consent for roading maintenance and renewals which includes culverts and bridges in the waterways. Application was made in 2019 and was only approved at the end of April 2022. The process was long-winded; has multiple stakeholders that Council must notify; and has a total of 74 conditions for compliance. The unit has been assessing the conditions to ensure that the unit can respond appropriately at the right time.
- The road condition rating survey on sealed roads in the district has been completed. This information is used primarily for populating data on the road deterioration model which will run within the next year to support the next Regional Land Transport Programme (RLTP) request for investment with Waka Kotahi.
- Work has begun on undertaking deterioration modelling for sealed pavement renewals, ie resurfacing and pavement renewals. This gives us a high-level strategy to support our request for investment in the 2024-27 Regional Land Transport Plan. From this deterioration modelling a four-year detailed breakdown of sites for pavement renewals each year will be constructed.
- WSP was engaged to provide specialist input into Council's Roding Business Case and Asset Management Plan. It has now provided a comprehensive programme and timeline to meet the August 2023 deadline for submission of Council roading maintenance and renewals to the 2024-27 Regional Land Transport Plan.

- The asset management team is currently developing a programme tracking tool which will be available to the Roothing team for management tracking of all activities with values over \$5,000. We are currently improving and automating this process in partnership with the Finance and Information Services (IS) teams.
- The Roothing Unit has engaged Open Plan (a business unit of Christchurch City Council) to provide a forward works viewer commencing 1 July which will allow Council to coordinate forward works across Council including Water Services as well as utility companies like Network Waitaki. Road closures and temporary traffic management will also be displayed on the viewer. This viewer will be accessible to users within Council and other asset owners. We are investigating whether this viewer can be used on Council's website to inform the public.

Staff

The vacancy for the Engineering Officer's role has been filled, with two new staff starting early in June. The new team members will join the Roothing team in strengthening the onsite presence for inspections, programming, and quality for both the Maintenance and Capital Work Programmes.

Unfortunately, the current Roothing Assets Planner has tendered a resignation, although she will leave with the team a solid foundation of Asset Planning systems and data records.

Work Site Safety

There has been very little communication about the changing Temporary Traffic Management Rules. WorkSafe is currently undertaking a review, with consultation in progress. There will be a very short lead time to the rules being in force. The rules will affect everyone who works on the road. The uncertainty over future requirements is coming across at the tender table, with increased prices for temporary traffic management being seen.

State Highway

The issues in the Thames Highway pavement works at the North End remain under investigation, and patching continues.

Waka Kotahi's proposal to raise the highway at Maheno triggered a Resource Consent process which is currently on hold while Waka Kotahi consults with affected submitters. The community and council assets at Maheno are at the forefront of a Council submission to this consent. The benefit that the Kakanui River bridge provides to State Highway resilience has been recognised through this discussion and we look forward to the next round of communications.

Kiwi Rail

Kiwi Rail has reviewed the road / rail crossings throughout the country from a risk perspective. There are 17 crossings that Kiwi Rail is proposing to close, committing to consulting with communities before doing so. Two of those crossings are in the Waitaki District and staff are working with Kiwirail to understand and address the issues they have raised. In addition, KiwiRail are proposing a level crossing agreement document with definitions on risk, responsibility, and liability. The proposed agreement is being reviewed by council's lawyers.

RECREATION

OPERATIONS AND MAINTENANCE

Alps to Ocean (A2O)

New Zealand Cycle Trail (NZCT) trailhead signage

Following feedback from the previous Asset Committee meeting, officers met with NZCT to raise Council's concerns. The signs are a national branding initiative driven by MBIE to showcase the Great Rides. The aim is for each of the 22 Great Rides to have the same signs installed to create a national Great Rides brand with consistency throughout the country. For this reason, each district cannot apply their own district's look and feel or branding to them. The design of the signage is not able to be changed and NZCT will not force any of the trails to install the trailhead signs. The decision of whether to install and where to install is ultimately Council's decision. However, it is important to understand that this is a national branding initiative driven by MBIE to be marketed nationally – of which Waitaki would benefit. It is also a privilege to be part of the Great Ride family and receive the MBIE funding. NZCT has presented to the A2O Joint Committee on this topic and representatives intend to discuss further with their respective organisations.

Department of Conservation (DOC) concession variation

The DOC concession agreement has been reviewed and an application made to DOC to vary the concession activity description to include the addition of transport and aircraft activities, and to include 'fit for purpose' health and safety clauses. On receipt of this, the concession agreement will be able to be fully implemented, including the issue of sub-licenses to official partners.

Business case

Work on the business case to take the remaining sections off-road has recommenced. This application to the Ministry of Business, Innovation and Employment (MBIE) seeks funds from the NZCT fund to complete the vision of a completely off-road trail from Mt Cook to Ōamaru. Concurrently, work has commenced on a Visitor Experience Development plan (VEDP) that seeks to give a road map for all aspects of development that flow from a complete trail. The business case and VEDP are key planning documents underpinned by the overall trail vision and strategy. From the VEDP flows the marketing plan, while the business case informs annual funding and trail development work plans.

Trail usage

The trail is well used and is being enjoyed for single-day as well as multi-day trips. Operators have had good seasons with strong domestic tourism markets, and word of mouth continues to be the greatest marketing tool. Forward numbers for next season are also understood to be looking good.

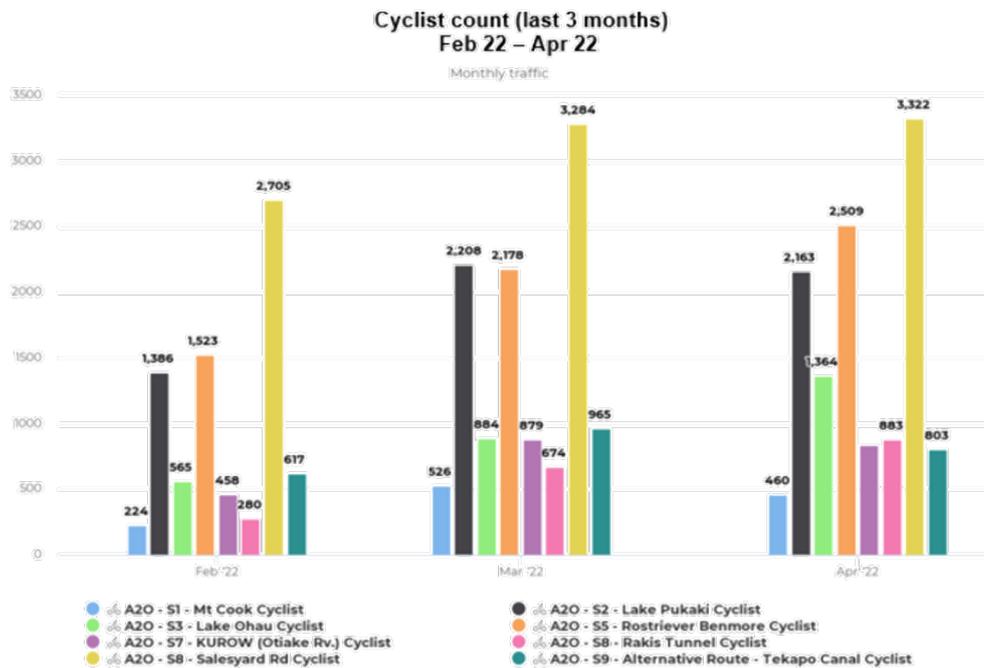


Figure 12

Maintenance

Maintenance contractors have been busy getting in the last spray before winter. Recently, the portaloos that were at Bog Roy station were taken to the Windsor tennis courts in response to complaints from the community about cyclists using the area as a toilet. Council's contractor for section 8 will be cleaning and checking this toilet on a regular basis.

Camping Grounds

The Water Services team has started work on installing the town supply into the Loch Laird and Wildlife campgrounds. There has been only one issue encountered so far with the water line being unexpectedly cut. The camp manager has now left a portaloos onsite while Whitestone is working in this area in case the water is shut off again.

The camp manager has been lifting the willows in the boat harbour at Sailors Cutting and will be doing the same around the boat ramp at Parson's Rock.

An arborist had done an assessment of some trees at Loch Laird. It was aimed to complete remedial work over winter. Most of the campers left after Easter.

Simon and Theresa Fox, Council's current camp managers, have kindly donated another picnic table for the Loch Laird campground for the public to use. It has been placed by the swimming area, which campers are very pleased with.



Figure 12 New picnic table at Loch Laird

Aquatic Centre

School holidays and Term 2 have started well, with the highest use and learn to swim registrations the centre has had since COVID. School use has also continued, with a positive number of bookings throughout the term.

The additional Lifeguard recruitment that was completed in April was a great help over the busy school holiday period, but there were some resignations received from Lifeguards and swim instructors over the last weeks. This, combined with the increasing impact of COVID on staff, has resulted in the Centre being unable to maintain normal operating hours.

A review of the current operating hours is underway. The impact of COVID has changed people's habits and the centre's operating hours do not currently reflect the community's usage patterns.

An overhaul of the spa and main pool filters is still being planned but has been hampered by key staff having to cover other roles due to sickness or absenteeism in order to maintain operating hours.

Staff continue to receive verbal and physical abuse from customers unhappy with the current COVID restrictions as well as generally unhappy members of the community when staff address their socially unacceptable behaviours. Currently there are a number of outstanding incidents that are being worked through involving physical and verbal abuse.

The Ōamaru Mail has recently run a couple of articles on the success of our squad swimmers at the recent Division II National champs as well as highlighting our new Migrant 'Swim Safe' initiative.

Term 2 Parent and Child water confidence and safety courses have benefitted from staff getting out and promoting to local childcare and Plunket. As a result, there has been an increase in numbers in the programme.



Figure 13 Parent and Child water confidence class

Duntroon War Memorial



Crombie Monumentalist has fixed the lead lettering at the Duntroon War Memorial. The community is very pleased with the work, which was completed in time for ANZAC day.

Figure 14 Refurbish Duntroon War Memorial

Ōmārama Cemetery



One of the stone pillars at the Ōmārama cemetery has been repaired by Dooleys Masonry. A large piece of slate that had detached from the pillar has been reattached.

Figure 15 Ōmārama Cemetery Pillar

Ōamaru Public Gardens

Plantings proposed include a commemorative tree planting organised by the library for the Queen Elizabeth II's Platinum Jubilee around Queen's Birthday weekend. Other plantings planned throughout the gardens are to bolster the existing themes.

Following reports of a near miss involving cyclists travelling at speed, officers are pricing the cost of a judder bar installation in hazardous areas as required to slow cyclists.

The ears on the Panda have been repaired and rebroken twice. There are no plans to carry out further repairs at this stage.

Moeraki Walking Track

The gate leading from the Moeraki Esplanade to the Lookout has had a new gate installed and a section of track has been graded and gravelled to make the section between Millers Bay and Cleddy Street more pedestrian-friendly.

Moeraki Rabbits

The Otago Regional Council (ORC) has received submissions from KiwiRail and DoC for rabbit control. The extra time for various parties such as Waitaki District Council, KiwiRail, and DoC to secure funding, has provided smaller landowners the opportunity to devise plans along with their neighbours. Officers have received an offer of service with a methodology that includes fencing for reaching compliance. The preferred method of control is an application of Pindone on carrot in paddock situations, Pindone bait stations throughout the township, with follow up shooting. Confinement fencing will be a later consideration. Officers hope to receive additional offers of service in the near future.

ORC is going to undertake its own 'trial' of Pindone bait at just one location for now. ORC has no tool to require properties in the urban landscape under 0.5ha to meet compliance (reduce their rabbit populations), so reinfestation from neighbouring properties is highly probable.

Palmerston Mountain Biking

The local group of volunteers developing Mountain Bike Tracks in Council's Brough Road forestry area have completed several tracks. With the digger exposing sites that were used to dump rubbish in the past, deposits of clay from the town's water upgrades have been utilised to cover the exposed debris. Craig Alter, who is managing this project, has been working diligently along with a few others to develop further tracks.

Dunback to Domain route

Signs have been installed to complete the identification of the start/points at either end. The wear on the track surface will be used as a guide to the route's popularity. Local walkers and volunteers have been making gradual improvements to the trail and have asked for Council support with improvements.

Memorial Oaks

Network Waitaki is planning to undertake work on the Duddridge Memorial Oak.

Wood from the Aitkin and Addison oaks has been put into storage for the families and associated parties to utilise. The replacement oaks have survived the first six months and are being well attended by the neighbours.

Palmerston Streetscape

A number of Kowhai trees throughout this landscape have come to an early demise, with five being poisoned and several more cut down recently in broad daylight. It has been a reminder to us all that wearing high visibility clothing does not mean the work is authorised. The Waihemo Community Board will need to decide what it would like the Kowhai trees replaced with.

Ross Park

Recent digging by kids to make jumps were 'tolerated' over the past two holiday periods as a distraction from other anti-social behaviours that were having a negative impact on the town. Now that the Brough Road Bike Park has some jumps constructed, the parks team will have this area reinstated. A recent arborist report has recommended significant amounts of tree work for the preservation of Ross Park. Ross descendants have also requested what can be put in place to preserve this area as intended.

Sportsgrounds

Sports field renovations have been completed. Line marking was undertaken on fields in preparation for the winter season. The annual assessment of the fields by an independent agronomist was undertaken. A report will be on the assessment is forthcoming.

Playgrounds

The Recreation team is replacing the spinner at the Southern Reclamation Reserve. Casa Nova Park is getting a new piece of equipment (Casa Nova only has two pieces of equipment) as well as installation of a path linking Fleet Street to Taward Street. A section of pipe on the slide at the Friendly Bay Playground has developed cracks and Whitestone Panel and Paint completed plastic weld repairs.

PlatinumPlay JT570 V7
1.8m high deck



Figure 16 New play equipment for Casa Nova

Solid Waste

WasteMinz Conference (9 – 11 May)

The Solid Waste Manager attended the annual WasteMinz conference. The conference was facilitated online. The conference consisted of several workshops and presentations. The following is a summary of those attended.

1. Council Waste Officers forum – The forum received an update from the Ministry for the Environment on the waste levy. This levy is collected from landfills, with 50% of the levy being given back to councils on a per capita rate. This money must be spent on Waste Minimisation activities. The levy rate is increasing over the next three years resulting in an increase to WDC from \$70k p/a to \$400k p/a. The other 50% of the levy collected is distributed through a contestable fund process. MFE indicated that:
 - Share of increased levy collected will still be distributed to Territorial Authorities on a per capita basis
 - The waste levy contestable fund will be extended to assist councils with infrastructure development based on any changes necessary from the implementation of the Transforming Recycling consultation

2. Contaminated Land – WDC relevancy is the 2 Beach Road and Hampden landfill sites currently under review for remediation. WDC also has 14 closed landfills.
 - Consenting requirements. There are no impacts for WDC closed landfills
 - Site management and responsibilities of the landowner – WDC has some closed landfills on private property. As WDC is the consent holder, it must ensure the landowner either meets the consent requirements or allows WDC access to do so. We have good relationships with the landowners and have access to all the sites as needed.
 - Proposed legislative changes (no impact on WDC contaminated site projects)
3. Waste Minimisation Workshops
 - Iwi engagement – the importance of engaging with Iwi as early as possible
 - Behaviour change – case studies were presented on successful resident engagement relating to contamination in recycling
 - Designing out waste in manufacturing and construction – A presentation from a consultant who advises manufacturers on how to reduce waste at the design phase of a product development
 - Introduction of an organics collection – three councils presented on their successes and pitfalls when introducing a kerbside organics collection
4. Address from Minister Parker
 - The Ministry has no desire to inherit costs to remediate old landfills
 - Confirmed financial support for councils developing infrastructure as part of any outcome from the Transforming Recycling consultation
 - Confirmed the current waste levy distribution to councils will remain as the levy collected increases. It will take a change of the appropriate legislation for any changes

Landfills

Palmerston, Hampden (closed) and Otematata (closed) landfills had good results from the quarterly water sampling in April and remain fully consent compliant.

General

Planning is underway for the review of the Waste Management and Minimisation Plan, with an adoption date of 1 July 2023.

Peer review of Palmerston Landfill upgrade recommendations by the Morrison Low Better Business Case for the remediation of exposed landfills confirms that, at a minimum, a varied resource consent will be required, but most likely the proposed upgrade will require new consents. The process has been started with ORC to determine the required consent outcomes.

The Solid Waste Manager attended a public meeting in Glenavy on 19 May. The meeting was run by a group in opposition to the proposed Waste to Energy plant in the Waimate district. The group has engaged an environment lawyer for advice on the consent process.

Waste Minimisation

Waste Free Waitaki branding

Iwi was consulted regarding the Waste Free Waitaki branding and has expressed that they are happy with the logos. These will now be rolled out across all waste minimisation activities.

WDC waste brainstorms

The team is slowly working through waste brainstorms with Council teams. These seek to look at what waste the organisation generates, what to do with it, and what improvements can be made in waste minimisation. Suggestions about what other measures staff would like to see are also collated. These sessions are between 40 and 60 minutes and are interactive and fun.

Waste Free Waitaki Ambassador programme

The WDC waste brainstorms are an important part in the lead up to launching our Waste Free Waitaki Ambassador programme. The brainstorms have trialled the process and will also form part of the communication plan for the launch, to be able to showcase to the community that the organisations are making a commitment to doing waste minimisation. The Ambassador programme is proposed to be voluntary, not award-based, and as such will not be assessed. It will be a self-commitment by external parties to waste minimisation, and where applicable, a commitment to be transparent and communicative about processes to their customer base. The programme is intended to be launched mid-July.

Waste Free Wednesday tips

A soft launch of the Waste Free Waitaki branding will commence soon, with Waste Free Wednesday tips on the social media platform. Lucianne White and the wonderful communications team are working on templates and content currently.

Waitaki Waste Minimisation grant

We propose to open this fund on 1 September 2022 for four weeks, with a six-week community engagement lead-in, commencing in conjunction with the Waste Free Waitaki Ambassador launch. Lucianne and the communications team are currently working on the marketing and the information collateral for the fund.

Website refresh

Part of the branding, ambassador and fund launch will also be the completion of the website landing page refresh, leading with a strong waste minimisation focus and education resources.

Rural recycling hub signage refresh

The team is currently working with Brackens on a refreshed signage for the three rural recycling hubs located at Herbert, Enfield and Papakaio. The new information panels and bin signage will give clear instructions on how to use the site, including the Waste Free Waitaki branding; will have some key waste minimisation information; and will utilise the bilingual waste symbols resource from WasteMinz.

Illegal dumping and littering

Discussion is underway with the Regulatory team over streamlining the process for dealing with incidents and future campaign work to educate the community. It was intended to front-foot the education and awareness around this as, with increased landfill fees, it can be expected to see an increase in illegal dumping and littering.

Workshops

With organics being banned from landfills, a likely scenario will be faced shortly; the team is looking at hosting composting workshops in collaboration with external organisations later in the year. With no commercial composting operations in Waitaki, the organisation will need to be encouraging and upskilling the community to deal with organic waste at home.

Enviroschools

With looser restrictions on school visitors this term, Lucianne has been conducting one on one planning meetings with lead teachers. Lucianne and three of the Waitaki lead teachers also attended the Dunedin teacher hui in Waitati.

Monthly cluster meetings are going well, with increased attendance and planning is underway for a Waitaki Teacher Hui in July.

Facilitator networking sessions with facilitators across the motu continue to be a valuable source on learning, inspiration and sharing.

PROJECTS

A20

Access to Rakis tunnel is difficult, with previous attempts at bringing in concrete proving unsafe. A new plan has been devised with concrete scheduled to be poured mid-June.

The surveyor has completed the first two surveys for establishment of easements. These are being checked and cross-referenced with the titles, and registration forms are being prepared.

Beautification Lighting

Officers are in the process of investigating locations for a potential lighting project. These include the trees in Thames Street, the Ōamaru Gardens, and various monuments.

Duntroon Tourism-related Toilets and Road Safety Improvements

This project is scheduled to begin after Matariki, around last week of June.

Events Centre

A productive meeting was held with the Advisory Group with many comments received on the concept plans. Additional peer reviews, including an accessibility report, have been completed. The results are being reviewed, along with the latest cost estimate by the project board.

PROPERTY

Holmes Wharf

The deck replacement is progressing well, with just under 3,000 metres of new decking and sub-decking timber installed, which represents 22% of project completion. There is minimal salvageable timber being removed from the wharf due to extensive rot evident to most boards. Sub-structure timber investigations are occurring whilst decking timber is removed, which has not revealed any unexpected surprises to date. The project is on schedule and on budget.

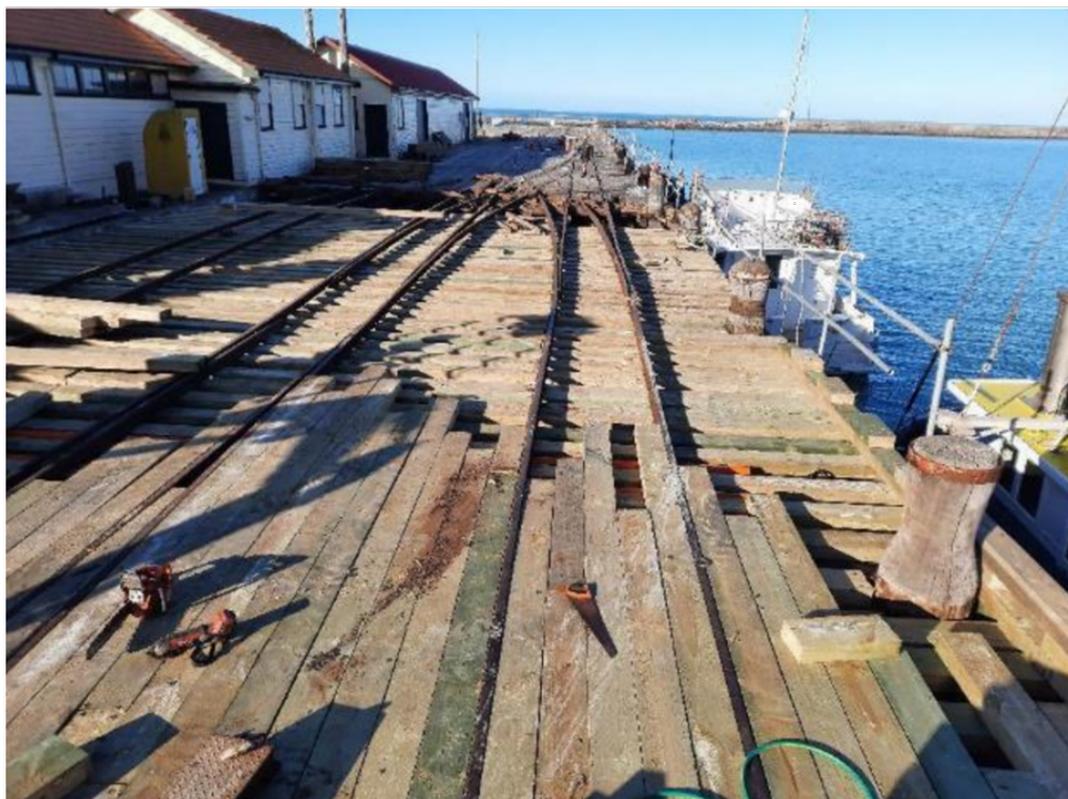


Figure 17 Decking replacement on Holmes Wharf

Community Housing

Three units are currently being refurbished – two in Palmerston, and one in Usk Street, Ōamaru. The College Street and Reed Street, Ōamaru refurbishments have been completed and one in Palmerston is nearing completion. There are ongoing issues with contractor and material availability.

Breakwater

The rock armouring installed over the past three years is being closely monitored and has performed very well during recent heavy sea swells of up to four metres. No maintenance work is required at this stage. The next lidar survey is scheduled for September 2022.



Figure 18

Forrester Heights consultation

The Forrester Heights consultation closed on Monday, 16 May and officers are happy to see the level of engagement from the community with this consultation process.

The volume of submissions presented some logistical challenges in uploading the submissions for Council consideration. The 1,037 submissions were received in several different formats. Some submissions were incomplete or received in duplicate, triplicate or in even greater multiples. The submissions were then cross-referenced, and the incomplete and multiple submissions were removed. Any of the incomplete submissions were contacted via an email and were invited to complete their submission. All submissions, including submissions that were received as a multiple, were provided to Council. This left 904 written submissions for Council to consider.

There were 81 individuals and groups that initially indicated they wished to speak at the hearing. After removing duplicates/triplicates and contacting each applicant to schedule a time, 69 were scheduled to present. A number withdrew after being scheduled, with approximately 45 members of the community providing presenting over two days.

6.2 WAIHEMO COMMUNITY BOARD FINANCIAL UPDATE

Author: Ian Wells, Accounting Manager

Authoriser: Paul Hope, Finance and Corporate Development Group Manager

RECOMMENDATION

That the Waihemo Community Board receives and notes this report which details movements and the balance of funds available for distribution to community projects within the Board's ward.

PURPOSE

The purpose of this report is to update the Waihemo Community Board on financial matters and activities within the Waihemo ward.

BACKGROUND

Separate Rate Accounts

These represent unspent balances of targeted rates levied for specific purposes, such as water and sewer systems, township amenities (including stormwater systems if applicable), community halls and Ward Services (including operations of the Community Board, parks and reserves, etc).

The information provided reflects the position of each of the separate rate accounts within the Waihemo ward as at 31 March 2022. The financial update to the Board's next meeting will provide an update on the position at 30 June 2022.

Community Funding

The annual budget for the Community Board includes amounts intended to enable it to provide a degree of additional financial support within its local community.

- **Discretionary Fund**

The 2021-22 Annual Plan allows a budget of \$5,000, to which has been added unspent funds of \$8,648 from the 2020/21 financial year, providing a pool of \$13,648 from which to fund small community projects. Any balance unspent at year-end may be carried forward and combined with the budget for the 2022/23 financial year. The current year's expenditure to date is detailed in the report.

- **Community Grants**

There is an annual budget for "Community Grants", of \$9,000, including \$5,000 "tagged" for the Palmerston Museum, for funding community groups. As with the Discretionary Fund, any unspent balances can be carried forward until spent, and \$31,853 has been brought forward from 2020/21, providing total available funding of \$40,853.

CONCLUSION

Any questions related to the information provided in these reports should be directed to Council's Financial Services unit via the Board's Chair.

Appendices:

Appendix (a) Separate Rate Account balances – 31 March 2022

Appendix (b) Funds Available for Distribution – 30 June 2022

Appendix (a) Separate Rate Account balances – 31 March 2022

	Rate Account		Depreciation Reserve		Internal Loans	
	Balance 01-Jul-21	Balance 31-Mar-22	Balance 01-Jul-21	Balance 31-Mar-22	Balance 01-Jul-21	Balance 31-Mar-22
Ward Services						
Waihemo Ward Services	169,372	97,456	306,294	310,938	(95,877)	(87,864)
Township Amenity						
Hampden	95,221	109,945				
Moeraki	43,506	43,502	595	713	-	-
Palmerston	177,973	172,898	113,125	119,217	-	-
Shag Point	2,705	2,705	-	-	-	-
Hall						
Dunback	12,011	13,375	-	-	-	-
Hampden	40,472	42,709	-	-	-	-
Macraes	3,063	3,404	-	-	-	-
Moeraki	31,825	29,939	-	-	-	-
Palmerston	(34,137)	(39,390)	60,343	66,491	-	-
Waianakarua	5,473	5,555	-	-	-	-
Water						
Stoneburn	(35,804)	(30,289)	233,214	246,584	-	-
Waihemo	(375,100)	(384,178)	(317,832)	(140,101)	(690,695)	(679,841)
Sewerage						
Moeraki	(308,640)	(440,263)	224,096	301,144	(1,269,251)	(1,259,967)
Palmerston	(71,063)	(118,559)	448,534	506,578	(108,646)	(128,578)

Appendix (b) – Funds available for distribution – 30 June 2022

	Balance 01-Jul-21	Annual Rates	Operating Expenditure	Available 30-Jun-22
Community Grants				
Palmerston Museum (specific)	15,000.00	5,000.00	-	20,000.00
Other	16,853.00	4,000.00	-	20,853.00
Discretionary Fund				
	8,648.00	5,000.00	-	13,648.00
Total available	<u>40,501.00</u>	<u>14,000.00</u>	<u>-</u>	<u>54,501.00</u>

6.3 BUILDING CONSENTS ISSUED IN THE WAIHEMO WARD FOR APRIL AND MAY 2022

Author: Stephanie White, Executive Assistant to GM Heritage, Environment and Regulatory

Authoriser: Roger Cook, Heritage, Environment and Regulatory Group Manager

RECOMMENDATION

That the Waihemo Community Board receives and notes the information.

PURPOSE

To provide the Board members with a list of building consents issued in the Waihemo Ward during April and May 2022.

APRIL 2022

Project Address	Project Description	Cost (\$)
Hughes Road, Palmerston	New relocatable 2 bedroom dwelling	130,000
Ronaldsay Street, Palmerston	New woodburner	3,500
Shrewsbury Street, Hampden	New implement shed and garage	166,728
Commonage Road, Hampden	New bathroom unit and septic tank	15,000
Tiverton Street, Palmerston	New Shop with offices	160,000
Ipswich Street, Hampden	New woodburner	5,000
Stour Street, Palmerston	New roofing and alarm system installation	850,000
Bushey Park Road, Bushey	Dwelling extension	50,000

Area Sub-totals	Cost \$
Bushey	50,000
Hampden	186,728
Palmerston	1,143,500

MAY 2022

Project Address	Project Description	Cost (\$)
Morrisons-Kyeburn Road, Morrisons	New woodburner	5,500
Hughes Road, Palmerston	New woodburner	6,000
Nottingham Street, Hampden	Move existing woodburner to another room	2,000
Reading Street, Waynes	New 3 bedroom dwelling	644,280
Norwich Street, Hampden	Relay stormwater drains	5,000

Ronaldsay Street, Palmerston	Relocate existing 3 bedroom dwelling	49,000
Stromness Street, Palmerston	New woodburner	7,200
London Street, Hampden	New woodburner	2,500
Grange Hill Road, Dunback	New woodburner	6,000
London Street, Hampden	Installation of an extract hood and fryer, grease trap and new pole sign foundation	18,000
Brough Street, Palmerston	New 3 bedroom dwelling and garage	500,000
Copinsha Street, Palmerston	New woodburner	7,000
Palmerston-Waikouaiti Road, Flag Swamp	New woodburner	3,500

Area Sub-totals	Cost \$
Dunback	6,000
Flag Swamp	3,500
Hampden	27,500
Morrison's	5,500
Palmerston	569,200
Waynes	644,280

6.4 CHAIRPERSON'S REPORT

Author: Heather McGregor, Waihemo Community Board Chairperson

RECOMMENDATION

That the Waihemo Community Board receives and notes the information.

PURPOSE

The purpose of this report is to share the Chairperson's report with Board Members and the public.

Meetings attended

9 May 2022	Mayor Gary Kircher.
10 May 2022	Palmerston Masonic Lodge.
11 May 2022	Community COVID-19 Care Welfare Meeting (Zoom).
17 May 2022	Veterans Affairs Palmerston RSA Cemetery Visit with Rural Parks Officer.
30 May 2022	Waitaki Youth Council Meeting, Palmerston.
2 June 2022	Assisted with Cheese Roll making at Palmerston Primary School.
15 June 2022	Community COVID-19 Care Welfare Meeting (Zoom).
21 June 2022	Council's Transformation Programme briefing for Elected Members (Zoom)

Various phone calls to Council Officers during May and June.

Monthly meetings attended May and June 2022

Palmerston Waihemo RSA.
Puketapu Radio Palmerston.

Palmerston Zig Zag

Members to the Puketapu Community Trust and Year 10 students from East Otago High School recently planted daffodils in the Zig Zag that leads to the Puketapu Track.
Puketapu Community Trust received funds from the Community Group Grants for this project.

Palmerston Primary School

I, along with other board members assisted the Palmerston Primary School make over twenty thousand cheese rolls, this was well supported by members in the community and is a major fundraiser for the school.

Otago Museum Community Project

The Board is working alongside the Otago Museum, Sport Otago, and the Recreation team to create "Trybaries" in Palmerston. Large heavy-duty boxes will be placed in the Palmerston township (place yet to be confirmed) and it will be filled with a variety of sports equipment for the young people in our community to use.

Board Member Casey Linklater

Casey has recently resigned from the Board. The Board will formally decide at this meeting not to seek to fill the extraordinary vacancy created by that resignation at this time because of the close proximity to the date of the local elections.

I wish to thank Casey for her contribution to the Board and the Waihemo community and to wish her well for the future.

Local Elections

Nominations for the Local Body Elections open on 15 July and close on 12 August.
Local Elections Day is Saturday 8 October 2022.

Heather McGregor
Waihemo Community Board Chairperson

6.5 COMMUNITY BOARD MEMBERS' AND COUNCILLOR'S REPORTS

Authors: Waihemo Community Board Members and Ward Councillor

RECOMMENDATION

That the Waihemo Community Board receives and notes the information.

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PURPOSE

The purpose of this report is to provide a framework for reports from the Waihemo Community Board Members and the Waihemo Ward Councillor.

Board Deputy Chair Paul Roy

A written report was not available at the time of the final agenda production.

Board Member Katrina Dodd

I have little to report this time around.

Our last board meeting was held at Hampden, in their very lovely old hall. Like most small town halls around the country, this one is in need of some overdue repairs and maintenance. It was good to see the Hampden Hall committee representatives there expounding on the issues they face trying to get those repairs and maintenance done and holding us and Council to account for work agreed to but not yet fulfilled.

In the ongoing debate around Three Waters, I want to show you a photo I took of the Waihemo/Shag yesterday afternoon (22 June 2022). It may not show up too well, but I can assure you our water is pristine, currently the clarity of it is very close to waterways I have seen in Golden Bay. In the photo the two boulders you can see are at least 20cm under water, and the trunks of poplars along the opposite banks are reflected on the surface. This tells me one thing: the actions farmers are taking on land along this waterway are reflected in the condition of our river.

I say well done and thank you. What a great example.



Board Member Carol Watson

- 30 May 2022 Attended the Waitaki District Youth Council Meeting which was held at East Otago High School. It was interesting and pleasing to see the young adults getting involved with local projects.
- 2 June 2022 Helped to make cheese rolls for Palmerston Primary School fundraiser.
- 7 June 2022 Attended an informal workshop for the Board.
- 13 June 2022 Combined Community Board Workshop with Council officers (via Zoom)

It was great to get an explanation on the difference between the Community Board Community Grants and Discretionary Funds and to know that a policy, application process and application form is being developed and will come to a future community board meeting for formal adoption.
- 9 June 2022 Attended an onsite meeting relating to the new Kiwirail bridge which is to be installed across Brooklands Road at Goodwood. Sean Dent met with six local residents to explain what has been happening.

All consultations have taken place with ORC, WDC, Linz, local iwi and Fish and Game. The project has not yet gone out to tender so it will be at least the end of this year or the beginning of next year before the project starts.
- 17 March 2022 Visit to Hampden Hall with the Board Chair. The Hall Committee is looking into doing some renovations to the hall.
- 4 April 2022 Visit to Bike/Skate Park to discuss the fencing project, and then to the new Mountain Bike track which is looking good.
- 25 April 2022 Attended an ANZAC Day service.
- 2 May 2022 Waihemo Community Board Meeting – unable to attend due to work commitments.

Board Member Casey Linklater (recently resigned)

Waitaki District Councillor Jim Thomson (Waihemo Ward)

A written report was not available at the time of the final agenda production.

6.6 COUNCIL INFORMATION REPORT - LINKS TO COUNCIL MEETING AGENDA PAPERS

Author: Ainslee Hooper, Governance and Policy Advisor

Authoriser: Lisa Baillie, People and Culture Group Manager

RECOMMENDATION

That the Waihemo Community Board receives and notes the information.

PURPOSE

The purpose of this report is to provide a link to the final agenda paper for the most recent Ordinary Council Meeting that contained reports by the Mayor and/or Chief Executive, for the information of Community Board members and their communities.

FINAL Agenda Papers PUBLIC for the 28 June 2022 Waitaki District Council Meeting:

The link to the abovementioned final agenda papers and supporting documents on Council's website is provided below:

<https://www.waitaki.govt.nz/files/assets/public/files/agendas-and-minutes/2022/06/20220628-council-meeting-28-june-2022-final-agenda-papers-public.pdf>

- The Mayor's Report is Agenda Item 5.1, commencing on page 37.
- There was no Chief Executive's Report to this Council Meeting.

7 MEETING CLOSE